

AGENDA
REGULAR CITY COUNCIL MEETING
WEINGART BALLROOM
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

February 8, 2022

ADJOURNED MEETING:

6:00 p.m.

CLOSED SESSIONS:

MAPLE ROOM

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code §54956.8
Property: 5200 Clark Avenue (U.S. Post Office)

Agency Negotiators: City Manager, Deputy City Manager, Director of Finance and Administrative Services, Director of Public Works, Deputy Director of Public Works, Legal Counsel

Negotiating Party: Broker for U.S. Postal Service

Under Negotiation: Instruction Regarding Lease Terms

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code §54956.8
Property: 6921 Nixon Street

Agency Negotiators: City Manager, Deputy City Manager, Director of Finance and Administrative Services, Director of Public Works, Deputy Director of Public Works, Legal Counsel

Negotiating Party: Property Owner

Under Negotiation: Potential Purchase of Property

CALL TO ORDER

7:30 p.m.

INVOCATION: Reverend Dr. Paul Kim, Trinity United Methodist Church

PLEDGE OF ALLEGIANCE: Scout Troop 134

ROLL CALL: Mayor Jeff Wood

Vice Mayor Steve Croft

Council Member Ariel Pe

Council Member Todd Rogers

Council Member Vicki Stuckey

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Sonya Jahn, of SJ Equestrian, regarding the Lakewood Equestrian Center

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held January 25, 2022.

City Council Agenda

February 8, 2022

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ROUTINE ITEMS: - Continued

- RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.
- RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.
- RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council receive and file the report.
- RI-5 RESOLUTION NO. 2022-7; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD EXTENDING A LOCAL EMERGENCY DUE TO THE COVID-19 VIRUS - Staff recommends City Council adopt proposed resolution.
- RI-6 RESOLUTION NO. 2022-8; ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022 - Staff recommends City Council adopt proposed resolution.
- RI-7 SECOND AMENDMENT TO AGREEMENT FOR CATERED EVENTS AT MONTE VERDE PARK - Staff recommends City Council authorize the Mayor to sign the Second Amendment to Agreement for Catered Events at Monte Verde Park, subject to the approval as to form by the City Attorney, with TGIS Catering Services, Inc.
- RI-8 AGREEMENT FOR PAN AM FIESTA AMUSEMENT RIDES - Staff recommends City Council authorize the Mayor to execute the 2022 Agreement for the Pan Am Fiesta Amusement Rides subject to approval as to legal form by the City Attorney.
- RI-9 SELECTION OF INFORMATION TECHNOLOGY SERVICES PROVIDER - Staff recommends the City Council authorize staff to enter into an agreement with AEF Systems Consulting, Inc. to provide project management support for the upgrade of the City's Tyler MUNIS system in an amount not to exceed \$100,650 for Phase I of the project and up to \$52,712 for Phase II (if City opts to implement).
- RI-10 APPLICATION FOR SENATE BILL (SB) 1383 LOCAL ASSISTANCE GRANT PROGRAM THROUGH THE DEPARTMENT OF RESOURCES, RECYCLING AND RECOVERY (CALRECYCLE) - Staff recommends the City Council adopt the proposed resolution authorizing the submittal of grant application for SB 1383 Local Assistance Program, and authorizing the Director of Public Works to execute all grant-related documents and administer the grant for which the City is eligible.
- RI-11 ADDITIONAL DESIGN SERVICES - WILLDAN ENGINEERING – MEDIAN ISLAND LANDSCAPE CONVERSION PROJECT - Staff recommends City Council authorize Willdan Engineering to provide additional design services in the amount of \$38,895 for additional scope of work to be added to the ARPA Median Landscape Project under their existing on-call agreement with the City, and authorize the City Manager to sign the proposal.

City Council Agenda

February 8, 2022

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REPORTS:

- 3.1 AWARD OF BID FOR PUBLIC WORKS PROJECT NO. 2022-1, MAJOR & COLLECTOR STREET PAVING FY22 - Staff recommends City Council award a contract for PW 2022-1, Major & Collector Street Paving FY22, in the amount of \$4,455,840 to R.J. Noble Company of Orange and authorize the Mayor to sign the contract in a form approved by the City Attorney; authorize staff to approve a cumulative total of contract change orders, as needed, not to exceed \$500,000; adopt the plans, specifications and working details for the project; authorize staff to approve Willdan's proposal to provide construction inspection for the the project under their existing Agreement for Engineering Services, in an amount of \$127,800; and authorize the funding source and amounts to be used on the project.

- 3.2 FISCAL YEAR (FY) 2021-22 MID-BUDGET REVIEW AND ADJUSTMENTS AND PRESENTATION OF THE FY 2022-24 TWO-YEAR BUDGET PREPARATION CALENDAR - Staff recommends the City Council adopt the noted changes for inclusion into the City's FY 2021-22 Revised Budget and direct staff to make all related adjustments to the City's budget appropriations; and receive and file the FY 2022-24 Two-Year Budget Preparation Calendar and provide direction to staff regarding the preparation of the upcoming budget.

AGENDA

LAKWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve register of demands.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES				
A. Appointments				
B. Changes				
C. Separations				
	Matthew Chieuchen	Water Utility Worker	12A	01/28/2021
2. PART-TIME EMPLOYEES				
A. Appointments				
B. Changes				
C. Separations				


Thaddeus McCormack
City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 1/27/2022**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 105198 through 105271. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	111,019.79
1015	SPECIAL OLYMPICS	103.08
1020	CABLE TV	3,475.76
1025	AMERICAN RESCUE PLAN	3,488.20
1030	CDBG CURRENT YEAR	666.66
1050	COMMUNITY FACILITY	3,469.54
1623	LA CNTY MEASURE W	62,100.75
3070	PROPOSITION "C"	822.99
5020	CENTRAL STORES	3,828.71
5030	FLEET MAINTENANCE	2,302.08
7500	WATER UTILITY FUND	66,867.87
8020	LOCAL REHAB LOAN	17,890.50
		276,035.93

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
105198	01/27/2022	5264	ADVANTAGE MAILING, LLC	3,039.17	0.00	3,039.17
105199	01/27/2022	4684	AMAZON.COM LLC	945.29	0.00	945.29
105200	01/27/2022	2550	AMERICAN PLANNING ASSOC	604.00	0.00	604.00
105201	01/27/2022	57770	B & H FOTO & ELECTRONICS CORP	288.97	0.00	288.97
105202	01/27/2022	63294	BROADCAST MUSIC INC	779.00	0.00	779.00
105203	01/27/2022	443	B&M LAWN AND GARDEN INC	23.44	0.00	23.44
105204	01/27/2022	5601	TWO SHELLS ENTERPRISES INC.	40.00	0.00	40.00
105205	01/27/2022	307	CALIF. STATE DISBURSEMENT UNIT	405.80	0.00	405.80
105206	01/27/2022	53983	CALIF STATE FRANCHISE TAX BOARD	40.36	0.00	40.36
105207	01/27/2022	5382	CANNON CORPORATION	13,698.62	0.00	13,698.62
105208	01/27/2022	45894	CINTAS CORPORATION	60.53	0.00	60.53
105209	01/27/2022	57070	CITY LIGHT & POWER LKWD INC	630.50	0.00	630.50
105210	01/27/2022	53451	COMMUNITY FAMILY GUIDANCE CTR	666.66	0.00	666.66
105211	01/27/2022	4435	ELLIOTT AUTO SUPPLY COMPANY INC	42.00	0.00	42.00
105212	01/27/2022	52316	FEDERAL EXPRESS CORP	242.86	0.00	242.86
105213	01/27/2022	4641	FONTELA, THAO	354.90	0.00	354.90
105214	01/27/2022	3820	PLAYCORE WISCONSIN INC	152.13	0.00	152.13
105215	01/27/2022	59433	GANAHL LUMBER COMPANY	94.63	0.00	94.63
105216	01/27/2022	34845	GLASBY MAINTENANCE SUPPLY CO	102.93	0.00	102.93
105217	01/27/2022	52540	GONSALVES JOE A & SON	4,526.00	0.00	4,526.00
105218	01/27/2022	33150	GRAINGER W W INC	279.07	0.00	279.07
105219	01/27/2022	5615	GRANT, ALEXIS	175.00	0.00	175.00
105220	01/27/2022	5272	GREENE BACKFLOW	3,816.00	0.00	3,816.00
105221	01/27/2022	58838	HANSON AGGREGATES LLC	185.00	0.00	185.00
105222	01/27/2022	5564	HERNANDEZ, RUDY	17,890.50	0.00	17,890.50
105223	01/27/2022	34354	HI-WAY SAFETY RENTALS INC	118.53	0.00	118.53
105224	01/27/2022	42031	HOME DEPOT	1,686.99	0.00	1,686.99
105225	01/27/2022	4688	HUNTER, JOHN L & ASSOCIATES	62,100.75	0.00	62,100.75
105226	01/27/2022	5613	INPRO CORPORATION	1,338.14	0.00	1,338.14
105227	01/27/2022	4622	JHM SUPPLY INC	234.95	0.00	234.95
105228	01/27/2022	4180	JONES RICHARD D. A PROF LAW CORP	5,043.50	0.00	5,043.50
105229	01/27/2022	36167	KARTER, JANET	54.60	0.00	54.60
105230	01/27/2022	23130	MC MASTER-CARR SUPPLY CO	28.19	0.00	28.19
105231	01/27/2022	5614	NEWSON BROWN ACOUSTICS, LLC	3,435.10	0.00	3,435.10
105232	01/27/2022	5535	NSWC MECHANICAL SERVICE, LLC	5,532.00	0.00	5,532.00
105233	01/27/2022	4443	O'REILLY AUTOMOTIVE STORES INC	359.26	0.00	359.26
105234	01/27/2022	5532	CHEN, PATRICIA P.C.	750.00	0.00	750.00
105235	01/27/2022	3888	UAG CERRITOS I, LLC	164.50	0.00	164.50
105236	01/27/2022	63364	REEVES NORM HONDA	95.59	0.00	95.59
105237	01/27/2022	4033	SCHRUBBE, JACQUELINE	288.00	0.00	288.00
105238	01/27/2022	5230	SITEONE LANDSCAPE SUPPLY, LLC	579.69	0.00	579.69
105239	01/27/2022	5135	SOLID SURFACE CARE, INC.	1,689.00	0.00	1,689.00
105240	01/27/2022	29400	SOUTHERN CALIFORNIA EDISON CO	78,054.58	0.00	78,054.58
105241	01/27/2022	60792	STEPHENS, ERIC	702.00	0.00	702.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
105242	01/27/2022	66215	SUPERIOR COURT OF CALIFORNIA	6,343.50	0.00	6,343.50
105243	01/27/2022	66215	SUPERIOR COURT OF CALIFORNIA	7,815.00	0.00	7,815.00
105244	01/27/2022	52610	SWANK MOTION PICTURES INC	450.00	0.00	450.00
105245	01/27/2022	2372	TGIS CATERING SVCS INC	181.54	0.00	181.54
105246	01/27/2022	65224	TUMBLE-N-KIDS. INC	7,610.85	0.00	7,610.85
105247	01/27/2022	60685	TURF STAR	774.07	0.00	774.07
105248	01/27/2022	1437	U S BANK NATIONAL ASSOCIATION	25,066.46	0.00	25,066.46
105249	01/27/2022	64024	U S POSTAL SERVICE	5,097.81	0.00	5,097.81
105250	01/27/2022	4907	VARSITY BRANDS HOLDING CO INC	622.90	0.00	622.90
105251	01/27/2022	4840	VERITIV OPERATING COMPANY	232.76	0.00	232.76
105252	01/27/2022	4073	SCHUPBACH DAVID SHANE	788.86	0.00	788.86
105253	01/27/2022	17640	WAXIE ENTERPRISES INC	1,019.04	0.00	1,019.04
105254	01/27/2022	60651	WECK ANALYTICAL ENVIRONMENTAL SERVICES I	971.00	0.00	971.00
105255	01/27/2022	1524	WHITE CAP CONSTRUCTION SUPPLY	126.54	0.00	126.54
105256	01/27/2022	35146	WILLDAN ASSOCIATES	6,396.86	0.00	6,396.86
105257	01/27/2022	3699	AUSTIN. TRISTAN	13.57	0.00	13.57
105258	01/27/2022	3699	BEHRAD. LEO	13.57	0.00	13.57
105259	01/27/2022	3699	BELLA. CLAIRE	60.06	0.00	60.06
105260	01/27/2022	3699	CA PERMITS	252.82	0.00	252.82
105261	01/27/2022	3699	CALVARIO. SEAN	250.00	0.00	250.00
105262	01/27/2022	3699	FOX. NICOLE	250.00	0.00	250.00
105263	01/27/2022	3699	LOPEZ JR. ADRIAN	13.57	0.00	13.57
105264	01/27/2022	3699	MCKINNEY. JUANITA	15.00	0.00	15.00
105265	01/27/2022	3699	NAGTALON. EDGAR	13.57	0.00	13.57
105266	01/27/2022	3699	NOVOTNY. GRACIE	13.57	0.00	13.57
105267	01/27/2022	3699	PHUNG. CHARLIZE	13.57	0.00	13.57
105268	01/27/2022	3699	PHUNG. ELLIZE	13.57	0.00	13.57
105269	01/27/2022	3699	THOMPSON. JACOBI	13.57	0.00	13.57
105270	01/27/2022	3699	TOVARES. AUDREE	13.57	0.00	13.57
105271	01/27/2022	3699	VERBUM DEL HIGH SCHOOL	250.00	0.00	250.00
Totals:				<u>276,035.93</u>	<u>0.00</u>	<u>276,035.93</u>

