

**AGENDA**  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
5000 CLARK AVENUE  
LAKEWOOD, CALIFORNIA

May 28, 2019

**ADJOURNED MEETING:**  
**CLOSED SESSION**

6:30 p.m.

*PAN AMERICAN ROOM*

CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Government Code §54957.6

Agency Designated Representative: City Manager, Office of the City Attorney and Liebert Cassidy Whitmore, Director of Administrative Services, Assistant to the City Manager, Human Resources Manager, Personnel Technician

Employee Organization: Lakewood City Employees' Association

**CALL TO ORDER**

7:30 p.m.

**INVOCATION:** Dr. Paul Kim, Trinity United Methodist Church

**PLEDGE OF ALLEGIANCE:** Boy Scout Troop 140

**ROLL CALL:** Mayor Todd Rogers  
Vice Mayor Jeff Wood  
Council Member Steve Croft  
Council Member Diane DuBois  
Council Member Ron Piazza

**ANNOUNCEMENTS AND PRESENTATIONS:**

**ROUTINE ITEMS:**

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meeting held May 14, 2019

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 RESOLUTION NO. 2019-10; AMENDING RESOLUTION NO. 92-36 PERTAINING TO THE LOW-INCOME EXEMPTION OF THE UTILITY USERS TAX - Staff recommends City Council adopt proposed resolution.

## **City Council Agenda**

May 28, 2019

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### **ROUTINE ITEMS: - Continued**

- RI-5 RESOLUTION NO. 2019-11; ESTABLISHING A HARDSHIP WAIVER FROM ONE OF THE REQUIREMENTS FOR AN ADMINISTRATIVE HEARING REGARDING AN ADMINISTRATIVE OR PARKING CITATION - Staff recommends City Council adopt proposed resolution.
- RI-6 RESOLUTION NO. 2019-12; DIRECTING THE PREPARATION OF A REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, AND SETTING A PUBLIC HEARING THEREON FOR JULY 23, 2019 - Staff recommends City Council adopt proposed resolution.
- RI-7 PERMIT APPLICATIONS FOR THE SALE OF FIREWORKS - Staff recommends City Council approve permit applications for sale of fireworks.
- RI-8 AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR HELICOPTER PATROL LAW ENFORCEMENT SERVICES; AGREEMENT AMENDMENT WITH CITY OF CERRITOS FOR REIMBURSEMENT FOR HELICOPTER PATROL SERVICES - Staff recommends City Council approve and authorize Mayor to sign agreements as approved by City Attorney.
- RI-9 NOTICE OF COMPLETION FOR PUBLIC WORKS CONTRACT 2019-1, PLAZA IMPROVEMENTS TO THE EXISTING CENTRE AT SYCAMORE PLAZA - Staff recommends City Council accept work performed by Fleming Environmental in final contract amount of \$89,900 and authorize City Clerk to file Notice of Completion for contract.
- RI-10 AGREEMENT WITH BREA IT FOR INFORMATION TECHNOLOGY SERVICES – Staff recommends City Council authorize the Mayor to execute agreement.

### **PUBLIC HEARINGS:**

- 1.1 RESOLUTION NO. 2019-13; AMENDING THE RATE FOR BIN AND SPECIAL REFUSE SERVICES - Staff recommends City Council adopt proposed resolution.
- 1.2 AWARD OF BID FOR PUBLIC WORKS PROJECT NO. 2019-4, CARPET REPLACEMENT IMPROVEMENTS TO THE EXISTING BUILDING BURNS CENTER - Staff recommends City Council adopt plans, specifications, addenda and working details for project; award contract in amount of \$14,929.50 to low bidder, Stuart A. Wait and authorize Mayor to sign contract in a form approved by City Attorney; and authorize staff to approve a cumulative total of change orders, as necessary, not to exceed \$3000.

### **REPORTS:**

- 3.1 SUMMER PROGRAMS AND CATALOG REVIEW - Staff recommends City Council receive and file report.

### **ORAL COMMUNICATIONS:**

### **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at [cityclerk@lakewoodcity.org](mailto:cityclerk@lakewoodcity.org) at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at [www.lakewoodcity.org](http://www.lakewoodcity.org)

# Routine Items

Routine Item 1 - City Council Minutes  
will be available prior to the meeting


# DIVIDER SHEET

**COUNCIL AGENDA**  
May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
<b>1. FULL-TIME EMPLOYEES</b>			
<b>A. Appointments</b> None			
<b>B. Changes</b> None			
<b>C. Separations</b> None			
<b>2. PART-TIME EMPLOYEES</b>			
<b>A. Appointments</b> None			
<b>B. Changes</b> LeRoy Hill	Maintenance Trainee I Maintenance Trainee II	B to B	04/29/2019
<b>C. Separations</b> Jose Cervantes	Maintenance Services Aide II	B	04/29/2019

  
Thaddeus McCormack  
City Manager

# DIVIDER SHEET

**CITY OF LAKEWOOD  
FUND SUMMARY 5/16/2019**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 92732 through 92820. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	160,187.85
1020	CABLE TV	414.97
1030	CDBG CURRENT YEAR	33.00
1050	COMMUNITY FACILITY	40,532.29
3001	CAPITAL IMPROV PROJECT FUND	315,554.30
3070	PROPOSITION "C"	2,164.51
5020	CENTRAL STORES	2,759.21
5030	FLEET MAINTENANCE	7,733.51
6020	GEOGRAPHIC INFORMATION SYSTEM	57.49
7500	WATER UTILITY FUND	25,864.95
8020	LOCAL REHAB LOAN	15,160.00
		<hr/>
		<b>570,462.08</b>

Council Approval

\_\_\_\_\_  
Date

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City Manager

Attest

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City Clerk

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Director of Administrative Services



# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
92732	05/16/2019	62243	4IMPRINT	1,955.42	0.00	1,955.42
92733	05/16/2019	4842	A T & T CORP	238.32	0.00	238.32
92734	05/16/2019	4208	AIRGAS INC	19.71	0.00	19.71
92735	05/16/2019	4721	BELL EVENT SERVICES INC	900.00	0.00	900.00
92736	05/16/2019	4389	BEST ROLL UP DOOR INC	9,849.75	0.00	9,849.75
92737	05/16/2019	42144	BROEKER. CANDACE	22.75	0.00	22.75
92738	05/16/2019	57079	CALIF JOINT POWERS INS AUTHORITY	6,650.00	0.00	6,650.00
92739	05/16/2019	6600	CALIFORNIA STATE DEPT OF JUSTICE	12,827.00	0.00	12,827.00
92740	05/16/2019	7600	CENTRAL BASIN WATER ASSN	100.00	0.00	100.00
92741	05/16/2019	5247	CIMPRESS USA INCORPORATED	720.61	0.00	720.61
92742	05/16/2019	45894	CINTAS CORPORATION	142.87	0.00	142.87
92743	05/16/2019	5214	CLEANCOR HOLDINGS LLC	2,473.46	0.00	2,473.46
92744	05/16/2019	4654	BRAGG INVESTMENT COMPANY. INC.	118.37	0.00	118.37
92745	05/16/2019	4776	CORELOGIC. INC.	66.00	0.00	66.00
92746	05/16/2019	39267	DOG DEALERS INC	57.20	0.00	57.20
92747	05/16/2019	4435	ELLIOTT AUTO SUPPLY COMPANY INC	60.68	0.00	60.68
92748	05/16/2019	3946	FERGUSON ENTERPRISES INC	1,400.35	0.00	1,400.35
92749	05/16/2019	4947	FILE KEEPERS. LLC	20.00	0.00	20.00
92750	05/16/2019	3610	FLEMING ENVIRONMENTAL INC	30,115.00	0.00	30,115.00
92751	05/16/2019	4641	FONTELA. THAO	994.50	0.00	994.50
92752	05/16/2019	5182	FRED ALLEN ENTERPRISES. INC.	255.37	0.00	255.37
92753	05/16/2019	61688	FULL COMPASS SYSTEMS LTD	477.80	0.00	477.80
92754	05/16/2019	3188	GALLS LLC/OUARTERMMASTER LLC	87.50	0.00	87.50
92755	05/16/2019	4422	GARIBALDO'S NURSERY	43.80	0.00	43.80
92756	05/16/2019	5004	GEMINI GROUP LLC	2,627.00	0.00	2,627.00
92757	05/16/2019	64215	GOLD COAST AWARDS INC	440.12	0.00	440.12
92758	05/16/2019	4692	GOLDEN SANDS CHORUS	400.00	0.00	400.00
92759	05/16/2019	33150	GRAINGER W W INC	307.00	0.00	307.00
92760	05/16/2019	4886	GROH. MARK LEE	200.00	0.00	200.00
92761	05/16/2019	38311	H & H NURSERY	44.84	0.00	44.84
92762	05/16/2019	35477	HARA M LAWNMOWER CENTER	1,556.93	0.00	1,556.93
92763	05/16/2019	49031	HDL COREN & CONE	4,875.00	0.00	4,875.00
92764	05/16/2019	34354	HI-WAY SAFETY RENTALS INC	1,440.30	0.00	1,440.30
92765	05/16/2019	42031	HOME DEPOT	271.78	0.00	271.78
92766	05/16/2019	42031	HOME DEPOT	1,553.54	0.00	1,553.54
92767	05/16/2019	36589	IMMEDIATE MEDICAL CARE	220.00	0.00	220.00
92768	05/16/2019	5243	J & A COMPANIES INC.	891.70	0.00	891.70
92769	05/16/2019	36167	KARTER. JANET	569.40	0.00	569.40
92770	05/16/2019	2956	KICK IT UP KIDZ. LLC	122.20	0.00	122.20
92771	05/16/2019	66412	KWIK-COVERS	344.16	0.00	344.16
92772	05/16/2019	53992	YMCA OF GREATER LONG BEACH	100.00	0.00	100.00
92773	05/16/2019	18400	LAKEWOOD. CITY WATER DEPT	25,036.71	0.00	25,036.71
92774	05/16/2019	4783	LANDCARE HOLDINGS INC	7,184.28	0.00	7,184.28
92775	05/16/2019	36844	LA COUNTY DEPT OF PUBLIC WORKS	543.25	0.00	543.25

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
92776	05/16/2019	59113	MACRO AUTOMATICS	5,900.25	0.00	5,900.25
92777	05/16/2019	4482	MALTY INTERNATIONAL GROUP INC	52.38	0.00	52.38
92778	05/16/2019	41831	MIEIR-KING. RICHARD	637.00	0.00	637.00
92779	05/16/2019	64333	MOSES-CALDERA. ISABEL	846.30	0.00	846.30
92780	05/16/2019	5250	NATIONAL SHERIFFS' ASSOCIATION	75.00	0.00	75.00
92781	05/16/2019	4892	NESTLE WATERS NORTH AMERICA	138.21	0.00	138.21
92782	05/16/2019	5236	NICHELSON. THEODORE	345.00	0.00	345.00
92783	05/16/2019	4443	O'REILLY AUTOMOTIVE STORES INC	868.10	16.66	851.44
92784	05/16/2019	47554	OFFICE DEPOT BUSINESS SVCS	1,409.78	0.00	1,409.78
92785	05/16/2019	4497	PACIFIC COACHWAYS CHARTER SERVICES	1,325.00	0.00	1,325.00
92786	05/16/2019	63364	REEVES NORM HONDA	28.91	0.00	28.91
92787	05/16/2019	4956	ROSS AVIATION INVESTMENT. LLC	3,999.69	0.00	3,999.69
92788	05/16/2019	47285	ROTARY CORP	711.48	0.00	711.48
92789	05/16/2019	45437	S & J SUPPLY CO	2,507.58	0.00	2,507.58
92790	05/16/2019	56957	SALCO GROWERS INC	36.14	0.00	36.14
92791	05/16/2019	4804	SIGN SPECIALISTS CORPORATION	963.36	0.00	963.36
92792	05/16/2019	62286	J R SIMPLOT COMPANY	976.74	0.00	976.74
92793	05/16/2019	3186	CORAL BAY HOME LOANS	139.75	0.00	139.75
92794	05/16/2019	52279	SMART & FINAL INC	429.52	0.00	429.52
92795	05/16/2019	5022	MWB COPY PRODUCTS. INC.	114.98	0.00	114.98
92796	05/16/2019	5135	SOLID SURFACE CARE. INC.	5,305.65	0.00	5,305.65
92797	05/16/2019	29400	SOUTHERN CALIFORNIA EDISON CO	56,034.96	0.00	56,034.96
92798	05/16/2019	29500	SOUTHERN CALIFORNIA GAS CO	5,693.63	0.00	5,693.63
92799	05/16/2019	4026	SPASEFF TED C	212.50	0.00	212.50
92800	05/16/2019	4972	CHARTER COMMUNICATIONS HOLDINGS. LLC	4,235.79	0.00	4,235.79
92801	05/16/2019	56039	SULLY MILLER	308.92	0.00	308.92
92802	05/16/2019	2372	TGIS CATERING SVCS INC	850.16	0.00	850.16
92803	05/16/2019	64024	U S POSTAL SERVICE	4,396.52	0.00	4,396.52
92804	05/16/2019	5234	UEBNER. MARK	9,336.15	0.00	9,336.15
92805	05/16/2019	4907	VARSITY BRANDS HOLDING CO INC	2,100.11	0.00	2,100.11
92806	05/16/2019	64652	CELLCO PARTNERSHIP	272.87	0.00	272.87
92807	05/16/2019	33350	WATER WELL SUPPLY	7,395.00	0.00	7,395.00
92808	05/16/2019	3943	WATERLINE TECHNOLOGIES INC	979.41	0.00	979.41
92809	05/16/2019	17640	WAXIE ENTERPRISES INC	160.59	0.00	160.59
92810	05/16/2019	62628	WELLS C. PIPELINE MATERIALS	829.47	0.00	829.47
92811	05/16/2019	2279	AMERICAN PACIFIC PRINTERS COLLEGES	854.10	0.00	854.10
92812	05/16/2019	50058	WHITE HOUSE FLORIST INC	400.00	0.00	400.00
92813	05/16/2019	35146	WILLDAN ASSOCIATES	315,011.05	0.00	315,011.05
92814	05/16/2019	50059	WOMEN IN LEISURE SERVICES	300.00	0.00	300.00
92815	05/16/2019	3699	CALIFORNIA CONSTRUCTION SERVICES	233.02	0.00	233.02
92816	05/16/2019	3699	ERICKSON ROOFING	5,740.00	0.00	5,740.00
92817	05/16/2019	3699	GOMEZ HEATING & AIR CONDITIONING	9,420.00	0.00	9,420.00
92818	05/16/2019	3699	MARTIN. MARCO	304.00	0.00	304.00
92819	05/16/2019	3699	MORRIS. MILLICENT	25.00	0.00	25.00

