

AGENDA

REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

May 24, 2022

ADJOURNED MEETING:

6:00 p.m.

CLOSED SESSION

PAN AMERICAN ROOM

CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Government Code §54957.6

Agency Designated Representative: City Manager, Office of the City Attorney and Liebert Cassidy Whitmore, Director of Finance and Administrative Services, Deputy City Manager, Human Resources Manager, Personnel Technician

Employee Organization: Lakewood City Employees' Association

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

City Council will recess to a closed session pursuant to Government Code §54956.9(d)(4) to decide whether to initiate future litigation in one case.

CALL TO ORDER

7:30 p.m.

INVOCATION: Pastor Kevin Johnson, Strength Church

PLEDGE OF ALLEGIANCE: Girl Scout Troop 3433

ROLL CALL: Mayor Steve Croft

Vice Mayor Ariel Pe

Council Member Todd Rogers

Council Member Vicki Stuckey

Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held May 10, 2022

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - APRIL 2022 - Staff recommends City Council receive and file the report.

City Council Agenda

May 24, 2022

Page 2

ROUTINE ITEMS: - Continued

RI-5 RESOLUTION NO. 2022-24; AMENDING RESOLUTION NO. 92-36 PERTAINING TO THE LOW-INCOME EXEMPTION OF THE UTILITY USERS TAX - Staff recommends City Council adopt proposed resolution.

RI-6 RESOLUTION NO. 2022-25; ESTABLISHING A HARDSHIP WAIVER FROM ONE OF THE REQUIREMENTS FOR AN ADMINISTRATIVE HEARING REGARDING AN ADMINISTRATIVE OR PARKING CITATION - Staff recommends City Council adopt proposed resolution.

RI-7 RESOLUTION NO. 2022-26; DIRECTING THE PREPARATION OF A REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, AND SETTING A PUBLIC HEARING THEREON FOR JULY 12, 2022 - Staff recommends City Council adopt proposed resolution.

RI-8 ACCEPTANCE OF NOTICE OF COMPLETION FOR PUBLIC WORKS PROJECT NO. 2022-03, ASPHALT IMPROVEMENTS TO THE EXISTING NIXON YARD - Staff recommends City Council accept the work performed by R.J. Noble in a final contract amount of \$183,180.79, and authorize the City Clerk to file the Notice of Completion for Public Works Contract 2022-03; and Ratify Change Orders No. 1-2 in the net deduction of \$878.94 to Public Works Contract 2022-03.

RI-9 RESOLUTION NO. 2022-27; ADDING A JOB CLASSIFICATION TO SCHEDULE B OF RESOLUTION NO. 2020-16 PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES AND ENACTING A PERSONNEL RESOLUTION ESTABLISHING THE COMPENSATION, RULES AND REGULATIONS PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES - Staff recommends City Council adopt proposed resolution.

REPORTS:

3.1 SUMMER RECREATION PROGRAMS AND EVENTS - Staff recommends City Council receive and file report.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

**D
I
V
I
D
E
R
S
H
E
E
T**


COUNCIL AGENDA

May 24, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES				
A. Appointments				
	Frankie Griffiths	Assistant Planner	24B	05/16/2022
B. Changes				
	Joseph Vasquez	Community Services Supervisor	24B	05/15/2022
		Community Services Manager	31B	
C. Separations				
	None			
2. PART-TIME EMPLOYEES				
A. Appointments				
B.	Joshua Do	Centre Event Specialist	B	05/09/2022
	Janice Knight	Paratransit Vehicle Operator IV	B	05/03/2022
	Samuel Staal	Maintenance Trainee I	B	05/09/2022
C. Changes				
	None			
D. Separations				
	Daisy Ignacio	Community Services Leader III	B	04/30/2022
	Janice Knight	Paratransit Vehicle Operator IV	B	05/10/2022
	Samuel Smith	Community Services Leader II	B	04/30/2022
	Raymond Youngman	Community Services Specialist	B	04/30/2022


Thaddeus McCormack
City Manager

**D
I
V
I
D
E
R
S
H
E
E
T**

**CITY OF LAKEWOOD
FUND SUMMARY 5/5/2022**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	294,869.84
1020	CABLE TV	150.00
1025	AMERICAN RESCUE PLAN	101,961.02
1030	CDBG CURRENT YEAR	833.33
1050	COMMUNITY FACILITY	2,865.14
1070	RETIREE BENEFITS	15,000.00
3001	CAPITAL IMPROV PROJECT FUND	118,873.76
5020	CENTRAL STORES	1,575.69
5030	FLEET MAINTENANCE	9,621.81
7500	WATER UTILITY FUND	8,587.19
8030	TRUST DEPOSIT	6,571.71
		560,909.49