**CITY OF LAKEWOOD
SUMMARY ACH/WIRE REGISTER JAN 2022**

ACH date	Amount	Recipient	Purpose	Period
1/5/22	\$2,250.00	CalPERS	PERS GASB 68 actuarial report	FY 20/21
1/12/22	\$114,576.32	IRS via F&M	Payroll - Federal Taxes	Dec 26, '21-Jan 8, '22
1/13/22	\$3,530.00	F&A Fed C/U	Payroll - Employee Deposits	Dec 26, '21-Jan 8, '22
1/13/22	\$6,422.00	Southland C/U	Payroll - Employee Deposits	Dec 26, '21-Jan 8, '22
1/13/22	\$32,580.00	EDD	Payroll - State taxes	Dec 26, '21-Jan 8, '22
1/13/22	\$14,067.89	HUD	Refund for Planning & Admin.	FY 20/21
1/14/22	\$1,929.13	MidAmerica	Retiree Medical Benefit	Dec 26, '21-Jan 8, '22
1/14/22	\$14,484.58	VOYA	Payroll -Deferred Compensation	Dec 26, '21-Jan 8, '22
1/14/22	\$3,425.00	PARS via U.S. Bank	Payroll - Retirement Plan	Dec 26, '21-Jan 8, '22
1/14/22	\$5,293.13	PARS via U.S. Bank	Payroll - Retirement Plan	Dec 26, '21-Jan 8, '22
1/14/22	\$31,178.70	VOYA	Payroll - Deferred Compensation	Dec 26, '21-Jan 8, '22
1/14/22	\$42,403.62	PARS via U.S. Bank	Payroll - Deferred Compensation	Dec 26, '21-Jan 8, '22
1/19/22	\$24,984.85	MidAmerica	Retiree Medical Benefit	Jan 2022
1/19/22	\$105,859.00	CalPERS	Payroll - Retirement Plan	Dec 26, '21-Jan 8, '22
1/21/22	\$61,127.55	City Light & Power	Street Lighting Services	Jan 2022
1/21/21	\$5,300,000.00	LAIF	City Investment Deposit	Jan 2022
1/26/22	\$97,592.24	IRS via F&M	Payroll - Federal Taxes	Jan 9-22, 2022
1/27/22	\$3,530.00	F&A Fed C/U	Payroll - Employee Deposits	Jan 9-22, 2022
1/27/22	\$6,200.00	Southland C/U	Payroll - Employee Deposits	Jan 9-22, 2022
1/27/22	\$27,047.73	EDD	Payroll - State taxes	Jan 9-22, 2022
1/27/22	\$2,211.09	MidAmerica	Retiree Medical Benefit	Jan 9-22, 2022
1/27/22	\$11,554.54	VOYA	Payroll -Deferred Compensation	Jan 9-22, 2022
1/27/22	\$8,378.41	PARS via U.S. Bank	Payroll - Retirement Plan	Jan 9-22, 2022
1/27/22	\$30,853.70	VOYA	Payroll - Deferred Compensation	Jan 9-22, 2022
1/28/21	\$2,000,000.00	LAIF	City Investment Deposit	Jan 2022
1/31/22	\$2,000.00	LCEA	Employee paid dues	Jan 2022

Council Approval

Date

City Manager

Attest:

City Clerk

Director of Finance & Administrative Services

**CITY OF LAKEWOOD
FUND SUMMARY 2/3/2022**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 105275 through 105435. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	306,729.17
1020	CABLE TV	20,921.47
1030	CDBG CURRENT YEAR	3,833.33
1050	COMMUNITY FACILITY	1,443.52
1623	LA CNTY MEASURE W	4,625.00
3015	ROAD MAINTC & REHAB ACCT	81,554.46
3060	PROPOSITION "A"	10,049.00
3070	PROPOSITION "C"	119.98
5010	GRAPHICS AND COPY CENTER	1,097.83
5020	CENTRAL STORES	3,352.27
5030	FLEET MAINTENANCE	25,366.89
6020	GEOGRAPHIC INFORMATION SYSTEM	57.88
7500	WATER UTILITY FUND	52,486.09
8020	LOCAL REHAB LOAN	47.50
8030	TRUST DEPOSIT	300.00
		511,984.39

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
105275	02/03/2022	4113	SHAKER NERMINE	1,925.00	0.00	1,925.00
105276	02/03/2022	4644	AGRI-TURF DISTRIBUTING	1,969.13	0.00	1,969.13
105277	02/03/2022	2701	AIRE RITE A/C & REFRIGERATION INC	6,969.65	0.00	6,969.65
105278	02/03/2022	4763	ALBANO'S PLUMBING, INC.	495.00	0.00	495.00
105279	02/03/2022	5314	ALESHIRE & WYNDER LLP	182.00	0.00	182.00
105280	02/03/2022	5567	ALL CITY MANAGEMENT SERVICES, INC.	14,354.08	0.00	14,354.08
105281	02/03/2022	5518	MNRO HOLDINGS, LLC	80.95	0.00	80.95
105282	02/03/2022	36885	SPCLTY ALLIED MUFFLER OF BELLFLOWER	595.13	0.00	595.13
105283	02/03/2022	4684	AMAZON.COM LLC	239.96	0.00	239.96
105284	02/03/2022	5322	N. HARRIS COMPUTER CORPORATION	17,854.59	0.00	17,854.59
105285	02/03/2022	4126	AUTOZONE PARTS INC	88.41	0.00	88.41
105286	02/03/2022	5184	BEGINNERS EDGE SPORTS TRAINING, LLC	1,905.46	0.00	1,905.46
105287	02/03/2022	1935	BREA, CITY OF	103,868.14	0.00	103,868.14
105288	02/03/2022	5528	SEMA, INC.	671.19	0.00	671.19
105289	02/03/2022	7500	CENTRAL BASIN MUNICIPAL WATER	1,800.00	0.00	1,800.00
105290	02/03/2022	45894	CINTAS CORPORATION	70.03	0.00	70.03
105291	02/03/2022	64932	CJ CONCRETE CONSTRUCTION INC	81,554.46	0.00	81,554.46
105292	02/03/2022	5368	CAMERON WELDING SUPPLY	404.56	0.00	404.56
105293	02/03/2022	4654	BRAGG INVESTMENT COMPANY, INC.	684.06	0.00	684.06
105294	02/03/2022	5523	COLE, KODE	436.80	0.00	436.80
105295	02/03/2022	5008	COLOR CARD ADMINISTRATOR CORP.	187.69	0.00	187.69
105296	02/03/2022	5326	COLOMRICAN, INC.	848.53	0.00	848.53
105297	02/03/2022	4361	CN SCHOOL AND OFFICE SOLUTIONS INC	3,891.24	0.00	3,891.24
105298	02/03/2022	65611	D7 CONSULTING INC	10,725.00	0.00	10,725.00
105299	02/03/2022	4442	DANIEL'S TIRE SERVICE INC	1,426.53	0.00	1,426.53
105300	02/03/2022	4498	DELTA DENTAL INSURANCE COMPANY	994.38	0.00	994.38
105301	02/03/2022	56889	DELTA DENTAL OF CALIFORNIA	7,823.99	0.00	7,823.99
105302	02/03/2022	3213	DIRECTV INC	976.13	0.00	976.13
105303	02/03/2022	4660	ZW USA INC.	342.56	0.00	342.56
105304	02/03/2022	4435	ELLIOTT AUTO SUPPLY COMPANY INC	11.36	0.00	11.36
105305	02/03/2022	52316	FEDERAL EXPRESS CORP	55.90	0.00	55.90
105306	02/03/2022	5575	RACOOSIN, BILL	194.09	0.00	194.09
105307	02/03/2022	4641	FONTELA, THAO	540.80	0.00	540.80
105308	02/03/2022	5006	FREMONTIA HORTICULTURAL, INC	847.97	0.00	847.97
105309	02/03/2022	5343	GALLS PARENT HOLDINGS, LLC	71.39	0.00	71.39
105310	02/03/2022	59433	GANAHL LUMBER COMPANY	856.74	0.00	856.74
105311	02/03/2022	56711	GILLIBRAND P W CO INC	1,757.66	0.00	1,757.66
105312	02/03/2022	33150	GRAINGER W W INC	41.60	0.00	41.60
105313	02/03/2022	65835	GRANICUS INC	20,506.50	0.00	20,506.50
105314	02/03/2022	61769	GRAUTEN, EVELYN R	135.20	0.00	135.20
105315	02/03/2022	54961	HACH COMPANY	1,652.53	0.00	1,652.53
105316	02/03/2022	65593	HASS, BARBARA	676.00	0.00	676.00
105317	02/03/2022	42031	HOME DEPOT	2,606.57	0.00	2,606.57
105318	02/03/2022	41897	HOSE-MAN THE	149.64	0.00	149.64
105319	02/03/2022	4622	JHM SUPPLY INC	406.85	0.00	406.85
105320	02/03/2022	4180	JONES RICHARD D. A PROF LAW CORP	1,802.58	0.00	1,802.58

