

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

April 26, 2022

**ADJOURNED MEETING:
CLOSED SESSION**

6:00 p.m.

PAN AMERICAN ROOM

CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Government Code §54957.6

Agency Designated Representative: City Manager, Office of the City Attorney and Liebert Cassidy Whitmore, Director of Finance and Administrative Services, Deputy City Manager, Human Resources Manager, Personnel Technician

Employee Organization: Lakewood City Employees' Association

CALL TO ORDER

7:30 p.m.

INVOCATION: Reverend Olu Harding, Lakewood First United Methodist Church

PLEDGE OF ALLEGIANCE: Boy Scout Troop 140

ROLL CALL: Mayor Steve Croft
Vice Mayor Ariel Pe
Council Member Todd Rogers
Council Member Vicki Stuckey
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Acting Captain Juan Brisenio, Lakewood Sheriff's Station, Regarding Quarterly Public Safety Report

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held April 12, 2022.

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 QUARTERLY SCHEDULE OF INVESTMENTS – AS OF MARCH 31, 2022 - Staff recommends City Council receive and file the report.

City Council Agenda

April 26, 2022

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ROUTINE ITEMS: - Continued

- RI-5 CIVIC CENTER BLOCK PARTY 2022 FIREWORKS DISPLAY - Staff recommends City Council authorize the mayor to sign contract with Fireworks & Stage FX America, LLC for the fireworks display at the Civic Center Block Party event on Saturday, June 25, 2022. Contract price not to exceed \$17,500.
- RI-6 APPROVE PURCHASE OF AUTOMATED LICENSE PLATE READER CAMERAS - Staff recommends City Council approve the purchase of twelve (12) Automated License Plate Reader cameras as a 5-year subscription service at the proposed price of \$128,201.55 from Vigilant Solutions, LLC of Livermore, California.
- RI-7 CONSIDERATION OF MEMORANDUM OF UNDERSTANDING AGREEMENT FOR PROFESSIONAL SERVICES AGREEMENT FOR IMPLEMENTATION OF THE GATEWAY CITIES INNOVATION PLAN - Staff recommends City Council approve the MOU Agreement with the Gateway Cities Council of Governments and authorize the City Manager to sign the agreement.

PUBLIC HEARINGS:

- 1.1 2021 GENERAL PLAN ANNUAL PROGRESS REPORT -- Staff recommends City Council receive and file the 2021 General Plan Annual Progress Report and direct staff to submit the same to the Department of Housing and Community Development and to the Governor's Office of Planning and Research.

LEGISLATION:

- 2.1 SECOND READING AND ADOPTION OF ORDINANCE NO. 2022-1; PERTAINING TO UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS -- Staff recommends City Council adopt the proposed ordinance.

REPORTS:

- 3.1 APPOINTMENTS TO GOVERNMENTAL ASSOCIATIONS, ORGANIZATIONS & COMMITTEES - Mayor recommends City Council approve appointments.
- 3.2 AUTHORIZE PURCHASE OF MODULAR OFFICE UNIT FOR COMMUNITY DEVELOPMENT AND PUBLIC WORKS - Staff recommends City Council authorize staff to purchase the CD/PW modular office unit and installation in an amount not-to-exceed \$225,000, and authorize the Mayor to sign the proposal.
- 3.3 QUARTERLY BUDGET REPORT OF MAJOR FUNDS AS OF MARCH 31, 2022 - Staff recommends City Council receive and file the report.
- 3.4 PAN AM FIESTA PREVIEW - Staff recommends City Council receive and file this report.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

DIVIDER SHEET

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions


<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments			
Abel Andrade	Parks Superintendent	38B	04/18/2022
Anthony Martinez	Park Maintenance Worker	10A	04/17/2022
B. Changes			
None			
C. Separations			
None			
2. PART-TIME EMPLOYEES			
A. Appointments			
Guadalupe Arambula	Community Services Specialist	B	04/06/2022
B. Changes			
Alik Amoranto	Recreation Leader II Community Services Leader III	A to B	04/03/2022
Mason Mota	Maintenance Trainee I Maintenance Trainee II	B to B	04/03/2022
Martine Ordonez Flores	Maintenance Services Aide III Maintenance Trainee I	B to B	04/17/2022
Stewart Provence	Community Services Leader II Community Services Leader IV	B to B	04/03/2022
Gavin Swain	Maintenance Services Aide III Maintenance Trainee I	B to B	04/17/2022
Cynthia Valencia	Recreation Leader II Community Services Leader IV	A to B	04/03/2022

Personnel Transactions
April 26, 2022
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Jabe Williams	Maintenance Services Aide III Maintenance Trainee I	B to B	04/17/2022
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C. Separations

Edgar Montelongo	Community Services Officer II	B	04/07/2022
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Thaddeus McCormack
City Manager

DIVIDER SHEET

**CITY OF LAKEWOOD
FUND SUMMARY 4/7/2022**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 106169 through 106265. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	134,489.18
1025	AMERICAN RESCUE PLAN	16,423.81
1030	CDBG CURRENT YEAR	833.33
1050	COMMUNITY FACILITY	5,499.85
5010	GRAPHICS AND COPY CENTER	394.81
5020	CENTRAL STORES	1,510.33
5030	FLEET MAINTENANCE	7,533.81
7500	WATER UTILITY FUND	39,254.80
8030	TRUST DEPOSIT	100.00
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		206,039.92

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
106169	04/07/2022	4644	AGRI-TURF DISTRIBUTING	3,670.35	0.00	3,670.35
106170	04/07/2022	2701	AIRE RITE A/C & REFRIGERATION INC	840.16	0.00	840.16
106171	04/07/2022	4684	AMAZON.COM LLC	252.65	0.00	252.65
106172	04/07/2022	4465	ATALLA, IBRAHIM	195.00	0.00	195.00
106173	04/07/2022	5322	N. HARRIS COMPUTER CORPORATION	24,310.00	0.00	24,310.00
106174	04/07/2022	4126	AUTOZONE PARTS INC	82.67	0.00	82.67
106175	04/07/2022	443	B&M LAWN AND GARDEN INC	173.90	0.00	173.90
106176	04/07/2022	5266	BAY AREA DRIVING SCHOOL, INC.	256.75	0.00	256.75
106177	04/07/2022	307	CALIF. STATE DISBURSEMENT UNIT	405.80	0.00	405.80
106178	04/07/2022	53983	CALIF STATE FRANCHISE TAX BOARD	1,216.70	0.00	1,216.70
106179	04/07/2022	45894	CINTAS CORPORATION	54.32	0.00	54.32
106180	04/07/2022	5077	CLAVERIE, COURTNEY DAY	260.00	0.00	260.00
106181	04/07/2022	5376	CONSERVATION CORPS OF LONG BEACH	448.00	0.00	448.00
106182	04/07/2022	5631	DAVIS, OUINN ASTARTE	1,250.00	0.00	1,250.00
106183	04/07/2022	5540	DE LAGE LANDEN FINANCIAL SERVICES.	394.81	0.00	394.81
106184	04/07/2022	57945	DELL MARKETING LP	16,358.98	0.00	16,358.98
106185	04/07/2022	3213	DIRECTV INC	35.00	0.00	35.00
106186	04/07/2022	42248	DISNEYLAND RESORT TICKET	37,560.00	0.00	37,560.00
106187	04/07/2022	4947	FILE KEEPERS, LLC	21.40	0.00	21.40
106188	04/07/2022	5637	GOVERNANCE SCIENCES GROUP, INC.	3,300.00	0.00	3,300.00
106189	04/07/2022	63519	FLUE STEAM INC	103.69	0.00	103.69
106190	04/07/2022	4641	FONTELA, THAO	1,510.60	0.00	1,510.60
106191	04/07/2022	4884	FRONTIER CALIFORNIA INC.	2,584.38	0.00	2,584.38
106192	04/07/2022	59433	GANAHL LUMBER COMPANY	1,013.92	0.00	1,013.92
106193	04/07/2022	4422	GARIBALDO'S NURSERY	77.18	0.00	77.18
106194	04/07/2022	5584	GLOBE GAS CORPORATION	68.56	0.00	68.56
106195	04/07/2022	35477	HARA M LAWNMOWER CENTER	1,787.45	0.00	1,787.45
106196	04/07/2022	42031	HOME DEPOT	1,309.61	0.00	1,309.61
106197	04/07/2022	4149	INFOSEND INC	9,013.42	0.00	9,013.42
106198	04/07/2022	59873	JJS PALOMO'S STEEL INC	307.54	0.00	307.54
106199	04/07/2022	4458	KIM, YVONNE	384.00	0.00	384.00
106200	04/07/2022	4414	KNOWBE4 LLC	3,252.60	0.00	3,252.60
106201	04/07/2022	1916	KULI IMAGE	4,621.13	0.00	4,621.13
106202	04/07/2022	49332	KUYKENDALL, PAUL	60.88	0.00	60.88
106203	04/07/2022	53311	LAKEWOOD MEALS ON WHEELS	833.33	0.00	833.33
106204	04/07/2022	18550	LAKEWOOD, CITY OF	100.00	0.00	100.00
106205	04/07/2022	5626	LANCE, STEVEN JOSEPH	700.00	0.00	700.00
106206	04/07/2022	20300	LONG BEACH CITY GAS & WATER DEPT	446.04	0.00	446.04
106207	04/07/2022	21050	LOS ANGELES CO CLERK	75.00	0.00	75.00
106208	04/07/2022	23130	MC MASTER-CARR SUPPLY CO	280.00	0.00	280.00
106209	04/07/2022	52588	MILLER DON & SONS	329.72	0.00	329.72
106210	04/07/2022	615	MUNI SERVICES LLC	3,168.43	0.00	3,168.43
106211	04/07/2022	5547	MURRAYSMITH, INC.	6,703.50	0.00	6,703.50
106212	04/07/2022	4443	O'REILLY AUTOMOTIVE STORES INC	1,362.72	0.00	1,362.72

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
106213	04/07/2022	47554	OFFICE DEPOT BUSINESS SVCS	190.45	0.00	190.45
106214	04/07/2022	4215	M O DION & SONS INC	2,523.65	0.00	2,523.65
106215	04/07/2022	3888	UAG CERRITOS I. LLC	199.49	0.00	199.49
106216	04/07/2022	5612	US BANCORP ASSET MANAGEMENT, INC.	2,790.69	0.00	2,790.69
106217	04/07/2022	4866	SCOTT, REBECCA DBA PONY TIME	400.00	0.00	400.00
106218	04/07/2022	39640	RAYVERN LIGHTING SUPPLY CO INC	944.49	0.00	944.49
106219	04/07/2022	4459	READWRITE EDUCATIONAL SOLUTIONS INC	248.30	0.00	248.30
106220	04/07/2022	42754	CERRITOS FORD INC	236.32	0.00	236.32
106221	04/07/2022	5045	SAN JUAN, CLYDE J	159.90	0.00	159.90
106222	04/07/2022	4680	SCHULTZ, ISABELLE	129.87	0.00	129.87
106223	04/07/2022	5379	SERVICEWEAR APPAREL INC.	899.89	0.00	899.89
106224	04/07/2022	5230	SITEONE LANDSCAPE SUPPLY, LLC	2,484.31	0.00	2,484.31
106225	04/07/2022	26900	SO CALIF SECURITY CENTERS INC	199.86	0.00	199.86
106226	04/07/2022	29400	SOUTHERN CALIFORNIA EDISON CO	24,920.45	0.00	24,920.45
106227	04/07/2022	4368	SPECIALTY TIRES LLC	426.47	0.00	426.47
106228	04/07/2022	2559	STANLEY CONVERGENT SECURITY	1,525.00	0.00	1,525.00
106229	04/07/2022	5599	STAPLES, INC.	1,249.27	0.00	1,249.27
106230	04/07/2022	60792	STEPHENS, ERIC	780.00	0.00	780.00
106231	04/07/2022	53927	SUNNY HILLS ASSOCIATES	4,413.58	0.00	4,413.58
106232	04/07/2022	4212	SYN-TECH SYSTEMS INC	212.10	0.00	212.10
106233	04/07/2022	4893	TENG, WHEA-FUN	325.60	0.00	325.60
106234	04/07/2022	2372	TGIS CATERING SVCS INC	14,470.00	0.00	14,470.00
106235	04/07/2022	4364	THE RINKS-LAKEWOOD ICE	422.50	0.00	422.50
106236	04/07/2022	5278	THE TECHNOLOGY DEPOT	1,128.55	0.00	1,128.55
106237	04/07/2022	2533	TNEMEC COMPANY INC.	129.54	0.00	129.54
106238	04/07/2022	3110	TORRES LOPEZ JAVIER	86.00	0.00	86.00
106239	04/07/2022	35089	UNDERGROUND SERVICE ALERT	927.85	0.00	927.85
106240	04/07/2022	5284	UNIFIRST CORPORATION	91.65	0.00	91.65
106241	04/07/2022	4907	VARSITY BRANDS HOLDING CO INC	239.80	0.00	239.80
106242	04/07/2022	64652	CELLCO PARTNERSHIP	3,750.66	0.00	3,750.66
106243	04/07/2022	5592	VOORHEES, RONDA	74.75	0.00	74.75
106244	04/07/2022	3943	WATERLINE TECHNOLOGIES INC	2,210.62	0.00	2,210.62
106245	04/07/2022	17640	WAXIE ENTERPRISES INC	21.30	0.00	21.30
106246	04/07/2022	62628	WELLS C. PIPELINE MATERIALS	957.00	0.00	957.00
106247	04/07/2022	37745	WESTERN EXTERMINATOR CO	339.70	0.00	339.70
106248	04/07/2022	2145	WYNN, LAKYN	130.00	0.00	130.00
106249	04/07/2022	3699	AGUIRRE, VANESSA	250.00	0.00	250.00
106250	04/07/2022	3699	AVELANO, CHRISTIAN	250.00	0.00	250.00
106251	04/07/2022	3699	BYROM-DAVEY, INC	888.83	0.00	888.83
106252	04/07/2022	3699	CUSTODIO, DAISY	250.00	0.00	250.00
106253	04/07/2022	3699	GOMEZ, JOSE	382.33	0.00	382.33
106254	04/07/2022	3699	HEADLEY, MICHAEL	250.00	0.00	250.00
106255	04/07/2022	3699	HOLDREN, SAMANTHA	250.00	0.00	250.00
106256	04/07/2022	3699	IE INC	61.60	0.00	61.60

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
106257	04/07/2022	3699	IGLESIAS, CASELYN	250.00	0.00	250.00
106258	04/07/2022	3699	JDF CONSTRUCTION INC	210.72	0.00	210.72
106259	04/07/2022	3699	LOPEZ, ALLEN	146.64	0.00	146.64
106260	04/07/2022	3699	MCCALL, MYOUILIA	250.00	0.00	250.00
106261	04/07/2022	3699	OCAMPO, WENDY	180.00	0.00	180.00
106262	04/07/2022	3699	PALAD, DIANA	250.00	0.00	250.00
106263	04/07/2022	3699	SAGBIGSAL, JAMES	250.00	0.00	250.00
106264	04/07/2022	3699	SCOTTSTRICKLAND, ANITA	250.00	0.00	250.00
106265	04/07/2022	3699	VEAZIE, JEMISHA	250.00	0.00	250.00
Totals:				<u>206,039.92</u>	<u>0.00</u>	<u>206,039.92</u>

**CITY OF LAKEWOOD
FUND SUMMARY 4/14/2022**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 106266 through 106380. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	200,020.76
1020	CABLE TV	80.00
1025	AMERICAN RESCUE PLAN	2,781.39
1030	CDBG CURRENT YEAR	666.66
1050	COMMUNITY FACILITY	4,771.70
1500	MISC-SPECIAL REVENUE FUND	3,196.62
1621	LA CNTY MEASURE R	523.90
1623	LA CNTY MEASURE W	1,374.92
3000	AIR QUALITY IMPROVEMENT	31,042.58
3001	CAPITAL IMPROV PROJECT FUND	372.60
3070	PROPOSITION "C"	3,410.95
5010	GRAPHICS AND COPY CENTER	512.73
5020	CENTRAL STORES	2,119.66
5030	FLEET MAINTENANCE	4,776.18
7500	WATER UTILITY FUND	266,739.37
8020	LOCAL REHAB LOAN	12,544.50
8030	TRUST DEPOSIT	200.00
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		535,134.52

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
106266	04/14/2022	4842	A T & T CORP	283.43	0.00	283.43
106267	04/14/2022	4113	SHAKER NERMINE	1,925.00	0.00	1,925.00
106268	04/14/2022	5260	AEF SYSTEMS CONSULTING, INC.	1,792.50	0.00	1,792.50
106269	04/14/2022	2701	AIRE RITE A/C & REFRIGERATION INC	4,855.17	0.00	4,855.17
106270	04/14/2022	4763	ALBANO'S PLUMBING, INC.	425.00	0.00	425.00
106271	04/14/2022	1700	ALLIED REFRIGERATION INC	93.01	0.00	93.01
106272	04/14/2022	5179	ALS GROUP USA, CORP.	1,006.50	0.00	1,006.50
106273	04/14/2022	4684	AMAZON.COM LLC	198.45	0.00	198.45
106274	04/14/2022	65668	ANICETO, SANDRA	429.00	0.00	429.00
106275	04/14/2022	4126	AUTOZONE PARTS INC	104.14	0.00	104.14
106276	04/14/2022	443	B&M LAWN AND GARDEN INC	36.72	0.00	36.72
106277	04/14/2022	4878	B.R. BREWER SIGN & GRAPHICS	352.80	0.00	352.80
106278	04/14/2022	5184	BEGINNERS EDGE SPORTS TRAINING, LLC	2,784.60	0.00	2,784.60
106279	04/14/2022	52244	BELLFLOWER, CITY OF	684.61	0.00	684.61
106280	04/14/2022	1813	BIOMETRICS4ALL INC	17.25	0.00	17.25
106281	04/14/2022	4800	BISHOP COMPANY	694.52	0.00	694.52
106282	04/14/2022	5601	TWO SHELLS ENTERPRISES INC.	202.00	0.00	202.00
106283	04/14/2022	315	CALIF PUBLIC PARKING ASSOCIATION	711.00	0.00	711.00
106284	04/14/2022	45894	CINTAS CORPORATION	63.82	0.00	63.82
106285	04/14/2022	5214	CLEANCOR HOLDINGS LLC DBA CLEANCOR LNG L	465.00	0.00	465.00
106286	04/14/2022	5368	CAMERON WELDING SUPPLY	301.61	0.00	301.61
106287	04/14/2022	66284	COCHICO, WILFRED Z	171.96	0.00	171.96
106288	04/14/2022	4546	COMMERCIAL TRANSPORTATION SERVICES	3,410.95	0.00	3,410.95
106289	04/14/2022	46620	CREATIVE BUS SALES	475.50	0.00	475.50
106290	04/14/2022	5326	COLOMRICAN, INC.	53.82	0.00	53.82
106291	04/14/2022	4442	DANIEL'S TIRE SERVICE INC	364.35	0.00	364.35
106292	04/14/2022	5070	DANIELS, ROBERT F.	2,720.00	0.00	2,720.00
106293	04/14/2022	57945	DELL MARKETING LP	9,380.63	0.00	9,380.63
106294	04/14/2022	4043	DIAMOND ENVIRONMENTAL SERVICES LP	689.00	0.00	689.00
106295	04/14/2022	5229	DUNRITE PEST CONTROL INC.	130.00	0.00	130.00
106296	04/14/2022	5242	EEC ACOUISITION LLC	3,531.70	0.00	3,531.70
106297	04/14/2022	4947	FILE KEEPERS, LLC	22.90	0.00	22.90
106298	04/14/2022	4422	GARIBALDO'S NURSERY	1,339.54	0.00	1,339.54
106299	04/14/2022	42664	GIACHELLO, LENNY	97.50	0.00	97.50
106300	04/14/2022	65575	HAP'S AUTO PARTS	43.04	0.00	43.04
106301	04/14/2022	35477	HARA M LAWNMOWER CENTER	170.32	0.00	170.32
106302	04/14/2022	42031	HOME DEPOT	597.68	0.00	597.68
106303	04/14/2022	5243	J & A COMPANIES INC.	987.02	0.00	987.02
106304	04/14/2022	4622	JHM SUPPLY INC	135.33	0.00	135.33
106305	04/14/2022	51513	JOBS AVAILABLE INC	280.00	0.00	280.00
106306	04/14/2022	4180	JONES RICHARD D. A PROF LAW CORP	1,542.88	0.00	1,542.88
106307	04/14/2022	36167	KARTER, JANET	624.00	0.00	624.00
106308	04/14/2022	53849	LAKEWOOD ROTARY CLUB	150.00	0.00	150.00
106309	04/14/2022	18550	LAKEWOOD, CITY OF	200.00	0.00	200.00