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
05/05/2022	SHAKER NERMINE	1,925.00
05/05/2022	AEF SYSTEMS CONSULTING. INC.	6,375.00
05/05/2022	AFFORDABLE GENERATOR SERVICE. INC.	5,208.80
05/05/2022	ALAN'S LAWN AND GARDEN CENTER. INC.	1,287.70
05/05/2022	ALL CITY MANAGEMENT SERVICES. INC.	5,409.56
05/05/2022	AMAZON.COM LLC	144.27
05/05/2022	ARAMARK UNIFORM&CAREER APPAREL GRP	34.05
05/05/2022	ATALLA. IBRAHIM	312.00
05/05/2022	B.R. BREWER SIGN & GRAPHICS	186.32
05/05/2022	BACKFLOW APPARATUS & VALUE COMPANY	131.20
05/05/2022	BAY AREA DRIVING SCHOOL. INC.	52.00
05/05/2022	BIOMETRICS4ALL INC	26.25
05/05/2022	BURGUAN. RENE	1,700.00
05/05/2022	CALIF. STATE DISBURSEMENT UNIT	405.80
05/05/2022	CDW LLC	12,497.78
05/05/2022	CHIANG. RYAN	350.00
05/05/2022	CINTAS CORPORATION	56.80
05/05/2022	CITY LIGHT & POWER LKWD INC	1,978.37
05/05/2022	CJ CONCRETE CONSTRUCTION INC	98,921.00
05/05/2022	CLAVERIE. COURTNEY DAY	156.00
05/05/2022	CLEANCOR HOLDINGS LLC DBA CLEANCOR LNG I	465.00
05/05/2022	COLOR CARD ADMINISTRATOR CORP.	37.54
05/05/2022	CONSERVATION CORPS OF LONG BEACH	5,648.00
05/05/2022	DANIEL'S TIRE SERVICE INC	488.97
05/05/2022	DEARK E&C. INC.	130,626.69
05/05/2022	DELTA DENTAL OF CALIFORNIA	7,438.69
05/05/2022	ELECNOR BELCO ELECTRIC. INC.	13,486.76
05/05/2022	FROST. VALARIE A.	187.24
05/05/2022	GALLS PARENT HOLDINGS. LLC	180.16
05/05/2022	GARIBALDO'S NURSERY	121.28
05/05/2022	H & H NURSERY	159.21
05/05/2022	HANSEN. SUSIE	1,500.00
05/05/2022	HARA M LAWNMOWER CENTER	66.15
05/05/2022	HARPER & ASSOCIATES ENGINEERING. INC.	3,680.00
05/05/2022	HARRELL & COMPANY ADVISORS LLC	15,000.00
05/05/2022	HDL COREN & CONE	4,875.00
05/05/2022	HEALTHPOINTE MEDICAL GROUP INC.	40.00
05/05/2022	HOME DEPOT	2,797.67
05/05/2022	JHM SUPPLY INC	140.99
05/05/2022	JJS PALOMO'S STEEL INC	118.52
05/05/2022	KICK IT UP KIDZ. LLC	367.25
05/05/2022	KIM. YVONNE	336.00
05/05/2022	KWIK-COVERS	127.20
05/05/2022	LAKEWOOD MEALS ON WHEELS	833.33

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
05/05/2022	LAKWOOD ROTARY CLUB	30.00
05/05/2022	LANDCARE HOLDINGS INC	14,274.00
05/05/2022	LATINAS ART FOUNDATION	75.00
05/05/2022	LONG BEACH CITY GAS & WATER DEPT	637.90
05/05/2022	LOS ANGELES CO/DEPT PW BLDG SVCS	75,052.28
05/05/2022	LA COUNTY DEPT OF PUBLIC WORKS	12,617.65
05/05/2022	LUNDERVILLE. GERALD P	112.00
05/05/2022	MACAULAY. CHRISTINA	150.00
05/05/2022	MADRIGAL. ANTONIO	2,500.00
05/05/2022	MARKLEY. ELIZABETH	234.00
05/05/2022	MURRAYSMITH. INC.	2,950.00
05/05/2022	O'REILLY AUTOMOTIVE STORES INC	286.19
05/05/2022	PACIFIC MOBILE STRUCTURES	78,168.02
05/05/2022	PHASE II SYSTEMS INC	2,930.14
05/05/2022	US BANCORP ASSET MANAGEMENT. INC.	3,084.14
05/05/2022	PIERSON. JEREMY L.	117.00
05/05/2022	PLAYSAFE. LLC	1,700.00
05/05/2022	LONG BEACH PUBLISHING CO	992.36
05/05/2022	ROGUE AVIATION INC.	2,600.00
05/05/2022	SAN JUAN. CLYDE J	373.10
05/05/2022	SECTRAN SECURITY INC	186.69
05/05/2022	SITEONE LANDSCAPE SUPPLY. LLC	5,976.50
05/05/2022	SOURCE NORTH AMERICA CORP.	354.90
05/05/2022	SOUTHERN COUNTIES LUBRICANTS	1,084.05
05/05/2022	STATE WATER RESOURCES CONTROL BOARD	652.00
05/05/2022	ARIZONA MACHINERY LLC	6,058.24
05/05/2022	TGIS CATERING SVCS INC	5,519.00
05/05/2022	THE HITT COMPANIES	174.22
05/05/2022	THE RINKS-LAKEWOOD ICE	211.25
05/05/2022	TURF STAR	1,615.18
05/05/2022	U S BANK	42.74
05/05/2022	UNIFIRST CORPORATION	30.25
05/05/2022	VERITIV OPERATING COMPANY	371.08
05/05/2022	VILLA-REAL. WILHELMINA C	300.00
05/05/2022	VISION SERVICE PLAN	4,380.21
05/05/2022	VOORHEES. RONDA	124.80
05/05/2022	VOORHEES. RONDA	16.25
05/05/2022	WATERLINE TECHNOLOGIES INC	1,389.17
05/05/2022	WAXIE ENTERPRISES INC	1,127.52
05/05/2022	WHITE HOUSE FLORIST INC	3,265.47
05/05/2022	WILLDAN ASSOCIATES	1,770.00
05/05/2022	WYNN. LAKYN	48.75
05/05/2022	COOK. DESIERE	250.00
05/05/2022	ESPINOZA. SHANA	100.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
05/05/2022	GRAHAM. G W	18.89
05/05/2022	HECHANOVA. DEM	200.00
05/05/2022	HUERTA. JOHN	100.00
05/05/2022	JASMINSKI. AMANDA	100.00
05/05/2022	MILLER. DANIEL	37.00
05/05/2022	MONTES. NATALIA	92.00
05/05/2022	PABICO. RYAN	100.00
05/05/2022	RACZAK. KATE	100.00
05/05/2022	SOEUR. MONIOUE	250.00
05/05/2022	VO. JERRY	100.00
	Total:	560,909.49