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
105321	02/03/2022	4458	KIM, YVONNE	512.00	0.00	512.00
105322	02/03/2022	53311	LAKEWOOD MEALS ON WHEELS	833.33	0.00	833.33
105323	02/03/2022	18550	LAKEWOOD, CITY OF	300.00	0.00	300.00
105324	02/03/2022	18400	LAKEWOOD, CITY WATER DEPT	46,823.46	0.00	46,823.46
105325	02/03/2022	19450	LEAGUE OF CALIFORNIA CITIES	23,357.00	0.00	23,357.00
105326	02/03/2022	20300	LONG BEACH CITY GAS & WATER DEPT	446.93	0.00	446.93
105327	02/03/2022	20700	LONG BEACH PUBLIC TRANSPORTATION CO	10,049.00	0.00	10,049.00
105328	02/03/2022	3564	LONG BEACH, CITY OF	626.50	0.00	626.50
105329	02/03/2022	36844	LA COUNTY DEPT OF PUBLIC WORKS	23,027.35	0.00	23,027.35
105330	02/03/2022	58414	MANAGED HEALTH NETWORK	355.30	0.00	355.30
105331	02/03/2022	62080	MARKLEY, ELIZABETH	243.75	0.00	243.75
105332	02/03/2022	4887	MATHESON TRI-GAS, INC.	176.96	0.00	176.96
105333	02/03/2022	66339	MC ENROE, BARBARA	273.00	0.00	273.00
105334	02/03/2022	23130	MC MASTER-CARR SUPPLY CO	37.03	0.00	37.03
105335	02/03/2022	4625	MERCHANT'S BUILDING MAINTENANCE LLC	1,000.00	0.00	1,000.00
105336	02/03/2022	332	MERRIMAC PETROLEUM INC	20,635.40	0.00	20,635.40
105337	02/03/2022	41831	MIEIR-KING, RICHARD	144.30	0.00	144.30
105338	02/03/2022	64333	MOSES-CALDERA, ISABEL	374.40	0.00	374.40
105339	02/03/2022	4190	NATIONAL UNION FIRE INSURANCE CO	462.95	0.00	462.95
105340	02/03/2022	4892	NESTLE WATERS NORTH AMERICA	69.57	0.00	69.57
105341	02/03/2022	4443	O'REILLY AUTOMOTIVE STORES INC	409.89	0.00	409.89
105342	02/03/2022	5203	OC VACUUM INC.	2,133.00	0.00	2,133.00
105343				VOID		
105344				VOID		
105345				VOID		
105346				VOID		
105347				VOID		
105348				VOID		
105349				VOID		
105350				VOID		
105351				VOID		
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105362				VOID		
105363				VOID		
105364				VOID		
105365				VOID		
105366				VOID		

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
105367				VOID		
105368				VOID		
105369				VOID		
105370				VOID		
105371				VOID		
105372				VOID		
105373				VOID		
105374				VOID		
105375	02/03/2022	66245	TYLER TECHNOLOGIES MUNIS DIVISION	6,585.00	0.00	6,585.00
105376	02/03/2022	35089	UNDERGROUND SERVICE ALERT	439.00	0.00	439.00
105377	02/03/2022	5284	UNIFIRST CORPORATION	54.46	0.00	54.46
105378	02/03/2022	4907	VARSITY BRANDS HOLDING CO INC	793.79	0.00	793.79
105379	02/03/2022	4840	VERITIV OPERATING COMPANY	179.72	0.00	179.72
105380	02/03/2022	64652	CELLCO PARTNERSHIP	593.90	0.00	593.90
105381	02/03/2022	57135	VISION SERVICE PLAN	4,203.52	0.00	4,203.52
105382	02/03/2022	5592	VOORHEES, RONDA	20.80	0.00	20.80
105383	02/03/2022	33200	WALTERS WHOLESALE ELECTRIC CO	2,061.57	0.00	2,061.57
105384	02/03/2022	5560	WAMBA, DIANE B.	245.05	0.00	245.05
105385	02/03/2022	5155	WATER SYSTEM SERVICES LLC	175.00	0.00	175.00
105386	02/03/2022	3943	WATERLINE TECHNOLOGIES INC	2,708.18	0.00	2,708.18
105387	02/03/2022	17640	WAXIE ENTERPRISES INC	1,785.19	0.00	1,785.19
105388	02/03/2022	60651	WECK ANALYTICAL ENVIRONMENTAL SERVICES INC.	707.84	0.00	707.84
105389	02/03/2022	33800	WESTERN WATER WORKS SUPPLY CO	684.65	0.00	684.65
105390	02/03/2022	5319	WILBER, BILL	243.88	0.00	243.88
105391	02/03/2022	3699	ALEJANDRO, AMEE	250.00	0.00	250.00
105392	02/03/2022	3699	CHILE, MICHELLE	33.89	0.00	33.89
105393	02/03/2022	3699	CONTRERAS, VIRGINIA	250.00	0.00	250.00
105394	02/03/2022	3699	COOPER, IVORY	53.00	0.00	53.00
105395	02/03/2022	3699	MOORE, EBONY	250.00	0.00	250.00
105396	02/03/2022	3699	OGEDA, KARINA	55.00	0.00	55.00
105397	02/03/2022	3699	OKPARA, NICOLE BRITT	250.00	0.00	250.00
105398	02/03/2022	3699	RYAN, CRYSTAL PAXTON	250.00	0.00	250.00
105399	02/03/2022	3699	SIMILAR, DEBRA	250.00	0.00	250.00
105400	02/03/2022	3699	SMOTHERS, PAULA	655.00	0.00	655.00
105401	02/03/2022	3699	SPIRIT HALLOWEEN SUPER STORES	207.82	0.00	207.82
105402	02/03/2022	3699	TRAMEL, DESIRE	801.00	0.00	801.00
105403	02/03/2022	3699	WALKER JR, JAMES DANFORTH	40.00	0.00	40.00
105404	02/03/2022	48035	OCAJ INC	47.50	0.00	47.50
105405	02/03/2022	47554	OFFICE DEPOT BUSINESS SVCS	370.73	0.00	370.73
105406	02/03/2022	43079	ORKIN SERVICES OF CALIFORNIA, INC.	80.00	0.00	80.00
105407	02/03/2022	65659	PHASE II SYSTEMS INC	2,903.05	0.00	2,903.05
105408	02/03/2022	5360	PAYMENTUS CORPORATION	6,731.35	0.00	6,731.35
105409	02/03/2022	4494	PIERSON, JEREMY L.	273.00	0.00	273.00
105410	02/03/2022	5061	PLUMBING DESIGN SOLUTIONS, INC.	2,872.50	0.00	2,872.50
105411	02/03/2022	1919	POLLARD JOSEPH G COMPANY INC	109.92	0.00	109.92
105412	02/03/2022	42922	POLYDOROS, STEVE	505.93	0.00	505.93

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
105413	02/03/2022	4760	PUN GROUP, THE LLP	7,650.00	0.00	7,650.00
105414	02/03/2022	39640	RAYVERN LIGHTING SUPPLY CO INC	482.25	0.00	482.25
105415	02/03/2022	4459	READWRITE EDUCATIONAL SOLUTIONS INC	147.55	0.00	147.55
105416	02/03/2022	4330	RON'S MAINTENANCE INC	2,492.00	0.00	2,492.00
105417	02/03/2022	50796	S C P L R C	300.00	0.00	300.00
105418	02/03/2022	65297	S.T.E.A.M.	10,221.99	0.00	10,221.99
105419	02/03/2022	5045	SAN JUAN, CLYDE J	260.00	0.00	260.00
105420	02/03/2022	4680	SCHULTZ, ISABELLE	254.61	0.00	254.61
105421	02/03/2022	3153	SECTRAN SECURITY INC	180.71	0.00	180.71
105422	02/03/2022	5379	SERVICEWEAR APPAREL INC.	43.98	0.00	43.98
105423	02/03/2022	5044	SHARP ELECTRONICS CORPORATION	59.17	0.00	59.17
105424	02/03/2022	52279	SMART & FINAL INC	84.10	0.00	84.10
105425	02/03/2022	26900	SO CALIF SECURITY CENTERS INC	159.99	0.00	159.99
105426	02/03/2022	5022	MWB COPY PRODUCTS, INC.	115.76	0.00	115.76
105427	02/03/2022	66146	SOURCE NORTH AMERICA CORP.	159.28	0.00	159.28
105428	02/03/2022	4368	SPECIALTY TIRES LLC	209.85	0.00	209.85
105429	02/03/2022	4972	CHARTER COMMUNICATIONS HOLDINGS, LLC	4,238.52	0.00	4,238.52
105430	02/03/2022	49529	SPICERS PAPER INC	426.64	0.00	426.64
105431	02/03/2022	37930	STANDARD INSURANCE CO UNIT 22	2,687.70	0.00	2,687.70
105432	02/03/2022	37930	STANDARD INSURANCE CO UNIT 22	9,687.99	0.00	9,687.99
105433	02/03/2022	5278	THE TECHNOLOGY DEPOT	775.00	0.00	775.00
105434	02/03/2022	4873	TRANSAMERICA LIFE INSURANCE COMPANY	1,412.11	0.00	1,412.11
105435	02/03/2022	65224	TUMBLE-N-KIDS, INC	3,244.80	0.00	3,244.80
Totals:				<u>511,984.39</u>	<u>0.00</u>	<u>511,984.39</u>

NOTE: Check numbers 105343 through 105374 printed incorrectly. These checks were reprinted and start with check number 105404 through 105435.

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committee: Community Promotion Committee.

STATEMENT OF FACT

On Wednesday, January 19, the Community Promotions Committee met and discussed reports on the following events:

Pan Am Fiesta

Community Services Manager Nicole Duran reported on Pan Am Fiesta, the communities' oldest special event. The annual Pan Am Fiesta will begin on Thursday, May 5 and conclude on Sunday, May 8. The event will return to its original location on Lisa Fernandez field and the outfield of diamond #2. Event elements include amusement rides, food booths, entertainment, Children's Cultural booth, and craft and community display booths.

- Amusement rides will begin Thursday with \$2 ride night and continue throughout the long weekend concluding on Sunday, May 8 at 9 p.m.
- Lakewood Community Groups will once again sponsor food booths. Ms. Duran reported on new guidelines implemented by the Los Angeles County Department of Public Health (DPH). Non-profit 501(c)3 organizations will be required to pay \$184 for a temporary food facility certification for food preparation. Community groups will be responsible for this fee to host a booth. The city will provide each group with a 10x10 EZ Up canopy, tables, chairs, electricity, and handwashing stations and pay the \$358 event organizer fee, which is required by the DPH. There is no cost for a community group to host a food truck.
- Live entertainment will be offered on Friday 5 to 9 p.m. and on Saturday from 4:30 to 9 p.m. Susie Hansen Latin band has been confirmed for Friday evening and Selena Tribute band has been confirmed to close out Saturday night. City staff are still finalizing all other entertainment for the weekend. The Welcome and Flag Ceremony will take place on Saturday at 12:30 p.m.
- Children's Cultural will offer a full schedule of activities and entertainment on Saturday from 11 a.m. to 5 p.m. including crafts and food tastings.
- On Saturday from 11 a.m. to 6 p.m., a one-day craft show with 50 vendors and community booths will be on display.
- A shuttle service will run every 15 minutes from the east parking lot of City Hall to the event site.