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
106310	04/14/2022	18400	LAKEWOOD. CITY WATER DEPT	28,553.72	0.00	28,553.72
106311	04/14/2022	5626	LANCE. STEVEN JOSEPH	600.00	0.00	600.00
106312	04/14/2022	59144	LONG BEACH CITY	1,706.20	0.00	1,706.20
106313	04/14/2022	3564	LONG BEACH. CITY OF	450.96	0.00	450.96
106314	04/14/2022	4269	MAGIC JUMP RENTALS INC	681.20	0.00	681.20
106315	04/14/2022	4918	MELINDA MC COY'S FLOWERS	99.23	0.00	99.23
106316	04/14/2022	5525	MICHAEL BAKER INTERNATIONAL. INC.	3,196.62	0.00	3,196.62
106317	04/14/2022	52588	MILLER DON & SONS	213.06	0.00	213.06
106318	04/14/2022	64333	MOSES-CALDERA. ISABEL	707.20	0.00	707.20
106319	04/14/2022	4443	O'REILLY AUTOMOTIVE STORES INC	528.07	0.00	528.07
106320	04/14/2022	47554	OFFICE DEPOT BUSINESS SVCS	174.06	0.00	174.06
106321	04/14/2022	4303	OGUNEDOJUTIMI. CRYSTAL	253.54	0.00	253.54
106322	04/14/2022	4497	PACIFIC COACHWAYS CHARTER SERVICES	1,391.25	0.00	1,391.25
106323	04/14/2022	63708	DY-JO CORPORATION	1,980.00	0.00	1,980.00
106324	04/14/2022	50512	PATHWAYS VOLUNTEER HOSPICE	666.66	0.00	666.66
106325	04/14/2022	5532	CHEN. PATRICIA P.C.	1,087.50	0.00	1,087.50
106326	04/14/2022	3888	UAG CERRITOS I. LLC	31,042.58	0.00	31,042.58
106327	04/14/2022	44701	RAPP. LISA	3,600.00	0.00	3,600.00
106328	04/14/2022	39640	RAYVERN LIGHTING SUPPLY CO INC	204.24	0.00	204.24
106329	04/14/2022	5526	RE CHAFFEE CONSTRUCTION INC.	70,680.00	0.00	70,680.00
106330	04/14/2022	45437	S & J SUPPLY CO	370.02	0.00	370.02
106331	04/14/2022	41691	SAFETY-KLEEN CORP	740.20	0.00	740.20
106332	04/14/2022	5639	SCHULTHEIS. SHAWNA	400.00	0.00	400.00
106333	04/14/2022	47141	STEARNS CONRAD & SCHMIDT CONSLT ENG	2,431.00	0.00	2,431.00
106334	04/14/2022	5379	SERVICEWEAR APPAREL INC.	98.53	0.00	98.53
106335	04/14/2022	5044	SHARP ELECTRONICS CORPORATION	2,812.69	0.00	2,812.69
106336	04/14/2022	5036	SHUSTER ADVISORY GROUP. LLC	2,400.00	0.00	2,400.00
106337	04/14/2022	5197	SIGNAL HILL AUTO ENTERPRISES INC.	710.95	0.00	710.95
106338	04/14/2022	5230	SITEONE LANDSCAPE SUPPLY. LLC	15,448.75	0.00	15,448.75
106339	04/14/2022	29400	SOUTHERN CALIFORNIA EDISON CO	29,095.35	0.00	29,095.35
106340	04/14/2022	49529	SPICERS PAPER INC	512.73	0.00	512.73
106341	04/14/2022	60792	STEPHENS. ERIC	819.00	0.00	819.00
106342	04/14/2022	2372	TGIS CATERING SVCS INC	6,934.73	0.00	6,934.73
106343	04/14/2022	5278	THE TECHNOLOGY DEPOT	279.25	0.00	279.25
106344	04/14/2022	5297	THURSTON ELEVATOR CONCEPTS. INC.	143.00	0.00	143.00
106345	04/14/2022	65224	TUMBLE-N-KIDS. INC	9,334.00	0.00	9,334.00
106346	04/14/2022	4480	TYLER BUSINESS FORMS	720.59	0.00	720.59
106347	04/14/2022	64024	U S POSTAL SERVICE	5,115.10	0.00	5,115.10
106348	04/14/2022	31800	U S POSTMASTER	1,410.00	0.00	1,410.00
106349	04/14/2022	5284	UNIFIRST CORPORATION	767.94	0.00	767.94
106350	04/14/2022	49848	USA BLUE BOOK A DIVISION OF	140.85	0.00	140.85
106351	04/14/2022	64652	CELLCO PARTNERSHIP	4,271.04	0.00	4,271.04
106352	04/14/2022	33200	WALTERS WHOLESALE ELECTRIC CO	306.37	0.00	306.37
106353	04/14/2022	7400	WATER REPLENISHMENT DISTRICT OF	189,269.72	0.00	189,269.72

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
106354	04/14/2022	3943	WATERLINE TECHNOLOGIES INC	2,333.50	0.00	2,333.50
106355	04/14/2022	17640	WAXIE ENTERPRISES INC	1,301.73	0.00	1,301.73
106356	04/14/2022	4989	WEST COAST TELCOM PRODUCTS	3,524.69	0.00	3,524.69
106357	04/14/2022	40925	WEST COAST ARBORISTS INC	42,286.75	0.00	42,286.75
106358	04/14/2022	37745	WESTERN EXTERMINATOR CO	62.70	0.00	62.70
106359	04/14/2022	35146	WILLDAN ASSOCIATES	2,214.50	0.00	2,214.50
106360	04/14/2022	5571	YBARRA, ALBERT JR.	80.00	0.00	80.00
106361	04/14/2022	3699	BELLOMO, STEVE AND LORI	544.50	0.00	544.50
106362	04/14/2022	3699	BERRY, ROY	250.00	0.00	250.00
106363	04/14/2022	3699	BOWDEN, BARBARA	250.00	0.00	250.00
106364	04/14/2022	3699	CORDERO, LYNELLE	250.00	0.00	250.00
106365	04/14/2022	3699	GALAVIZ, VILDA	200.00	0.00	200.00
106366	04/14/2022	3699	GARCIA, JUAN	250.00	0.00	250.00
106367	04/14/2022	3699	IGNACIO, LIEZL	250.00	0.00	250.00
106368	04/14/2022	3699	JOHNSON, BILLY	250.00	0.00	250.00
106369	04/14/2022	3699	JONES, ADRIENNE	250.00	0.00	250.00
106370	04/14/2022	3699	MERCURIUS, TRAVIS	250.00	0.00	250.00
106371	04/14/2022	3699	MOJICA, JOSE	250.00	0.00	250.00
106372	04/14/2022	3699	NAVE, COURTNEY	250.00	0.00	250.00
106373	04/14/2022	3699	NTUK, NSA	59.00	0.00	59.00
106374	04/14/2022	3699	PEARSON, BEYUNKA	240.00	0.00	240.00
106375	04/14/2022	3699	RICHARDSON, KIMBERLEE	96.00	0.00	96.00
106376	04/14/2022	3699	RITCHSON, WENDIE	250.00	0.00	250.00
106377	04/14/2022	3699	RIVERS, STARNISHA	250.00	0.00	250.00
106378	04/14/2022	3699	TURNER, JULIE	250.00	0.00	250.00
106379	04/14/2022	3699	VALTIERRA, NICOLE	49.00	0.00	49.00
106380	04/14/2022	3699	VERACITY WINDOW AND DOOR	12,000.00	0.00	12,000.00
Totals:				535,134.52	0.00	535,134.52

DIVIDER SHEET

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Schedule of Investments – as of March 31, 2022

INTRODUCTION

The City invests idle funds in compliance with the California Government Code (CGC) and the City's investment policy, which the City Council last reviewed and approved in January 2022. The portfolio is highly-rated and well-diversified. While the portfolio is subject to the ebb and flow of market yield fluctuations, it is largely protected from the stock market volatility as the CGC and the City's investment policy narrowly define the authorized types of investments available. Additionally, City staff works closely with PFM Asset Management, LLC (PFM), the City's investment advisor, to seek out quality investments in proven sectors and keep investment allocations to any one issuer low as a percentage.

The City's investments summarized in this report are allocated to a variety of funds such as the General Fund, Water Utility Fund, Redevelopment Successor Agency Funds, Restricted Special Revenue Funds, and Fiduciary Funds.

The City's investment objectives, in order of priority, are safety, liquidity and yield. To meet these objectives, the City utilizes the following types of investments:

U.S. Treasury Notes

Treasury Obligations of the U.S. Government to provide for the cash flow needs of the Federal Government.

Federal Agency Bonds or Notes:

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This includes Collateralized Mortgage Obligations (CMOs).

- **FHLB (Federal Home Loan Bank Bonds)**
Bonds and discount notes issued by the Federal Home Loan Bank to provide funding to member institutions and make available money to the residential mortgage market.
- **FHLMC (Federal Home Loan Mortgage Corp)**
A publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees and then re-sells the securities on the open market.
- **FNMA (Federal National Mortgage Association)**

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

- **FFCB (Federal Farm Credit Bank)**

The Federal Farm Credit Bank is an independent agency of the U.S. Government that issues bonds and discount notes to provide short- and long-term credit and credit-related services to farmers, ranchers, rural homeowners, producers and harvesters.

Supra-National Agency Bonds or Notes

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

Negotiable Certificates of Deposit (CDs)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

Municipal Bonds or Notes:

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

Corporate Notes:

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of "A" or its equivalent or better.

Commercial Paper:

Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

Pooled Funds:

- **LAIF (Local Agency Investment Fund, State of California)**
The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.
- **CAMP (California Asset Management Program)**
A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide professional investment services at a reasonable cost. Participation is limited to California public agencies.

- Los Angeles County Pool
This pool is very similar to LAIF. It is well-diversified, very liquid, and offers competitive yields.

SUMMARY – Schedule of Investments as of March 31, 2022

MANAGED PORTFOLIO

Security Type	Market Value	% of Portfolio	% Change vs. 12/31/21	Permitted by Policy	In Compliance
U.S. Treasury Notes	\$ 17,907,301.00	47.3%	-0.5%	100%	Yes
Federal Agency	4,417,820.00	11.7%	-1.0%	100%	Yes
Federal Agency CMBS	5,146.00	<0.1%	0.0%	100%	Yes
Municipal Bonds	2,051,478.00	5.4%	-0.3%	100%	Yes
Supranationals	1,572,726.00	4.2%	0.0%	30%	Yes
Negotiable CDs	290,772.00	0.8%	0.0%	30%	Yes
Corporate Notes	9,339,428.00	24.7%	0.1%	30%	Yes
Asset-Backed Security	2,283,989.00	6.0%	-0.2%	20%	Yes
Securities Sub-Total	\$37,868,660.00	100%			
Accrued Interest	127,412.00				
Total Managed Portfolio	\$37,996,072.00				

POOLED INVESTMENT ACCOUNTS

	Market Value
LAIF	\$49,910,649.04
CAMP	\$2,412,656.32
	\$52,323,305.36

BANK ACCOUNTS

	Balance
City – Checking*	\$2,762,284.19
City Payroll	\$61,736.88
Successor Housing - Checking	\$1,478,650.76
	\$4,302,671.83

Funds held in reserve as required by debt issuance or non-agency funds - not available for City expenditures:

Successor Agency – Checking	F&M	\$1,070,696.16
Total Portfolio		\$95,692,745.35

* The balance includes a significant amount in uncashed (recently-issued) checks.

Attached is a more detailed report of the managed portfolio provided by PFM


STAFF RECOMMENDATION

It is recommended that the City Council receive and file this report.



Jose Gomez

Director of Finance & Administrative Services



Thaddeus McCormack

City Manager



City of Lakewood

Investment Performance Review For the Quarter Ended March 31, 2022

Client Management Team

Sarah Meacham, Managing Director
Robert Cheddar, CFA, Managing Director
Richard Babbe, CCM, Senior Managing Consultant

PFM Asset Management LLC

633 W 5th St., 25th Floor
Los Angeles, CA 90071
213-415-1699

213 Market Street
Harrisburg, PA 17101-2141
717-232-2723

NOT FDIC INSURED : NO BANK GUARANTEE : MAY LOSE VALUE

For Institutional Investor or Investment Professional Use Only - This material is not for inspection by, distribution to, or quotation to the general public

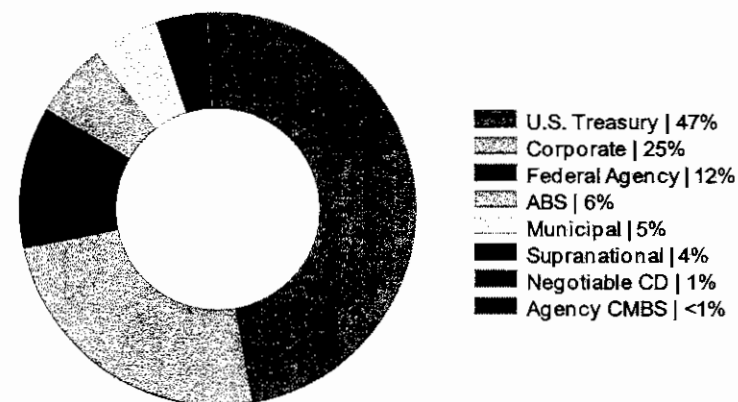
Portfolio Review

Portfolio Snapshot¹

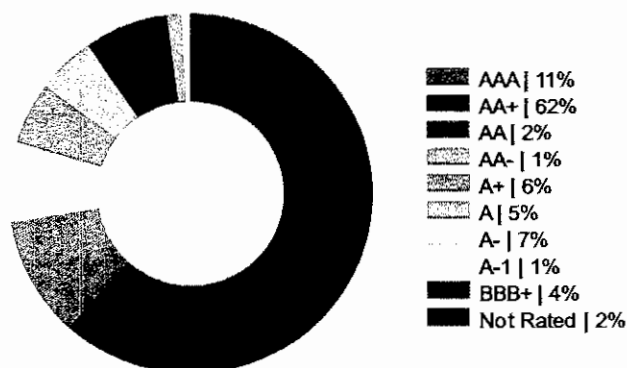
Portfolio Statistics

Total Market Value	\$38,184,337.76
Securities Sub-Total	\$37,754,909.29
Accrued Interest	\$113,751.99
Cash	\$315,676.48
Portfolio Effective Duration	2.42 years
Benchmark Effective Duration	2.54 years
Yield At Cost	1.21%
Yield At Market	2.34%
Portfolio Credit Quality	AA

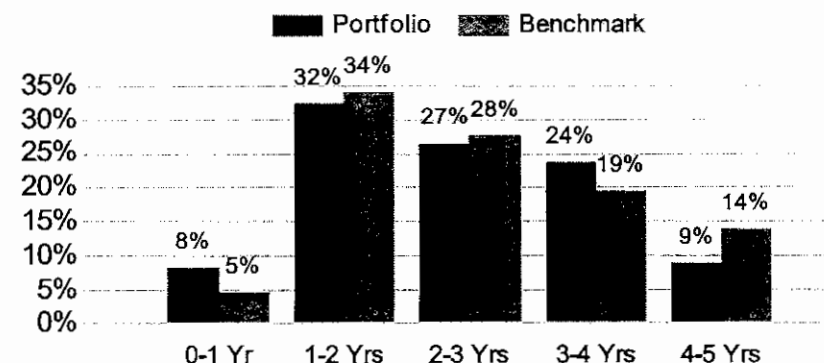
Sector Allocation



Credit Quality - S&P



Duration Distribution

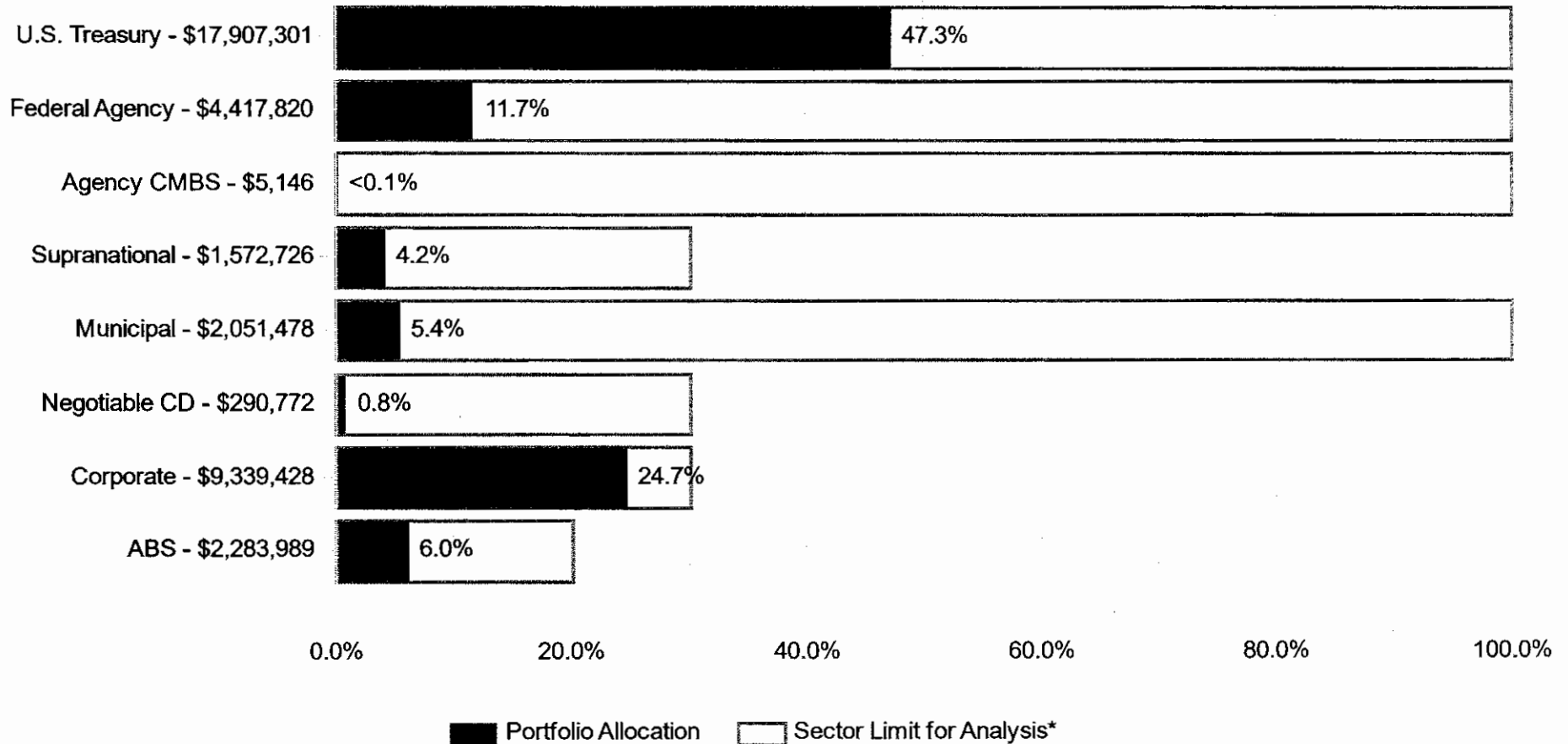


1. Yield and duration calculations exclude cash and cash equivalents. Sector allocation includes market values and accrued interests.

The portfolio's benchmark is currently the ICE BofAML 1-5 Year U.S. Treasury Index. Prior to 3/31/19 it was the ICE BofAML 1-3 Year U.S. Treasury Index. Source: Bloomberg.

An average of each security's credit rating was assigned a numeric value and adjusted for its relative weighting in the portfolio.

Sector Allocation Analytics



For informational/analytical purposes only and is not provided for compliance assurance. Includes accrued interest. Excludes money market fund balances.

*Sector Limit for Analysis is as derived from our interpretation of your most recent Investment Policy as provided.

Certificate of Compliance

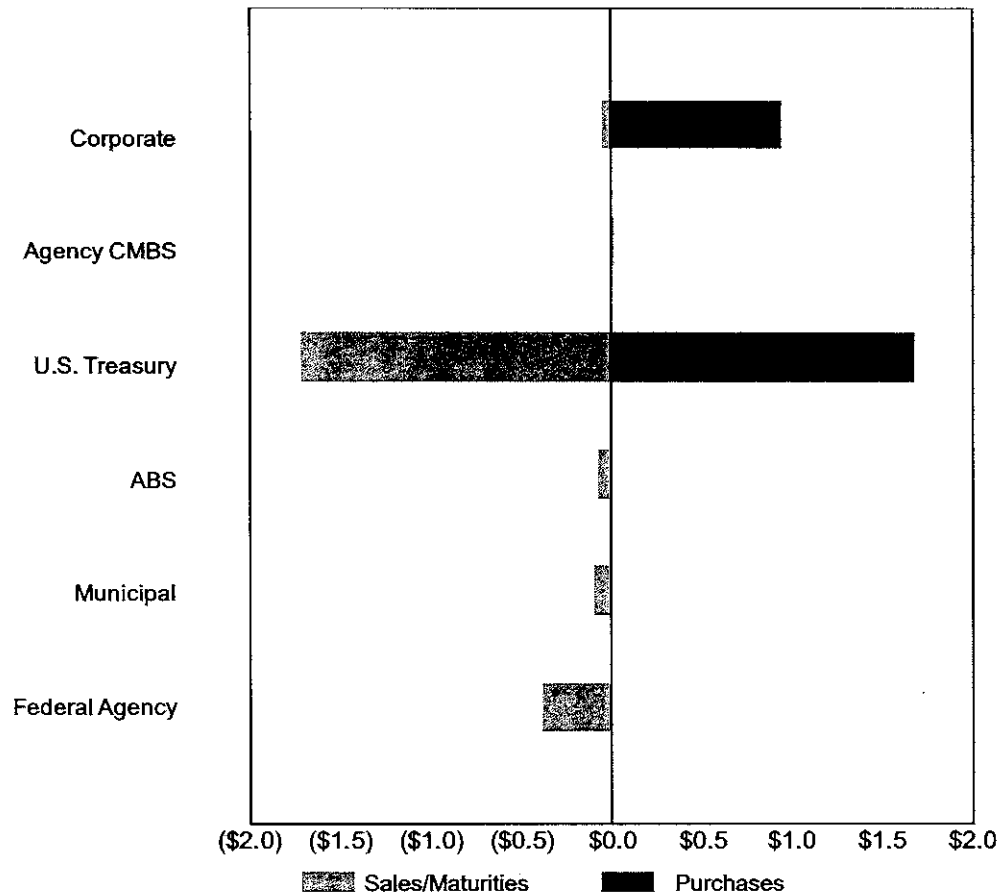
During the reporting period for the quarter ended March 31, 2022, the account(s) managed by PFM Asset Management ("PFMAM") were in compliance with the applicable investment policy and guidelines as furnished to PFMAM.

Acknowledged : *PFM Asset Management LLC*

Note: Pre- and post-trade compliance for the account(s) managed by PFM Asset Management is provided via Bloomberg Asset and Investment Management ("AIM").

