



**30<sup>TH</sup> ANNUAL LOLLIPOP LANE CRAFT BOUTIQUE**  
SATURDAY, OCTOBER 21, 2023 FROM 9:00 A.M. TO 3:00 P.M.  
**APPLICATION FOR USE OF CRAFT SPACE**

Business Name: \_\_\_\_\_  
Person in Charge: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home/Business Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

	Quantity	Fees	Totals
Craft Space(s) (2 Max)		Lakewood Resident - \$45 Non-Resident - \$75 Commercial Booth - \$150	
6' Banquet Table		\$10 each	
Electric Outlet		\$10	
10x10 Canopy		\$25 Each	
Chairs		No Charge	
		Total Fees	

Make checks payable to: City of Lakewood – All major credit cards also accepted (\$2.16 transaction fee will apply)  
Refunds will be given if requested before September 22 (\$20 fee charged to process refunds)

### BOOTH PREFERENCE

EVERY effort is made to give you one of your first 10 choices. **A space will be selected for you if your preferences are unavailable.**

\*\*\*Please provide 10 different booth # options\*\*\*

1st choice		6th choice	
2nd choice		7th choice	
3rd choice		8th choice	
4th choice		9th choice	
5th choice		10th choice	

\*Reminder: Mail or email in  
your application on  
August 21, 2023 or later

☐ Check here if you  
participated in 2022

**Circle** the primary item you sell (✓ check all other items you intend to see at your booth).

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Jewelry-Style: _____       | <input type="checkbox"/> Floral Decorations/Wreaths | <input type="checkbox"/> Cards              |
| <input type="checkbox"/> Ceramics/Pottery           | <input type="checkbox"/> Clothing                   | <input type="checkbox"/> Hand-sewn items    |
| <input type="checkbox"/> Wood Working               | <input type="checkbox"/> Artwork/Paintings          | <input type="checkbox"/> Literature         |
| <input type="checkbox"/> Soaps/Lotions/Oils/Candles | <input type="checkbox"/> Yard Signs                 | <input type="checkbox"/> Commercial Product |
| <input type="checkbox"/> Purses/Handbags            | <input type="checkbox"/> Toys/Dolls                 | <input type="checkbox"/> Other: _____       |

If you are planning to sell ANYTHING other than handmade items, you will be required to pay the COMMERCIAL RATE.

Method of Payment: ☐ Credit Card (a \$2.16 transaction fee will be applied) ☐ Check ☐ Money Order

In order to protect your privacy and meet PCI compliance standards, credit card payments are accepted by phone. If selected to have a craft space, please contact Kristin Preciado at 562-866-9771 ext. 2412 to coordinate credit card payment.

- ☐ Read the policies and waiver, sign and date it.
- ☐ Fully complete the application.
- ☐ Include a copy of your seller's permit with the application.
- ☐ Put signed policy/waiver, application, payment and seller's permit in the mail or email on **August 21 or later**.



**30<sup>th</sup> Annual Lollipop Lane Craft Boutique**  
**Saturday, October 21, 2023 from 9:00 a.m. – 3:00 p.m.**  
**Mayfair Park - 5720 Clark Avenue, Lakewood, CA**  
**POLICIES AND WAIVER FOR USE OF CRAFT SPACE**