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
92820	05/16/2019	3699	VAUGHN, BETH	250.00	0.00	250.00
<b>Totals:</b>				<u>570,478.74</u>	<u>16.66</u>	<u>570,462.08</u>

**CITY OF LAKEWOOD  
FUND SUMMARY 5/23/2019**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 92821 through 92917. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	236,303.56
1030	CDBG CURRENT YEAR	2,833.33
1050	COMMUNITY FACILITY	3,865.50
1070	RETIREE BENEFITS	567.00
1622	LA CNTY MEASURE M	45,481.64
3001	CAPITAL IMPROV PROJECT FUND	21,415.18
3070	PROPOSITION "C"	112,171.90
5010	GRAPHICS AND COPY CENTER	3,073.64
5020	CENTRAL STORES	1,037.60
5030	FLEET MAINTENANCE	325.27
7500	WATER UTILITY FUND	348,376.24
8030	TRUST DEPOSIT	200.00
		<hr/>
		<b>775,650.86</b>

Council Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

Attest

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Director of Administrative Services

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
92821	05/23/2019	2701	AIRE RITE A/C & REFRIGERATION INC	5,007.17	0.00	5,007.17
92822	05/23/2019	1700	ALLIED REFRIGERATION INC	161.86	0.00	161.86
92823	05/23/2019	5179	ALS GROUP USA. CORP.	1,706.50	0.00	1,706.50
92824	05/23/2019	58000	AMERICAN TRUCK & TOOL RENTAL INC	196.65	0.00	196.65
92825	05/23/2019	4721	BELL EVENT SERVICES INC	900.00	0.00	900.00
92826	05/23/2019	66044	BENNETT-BOWEN & LIGHTHOUSE INC	118.79	0.00	118.79
92827	05/23/2019	46158	BIO ACOUSTICAL CORP	141.00	0.00	141.00
92828	05/23/2019	5211	BURGUAN, RENE	1,200.00	0.00	1,200.00
92829	05/23/2019	48469	BURWELL MICHAEL RAY	1,680.00	0.00	1,680.00
92830	05/23/2019	53983	CALIF STATE FRANCHISE TAX BOARD	200.00	0.00	200.00
92831	05/23/2019	42921	CALIFORNIA STATE-CONTROLLER	225.63	0.00	225.63
92832	05/23/2019	64932	CJ CONCRETE CONSTRUCTION INC	160,400.37	0.00	160,400.37
92833	05/23/2019	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
92834	05/23/2019	60195	CR TRANSFER INC	4,063.79	0.00	4,063.79
92835	05/23/2019	62287	CRYSTAL TECH WEB HOSTING	514.80	0.00	514.80
92836	05/23/2019	5194	CUOMO, BIAGIO	41.90	0.00	41.90
92837	05/23/2019	27200	DICKSON R F CO INC	48,661.38	0.00	48,661.38
92838	05/23/2019	4660	ZW USA INC.	235.37	0.00	235.37
92839	05/23/2019	51393	EMPLOYMENT DEVELOPMENT DEPT	7,707.00	0.00	7,707.00
92840	05/23/2019	4251	PROFIT SYSTEMS INC	2,829.53	0.00	2,829.53
92841	05/23/2019	5030	FATHOM WATER MANAGEMENT INC.	116,414.03	0.00	116,414.03
92842	05/23/2019	3610	FLEMING ENVIRONMENTAL INC	38,343.93	0.00	38,343.93
92843	05/23/2019	63519	FLUE STEAM INC	88.00	0.00	88.00
92844	05/23/2019	4641	FONTELA, THAO	300.00	0.00	300.00
92845	05/23/2019	1681	FORTEL TRAFFIC INC	18,221.15	0.00	18,221.15
92846	05/23/2019	59433	GANAHL LUMBER COMPANY	13.42	0.00	13.42
92847	05/23/2019	5005	GIEMONT, GREGORY S.	261.00	0.00	261.00
92848	05/23/2019	4420	GOERTZ, TRAVIS W	1,750.00	0.00	1,750.00
92849	05/23/2019	64215	GOLD COAST AWARDS INC	76.60	0.00	76.60
92850	05/23/2019	65779	GOLDEN STATE WATER COMPANY	8,742.97	0.00	8,742.97
92851	05/23/2019	33150	GRAINGER W W INC	202.77	0.00	202.77
92852	05/23/2019	54961	HACH COMPANY	530.66	0.00	530.66
92853	05/23/2019	65593	HASS, BARBARA	1,014.00	0.00	1,014.00
92854	05/23/2019	42031	HOME DEPOT	1,020.32	0.00	1,020.32
92855	05/23/2019	41897	HOSE-MAN THE	87.55	0.00	87.55
92856	05/23/2019	65891	HUMAN SERVICES ASSOCIATION	458.33	0.00	458.33
92857	05/23/2019	4688	HUNTER, JOHN L & ASSOCIATES	755.00	0.00	755.00
92858	05/23/2019	4622	JHM SUPPLY INC	1,137.50	0.00	1,137.50
92859	05/23/2019	59873	JJS PALOMO'S STEEL INC	148.84	0.00	148.84
92860	05/23/2019	4180	JONES RICHARD D. A PROF LAW CORP	1,102.50	0.00	1,102.50
92861	05/23/2019	4733	SABLE COMPUTER INC.	32,503.46	0.00	32,503.46
92862	05/23/2019	4414	KNOWBE4 LLC	2,160.00	0.00	2,160.00
92863	05/23/2019	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	2,020.00	0.00	2,020.00
92864	05/23/2019	53311	LAKEWOOD MEALS ON WHEELS	875.00	0.00	875.00