Portfolio Activity

Net Activity by Sector
(\$ millions)

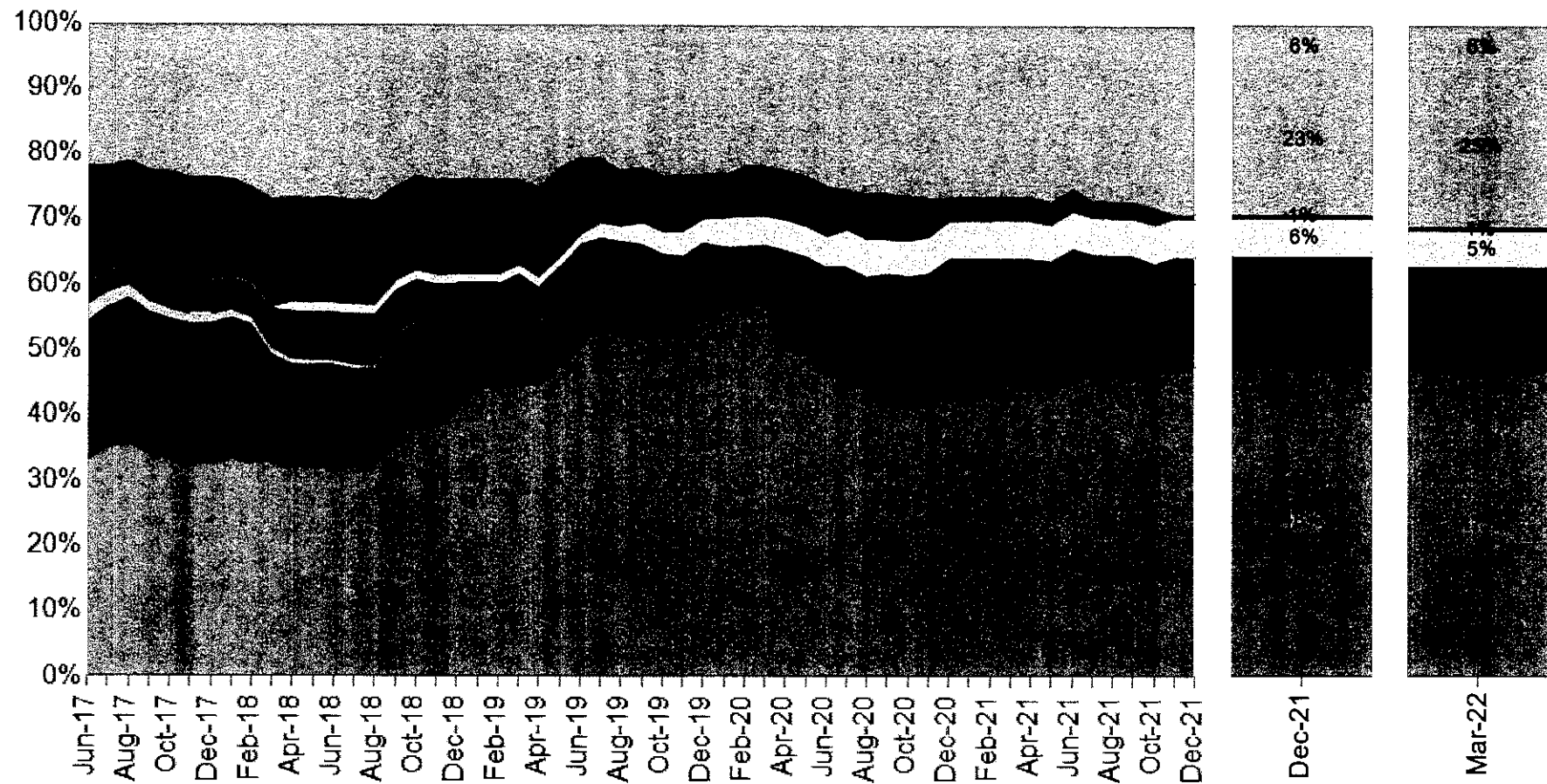


Sector	Net Activity
Corporate	\$887,945
Agency CMBS	(\$42)
U.S. Treasury	(\$29,825)
ABS	(\$67,439)
Municipal	(\$90,747)
Federal Agency	(\$374,856)
Total Net Activity	\$325,036

Based on total proceeds (principal and accrued interest) of buys, sells, maturities, and principal paydowns. Detail may not add to total due to rounding.

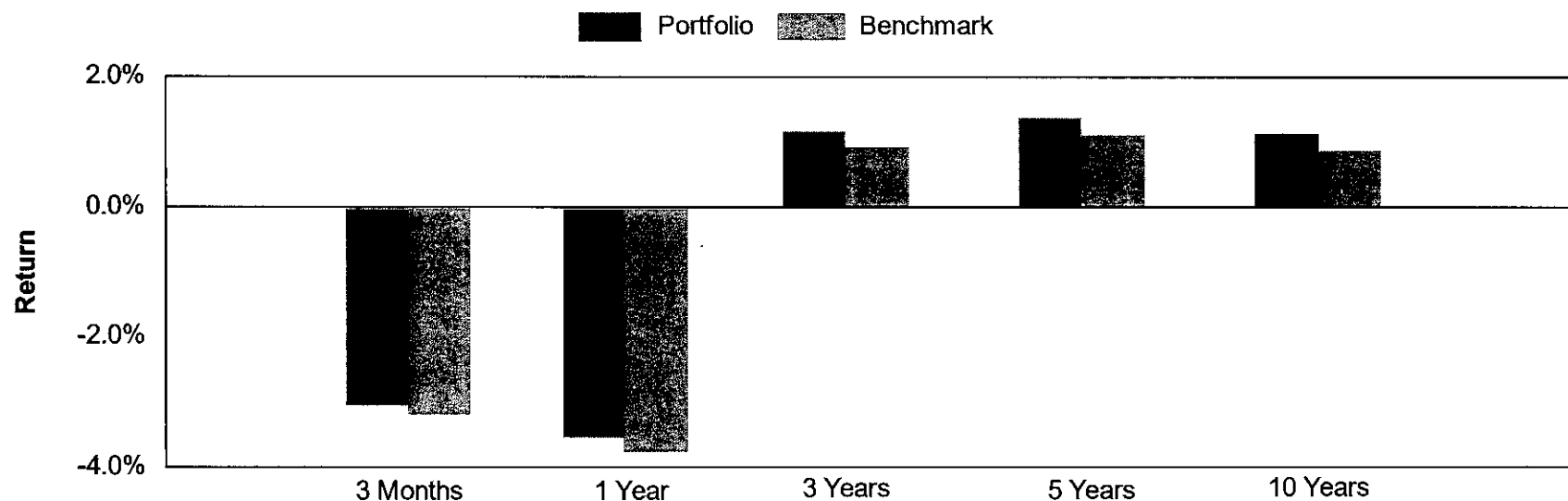
Historical Sector Allocation

U.S. Treasury Agency CMBS Agency CMO Supranational Municipal Negotiable CD Corporate ABS
 Federal Agency



Only includes investments held within the separately managed account(s), excludes cash held in funds not managed by PFMAM.

Portfolio Performance



Market Value Basis Earnings	3 Months	1 Year	3 Years	5 Years	10 Years
Interest Earned ²	\$127,412	\$531,666	\$2,058,624	\$3,324,290	\$5,367,115
Change in Market Value	(\$1,319,559)	(\$1,927,114)	(\$764,418)	(\$790,271)	(\$1,232,276)
Total Dollar Return	(\$1,192,147)	(\$1,395,448)	\$1,294,206	\$2,534,019	\$4,134,839
Total Return³					
Portfolio	-3.03%	-3.53%	1.15%	1.38%	1.13%
Benchmark ⁴	-3.16%	-3.72%	0.92%	1.10%	0.87%
Difference	0.13%	0.19%	0.23%	0.28%	0.26%

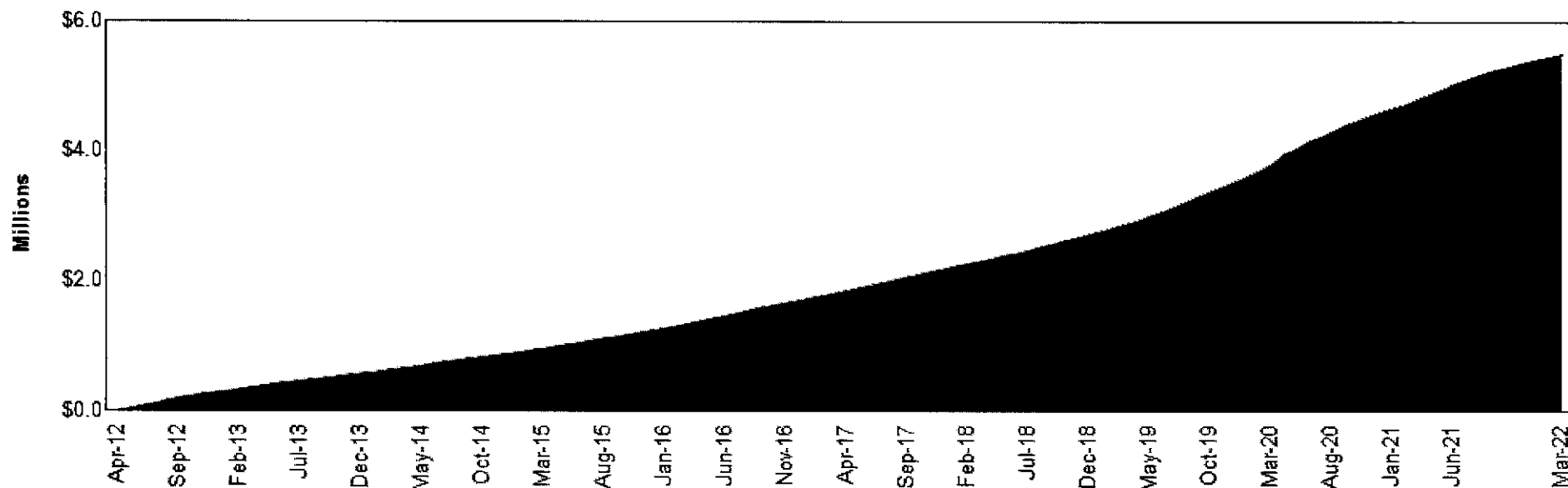
1. The lesser of 10 years or since inception is shown. Since inception returns for periods one year or less are not shown. Performance inception date is December 31, 2007.

2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.

3. Returns for periods one year or less are presented on a periodic basis. Returns for periods greater than one year are presented on an annualized basis.

4. The portfolio's benchmark is currently the ICE BofAML 1-5 Year U.S Treasury Index. Prior to 3/31/19 it was the ICE BofAML 1-3 Year U.S Treasury Index. Source: Bloomberg.

Accrual Basis Earnings















Accrual Basis Earnings	3 Months	1 Year	3 Years	5 Year	10 Year ¹
Interest Earned ²	\$127,412	\$531,666	\$2,058,624	\$3,324,290	\$5,367,115
Realized Gains / (Losses) ³	\$5,811	\$203,704	\$519,903	\$313,160	\$631,811
Change in Amortized Cost	(\$12,353)	(\$32,918)	\$43,882	\$49,144	(\$486,671)
Total Earnings	\$120,870	\$702,453	\$2,622,409	\$3,686,594	\$5,512,256

1. The lesser of 10 years or since inception is shown. Performance inception date is December 31, 2007.

2. Interest earned calculated as the ending accrued interest less beginning accrued interest, plus net interest activity.

3. Realized gains / (losses) are shown on an amortized cost basis.

Fixed-Income Sector Outlook – 2Q 2022

Sector	Our Investment Preferences
COMMERCIAL PAPER / CD	
TREASURIES	
T-Bill	
T-Note	
FEDERAL AGENCIES	
Bullets	
Callables	
SUPRANATIONALS	
CORPORATES	
Financials	
Industrials	
SECURITIZED	
Asset-Backed	
Agency Mortgage-Backed	
Agency CMBS	
MUNICIPALS	

● Current outlook

○ Outlook one quarter ago

Slightly
Negative

DIVIDER SHEET

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Civic Center Block Party 2022 Fireworks Display

INTRODUCTION

The Lakewood Civic Center Block Party is returning on Saturday, June 25 from 4 to 9 p.m. City Staff members representing all departments are planning the blockbuster event. This year's event will include familiar components from past years including the event finale, a spectacular fireworks display.

STATEMENT OF FACT

The Civic Center Block party is set for Saturday, June 25, 2022. A 15-minute professional aerial fireworks display will launch from Lakewood Center Costco parking lot. The choreographed display is complemented with patriotic music for those in close proximity to the main stage and near the launch area adjacent to the Costco parking lot. Prime viewing areas will be Hardwick Street, as well as the Home Depot and Albertsons parking lots. Synchronized music will best be heard on Clark Avenue between Hardwick Street and The Centre Plaza.

Fireworks & Stage FX America has served as the city's pyrotechnic contractor since 2010 and has consistently provided a professional and safe fireworks display for the Lakewood community. The contractor has provided the city with a contract price of \$17,500 for the fireworks display at the Civic Center Block Party. The contractor will provide the city with required insurances including commercial general liability, automobile and worker's compensation, the equipment and personnel necessary to produce the fireworks display and all required permits from state and local authorities including Los Angeles County Fire.

SUMMARY

The Civic Center Block Party, which attracts about 25,000 attendees, will enjoy the events finale, a 15-minute professional fireworks show. The contractor requires a 50% deposit prior to proceeding with the scheduling of Lakewood's event. The funds of the contract price are budgeted in FY22.

RECOMMENDATION

Authorize the mayor to sign contract with Fireworks & Stage FX America, LLC for the fireworks display at the Civic Center Block Party event on Saturday, June 25, 2022. Contract price not to exceed \$17,500.

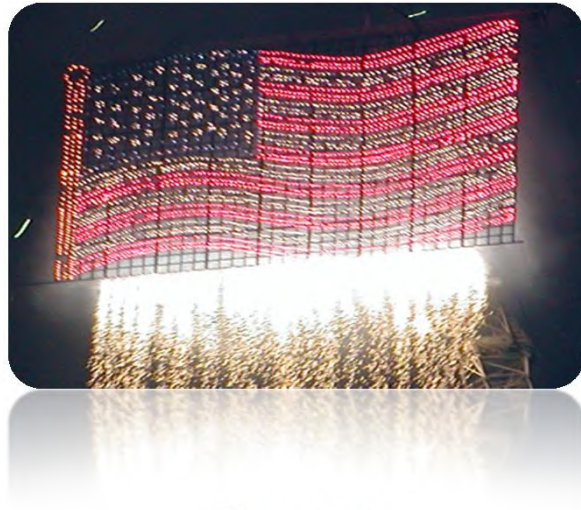
VF

Valarie Frost, Director
Recreation and Community Services



Thaddeus McCormack
City Manager

City of Lakewood



Presents

Celebrate Freedom A **Fireworks Extravaganza** June 25th, 2022

Produced by



"The Difference Is Quality"

City of Lakewood
Celebrate Freedom
June 25th, 2022

Opening Announcement

Program

A

Aerial Titanium Flash Salutes

3" 10

Color & Multi-Color Finale Shells

3" 10

Aerial Grand Finale

Program

A

Titanium Flash Salutes

3" 100

Color/Multicolor Finale

3" 200

Main Show

Aerial Titanium Flash Salutes

3" 10

Color, Multi-Color, Flitter, Glitter,
Electric Color & Color Changing Shells

3" 210

Distinctive & Unique Aerial Shells

3" 160

Price

Program A

\$17,500.00

Total Cost

17,500.00

Totals

Program

A

Shells

3" 700

Grand Total

700

Running Time in Minutes

15.0



City of Lakewood
Show Concept, Services List,
and Miscellaneous Details

Services List:

Fireworks America to Provide:

- 1) Permit Filings as Required
- 2) Storage and Delivery of fireworks
- 3) All Equipment to produce the display
- 4) Insurance Aggregate amount of \$6,000,000 (Combined Single Limits)
- 5) Worker's Compensation Insurance (Statute)
- 6) MP3 or Flash Drive
- 7) Choreography

to Provide:

- 1) A Suitable Firing Site
- 2) Adequate Security for Firing Site
- 3) Permit Fees
- 4) Standby Firefighter Fees, if req'd
- 5) Sound System and Playback
- 6) Adequate Permit Time as listed below.
- 7) Portabel restroom in the fireworks area

Minimum Time Required

Fireworks America will provide permitting services on your behalf. There are minimum times required to pull these permits. Contracts and deposits must be signed and back to us prior to starting these services. Here are the minimum permit times.

Land Based Shows based require a minimum of 30 days to permit based on Local and State Ordinance, FAA and other requirements.

Water based shows require a minimum of 60 days to permit based on all of the above PLUS Coast Guard requirements.

Please plan your show accordingly.

Operators and Assistants:

Fireworks America will provide the services of a State Licensed Pyrotechnic Operator and experienced crew to fire your display. The entire crew will be covered under Fireworks America's Worker's Compensation Insurance.

Continued

Payment Terms:

50% deposit is due on Contract Execution, Balance Net 10 days after display.

Method of Discharge:

The show will be fired electrically. Each fireworks event will have its own ignitor for precise timing. Fireworks America will provide the firing panel, cable, distribution system and power for the show.

Choreography:

The program will be choreographed utilizing the latest innovation in computerized-fireworks choreography. This will allow maximum accuracy in firing and timing of the display. The fireworks will follow the music precisely and provide an exhilarating experience for the viewer.





PYROTECHNIC PUBLIC DISPLAY CONTRACT

Fireworks & Stage FX America, LLC
dba: Fireworks America
PO Box 488
Lakeside, CA 92040
619-938-8277
619-938-8273 Fax

1) This Contract, entered into this 8th day of April, 2022, by and between FIREWORKS & STAGE FX AMERICA, LLC., dba FIREWORKS AMERICA, a California Corporation, duly licensed by the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives and the State of California, hereinafter referred to as "FA" and CITY OF LAKEWOOD hereinafter referred to as "BUYER".

2) FA agrees to furnish BUYER, in accordance with the terms and conditions set forth herein, One (1) fireworks/special effects display as per Program A, submitted, accepted and made part hereof, and the services of a licensed pyrotechnic operator who will be in charge of the execution of said display unless otherwise agreed in writing. This display is to be performed on June 25th, 2022, located at 500 Lakewood Center Mall, Lakewood, CA 90712. The time of the display is to be at: 9:10PM

BUYER agrees to Pay FA the Sum of: Seventeen Thousand Five Hundred Dollars and No Cents (\$17,500.00), per the following terms:

50% of the Sum is to be paid to FA at the signing of the Contract, Balance Net 10 Days After Display

4) Should the BUYER default on these payment terms, a finance charge at a rate of 1.5% per month, 18% annual percentage rate, or the maximum rate permitted by law, whichever is greater, will be charged and accrued on the unpaid balance of the Contract until the Contract is satisfied. FA is hereby authorized to receive BUYER's financial information from any person or entity for the purpose of verifying BUYER's ability to pay.

5) BUYER, at its expense, agrees to provide FA a suitable DISPLAY SITE in which to stage, setup and fire the display. This DISPLAY SITE will incorporate an appropriate fallout zone, which has to be approved by FA, and that will fulfill any requirements set forth by any governing legal authority. Should the proposed site require the involvement of specialized equipment, watercraft or clean up, BUYER agrees to provide said equipment and labor at BUYER's expense.

Fireworks America Public Display Contract

- 6) BUYER, at its expense, agrees to provide adequate security to prevent any access to the DISPLAY SITE by members of the general public or any persons not expressly approved by FA. Any claim arising from damage to persons or property caused by any unauthorized access to the DISPLAY SITE is the sole responsibility of the BUYER. Should a multiple day setup be required, BUYER shall provide appropriate security during all the times FA is away from the DISPLAY SITE.
- 7) BUYER, at its expense, agrees to pay for any required "standby" Firemen, and/or any applicable permit costs and fees as required by state and local statutes, ordinances or regulations. BUYER agrees to indemnify FA for any and all changes or adjustments made to the DISPLAY at the request of any governing legal authority.
- 8) BUYER, at its expense, shall provide FA sufficient parking, all necessary site and event passes and allow FA sufficient time and available access, as determined by FA, to safely and professionally setup and discharge the display and subsequently remove the display equipment from the DISPLAY SITE.
- 9) Should BUYER fail to comply or prove itself unable to comply with the requirements stated in paragraphs 5, 6, 7 and 8 herein, FA shall have no obligation to continue with the performance of the display and the BUYER agrees to pay the full contract price plus any additional associated expenses incurred by FA.
- 10) BUYER agrees to assume the risk of weather, or any other cause that is beyond FA's control, that may prevent the display from being discharged on the scheduled date and time. In the event that FA, at its sole discretion, determines that the weather unsuitable for the discharge of the display, BUYER shall pay per the cancellation terms contained in paragraph 11 herein.
- 11) BUYER shall have the option to cancel this display at any time. If BUYER decides to cancel, BUYER agrees to pay to FA 35% of the display contract price and all other associated costs incurred by FA, including, but not limited to, permits, insurance, pyrotechnic operator's fee, transportation, choreography, custom design or any other provable expense associated with the execution of the Display.
- 12) BUYER agrees to hold FA harmless from all claims and penalties made against FA in the event that the display fails to start on time or is disrupted after commencement as a direct result of equipment or product malfunction or failure.
- 13) FA agrees to provide insurance coverage of Six Million Dollars, Bodily Injury and Property Damage and statutory limits for Worker's Compensation. This insurance covers the operations of FA only and does not extend to any other aspect of the event at which such a display may be held. FA's operations are deemed complete when FA has vacated the premises.
- 14) Should BUYER fail to perform its obligations as set forth herein, BUYER agrees to indemnify, defend and hold FA harmless from all claims and suits made against FA in conjunction with the discontinuance or cancellation of the display.

Fireworks America Public Display Contract

- 15) FA agrees to defend, indemnify and hold harmless BUYER from and against all claims and liability arising out of the services to be performed by FA hereunder, except to the extent arising from BUYER'S negligence or willful misconduct.
- 16) The laws of the State of California shall govern this contract. It is agreed that any court of competent jurisdiction located in the County of San Diego, CA shall be proper venue for an action. Should such action be brought to enforce or interpret the terms or provisions of this Contract, the prevailing party shall be entitled to reasonable attorney fees and costs in addition to any other relief to which they may be entitled.
- 17) Nothing in this contract shall be construed as forming a partnership, joint venture, agency or any form of legal relationship, other than contractual, between BUYER and FA. Neither party shall be held responsible for any agreements or obligations not expressly provided for herein and shall be severally responsible for their own separate debts and obligations.
- 18) BUYER shall not under any circumstances, be entitled to recover any consequential damages from FA. Nothing in this paragraph shall be construed as a modification or limitation on the insurance coverages afforded in Paragraph 13 herein.
- 19) Other Considerations: NONE
- 20) This agreement shall be binding on the parties and on their heirs, executors, administrators, successors and assigns.

In Witness the parties hereto, by or through their duly authorized agents, have set their hands and seals this 8th day of April, 2022.

Fireworks & Stage FX America, LLC.	City of Lakewood
By: Matt Biolchino	By: _____
Title: Area Manager	Title: _____
Signature: _____	Signature: _____

DIVIDER SHEET

CITY COUNCIL

April 26, 2022

TO: The Honorable Mayor and Members of the City Council

SUBJECT: Approve Purchase of Automated License Plate Reader Cameras

INTRODUCTION

Lakewood currently has a network of twenty Automated License Plate Reader cameras that have been in service since December 2012. These cameras have proven to be an invaluable crime-fighting tool, alerting the Sheriff's Department of stolen or otherwise "wanted" vehicles and providing crucial information for criminal investigations. The system has aided Deputy Sheriff's in arresting hundreds of criminal suspects over the years. Expanding the number of ALPR cameras in the city will greatly enhance public safety in Lakewood.