In conclusion, the long weekend draws in a large crowd, Public Health protocols and recommended best practices to reduce the spread of COVID-19 will be adhered to. Additionally,

Los Angeles Sheriff's Department will provide security on foot within the amusement ride area and the community booth area.

The committee received and filed this report.

Civic Center Block Party

Ms. Duran reported on the Civic Center Block Party. The event is to be held Saturday, June 25 from 4 to 9:30 p.m. in the events original location closing Clark Avenue from Hardwick Street to Del Amo Boulevard. Event elements will include:

- Live Entertainment, The MVP's are confirmed to perform
- Taste of Lakewood featuring popular Lakewood eateries hosted by the Friends of the Lakewood Libraries
- A Family Fun Zone with kid's amusements and carnival games
- Shop Lakewood booths providing mall businesses and opportunity to share promotional materials and information
- Fireworks display as the finale for the event with the launch area in the Costco parking lot

This year staff recommended omitting the Beverage Garden from the event elements. This change will support COVID-19 prevention protocols and eliminate the need for sheriff personnel to supervise this area. The Community Promotions Committee agreed with the recommendation.

Continuing in the report: street closures, event supervision, and public Safety.

- To protect all attendees and to facilitate set up, Clark Avenue will be closed at Hardwick Street to Del Amo Boulevard beginning at 6 a.m. on Saturday. Streets will be closed until it is deemed safe by Sheriff Deputies and the public works crew.
- Over 200 city staff are scheduled to work the event, monitoring the various event components, fun zone, taste of Lakewood, crowd control and more. Staff will be identifiable as they will be wearing a Block Party signature t-shirt.
- Los Angeles County Sheriff's department will provide uniformed security on foot throughout the event along with Community Safety Officers and Sheriff Explores. Care ambulance and a Los Angeles County Fire Department paramedic truck will also be onsite.

In conclusion, Ms. Duran shared the site plan and covered the locations for all event elements that were covered in the presentation.

The committee approved the event plan as presented for Civic Center Block Party.

RECOMMENDATION

It is recommended that the City Council receive and file this report.


Thaddeus McCormack
City Manager

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RESOLUTION NO. 2022-7

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD EXTENDING A LOCAL EMERGENCY DUE TO THE COVID-19 VIRUS.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. On March 24, 2020, the City Council adopted Resolution No. 2020-5, ratifying a Proclamation of a Local Emergency that the City Manager, acting in his capacity as the City's Director of Emergency Services, had issued on March 17, 2020, due to the COVID-19 virus. On May 12, 2020, the City Council adopted Resolution No. 2020-14, extending such Local Emergency. On June 23, 2020, the City Council adopted Resolution No. 2020-35, extending such Local Emergency. On July 28, 2020, the City Council adopted Resolution No. 2020-37, extending such Local Emergency. On September 22, 2020, the City Council adopted Resolution No. 2020-52, extending such Local Emergency. On November 10, 2020, the City Council adopted Resolution No. 2020-58, extending such Local Emergency. On December 8, 2020, the City Council adopted Resolution No. 2020-61, extending such Local Emergency. On January 26, 2021, the City Council adopted Resolution No. 2021-3, extending such Local Emergency. On March 23, 2021, the City Council adopted Resolution No. 2021-6, extending such Local Emergency. On May 11, 2021, the City Council adopted Resolution No. 2021-15, extending such Local Emergency. On June 22, 2021, the City Council adopted Resolution No. 2021-32, extending such Local Emergency. On July 27, 2021, the City Council adopted Resolution No. 2021-38, extending such Local Emergency. On September 14, 2021, the City Council adopted Resolution No. 2021-55, extending such Local Emergency. On November 9, 2021, the City Council adopted Resolution No. 2021-64, extending such Local Emergency. On December 14, 2021, the City Council adopted Resolution No. 2021-60, extending such Local Emergency. The City Council hereby extends such Local Emergency, on the same terms and conditions.

SECTION 2. The Local Emergency shall remain in effect until the expiration of the State Declaration of Emergency. The City Council shall review the need for continuing the Local Emergency at least once every 60 days until the City Council terminates the Local Emergency, as required by section 8630 of the California Government Code.

SECTION 3. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Resolution. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

ADOPTED AND APPROVED THIS 8TH DAY OF FEBRUARY, 2022.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Resolution for the 2022 General Municipal Election

INTRODUCTION

In accordance with Section 1500 of the Lakewood Municipal Code, the municipal election shall be held on the date of the statewide primary election in each even-numbered year. The date for the 2022 Election will be June 7th.

STATEMENT OF FACTS

The City Council, at its meeting held on January 25, 2022, adopted the resolutions pertaining to the June 7, 2022 General Municipal Election. Resolution No. 2022-6, adopting regulations for candidates for elective office, specifies that pursuant to the Federal Voting Rights Act, the election materials shall be translated into all required languages, which are Spanish, Tagalog, Vietnamese, Khmer and Korean, in addition to providing it in English. Using Geographic Information Systems combined with U.S. Census Bureau data to conduct demographic analysis in supporting election operations, the Los Angeles County Registrar-Recorder/County Clerk's office have determined that there are additional languages for which they are required to translate election materials per the regulatory requirements of Assembly Bill 918, the California Election Code Sections 14201(d), and 12303(c). The proposed resolution would include the provision that election materials be translated into all languages required by the County of Los Angeles rather than specifying the languages included in Resolution No. 2022-6.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution pertaining to regulations for candidates for elective office submitted to the voters at an election to be held on June 7, 2022.



Thaddeus McCormack
City Manager

RESOLUTION NO. 2022-8

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the Candidate Statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. Pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Lakewood on June 7, 2022, may prepare a Candidate Statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY. Pursuant to the Federal Voting Rights Act, the Candidate Statement shall be translated into all languages required by the County of Los Angeles. The Los Angeles County Registrar-Recorder/County Clerk ("County Registrar"), will print and mail the voters' pamphlet and candidate statements in all the required languages. Pursuant to State law, the candidates' statements must be translated and printed in the voters' pamphlet in any language at the candidates' request. The candidates will be required to pay for the actual cost of translating and printing their candidates' statements into any required foreign language pursuant to Federal and/or State law, as specified, and into any other foreign language requested by the candidate.

SECTION 3. PAYMENT. The City Clerk shall work with the County Registrar to estimate the total cost of printing, handling, translating, and mailing the Candidate Statements filed, including the costs incurred as a result of complying with the Voting Rights Act of 1965, as amended, and require each candidate filing a statement to pay in advance to the City of Lakewood his or her estimated pro rata share as a condition of having his or her statement

included in the voters' pamphlet. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS. Translations shall be provided by professionally certified translators and the City Clerk and County Registrar shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the Official Sample Ballot Booklet/Voter Information Guide.

SECTION 6. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. All previous resolutions establishing City Council policy on payment for Candidate Statements are repealed.

SECTION 8. This resolution shall apply only to the election to be held on June 7, 2022, and shall then be repealed.

SECTION 9. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED THIS 8TH DAY OF FEBRUARY, 2022.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Second Amendment to Agreement for Catered Events at Monte Verde Park

INTRODUCTION

TGIS Catering Services, Inc. (TGIS) has provided the catering and concessionaire services at The Centre since 2010. Staff had been satisfied with the catering and concession services provided by TGIS at The Centre and in October of 2020 had committed to augmenting their service area to include catered events held at Monte Verde Park.

STATEMENT OF FACT

Since the renovation of Monte Verde Park in 2001, the park has served as a premiere event space for the City of Lakewood and Lakewood residents. The facility's welcoming Craftsman-style cabin and outdoor landscapes attract a variety of events, including weddings, anniversary parties, bridal and baby showers, as well as executive presentations and meetings. Since October 2020, TGIS successfully offered events at Monte Verde Park and worked cohesively with city staff.

Extension of the agreement with TGIS will provide catering and concession services to residents and create an outdoor event venue with city's long-standing and reputable concessionaire at no additional expense to the city.

SUMMARY

TGIS has communicated a desire to work with the city to continue to offer catered events at Monte Verde Park through June 30, 2026.

RECOMMENDATION

It is the recommendation of staff that the City Council authorize the Mayor and the City Clerk sign the Second Amendment to Agreement for Catered Events at Monte Verde Park, subject to the approval as to form by the City Attorney, with TGIS Catering Services, Inc.

Valarie Frost, Director
Recreation and Community Services

VF

Thaddeus McCormack
City Manager



**SECOND AMENDMENT TO
AGREEMENT FOR CATERED EVENTS
AT MONTE VERDE PARK WITH TGIS CATERING SERVICES, INC.**

This Second Amendment, made and entered into with an effective date of February 8, 2022, amends that certain Agreement for catered events at Monte Verde Park, made and entered into as of October 9, 2020, by and between the City of Lakewood and Thank Goodness It's Sofia Catering Services, Inc. (the "Agreement").

The parties hereby agree to the following amendment to the Agreement:

In Section 1 of the Agreement, the Term of the Agreement shall be extended to terminate on the 30th day of June 2026.

Except as set forth herein, the Agreement shall remain in full force and effect.

Based on the mutual promises contained in the Agreement and in this Amendment, and intending to be legally bound, the parties have executed this Amendment, below, as of the date first set forth above.

CITY OF LAKEWOOD

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

Thank Goodness It's Sofia Catering Services, Inc.

Sofia Riley, President

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Agreement for Pan Am Fiesta Amusement Rides

INTRODUCTION:

The City of Lakewood will host the annual Pan Am Fiesta at Mayfair Park beginning Thursday, May 5 and concluding on Sunday, May 8, 2022. This year, amusement rides and carnival attractions will once again open Thursday, May 5 with a “Family Fun Night” of carnival games and rides from 5 to 9 p.m. The family-friendly celebration continues Friday, May 6 from 5 to 10 p.m., Saturday, May 7 from 11 a.m. to 10 p.m., and Sunday, May 8 from 11 a.m. to 9 p.m.

STATEMENT OF FACT

Lakewood’s oldest community special event dates back to 1945, continuing this year with special event elements, including amusement rides, food booths, entertainment, the Children’s Cultural Booth, a shoppers circle, and a display of Pan Am history.

Guadagno & Sons Amusements will provide a minimum of nine adult rides and six children rides, as space permits. Ride tickets will be sold in advance at Lakewood City Hall and Mayfair Park and throughout the weekend at the event. Advance tickets are \$35 for Sunday’s unlimited ride wristband and 10 tickets for \$35 for other days. The price for tickets at the venue are \$1.50 each, \$25 for 20 tickets or \$45 for 50 tickets. Unlimited ride wristbands for will also be on sale at the venue for \$40. The number of tickets required will vary for each ride.