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
92865	05/23/2019	59671	WOODWARDS MICHAEL	180.00	0.00	180.00
92866	05/23/2019	44733	LIEBERT CASSIDY WHITMORE	4,284.25	0.00	4,284.25
92867	05/23/2019	2409	LIFTECH ELEVATOR SERVICES INC	364.00	0.00	364.00
92868	05/23/2019	5207	LOMBERA. RICKY	2,500.00	0.00	2,500.00
92869	05/23/2019	36844	LA COUNTY DEPT OF PUBLIC WORKS	6,971.32	0.00	6,971.32
92870	05/23/2019	3961	MALIKSI. MENESES	50.00	0.00	50.00
92871	05/23/2019	23130	MC MASTER-CARR SUPPLY CO	147.97	0.00	147.97
92872	05/23/2019	4446	MIDAMERICA ADMIN & RETIREMENT	567.00	0.00	567.00
92873	05/23/2019	65659	PHASE II SYSTEMS INC	3,351.21	0.00	3,351.21
92874	05/23/2019	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
92875	05/23/2019	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
92876	05/23/2019	5039	PHAIRAS. MATT	1,200.00	0.00	1,200.00
92877	05/23/2019	4309	SAFESHRED	50.00	0.00	50.00
92878	05/23/2019	3086	SCHICORA. MICHAEL	575.00	0.00	575.00
92879	05/23/2019	240	SGS TESTCOM	9.75	0.00	9.75
92880	05/23/2019	5218	SH & YK INC.	128.00	0.00	128.00
92881	05/23/2019	5197	SIGNAL HILL AUTO ENTERPRISES INC.	272.49	0.00	272.49
92882	05/23/2019	5230	SITEONE LANDSCAPE SUPPLY. LLC	2,722.08	0.00	2,722.08
92883	05/23/2019	52279	SMART & FINAL INC	98.70	0.00	98.70
92884	05/23/2019	26900	SO CALIF SECURITY CENTERS INC	45.11	0.00	45.11
92885	05/23/2019	29400	SOUTHERN CALIFORNIA EDISON CO	51,104.10	0.00	51,104.10
92886	05/23/2019	49529	SPICERS PAPER INC	773.84	0.00	773.84
92887	05/23/2019	38679	WESTERN EXTERMINATOR COMPANY	118.65	0.00	118.65
92888	05/23/2019	2372	TGIS CATERING SVCS INC	3,736.89	0.00	3,736.89
92889	05/23/2019	5198	THE ILLINI COMPANIES. INC.	245.94	0.00	245.94
92890	05/23/2019	60685	TURF STAR	99.97	0.00	99.97
92891	05/23/2019	57989	U S BANK	172.16	0.00	172.16
92892	05/23/2019	5028	UNISAFE INC.	59.85	0.00	59.85
92893	05/23/2019	49848	USA BLUE BOOK A DIVISION OF	43.83	0.00	43.83
92894	05/23/2019	33200	WALTERS WHOLESALE ELECTRIC CO	316.14	0.00	316.14
92895	05/23/2019	7400	WATER REPLENISHMENT DISTRICT OF	197,480.16	0.00	197,480.16
92896	05/23/2019	5155	WATER SYSTEM SERVICES LLC	175.00	0.00	175.00
92897	05/23/2019	17640	WAXIE ENTERPRISES INC	202.99	0.00	202.99
92898	05/23/2019	37745	WESTERN EXTERMINATOR CO	355.00	0.00	355.00
92899	05/23/2019	35146	WILLDAN ASSOCIATES	26,161.25	0.00	26,161.25
92900	05/23/2019	4837	XEROX CORPORATION	2,299.80	0.00	2,299.80
92901	05/23/2019	3699	ABULKADIR. NDIPAGBOR K.	30.00	0.00	30.00
92902	05/23/2019	3699	ARISMENDI DIAZ. ROSA	240.00	0.00	240.00
92903	05/23/2019	3699	BERGER. JAMES	48.00	0.00	48.00
92904	05/23/2019	3699	BOOCHEE. TYUANA	250.00	0.00	250.00
92905	05/23/2019	3699	CUB SCOUT PACK 208	250.00	0.00	250.00
92906	05/23/2019	3699	DE JOYA. JOHN	250.00	0.00	250.00
92907	05/23/2019	3699	DEAUBE. KELLY	250.00	0.00	250.00
92908	05/23/2019	3699	DENNIS. JOSIE	250.00	0.00	250.00

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
92909	05/23/2019	3699	DURBIN, GEDENE	40.00	0.00	40.00
92910	05/23/2019	3699	JOHNSON, ALISA	240.00	0.00	240.00
92911	05/23/2019	3699	MARGES, NENITA	250.00	0.00	250.00
92912	05/23/2019	3699	MONROY, SARA	250.00	0.00	250.00
92913	05/23/2019	3699	OLIVAS, EVERARDO	21.00	0.00	21.00
92914	05/23/2019	3699	PETERS, WALTER	100.00	0.00	100.00
92915	05/23/2019	3699	TO, HELEN	250.00	0.00	250.00
92916	05/23/2019	3699	TORRES, ROBERT	100.00	0.00	100.00
92917	05/23/2019	3699	WASHINGTON, JAMAL	180.00	0.00	180.00
<b>Totals:</b>				<u>775,650.86</u>	<u>0.00</u>	<u>775,650.86</u>

# DIVIDER SHEET



**COUNCIL AGENDA**  
May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Low-Income Exemption from Utility Users Tax

**INTRODUCTION**

The City Council has established certain classes of exemptions from the Utility Users Tax, including service users who qualify for low-income exemptions.

**STATEMENT OF FACT**

Resolution No. 92-36, which established a low-income exemption based on a service user's total annual income and household size, was last amended on May 22, 2018 by Resolution No. 2018-18. Said resolution updated eligibility income criteria, as defined by the California Public Utilities Commission (CPUC). Likewise, the attached resolution increases the amount of annual income to be used in determining exemption criteria from the utility users tax effective June 1, 2019. Adoption of this resolution will align the income criteria used by the City to the current levels as set by the CPUC.

The table below illustrates the various income limits (depending on the household size) over the last three years and the percentage increases.

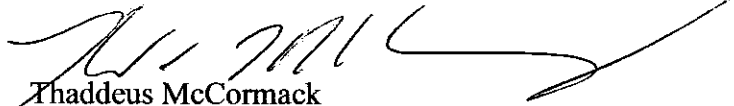
Household Size	2017 Income Limit		2018 Income Limit		2019 Income Limit
1-2	\$32,480	1.35%	\$32,920	2.73%	\$33,820
3	\$40,840	1.76%	\$41,560	2.65%	\$42,660
4	\$49,200	2.03%	\$50,200	2.59%	\$51,500
5	\$57,560	2.22%	\$58,840	2.55%	\$60,340
6	\$65,920	2.37%	\$67,480	2.52%	\$69,180
7	\$74,280	2.48%	\$76,120	2.50%	\$78,020
8	\$82,640	2.57%	\$84,760	2.48%	\$86,860
Each additional	\$8,360	3.35%	\$8,640	2.31%	\$8,840

Income limits are effective June 1, 2019 through May 31, 2020.

**RECOMMENDATION**

It is recommended that the City Council adopt the attached Resolution pertaining to the low-income exemption of the utility users tax.

  
Jose Gomez  
Director of Administrative Services

  
Thaddeus McCormack  
City Manager

RESOLUTION NO. 2019-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD AMENDING RESOLUTION NO. 92-36  
PERTAINING TO THE LOW-INCOME EXEMPTION OF THE  
UTILITY USERS TAX

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES  
RESOLVE AS FOLLOWS:

SECTION 1. Section 1.F. of Resolution No. 92-36 establishing classes of exemption  
from the Utility Users Tax is hereby amended to read as follows:

- F. Any individual service user who has qualified for Low-Income Exemption in the form  
and manner established in writing by the Director of Administrative Services, where said  
service user's total annual income for the number of persons in the service user's  
household is not more than the following:

Number of Persons in Household	Total Annual Household Income cannot be more than:
1-2	\$33,820
3	\$42,660
4	\$51,500
5	\$60,340
6	\$69,180
7	\$78,020
8	\$86,860
Each additional person add	\$8,840

SECTION 2. Resolution No. 2018-18 of the City Council of the City of Lakewood,  
amending Resolution No. 92-36 pertaining to Low-Income Exemption of the Utility Users Tax,  
is hereby repealed.

SECTION 3. Except as amended Resolution No. 92-36 is hereby reaffirmed in all other  
aspects, and this Resolution shall be effective June 1, 2019.

ADOPTED AND APPROVED THIS 28TH DAY OF MAY, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

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## COUNCIL AGENDA

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Hardship Waiver for Low-Income Exemption

### INTRODUCTION

Over the years, the City has maintained a Hardship Waiver for the administrative or parking citation hearing procedure fee based on the low-income guidelines issued each year in the Federal Register by the U.S. Department of Health and Human Services (HHS).