STATEMENT OF FACT

On March 22, 2022, Council approved the Neighborhood Safety Enhancement Plan comprised of several new and enhanced public safety efforts. One component is to expand the use of ALPR cameras. Specifically, the plan adds ten fixed mount cameras and two cameras for installation on recently purchased radar trailers.

The fixed mount cameras will be strategically deployed along major thoroughfares coming into the city. Specific locations will be determined through a collaborative effort of Public Safety and Public Works staff along with Sheriff's Department personnel.

Automated License Plate Reader (ALPR) camera technology has advanced significantly over the years. The newest cameras available are a smaller format with improved optics, internal batteries with different charging options (solar panel or hardwired 110V/12V) and integrated cellular connectivity. The smaller format also allows for a simplified installation process, making the cameras more versatile.

The Los Angeles County Sheriff's Department has an existing purchase agreement with a preferred vendor, Vigilant Solutions, LLC, for the new small format ALPR cameras as a 5-year subscription service. The subscription service includes the camera, mounting hardware, choice of power solution, active cellular service, and warranty and replacement coverage. At the conclusion of the 5-year term, services may be continued for an additional term, upgrade cameras with an additional term, or discontinue service.

As a contract city with the Sheriff's Department, Lakewood is afforded an opportunity to purchase the new ALPR cameras at the same pricing as the Sheriff's Department through the subscription service. As an added benefit, the Sheriff's Department will provide installation and secure configuration to their existing ALPR system at no cost to the city.

Approve Purchase of Automated License Plate Reader Cameras
April 26, 2022
Page 2

Staff has received a quote from Vigilant Solutions, LLC in the amount of \$128,201.55 for a 5-year subscription of twelve L6Q ALPR cameras. The purchasing policy allows the purchase of equipment from a provider as a sole source based on factors that include performance capabilities and compatibility. Vigilant Solutions is the preferred vendor of the Sheriff's Department for ALPR cameras as they have met performance and compatibility specifications of the department, and there exists a pricing agreement between Vigilant Solutions and Sheriff's Department. Therefore, purchase of ALPR cameras through Vigilant Solutions aligns with the purchasing policy as a sole source purchase.

Funds are available in the FY2021-22 budget for the purchase of the ALPR cameras.

RECOMMENDATION

Staff recommends the City Council approve the purchase of twelve (12) Automated License Plate Reader cameras as a 5-year subscription service at the proposed price of \$128,201.55 from Vigilant Solutions, LLC of Livermore, California.


Joshua Yordt
Public Safety Director


Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Consideration of a Memorandum of Understanding (MOU) Agreement between the Gateway Cities Council of Governments (GCCOG) and the City of Lakewood for the Implementation of the Gateway Cities Innovation Plan

INTRODUCTION

On April 6, 2022, the Gateway Cities council of Governments (GCCOG), a California joint powers authority, approved the implementation of the Gateway Cities Innovation Plan (Attached). The term of the Agreement begins January 1, 2022 and extends on June 30, 2022 to June 30, 2023. Staff is recommending that the City Council approve the MOU.

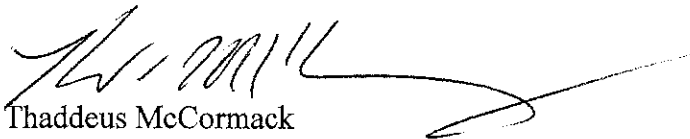
SUMMARY

Under the supervision of the three cities (Lakewood, Hawaiian Gardens and Signal Hill) who comprise the GCCOG's Homeless Local Coordinating Area 4, one dedicated Homeless Services Liaison (HSL) will be hired to work closely, participate, organize and engage local non-profits, schools, libraries, and city departments to identify homeless issues, needs and concerns. The City of Lakewood will take the lead in hiring the HSL is the leading agency.

If approved, the HSL would be housed out of the City of Lakewood and rotate within the three cities, working in conjunction with those cities' staffs who deal with homeless issues. The funding for the position would be received on a reimbursement basis by the GCCOG. The authorized grant amount is \$150,000 over the term of the agreement, which would cover the fully burdened cost of the position.

RECOMMENDATION

Approve the MOU Agreement between the GCCOG and the City of Lakewood and authorize the City Manager to sign the Agreement.



Thaddeus McCormack
City Manager

**GATEWAY CITIES COUNCIL OF GOVERNMENTS
PROFESSIONAL SERVICES AGREEMENT
WITH
CITY OF LAKEWOOD FOR IMPLEMENTATION OF
THE GATEWAY CITIES INNOVATION PLAN**

This Professional Services Agreement ("Agreement") is made and effective as of January 1, 2022 ("Effective Date"), by and between the Gateway Cities Council of Governments, a California joint powers authority, ("GCCOG") and City of Lakewood, a California municipal corporation ("Consultant"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

I. TERM

The initial term of this Agreement shall commence on January 1, 2022 and shall remain and continue in effect until June 30, 2022. Unless the GCCOG gives written notice to Consultant that it will not renew this Agreement, this Agreement will automatically renew on July 1, 2022 for a term through June 30, 2023 ("Extended Term"), unless sooner terminated pursuant to the provisions of this Agreement.

II. SERVICES

Consultant shall perform the services described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full ("Services"). Consultant shall complete the Services according to any schedule of performance set forth in Exhibit A. To the extent that Exhibit A is a proposal from Consultant and contains provisions inconsistent with this Agreement, the provisions of this Agreement shall govern.

III. PERFORMANCE

Consultant shall at all times faithfully, competently and to the best of Consultant's ability, experience, and talent, perform all tasks described herein. Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of Consultant under this Agreement.

IV. GCCOG MANAGEMENT

GCCOG's Executive Director or designee shall represent GCCOG in all matters pertaining to the administration of this Agreement, including review and approval of all products submitted by Consultant.

V. PAYMENT

- A. GCCOG agrees to pay Consultant monthly based upon actual time spent on the above tasks. This amount shall not exceed Fifty Thousand dollars (\$50,000.00) for the Initial Term and One Hundred Thousand dollars (\$100,000.00) for the

Extended Term of the Agreement unless additional payment is approved as provided in this Agreement.

- B. Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by GCCOG's Executive Director or designee. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by GCCOG and Consultant at the time GCCOG's written authorization is given to Consultant for the performance of said services.
- C. Consultant will submit invoices monthly for actual Services performed. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If GCCOG disputes any of Consultant's Services or fees, it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this Agreement shall be made within forty-five (45) days of receipt of an invoice therefor.

VI. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

- A. GCCOG may at any time, for any reason, without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon Consultant at least ten (10) days' prior written notice. Upon receipt of said notice, Consultant shall immediately cease all Services under this Agreement, unless the notice provides otherwise. If GCCOG suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.
- B. In the event this Agreement is terminated pursuant to this section, GCCOG shall pay to Consultant the actual value of the Services performed up to the time of termination, unless GCCOG disputes any of the Services performed or fees. Upon termination of the Agreement pursuant to this Section, Consultant will submit an invoice to GCCOG pursuant to Section V.

VII. DEFAULT OF CONSULTANT

If GCCOG determines that Consultant is in default in the performance of any of the terms or conditions of this Agreement, GCCOG shall serve Consultant a written notice of the default. Consultant shall have seven (7) days after service of said notice to cure the default. In the event that Consultant fails to cure the default within such period of time or fails to present GCCOG with a written plan for the diligent cure of default if such default cannot be cured within seven days, GCCOG shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

VIII. OWNERSHIP OF DOCUMENTS

- A. Consultant shall maintain complete and accurate records with respect to tasks, costs, expenses, receipts, and other such information required by GCCOG that relate to the performance of Services under this Agreement. Consultant shall maintain adequate records of Services provided in sufficient detail to permit an evaluation of Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of GCCOG or its designees at reasonable times to such books and records; shall give GCCOG the right to examine and audit said books and records; shall permit GCCOG to make transcripts or copies therefrom as necessary; and shall allow inspection of all Services, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.
- B. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the Services shall become the sole property of GCCOG and may be used, reused, or otherwise disposed of by GCCOG without the permission of Consultant. With respect to computer files, Consultant shall make available to GCCOG, at the Consultant's office and upon reasonable written request by GCCOG, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. Consultant hereby grants to GCCOG all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by Consultant in the course of providing the Services under this Agreement.

IX. INDEMNIFICATION AND DEFENSE

A. Indemnity

To the fullest extent permitted by law, Consultant shall indemnify and hold harmless GCCOG and any and all of its officials, officers, employees, agents, and/or volunteers ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs, caused in whole or in part by the acts, errors, or omissions of Consultant, its officers, agents, employees, or subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of Services under this Agreement.

B. Duty to Defend

In the event GCCOG, its officials, officers, employees, agents, and/or volunteers are made a party to any claim, action, lawsuit, or other adversarial proceeding

("Action") arising from the performance of the Services under this Agreement, whether or not Consultant is named in such Action, and upon demand by GCCOG, Consultant shall defend GCCOG at Consultant's sole cost, or at GCCOG's option, to reimburse GCCOG for its costs of defense, including reasonable attorney's fees and costs incurred in the defense.

- C. Payment by GCCOG for Services is not a condition precedent to enforcement of this section. Consultant's duty to defend, indemnify, and hold harmless GCCOG shall not extend to GCCOG's sole or active negligence. In the event of any dispute between Consultant and GCCOG as to whether liability arises from the sole or active negligence of GCCOG or its officials, officers, employees, agents, and/or volunteers, Consultant will be obligated to pay for GCCOG's defense until such time as a final judgment has been entered adjudicating GCCOG as solely or actively negligent. Consultant will not be entitled in the absence of such a determination to any reimbursement of defense costs including, but not limited to, attorney's fees, expert fees and costs of litigation.

X. INSURANCE

Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit B attached to and part of this Agreement.

XI. INDEPENDENT CONTRACTOR

- A. Consultant is and shall at all times remain as to GCCOG a wholly independent consultant and/or independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Neither GCCOG nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officers, employees, or agents of GCCOG. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against GCCOG, or bind GCCOG in any manner.
- B. No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, GCCOG shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for GCCOG. GCCOG shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

XII. LEGAL RESPONSIBILITIES

Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of Services

pursuant to this Agreement. Consultant shall at all times observe and comply with all such laws and regulations. GCCOG, and its officials, officers, employees, and agents, shall not be liable at law or in equity occasioned by failure of Consultant to comply with this Section.

XIII. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of GCCOG in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of GCCOG has or will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with this Agreement or any Services to be conducted as a result of this Agreement. Violation of this section shall be a material breach of this Agreement entitling GCCOG to any and all remedies at law or in equity.

XIV. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES

No member, officer, or employee of GCCOG, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Services during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any Agreement or sub-agreement, or the proceeds thereof, for Services to be performed under this Agreement.

XV. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

- A. All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without GCCOG's prior written authorization, unless the information is clearly public. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from GCCOG's Executive Director or designee, or unless requested by GCCOG's attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the Services performed under this Agreement or relating to the GCCOG. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives GCCOG notice of such court order or subpoena.
- B. Consultant shall promptly notify GCCOG should Consultant, its officers, employees, agents, and/or subconsultants be served with any summons, complaint, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the Services performed hereunder or the GCCOG, unless the GCCOG is a party to any lawsuit, arbitration, or administrative proceeding connected to such Discovery, or unless Consultant is prohibited by law from informing GCCOG of such Discovery. GCCOG retains the right, but has no obligation, to represent Consultant and/or

be present at any deposition, hearing, or similar proceeding as allowed by law. Unless GCCOG is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to Consultant in such proceeding, Consultant agrees to cooperate fully with GCCOG and to provide the opportunity to review any response to discovery requests provided by Consultant. However, GCCOG's right to review any such response does not imply or mean the right by GCCOG to control, direct, or rewrite said response, or that GCCOG has an obligation to review any such response or verifies any response it has reviewed.

XVI. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mail by the United States Postal Service, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To GCCOG: Gateway Cities Council of Governments
16401 Paramount Boulevard
Paramount, CA 90723
Attention: Nancy Pfeffer, Executive Director

To Consultant: Thaddeus McCormack, City Manager.
City of Lakewood
5050 Clark Avenue
Lakewood, CA 90712

XVII. ASSIGNMENT

Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of GCCOG. Because of the personal nature of the Services to be rendered pursuant to this Agreement, only the City of Lakewood shall perform the Services described in this Agreement, unless otherwise agreed to by GCCOG. Upon termination of this Agreement, Consultant's sole compensation shall be payment for actual Services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the GCCOG and Consultant. Before retaining or contracting with any subconsultant for any services under this Agreement, Consultant shall provide GCCOG with the identity of the proposed subconsultant, a copy of the proposed written contract between Consultant and such subconsultant which shall include an indemnity provision similar to the one provided herein and identifying GCCOG as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such

proposed subconsultant carries insurance at least equal to that required by this Agreement or obtain a written waiver from GCCOG for such insurance.

XVIII. LICENSES

At all times during the term of this Agreement, Consultant shall have in full force and effect all licenses required of it by law for the performance of the Services described in this Agreement.

XIX. GOVERNING LAW

GCCOG and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over GCCOG.

XX. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

XXI. AUTHORITY TO EXECUTE THIS AGREEMENT

The persons executing this Agreement on behalf of the parties warrants and represents that they have the authority to execute this Agreement on behalf of said parties and has the authority to bind the parties to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CONSULTANT

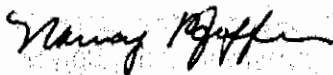
Thaddeus McCormack, City Manager

GATEWAY CITIES
COUNCIL OF GOVERNMENTS



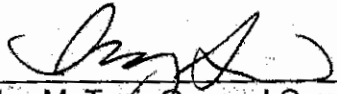
Cinde MacGugan-Cassidy, President

ATTEST:



Nancy Pfeffer, Secretary

APPROVED AS TO FORM:



Ivy M. Tsai, General Counsel

Attachments:	Exhibit A	Statement of Work
	Exhibit B	Insurance Requirements

EXHIBIT A

City of Lakewood

Statement of Work for Implementation of the Gateway Cities Innovation Funds Homeless Services Liaison Project.

I. Overview

- Under the three cities (Hawaiian Gardens, Lakewood and Signal Hill) supervision, one dedicated Homeless Services Liaison will work closely, participate, organize and engage local non-profits, schools, libraries, and city departments to identify issues and needs around homeless issues and concerns. We are committed to helping homeless individuals or those who are at risk of becoming homeless by referring each to a city department or an organization that will assist end their homeless needs. City of Lakewood will take the lead and hire the Homeless Services Liaison.

II. Targeted Outcomes

- Liaison will engage and educate libraries, schools, and non-profits within the cities about services and resources. Individual will participate in various trainings. 3-resource trainings per quarter.
- Liaison will participate, organize and engage local non-profits, city departments to identify issues and needs around homeless issues and concerns. Submit documentation, meetings, sign in sheets, agendas, summary report.
- Have homeless resources through city websites, Facebook, Instagram, etc, with accurate and updated information.

EXHIBIT A - Continued

III. Key Activities and Metrics

HOMELESS LIAISON Project Description: Under the three cities (Hawaiian Gardens, Lakewood and Signal Hill) supervision, one dedicated Homeless Services Liaison will work closely, participate, organize and engage local non-profits, schools, libraries, and city departments to identify issues and needs around homeless issues and concerns. We are committed to helping homeless individuals or those who are at risk of becoming homeless by referring each to a city department or an organization that will assist end their homeless needs. City of Lakewood will take the lead and hire the Homeless Services Liaison.			
Key Activities	Performance Metrics	Timeline	Planned Outcomes
1.1 Engaging and educating City departments, schools, and nonprofits to at risk of homelessness	Individual will engage and educate libraries, schools, and non-profits within the cities about services and resources. Individual will participate in various trainings.	3 resource trainings per quarter	An increase of referrals from city departments for individuals who are homeless or at risk of homelessness
1.2 Individual will participate, organize and engage local non-profits, city departments to identify issues and needs around homeless issues and concerns	Documentation, meetings, sign in sheets, agendas, summary report	Quarterly reports Commencing within 30 days of hire.	Better communication amongst county, city, nonprofit services in addressing homelessness in the cities of Hawaiian Garden, Lakewood and Signal Hill
1.3 Increase community education of resources through social media to prevent and end homelessness	Have homeless resources through city websites, Facebook, Instagram, etc, with accurate and updated information.	By December 2021, social media will be completed and updated/Weekly updates throughout year increase county services for people experiencing and	A special media resources website/platform available to the communities, businesses, and residents regarding resources available throughout 3 cities

EXHIBIT B

INSURANCE REQUIREMENTS

Without limiting Consultant's indemnification of GCCOG, and prior to commencement of Services, Consultant shall obtain, provide, and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to GCCOG.

General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

Consultant shall submit to GCCOG, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of GCCOG, its officers, agents, employees, and volunteers.

Other provisions or requirements

Proof of insurance. Consultant shall provide certificates of insurance to GCCOG as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by GCCOG's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with GCCOG at all times during the

term of this Agreement. GCCOG reserves the right to require complete, certified copies of all required insurance policies at any time.

Duration of coverage. Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, or Consultant's agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by GCCOG shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of GCCOG before the GCCOG's own insurance or self-insurance shall be called upon to protect it as a named insured.

GCCOG's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, GCCOG has the right but not the duty to obtain the insurance it deems necessary and any premium paid by GCCOG will be promptly reimbursed by Consultant or GCCOG will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, GCCOG may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the GCCOG's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against GCCOG, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against GCCOG, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the GCCOG to inform Consultant of non-compliance with any requirement imposes no additional obligations on the GCCOG nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other

requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If Consultant maintains higher limits than the minimums shown above, GCCOG requires and shall be entitled to coverage for the higher limits maintained by Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to GCCOG.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to GCCOG with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that GCCOG and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to GCCOG and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the Services who is brought onto or involved in the Services by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subconsultants, and others engaged in the Services will be submitted to GCCOG for review.

GCCOG's right to revise specifications. GCCOG reserves the right at any time during the term of the Agreement to change the amounts and types of insurance required by giving Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to Consultant, GCCOG and Consultant may renegotiate Consultant's compensation or come to some other agreement to address the additional cost.

Self-insured retentions. Any self-insured retentions must be declared to and approved by GCCOG. GCCOG reserves the right to require that self-insured retentions be

eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by GCCOG.

Timely notice of claims. Consultant shall give GCCOG prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Services.

DIVIDER SHEET

Public Hearings

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council

SUBJECT: 2021 General Plan Annual Progress Report

INTRODUCTION

The 2021 General Plan Annual Progress Report ("Progress Report") is submitted to the City Council for its review, after which it will be submitted to the Department of Housing and Community Development ("HCD") and to the Governor's Office of Planning and Research ("OPR") as required Government Code Section 65400.

STATEMENT OF FACTS

The City of Lakewood's ("City") General Plan was adopted on November 12, 1996, and includes the Policy Document, the Technical Background Report, and the Master Environmental Impact Report ("MEIR"). A Master Environmental Assessment ("MEA") was prepared in 2007 to address changed conditions since the time the MEIR was adopted.

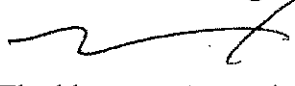
The Progress Report is required to discuss the progress made towards allowing for the development of housing as specified by the Regional Housing Needs Assessment ("RHNA") as well as the overall implementation of the General Plan. Lakewood prepared its Progress Reports for review and approval by the City Council each year prior to forwarding those reports to OPR and HCD.

A significant change during 2021 is that Lakewood began the process of updating the General Plan's Housing Element as required by state law. This Annual Progress Report focuses primarily on the Housing Element update. New state laws pertaining to housing elements, combined with a large RHNA target, must be reflected in the Housing Element update.

STAFF RECOMMENDATION

The Planning and Environment Commission recommends that the City Council receive and file the 2021 General Plan Annual Progress Report and direct staff to submit the same to the Department of Housing and Community Development and to the Governor's Office of Planning and Research.


Abel Avalos
Director of Community Development


Thaddeus McCormack
City Manager

The City of Lakewood

2021 General Plan Annual Progress Report

INTRODUCTION

Government Code Section 65400(b) requires local planning agencies to provide an annual progress report to the legislative body on the status of the General Plan and the progress of its implementation. The purpose of the annual progress report is to:

- Provide enough information to allow local legislative bodies to assess how the General Plan is being implemented in accordance with adopted goals, policies, and implementation measures;
- Provide enough information to identify necessary course adjustments or modifications to the General Plan as a means to improve local implementation;
- Provide a clear correlation between land use decisions, which have been made during the 12-month reporting period and the goals, policies, and implementation measures contained in the General Plan; and
- Provide information regarding local agency progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the development of housing (as defined in §65584 and §65583(c)(3)).

In November 1996, the Lakewood City Council adopted the update to the City of Lakewood (“City”) Comprehensive General Plan. A general plan is a state-mandated document, which a city uses to plan the framework for its physical, social and economic development for about 20 years into the future. A General Plans contain elements, which are similar to chapters one might find in a book. Each element addresses a certain component commonly found through all cities.

General plans consist of eight state-mandated elements. Lakewood’s General Plan also includes three optional elements. Lakewood’s General Plan elements are as follows:

- | | | |
|----------------|---|----------------------------|
| - Land Use | - Open Space | - Air Quality (2) |
| - Circulation | - Noise | - Economic Development (2) |
| - Housing (1) | - Safety | |
| - Conservation | - Recreation and Community Services (2) | |

(1) The Lakewood City Council adopted the current Housing Element on August 13, 2013 and the Department of Housing and Community Development certified the Housing Element on October 9, 2013. The current General Plan does not include the recently mandated Environmental Justice element.

(2) Optional general plan element.

Section 65400, et seq. of state law requires that an annual report be presented to the local legislative body, the Governor’s Office of Planning and Research, and the Department of Housing and Community Development. Furthermore, Government Code Section 65400 requires that the annual progress report

“be considered at an annual public meeting before the legislative body where members of the public shall be allowed to provide oral testimony and written comments.” This report is for the review period of January 1, 2021 through December 31, 2021.

STATUS OF THE GENERAL PLAN AND PROGRESS IN ITS IMPLEMENTATION

The implementation status of each General Plan element is highlighted below.

Land Use Element

The focus of the Land Use Element is to preserve and enhance Lakewood’s desirable residential character while providing a commercial component for the convenience and enjoyment of residents. Lakewood is primarily a “bedroom community” with most of its land devoted to residential uses and only a very small percentage of land area zoned for commercial, industrial, and other land uses. Lakewood is approximately 99% built-out. Beginning in 2022, the City will begin amending certain land use designations in support of the recently adopted Housing Element.