**CITY OF LAKEWOOD
FUND SUMMARY 5/12/2022**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	473,868.80
1020	CABLE TV	1,895.59
1025	AMERICAN RESCUE PLAN	46,432.46
1030	CDBG CURRENT YEAR	8.25
1050	COMMUNITY FACILITY	21,242.63
1070	RETIREE BENEFITS	7,500.00
1623	LA CNTY MEASURE W	13,100.84
3070	PROPOSITION "C"	5,084.20
5010	GRAPHICS AND COPY CENTER	394.81
5020	CENTRAL STORES	1,162.92
5030	FLEET MAINTENANCE	6,879.13
7500	WATER UTILITY FUND	169,654.92
8030	TRUST DEPOSIT	14,049.50
8060	WATER FIDUCIARY FUND	3,251.52
		764,525.57

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
05/12/2022	A T & T CORP	265.32
05/12/2022	DESIGNED RENOVATIONS. INC.	1,294.00
05/12/2022	ALS GROUP USA. CORP.	1,001.50
05/12/2022	AMAZON.COM LLC	1,764.40
05/12/2022	APEX DRUM COMPANY. INC.	644.96
05/12/2022	APPLIED PLANNING. INC.	13,344.50
05/12/2022	B & H FOTO & ELECTRONICS CORP	1,895.59
05/12/2022	BAKERSFIELD WELL & PUMP CO	156,367.33
05/12/2022	BIG STUDIO INC	1,938.19
05/12/2022	BRENNTAG PACIFIC INC	1,757.64
05/12/2022	CALIFORNIA DEPT OF	495.00
05/12/2022	CINTAS CORPORATION	66.93
05/12/2022	COLOR CARD ADMINISTRATOR CORP.	37.54
05/12/2022	CORELOGIC. INC.	24.75
05/12/2022	CRAFTWATER ENGINEERING. INC.	12,110.30
05/12/2022	DANIEL'S TIRE SERVICE INC	181.48
05/12/2022	DE LAGE LANDEN FINANCIAL SERVICES	394.81
05/12/2022	DICKSON R F CO INC	103,162.66
05/12/2022	DUNRITE PEST CONTROL INC.	260.00
05/12/2022	EDCO WASTE SERVICES LLC	69,802.60
05/12/2022	EDCO WASTE SERVICES LLC	11,162.31
05/12/2022	FONTELA. THAO	1,366.95
05/12/2022	FRONTIER CALIFORNIA INC.	2,582.34
05/12/2022	GLASBY MAINTENANCE SUPPLY CO	154.39
05/12/2022	GLOBE GAS CORPORATION	75.68
05/12/2022	GOLDEN SANDS CHORUS	400.00
05/12/2022	GREENE BACKFLOW	1,104.00
05/12/2022	HARA M LAWNMOWER CENTER	223.81
05/12/2022	HASS. BARBARA	975.00
05/12/2022	HERMAN. LINDA	250.00
05/12/2022	HODGE PRODUCTS INC.	264.05
05/12/2022	HOME DEPOT	17,214.61
05/12/2022	J.R. FILANC CONSTRUCTION COMPANY. INC.	5,750.00
05/12/2022	JHM SUPPLY INC	747.82
05/12/2022	LAKWOOD ROTARY CLUB	60.00
05/12/2022	LAKWOOD. CITY OF	300.00
05/12/2022	LAKWOOD. CITY WATER DEPT	38,841.07
05/12/2022	LOMBERA. RICKY	2,500.00
05/12/2022	MAJOR LEAGUE MUSIC. INC.	125.00
05/12/2022	MC ENROE. BARBARA	338.00
05/12/2022	MELROSE MAC. INC.	30,959.76
05/12/2022	MOSES-CALDERA. ISABEL	483.60
05/12/2022	NESTLE WATERS NORTH AMERICA	99.52
05/12/2022	O'REILLY AUTOMOTIVE STORES INC	1,108.47

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
05/12/2022	OCEAN BLUE ENVIRONMENTAL SERVICES	5,342.59
05/12/2022	PACIFIC COACHWAYS CHARTER SERVICES	2,898.00
05/12/2022	PHASE II SYSTEMS INC	7,500.00
05/12/2022	PIERSON, JEREMY L.	45.50
05/12/2022	LC PRINGLE SALES INC.	1,481.76
05/12/2022	READWRITE EDUCATIONAL SOLUTIONS INC	428.35
05/12/2022	RUIZ, TAWNY	192.81
05/12/2022	S & J SUPPLY CO	663.28
05/12/2022	SHANE, DANIEL WALROND	125.00
05/12/2022	MWB COPY PRODUCTS, INC.	115.76
05/12/2022	SOLID SURFACE CARE, INC.	673.75
05/12/2022	SOUTHERN CALIFORNIA EDISON CO	147,931.88
05/12/2022	SOUTHERN CALIFORNIA GAS CO	1,821.74
05/12/2022	AUDIO MESSAGING SOLUTIONS LLC	342.87
05/12/2022	SYN-TECH SYSTEMS INC	2,550.00
05/12/2022	TGIS CATERING SVCS INC	5,099.92
05/12/2022	THE HITT COMPANIES	20.71
05/12/2022	THE TECHNOLOGY DEPOT	329.55
05/12/2022	UNIFIRST CORPORATION	36.74
05/12/2022	CELLCO PARTNERSHIP	4,682.01
05/12/2022	WALTOWER, SHAWN	243.75
05/12/2022	WAMBA, DIANE B.	282.75
05/12/2022	WATERLINE TECHNOLOGIES INC	1,852.21
05/12/2022	WEST COAST ARBORISTS INC	71,847.70
05/12/2022	WESTERN EXTERMINATOR CO	373.75
05/12/2022	WILLDAN ASSOCIATES	18,990.00
05/12/2022	CASTIL, DARWIN	505.00
05/12/2022	HDZ PLUMBING & SEWER INC	74.00
05/12/2022	HSU, YUNGTAI	48.54
05/12/2022	NAVY-MARINE CORPS RELIEF SOCIETY	500.00
05/12/2022	PRICE-CAMPBELL, JEATARA	128.25
05/12/2022	ROMERO, CHELSEA	250.00
05/12/2022	WALNUT PARK MUTUAL WATER DISTRICT	3,251.52
	Total:	764,525.57