### STATEMENT OF FACT

The Hardship Waiver utilizes a low-income eligibility table based on annually published federal guidelines, which lists households' total annual income and household size eligible for waiver. See table below, including percentage increases by household size.

The attached resolution establishes the amount of annual household income to be used in determining eligibility for a hardship waiver. Therefore, qualifying individuals do not have to pay the citation prior to being granted a hearing.

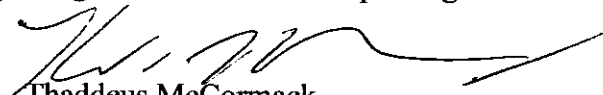
Household	2017		2018		2019
Size	Income Limit		Income Limit		Income Limit
1-2	\$32,480	1.35%	\$32,920	2.73%	\$33,820
3	\$40,840	1.76%	\$41,560	2.65%	\$42,660
4	\$49,200	2.03%	\$50,200	2.59%	\$51,500
5	\$57,560	2.22%	\$58,840	2.55%	\$60,340
6	\$65,920	2.37%	\$67,480	2.52%	\$69,180
7	\$74,280	2.48%	\$76,120	2.50%	\$78,020
8	\$82,640	2.57%	\$84,760	2.48%	\$86,860
Each additional	\$8,360	3.35%	\$8,640	2.31%	\$8,840

Income limits are effective June 1, 2019 through May 31, 2020.

### RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution pertaining to the hardship waiver for granting an administrative hearing regarding an administrative or parking citation.

  
Jose Gomez  
Director of Administrative Services

  
Thaddeus McCormack  
City Manager

RESOLUTION NO. 2019-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A HARDSHIP WAIVER FROM ONE OF THE REQUIREMENTS FOR AN ADMINISTRATIVE HEARING REGARDING AN ADMINISTRATIVE OR PARKING CITATION

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Council does hereby find and determine that any individual who has submitted for a Hardship Waiver in the form and manner established in writing by the Director of Administrative Services, where said individual's total annual income for the number of persons in the individual's household is not more than the following shall be eligible for a hardship waiver; this waiver relieves the individual of the requirement that the parking or administrative citation must be paid prior to being granted an administrative hearing:

Number of Persons in Household	Total Annual Household Income cannot be more than:
1-2	\$33,820
3	\$42,660
4	\$51,500
5	\$60,340
6	\$69,180
7	\$78,020
8	\$86,860
Each additional person add	\$8,840

SECTION 2. Resolution No. 2018-19 of the City Council of the City of Lakewood, pertaining to the establishment of a Low-Income level for determining Hardship Waiver, is hereby repealed.

SECTION 3. This Resolution shall be effective June 1, 2019.

ADOPTED AND APPROVED THIS 28TH DAY OF MAY 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# DIVIDER SHEET

## **COUNCIL AGENDA**

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Delinquent Fees and Charges for Garbage, Waste and Refuse

### **INTRODUCTION**

The Lakewood Municipal Code provides that unpaid balances for trash, waste and refuse accounts may be collected by placement on the annual property tax roll.

### **STATEMENT OF FACT**

The attached resolution authorizes the Director of Administrative Services to prepare a report of all delinquent trash fees of \$42.00 or more as of May 31, 2019.

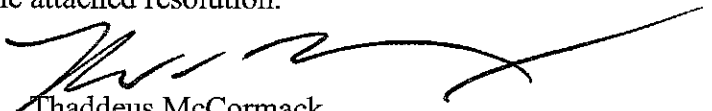
It also sets a public hearing for July 23, 2019, where the Council shall hear any objections regarding the assessment of these delinquent trash fees. A notice of this hearing will be mailed to property owners listed on the report of delinquent fees. A sample copy of this Notice of Hearing is attached.

### **STAFF RECOMMENDATION**

It is recommended that the City Council adopt the attached resolution.



Jose Gomez  
Director of Administrative Services



Thaddeus McCormack  
City Manager

TO: «Owner1»  
«Owner2»

PROPERTY OWNER

NOTICE OF HEARING ON REPORT  
OF DELINQUENT GARBAGE TRASH AND REFUSE COLLECTION

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City Council of the City of Lakewood on Tuesday, July 23, 2019, at 7:30 p.m., or as soon thereafter as the matter can be heard, in the City Council Chambers of the City of Lakewood, 5000 Clark Avenue, Lakewood, California, on the written report of the Director of Administrative Services of the City of Lakewood that the following fees and charges are delinquent and that the amount thereof should be confirmed and constitute a Special Assessment against the following described parcel, and a lien on that parcel for the amount of such delinquent fees. Said report further provides that if said delinquent charges are confirmed the same becomes a lien on the land and attaches upon recordation in the office of the Los Angeles County Recorder, and further may be collected at the same time and in the same manner as ordinary County ad valorem taxes are collected.

Said delinquent fees contained in said report pertain to the collection by the City of Lakewood from the following described parcel of land of garbage, waste, trash and refuse, for which a fee or charge was imposed pursuant to Chapter 3 of Article V of the Lakewood Municipal Code, which said fee or charge for said services provided said premises remained unpaid on May 31, 2019, in the following amount, all of which is now due and owing. Said parcel and the amount of said delinquent fee proposed to be a lien against said parcel is as follows:

<u>Parcel No.:</u>	«Parcel»
<u>Account No.:</u>	«Account»
<u>Street Address:</u>	«LocAddress»
<u>Delinquent Charge and Lien Amount:</u>	«AmtDue»

NOTICE IS FURTHER GIVEN that you may examine said report in the office of the Director of Administrative Services at 5050 Clark Avenue, Lakewood, California, during regular business hours at any time prior to said hearing, and further that you may appear at the time and place of said hearing for the purpose of protesting or objecting thereto. At the time of said hearing the City Council shall hear all objections or protests of land owners liable to be assessed for said delinquent fees, and the City Council may make such revision or corrections to the report as it deems just, after which by resolution the report shall be confirmed.

NOTICE IS FURTHER GIVEN that you are not required to appear at said hearing if you agree with the delinquent charge and lien amount. You may simply contact City Hall at the number listed below and make payment in full up to and including August 15, 2019.

NOTICE IS FURTHER GIVEN that if you are a transferee of the aforementioned parcel on or after May 31, 2019 and qualify as a BONA FIDE PURCHASER FOR VALUE, said parcel may be excluded from the lien of delinquent charges if you establish in the office of the Director of Administrative Services, 5050 Clark Avenue, Lakewood, California, prior to said hearing or the date on which the first installment of taxes will become delinquent that you acquired said property for value without knowledge or notice of the lien or charge for rubbish services. If you have SOLD OR TRANSFERRED said parcel on or after May 31, 2019, please forward this notice to your transferee, or the person to whom you conveyed said property, prior to July 31, 2019.

DATED THIS 9th day of July, 2019.

IF YOU WOULD LIKE TO PAY THE LIEN AMOUNT, OR HAVE ANY QUESTIONS, PLEASE CONTACT  
WATER CUSTOMER SERVICE AT (562) 866-9771, EXT. 2630



RESOLUTION NO. 2019-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD DIRECTING THE PREPARATION OF A REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, AND SETTING A PUBLIC HEARING THEREON FOR JULY 23, 2019

WHEREAS, the City Council of the City of Lakewood, in accordance with the provisions of Chapter 3 of Article V of the Lakewood Municipal Code, commencing with Section 5300, did on and prior to May 31, 2019, provide to and remove from the parcels of land within the City of Lakewood, garbage, waste, and refuse for which a fee was charged pursuant to the terms and provisions of the Lakewood Municipal Code; and

WHEREAS, any fees which remain unpaid for a period of sixty or more days after the date upon which they were billed may be collected thereafter by the City pursuant to Government Code Section 25831; and

WHEREAS, a public hearing on a report of said delinquent fees should be set before the City Council for July 23, 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEWOOD THAT:

SECTION 1. The Director of Administrative Services of the City of Lakewood is hereby directed to cause to be prepared a Report of Delinquent Fees of \$42.00 or more existing on May 31, 2019, the City Council does hereby fix July 23, 2019 at 7:30 p.m., or as soon thereafter at the Centre at Sycamore Plaza, 5000 Clark Avenue, Lakewood, California, as the time, date and place for a hearing on said Report, and any objections or protests thereto.

SECTION 2. The City Clerk shall cause notice of this hearing in the form and fashion of that attached hereto to be mailed to the landowners listed on the Report not less than ten (10) days prior to the date of said hearing.

SECTION 3. At the hearing the City Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees. The City Council may make such revisions or corrections to the Report as it deems just, after which by resolution the report shall be confirmed.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

ADOPTED AND APPROVED THIS 28<sup>th</sup> DAY OF MAY, 2019.

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Mayor

ATTEST:

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City Clerk

# DIVIDER SHEET

## **COUNCIL AGENDA**

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Permit Applications for Sale of Fireworks

### **INTRODUCTION**

Sections 3105 through 3106 of the Lakewood Municipal Code identify the requirements to be met and the procedures to be followed by applicants for a permit to sell fireworks. Since the Fire Prevention Ordinance was amended in 2002, the number of firework stand permits has declined from 36 in 2001 to 25 in 2019.

### **STATEMENT OF FACT**

Twenty-five (25) organizations have applied for firework stand permits for the 2019 4<sup>th</sup> of July season. These applicants are the same groups that the Lakewood City Council approved in 2018. All remained in the same location as last year. All organizations have submitted the proper documentation, as required by the Fire Prevention Code.

Attached, is a summary indicating the name of the organization, the net amount of profit from the sale of Safe and Sane Fireworks in 2018, the difference in the net profit between 2017 and 2018, and the use of these profits by the organization. Also included is a map of the proposed stand locations and a copy of the Fire Prevention Code. Following is a list of the organizations and their scheduled stand locations:

<b>ORGANIZATION</b>	<b>STAND LOCATION</b>
Artesia H.S. Band Boosters	12108 Del Amo Blvd
Artesia H.S. Baseball	12108 Del Amo Blvd
Artesia H.S. Cheerleaders	5819 Bellflower Blvd
Greater Lakewood Chamber of Commerce	2770 Carson St
Lakewood Garden Civic Association	5386 Cherry Ave
Lakewood H.S. Grad Nite Boosters	4909 Paramount Blvd
Lakewood Jaycees	5267 Paramount Blvd
Lakewood Jr. Pacific Football	5951 Del Amo Blvd
Lakewood Knights of Columbus	4265 Woodruff Ave
Lakewood Lions Club	20137 Pioneer Blvd
Lakewood Little League	4942 Candlewood St.
Lakewood Pan Am Festival	2615 Carson St
Lakewood Rotary Club	4907 Del Amo Blvd
Lakewood School Committee	6905 Carson Street

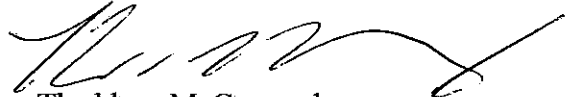
ORGANIZATION	STAND LOCATION
Lakewood Women's Club	2710 Del Amo Blvd
Life Center Assembly of God	6022 Candlewood St.
Little League Baseball Boosters	6419 Del Amo Blvd
Mayfair H.S. Band Boosters	4136 South St
Mayfair H.S. Football Boosters	5510 Woodruff Ave
Mayfair H.S. Grad Night Boosters	5223 Bigelow St
Mayfair H.S. Pep Squad Boosters	6000 Woodruff Ave
Pioneer Football	4117 Candlewood St
Royal Rangers-Orange Section	6440 South St
Temple Beth Zion Sinai	5505 Carson St
Weingart Lakewood Family YMCA	4139 Woodruff Ave

**RECOMMENDATION**

It is recommended the City Council approve the applications for firework stand permits to the 25 organizations listed above, and authorize staff to issue permits for temporary fireworks stands to these organizations.