Circulation Element

The focus of the Circulation Element is to promote the efficient movement of people and goods. Accordingly, Lakewood continues to make improvements to its system of streets and roadways as it carries out the goals of the Circulation Element. There are 200 miles of streets in the City. Over the next few years, the City will begin updates to the Circulation Element.

Housing Element

The recently adopted 2021-2029 Housing Element update is discussed in detail in the “Progress in Meeting Our Share of Regional Housing Needs” section of this Progress Report.

Conservation Element

The Conservation Element focuses on the protection and management of local resources, including water for domestic use, and solid waste reduction and recycling. The City continues to reduce its solid waste stream in compliance with Assembly Bill 939 by implementing various recycling programs and through public education campaigns.

Open Space Element

Various amenities make Lakewood a desirable place to live. These amenities include its outstanding park system, equestrian center, walking trails and the Centre at Sycamore Plaza. These amenities continue to be used for a variety of social, recreational, and business activities.

Noise Element

The Noise Element identifies and sets thresholds for various noise sources in the community. The City responds to noise complaints on a case-by-case basis. In reviewing new construction and business license applications, consideration is also given to potential noise impacts that may affect nearby uses. If there is the potential for noise impacts, then appropriate mitigation measures are imposed. In some cases, periodic monitoring is necessary to ensure compliance with required mitigation measures. The Community Development Department uses a sound meter for enforcement purposes. The sound meter is capable of storing data for future retrieval or for downloading into a computer for analysis to determine compliance with the City’s Municipal Code.

Safety Element

The Safety Element discusses the protection of the community from risks, both man-made and natural. Safety issues facing Lakewood include seismic activity, both direct (shaking and liquefaction) and indirect (fires and ruptured gas lines). Other issues include providing a sufficient law enforcement presence and fire response times. On January 11, 2002, the Federal Emergency Management Agency (FEMA) issued a Letter of Map Revision that restored the flood zone designation for Lakewood to flood zone “X” thus relieving previous flood insurance mandates. With flood control improvements along the Los Angeles River and insurance requirements lifted, Lakewood residents found relief from the threat of flooding as well as a savings in insurance premiums.

Government Code Section 65302 requires cities to amend the safety element of their general plan to include analysis and policies regarding flood hazard and flood management information upon the next revision of the Housing Element. With the Housing Element adopted, the City has begun the process of updating the Safety Element. As part of that process, the City will begin the process of updating the Hazard Mitigation Plan by selecting a consultant later in 2022.

Hazard Mitigation Plan

Congress passed the Disaster Mitigation Act of 2000 (DMA 2000) on October 30, 2000 to provide assistance to local and state governments in reducing repetitive disaster damage. The Federal government sought to reduce the amount of assistance that it was paying out to the same communities for the same recurring disaster events. While these disasters typically occur in areas prone to periodic flooding, the Federal government recognizes that there are different types of natural disasters that may reoccur and negatively affect communities. Accordingly, DMA 2000 requires every local, county, and state government in the nation to prepare a Hazard Mitigation Plan to identify and mitigate caused by a natural disaster.

On August 9, 2016, the Council adopted Resolution 2016-57 approving the City of Lakewood Hazard Mitigation Plan. On April 24, 2018, the City Council adopted Resolution 2018-15 approving the update to the Lakewood Hazard Mitigation Plan. The Hazard Mitigation Plan was certified by FEMA on May 10, 2018. FEMA’s approval of the HMP is valid for five years. The next update must be completed by May 10, 2023. Due to the technical nature of Lakewood’s Hazard Mitigation Plan, preparation and approval of the Plan required specialized assistance from a consultant.

Recreation and Community Services Element

The Recreation and Community Services Element is an optional element which addresses the recreation and human services programs that are offered by the City. In addition to administering recreational activities, the Recreation and Community Services Department oversees various programs designed to address the needs of seniors, families and persons with special needs.

Economic Development Element

The Economic Development Element is an optional element, which addresses Lakewood’s future economic growth through reuse of existing, developed sites and with a limited amount of vacant commercial land. This Element also underscores the social, fiscal, and aesthetic impacts caused by blight, deterioration, and obsolete commercial uses.

Air Quality Element

A regional approach to solving air quality problems is necessary since air quality issues are not confined by the boundaries of any one jurisdiction. Lakewood's Air Quality Element is an optional element and was derived from the Model Air Quality Element prepared jointly by 21 jurisdictions during 1992 and early 1993. Lakewood has been utilizing a variety of tools to address this issue. Reduction of construction related airborne pollutants continues to be enforced through mitigation measures prescribed during the initial study process. These mitigation measures are placed on projects as part of the California Environmental Quality Act (CEQA) process. Typical CEQA mitigation measures include compliance with SCAQMD regulations, including Rule 402, which specifies that there be no dust impacts off-site sufficient to cause a nuisance, and SCAQMD Rule 403, which restricts visible emissions from construction.

PROGRESS IN MEETING OUR SHARE OF REGIONAL HOUSING NEEDS

The focus of the Housing Element is to identify and make provisions for existing and projected housing needs. The Housing Element is an official policy statement in regards to the types and quantities of housing to be provided, it analyzes existing housing conditions in light of the constraints that are faced by the housing market, and it identifies opportunities for improving and expanding Lakewood's housing supply. As reported to the Commission in December, the update to the Housing Element is nearly complete.

This update process included public workshops and presentations to the Planning and Environment Commission and City Council. The Draft 2021-2029 Housing Element was provided to the Department of Housing and Community Development (HCD) on September 17, 2021 for review and comment. HCD acknowledged receipt on September 22, 2021. On November 16, 2021, HCD requested changes to the Draft Housing Element. Staff has addressed those changes and returned the revisions to HCD on December 21, 2021. Staff is completing the responses to the second round of comments received from HCD. On January 25, 2022, the City adopted the 2021-2029 Housing. The City will need to re-adopt the Housing Element after HCD approves the final revisions. The Housing Element has not yet been certified by HCD.

Regional Housing Needs Assessment (RHNA).

The current (6th) RHNA planning cycle for this region covers an eight-year period from October 1, 2021 to October 2029. State law requires that cities provide a fair share of sites to allow for and to facilitate production of the regional share of housing. To determine whether a jurisdiction has sufficient land to accommodate its share of regional housing needs for all income groups, that jurisdiction must identify "adequate sites." These sites must be appropriately zoned, sized, and free of constraints that would inhibit residential development within the planning cycle. Lakewood is in the Southern California Association of Governments (SCAG) region, which received a regional allocation of 1,341,827 housing units. SCAG distribution of these housing units among all jurisdictions is known as the Regional Housing Needs Assessment (RHNA). SCAG adopted its final allocations on March 4, 2021. Lakewood's share of the RHNA for the 2021 to 2029 planning period (6th Cycle) is 3,922 total units. Lakewood's allocation covers four income categories: Very Low; Low; Moderate; and Above Moderate. The table below shows Lakewood's RHNA by income category.

Table 1: Lakewood's RHNA 6th Cycle Allocation Plan: 2021-2029

Very Low Income	Low Income	Moderate Income	Above Moderate Income	Total
1,296	637	653	1,336	3,922
33.0%	16.2%	16.6%	34.1%	100%

Source: Lakewood 2021-2029 Housing Element

No Net Loss Buffer

State law (SB 166) requires cities to continuously maintain adequate capacity in their site inventories to meet their RHNA for all income levels. If a site is developed below the density projected in the Housing Element, or at a different income than projected, the City must review the inventory of sites and identify adequate sites available to accommodate the remaining balance of the RHNA.

If the City does not have any additional capacity within the existing zoning, it must identify and rezone for new sites that can accommodate the remaining need. To avoid having to rezone land, the Housing Element includes a buffer of 15 percent above the RHNA in each income category. Therefore, the City will provide adequate capacity for a total of 4,510 units as shown in the table below.

Table 2: Lakewood's RHNA with Buffer

	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Total
RHNA	1,296	637	653	1,336	3,922
15% Buffer	194	96	98	200	588
RHNA + Buffer	1,490	733	751	1,536	4,510

To identify how much of a household's income may be used towards rent or mortgage, households are categorized based on their percentage of median household income. According to the 2010 U.S. Census, Lakewood's median household size is 2.58 (rounded up to three persons).

HCD State Income Limits for 2020 specifies that the median income for a four-person household in Los Angeles County is \$80,000, which is based on federal income limits published by the U.S. Department of Housing and Urban Development (HUD) (<https://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits/docs/income-limits-2021.pdf>).

Next, the income threshold of each income category is defined as a percentage of the Category Median (30, 50, 60, 70, and 120%) and adjusted by HCD to reflect the annual income of that income category. The adjusted income is then multiplied by .3 to determine the percentage of income available for rent or mortgage, and then divided by 12 months to determine the maximum amount available for monthly rent or mortgage. This information is then to classify new residential projects described in the HCD Tables shown below into the different income categories.

Table 3: Affordable Housing Costs - Rental

Income category (figured for a four- person household)	% of median income for each category	Adjusted annual income	30% of income used for rent (annual)	30% of income used for rent (monthly)
Extremely Low	30%	\$35,450.00	\$10,635.00	\$886.25
Very Low Income	50%	\$59,100.00	\$17,730.00	\$1,477.50
Low Income	60%	\$94,600.00	\$28,380.00	\$2,365.50
Moderate Income	120%	\$96,000.00	\$28,800.00	\$2,400.00
Category Median (unadjusted)		\$80,000.00		

Table 4: Affordable Housing Costs - Ownership

Income category (figured for a four- person household)	% of median income for each category	Adjusted annual income	30% of income used for mortgage (annual)	30% of income used for mortgage (monthly)
Extremely Low	30%	\$35,450.00	\$10,635.00	\$886.25
Very Low Income	50%	\$59,100.00	\$17,730.00	\$1,477.50
Low Income (1)	70%	\$94,600.00	\$28,380.00	\$2,365.50
Moderate Income (2)	120%	\$96,000.00	\$33,600.00	\$2,800.00
Category Median (unadjusted)		\$80,000.00		

Table 5 Notes

(1) Lower income exceeding median income is an anomaly just for Los Angeles County due to HUD historical high-cost adjustments to median incomes. Household lower income figures are derived based on very-low-income figures not adjusted by HUD to account for any exceptions.

(2) For the moderate-income category, 35% of annual income is used towards mortgage instead of 30%.

RHNA Production in 2021

In most other years, the General Plan Annual Progress Report describes the number and type of dwelling units produced during the calendar year and the City receives RHNA credit for all of those dwelling units. In 2021, the 5th cycle ended and the 6th cycle began on October 15, 2021. Therefore, units constructed between January 1, 2021 and October 14, 2021 are credited towards the 5th RHNA cycle. Units constructed beginning on October 15, 2021 are credited towards the 6th RHNA cycle.

Recent changes to State law continue to promote ADU production across the state. Based on continued interest in ADU production, and affordability trends, along with the City's strong commitment to facilitating ADU construction, the City estimates that 260 ADUs could be constructed during the 6th RHNA Cycle.¹ This equates to an average of 32.5 ADUs per year. Pursuant to HCD guidance, the City relies on the SCAG Regional Accessory Dwelling Unit Affordability Analysis for the 6th RHNA cycle. The City is located in Los Angeles County Region II, which features the affordability assumptions for ADUs for the 6th RHNA Cycle as shown in Table 6 below.

Entitlements for 52 Accessory Dwelling Units (ADUs) were approved during 2021. However, 38 of those ADUs were approved during the 5th cycle and will count towards the 5th RHNA cycle as shown in

¹ City of Lakewood 2021-2029 Housing Element, page 83.

Table 5 below. The remaining 14 units approved after October 15, 2021 will be counted towards the 6th cycle and will be included in the 2022 General Plan Annual Progress Report.

Table 5: ADU Production – 5th Cycle, 2021

Income Category	Number of Units (1)	Percentage of Units
Extremely low income	37	97.4%
Very low income	0	0.0%
Low income	0	0.0%
Moderate income	1	2.6%
Above moderate income	0	0.0%
Total ADUs Entitled for 5th Cycle:	38	100%

(1) Affordability based on City surveys.

Table 6: ADU Production – 6th Cycle, 2021

Income Category	Number of Units (1)	Percentage of Units (2)
Extremely low income	2	15%
Very low income	1	8.5%
Low income	6	44.6%
Moderate income	1	2.1%
Above moderate income	4	29.8%
Total ADUs Entitled for 5th Cycle:	14	100%

(1) Units rounded. Affordability based on a percentage distribution according to SCAG's Regional Accessory Dwelling Unit Affordability Analysis.

(2) Percentage as determined by SCAG Regional Accessory Dwelling Unit Affordability Analysis for 6th RHNA Cycle.

In 2021, there were 38 ADUs are credited towards the 5th RHNA Cycle and 14 ADUs credited towards the 6th RHNA Cycle. Total annual production was 52 units in 2021. This figure demonstrates that ADU production is capable of, and expected to, exceed the 32.5 ADU annual production anticipated in the 2021-2029 Housing Element. The General Plan Annual Progress Report typically includes the affordability level for all types of dwelling units during the review period. However, ADUs were the only type of housing for which entitlements were issued during this review period. HCD reporting regulations require information on unit production be prepared and submitted in a specific format as prescribed by HCD (see HCD Tables A through H described below).

Table A – Housing Development Applications Submitted.

This table only includes data on housing units and developments for which an application was submitted (and deemed complete) between January 1st and December 31st of the reporting year. An “application” is a project submitted and accepted for approval submitted to building plan check. This application is either an application for a discretionary entitlement, or where only a ministerial process is required (e.g., zoned by right), the application for a building permit. Table A is shown below.

Table A2, Tabs 1-4 - Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units.

Table A2 (shown below) tracks data projects based on housing affordability categories and for mixed-income projects. It includes data on net new housing units and developments that have received any

one of the following during the reporting year: an entitlement (plan check approval), a building permit or a certificate of occupancy or other form of readiness that was issued (final approval on a building permit).

Table B - Regional Housing Needs Allocation Progress – Permitted Units Issued By Affordability.

Table B (shown below) summarized permitting activity in the current planning cycle, including permitting activity for the calendar year being reported. Table B also includes data reported to HCD from prior Annual Progress Reports.

Table C - Sites Identified or Rezoned to Accommodate Shortfall Housing Need.

Table C does not apply to Lakewood and applies only to other cities or counties that HCD identified as having unaccommodated need of sites from the previous Housing Element cycle. Accordingly, Table C is not included in this report.

Table D - Program Implementation Status pursuant to Government Code Section 65583.

Table D (shown below) describes the implementation status of those programs included in Lakewood's Housing Element.

Table E - Commercial Development Bonus Approved pursuant to GC Section 65915.7.

Table E does not apply to Lakewood. It applies to cities where an applicant was granted approval of a commercial development and had entered into an agreement with that city for partnered housing to contribute affordable housing through a joint project or two separate projects encompassing affordable housing in exchange for a commercial development bonus. Table E is not included in this report.

Table F - Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code Section 65583.1.(c)(2).

Table F does not apply to Lakewood. This table reports dwelling units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved consistent with the standards set forth in Government Code. Table F is not included in this report.

Table G – Locally Owned Land in Housing Sites Inventory that have been sold, leased, etc.

Table G does not apply to Lakewood. The table is for city-owned sites included in the housing element sites inventory and were sold, leased, or otherwise disposed of during the reporting year. There were no such sites disposed of during the previous year. Table G is not included in this report.

Table H - Surplus Government Property

Government Code Section 54230 requires cities to create an inventory of surplus lands as defined in subdivision (b) of Section 54221, and all lands in excess of its foreseeable needs. No surplus properties owned by the city were identified during the previous year. Table H is not included in this report.

Local Early Action Planning (LEAP) Reporting

This table is new to the Annual Report.

TABLE A

Table A
Housing Development Applications Submitted

Project Identifier			Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes								Total Approved Units by Project	Streamlining	Density Bonus Applications	Application Status	Notes		
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA, SFD, 2 to 4+ ADU, MH)	Tenure (Leasehold, Freehold, or Owner)	Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income	6	7	8	9	10	11	12
Summary Row: Start Date Entry Below																				
705023005	705023005	12026 208th Street	ADU	SRD 40	ADU	R	4/4/2021	0	46	0	14	0	20	60	60	0	No	No	Approved	
715003010	715003010	4809 Woodliff Avenue	ADU	SRD 63	ADU	R	7/1/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7154011013	7154011013	3604 Loomis Avenue	ADU	SRD 79	ADU	R	1/26/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
706305009	706305009	4342 Johanna Avenue	ADU	SRD 53	ADU	R	2/22/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
716702015	716702015	20410 Arlene Avenue	ADU	SRD 46	ADU	R	9/7/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
716702015	716702015	5918 Audry Avenue	ADU	SRD 56	ADU	R	5/12/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
716802010	716802010	5814 Whitewood Avenue	ADU	SRD 88	ADU	R	4/9/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7155017014	7155017014	5019 Barlin Avenue	ADU	SRD 69	ADU	R	3/30/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7167006013	7167006013	5901 Premium Avenue #1	ADU	SRD 71	ADU	R	1/23/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7168027008	7168027008	5824 Paramount Avenue	ADU	SRD 76	ADU	R	1/5/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7061018001	7061018001	4504 Nigemo Avenue	ADU	SRD 77	ADU	R	1/6/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7154031006	7154031006	4010 Elm Street	ADU	SRD 80	ADU	R	4/14/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7156010020	7156010020	4407 Paramount Boulevard #1	ADU	SRD 81	ADU	R	4/14/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7151013003	7151013003	4407 Paramount Boulevard	ADU	SRD 82	ADU	R	1/27/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7165003006	7165003006	6040 Bellflower Boulevard	ADU	SRD 83	ADU	R	1/25/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
717006013	717006013	6116 Verdell Street	ADU	SRD 93	ADU	R	4/13/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
713002026	713002026	5218 Morley Avenue	ADU	SRD 101	ADU	O	4/7/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7151013006	7151013006	4375 Paramount Boulevard	ADU	SRD 102	ADU	O	4/7/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7058014005	7058014005	20834 Portner Boulevard #1	ADU	SRD 131	ADU	R	12/6/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7159019003	7159019003	3914 Camerino Street	ADU	SRD 99	ADU	R	4/30/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7168014025	7168014025	6015 Oliva Avenue	ADU	SRD 97	ADU	R	3/10/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7160031118	7160031118	4107 Ashworth Street #1	ADU	SRD 108	ADU	R	7/1/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7174006006	7174006006	6121 Bigelow Street	ADU	SRD 107	ADU	R	4/22/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7167025025	7167025025	4975 Deebloyer Avenue	ADU	SRD 106	ADU	R	7/4/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7063017001	7063017001	4128 Las Coyotes Diagonal	ADU	SRD 105	ADU	R	4/1/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7159019018	7159019018	4214 Camerino Street	ADU	SRD 109	ADU	R	4/14/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7177006014	7177006014	6109 Herries Street	ADU	SRD 111	ADU	R	4/20/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7046022015	7046022015	6549 Lanta Street #1	ADU	SRD 112	ADU	R	5/4/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7174006005	7174006005	6120 Bigelow Street	ADU	SRD 114	ADU	R	7/22/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7167027026	7167027026	6065 Arroyo Avenue	ADU	SRD 119	ADU	R	5/27/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7061001008	7061001008	4826 Palo Verde Avenue	ADU	MSR	ADU	R	5/25/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7046022015	7046022015	12410 21st Street	ADU	SRD 122	ADU	R	5/2/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7061013030	7061013030	6711 Turquoise Drive	ADU	SRD 126	ADU	R	6/30/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7168001007	7168001007	5829 Bonifort Avenue	ADU	SRD 115	ADU	R	9/31/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7065019029	7065019029	21144 Rosford Avenue #1	ADU	SRD 147	ADU	R	1/24/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7166014014	7166014014	5720 Richard Street #2	ADU	MSR	ADU	R	11/18/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7174035009	7174035009	5202 Carfax Avenue #1	ADU	SRD 118	ADU	R	7/26/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7175020024	7175020024	4561 Admirador Avenue #1	ADU	SRD 135	ADU	R	9/8/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7154003002	7154003002	3440 Sandwood Street	ADU	SRD 121	ADU	R	5/24/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
716801007	716801007	5043 Fremont Avenue	ADU	SRD 120	ADU	R	11/13/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7152013002	7152013002	4615 Paramount Boulevard	ADU	SRD 123	ADU	R	9/2/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7170021007	7170021007	5509 Backshore Avenue	ADU	SRD 140	ADU	R	9/27/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
715901008	715901008	5911 Leeward Boulevard	ADU	SRD 127	ADU	R	8/24/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7152026006	7152026006	4732 Obispo Avenue	ADU	SRD 128	ADU	R	11/15/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7062026006	7062026006	4136 Knoxville Avenue	ADU	SRD 104	ADU	R	4/17/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7173002016	7173002016	5235 Bullflower Boulevard	ADU	SRD 132	ADU	R	12/16/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7066014003	7066014003	21537 Glensia Avenue	ADU	SRD 145	ADU	R	8/17/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
706303015	706303015	5203 Hobart Avenue	ADU	SRD 144	ADU	R	10/1/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7175020027	7175020027	4741 Woodliff Avenue	ADU	MSR	ADU	R	12/17/2021	1	1	1	1	1	1	0	1	1	No	No	Approved	
715003010	715003010	3634 Parkway Drive	ADU	SRD 143	ADU	R	10/16/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7145027022	7145027022	4741 Leeward Boulevard	ADU	MSR	ADU	R	9/27/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7156016024	7156016024	2910 Verdell Street	ADU	MSR	ADU	R	9/13/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7174032001	7174032001	6240 McKnight Drive #1	ADU	SRD 141	ADU	R	8/18/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7168010010	7168010010	5930 Backshore Avenue	ADU	SRD 145	ADU	R	9/14/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7168011006	7168011006	5934 Backshore Avenue	ADU	SRD 146	ADU	R	9/23/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7151010037	7151010037	4234 Nebotask Avenue	ADU	SRD 148	ADU	R	10/5/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7060202013	7060202013	11436 1/4 21st Street	ADU	MSR	ADU	R	11/5/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7176006013	7176006013	6120 Edison Street	ADU	MSR	ADU	R	11/15/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7056022011	7056022011	12505 208th Street	ADU	MSR	ADU	R	11/10/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7059014046	7059014046	11532 207th Street	ADU	SRD 95	ADU	R	5/17/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7170060321	7170060321	4392 Admirador Avenue #1	ADU	SRD 95	ADU	R	5/17/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7166015020	7166015020	2740 Edison Street	ADU	SRD 159	ADU	R	11/17/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7174032025	7174032025	6235 Turquoise Drive	ADU	MSR	ADU	R	11/18/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7166024005	7166024005	2905 Diamond Street	ADU	SRD 157	ADU	R	11/30/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7171004008	7171004008	5726 McAlister Street	ADU	SRD 160	ADU	R	12/6/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7150027009	7150027009	4178 Redwaver Road	ADU	MSR	ADU	R	12/14/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7175020012	7175020012	4504 Bullflower Boulevard	ADU	MSR	ADU	R	12/15/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7062006008	7062006008	4408 Knoxville Avenue	ADU	MSR	ADU	R	12/16/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7172004019	7172004019	5031 Feller Avenue	ADU	MSR	ADU	R	12/21/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	
7174012010	7174012010	5511 Canfield Avenue	ADU	MSR	ADU	R	12/22/2021	1	1	1	1	1	1	1	1	1	No	No	Approved	