**D
I
V
I
D
E
R
S
H
E
E
T**

TO: The Honorable Mayor and City Council

SUBJECT: Monthly Report of Investment Transactions – April 2022

INTRODUCTION

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

Date	Amount at Cost	Investment	Transaction	Rate*
01-Apr-22	\$989.65	CAMP	Interest	0.500%
01-Apr-22	1.39	MMF	Interest	0.250%
01-Apr-22	2,728.75	CORP	Interest	2.950%
01-Apr-22	2,953.13	CORP	Interest	3.375%
05-Apr-22	572,692.72	TREAS	Purchase	1.500%
05-Apr-22	542,711.40	AGENCY	Sell	2.500%
05-Apr-22	365.50	CORP	Interest	0.731%
13-Apr-22	1,500,000.00	LAIF	Purchase	0.530%
13-Apr-22	184,705.85	CORP	Purchase	3.000%
14-Apr-22	36,733.57	LAIF	Interest	0.530%
14-Apr-22	1,475.00	FNMA	Interest	0.500%
15-Apr-22	9,973.61	ABS	Paydown	0.440%
15-Apr-22	6,572.32	ABS	Paydown	0.440%
15-Apr-22	13,848.39	ABS	Paydown	0.430%
15-Apr-22	5,057.69	ABS	Paydown	0.550%
15-Apr-22	247.00	ABS	Interest	1.040%
15-Apr-22	17.00	ABS	Interest	0.340%
15-Apr-22	106.33	ABS	Interest	0.580%
15-Apr-22	44.13	ABS	Interest	0.400%
15-Apr-22	36.67	ABS	Interest	0.400%
15-Apr-22	112.29	ABS	Interest	0.550%
15-Apr-22	54.17	ABS	Interest	0.520%
15-Apr-22	23.44	ABS	Interest	0.550%
15-Apr-22	25.33	ABS	Interest	0.380%

Monthly Investment Transactions

May 24, 2022

Page 2

Date	Amount at Cost	Investment	Transaction	Rate*
15-Apr-22	39.58	ABS	Interest	0.500%
15-Apr-22	37.18	ABS	Interest	0.430%
15-Apr-22	403.13	TREAS	Interest	0.375%
18-Apr-22	6,037.59	ABS	Paydown	0.370%
18-Apr-22	\$50.88	ABS	Interest	0.370%
18-Apr-22	4,218.75	CORP	Interest	2.250%
19-Apr-22	2,275.00	CORP	Interest	3.500%
20-Apr-22	12,891.01	ABS	Paydown	0.450%
20-Apr-22	29.52	ABS	Interest	0.450%
20-Apr-22	18.75	ABS	Interest	0.500%
20-Apr-22	56.67	ABS	Interest	0.340%
20-Apr-22	170.10	SUPRA	Interest	0.125%
20-Apr-22	78.33	ABS	Interest	0.470%
20-Apr-22	1,096.88	FNMA	Interest	0.375%
21-Apr-22	147,712.56	FNMA	Sell	0.375%
22-Apr-22	2,109.38	FNMA	Interest	0.625%
24-Apr-22	682.50	CORP	Interest	2.100%
25-Apr-22	13.30	FNMA	Paydown	3.203%
25-Apr-22	5,101.70	ABS	Paydown	0.480%
25-Apr-22	13.64	FNMA	Interest	3.203%
25-Apr-22	23.14	ABS	Interest	0.480%
25-Apr-22	722.50	CORP	Interest	0.850%
25-Apr-22	22.96	ABS	Interest	0.290%
26-Apr-22	184,974.10	CORP	Purchase	3.350%
26-Apr-22	187.50	CORP	Interest	0.500%
28-Apr-22	3,000,000.00	LAIF	Purchase	0.530%
30-Apr-22	3,000.00	TREAS	Interest	1.500%
30-Apr-22	12,000.00	TREAS	Interest	2.000%
30-Apr-22	756.60	CORP	Interest	0.776%
30-Apr-22	375.00	TREAS	Interest	0.125%
30-Apr-22	1,181.25	TREAS	Interest	0.750%

* Rates shown for MMF, LAIF, and CAMP are distribution yields. All others are coupon rates.

INVESTMENT GLOSSARY

ABS (Asset-Backed Securities)

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

AGENCY (U.S. Government Agency Issues)

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no portfolio percentage limits for U. S. Government Agency issues.

BOND (Municipal Bonds or Note)

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

CAMP (California Asset Management Program)

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide an investment pool at a reasonable cost. Participation is limited to California public agencies.

CD (Certificate of Deposit)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

COM (Commercial Paper)

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

CORP (Corporate Notes)

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States.

FNMA (Federal National Mortgage Association)

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

LAIF (Local Agency Investment Fund, State of California)

The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.

MMF (Money Market Fund)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUPRA (Supra-National Agency Bonds or Notes)

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

TREAS (U.S. Treasury Notes)

A Treasury obligation of the U.S. Government to provide for the cash flow needs of the Federal Government.

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of April 2022.


Jose Gomez
Director of Finance & Administrative Services


Thaddeus McCormack
City Manager

**D
I
V
I
D
E
R
S
H
E
E
T**

TO: The Honorable Mayor and City Council

SUBJECT: Low-Income Exemption from Utility Users Tax

INTRODUCTION

The City Council has established certain classes of exemptions from the Utility Users Tax, including service users who qualify for low-income exemptions.