Staff has worked closely with Guadagno & Sons Amusements since 2004. The contractor has proven to be trusted, reliable, and provides safe attractions for this and other events throughout the area. The contractor shall pay to the City a percentage of all gross receipts as follows:

- 25% of gross receipts from \$1-\$49,999
- 30% of gross receipts from \$50,000 and over.
- 30% of gross receipts from sale of pre-sale tickets.

RECOMMENDATION

Authorize the Mayor and the City Clerk to execute the 2022 Agreement for the Pan Am Fiesta Amusement Rides subject to approval as to legal form by the City Attorney.

Valarie Frost, Director 
Recreation and Community Services


Thaddeus McCormack
City Manager

AGREEMENT

PAN AM FIESTA AMUSEMENT RIDES

THIS AGREEMENT made and entered into this 8th day of February 2022 by and between the CITY OF LAKEWOOD, a municipal corporation (“City”), and GUADAGNO & SONS AMUSEMENTS, a corporation (“Contractor”).

WITNESSETH

WHEREAS, City has approved and scheduled the Pan Am Fiesta community event at Mayfair Park from Thursday, May 5, through Sunday, May 8, 2022; and

WHEREAS, City desires to provide amusement rides as part of the Pan Am Fiesta; and

WHEREAS, Contractor represents that it has the equipment, supplies and technical personnel to provide said amusement rides; and

WHEREAS, Contractor is desirous of providing said amusement rides;

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants and agreements of each of the parties as hereinafter set forth, the parties hereto do mutually agree as follows:

1. **SCOPE OF SERVICES.** Contractor agrees to provide at its own cost and expense:
 - A. A minimum of nine (9) adult rides and six (6) children rides (as space permits) as noted in Exhibit A with the understanding that the Contractor may at its request substitute or add rides not listed, provided City approval in writing is received for said substitution or addition.
 - B. All necessary personnel, equipment and supplies for this event including, but not limited to game concessions, generating plants, necessary electrical junction boxes, and cleanup crews.
 - C. An adequate supply of numbered tickets purchased from a bonded ticket company
 - D. To pay City One Thousand Eight Hundred and Fifty dollars (\$1,850) for the purpose of marketing and promotion of the Pan Am Fiesta, on the execution of this Agreement.
 - E. To pay City Seventy-Five dollars (\$75) per game or food booth.

- F. To provide a list of carnival ride, game booth and food booth operators who will be working anytime during the said carnival. Contractor further agrees to provide list to City on or before Monday, April 4, 2022.
- G. To apply for and obtain building and safety permit(s) as determined by the City's Building and Safety division by Monday, April 4, 2022.
- H. To ensure appropriate and clean uniforms for all carnival employees, including carnival ride, game booth and food booth operators.
- I. To have amusement rides set-up and ready for inspection by 2:00 p.m. on Thursday, May 5, 2022.

2. **TIME OF PERFORMANCE.** Contractor agrees to provide said amusement rides on the following days and times:

Thursday, May 5	5:00 p.m. to 9:00 p.m.
Friday, May 6	5:00 p.m. to 10:00 p.m.
Saturday, May 7	11:00 a.m. to 10:00 p.m.
Sunday, May 8	11:00 a.m. to 9:00 p.m.

City reserves the right to change the time, place and manner of said amusement rides in any respect at any time prior to thirty (30) days before Thursday, May 5, 2022.

3. **COMPENSATION FOR SERVICES.** As compensation for being allowed to operate said amusement rides, Contractor shall pay to City a percentage of all gross receipts as follows:

- 25% of gross receipts from \$1-\$49,999
- 30% of gross receipts from \$50,000 and over.
- 30% of gross receipts from sale of pre-sale tickets.

Payment is due by 12:00 p.m. on Monday, May 9, 2022.

4. **NON-DISCRIMINATION IN EMPLOYMENT PRACTICES.** Contractor shall not discriminate in the employment of persons in connection with the performance of services as provided for in this agreement on the basis of race, color, creed, national origin, sex, ancestry, religion, age or handicaps.

5. **WORKER'S COMPENSATION INSURANCE.** Contractor agrees to maintain, where necessary and required by law, Worker's Compensation Insurance. It is further agreed that Contractor and all members, officers, and employees, subcontractors, their agents, officers, and employees engaged in the performance of any services in connection with this Contract, shall not be deemed officers, agents, or employees of City, and City shall not be liable or responsible to them for anything whatsoever, other than the payment of consideration herein set forth.

6. **INDEPENDENT CONTRACTOR.** It is expressly understood and agreed that Contractor has been retained as an independent contractor, as distinguished from an employee or agent of City to perform the aforementioned services. Contractor acknowledges the independent contractual relationship, and releases City from any liability or obligation to make deductions or withholding for the compensation of any officer, agent or employee thereof, in respect to unemployment, income tax, disability, social security, health, pension or retirement benefits. It is expressly understood no officer, agent or employee of Contractor shall have any City status or benefit, including health, retirement, and worker's compensation benefits.

Contractor acknowledges its independent contractor status in performing said services, and assumes the risk to itself, all agents, employees and subcontractors, and their agents or employees, of personal injury or death, and all risk of property damage or loss of any property arising out of the performance of said services by or on behalf of City, the work site, the place to work, or the duties bestowed upon Contractor pursuant to this agreement, and does hereby release City, its officers and personnel from any liability to Contractor, or its officers, agents, employees, subcontractors, or agents or employees thereof, for any loss or damage thereby incurred, or for contributions as a joint tortfeasor therefor.

7. **LIABILITIES AND INDEMNIFICATION.** Contractor shall indemnify, defend, and hold harmless City, and its officers employees, and agents (“*City* indemnitees”), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable attorneys’ fees and costs of litigation (“claims”), arising from Contractor’s activities in the performance of the services under this Agreement, excepting only those actions, claims, liabilities, obligations, judgments, or damages arising out of the sole negligence of City indemnitees. In the event City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding alleging negligent or wrongful conduct on the part of Contractor:

- a. Contractor shall provide a defense to City indemnitees or at City’s option reimburse City indemnitees their costs of defense, including reasonable attorneys’ fees, incurred in defense of such claims; and
- b. Contractor shall promptly pay any final judgment or portion thereof rendered against City indemnitees.

8. **INSURANCE.** Prior to the beginning of and throughout the duration of work done pursuant to this Agreement, Contractor will maintain insurance in conformance with the requirements set forth below. Contractor will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, it will be amended to do so. Contractor acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this Agreement and which is applicable to a given loss, will be available to City.

Contractor shall provide the following types and amounts of insurance:

- A. **Commercial General Liability Insurance** using Insurance Services Office “Commercial General Liability” policy form CG 00 01 or the exact equivalent. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another. Limits shall be no less than \$5,000,000 per occurrence for all covered losses and no less than \$10,000,000 general aggregate.
- B. **Worker’s Compensation** on a state-approved policy form providing statutory benefits as required by law with employer’s liability limits no less than \$1,000,000 per accident for all covered losses.
- C. **Business Auto Coverage** on ISO Business Auto Coverage form CA 00 01 including symbol 1 (Any Auto) or the exact equivalent. Limits shall be no less than \$1,000,000 per accident, combined single limit. If Contractor owns no vehicles, this requirement may be satisfied by a non-owned auto endorsement to the general liability policy described above. If Contractor or Contractor’s employees will use personal autos in any way on this project, Contractor shall provide evidence of personal auto liability coverage for each such person.
- D. **Excess or Umbrella Liability Insurance** (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a “drop down” provision with a maximum \$25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be “pay on behalf”, with defense costs payable in addition to policy limits. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to City for injury to employees of Contractor, subcontractors or others involved in the Work. The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein.
- E. Contractor agrees to endorse third party liability coverage required herein to include as additional insured City, its officials, employees and agents, using ISO endorsement CG 20 10 11 85. Contractor also agrees to require all contractors, subcontractors, and anyone else involved in this agreement on behalf of the contractor (hereinafter “indemnifying parties”) to comply with these provisions.
- F. Contractor agrees to waive subrogation rights against City regardless of the applicability of any insurance proceeds, and to require all indemnifying parties to do likewise.
- G. All insurance coverage maintained or procured by Contractor or required of others by Contractor pursuant to this agreement shall be endorsed to delete the subrogation condition as to City, or must specifically allow the named insured to waive subrogation prior to a loss.

- H. All coverage types and limits required are subject to approval, modification and additional requirements by City. Contractor shall not make any reductions in scope or limits of coverage that may affect City's protection without City's prior written consent.
 - I. Proof of compliance with these insurance requirements, consisting of endorsements and certificates of insurance shall be delivered to City prior to the execution of this Agreement. If such proof of insurance is not delivered as required, or if such insurance is canceled at any time and not replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests. Any premium so paid by City shall be charged to and promptly paid by Contractor or deducted from sums due Contractor.
 - J. Contractor agrees to endorse the insurance provided pursuant to these requirements, to require 30 days notice to City prior to cancellation of such liability coverage or any material alteration of non-renewal of any such coverage, and to require indemnifying parties to do likewise.
 - K. It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by Contractor indemnifying party, is intended to apply first and on a primary non-contributing basis in relation to any other insurance or self insurance available to City.
 - L. Contractor agrees not to self-insure or to use any self-insured retentions or deductibles on any portion of the insurance required herein and further agrees that it will not allow any indemnifying party to self-insure its obligations to City. If contractor's existing coverage includes a deductible or self-insured retention, the deductible or self-insured retention must be declared to City. City may review options with the contractor, which may include reduction or elimination of the deductible or self-insured retention, substitution of other coverage, or other solutions.
 - M. Contractor will renew the required coverage annually as long as City, or its employees or agents face an exposure from operations of any type pursuant to this Agreement. This obligation applies whether or not this Agreement is canceled or terminated for any reason. Termination of this obligation is not effective until City executes a written statement to that effect.
9. **SUBCONTRACTING.** Contractor shall not assign, sublet, or transfer any part or portion of this agreement, or any responsibility hereunder without the prior approval of City.
10. **GENERAL RESPONSIBILITIES.** Contractor agrees that the development, presentation and maintenance of the The Fiesta Amusement Rides shall be its sole responsibility. It is further agreed and understood, however, that the time, place and manner of said presentation, any fees or charges for said presentation, and the overall format of said presentation shall be subject to the approval of City, and City reserves the right to terminate said presentation at any time, or to change the time, place and manner of said presentation in any respect at any time, without further notice in the reasonable discretion of the responsible City officer serving as representative of the City when that officer has determined such

termination is necessary for the public health, safety, convenience or welfare.

Elimination, closures, or mechanical failures that leave the Pan Am Fiesta under the minimum number of rides in any category will result in a penalty of \$1,000 per ride, per day. The parties agree that such amount represents a reasonable determination of the value of the loss of each ride.