TABLE A2, TAB 1

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units															
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement								
1					2	3	4						5	6	
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4.5+ADU,MH)	Tenure R/R/Refer On/Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units Issued Entitlements
Summary Row: Start Data Entry Below							0	24	0	7	0	0	7		36
		4541 Coldbrook Avenue	n/a	MSR	ADU	R									0
		4110 Centralia Street	n/a	SDR 96	ADU	R									0
		20410 Arline Avenue	n/a	SDR 46	ADU	R		1						12/21/2021	1
		5233 Herdott Avenue #1	n/a	SDR 51	ADU	R							1	4/15/2021	1
		5747 Eberle Street	n/a	SDR 58	ADU	R							1	3/18/2021	1
		5445 Sunfield Avenue #1	n/a	SDR 67	ADU	R							1	8/2/2021	1
		4865 Durcoba Avenue	n/a	SDR 65	ADU	R									0
		5815 Aubry Avenue	n/a	SDR 56	ADU	R		1						10/20/2021	1
		11630 208th Street	n/a	SDR 84	ADU	R									0
		5814 Whitewood Avenue	n/a	SDR 88	ADU	R		1						7/30/2021	1
		4010 Camerino Street	n/a	SDR 60	ADU	R									0
		5018 Bartin Avenue	n/a	SDR 69	ADU	R									0
		4845 Palo Verde Avenue	n/a	SDR 61	ADU	R				1				3/3/2021	1
		2734 Dollar Street	n/a	SDR 66	ADU	R							1	4/21/2021	1
		20341 Wilder Avenue	n/a	SDR 80	ADU	R							1	8/2/2021	1
		2909 Dollar Street	n/a	SDR 75	ADU	R		1							1
		20809 Thornhale Avenue	n/a	SDR 74	ADU	R			1					3/30/2021	1
		5977 Peppewood Avenue	n/a	SDR 3	ADU	R				1				3/3/2021	1
		6303 South Street	n/a	SDR 4	ADU	R							1	11/9/2020	1
		5922 Pimental Avenue	n/a	SDR 52	ADU	R							1	12/10/2020	1
		5430 Fidler Avenue	n/a	SDR 68	ADU	R		1						12/14/2020	1
		12026 208th Street	n/a	SDR 40	ADU	R				1					0
		5961 Camerino Street	n/a	SDR 71	ADU	R			1					4/13/2021	1
		5824 Pennswood Avenue	n/a	SDR 76	ADU	R									0
		4504 Nipomo Avenue	n/a	SDR 77	ADU	R				1				3/25/2021	1
		4010 Eliza Street	n/a	SDR 78	ADU	R									0
		3335 Eckleson Street	n/a	SDR 81	ADU	R							1	8/4/2021	1
		6116 Yearling Street	n/a	SDR 93	ADU	R				1				8/11/2021	1
		5218 Montair Avenue	n/a	SDR 85	ADU	R								8/26/2021	1
		4375 Paramount Boulevard	n/a	SDR 102	ADU	R					1			10/28/2021	1
		20834 Pioneer Boulevard #1	n/a	SDR 131	2 to 4	R									0
		20834 Pioneer Boulevard #2	n/a	SDR 131	ADU	R									0
		3914 Camerino Street	n/a	SDR 99	ADU	R				1				12/9/2021	1
		6015 Oliva Avenue	n/a	SDR 97	ADU	R									0
		3436 Wainwood Road	n/a	SDR 98	ADU	R				1				8/27/2021	1
		4107 Ashworth Street #1	n/a	SDR 108	ADU	R					1			9/9/2021	1
		49175 Deedog Avenue	n/a	SDR 106	ADU	R								8/17/2021	1
		4965 Faust Avenue	n/a	SDR 91	ADU	R				1				4/22/2021	1
		4128 Los Coyotes Diagonal	n/a	SDR 109	ADU	R									0
		4214 Camerino Street	n/a	SDR 110	ADU	R									0
		6109 Hemlock Street	n/a	SDR 111	ADU	R					1			8/11/2021	1
		6549 Junita Street #1	n/a	SDR 112	ADU	R						1		8/26/2021	1
		5113 Premiere Avenue #1	n/a	SDR 113	ADU	R									0
		6120 Bigelow Street	n/a	SDR 114	ADU	R									0
		6065 Amos Avenue	n/a	SDR 119	ADU	R							1	8/24/2021	1
		4926 Palo Verde Avenue	n/a	MSR	ADU	R									0
		4752 Castana Avenue	n/a	SDR 122	ADU	R									0
		12410 212th Street	n/a	SDR 137	ADU	R							1	11/23/2021	1
		6711 Turnergrove Drive	n/a	SDR 126	ADU	R									0
		5529 Bonfair Avenue	n/a	SDR 115	ADU	R									0
		21344 Rosford Avenue #1	n/a	SDR 147	ADU	R									0
		5202 Carfax Avenue #1	n/a	SDR 118	ADU	R									0
		4561 Adenmoor Avenue #1	n/a	SDR 135	ADU	R				1				10/28/2021	1
		5043 Fanwood Avenue	n/a	SDR 120	ADU	R									0
		4615 Paramount Boulevard	n/a	SDR 123	ADU	R									0
		5509 Blackthorne Avenue	n/a	SDR 140	ADU	R							1	10/28/2021	1
		5611 Lakewood Boulevard	n/a	SDR 127	ADU	R							1	10/4/2021	1
		5720 Rocket Street #1	n/a	MSR	ADU	R									0
		5720 Rocket Street #2	n/a	MSR	ADU	R									0
		20405 Arline Avenue	n/a	SDR 130	ADU	R									0
		4732 Obispo Avenue	n/a	SDR 129	ADU	R									0
		4136 Knoxville Avenue	n/a	SDR 104	ADU	R							1	8/17/2021	1
		5235 Bellflower Boulevard	n/a	SDR 132	ADU	R								1/26/2022	1
		21537 Claretta Avenue	n/a	SDR 136	ADU	R							1	10/22/2021	1
		4128 Los Coyotes Diagonal	n/a	SDR 109	ADU	R									0
		4205 Hackett Avenue	n/a	SDR 144	ADU	R									0
		3634 Parkway Drive	n/a	SDR 143	ADU	R							1	12/2/2021	1
		4745 Lakewood Boulevard	n/a	MSR	ADU	R									0
		2910 Yearling Street	n/a	MSR	ADU	R									0
		6240 McKnight Drive #1	n/a	SDR 141	ADU	R							1	9/13/2021	1
		5930 Blackthorne Avenue	n/a	SDR 145	ADU	R									0
		5834 Blackthorne Avenue	n/a	SDR 146	ADU	R									0
		4234 Nelsonbark Avenue	n/a	SDR 94	ADU	R									0
		4362 Adenmoor Avenue #1	n/a	SDR 95	ADU	R							1	11/4/2021	1
		2740 Eckleson Street	n/a	SDR 156	ADU	R									0
		20510 Arline Avenue	n/a	SDR 101	ADU	R							1	11/22/2021	1
		5865 Pennswood Avenue	n/a	SDR 76	ADU	R									0
		5924 Canehill Avenue	n/a	MSR	ADU	R									0
		3924 Ann Arbor Road #1	n/a	MSR	ADU	R									0
		7020 Schroll Street #1	n/a	MSR	ADU	R									0
		7022 Schroll Street	n/a	MSR	ADU	R									0
		4711 Levelside Avenue	n/a	MSR	ADU	R									0

TABLE A2, TAB 2

TABLE A2, TAB 2											
Project Identifier			Affordability by Household Incomes - Building Permits								
1			7							8	9
Current APN	Street Address	Project Name*	Very Low- Income Deed Restricted	Very Low- Income Non- Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Building Permits Date Issued	# of Units Issued Building Permits
See Entry Below			0	20	0	4	0	0	14		38
7175024020	4541 Coldbrook Avenue	n/a									0
7154033025	4110 Centralia Street	n/a									0
7056000008	20410 Arline Avenue	n/a									0
7172014016	5233 Hensholt Avenue #1	n/a							1	4/20/2021	1
7173013022	5747 Eberle Street	n/a							1	8/10/2021	1
7172010009	5445 Sunfield Avenue #1	n/a							1	9/1/2021	1
7175013001	4865 Dunsford Avenue	n/a									0
7167022015	5819 Autry Avenue	n/a		1						11/3/2021	1
7056013034	11630 208th Street	n/a									0
7166028010	5814 Whitewood Avenue	n/a		1						9/2/2021	1
7159019007	4010 Camerino Street	n/a									0
7155017014	5019 Barlin Avenue	n/a									0
7176012009	4845 Palo Verde Avenue	n/a				1				3/17/2021	1
7156025023	2734 Dollar Street	n/a									0
7057031016	20341 Wilder Avenue	n/a									0
7156027007	2909 Dollar Street	n/a									0
7057006025	20809 Thornlake Avenue	n/a		1						10/20/2021	1
7168022001	5977 Pappaswood Avenue	n/a				1				3/23/2021	1
7166014054	6303 South Street	n/a						1		12/22/2021	1
7168016037	5922 Peninsula Avenue	n/a						1		2/11/2021	1
7170004014	5430 Fider Avenue	n/a		1						2/9/2021	1
7056023005	12026 208th Street	n/a				1				1/24/2022	1
7174023006	5961 Camerino Street	n/a		1						1/14/2022	1
7168027008	5824 Pennwood Avenue	n/a									0
7061018001	4504 Nipomo Avenue	n/a									0
7154031006	4610 Elva Street	n/a									0
7156010020	5335 Eckleson Street	n/a						1		6/30/2021	1
7176005013	6116 Yearling Street	n/a		1						9/7/2021	1
7173002026	5218 Montair Avenue	n/a		1						9/27/2021	1
7151013006	4375 Paramount Boulevard	n/a				1				11/9/2021	1
7058014005	20834 Pioneer Boulevard #1	n/a									0
7059014005	20534 Pioneer Boulevard #2	n/a									0
7159019003	3914 Camerino Street	n/a		1						12/17/2021	1
7160014025	6015 Olive Avenue	n/a									0
7156007002	5436 Winwood Road	n/a		1						8/21/2021	1
7160003118	4107 Ashworth Street #1	n/a				1				10/14/2021	1
7157025025	4975 Deebuyer Avenue	n/a		1						9/21/2021	1
7176003025	4965 Faust Avenue	n/a								5/7/2021	0
7063017001	4128 Los Coyotes Diagonal	n/a									0
7159019018	4214 Camerino Street	n/a									0
7177006014	6109 Harborside Street	n/a		1						10/4/2021	0
7048022015	6549 Janita Street #1	n/a								9/16/2021	1
7172073003	5113 Premiere Avenue #1	n/a									0
7167027026	6120 Ruelow Street	n/a									0
7167027026	6065 Amos Avenue	n/a		1						8/25/2021	1
7061001008	4826 Palo Verde Avenue	n/a									0
7154023004	4753 Castana Avenue	n/a									0
7066007014	12410 212th Street	n/a		1						12/21/2021	1
7061013030	6711 Turnergrove Drive	n/a									0
7168001007	5829 Bonfair Avenue	n/a									0
7065019029	21344 Rosford Avenue #1	n/a									0
7174035009	5202 Carfax Avenue #1	n/a									0
7175020024	4561 Adenmoor Avenue #1	n/a		1						11/19/2021	1
7178001020	5043 Farnwood Avenue	n/a									0
7152013002	4615 Paramount Boulevard	n/a									0
7170021007	5509 Blackthorne Avenue	n/a		1						11/4/2021	1
7159001008	5611 Lakewood Boulevard	n/a									0
7165014014	5720 Rocket Street #1	n/a									0
7165014014	5720 Rocket Street #2	n/a									0
7056007016	20425 Arline Avenue	n/a									0
7152029006	4732 Obispo Avenue	n/a									0
7062026006	4136 Knoxville Avenue	n/a		1						7/13/2021	1
7173002016	5235 Bellflower Boulevard	n/a									0
7066014003	21157 Clemente Avenue	n/a									0
7063017001	4128 Los Coyotes Diagonal	n/a									0
7062033015	4205 Hackett Avenue	n/a									0
7150030010	3634 Parkview Drive	n/a		1						12/16/2021	1
7154027022	4745 Lakewood Boulevard	n/a									0
7156016024	2910 Yearling Street	n/a									0
7174032001	6240 McKnight Drive #1	n/a		1						9/28/2021	1
7168010010	5930 Blackthorne Avenue	n/a									0
7168011006	5834 Blackthorne Avenue	n/a									0
7151010007	4234 Nelsonbank Avenue	n/a									0
7178003021	4362 Adenmoor Avenue #1	n/a		1						11/19/2021	1
7156015020	2740 Eckleson Street	n/a									0
7058009010	20510 Arline Avenue	n/a		1						12/7/2021	1
7168020023	5855 Pennwood Avenue	n/a									0
7166016018	5924 Carroll Avenue	n/a									0
7150028015	3924 Ann Arbor Road #1	n/a									0
7063022004	7020 Schroll Street #1	n/a									0
7063022004	7022 Schroll Street	n/a									0
7152029029	4711 Levelside Avenue	n/a									0

TABLE A2, TAB 3

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TABLE A2, TAB 4

TABLE A2, TAB 4

Project Identifier				Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Notes
1				13	14	15	16	17	18	19	20		21	22	23	24	25
Current APN	Street Address	Project Name*	How many of the units were Extremely Low Income?	Was Project APPROVED using GC 65913.4(b)? (SB 35 Streamlining) Y/N	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple - see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)*	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Renter	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
See Entry Below				0	0					1			0				
7175024020	4541 Coldbrook Avenue	n/a			N												
7154033025	4110 Centralia Street	n/a			N												
7058006008	20410 Arline Avenue	n/a			N			Owner Rent Survey									
7172014016	5233 Hersholt Avenue #1	n/a			N												
7173013022	5747 Eberle Street	n/a			N												
7170010009	5445 Sunfield Avenue #1	n/a			N												
7175013001	4865 Duncobin Avenue	n/a			N												
7167022015	5819 Aubry Avenue	n/a			N			Owner Rent Survey									
7059013034	11630 208th Street	n/a			N												
7168028010	5814 Whitewood Avenue	n/a			N			Owner Rent Survey									
7159019007	4019 Camarino Street	n/a			N												
7155017014	5019 Barlin Avenue	n/a			N	Y											
7176012009	4845 Palo Verde Avenue	n/a			N	Y		Owner Rent Survey									
7156025023	2734 Dollar Street	n/a			N	Y											
7057031016	20341 Wilder Avenue	n/a			N	Y											
7156027007	2909 Dollar Street	n/a			N	Y		Owner Rent Survey									
7057006025	20809 Thomlake Avenue	n/a			N	Y		Owner Rent Survey									
7168002001	5977 Peppercorn Avenue	n/a			N	Y		Owner Rent Survey									
7166014054	6303 South Street	n/a			N	Y											
7160016037	5922 Pimenta Avenue	n/a			N	Y											
7170004014	5430 Fidler Avenue	n/a			N	Y		Owner Rent Survey									
7058023005	12026 208th Street	n/a			N	Y		Owner Rent Survey									
7174023006	5961 Camarino Street	n/a			N	Y		Owner Rent Survey									
7168027008	5824 Pennswood Avenue	n/a			N	Y											
7061016001	4504 Nipomo Avenue	n/a			N	Y		Owner Rent Survey									
7154031006	4010 Eliza Street	n/a			N	Y											
7156010020	3335 Eckleson Street	n/a			N	Y											
7176005013	6116 Yearling Street	n/a			N	Y		Owner Rent Survey									
7173002026	5218 Montair Avenue	n/a			N	Y		Owner Rent Survey									
7151013006	4375 Paramount Boulevard	n/a			N	Y		Owner Rent Survey									
7058014005	20834 Pioneer Boulevard #1	n/a			N	Y											
7058014005	20834 Pioneer Boulevard #2	n/a			N	Y											
7159019003	3914 Camarino Street	n/a			N	Y		Owner Rent Survey									
7160014025	6015 Oliva Avenue	n/a			N	Y											
7150007002	3436 Winwood Road	n/a			N	Y		Owner Rent Survey									
7160003118	4107 Ashworth Street #1	n/a			N	Y		Owner Rent Survey									
7157025025	4975 Deebayr Avenue	n/a			N	Y		Owner Rent Survey									
7176003025	4965 Faust Avenue	n/a			N	Y		Owner Rent Survey									
7063017001	4128 Los Coyotes Diagonal	n/a			N	Y											
7159018018	4214 Camarino Street	n/a			N	Y											
7177006014	6109 Hendlee Street	n/a			N	Y		Owner Rent Survey									
7048022015	6549 Jantia Street #1	n/a			N	Y		Owner Rent Survey									
7172007003	5113 Premiere Avenue #1	n/a			N	Y											
7167027026	6102 Regalway Street	n/a			N	Y											
7167027026	6065 Amos Avenue	n/a			N	Y		Owner Rent Survey									
7061001008	4826 Palo Verde Avenue	n/a			N	Y											
7154023004	4752 Castana Avenue	n/a			N	Y											
7066007014	12410 212th Street	n/a			N	Y		Owner Rent Survey									
7061013030	6711 Turnergrove Drive	n/a			N	Y											
7168001007	5829 Bonfair Avenue	n/a			N	Y											
7065019029	21344 Rosford Avenue #1	n/a			N	Y											
7174035009	5202 Carfax Avenue #1	n/a			N	Y											
7175020024	4561 Adenmoor Avenue #1	n/a			N	Y		Owner Rent Survey									
7176001020	5043 Farwood Avenue	n/a			N	Y											
7152013002	4615 Paramount Boulevard	n/a			N	Y											
7170021007	5509 Blackthorne Avenue	n/a			N	Y		Owner Rent Survey									
7159001008	5611 Lakewood Boulevard	n/a			N	Y		Owner Rent Survey									
7165014014	5720 Rocket Street #1	n/a			N	Y											
7165014014	5720 Rocket Street #2	n/a			N	Y											
7058007016	20405 Arline Avenue	n/a			N	Y											
7150209006	4732 Obispo Avenue	n/a			N	Y											
7062026006	4138 Knoxville Avenue	n/a			N	Y		Owner Rent Survey									
7173002016	5235 Bellflower Boulevard	n/a			N	Y		Owner Rent Survey									
7066014003	21537 Claretha Avenue	n/a			N	Y		Owner Rent Survey									
7063017001	4128 Los Coyotes Diagonal	n/a			N	Y											
7062033015	4005 Hackett Avenue	n/a			N	Y											
7150030010	3634 Parkway Drive	n/a			N	Y		Owner Rent Survey									
7154027022	4745 Lakewood Boulevard	n/a			N	Y											
7156016024	2910 Yearling Street	n/a			N	Y											
7174032001	6240 McKnight Drive #1	n/a			N	Y		Owner Rent Survey									
7168010010	5936 Blackthorne Avenue	n/a			N	Y											
7168011006	5834 Blackthorne Avenue	n/a			N	Y											
7151010007	4234 Nelsonbank Avenue	n/a			N	Y											
7178003021	4362 Adenmoor Avenue #1	n/a			N	Y		Owner Rent Survey									
7156015020	2740 Eckleson Street	n/a			N	Y											
7058008010	20510 Arline Avenue	n/a			N	Y		Owner Rent Survey									
7168020023	5855 Pennswood Avenue	n/a			N	Y											
7166016018	5924 Canethill Avenue	n/a			N	Y											
7150028015	3924 Ann Arbor Road #1	n/a			N	Y											
7063022004	7020 Schroll Street #1	n/a			N	Y											
7063022004	7022 Schroll Street	n/a			N	Y											
7152029029	4711 Levelside Avenue	n/a			N	Y											

TABLE B

Jurisdiction	Lakewood
Reporting Year	2021 (Jan. 1 - Dec. 31)
Planning Period	5th Cycle 10/15/2013 - 10/15/2021

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
 Please contact HCD if your data is different than the material supplied here

Table B

Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

		2										3	4
		1											
Income Level		RHNA Allocation by Income Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	107	-	-	-	-	-	-	-	-	-	-	53
	Non-Deed Restricted		-	-	-	-	2	9	13	19	11	54	
	Deed Restricted	63	-	-	-	-	-	-	-	-	-	-	52
Low	Non-Deed Restricted		-	-	-	-	-	-	4	4	3	11	
	Deed Restricted	67	-	-	-	-	-	-	-	-	-	-	66
Moderate Above Moderate	Non-Deed Restricted	166	-	-	-	-	-	1	-	-	-	1	
			-	-	-	52	48	-	-	28	12	160	6
Total RHNA		403	-	-	52	20	50	10	17	51	26	226	177
Total Units													

Note: units serving extremely low-income households are included in the very low-income permitted units totals and must be reported as very low-income units.

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will include units that were permitted since the start of the planning period.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

TABLE D

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Lakewood		
Reporting Year	2021	(Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Housing Preservation and Improvement	These programs address affordability, conditions, quantity, and accessibility for preserving and improving housing.	Annual	Ongoing.
Housing Production Program	Programs that encourage and promote housing production.	Annual	Ongoing.
Housing Assistance Program	Provides affordable housing through assistance programs to offset impacts from inability to construct housing.	Annual	Ongoing.
Units At-Risk Preservation Programs	Provides affordable housing through assistance programs to offset impacts from inability to construct housing.	Annual	Ongoing.
Special Housing Needs	Provides for fair housing and short term urgent housing.	Annual	Ongoing.
Housing Information	Inform and promote use of Lakewood housing programs.	Annual	Ongoing.