STATEMENT OF FACT

Resolution No. 92-36, which established a low-income exemption based on a service user’s total annual income and household size, was last amended on June 8, 2021 by Resolution No. 2021-19. Said resolution updated eligibility income criteria, as defined by the California Public Utilities Commission (CPUC). Likewise, the attached resolution increases the amount of annual income to be used in determining exemption criteria from the utility users tax effective June 1, 2022. Adoption of this resolution will align the income criteria used by the City to the current levels as set by the CPUC.


The table below illustrates the various income limits (depending on the household size) over the last three years and the percentage increases.


Household Size	2020 Income Limit		2021 Income Limit		2022 Income Limit
1-2	\$34,480	1.04%	\$34,840	5.11%	\$36,620
3	\$43,440	1.10%	\$43,920	4.87%	\$46,060
4	\$52,400	1.15%	\$53,000	4.72%	\$55,500
5	\$61,360	1.17%	\$62,080	4.61%	\$64,940
6	\$70,320	1.19%	\$71,160	4.53%	\$74,380
7	\$79,280	1.21%	\$80,240	4.46%	\$83,820
8	\$88,240	1.22%	\$89,320	4.41%	\$93,260
Each additional	\$8,840	1.36%	\$8,960	5.36%	\$9,440

Income limits are effective June 1, 2022 through May 31, 2023.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution pertaining to the low-income exemption of the utility users tax.


Jose Gomez
Director of Finance and Administrative Services


Thaddeus McCormack
City Manager

RESOLUTION NO. 2022-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING RESOLUTION NO. 92-36 PERTAINING TO THE LOW-INCOME EXEMPTION OF THE UTILITY USERS TAX

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Section 1.F. of Resolution No. 92-36 establishing classes of exemption from the Utility Users Tax is hereby amended to read as follows:

F. Any individual service user who has qualified for Low-Income Exemption in the form and manner established in writing by the Director of Finance and Administrative Services, where said service user's total annual income for the number of persons in the service user's household is not more than the following:

Number of Persons in Household	Total Annual Household Income cannot be more than:
1-2	\$36,620
3	\$46,060
4	\$55,500
5	\$64,940
6	\$74,380
7	\$83,820
8	\$93,260
Each additional person add	\$9,440

SECTION 2. Resolution No. 2021-19 of the City Council of the City of Lakewood, amending Resolution No. 92-36 pertaining to Low-Income Exemption of the Utility Users Tax, is hereby repealed.

SECTION 3. Except as amended Resolution No. 92-36 is hereby reaffirmed in all other aspects, and this Resolution shall be effective June 1, 2022.

ADOPTED AND APPROVED THIS 24TH DAY OF MAY, 2022.

Mayor

ATTEST:

City Clerk

**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

May 24, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Hardship Waiver for Low-Income Exemption

INTRODUCTION

Over the years, the City has maintained a Hardship Waiver for the administrative or parking citation hearing procedure fee based on the low-income guidelines issued each year in the Federal Register by the U.S. Department of Health and Human Services (HHS).

STATEMENT OF FACT

The Hardship Waiver utilizes a low-income eligibility table based on annually published federal guidelines, which lists households’ total annual income and household size eligible for waiver. See table below, including percentage increases by household size.

The attached resolution establishes the amount of annual household income to be used in determining eligibility for a hardship waiver. Therefore, qualifying individuals do not have to pay the citation prior to being granted a hearing.

Household Size	2020 Income Limit		2021 Income Limit		2022 Income Limit
1-2	\$34,480	1.04%	\$34,840	5.11%	\$36,620
3	\$43,440	1.10%	\$43,920	4.87%	\$46,060
4	\$52,400	1.15%	\$53,000	4.72%	\$55,500
5	\$61,360	1.17%	\$62,080	4.61%	\$64,940
6	\$70,320	1.19%	\$71,160	4.53%	\$74,380
7	\$79,280	1.21%	\$80,240	4.46%	\$83,820
8	\$88,240	1.22%	\$89,320	4.41%	\$93,260
Each additional	\$8,840	1.36%	\$8,960	5.36%	\$9,440

Income limits are effective June 1, 2022 through May 31, 2023.

RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution pertaining to the hardship waiver for granting an administrative hearing regarding an administrative or parking citation.

Jose Gomez
Director of Finance and Administrative Services

Thaddeus McCormack
City Manager

RESOLUTION NO. 2022-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A HARDSHIP WAIVER FROM ONE OF THE REQUIREMENTS FOR AN ADMINISTRATIVE HEARING REGARDING AN ADMINISTRATIVE OR PARKING CITATION

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby find and determine that any individual who has submitted for a Hardship Waiver in the form and manner established in writing by the Director of Finance and Administrative Services, where said individual's total annual income for the number of persons in the individual's household is not more than the following shall be eligible for a hardship waiver; this waiver relieves the individual of the requirement that the parking or administrative citation must be paid prior to being granted an administrative hearing:

Number of Persons in Household	Total Annual Household Income cannot be more than:
1-2	\$36,620
3	\$46,060
4	\$55,500
5	\$64,940
6	\$74,380
7	\$83,820
8	\$93,260
Each additional person add	\$9,440

SECTION 2. Resolution No. 2021-20 of the City Council of the City of Lakewood, pertaining to the establishment of a Low-Income level for determining Hardship Waiver, is hereby repealed.

SECTION 3. This Resolution shall be effective June 1, 2022.

ADOPTED AND APPROVED THIS 24TH DAY OF MAY 2021.

Mayor

ATTEST:

City Clerk

**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

May 24, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Delinquent Fees and Charges for Garbage, Waste and Refuse

INTRODUCTION

The Lakewood Municipal Code provides that unpaid balances for trash, waste and refuse accounts may be collected by placement on the annual property tax roll.