Initials:

City

Contractor

11. **SET-UP/BREAKDOWN TIME.** City agrees to allow Contractor a period of four days prior to the event for set-up and two days at the conclusion of the event for breakdown. Set-up and breakdown of Contractor can take place between sunrise and 11:00 p.m. only. Arrival and departure of Contractor may only take place between sunrise and 11:00 p.m.
12. **EQUIPMENT STORAGE.** Contractor agrees to provide storage and security of equipment in the areas of Mayfair Park designated by City. Notwithstanding the foregoing, Contractor agrees to assume all risk of loss of any of its equipment or property during the term of this agreement, except where said property is lost or damaged due to the misfeasance or nonfeasance of City.
13. **UNDUE INFLUENCE.** Contractor declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of City in connection with the award, terms or implantation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. Noe officer or employee of City will receive compensation, directly or indirectly, from Contractor, or from any officer, employee or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violations of this Section shall be a material breach of this Agreement entitling City to any and all remedies at law or in equity.

ASSUMPTION OF RISK. Contractor does hereby assume all risk to itself, its personnel, subcontractors, and agents and employees thereof, of personal injury or death, and all risk of property damage or loss to any property, wares, or materials of the foregoing from whatever source, and said Contractor further releases City, and its officers, employees and agents, the City Council, and the Pan American Festival Association, Inc., and all officers and employees thereof, from any liability therefor, or for contribution as a joint tort feasor therefor.

14. **WASTE.** Contractor shall not utilize any of the grounds, buildings or premises of City so as to commit waste, and where damaged by it shall restore the same to the same condition it was in prior to the commencement of this agreement, reasonable wear and tear excepted.
15. **LEGAL RESPONSIBLITIES.** Contractor shall keep itself informed of State and Federal laws and regulations, which in any manner affect those employed by it or in any way, affect the performance of its service pursuant to the Agreement. Contractor shall at all times observe and comply with all such laws and regulations. City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of Contractor to comply with this

section.

16. **LAWS, ORDINANCE, LICENSES AND PERMITS.** Contractor shall comply with all applicable laws, ordinances and codes of the State, County, and City (See Exhibit B for applicable City Ordinances), and Contractor shall obtain, at Contractor's cost, all necessary license, permits and approvals for said amusement rides including a license to do business within the City of Lakewood. At all times during the term of this Agreement, Contractor shall have in full force and effect, all licenses required of it by law for performances of the services described in this Agreement.
17. **GOVERNING LAW.** City and Contractor understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior or federal district court with jurisdiction over City.
18. **ENTIRE AGREEMENT.** This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.
19. **AUTHORITY TO EXECUTE THIS AGREEMENT.** The person or persons executing this Agreement on behalf of Contractor warrants and represents that he/she has the authority to execute this Agreement on behalf of Contractor and has the authority to bind Contractor to the performance of its obligations hereunder.
20. **NOTICES.** Any written notice to the parties hereto shall be deposited in the United States mail, postage prepaid, addressed as follows:

CITY: Director of Recreation and Community Services
5050 Clark Avenue
P.O. Box 158
Lakewood, CA 90714

CONTRACTOR: Tony Guadagno Sr.
GUADAGNO & SONS AMUSEMENTS
12842 Valley View St. Suite 103
Garden Grove, CA 92845
(714) 893-1336

IN WITNESS WHEREOF the parties hereto have caused this agreement to be executed the day and year first above written.

CITY OF LAKEWOOD

By _____
Mayor

ATTEST:

By _____
City Clerk

APPROVED AS TO FORM:

City Attorney

CONTRACTOR

By _____
Title

EXHIBIT "A"

2022 LIST OF AMUSEMENT RIDES FOR THE PAN AM FIESTA

Zipper	Zumar
Skydiver	Super Slide
Twister	Windjammer
Gravitron	Berry-go-Round
Tilt-A-Whirl	Jalopy Junction
Sizzler	Happy Pond
Round Up	Granny Bugs
Rock-o-Plane	Bumper Cars
Spin-Out	Century Wheel

The Contractor may at its request substitute or add rides not listed, provided City approval in writing is received for said substitution or addition.

EXHIBIT “B”

PERTINENT CITY OF LAKEWOOD MUNICIPAL CODES

1. It shall be unlawful for any person or organization conducting a carnival to employ any person to work at such carnival who has been convicted of any felony, or any misdemeanor which constitutes a violent crime, or who is required to register as a sex offender pursuant to Section 290 of the California Penal Code. Persons working at carnival shall be subject to spot checks by law enforcement personnel, and shall provide identification promptly when asked to do so by law enforcement personnel. (LMC 6404.H)
2. Unlawful to use or possess any portable barbecue, grill, smoker, cooking equipment, apparatus, fire pit or hibachi. (LMC 4220.H)
3. Dogs prohibited. (LMC 4222)
4. Alcohol prohibited. (LMC 4500)
5. Operation of vehicles, motorcycles, motor driven bicycles, bicycles or skateboard prohibited. (LMC 4220.1)
6. Unlawful to remain in any park or recreational area when ordered to leave. (LMC 4220.2)
7. Unlawful for any person to fire, set off, discharge or use any fireworks. (LMC 4220. J)
8. Roller-skating on sidewalks and pedestrian paths prohibited. (LMC 4220.J)
9. Golf prohibited. (LMC 4220.J)
10. Tackle football prohibited. (LMC 4220. J)
11. Operation of powered model airplanes, model helicopters, model rockets or any power driven aircraft prohibited. (LMC 4220.J)

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Selection of Information Technology Services Provider

INTRODUCTION

The City contracts with Tyler Technologies (Tyler) for use of their MUNIS comprehensive accounting software that is an integral part of the City's day-to-day operations. Approximately one year ago Tyler announced that as of January 2023 they will no longer be supporting Version 11.3 of MUNIS (the version currently used by the City) and urging users to upgrade to a newer version. Given the significant changes anticipated in the next version of the software, City staff has been in discussions with Tyler and reviewing current business practices in preparation for a nine-month upgrade process. In doing so, it has become clear that outside information technology (IT) expertise will be necessary to successfully complete the upgrade.

BACKGROUND

Last month, staff issued a Request for Qualifications (RFQ) for IT consultant services and received four responses. Using a comprehensive set of factors (including approach, qualifications, project management, and proposed cost), Staff evaluated the four submittals received and subsequently interviewed two of the firms. In doing so, AEF Systems Consulting, Inc. (AEF) was ranked the highest.


STATEMENT OF FACT


AEF has extensive knowledge and experience in all areas related to these type of systems. More specifically, they have vast experience in implementing and upgrading MUNIS systems with other municipalities throughout Southern California. Having worked on prior City of Lakewood projects, they have a thorough understanding of the City's needs. In terms of their fees, they propose an average hourly rate of \$157.76. Anticipating that the project will require 580 hours of their services, the total cost would be \$91,500. Given the size of the project and potential unknown factors, it would be prudent to add a 10% contingency of \$9,150 for a grand total of \$100,650.

Also included in the RFQ was an optional phase two component for the subsequent implementation of a new timekeeping/payroll module in 2023 that would add special capabilities not currently available. While staff is not currently committed to implementing this second phase, it was appropriate to include in the RFQ as it is preferred that the selected consultant assist in both phases if needed. Therefore, staff seeks Council authorization for phase two as well. It is estimated that phase two would require 296 hours. At an average hourly rate of \$161.89, the total cost would be \$47,920. A similar 10% contingency of \$4,792 provides for a grand total of \$52,712. Funds for phase one are included in the budget. Funding for phase two would be included for consideration in next year's proposed budget, if staff chooses to pursue this option.

RECOMMENDATION

It is recommended that the Council authorize staff to enter into an agreement with AEF Systems Consulting, Inc. to provide project management support for the upgrade of the City's Tyler MUNIS system in an amount not to exceed \$100,650 for Phase I of the project and up to \$52,712 for Phase II (if City opts to implement).

Jose Gomez 
Director of Finance and Administrative Services


Thaddeus McCormack
City Manager

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COUNCIL AGENDA

February 08, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Approve a Resolution Authorizing Submittal of an Application for Senate Bill (SB) 1383 Local Assistance Grant Program through the Department of Resources, Recycling and Recovery (CalRecycle)

INTRODUCTION

The State has established the Senate Bill (SB) 1383 Local Assistance Grant Program to provide one-time funding to local jurisdictions to assist with the implementation of requirements associated with SB 1383. To receive these funds, CalRecycle requires the governing body of the applicant to adopt a resolution authorizing the jurisdiction to apply for the grant program and identify the designee authorized as the signature authority to execute all documents necessary to implement and secure payment. The guidelines of this grant are very stringent and allow for jurisdictions to use these monies for the purchase of materials such as recycling and organic containers (but not trash containers), education and outreach, procurement requirements, capacity planning, edible food collection and recovery, record keeping, and enforcement and inspection.


FISCAL IMPACT

There are no matching fund requirements associated with the grant. The city is to receive a one-time payment of \$106,233 for costs associated with the implementation of SB 1383.

RECOMMENDATION

Staff recommends that City Council adopt the attached resolution authorizing the submittal of grant application for SB 1383 Local Assistance Program, and authorizing the Director of Public Works to execute all grant-related documents and administer the grant for which the City of Lakewood is eligible.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2022-9

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD APPROVING SUBMITTAL OF APPLICATION
FOR SB 1383 LOCAL ASSISTANCE GRANT PROGRAM FOR
WHICH THE CITY OF LAKEWOOD IS ELIGIBLE

NOW, THEREFORE, the City Council of the City of Lakewood does hereby resolve as follows:

WHEREAS, Public Resources Code Section 48000 et seq. authorizes the Department of Resources Recycling and Recovery (CalRecycle), to administer various Grant Programs (grants) in furtherance of the State of California's (State) efforts to reduce, recycle and reuse solid waste generated in the State thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an Applicant's governing body to declare by Resolution certain authorizations related to the administration of CalRecycle grants.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Lakewood authorizes the submittal of applications to CalRecycle for all grants for which the City of Lakewood is eligible.

BE IT FURTHER RESOLVED that the Director of Public Works, or his/her designee is hereby authorized and empowered to execute in the name of the City of Lakewood all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective for five (5) years from the date of adoption of this Resolution.

ADOPTED AND APPROVED this 8th day of February, 2022.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Authorization for Additional Design Services - Willdan Engineering – Median Island Landscape Conversion Project

INTRODUCTION

In October 2021, the City Council authorized design of improvements to a number of medians and side panels in the city. This work is being done by Willdan Engineering under their on-call consulting contract. One more section of side panel is recommended to be added under this project, and Willdan has provided a proposal to add this section to the scope of work for the project.

STATEMENT OF FACT

During the Lakewood and Del Amo Intersection Improvement Project that finished up last year, the RCS staff requested that the old, substandard ivy landscape and declining trees be removed from the side panel on the west side of Lakewood Blvd, from south of Del Amo to Arbor Road, so that the area could be renovated. The original concept was to have the intersection contractor perform the demolition and tree removal, and RCS would plant new landscaping using in-house forces. With the current workload, along with the retirement of the Superintendent, a better approach now would be to add this to the project that is already being designed and will be bid later in the spring.

The ARPA spending plan included an allocation of \$2,194,184 for the conversion of existing raised, impermeable medians currently paved with asphalt or concrete, to landscaped and irrigated medians. Willdan previously prepared the design plans for the re-landscaping of the raised side panels on Paramount Blvd. This new landscape design, installed between May and December, 2019, is beginning to mature and look very attractive. The landscape palette was prepared by Willdan's Landscape Architect, as part of the Median Landscape Master Plan prepared several years ago for the city. Since that time, we have used this drought tolerant landscape design for several major projects including Paramount Blvd, the Del Amo – Lakewood Blvd Intersection Project, and the future Lakewood Blvd. Corridor Project.