Local Early Action Planning (LEAP) Reporting

Pursuant to Health and Safety Code Section 50515.04, recipients of Local Early Action Planning (LEAP) grants shall annually report by April 1 of the year following receipt of those funds on the status of proposed uses in the application. The report shall address the housing impact with the jurisdiction, including a summary of building permits, certificates of occupancy or other completed entitlements. Data sources may include the LEAP application (e.g., Attachment 1: Project Timeline and Budget), reimbursement requests, other portions of the APRs, and other summary of records of program activities.

ANNUAL ELEMENT PROGRESS REPORT Local Early Action Planning (LEAP) Reporting (CCR Title 25 §6202)					
<i>Please update the status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction, as applicable, categorized based on the eligible uses specified in Section 50515.02 or 50515.03, as applicable.</i>					
Total Award Amount	\$ 300,000.00 <small>Total award amount is auto-populated based on amounts entered in rows 15-26.</small>				
Task	\$ Amount Awarded	\$ Cumulative Reimbursement Requested	Task Status	Other Funding	Notes
Housing Element Update	\$248,190.00	\$72,140.50	In Progress	None	Expect completion by May 31, 2022
Economic Housing Study	\$32,070.00	\$15,405.00	Completed	None	Model completed
Expedited DRB	\$16,740.00	\$0.00	Other (Please Specify in Notes)	None	Not started yet, delay due to COVID-19
1% Allocation to Gateway COG	\$3,000.00	\$3,000.00	Completed	None	1% allocation payment complete

NUMBER OF HOUSING DEVELOPMENT APPLICATIONS RECEIVED IN THE PRIOR YEAR.
As shown in Table A, there were 80 applications received in 2021.

NUMBER OF UNITS INCLUDED IN ALL DEVELOPMENT APPLICATIONS IN THE PRIOR YEAR.

As shown in Table A, there were 80 applications received in 2021.

NUMBER OF HOUSING UNITS APPROVED AND DISAPPROVED IN THE PRIOR YEAR.

As shown in Table A, there were a total of 80 approved units and no disapproved units.

DEGREE TO WHICH THE GENERAL PLAN COMPLIES WITH GOVERNMENT CODE 65040.2.
The 2013-2021 Housing Element fully complies with guidelines set forth by Government Code 65040.2. The City is currently updating its Housing Element as part of the 6th RHNA cycle and is expected to receive certification from the Department of Housing and Community Development in the first half of 2022. In 2022, the City began taking steps to prepare a new Environmental Justice Element and update its Safety Element.

LIST OF SITES REZONED TO ACCOMMODATE THE CITY'S RHNA 65040.2.

No sites were required for the 2013-2021 Housing Element to satisfy 5th cycle RHNA requirements. However, three owner-initiated zone changes approved during the 5th cycle all created new housing opportunities in Lakewood.

Zone Change #	Site Address	Previous Zoning	New Zoning	Total Units Built
112	3014 South Street	M-F-R	PD-MF	72
113	20937 Bloomfield Avenue	C-4	PD-MF	22
114	11609 216 th Street	O-S	M-F-R	3

NUMBER OF NEW HOUSING UNITS THAT HAVE BEEN ISSUED A BUILDING PERMIT.

As shown in Table A, building permits were issued for 38 units in 2021.

NUMBER OF APPLICATIONS SUBMITTED PURSUANT TO GOVERNMENT CODE 65913.4.

There were no applications submitted to the City pursuant to Government Code 65913.4.

SB-2 Application

In 2019 the City applied for a grant under SB-2, which is designed to provide a permanent source of funding to increase housing production statewide. Lakewood received an approval letter in April 2020. Lakewood is eligible to receive the grant because it has a certified Housing Element, has consistently submitted a general plan Annual Progress Report, and submitted an application that demonstrated a nexus to accelerating housing production consistent with state planning priorities. Lakewood's application package consisted of three programs: A Gateway Cities Council of Government (GCCOG) Assessment, an Expedited Approval Program, and an Administrative Cost Recovery program. Each of these programs are discussed in further detail below.

I. GCCOG Assessment - The Gateway Cities Council of Governments (GCCOG) is an active partner

with the Gateway Cities on this grant opportunity. GCCOG pledged to dedicate a maximum of 1% of the grant award to be used to help fund a regional planner position with expertise in housing. The scope of work of this GCCOG position is to help cities promote and accelerate housing production through a variety of measures such as creating shared informational resources and identifying best practices from inside and outside the region. The GCCOG regional planner will develop educational materials on housing production practices and policies that are tailored to Gateway Cities, such as guides and fact sheets to fill knowledge and capacity gaps and engage in meetings and workshops to share and leverage resources. The GCCOG planner will help Gateway Cities staff better understand topics and processes regarding affordable housing production, tax credits, land acquisition policies and practices, and options for funding.

- II. Expedited Approval Program - The City will replace the existing Community Development Department/Public Works Department public counter with a new public counter area. Currently, plans for new dwellings and other projects, which need to be reviewed or which are being submitted to plan check are delayed due to capacity and design ineffectiveness which can result in project delays. The new public counter area would offer greater capacity to accommodate multiple customers at a time, which will increase efficiency and thereby encourage development of new housing units.
- III. Administrative Cost Recovery - Up to 5% may be used towards City administrative costs necessary to carry out SB 2 program activities.

The City must expend its own funds to carry out each program and then request reimbursement from HCD. The end of the grant term (deadline to complete expenditures) is June 30, 2022. The SB 2 program is an ongoing funding source. In the current program year, 50% of the funds collected are being made available to local governments for planning purposes. In subsequent years, SB 2 funding will be administered as the PLHA program (Permanent Local Housing Allocation) program. It is anticipated that there will be two types of assistance under PLHA:

1. Formula grants to entitlement and non-entitlement jurisdictions based on the formula prescribed under federal law for the Community Development Block Grant.
2. Competitive grants to non-entitlement jurisdictions. Funding amounts will vary based on annual revenues to the Building Homes and Jobs Trust Fund.

Staff expects this may be an ongoing funding stream to help support the Gateway Cities member jurisdictions. HCD is developing guidelines for how the future years of funding will be apportioned to local governments.

LEAP Grant

In December 2020, the City applied for the Local Early Action Planning (LEAP) grant, which provides one-time grant funding to cities and counties to update their planning documents including updating Housing Elements (Lakewood's Housing Element update is due in October 2021). HCD bases the maximum grant award amounts on the California Department of Finance population estimates of January 1, 2019. In February of this year, Lakewood received approval of its grant application for the maximum grant amount of \$300,000. The table below lists each of the four tasks (Projects) that Lakewood is undertaking using the LEAP grant.

Attachment 1: Project Timeline and Budget: (if more room is needed, duplicate Attachment 1 or add attachment labeled Attachment 1A)

Task	Est. Cost	Begin	End	Deliverable	Notes
Housing Element: Task 1	\$ 68,210	12/8/20	6/30/24	Research and Analysis	
Housing Element: Task 2	\$ 24,510	12/8/20	6/30/24	Community Engagement	
Housing Element: Task 3	\$ 48,420	12/8/20	6/30/24	Housing Element Preparation	
Housing Element: Task 4	\$ 30,750	12/8/20	6/30/24	Environmental Review	
Housing Element: Task 5	\$ 12,510	12/8/20	6/30/24	Housing Element Adoption/Certificat	
Housing Element: Task 6	\$ 15,490	12/8/20	6/30/24	Project Management/Coordination	
Housing Element: Task 7	\$ 35,800	12/8/20	6/30/24	AFFH Appendix	
5% Contingency for Housing Element	\$ 12,500	12/8/20	6/30/24	Supplemental work as needed	
Econ. Housing Study: Task 1	\$ 2,000	3/23/21	6/30/24	Analyze current conditions	
Econ. Housing Study: Task 2	\$ 6,000	3/23/21	6/30/24	Housing needs analysis	
Econ. Housing Study: Task 3	\$ 4,000	3/23/21	6/30/24	Prepare draft model	
Econ. Housing Study: Task 4	\$ 10,500	3/23/21	6/30/24	Refine and finalize model	
Econ. Housing Study: Task 5	\$ 9,570	3/23/21	6/30/24	Adopt Development Guidelines	
DRB Expediting: Task 1	\$ 1,100	12/16/21	6/30/24	Obtain hardware/software	
DRB Expediting: Task 2	\$ 1,100	12/16/21	6/30/24	Create new work-flow	
DRB Expediting: Task 3	\$ 9,230	12/16/21	6/30/24	Educational campaign	
DRB Expediting: Task 4	\$ 5,310	12/16/21	6/30/24	Educational campaign	
GCCOG 1% Assessment	\$ 3,000	12/16/21	6/30/24	Continue regional housing efforts	See GCCOG/JPA Attachment
(This row blank)					
Total Projected Cost \$	300000				

Include high-level tasks, major sub-tasks (Drafting, Outreach, Public Hearings and Adoption), budget amounts, begin and end dates and deliverables. If other funding is used, please note the source and amount in the Notes section.

Project 1. Housing Element Update

Every jurisdiction in California is required to adopt a housing element to address the housing needs of a community. Over the past few years, there have been extensive changes to housing element law. These changes will impact how jurisdictions are able to comply with the upcoming housing element update. Some cities, like Lakewood, are assigned higher RHNA allocations and stricter rules for identifying sites. The City is using a portion of its LEAP grant for a consultant to assist the City with the update of the Housing Element and the associated environmental review as required by the California Environmental Quality Act (CEQA).

Project 2. Economic Housing Study

Using LEAP funds, the City retained a consultant to prepare a housing feasibility and development cost study. Lakewood's draft RHNA allocation exceeds Lakewood's ability to plan for such growth under current land supply (mostly sites zoned as Multiple-Family Residential) and maximum zoning densities under our current Housing Element. The housing study produced a modeling tool that the City may use to identify and maximize the economic benefits and costs of certain forms of housing development in order to determine the overall feasibility of those developments. The study evaluates the potential for housing and mixed-use development on vacant and underutilized commercial sites. The model helps estimate the optimal number of mixed-use residential units, analyze floor area ratios, appropriate infrastructure, reduction in vehicles miles travelled, identify optimal of mixed-use densities, and development guidelines. It also helps estimate potential economic impacts and provide recommendations for off-setting potential losses in tax revenues.

Project 3. Expedited Development Review Board

The Development Review Board (DRB) reviews development plans to ensure that project designs comply with the Lakewood Municipal Code and are consistent with the aesthetic character of the City.

During COVID-19, the City transitioned from face-to-face DRB plan review to electronic plan review. This process lacked the benefits of having “live” interaction between and among the DRB members, applicants, and staff. A reliable platform for video and audio conferencing that incorporates real-time plan commenting is necessary to expedite projects by allowing remote stakeholders to interact with the DRB meetings. This will reduce plan re-submittals and allow DRB plan approval in an electronic format. A portion of the LEAP grant funds would be used to research and acquire reliable video and audio-conferencing software and hardware capable of capturing, saving, projecting, and transmitting clear visual images of the DRB and the residential plans as they are presented.

Project 4. LEAP 1% Allocation to Gateway Cities Council of Governments (GCCOG)

The City of Lakewood is located in the Gateway Cities region of Southeast Los Angeles County. The GCCOG is a collection of 27 cities and various unincorporated communities with a population of 2.1 million people, including 16 cities with a higher population density than the City of Los Angeles. Housing expertise is needed at the regional level to help reconcile state policies and priorities with local jurisdiction concerns, identify and remove barriers to housing development, and assist cities in meeting housing production goals for the 6th cycle.

In recognition of these needs, 1% of the City’s maximum eligible LEAP funds (\$3,000) was set aside for the GCCOG to help continue the regional housing planning efforts begun in 2019 by a similar allocation of SB2 Planning Grant funds. Funding pays for a COG staff member to focus solely on helping cities accelerate housing production, by organizing region-wide housing workshops, creating shared informational resources, and identifying and promoting best practices from inside and outside the region. The funded COG staff position provides necessary housing expertise, and helps Gateway Cities staff better understand affordable housing production, tax credits, land acquisition policies and practices, options for funding, and other relevant topics related to planning and process improvements to accelerate housing production and facilitate compliance with the 6th cycle housing element.

New Housing Legislation

Several state laws have been enacted over the past few years relating to housing elements and housing production. They are discussed here in light of the 6th cycle housing element update.

Accessory Dwelling Units (ADUs). An ADU is a second dwelling unit on a single- or multi-family lot. The City adopted an ADU ordinance that implements the state ADU law, while reflecting local development standards and resident expectations regarding maintaining the current neighborhood lifestyle. Lakewood’s ADU production is discussed in more detail in the Housing Element portion of this report.

Places of Worship. AB 1851 (Assembly Member Buffy Wicks) – AB 1851 makes it easier for faith-based organizations to build affordable housing on their parking lots. Many places of worship have parking lots used only a few times a week. AB 1851 reduces or eliminates various local parking requirements that would otherwise preclude development of housing parking lots and prevents cities from forcing faith-based organizations to make up lost parking spaces at a later date when a parking lot is developed for housing. As part of the Housing Element update, such Lakewood sites are to be rezoned to M-F-R (Multiple Family Residential) in support of AB 1851.

AB 2345 (Assembly Members Lorena Gonzalez and Chiu) - State Density Bonus Law Amendments. AB 2345 revised a number of provisions to provide additional benefits for projects that include qualifying affordable housing. The State Density Bonus Law has become an entitlement-processing staple for multifamily projects, especially where jurisdictions already require affordable units pursuant to inclusionary housing ordinances. There have been no residential developments built in Lakewood utilizing density bonuses. Section 9332.5 of the Lakewood Municipal Code allows for density bonuses by reference to state law. Below are some notable amendments under AB 2345:

Eligibility: In order to qualify for the density bonus provided by AB 1763 (allowing 80 percent or unlimited density bonus), 100 percent of the total units, including the base units and density bonus units, must be affordable for lower income households, except that 20 percent of those units may be affordable for moderate-income households.

Density Bonuses: Increases the maximum density bonus, to up to 50 percent, based on an updated sliding scale of housing affordability.

Incentives/Concessions: Lowers the threshold required to qualify for two incentives/concessions from 20 percent to 17 percent for lower income households and the threshold to qualify for three incentives/concessions from 30 percent to 24 percent for lower income households.

Development Standard Waiver: A housing development that receives an unlimited density bonus under AB 1763 is eligible for a development standard waiver if a jurisdiction agrees to grant such waiver.

Major Transit Stop: Clarifies how to measure half-mile of a major transit stop (for purposes of qualifying to additional benefits (e.g., parking reductions)) and defines the term "natural or constructed impediments" for purposes of determining whether a development has unobstructed access to a transit stop.

Parking: Decreases the maximum ratio of vehicular parking for developments with 2 to 3 bedrooms so that no more than 1.5 spaces may be required per unit. It also authorizes a developer to request that a jurisdiction not impose vehicular parking standards if the development is a for-rent housing development for individuals who are 62 years of age or older that will have either paratransit service or unobstructed access to a fixed bus route and meets other qualifying criteria.

City Ordinances: Provides that a jurisdiction that has adopted an ordinance and/or a program that allows for density bonuses that exceed the density bonuses required by the State Density Bonus Law is not required to amend or otherwise update its ordinance or housing program to comply with the amendments made by AB 2345.

General Plan Annual Report: Requires that a jurisdiction's General Plan annual progress report include specified information regarding density bonuses. This appears as a new section in the housing element portion of this report.

Because of the number and technicality of amendments, the amendments should be reviewed and

considered carefully in relation to the prior state law as well as an individual jurisdiction's Density Bonus Law ordinance and/or program. Review of density bonus law may be a program under the 6th cycle housing element update. Housing Program B-3 within the 2021-2019 Housing Element Update requires that the zoning ordinance to be amended to meet current state Density Bonus requirements (AB 2345, SB 1763, and AB 1227).

Planning AB 725 (Wicks). AB 725 imposes new requirements for housing element updates that are required to be prepared under the already-underway 6th cycle of the Regional Housing Needs Assessment (RHNA) process. Existing RHNA requirements mandate designation of adequate overall housing sites to accommodate RHNA housing growth, as well as designation of adequate housing sites for low income and other specified subcategories of housing. AB 725 requires that cities designate sites to meet at least 25 percent of a jurisdiction's share of the regional housing need for moderate-income housing, and at least 25 percent of a jurisdiction's share of the regional housing need for above moderate-income housing. For these sites, zoning that allows at least four units of housing, but not more than 100 units per acre of housing, is required. Lakewood's 2021-2019 Housing Element Update reflects this requirement.

AB 671 and AB 139[2]. Housing elements must now promote ADUs for affordable rent and HCD must provide financial incentives. Every General Plan's Housing Element must now include, as part of its program to make adequate provision for the housing needs of all economic segments of the community, a "plan that incentivizes and promotes the creation of [ADUs] that can be offered at affordable rent ... for very low, low, and moderate-income households." For its part, HCD is charged with developing "a list of existing state grants and financial incentives" for ADU developers and operators by the end of 2020. In practice, cities and counties will likely need to not only discuss their ADU ordinance and report on ADU development in their housing elements, but also report on what they are doing to promote affordable rental of those ADUs. ADUs may count toward fulfilling RHNA requirements. Lakewood's 2021-2019 Housing Element Update reflects this requirement.

AB 1255 Information and Reporting Requirements. Under existing law, counties are required to establish a central inventory of all surplus government property located in the county. AB 1255 amends the Government Code to extend this obligation to cities. It requires that on or before Dec. 31 of each year, each county and city create an inventory of surplus land (land no longer necessary for the agency's use) and excess land (land in excess of the agency's foreseeable needs) within its jurisdiction. Upon request, the agencies are required to make the inventory available to a citizen, limited dividend corporation or nonprofit corporation free of charge. For each site identified in the inventory, the agency must provide a description of the parcel, its present uses, and report that information to HCD before April 1 of each year. HCD must then report that information to the Department of General Services for inclusion in an inventory of all state-owned parcels that are in excess of state needs. Housing Program A-3 within the 2021-2019 Housing Element Update reflects this requirement.

SB 6. Similar to AB 1255, requires the Department of General Services (DGS) to develop and host a publicly available database on its website that lists the "inventory sites" that local agencies have identified as suitable and available for residential development in their respective housing elements. Under existing law — including, specifically, Housing Element Law Section 65583(a)(3) — these inventory sites are required to be included in each local agency's housing element. SB 6 requires local agencies to prepare their respective inventory sites consistent not only with existing law, but also with

standards, form, and definitions adopted by HCD. SB 6 further authorizes HCD to adopt, amend and repeal these standards, forms, and definitions to implement Housing Element Law section 65583(a). Housing Program A-3 within the 2021-2019 Housing Element Update reflects this requirement.

AB 686. AB 686 created new requirements for all state and local agencies to ensure that their laws, programs, and activities affirmatively further fair housing, and that they take no action inconsistent with this obligation. AB 686 also requires housing elements to include a program that promotes and affirmatively furthers fair housing opportunities throughout the community for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics protected by the California Fair Employment and Housing Act (FEHA), Government Code Section 65008, and any other state and federal fair housing and planning law. Additionally, all housing elements due on or after January 1, 2021, must contain an Assessment of Fair Housing (AFH) consistent with the core elements of the analysis required by the federal Affirmatively Furthering Fair Housing (AFFH) Final Rule of July 16, 2015. Many important terms relevant to the AFH are defined in HUD's 2015 AFFH Rule. The housing element land inventory and identification of sites must be consistent with a jurisdiction's duty to AFFH and the findings of its AFH. Under state law, affirmatively further fair housing means "taking meaningful actions, in addition to combatting discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics." Appendix D: Affirmatively Furthering Fair Housing within the 2021-2019 Housing Element Update reflects this requirement.

Conclusion

Lakewood will continue to face new opportunities and challenges over the next several years because of changes in the economy, the demand for housing, and addressing various other challenges. From the time of its adoption in November 1996, implementation of the Lakewood Comprehensive General Plan continues to successfully guide improvements to Lakewood's neighborhoods, parks, and businesses.

DIVIDER SHEET

Legislation

ORDINANCE NO. 2022-1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD AMENDING ARTICLE III OF THE LAKEWOOD
MUNICIPAL CODE PERTAINING TO UNLAWFUL
POSSESSION OF CATALYTIC CONVERTERS

WHEREAS, the theft of catalytic converters has been an increasing problem regionally and nationally, and Lakewood is not immune to this trend; and

WHEREAS, catalytic converters contain expensive precious metals including platinum, palladium, and rhodium, which currently cost over \$11,000 per ounce; and

WHEREAS, the average cost of replacing a stolen catalytic converter and repairing the damage to the vehicle is generally over \$2,000 to the victim; and

WHEREAS, individuals in possession of stolen catalytic converters often recycle them for substantial profit while victims of these thefts suffer the consequences of paying thousands of dollars in repairs, the inconvenience of repairing their vehicles, and feeling unsafe in the community; and

WHEREAS, catalytic converter thefts are on the rise because individuals are incentivized to commit catalytic converter thefts for multiple reasons including, but not limited to: (1) the ease and undetectable nature of committing the thefts in a matter of seconds using common tools such as a reciprocating saw, (2) the ability to recycle the precious metals contained in catalytic converters at scrap metal yards for high dollar returns, and (3) the challenges with prosecuting criminals for catalytic converter theft where a victim cannot be identified; and

WHEREAS, finding the victim of these crimes is nearly impossible due to the manner in which the catalytic converter thefts occur and lack of identifying markers on catalytic converters to link a stolen catalytic converter to the victim; and

WHEREAS, the inability to identify the victims of catalytic converter thefts has stymied the ability to successfully prosecute individuals for the thefts; and

WHEREAS, due to lack of legislation addressing these thefts, the majority of catalytic converter theft cases are unresolved; and

WHEREAS, there is currently no city, state, or federal legislation applicable within the City of Lakewood requiring individuals to provide proof to law enforcement showing how they obtained detached catalytic converters, thus limiting law enforcement's ability to protect the public by deterring catalytic converter thefts; and

WHEREAS, this Ordinance is necessary to provide a means to protect the public, deter this criminal activity and promote a more productive use of Lakewood resources by staff responsible for investigating catalytic converter thefts.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. INTENT. Article III Public Safety of the Lakewood Municipal Code is hereby amended as provided in this Ordinance to provide legislative remedies to deter and address catalytic converter thefts.

SECTION 2. PURPOSE. The purpose of this ordinance is to prohibit the unlawful possession of catalytic converters and provide appropriate enforcement measures to protect the public and deter this criminal activity.