STATEMENT OF FACT

The attached resolution authorizes the Director of Finance and Administrative Services to prepare a report of all delinquent trash fees of \$49.00 (approximately two months of residential service) or more as of May 31, 2022.

It also sets a public hearing for July 12, 2022, where the Council shall hear any objections regarding the assessment of these delinquent trash fees. A notice of this hearing will be mailed to property owners listed on the report of delinquent fees. A sample copy of this Notice of Hearing is attached.

STAFF RECOMMENDATION

It is recommended that the City Council adopt the attached resolution.


Jose Gomez
Director of Finance and Administrative Services


Thaddeus McCormack
City Manager

RESOLUTION NO. 2022-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD DIRECTING THE PREPARATION OF A REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, AND SETTING A PUBLIC HEARING THEREON FOR JULY 26, 2022

WHEREAS, the City Council of the City of Lakewood, in accordance with the provisions of Chapter 3 of Article V of the Lakewood Municipal Code, commencing with Section 5300, did on and prior to May 31, 2022, provide to and remove from the parcels of land within the City of Lakewood, garbage, waste, and refuse for which a fee was charged pursuant to the terms and provisions of the Lakewood Municipal Code; and

WHEREAS, any fees which remain unpaid for a period of sixty or more days after the date upon which they were billed may be collected thereafter by the City pursuant to Government Code Section 25831; and

WHEREAS, a public hearing on a report of said delinquent fees should be set before the City Council for July 12, 2022;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEWOOD THAT:

SECTION 1. The Director of Finance and Administrative Services of the City of Lakewood is hereby directed to cause to be prepared a Report of Delinquent Fees of \$49.00 (approximately two months of residential service) or more existing on May 31, 2022, the City Council does hereby fix July 12, 2022, at 7:30 p.m., or as soon thereafter in the City Council Chambers of the City of Lakewood, 5000 Clark Avenue, Lakewood, California, as the time, date and place for a hearing on said Report, and any objections or protests thereto.

SECTION 2. The City Clerk shall cause notice of this hearing in the form and fashion of that attached hereto to be mailed to the landowners listed on the Report not less than ten (10) days prior to the date of said hearing.

SECTION 3. At the hearing the City Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees. The City Council may make such revisions or corrections to the Report as it deems just, after which by resolution the report shall be confirmed.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

ADOPTED AND APPROVED THIS 24TH DAY OF MAY, 2022.

Mayor

ATTEST:

City Clerk

TO: «Owner1»
«Owner2»

PROPERTY OWNER

NOTICE OF HEARING ON REPORT
OF DELINQUENT GARBAGE TRASH AND REFUSE COLLECTION

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City Council of the City of Lakewood on Tuesday, July 12, 2022, at 7:30 p.m., or as soon thereafter as the matter can be heard, in the City Council Chambers of the City of Lakewood, 5000 Clark Avenue, Lakewood, California, on the written report of the Director of Finance and Administrative Services of the City of Lakewood that the following fees and charges are delinquent and that the amount thereof should be confirmed and constitute a Special Assessment against the following described parcel, and a lien on that parcel for the amount of such delinquent fees. Said report further provides that if said delinquent charges are confirmed the same becomes a lien on the land and attaches upon recordation in the office of the Los Angeles County Recorder, and further may be collected at the same time and in the same manner as ordinary County ad valorem taxes are collected.

Said delinquent fees contained in said report pertain to the collection by the City of Lakewood from the following described parcel of land of garbage, waste, trash and refuse, for which a fee or charge was imposed pursuant to Chapter 3 of Article V of the Lakewood Municipal Code, which said fee or charge for said services provided said premises remained unpaid on May 31, 2022, in the following amount, all of which is now due and owing. Said parcel and the amount of said delinquent fee proposed to be a lien against said parcel is as follows:

<u>Parcel No.:</u>	«Parcel»
<u>Account No.:</u>	«Account»
<u>Street Address:</u>	«LocAddress»
<u>Delinquent Charge and Lien Amount:</u>	«AmtDue»

NOTICE IS FURTHER GIVEN that you may examine said report in the office of the Director of Finance and Administrative Services at 5050 Clark Avenue, Lakewood, California, during regular business hours at any time prior to said hearing, and further that you may appear at the time and place of said hearing for the purpose of protesting or objecting thereto. At the time of said hearing the City Council shall hear all objections or protests of land owners liable to be assessed for said delinquent fees, and the City Council may make such revision or corrections to the report as it deems just, after which by resolution the report shall be confirmed.

NOTICE IS FURTHER GIVEN that you are not required to appear at said hearing if you agree with the delinquent charge and lien amount. You may simply contact City Hall at the number listed below and make payment in full up to and including July 31, 2022.

NOTICE IS FURTHER GIVEN that if you are a transferee of the aforementioned parcel on or after May 31, 2022 and qualify as a BONA FIDE PURCHASER FOR VALUE, said parcel may be excluded from the lien of delinquent charges if you establish in the office of the Director of Finance and Administrative Services, 5050 Clark Avenue, Lakewood, California, prior to said hearing or the date on which the first installment of taxes will become delinquent that you acquired said property for value without knowledge or notice of the lien or charge for rubbish services. If you have SOLD OR TRANSFERRED said parcel on or after May 31, 2022, please forward this notice to your transferee, or the person to whom you conveyed said property, prior to July 31, 2022.

DATED THIS ___ day of ____, 2022.

IF YOU WOULD LIKE TO PAY THE LIEN AMOUNT, OR HAVE ANY QUESTIONS, PLEASE CONTACT
LAKEWOOD UTILITY BILLING CUSTOMER SERVICE AT (855) 785 – 4021.