Willdan, though their on-call agreement with the city, is presently working on the design for the larger project including preparation of the plans and specs, and preparation of a construction estimate. The additional design cost for the added scope of work is \$38,895. One additional feature of this added section is that we will conduct a geotechnical test to determine if a drywell for stormwater infiltration will be effective in this section of panel, and if so, include this feature in the design. This would allow us to supplement the project budget with Measure W Safe Clean Water funds for construction. The original project is funded with ARPA funds. Once the design work has been completed and bids are received, staff will make recommendations on

supplementing the project budget with Measure W funds, if needed, as well ask construction management and inspection services by Willdan Engineering.

RECOMMENDATION

Staff recommends that the City Council:

1. Authorize Willdan Engineering to provide additional design services in the amount of \$38,895 for additional scope of work to be added to the ARPA Median Landscape Project under their existing on-call agreement with the City, and
2. Authorize the City Manager to sign the proposal.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

January 31, 2022

Ms. Lisa Rapp
Director of Public Works
City of Lakewood
5050 N. Clark Avenue
Lakewood, CA 90712

Subject: Amendment No.1 - Proposal to Provide Landscape Architectural Design Services for the Westerly Side Panel Median on Lakewood Boulevard from Arbor Road to Del Amo Boulevard

Dear Ms. Rapp,

Willdan Engineering is pleased to submit this fee proposal for the preparation of landscape and irrigation construction drawings for the westerly side panel median on Lakewood Boulevard from Arbor Road to Del Amo Boulevard. This proposal amends the previous proposal submitted to the City dated October 20, 2021 and titled 'Proposal to Provide Landscape Architectural Design Services for Roadway Medians at Eleven Locations.'

PROJECT UNDERSTANDING

Willdan understands that this side panel median will collect water from the adjacent roadway and infiltrate into the median. Our initial analysis indicates that a "Maxwell" dry well type for storm water management could be suitable at this location. The landscape design theme will follow the recent landscape improvements installed at the intersection of Lakewood Boulevard and Del Amo Boulevard.

SCOPE OF WORK

Geotechnical Service

- Drill a groundwater monitoring boring.
- Drill and sample three borings to a depth of 10 feet above the depth of the groundwater monitoring boring to perform percolation test.
- Perform geotechnical laboratory testing on the samples obtained from the borings.
- Perform engineering analyses and evaluation of the subsurface data obtained from the borings and laboratory testing.
- Prepare a percolation testing report summarizing the findings and conclusions.

Surveying Services

- Perform a topographic field survey- approximately 1100' linear feet. Items shall include gutter flow lines, top of curb and bottom curb elevations, catch basins and surface culture (valve boxes, fire hydrants, utility cover/lids).

Landscaping Services

- Prepare construction layout (maintenance walk).
- Prepare irrigation plans.
- Prepare planting plans.

FEES

The following is a summary of fees to provide the services described within this proposal:

Geotechnical Services	\$16,835
Surveying Services	\$9,100
Landscaping Services	\$12,960
Total Not to Exceed Fee	\$38,895

CONCLUSION

Thank you for this opportunity to be of service to the City of Lakewood. We recognize the importance of this project to the city and are committed to realizing its timely and successful completion. Should you have any questions or need further clarification on some points, please do not hesitate to call Mr. John Hidalgo at (562) 900-7151.

Respectfully Submitted,

WILLDAN ENGINEERING



John Hidalgo, RLA
Principal Project Manager
Landscape Architectural Services

Approval and Authorization to Proceed by:

CITY OF LAKEWOOD

Signature

Date

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Reports

TO: The Honorable Mayor and City Council

SUBJECT: Bid Award – Major & Collector Street Paving FY22 - PW Project 22-01

INTRODUCTION

Bids have been received for a project to resurface eight centerline miles of street segments using various transportation funds.

STATEMENT OF FACT

The streets will be resurfaced using rubberized asphalt. Damaged curb and gutter and sidewalk will be replaced along with ADA improvements. The street segments are shown in the table.

Street	Segment
Candlewood	Fidler – City Limits west of Paramount
Harvey	Bellflower - Woodruff
Downey	Del Amo – Country Club
Del Amo	Downey - Cherry
Del Amo	Studebaker - Bloomfield
Los Coyotes Blvd	Del Amo - Pioneer
Ashworth	Clark - Woodruff
Castana	South - Ashworth
Hersholt	South - Hedda

The construction costs will be funded using Proposition C, Measure R, Measure M, Exchanged STPL funds and SB 1 (RMRA). The Exchanged STPL were Federal Surface Transportation Program-Local that LAC Metro allowed the City to exchange for Metro Local Transportation Funds which simplifies record keeping requirements. SB 1 (RMRA) is Senate Bill 1 Road Maintenance and Rehabilitation Account.

The City Clerk received and opened six bids for the proposed project on January 19, 2022. Following is the bid summary:

RANK	BIDDER	CITY	BID AMT
1	R.J. Noble Company	Orange	\$4,455,840
2	All American Asphalt	Corona	\$4,518,418
3	Hardy & Harper, Inc	Santa Ana	\$4,654,000
4	Onyx Paving Company	Anaheim	\$4,884,000
5	Sully-Miller	Brea	\$5,273,000
6	Excel Paving Company	Long Beach	\$5,398,900

The consulting engineering firm of Willdan has an agreement with the City of Lakewood to assist with various engineering matters and has submitted a proposal in the amount of \$127,800 to provide construction inspection services for this project.

The lowest responsible bidder is R.J. Noble Company of Orange in the bid amount of \$4,455,840. Staff has verified with the State Contractors License Board that R.J. Noble is properly licensed for the work. R.J. Noble is a well established company that has done excellent work for the City on past projects.

Construction is scheduled to begin in April and be completed in August, 2022.

RECOMMENDATION

That the City Council:

1. Award a contract for “Major & Collector Street Paving FY22 - PW Project 22-01” in the amount of \$4,455,840 to R.J. Noble Company of Orange and authorize the Mayor to sign the contract in a form approved by the City Attorney.
2. Authorize staff to approve a cumulative total of contract change orders, as needed, not to exceed \$500,000.
3. Adopt the plans, specifications and working details for “Major & Collector Street Paving FY22 - PW Project 22-01”
4. Authorize staff to approve Willdan’s proposal to provide construction inspection for the “Major & Collector Street Paving FY22 - PW Project 22-01” under their existing Agreement for Engineering Services, in an amount of \$127,800.
5. Authorize the funding source and amounts in the below table to be used on this project.

Funding Source	Amount
Proposition C	\$ 350,000
Measure R	810,000
Measure M	430,000
Exchanged STPL	1,488,308
SB1 (RMRA)	2,088,279
TOTAL:	\$5,166,587

Lisa Ann Rapp
Director of Public Works

Thaddetus McCormack
City Manager

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COUNCIL AGENDA

February 8, 2022

TO: The Honorable Mayor and City Council

SUBJECT: Fiscal Year (FY) 2021-22 Midyear Budget Review and Adjustments
and Presentation of the FY 2022-24 Two-Year Budget Preparation Calendar

INTRODUCTION

The City is currently in the second year of the FY 2020-22 Two-Year Budget adopted in June 2020, with budget estimates revised in June 2021. Having approximately seven months of actual financial data in the current fiscal year, it is an appropriate time to assess the City's current budget estimates and revise where needed.

Despite the volatility and uncertainty brought about by the pandemic over the last two years, the City has fared well. Revenues have trended favorably and expenditures have been largely in-line with forecasted amounts. While there are some areas of uncertainty in the broader economy, the City is positioned to continue providing services and funding infrastructure improvements without foreseeable difficulties.

Following is an overview of the City's two major funds, the General Fund and the Water Utility Enterprise Fund.

STATEMENT OF FACT

General Fund

The General Fund is the largest City fund and one which the Council has discretionary authority. When adopted last summer, the General Fund budget anticipated a surplus of \$695,010 where revenues would be greater than expenditures by this amount for the year. After taking into account year-to-date information and fiscal trends, a newly calculated revised budget projection is expected to result in an adjusted surplus of \$3,114,993, or about \$2.4 million more than anticipated in the Adopted Budget. The table below summarizes the Adopted and Revised Budget snapshots:

GENERAL FUND SUMMARY	ADOPTED BUDGET	REVISED BUDGET	FAVORABLE / (UNFAVORABLE)
SOURCES / REVENUES	\$ 63,082,372	\$ 65,850,924	\$ 2,768,552
USES / EXPENDITURES	62,387,362	62,735,931	(348,569)
PROJECTED GENERAL FUND SURPLUS	\$ 695,010	\$ 3,114,993	\$ 2,419,983

General Fund - Revenues

As a whole, General Fund revenues are expected to end the year \$2,768,552 (or 4.4%) higher than the \$63,082,372 originally budgeted. Within the increase there are a number of items contributing to this that are worth highlighting. The following table provides an overall view of General Fund revenues, with noteworthy details below the table:

REVENUE ACCOUNT DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	FAVORABLE / (UNFAVORABLE)
PROPERTY TAXES	\$ 6,003,000	\$ 6,181,000	\$ 178,000
SALES TAX - BRADLEY BURNS	14,712,000	15,412,000	700,000
SALES TAX- MEASURE L	10,300,000	11,800,000	1,500,000
FRANCHISE FEES	1,540,000	1,540,000	-
BUSINESS LICENSE TAX	606,500	606,500	-
DOCUMENTARY TRANSFER TAX	300,000	350,000	50,000
TRANSIENT OCCUPANCY TAX	58,000	70,000	12,000
UTILITY USERS TAX	2,716,000	2,737,000	21,000
LICENSES & PERMITS	1,152,598	1,222,700	70,102
FINES / FORFEITURES / PENALTIES	781,100	782,600	1,500
USE OF MONEY & PROPERTY	1,168,795	568,795	(600,000)
FROM OTHER AGENCIES	10,483,000	10,509,100	26,100
CURRENT SERVICE CHARGE	9,342,391	10,152,241	809,850
BUDGETED TRANSFERS	3,918,988	3,918,988	-
TOTAL REVENUE	\$ 63,082,372	\$ 65,850,924	\$ 2,768,552

- Sales and Use Tax: Bradley Burns and Measure L – Combined they account for a projected increase of \$2.2 million. The City’s major industry sectors (i.e., general consumer goods and building & construction) have experienced stronger than anticipated sales. This is consistent with national consumer trends during the pandemic where sectors have benefitted from a shift to goods being purchased, rather than services being utilized. Another favorable trend is that already robust online sales are growing faster than projected. Consequently, it is anticipated that Measure L will provide \$1.7 million more in revenue than originally forecasted for the year.
- Current Service Charge - \$809,850 increase. The City was able to sell accumulated Proposition A Transit funds, generating \$700,000 in one-time monies. This is in addition to the annual sale of Proposition A Transit funds. Furthermore, the State and Federal government provided approximately \$94,000 in unanticipated one-time reimbursements for mandated service costs absorbed by the City.