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1. Registration will be accepted by mail or email at [crafterapp@lakewoodcity.org](mailto:crafterapp@lakewoodcity.org). Walk-ins and faxed applications are not accepted. Applications must be postmarked or emailed in on Monday, August 21, 2023 or later. Applications received with an earlier postmark will not be accepted and will be returned to the sender. Incomplete application packets will not be processed. Applications are processed in random order, as received with preference given to Lakewood residents.  
Mail all applications to:  
Lollipop Lane Craft Boutique  
c/o City of Lakewood  
P.O. Box 158, Lakewood, CA 90714
2. **A copy of your Seller's Permit (even if you have submitted one in the past) must be attached to the Lollipop Lane Craft Boutique application.** Please remember that the name and address on the permit must match the name and address on the Lollipop Lane Craft Boutique application. Vendors must have a Seller's Permit or a Resale Number through the CA State Board of Equalization office when selling taxable merchandise or services in California. Applicants can obtain detailed information at <http://www.cdtfa.ca.gov/formspubs/pub107/>. A Seller's Permit or Temporary Resale Permit may be applied for online or at any State Board of Equalization office. The office closest to Lakewood is located at 12440 E. Imperial Hwy. (2nd floor) in Norwalk. The permits are free of charge.
3. Please indicate your first ten booth location choices on your application. If none of your choices are available, we will select a space for you. Exact location of booth space will be made at the discretion of the Boutique Committee.
4. Each vendor or business may register for a maximum of two booths.
5. All items intended for sale must be listed on the application and will be subject to approval by the Boutique Committee. Any additional items not listed therein will not be allowed unless approved by the Boutique Committee.
6. Please make checks and money orders payable to City of Lakewood. All major credit cards are also accepted. If you wish to pay by credit card, please contact Kristin Preciado at 562-866-9771 ext. 2408 to make your payment. A \$2.16 transaction fee will be applied. Refunds will be given only if requested before Friday, September 22, 2023 and a \$20 administrative fee will be charged for all refunds.
7. Applications are approved upon the condition that all rules and regulations established by the City of Lakewood and the County Health and Fire Departments will be observed.
8. The Lollipop Lane Boutique Committee reserves the right to approve those groups, individuals, and items that are best suited for the Boutique. Confirmation of booth locations and equipment requests will be mailed out beginning the week of September 11.
9. Because of main aisle clearance requirements between booths, exhibitors and booth sponsors will not be allowed to extend beyond their assigned space.
10. Vendors will be expected to fulfill their commitment on Saturday, October 21, from 9 a.m. – 3 p.m. All booths must be set up by 8:45 a.m. Adherence to this requested time frame will be considered when awarding booths for the 2024 Boutique.
11. The permitted group shall leave the booth and immediate area in a clean and orderly condition.
12. The permitted group shall accept full responsibility for any breakage or damage to City property or equipment.
13. The permitted group shall accept full responsibility for the conduct of those in the group using the booth/space.
14. In accordance with Article IV, Chapter 4, Section 4400, of the Lakewood Municipal Code, liquors, including beer, are forbidden at all City of Lakewood facilities.
15. Pets are not allowed. Dogs are prohibited on City parks. (Lakewood Municipal Code 4222)
16. Permission to participate may be revoked for failure to observe the regulations, improper conduct, or when cancellation is necessary for other reasons.
17. The Lollipop Lane Craft Boutique will be held rain or shine. In the event of rain, please note that there is **no relocation** of booth spaces and **refunds will not be given**.
18. **WAIVER, RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE**  
I, the undersigned, fully understand that my participation in the city's Lollipop Lane Craft Boutique exposes me to the risk of property damage, personal injury or death. I hereby acknowledge my voluntary participation in this event and agree to assume any such risks.  
I hereby release, discharge and agree not to sue the City of Lakewood, its officers, employees and agents for any injury, death or damage to or loss of personal property arising out of, or in connection with, my participation in the Lollipop Lane Craft Boutique from whatever cause, including the active or passive negligence of the City of Lakewood, its officers, employees and agents or any other participants in the event. The parties to this agreement understand that this document is not intended to release any party from any act or omission of "gross negligence," as the term is used in applicable case law and/or statutory provision.  
In consideration for being permitted to participate in the Lollipop Lane Craft Boutique, I hereby agree, for myself, my heirs, administrators, executors and assigns, that I shall indemnify and hold harmless the City of Lakewood, its officers, employees and agents from any and all claims, demands, actions or suits arising out of or in connection with my participation in the event.  
I also understand that from time to time City representatives may photograph and videotape City recreation programs and participants. By signing this form, I authorize the City to use or publish any images taken by the City showing my participation.

I HAVE CAREFULLY READ THIS RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT IT IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT ON MY OWN FREE WILL. I FURTHER AGREE TO ABIDE BY AND ENFORCE THE RULES AND REGULATIONS OF THE CITY OF LAKEWOOD, AND CERTIFY THAT I HAVE READ THE POLICIES FOR THE LOLLIPOP LANE CRAFT BOUTIQUE.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Saturday, Oct. 21, 2023 9 a.m. - 3 p.m.**  
**Mayfair Park**  
**5720 Clark Avenue**  
**Lakewood, CA 90712**  
**562-866-4776**



**CITY OF LAKEWOOD RECREATION & COMMUNITY SERVICES**



Tree



Light Pole



Electricity Available