**D
I
V
I
D
E
R
S
H
E
E
T**

COUNCIL AGENDA

May 24, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Notice of Completion for Public Works Project No. 2022-03
Asphalt Improvements to the Existing Nixon Yard

INTRODUCTION

R.J. Noble, the Contractor on Public Works Contract 2022-03, has completed work which consisted of asphalt paving improvements at the Nixon Yard, which is part of the long-term strategic infrastructure improvements at this site.

STATEMENT OF FACT


On April 12, 2022 Council awarded Public Works Contract 2022-03 to R.J. Noble in the amount of \$184,059.73. Two change orders (COs) were issued throughout the construction period resulting in a final contract amount of \$183,180.79. One change order was issued to delete striping from the contract and a second change order was issued due to a quantity adjustment of an additional 16.9 tons of asphalt required to complete the project. The change orders result in a decreased contract amount of \$878.94.


The contract was substantially completed in May 2022. R.J. Noble's staff has addressed all items on the project punch list. Staff recommends issuing the NOC.

RECOMMENDATION

It is the recommendation of Staff that the City Council:

- (1) Accept the work performed by R.J. Noble in a final contract amount of \$183,180.79, and authorize the City Clerk to file the Notice of Completion for Public Works Contract 2022-03.
- (2) Ratify Change Orders No. 1-2 in the net deduction of \$878.94 to Public Works Contract 2022-03.

Kelli Picker 
Director of Public Works


Thaddeus McCormack
City Manager

**D
I
V
I
D
E
R
S
H
E
E
T**

RESOLUTION NO. 2022-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ADDING A JOB CLASSIFICATION TO SCHEDULE B OF RESOLUTION NO. 2020-16 PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES AND ENACTING A PERSONNEL RESOLUTION ESTABLISHING THE COMPENSATION, RULES AND REGULATIONS PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The following job classification and hourly pay rate is hereby adjusted to Schedule B, attached to Resolution No. 2020-16:

Interim Tree & Hardscape Supervisor \$47.0101

ADOPTED AND APPROVED THIS 24TH DAY OF MAY, 2022.

Mayor

ATTEST:

City Clerk

**D
I
V
I
D
E
R
S
H
E
E
T**

Reports

COUNCIL AGENDA

May 24, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Summer Recreation Programs and Events

INTRODUCTION

Lakewood's tradition of providing fun, safe, family-friendly programming is detailed in this summer's Recreation and Community Services catalog, which will be available online beginning Thursday, May 26, with residents receiving postcards directing them to the website to view the interactive online catalog. Additionally, a limited number of hard copies of the catalog will be available for pick up at city parks and community centers, Lakewood City Hall and Lakewood's libraries. The vibrant cover features the phrase "Sunny Side Up!" and includes a collage of photos reflecting summer activities such as Concerts in the Park, Lakewood Youth Sports and aquatics programs.

There are hundreds of programs and special events offered to help residents fill their summer calendar. From the Finally It's Friday series, to various recreation classes, residents have many options to make this summer a fun one. As advertised, the return of the ever-popular Summer Concerts in the Park series and the Civic Center Block Party adds to the action-packed season.

To provide an overview of the summer programs and events, highlights of the variety of activities offered are described in the following report.

STATEMENT OF FACT

Contract Classes

Over 445 classes will be advertised in this summer's recreation catalog. City staff have worked closely with contract class instructors to offer a broad age range of programs, both new and familiar.

New classes for adults include: a trip to the Academy Museum of Motion Pictures, Adult Drop-in Pickleball, Facts and Trivia of First Ladies, and Crochet a Summer Flower Scarf. This summer, youth can participate in Beginner and Intermediate Ukulele, Digital Photography and Photoshop, Ninja Gymnastics, Beginner and Intermediate Volleyball, Johnny Allen Tennis classes, as well as new summer camps including Unicorn Magic Summer Dance Camp, Super Heroes and Villains Summer Dance Camp, and Mad Science Galaxy Defenders.

Registration for contract classes begin Thursday, May 26 for residents and non-resident registration begins Monday, June 6. While registering online is encouraged and easy, mail-in, walk-in and phone registrations are also accepted. Most contract classes begin the week of June 20.

Summer Concerts in the Park

The Summer Concerts in the Park series will offer eight Thursday night concerts featuring a slate of summer tunes. The series begins Thursday, June 16, with the modern jazz/big band sounds of Amanda Castro Band. Lakewood’s favorite 80’s tribute band, *Knyght Ryder*, will perform on June 23. Other headlines include a tribute to The Beatles, Beach Boys, and U2. The free concerts are held at Del Valle Park from 6:30 to 8 p.m. Residents are encouraged to bring the entire family and enjoy an evening of music. Each week, food trucks will provide concessions with proceeds of the profits benefitting Lakewood community groups.

The following is the schedule for the 2022 Summer Concert Series:

<u>DATE</u>	<u>BAND</u>	<u>MUSIC STYLE</u>
June 16	Amanda Castro Band	Modern Jazz/Big Band
June 23	Knyght Ryder	‘80s
June 30	Hard Day’s Night	Beatles Tribute
July 7	Catch a Wave	Beach Boys Tribute
July 14	Hollywood U2	U2 Tribute
July 21	Gold Rush Country	Country
July 28	Smokin’ Cobras	‘60s/’70s
August 4	Blue Breeze Band	Motown/R&B/Blues/Funk

Family Programs and Special Events

Special events are offered throughout the summer on Fridays with the Finally It’s Friday series. These free or low cost programs offer an opportunity for Lakewood families to start the weekend together with a night of family fun.

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
June 10	6 – 9 p.m.	Play at Palms - Community Car Show
June 17	6:30 - 8 p.m.	FUN-Tastic Family Night featuring Superhero Training Extravaganza
July 8	7 – 10 p.m.	Play at Palms - Movie Night Under the Stars featuring “Sing 2”
July 15	6 – 9 p.m.	Family Scavenger Hunt at the Lakewood Center Mall
July 22	7 – 10 p.m.	Movie Night at the Mall featuring “Soul”
July 29	6:30 – 8 p.m.	FUN-Tastic Family Night featuring Mahana Dance Company
August 5	6 – 10 p.m.	Parents Night Out, Kids Night In at Lakewood Youth Center
August 12	6 – 9 p.m.	Play at Palms Community BBQ
August 19	7 – 10 p.m.	Movie Night at San Martin Park featuring “Encanto”
September 16	6:30 – 8 p.m.	FUN-Tastic Family Night feat. Mad Science of L.A.

Lakewood Youth Sports

The Lakewood Youth Sports summer season consists of t-ball, baseball, and softball. Teams will be organized at each park with nearly 1,000 youth participating citywide. The 2022-2023 season will mark Lakewood Youth Sports' 65th year. Home park registrations will return for the upcoming baseball/softball/t-ball season, but games for each age group will be played at designated sites, rather than at a teams' home park. Important league dates are listed below:

Registration	April 23-May 7	Regular season concludes	August 5
Practices begin	May 23	Family Play Day and Awards	August 6
LYS Opening Day Ceremony	June 18	Playoff/Championship Games	August 8-13

Aquatics

The summer aquatics season promises to be a busy one. The season will start with recreation swim sessions at Mayfair Pool over the Memorial Day Weekend, May 28-30, and a session of pre-summer swim lessons from Tuesday, May 31 to Friday, June 10. Daily pool operations will commence at Mayfair Pool on June 18 and will run through Sunday, August 28. Mayfair will remain open weekends through the month of September.

The Lakewood YMCA will operate McCormick Pool this summer in a partnership with the city. In line with many private and public sector organizations, a shortage of part-time personnel with specialized training and certification makes it challenging for the city to operate two pools this summer. With assistance from the Lakewood YMCA, Lakewood residents will be able to use McCormick on weekdays for lap swim, recreational swim times, and swim lessons. City staff will operate McCormick Pool on weekends this summer for recreation swim and pool rentals. The YMCA will cover the city's costs in maintaining the pool for the duration of their use. This partnership is a cooperative effort that helps the community as a whole


Open swim sessions at Mayfair Pool are as follows:

Recreation Swim Sessions	1-2:30 p.m. & 2:45-4:15 p.m.	Daily at Mayfair Pool
Special Event Family Nights	6:30-8 p.m.	Every Friday at Mayfair Pool

Open swim sessions at McCormick Pool will be offered on weekends beginning June 18 from 1-2:30 p.m. & 2:45-4:15 p.m.

Wading pools are a fun place for youngsters, ages 3-7, to keep cool, splash, and play. Wading pools are free and in operation from Saturday, June 18 through Sunday, August 28. Pools will also be in operation for the Labor Day holiday weekend, September 3-5.

Schedule for wading pools June 18 – August 28, 11 a.m. – 4 p.m. (“X” indicates days open)

WADING POOL	SUN	MON	TU	WED	TH	FRI	SAT
Mayfair Park	X	X	X	X	X	X	X
San Martin Park	X	X		X		X	X
Del Valle Park	X	X		X		X	X
Palms Park 	X	X	X	X	X	X	X
Boyar Park	X		X		X		X
Bloomfield Park	X		X		X		X

The department will continue an evening wading pool schedule on Wednesdays, June 22 through August 24. Wading Pool Wednesdays, invites residents to enjoy wading pool fun at Del Valle, Mayfair, Palms, and San Martin Parks from 5 to 7:30 p.m. The wading pools will not be drained between 4 and 5 p.m., however staff will perform routine maintenance and cleaning of the wading pool area during this time.

Recreation Staff Training Program

Staff training is a vital part of planning for the summer season. This year, staff will participate in a slate of organized trainings.

- New Recreation Leader training will be held on Tuesday, May 31
- Summer Recreation Leader Orientation, for approximately 80 staff, will take place on Thursday, June 2
- Aquatics staff training will be held on Friday, June 3
- Wading Pool training will be offered to new and returning staff prior to Friday, June 3
- Lakewood Youth Sports Administration training will be held on Tuesday, June 14
- Mandated Reporter Training on Wednesday, June 15
- Concussion and Head Injury Prevention Training due by Thursday, June 16
- Community First Aid/CPR classes will be offered on various days in May and June. All part-time recreation staff must be certified by Thursday, June 23, 2022
- Preventing Disease Transmission Comprehensive Training must be completed by Thursday, June 30
- Facility Supervisors will hold facility-specific staff meetings prior to the start of summer programs

The following event calendar gives an overview of the summer events:

<u>DATE</u>	<u>EVENT</u>
May 28	Mayfair Pool opens for Memorial Weekend recreation swim
May 31	Pre-summer swim lessons begin at Mayfair Pool
June 6	Lakewood YMCA will open McCormick Pool
June 10	Finally It's Friday Series begins
June 13	Day Camp begins
June 16	Summer Concerts in the Park Series begins
June 18	Mayfair Pool begins daily schedule
June 18	Weekend recreation swim sessions begin at McCormick Pool
June 18	LYS Opening Day Ceremony at Mayfair Park
June 18	Wading pools begin daily schedule
June 20	Park programs begin at parks and summer hours of operation begin for all facilities.
June 25	Civic Center Block Party
August 6	Family Play Day and LYS Sports Awards
August 8-13	LYS Playoffs and Championship Games
August 27	Final day of full operation schedule at Mayfair Pool
September 5	Last day of recreation swim sessions at McCormick Pool
September 3-25	Post summer recreation swim sessions at Mayfair Pool

SUMMARY

Recreation and Community Services Department staff will offer a slate of summer classes, events, and programs with health and safety at the forefront.

RECOMMENDATION

Staff recommends the City Council receive and file this report.

Valarie Frost, Director
Recreation and Community Services

VF

Thaddeus McCormack
City Manager