- Use of Money and Property - \$600,000 decrease. There are three components to this adjustment.
 - The largest is the additional of \$500,000 as an “unrealized loss,” offsetting the City’s anticipated investment earnings. While the “loss” is not one where the City relinquishes funds, the \$500,000 represents an estimate of the City’s “paper loss.” Accounting protocols mandate that the City formally record a decrease in the value of an investment held when the value is less than the market value. Conversely, an “unrealized gain” is recorded when the value of an investment is higher than the market value. These recordings have become customary and somewhat foreseeable as investment yields rise and fall. With interest rates likely to continue rising and result in a “loss,” it is prudent to budget an estimated amount.
 - Investment Earnings - \$50,000 decrease. Despite yields rising, rates have not risen as early in the fiscal year as originally anticipated. The positive effect on the City’s investment portfolio earnings will lag resulting in a revised downward budget estimate from \$350,000 to \$300,000.
 - Centre: Food & Beverage Concessions - \$50,000 decrease. COVID-19 protocols have limited the availability and demand of meeting & banquet facilities. The City’s corresponding concession revenues have been impacted.

- Property Taxes - \$178,000 increase. As a result of an ongoing audit of the Los Angeles County property tax program, unanticipated one-time revenues were received. While property values continue to climb in value, the City only receives a small percent of overall property tax revenues. Therefore, the effect on City revenues is less significant.

General Fund - Expenditures

Operational expenditures are largely trending as expected and in alignment with the adopted budget. It is anticipated that they will increase by \$348,569 (or about half of one percent), with adjustments stemming from changes in capital outlay, contractual services and special department supply categories. Following is a table summarizing those changes, with further specifics below the table:

EXPENDITURE ACCOUNT DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	FAVORABLE / (UNFAVORABLE)
EMPLOYEE SERVICES	\$ 23,918,857	\$ 23,730,295	\$ 188,562
CONTRACT SERVICES	26,730,935	26,856,693	(125,758)
FACILITIES EXPENSES	2,103,337	2,081,209	22,128
OFFICE EXPENSES	158,695	162,522	(3,827)
MEETING EXPENSES	124,790	170,490	(45,700)
SPECIAL DEPT SUPPLIES	1,848,602	1,957,148	(108,546)
OTHER OPERATING EXP	2,958,897	2,986,675	(27,778)
CAPITAL OUTLAY	284,667	538,667	(254,000)
INTERDEPT TRANSFERS	1,258,582	1,252,232	6,350
OPERATIONAL EXPENDITURES	\$ 59,387,362	\$ 59,735,931	\$ (348,569)
CAPITAL PROJECTS (CIPs) SET-ASIDE	3,000,000	3,000,000	-
TOTAL EXPENDITURES	\$ 62,387,362	\$ 62,735,931	\$ (348,569)

- Capital Outlay - \$254,000 increase. There are two main components: \$190,000 is for the purchase of a replacement boom truck for use by Public Works Tree Maintenance staff. The current one can no longer be repaired. \$60,000 is for the replacement of the boiler at McCormick Pool.
- Employee Services - \$188,562 decrease. This adjustment is the result of reduced park/facility coverage and sports programming due to COVID-19 restrictions and less public demand. The decrease is less than in the prior year as lower service need assumptions were already included in the adopted budget.
- Contract Services - \$125,758 increase. The increase is the result of several items, most notably: \$50,000 for Public works contract inspector services temporarily backfilling a recent employee retirement, \$24,200 for engineering maps required as part of the SCE lease renewal process, and \$26,850 for contractual costs incurred as part of the Fest of All celebration and Fourth of July citywide firework displays.
- Special Department Supplies - \$108,546 increase. There are several components, including: \$39,500 in additional supply costs for the Fest of All celebration and Fourth of July citywide firework displays, \$35,000 in increased fleet maintenance part costs due to higher costs and an aging fleet, and \$25,000 in additional legal expenses for code enforcement matters.
- Meeting Expense - \$45,700 increase. This mainly includes the addition of \$30,000 toward organizing and taking a lead role in the California Contract Cities Association's Annual Seminar. This amount will be offset by sponsorships.

Water Utility Enterprise Fund

The Water Utility Enterprise Fund is the City's second largest fund. It accounts for the full operation of the City's robust water system.

The adopted budget anticipated a deficit of \$2,711,239 as reserve funds are used for one-time capital improvement projects (CIPs). After taking into account year-to-date information and fiscal trends, a revised budget projection includes funding for a new CIP and results in a revised \$2,826,797 deficit. The table below summarizes the adopted and revised budget snapshots:

WATER FUND SUMMARY	ADOPTED BUDGET	REVISED BUDGET	FAVORABLE / (UNFAVORABLE)
SOURCES / REVENUES	\$ 14,357,480	\$ 14,407,230	\$ 49,750
USES / EXPENSES			
OPERATIONAL	13,655,970	\$ 13,641,278	14,692
CAPITAL IMPROVEMENTS	3,412,749	3,592,749	(180,000)
PROJECTED WATER FUND DEFICIT	\$ (2,711,239)	\$ (2,826,797)	\$ (115,558)

Water Fund - Revenues

Overall, water revenues are anticipated to be \$14,407,230 or \$49,750 more than originally budgeted. As the City has experienced historically, water meter sales (the largest revenue source) are highly sensitive to weather patterns and may vary significantly. At this time, the revenue estimate included in the Adopted Budget does not need to be adjusted. The table below provides an overall view of revenues, followed by some brief notations.

REVENUE ACCOUNT DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	FAVORABLE / (UNFAVORABLE)
INVESTMENT EARNINGS	\$ 150,000	\$ 130,000	\$ (20,000)
RENTS AND CONCESSIONS	57,880	57,880	-
ENERGY UTILITY REBATES	91,000	91,000	-
OTHER REVENUE	60,000	172,900	112,900
METERED WATER SALES	12,135,000	12,135,000	-
METERED WTR SALES-INTERCONNECT	1,053,000	1,053,000	-
FIRE PROTECTION SERVICES	217,600	217,600	-
RECLAIMED WATER	485,000	485,000	-
SERVICE INITIATION FEES	48,000	39,850	(8,150)
SERVICE RESTORATION CHARGES	60,000	25,000	(35,000)
TOTAL REVENUES	\$ 14,357,480	\$ 14,407,230	\$ 49,750

- Other Revenue - \$112,900 increase. This adjustment largely reflects water lease revenues from the City of Cerritos (\$82,500) and a Central Basin Municipal Water District (CBMWD) meter charge refund (\$28,550).
- Service Restoration Charges - \$35,000 decrease. Since the City will not be shutting off delinquent water accounts until later in the fiscal year, it is appropriate to revise the \$60,000 budget to \$25,000.

Water Fund - Expenses

Water expenses are expected to be \$17,234,027, or \$165,308 more than included in the adopted budget. This is the result of formally incorporating the Well #13 Water Treatment Project into the budget. Prior year reserve funds have been set aside for CIPs and are now being incorporated into this project.

EXPENSE ACCOUNT DESCRIPTION	ADOPTED BUDGET	REVISED BUDGET	FAVORABLE / (UNFAVORABLE)
EMPLOYEE SERVICES	\$ 2,924,066	\$ 2,924,066	\$ -
CONTRACT SERVICES	1,007,038	1,002,346	4,692
FACILITIES EXPENSES	2,703,750	2,703,750	-
OFFICE EXPENSES	3,200	3,200	-
MEETING EXPENSES	6,800	6,800	-
SPECIAL DEPT SUPPLIES	670,943	660,943	10,000
OTHER OPERATING EXP	4,333,950	4,333,950	-
CAPITAL OUTLAY	41,500	41,500	-
INTERDEPT TRANSFERS	169,023	169,023	-
BUDGETED TRANSFERS	1,795,700	1,795,700	-
OPERATIONAL EXPENSES	\$ 13,655,970	\$ 13,641,278	\$ 14,692
CIPs / CAPITAL OUTLAY	3,412,749	3,592,749	(180,000)
TOTAL EXPENSES	\$ 17,068,719	\$ 17,234,027	\$ (165,308)


PRESENTATION OF THE FY 2022-24 TWO-YEAR BUDGET PREPARATION CALENDAR

Staff has taken the first steps in the development of the City’s next budget. As in recent years, Staff is prepared to bring a proposed two-year budget for FY 2022-24 prior to the end of the current fiscal year. Attached is a draft budget preparation calendar.

RECOMMENDATION

It is recommended that the City Council:

- 1) Adopt the noted changes for inclusion into the City’s FY 2021-22 Revised Budget and direct staff to make all related adjustments to the City’s budget appropriations.
- 2) Receive and file the FY 2022-24 Two-Year Budget Preparation Calendar and provide direction to staff regarding the preparation of the upcoming budget.

Jose Gomez 
 Director of Finance & Administrative Services


 Thaddeus McCormack
 City Manager

Attached:
 FY 2022-24 Two-Year Budget Preparation Calendar



Budget Preparation Calendar

Two-Year Budget FY 2022-23 and FY 2023-24

Due Date?	Who?	What?
Feb. 7th	Fin & Admin. Services (FASD)	Provide departments with the Budget Development reports: <ul style="list-style-type: none"> ◆ Full-time Position Labor Allocation report (Excel) ◆ Part-time (hourly) and OT 5-year actual expenditure report (Excel) ◆ Updated department-specific expenditure & revenue report (Excel) <p style="text-align: center; color: red;"><i>All files will be emailed by the assigned Budget Analyst</i></p>
Feb 9th	All Depts.	Kick-off meeting
Feb. 11th	All Depts.	Make changes / scan / email Full-time Position Labor allocation report (Excel) to Budget Analyst
Feb. 17th	All Depts.	Make changes / scan / email to Budget Analyst the following: <ul style="list-style-type: none"> ◆ Part-time (hourly) budget (Excel) ◆ OT budget (Excel)
Feb 21st	FASD	Provide Budget Narratives - "Top side of budget book division detail" (PDF)
Mar. 3rd	All Depts.	Enter dept revenue & expenditure data in MUNIS Budget Module for 3 years: FY 2021-22 Final Est., FY 2022-23 & FY 2023-24 Proposed Budgets <i>(All object codes 51000-58799 - except: 55560)</i>
Mar. 14-17th	CM / FASD	Hold Council Budget Committee Meetings
Mar. 25th	FASD	Print Budget draft for City Manager and Depts. to review
Apr 4-8th	All Depts.	1st round of Dept. Directors' Budget Meetings with City Manager
Apr 11-14th	All Depts.	If needed - 2nd round of Dept. Directors' Budget Meetings with City Manager
Apr. 25th	All Depts.	Make changes / scan / email dept. budget narratives to Budget Analyst
May 6th	FASD	Distribute Proposed Budget to all departments
May 16-20th	CM / FASD	Hold Council Budget Committee Meetings
Jun 2nd	All Depts.	City Council - Budget study session
June 14th	All Depts.	City Council - Budget adoption

Please note Budget Analysts assigned to each department are listed on reverse side.

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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 1/27/2022**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 425 through 425. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	50.00
		<hr/>
		50.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
425	01/27/2022	40572	CHICAGO TITLE CO	50.00	0.00	50.00
Totals:				<u>50.00</u>	<u>0.00</u>	<u>50.00</u>