Jose Gomez  
Director of Administrative Services

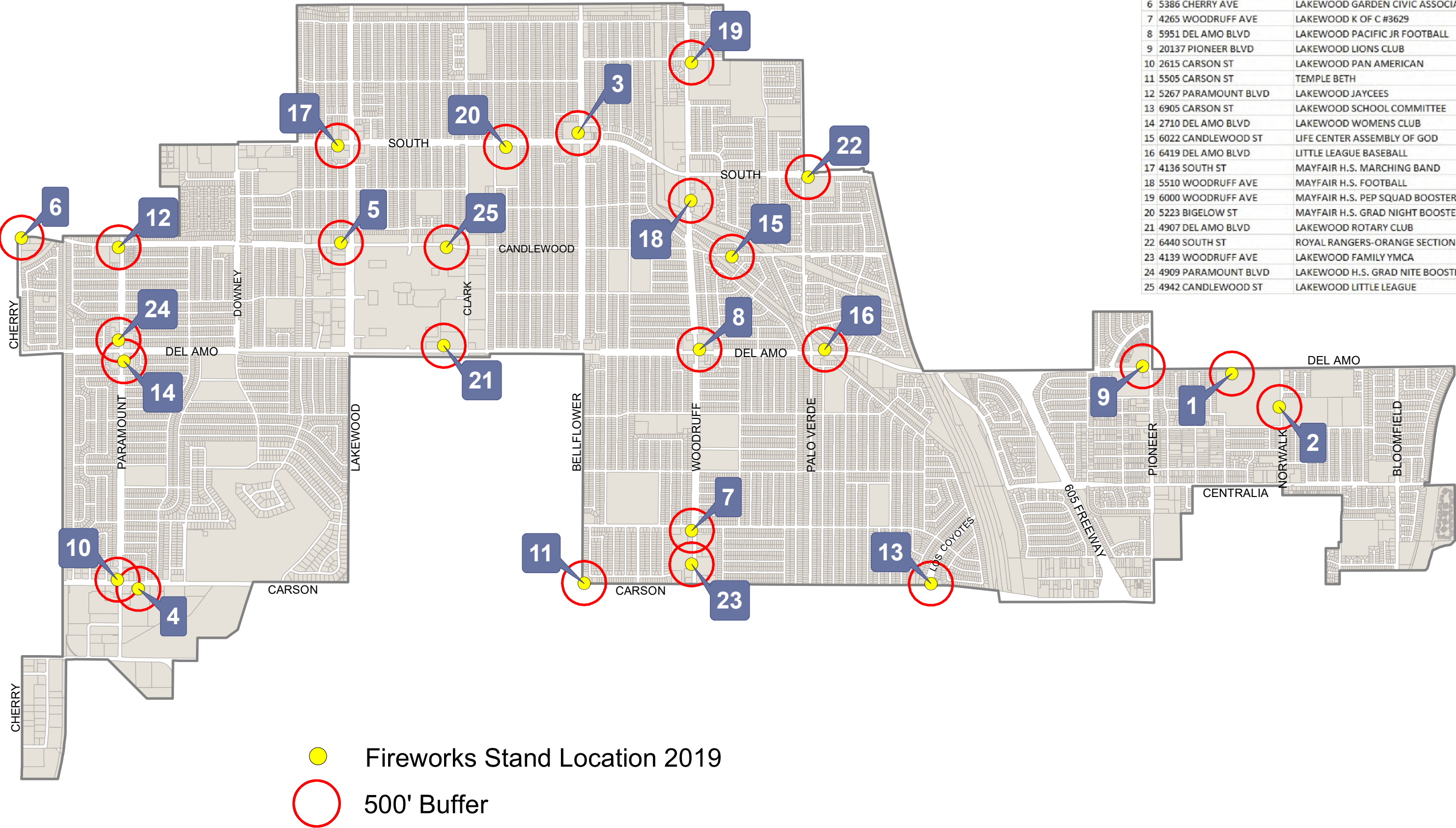


Thaddeus McCormack  
City Manager

FIREWORKS 2018  
Net Profit Summary

<u>Organization</u>	<u>Net Profit 2017</u>	<u>Net Profit 2018</u>	<u>Difference</u>	<u>Use</u>
1 Artesia H.S. Band Boosters	\$ 4,452.39	\$ 2,500.00	\$ (1,952.39)	35% Instruments - 30% Uniform cleaning - 25% Coaches - 10% Entry fees
2 Artesia H.S. Baseball Boosters	\$ 2,719.74	\$ 3,144.74	\$ 425.00	25% Baseballs - 25% Uniforms 25% Field maint - 25% Umpire fees
3 Artesia H.S. Cheerleaders	\$ 8,348.02	\$ 10,523.73	\$ 2,175.71	50% Camp - 40% Uniforms - 10% Trophys
4 Greater Lakewood Chamber of Commerce	\$ 20,243.48	\$ 17,025.32	\$ (3,218.16)	100% Business & Community Development
5 Lakewood Garden Civic Association	\$ 16,809.00	\$ 9,209.38	\$ (7,599.62)	100% Upkeep of LCGA Clubhouse and Pool
6 Lakewood H.S. Grad Night	\$ 3,651.93	\$ 4,430.03	\$ 778.10	90% Food, Tickets, Transportation - 10% Sponsorships
7 Lakewood Jaycees	\$ 2,422.65	\$ 4,421.58	\$ 1,998.93	35% Project Shepard - 60% Miss Greater Lakewood - 5% Membership Fees
8 Lakewood Knights of Columbus	\$ 23,154.00	\$ 16,694.00	\$ (6,460.00)	25% Scholarships - 25% Church - 25% Vocation - 25% Support of past members
9 Lakewood Little League	\$ -	\$ 4,685.67	\$ 4,685.67	75% Field Upkeep - 25% Equipment
10 Lakewood Lions Club	\$ 10,521.00	\$ 10,600.56	\$ 79.56	50% Scholarships - 25% Eye glasses - 25% Guide dog
11 Lakewood Pacific Junior Football	\$ 5,150.63	\$ 6,528.00	\$ 1,377.37	25% Uniforms - 25% Equipment - 25% Fields - 25% Other Misc.
12 Lakewood Pan Am Festival	\$ 14,809.18	\$ 12,862.00	\$ (1,947.18)	100% Scholarships
13 Lakewood Rotary	\$ 13,450.98	\$ 13,887.06	\$ 436.08	Scholarships, donations, grant project, and Rotary dues
14 Lakewood School Committee	\$ 17,864.44	\$ 14,792.39	\$ (3,072.05)	75% Grants to Lakewood Teachers - 25% Operating Expenses
15 Lakewood Women's Club	\$ 3,127.86	\$ 3,022.95	\$ (104.91)	40% American Lung Center - 20% MOW - 20% Special Olympics - 20% VA Hospital
16 Life Center Assembly of God	\$ 2,787.28	\$ 4,688.69	\$ 1,901.41	40% Missions - 20% Youth Camp - 40% Purchase Bibles
17 Little League Baseball District #38	\$ 8,979.49	\$ 8,468.25	\$ (511.24)	50% Uniforms - 50% Awards
18 Mayfair H.S. Band Boosters	\$ 19,465.77	\$ 15,282.54	\$ (4,183.23)	50% Instruments - 30% Music - 20% Entry Fees
19 Mayfair H.S. Football Boosters	\$ 8,859.00	\$ 6,579.20	\$ (2,279.80)	100% Uniforms
20 Mayfair H.S. Grad Night	\$ 9,409.16	\$ 8,055.66	\$ (1,353.50)	100% Grad Night
21 Mayfair H.S. Pep Squad	\$ 10,991.70	\$ 17,913.14	\$ 6,921.44	70% Uniforms - 10% Transportation - 10% Equipment - 10% Entry Fees
22 Pioneer Football Boosters	\$ 2,201.00	\$ 6,669.68	\$ 4,468.68	50% Uniforms - 25% Helmets -15% Cleaning - 10% Audio Equipment
23 Royal Rangers-Orange Section	\$ 5,988.63	\$ 11,280.82	\$ 5,292.19	60% Camp - 40% Equipment
24 Temple Beth Zion-Sinai	\$ 5,438.18	\$ 9,899.00	\$ 4,460.82	75% Religious Ed - 10% Operations - 10% Dues - 5% Food for needy
25 Weingart Lakewood Family YMCA	\$ 29,171.65	\$ 22,463.40	\$ (6,708.25)	25% Scholarships - 25% Youth Programs - 25% Day Camp - 25% Scholarship Assist.
<b>TOTAL</b>	<b>\$ 250,017.16</b>	<b>\$ 245,627.79</b>	<b>\$ (4,389.37)</b>	

ID	ADDRESS	ORGANIZATION
1	12108 DEL AMO BLVD	ARTESIA H.S. BAND BOOSTERS
2	12108 DEL AMO BLVD	ARTESIA H.S. BASEBALL
3	5819 BELLFLOWER BLVD	ARTESIA H.S. CHEERLEADERS
4	2770 CARSON ST	CHAMBER OF COMMERCE
5	4117 CANDELWOOD ST	ARTESIA H.S. FOOTBALL
6	5386 CHERRY AVE	LAKEWOOD GARDEN CIVIC ASSOCIATION
7	4265 WOODRUFF AVE	LAKEWOOD K OF C #3629
8	5951 DEL AMO BLVD	LAKEWOOD PACIFIC JR FOOTBALL
9	20137 PIONEER BLVD	LAKEWOOD LIONS CLUB
10	2615 CARSON ST	LAKEWOOD PAN AMERICAN
11	5505 CARSON ST	TEMPLE BETH
12	5267 PARAMOUNT BLVD	LAKEWOOD JAYCEES
13	6905 CARSON ST	LAKEWOOD SCHOOL COMMITTEE
14	2710 DEL AMO BLVD	LAKEWOOD WOMENS CLUB
15	6022 CANDLEWOOD ST	LIFE CENTER ASSEMBLY OF GOD
16	6419 DEL AMO BLVD	LITTLE LEAGUE BASEBALL
17	4136 SOUTH ST	MAYFAIR H.S. MARCHING BAND
18	5510 WOODRUFF AVE	MAYFAIR H.S. FOOTBALL
19	6000 WOODRUFF AVE	MAYFAIR H.S. PEP SQUAD BOOSTERS
20	5223 BIGELOW ST	MAYFAIR H.S. GRAD NIGHT BOOSTERS
21	4907 DEL AMO BLVD	LAKEWOOD ROTARY CLUB
22	6440 SOUTH ST	ROYAL RANGERS-ORANGE SECTION
23	4139 WOODRUFF AVE	LAKEWOOD FAMILY YMCA
24	4909 PARAMOUNT BLVD	LAKEWOOD H.S. GRAD NITE BOOSTERS
25	4942 CANDLEWOOD ST	LAKEWOOD LITTLE LEAGUE