SECTION 3. Section 3295 regarding Unlawful Possession of Catalytic Converters of Part 9 of Miscellaneous of Chapter 2 of Article III of the Lakewood Municipal Code is hereby added to read as follows:

3295. UNLAWFUL POSSESSION OF CATALYTIC CONVERTERS

A. It is unlawful for any person, other than a Core Recycler as defined in California Business and Professions Code Section 21610, to possess any catalytic converter that is not attached to a vehicle unless the person has valid proof of ownership of the catalytic converter.

B. This section does not apply to a detached catalytic converter that has been tested, certified, and labeled or otherwise approved for reuse, and being bought or sold for purposes of reuse in accordance with the federal Clean Air Act (42 U.S.C. §§ 7401 et seq.) and regulations under the Clean Air Act, as they may, from time to time, be amended.

C. For purposes of this section, "valid proof of ownership" shall contain all the following information:

1. The license plate number and vehicle identification number of the car from which the catalytic converter was removed.
2. The name, address, and telephone number of the owner of the vehicle from which the catalytic converter was removed.
3. The signature of the vehicle owner authorizing removal of the catalytic converter.
4. The name, address, and telephone number of the current owner of the catalytic converter.

D. It is unlawful for any person to knowingly falsify or cause to be falsified any information in a record intended to show valid proof of ownership.

E. Each violation of this section constitutes a separate violation and is subject to all remedies and enforcement measures authorized by the Lakewood Municipal Code.

SECTION 4. SEVERABILITY If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

APPROVED AND ADOPTED this _____ day of _____, 2022, by the following roll call vote:

	AYES	NAYS	ABSENT
Council Member Croft	_____	_____	_____
Council Member Pe	_____	_____	_____
Council Member Rogers	_____	_____	_____
Council Member Stuckey	_____	_____	_____
Mayor Wood	_____	_____	_____

Mayor

ATTEST:

City Clerk

DIVIDER SHEET

Reports

ORGANIZATIONAL APPOINTMENTS

ORGANIZATIONS	2021-22	2022-23
California Contract Cities Association	Wood – Rep. Pe – Alt.	____ – Rep. ____ – Alt.
California Joint Powers Insurance Authority	Wood – Rep. Croft – Alt.	____ – Rep. ____ – Alt.
Council of Governments Organizations		
1. Southern California Association of Governments (SCAG)		
a. Representative		
b. General Assembly (Annual Conference) ²	Pe – Rep. Stuckey – Alt.	____ – Rep. ____ – Alt.
2. Gateway Cities COG Board	Pe – Rep. Rogers – Alt.	____ – Rep. ____ – Alt.
Greater Los Angeles County Vector Control District ³	Croft – Rep.	Croft – Rep.
Job Training Partnership Act SELACO WDB	Wood – Policy Bd	____ – Policy Bd
League of California Cities		
1. L.A. County Division	Pe – Rep. Stuckey – Alt.	____ – Rep. ____ – Alt.
2. L.A. County City Selection Committees ⁴	Croft – Rep. Rogers – Alt.	____ – Rep. ____ – Alt.
3. Annual League Conference ²	Stuckey – Rep. Croft – Alt.	____ – Rep. ____ – Alt.
L.A. County Sanitation Districts 3 & 19 ¹	Wood – Rep. Croft – Alt.	____ – Rep. ____ – Alt.
Southeast Water Coalition	Rogers – Rep. Stuckey – Alt.	____ – Rep. ____ – Alt.

1 - Representative must be the Mayor. For City Selection Committees, Mayor must designate an alternate for each meeting where required.

2 - If neither can attend, delegate may be appointed by Mayor prior to annual conference

3 - Two-year term expiring in January 2024

4 - Committees appoint City representatives to boards, commissions, and agencies specified by law (e.g., AQMD, MTA, and Library Commission). Committees meet on an “as needed” basis during League (County Division) Meetings

COMMITTEE APPOINTMENTS

STANDING COMMITTEES	2021-22	2022-23
Intergovernmental Relations ¹	Wood - Chair Croft - Member	_____ - Chair _____ - Member
Lakewood Schools	Rogers - Chair Stuckey - Member	_____ - Chair _____ - Member
Environmental Management	Pe - Chair Stuckey - Member	_____ - Chair _____ - Member
Public Safety ²	Rogers - Chair Wood - Member	_____ - Chair _____ - Member
Park Development	Pe - Chair Wood - Member	_____ - Chair _____ - Member
Water Resources	Croft - Chair Pe - Member	_____ - Chair _____ - Member
Community Promotion	Stuckey - Chair Pe - Member	_____ - Chair _____ - Member
Economic Development ³	Wood - Chair Rogers - Member	_____ - Chair _____ - Member
Hall of Fame – Board of Electors	Wood - Chair	_____ - Chair
Audit ⁴	Stuckey - Chair Croft - Member	_____ - Chair _____ - Member
Capital Improvement Plan	Wood - Chair Croft - Member	_____ - Chair _____ - Member
Race, Equity, Diversity and Inclusion	Pe - Chair Croft - Member	_____ - Chair _____ - Member

1 – Current Mayor and Vice Mayor (since 1999)

2 - Includes License & Permit Hearing Board

3 – Current Mayor and Previous Mayor

4 - Comprise Members of Measure L Committee (per Bylaws)

DIVIDER SHEET

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Authorize Purchase of Modular Office Unit for Community Development and Public Works

INTRODUCTION

On September 28, 2021 Council authorized ARPA Ad Hoc committee's recommended use of the Federal American Rescue Act (ARPA) funds, for the purchase and installation of a modular office unit to house the Code Enforcement Division of the Community Development Department and the Project Management Division of the Public Works Department. The project budget was preliminarily estimated at \$550,000, inclusive of \$182,000 for the modular unit from Pacific Mobile Structures Inc. This modular office unit will provide sufficient space for 8 employees along with one single-use ADA-accessible restroom and plan and file storage. The additional space is needed to accommodate the Code Enforcement personnel who have been stationed at the Centre through the pandemic and who will need to be relocated as the Centre is returning to its pre-pandemic use, as well as some Public Works staff who cannot be safely accommodated in the already crowded City Hall.

STATEMENT OF FACT

Pacific Mobile Structures Inc. is a member of TIPS-USA, an acronym for the Interlocal Purchasing System, a national purchasing cooperative that offers access to competitively procured contracts to its membership. The City of Lakewood benefits by being a member of TIPS-USA by receiving access to competitively procured contracts with quality vendors, savings of time and financial resources necessary to fulfill bid requirements, assistance with purchasing process by qualified TIPS staff, and access to pricing based on national high profile contracts.

Pacific Mobile Structures Inc. has provided an updated quote for the purchase of the modular office unit. The price for the purchase of the unit is not to exceed \$225,000, which represents a 24% increase in cost from the original quote due to current supply chain and market conditions, as well as modest refinements to the design based on a better understanding of the operational needs. This price includes a purchasing cooperative discount of \$4,549.30 using TIPS-USA and is valid until May 5th. The current quote will expire soon. Therefore, purchasing the unit now will allow us to get into the manufacturing queue before prices increase again and lead times lengthen. The proposed not-to-exceed price of \$225,000 is only for the purchase of the modular office unit, and does not include associated costs such as foundation, installation, site work, and utilities including the installation of telecom, water, electrical, storm drain, and a sewer connection.

In addition to the price of the modular unit increasing from the original estimate back in September, our estimate of other associated projects costs have also increased due to similar market force dynamics as well as our more refined understanding of the project scope of work. The current project is estimated at \$750,000, or \$200,000 over our current project budget.


In preparation for the CIP Committee meeting held on April 18, 2022, staff requested an updated rough order of magnitude (ROM) estimate based on preliminary schematic drawings. The ROM estimate presented was very conservative and included a 50% indirect cost markup due to uncertainties associated with market conditions, and an imprecise understanding of site conditions. The ROM at the time of the CIP Committee meeting was \$925,000. The ROM included redundancies between the mobile modular foundation and other site improvements. Staff has since scrutinized the preliminary ROM cost estimate and met with our consultant to refine the estimate, eliminating the redundancies and refining scope of work, leading us to our current project estimate of \$750,000.

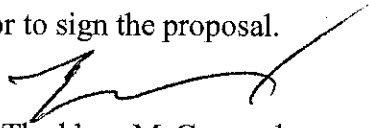
As site construction drawings are finalized, it is expected that the project cost will be further reduced; however current market conditions could continue to affect the pricing. If the Council approves the purchase of the Modular unit, the estimated delivery of the unit is November of 2022. Staff will finalize the site improvements construction documents and will return to Council for award of associated work including foundation, installation and site work. Staff recommends authorizing the purchase of the modular unit at the not-to-exceed price of \$225,000. There are sufficient funds in the account 10259922-58200-70120 for the purchase of the modular office unit. Staff will return for a budget adjustment request once construction drawings are complete and the engineer's estimate is finalized.

RECOMMENDATION

Staff recommends that the City Council:

- (1) Authorize staff to purchase the CD/PW modular office unit and installation in an amount not-to-exceed \$225,000, and authorize the Mayor to sign the proposal.

Kelli Pickler 
Director of Public Works


Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Budget Report of Major Funds – as of March 31, 2022

INTRODUCTION

The City is in the second year of a two-year budget, adopted in June 2020 and revised by the City Council in June 2021. Following is a quarterly budget review as of March 31, 2022 for the City's two major funds, the General Fund and the Water Utility Enterprise Fund.

In addition to scheduled formal budget reviews, Staff continually monitors the year-round inflow and outflow of funds to make sure that the City remains on a sound fiscal path. Within the budget, particular attention is given to the City's two major funds as mentioned above. Together, the funds support the majority of the City's day-to-day operations with the General Fund being the City's most discretionary funding source.

Following is the quarterly review of the General Fund and the Water Utility Enterprise Fund Budgets as of March 31, 2022:

STATEMENT OF FACT

General Fund

The General Fund is the largest City fund. Its operational expenditures are trending as expected and are aligned with final budget estimates for the current year developed as part of the upcoming FY 2022-24 Proposed Budget. Overall, 62.6% of the year's total expenditure budget has been utilized through the end of the third quarter (or 75% of the fiscal year). See expenditure summary table on the following page. Given the normal time lag in receiving invoices and processing payments for costs incurred, the figure is appropriate. Employee Services and Contract Services represent the two largest expenditure categories and have expended 75.7% and 61.1% of their budgets, respectively. Employee Services is slightly higher than normal as it includes some annual costs incurred in the first quarter that are not realized during the rest of the year.

Another area worth highlighting is the Other Operating Expenditure line item with 85.1% of the annual budget expended. Of the \$2,468,830 expended in the year, almost \$1 million represents payments for the City's various insurance coverages. These amounts are paid in lump sum during the month of July for annual coverage. Lastly, it is important to note that Capital Outlay / Capital Improvement Project (CIP) expenditures are irregular in their spending pattern with projects often spanning multiple fiscal years. When excluding them (and only including Operational Expenditures), the year-to-date (YTD) expenditure percentage increases from 62.6% to 68.7%.

Following is a summary of the General Fund expenditure activities:

ACCOUNT DESCRIPTION	FINAL ESTIMATE	YTD EXPENDITURES	% SPENT
EMPLOYEE SERVICES	\$ 23,577,235	\$ 17,837,167	75.7%
CONTRACT SERVICES	26,901,627	16,434,959	61.1%
FACILITIES EXPENSE	1,867,482	1,417,239	75.9%
OFFICE EXPENSE	154,128	112,913	73.3%
MEETING EXPENSE	138,275	67,977	49.2%
SPECIAL DEPT SUPPLIES	1,840,406	1,031,280	56.0%
OTHER OPERATING EXP	2,902,511	2,468,830	85.1%
INTERDEPT TRANSFERS	1,188,950	857,510	72.1%
OPERATIONAL EXPENDITURES	\$ 58,570,614	\$ 40,227,875	68.7%
CIPS / CAPITAL OUTLAY	6,761,271	667,549.23	9.9%
TOTAL EXPENDITURES	\$ 65,331,885	\$ 40,895,424	62.6%

General Fund revenues through the third quarter are also tracking as expected and according to annual seasonal trends. Not surprisingly, at 64.6% YTD, revenues lag behind the 75% marker for the third quarter. The delay stems from larger revenue sources necessarily having to flow through state and county collection processes prior to receipt by the City. Additionally, some large revenues are received as single payments later in the fiscal year (i.e. SCE and Gas Company franchise fees). In contrast, the City's Business License Tax is mostly collected at the beginning of the fiscal year when licenses are renewed in-line with the City's fiscal year. Additional (but relatively fewer) Business License Tax revenues are received throughout the rest of the year from new businesses or contractors coming into the city, with this year's receipts exceeding estimates.

Sales tax revenue amounts look to remain strong. Bradley-Burns is anticipated to provide \$15,275,000 for the year, having received \$10,112,998, while Measure L is expected to generate \$11,800,000 during the year, with \$7,925,964 YTD. Current-year receipts for both will be remitted by the State through the end of August.

Following is a summary of the General Fund revenues:

ACCOUNT DESCRIPTION	FINAL ESTIMATE	YTD REVENUES	% REC'D
PROPERTY TAXES	6,181,000	3,666,133	59.3%
SALES TAX - BRADLEY BURNS	15,275,000	10,112,998	66.2%
SALES TAX- MEASURE L	11,800,000	7,925,964	67.2%
OTHER TAXES	137,000	92,512	67.5%
FRANCHISE FEES	1,540,000	435,809	28.3%
BUSINESS LICENSE TAX	606,500	649,087	107.0%
DOCUMENTARY TRANSFER TAX	350,000	301,434	86.1%
TRANSIENT OCCUPANCY TAX	70,000	50,455	72.1%
UTILITY USERS TAX	2,737,000	2,124,054	77.6%
LICENSES & PERMITS	1,222,700	1,008,214	82.5%
FINES / FORFEITURES / PENALTIES	782,600	586,977	75.0%
USE OF MONEY & PROPERTY	1,068,795	814,092	76.2%
FROM OTHER AGENCIES	10,509,100	5,350,706	50.9%
CURRENT SERVICE CHARGE	10,187,091	6,805,253	66.8%
BUDGETED TRANSFERS	3,948,943	2,961,707	75.0%
TOTAL REVENUE	\$ 66,415,729	\$ 42,885,395	64.6%

Water Utility Enterprise Fund

At 42.5% YTD, overall Water expenses are tracking under budget. Similar to trending with General Fund expenditures, there is a time lag in receiving and processing incurred costs. While Employee Services includes annual lump sum costs incurred in the first quarter, overall it is slightly lower than normal as position vacancies have provided offsetting savings. The final estimate amount for Facilities Expenses includes anticipated year-end payments to the Water Replenishment District for carryover water rights. Below is a summary of the various Water Utility Enterprise Fund expense activities:

ACCOUNT DESCRIPTION	FINAL ESTIMATE	YTD EXPENSES	% SPENT
EMPLOYEE SERVICES	\$ 2,971,212	\$ 2,087,716	70.3%
CONTRACT SERVICES	1,049,750	641,971	61.2%
FACILITIES EXPENSES	2,701,550	28,226	1.0%
OFFICE EXPENSES	3,200	1,352	42.2%
MEETING EXPENSES	6,800	1,496	22.0%
SPECIAL DEPT SUPPLIES	699,173	295,549	42.3%
OTHER OPERATING EXP	5,811,958	2,252,146	38.8%
INTERDEPT TRANSFERS	133,300	103,239	77.4%
BUDGETED TRANSFERS	1,795,700	1,346,000	75.0%
OPERATIONAL EXPENSES	\$ 15,172,643	\$ 6,757,695	44.5%
CIPs / CAPITAL OUTLAY	3,620,249	1,236,684	34.2%
TOTAL EXPENSES	\$ 18,792,892	\$ 7,994,380	42.5%

Overall, water revenues are trending as anticipated. Metered water sales are the largest revenue source and highly sensitive to weather patterns, varying from year to year depending on rainfall experienced. YTD figures reflect receipts through February 2022.

ACCOUNT DESCRIPTION	FINAL ESTIMATE	YTD REVENUES	% REC'D
INVESTMENT EARNINGS	\$ 130,000	\$ 88,226	67.9%
RENTS AND CONCESSIONS	57,880	39,505	68.3%
ENERGY UTILITY REBATES	91,000	1,186	1.3%
OTHER REVENUE	172,900	168,725	97.6%
METERED WATER SALES	11,825,000	6,841,191	57.9%
METERED WTR SALES-INTERCONNECT	1,053,000	695,087	66.0%
FIRE PROTECTION SERVICES	217,600	131,881	60.6%
RECLAIMED WATER	485,000	355,047	73.2%
SERVICE INITIATION FEES	39,850	27,025	67.8%
TOTAL REVENUES	\$ 14,072,230	\$ 8,347,873	59.3%

SUMMARY

Year-to-date revenue and expenditure activity is line with historical seasonal trends and with overall final budget estimates being developed while formulating the upcoming FY 2022-24 Proposed Budget. Staff will continue to monitor all activities and recommend adjustments, if necessary.

RECOMMENDATION

It is recommended that the City Council receive and file this report.


Jose Gomez
Director of Finance & Administrative Services


Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

April 26, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Pan Am Fiesta Preview

INTRODUCTION

The city will host the annual Pan Am Fiesta at Mayfair Park beginning Thursday, May 5 and concluding on Sunday, May 8, 2022.

STATEMENT OF FACT

Lakewood's oldest community special event dates back to 1945 when Dr. Walter Montano, former Bolivian consul, and Jesse Solter, a local schoolteacher, shook hands over a backyard fence and pledged to begin a program that fostered good relations with Lakewood's Latin American neighbors. This year's Pan Am Fiesta will continue with special event elements, including amusement rides, food booths, a cultural mix of live entertainment, the Children's Cultural Booth, a shoppers circle, and a display of Lakewood's Pan American history.

Amusement Rides

This year, amusement rides and carnival attractions will once again open on Thursday, May 5 with a "Family Fun Night" of carnival games and rides from 5 to 9 p.m. This popular element returns to the Pan Am Fiesta calendar and features \$2 amusement rides and concession items for sale. The family-friendly celebration continues Friday, May 6 from 5 to 10 p.m., Saturday, May 7 from 11 a.m. to 10 p.m., and Sunday, May 8 from 11 a.m. to 9 p.m.

Advanced purchase of promotional wristbands and ride tickets will go on sale beginning Monday, April 25 at Lakewood City Hall. For \$35, the wristband will provide unlimited ride access on Sunday, May 13 from 11 a.m. to 8 p.m. Pre-sale ride tickets are 10 for \$35 and each ticket is good for one ride on Friday, Saturday or Sunday. Presale tickets and wristbands provide the greatest value and savings to families who want to enjoy carnival activities over Mother's Day weekend.

Ride tickets will be sold inside the gate throughout the weekend. The price for tickets at the venue are \$1.25 each, \$25 for 20 tickets or \$45 for 50 tickets. The number of tickets required will vary for each ride. Unlimited ride wristbands will also be on sale at the venue. Guests can purchase a wristband for \$40 to gain access to all rides on Sunday, May 8 from 11 a.m. to 8 p.m.

Food Booths

Food booths and food trucks are sponsored by Lakewood community groups and offer an array of food options including kettle corn, tacos, pizza, loaded fries, shaved ice and prepackaged goodies

and drinks. Food booths and food trucks will be open Friday, May 6 from 5 to 9:30 p.m. and Saturday, May 7 from 11 a.m. to 9:30 p.m.

Concessions operated by Lakewood community groups provide Fiesta participants with an affordable and diverse menu to choose from and supports programs, activities and scholarships for Lakewood's youth.

Live Entertainment

Large audiences have always enjoyed Pan Am Fiesta entertainment, as there are many opportunities for Lakewood residents to listen or dance to many genres of music. On Friday, May 6, evening entertainment begins at 5 p.m. and will feature Latinas Art Foundation providing a youth dance performance. Later in the evening, Susie Hansen Latin Band will take the stage.

Saturday, May 7 will offer free live music that will keep the audience entertained. The Mayfair High School youth band and choral group will open on Saturday at 11 a.m. and immediately following, Boy Scouts of America, Troop 65, will participate in the Pan Am Fiesta Welcome and Flag Ceremony. A parade of flags from 35 countries in the Organization of American States is part of the Pan Am Fiesta's traditional opening. The ceremony represents friendship and cooperation, two terms that are symbolic of the Lakewood community. Saturday's concert lineup also includes a performance by Polynesian dancers. The concert schedule continues with the Suave the Band at 4:30 p.m. and Selena Tribute Band will close out the night from 7 to 9 p.m.

Children's Cultural Booth

Children, ages 12 and under can participate in free craft and cooking activities in the Children's Cultural Booth. The activities in the Cultural Booth feature activities unique to many Pan American countries and provide a hands-on experience for all the young people who participate. The Children's Cultural Booth is located just south of the basketball courts at Mayfair Park and operates from 11 a.m. to 5 p.m. on Saturday.

Craft And Community Display Booths

On Saturday May 7 from 11 a.m. to 6 p.m., over 50 arts and crafts vendors will bring their wares to the Pan Am Fiesta. Jewelry, clothing, floral décor and wall art are among the many items for sale by vendors. Fiesta participants can also learn more about the history and the traditions of the Pan Am Fiesta by visiting the Pan American Festival History Display located in the Activity Room at Mayfair Park. The display is coordinated by the Lakewood Pan American Association and features iconic photos, newspaper references and historical letters, which collectively communicate Lakewood's long history in celebrating Pan American friendship.

Shuttle

To reduce the stress of finding a parking space around the vicinity of Mayfair Park, a free shuttle will run from City Hall to Mayfair Park every 15 minutes beginning at 10 a.m. and ending at 9:30

p.m. on Saturday. Fiesta participants can park in the east parking lot of City Hall and get shuttle service to the main Pan Am Fiesta entrance on Clark Avenue.

Security

The Los Angeles County Sheriff's Department provides uniformed security on foot within the amusement ride area and the community booth area. Their highly visible presence maintains order throughout the four-day event. In addition, deputies provide assistance in locating lost children and directing Pan Am Fiesta participants to telephones, first aid, and information areas.

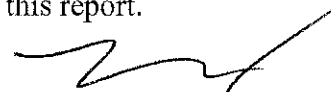
SUMMARY

The Pan Am Fiesta continues to be a wonderful opportunity for Lakewood residents to gather with family and friends, enjoy live entertainment, savor great food, take in the thrill of amusement rides, and shop for handmade and unique gifts. Each year, attendance reaches 15,000 participants over the extended weekend.

RECOMMENDATION

Staff recommends the City Council receive and file this report.

VF
Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager