



**TO ALL PERSONS APPLYING FOR A**  
**WILD ANIMAL PERMIT**

The purpose of a Wild Animal Permit is to assure that the wild animal(s) will be compatible with and not detrimental to the surrounding neighborhood. The procedure for the processing of a Wild Animal Permit application is as follows:

1. Submit a complete application to the Community Development Department by the last Thursday of the month, six weeks before the requested Planning and Environment Commission meeting date.
2. The Community Development Department secretary will set the date of a public hearing before the Commission at a regular meeting and will circulate the required hearing notices.
3. The Planning and Environment Commission will conduct a hearing and then make a decision to approve with conditions, continue or deny the requested approval.
4. The Planning and Environment Commission's decision is subject to appeal to the City Council within 20 calendar days of the action date.

The Community Development Department staff is available to assist you with the preparation of your application. If you have questions concerning your application, please call (562) 866-9771, extension 2341, or in person at Lakewood City Hall, 5050 Clark Avenue, Lakewood, CA 90712.

**SPECIAL NOTES**

Final approval requires favorable action by the Planning and Environment Commission. The decision of the Planning and Environment Commission is subject to appeal to or by the City Council. A decision of the Planning and Environment Commission is final only if no appeal is filed within the prescribed appeal period. Do not assume that your case has been finally approved until you are officially notified of such decision in writing by the City.

**READ** the notice of the decision and the **RESOLUTION** of the Planning Environment Commission on which the decision is based. It is necessary that you comply with **ALL** the conditions as set forth therein before the final approval takes effect.

**WILD ANIMAL PERMIT APPLICATION INSTRUCTIONS**

A COMPLETED APPLICATION MUST INCLUDE:

- 1. **A FILING FEE OF \$300.00**
- 2. **APPLICATION FORM**
- 3. **PROPERTY OWNERSHIP LIST**

Prepare a list of names and mailing addresses of ALL property owners within 300 feet of the property under consideration. Include all owners of the property being filed upon and all owners of property within said 300 feet that may lie outside the City of Lakewood boundaries. These names and addresses must be from the latest available County Tax Assessor rolls. Number each name. This list must be signed. An inaccurate or incomplete list will be cause to remove the case from the agenda or require a rehearing of the case.

- 4. **MAPS (2)**

Submit one (1) map prepared at a scale no smaller than one inch (1") equals 200 feet, showing all streets, highways, alleys, right-of-ways, and lot cuts. Include tract and lot numbers. All lots and parcels must be completely dimensioned. Prepare and submit one (1) map showing a 300 foot radius around the subject property and **show the property ownership by using the corresponding numbers from the Property Ownership List**. One set of **typed mailing labels** is required showing names and complete mailing addresses, including zip codes, of property owners.

- 5. **PLOT PLAN**

Plot plan, drawn to a scale of not less than 1/16" equals one (1) foot. Clearly show all buildings, including exterior housing for the wild animal(s), if any, so located on the property; the size, and shape for each; and distance from all property lines. All plans must be accurately drawn and completely dimensioned. E-mail a PDF copy of the map, this subdivision application form, a copy of the geotechnical study, and the architectural plans to the Community Development Department to [myplans@lakewoodcity.org](mailto:myplans@lakewoodcity.org). The file size shall not exceed 15MB.

- 7. **PICTURE(S) OF THE SITE AND ANY ADDITIONAL EXHIBITS APPLICANT MAY WISH TO PRESENT.**
- 8. **WRITTEN AUTHORIZATION FROM THE PROPERTY OWNER IF OTHER THAN APPLICANT.**
- 9. **PROOF OF OWNERSHIP OF THE PROPERTY (SUCH AS A COPY OF THE DEED OR TITLE REPORT).**

**WILD ANIMAL PERMIT APPLICATION**

1. APPLICANT \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
ZIP CODE \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
E-MAIL \_\_\_\_\_ MOBILE PHONE \_\_\_\_\_
2. PROPERTY OWNER \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
ZIP CODE \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
E-MAIL \_\_\_\_\_ MOBILE PHONE \_\_\_\_\_
3. SITE ADDRESS \_\_\_\_\_
4. LEGAL DESCRIPTION \_\_\_\_\_  
(Lot and Tract Number)
5. TYPE OF WILD ANIMAL(S) REQUESTED \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.
6. NUMBER OF WILD ANIMALS TO BE MAINTAINED: MALE \_\_\_\_\_ FEMALE \_\_\_\_\_
7. IS (ARE) THE WILD ANIMAL(S) TO BE MAINTAINED FOR A SCIENTIFIC OR EDUCATIONAL PURPOSE? \_\_\_\_\_. IF YES, PLEASE EXPLAIN \_\_\_\_\_  
(YES OR NO)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



FOR OFFICE USE ONLY

This is to certify that the foregoing application form has been inspected by me. It is thorough and complete and conforms with the provisions of the Lakewood Municipal Code.

\_\_\_\_\_ \$ \_\_\_\_\_  
Date Filed Case No. Fee Paid

Date of Hearing \_\_\_\_\_

By \_\_\_\_\_  
Community Development Department

APPLICANT'S AFFIDAVIT

STATE OF CALIFORNIA     )  
CITY OF LAKEWOOD        ) ss.  
COUNTY OF LOS ANGELES)

I am the \_\_\_\_\_  
(state whether owner, lessee, purchaser or agent)

of the property involved in this application. I have familiarized myself with the requirements of the Zoning Ordinance in this matter. The statements and answers are true to my own knowledge and present the argument in behalf of the application, except as to those matters which are therein stated upon my information or belief, and as to those matters I believe to be true.

I certify and declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, at \_\_\_\_\_

\_\_\_\_\_  
Corporate Name (if any)

\_\_\_\_\_  
Signature

Phone No. \_\_\_\_\_



<b>List of Radius Map Services</b>	
N.P.S. + Associates, Nick Vasuthasawat, President 396 W. Avenue 44 Los Angeles, CA 90065 Telephone: (323) 801-6393 Fax: (323) 227-5463 E-mail: <a href="mailto:nicksplanningservices@gmail.com">nicksplanningservices@gmail.com</a> Website: <a href="http://www.npsassociates.com">www.npsassociates.com</a>	Radius Maps Company 211 S. State College Boulevard Anaheim, CA 92806 Cell: (714) 323-6031 Office: (888) 272-3487 <a href="mailto:radiusmaps@gmail.com">radiusmaps@gmail.com</a> <a href="http://www.RadiusMapsCompany.com">www.RadiusMapsCompany.com</a>
AM Mapping Services Anna M. Smit Telephone: (909) 466-7596 Telephone: (626) 403-1803 E-mail: <a href="mailto:ammappingserv@aol.com">ammappingserv@aol.com</a>	Advanced Listing Services Inc. Denise Kaspar Telephone: (949) 361-3921 E-mail: <a href="mailto:Denise@Advancedlisting.com">Denise@Advancedlisting.com</a> Website: <a href="http://www.advancedlisting.com">http://www.advancedlisting.com</a>
GC Mapping Service, Inc. 3055 West Valley Boulevard Alhambra, CA 91803 Telephone: (626) 441-1080 Fax: (626) 441-8850 E-mail: <a href="mailto:gcmapping@radiusmaps.com">gcmapping@radiusmaps.com</a>	Joe Moreno and Sue Moreno 12106 Lambert Avenue El Monte, CA 91732 Telephone: (626) 350-5944 Fax: (626) 350-1532 E-mail: <a href="mailto:moreservices@sbcglobal.net">moreservices@sbcglobal.net</a>
Susan Case Inc - Radius Maps & Lists 917 Glenneyre Street, #7 Laguna Beach, CA 92651 Telephone: (949) 494-6105 E-mail: <a href="mailto:orders@susancaseinc.com">orders@susancaseinc.com</a> Website: <a href="http://www.susancaseinc.com">www.susancaseinc.com</a>	Michael Pauls Associates 203 Argonne Avenue, #141 Long Beach, CA 90803 Telephone: (562) 434-2835 Fax: (562) 434-4301 <a href="mailto:michael@michaelpaulsassociates.com">michael@michaelpaulsassociates.com</a>
TMG Solutions, Inc. 19401 S. Vermont Avenue, Suite B 201 H Torrance, CA 90502 Telephone: (310) 532-0446 E-mail: <a href="mailto:lanny@tmgsolutions.net">lanny@tmgsolutions.net</a>	Ownership Listing Service Cathy McDermott Telephone: (951) 699-8064 Fax: (951) 699-8064 E-mail: <a href="mailto:ownershiplistingservice@hotmail.com">ownershiplistingservice@hotmail.com</a>
Donna's Radius Maps, Donna Scales 684 S. Gentry Lane Anaheim, CA 92807 Telephone: (714) 921-2921 Mobile: (714) 458-4758 E-mail: <a href="mailto:ddradiusmaps@sbcglobal.net">ddradiusmaps@sbcglobal.net</a>	Atlas Radius Maps, Dana Molino P.O Box 18612 Anaheim, CA 92817 Mobile: (714) 906-3168 E-mail: <a href="mailto:atlasradmaps@gmail.com">atlasradmaps@gmail.com</a> <a href="http://www.atlasradiusmaps.com">www.atlasradiusmaps.com</a>
	Szeto & Associates Stan Szeto Telephone: (626) 512-5050 Fax: (323) 838-0515 <a href="mailto:stanleyszeto@sbcglobal.net">stanleyszeto@sbcglobal.net</a>
Ownership Listings & Radius Maps Telephone: (949) 542-MAPS (6277) E-mail: <a href="mailto:info@ownershiplistingservice.com">info@ownershiplistingservice.com</a>	DataPro, Michael Higgerson Telephone: (800) 568-7104 E-mail: <a href="mailto:datapromapping@gmail.com">datapromapping@gmail.com</a>
City Radius Maps 300 E. Bonita Avenue, #3641 San Dimas, CA 91773 Telephone: (818) 850-3382 E-mail: <a href="mailto:robert@cityradiusmaps.com">robert@cityradiusmaps.com</a>	NotificationMaps.com 668 N Coast Hwy #401 Laguna Beach, CA 92651 (866) 752-6266 <a href="mailto:sales@notificationmaps.com">sales@notificationmaps.com</a>

This list is provided as reference only for your convenience. The businesses on the list are not arranged in any particular order. The City does not provide recommendations for any company. You are not restricted to using only the companies on this list. You are not required to hire a company to prepare the property owner list. You may prepare the labels yourself by acquiring the required maps at the public counter and gathering the property owner information at the Los Angeles County Tax Assessor's Office.