FIREWORKS STANDS 2019



**ARTICLE III  
PUBLIC SAFETY**

**CHAPTER 1  
FIRE PREVENTION  
(Added by Ord. 1)**

**3100. FIRE PREVENTION CODE.** The City Council finds and declares that a Fire Prevention Code for the City of Lakewood is necessary to preserve the public health, safety and welfare of the City. This Chapter shall be known as the Fire Prevention Code of the City of Lakewood. (Added by Ord. 445)

**3101. ADOPTION OF THE FIRE CODE.** Except as hereinafter provided, that certain fire code known and designated as the Los Angeles County Fire Code is the fire code of the City of Lakewood, adopted by reference. The intent of the code is to prescribe regulations consistent with nationally recognized good practice for the safeguarding, to a reasonable degree, of life and property in Lakewood from the hazards of fire and explosion arising from the storage, handling and use of hazardous substance, materials and devices, and from conditions hazardous to life or property in the use or occupancy of buildings or premises in Lakewood. As used in this chapter, the Los Angeles County Fire Code refers to the current fire code adopted by the County of Los Angeles and any amendments to such code subsequently adopted by the County of Los Angeles. In the event of any conflict between provisions of the Los Angeles County Fire Code, Title 32 of the Los Angeles County Code, or the Lakewood Municipal Code, the provision contained in the Lakewood Municipal Code shall control. One copy of the Los Angeles County Fire Code, as amended, has been deposited in the office of the city clerk of the City of Lakewood, and shall be at all times maintained by the clerk for use and examination by the public.”(Added by Ord. 348, Amended by Ords. 511, 75-4, 78-7, 86-11, 98-7, 2004-10, 2007-10, 2011-2, 2014-10 and 2017-2)

**3101.1. SAME. DEFINITIONS.** Whenever any of the following names or terms are used in the Fire Code adopted by reference herein, such names or terms shall be deemed and construed to have the meaning ascribed to it in this section, as follows:

"**Building Code**" means the Building Code of the City of Lakewood.

"**Building Official**" means the Chief Building Official of the City of Lakewood.

"**Bureau of Fire Preventions**" means the Fire Prevention Bureau of the Office of Forester and Fire Warden of the County of Los Angeles.

"**Chief Engineer**" means the Forester and Fire Warden of the County of Los Angeles, who is hereby appointed Fire Chief of this City.

"**Electrical Code**" shall mean the Electrical Code of the City of Lakewood.

"**Fire Chief**" means the Fire Chief of the City of Lakewood.

"**Jurisdictional Area**" means the incorporated territory of the City of Lakewood included within the Los Angeles County Fire Protection District.

"**Municipality**" means the City of Lakewood.

"**Local Zoning Ordinance**" shall mean the Zoning Ordinance of the City of Lakewood.

(Added by Ord. 348, Amended by Ords. 511 and 75-4)

**3101.2. SAME. AMENDMENTS AND EFFECT.** Any reference to any county ordinance or amendment thereto in the Fire Code, incorporated herein by reference, shall mean any City ordinance or other provision of the Lakewood Municipal Code on the same subject as the County as the County ordinance or amendment referred to in the Fire Code, and the Municipal Code or City ordinance shall control. If there is no City ordinance or Lakewood Municipal Code section on said subject, no County ordinance shall be incorporated herein, other than the Fire Code of Los Angeles County, aforementioned.

(Added by Ord. 348, Amended by Ords. 511, 78-7, and 86-11)



**3102.** All provisions of this Chapter shall be carried out and enforced, in conjunction with the law enforcement agency of the City of Lakewood by the Los Angeles County Fire Department and the Fire Protection Districts of said City. The general supervision of condition of equipment which aids in control of fire, conditions constituting fire hazards or danger to life or property, and the abatement or minimizing of such fire hazards or dangerous conditions shall be the responsibility of the Los Angeles County Fire Department and the Fire Protection Districts of said City. (Amended by Ord. 151)

**3103.** It is the intention of the City Council of the City of Lakewood to hereby establish regulations or standards which will establish reasonable fire safety standards, and to provide for the control of fire conditions constituting fire hazards or dangers to life or property, and the abatement of such fire hazards or dangerous conditions throughout the entire City. It is hereby declared and established that compliance with the Fire Prevention Code of the County of Los Angeles, Ordinance No. 2947 and amendments thereto, is prima facie evidence of reasonable methods to be used, procedures to be followed, laws, rules and regulations to be enforced in respect to control of fire, conditions constituting fire hazards or dangers to life or property, and the abatement of such fire hazards or dangerous conditions throughout the entire City. (Amended by Ord. 151)

**3104. FIRE PREVENTION STANDARDS, RULES AND REGULATIONS.** The fire prevention standards and rules, regulations and laws providing fire safety standards are hereby declared to be those ordinances, chapters, sections and parts now a part of the Fire Prevention Code of the County of Los Angeles, Ordinance No. 2947 and amendments thereto, or hereafter added to said Code by amendments or otherwise, where not in conflict with any City Ordinance on the same subject, and said Fire Prevention Code and all amendments thereto now in existence or hereafter adopted is hereby adopted by reference and made a part hereof and incorporated herein as though set forth in full herein.

**3105. FIREWORKS.** This Section shall govern the sale, offer for sale, possession of, the use, discharge of, firing or possession of fireworks and it shall be unlawful for any person to sell, offer for sale, have in his possession, fire, set off, discharge or use, or cause or permit to be sold, offered for sale, have in his possession, fire, set off, discharge or use any fireworks unless classified as "safe and sane" by the State Fire Marshal and unless in addition all terms and provisions of the State Fireworks Law contained in Part 2 of Division 11 of the Health and Safety Code of the State of California are complied with. Nothing herein contained shall prohibit the public display of fireworks as authorized by Section 3106 of this Code subject to the terms and provisions of the State Fireworks Law.

**A.** Notwithstanding the provisions of this Code or the Fire Prevention Code to the contrary, "safe and sane fireworks," as hereinbefore defined, may be sold within the City of Lakewood between the hours of 8:00 a.m. and 10:00 p.m. on July 1st, July 2nd, July 3rd and July 4th of each year provided a permit has been obtained to do so and the terms and provisions of this Chapter and the Lakewood Municipal Code are complied with at all times.

(Added by Ord. 445, Amended by Ord. 2002-2)

**B.** It shall be unlawful for any person to fire, set off, discharge or use, or cause or permit to fire, set off, discharge or use any fireworks except for "safe and sane" fireworks during the period between 10:00 a.m. and 11:00 p.m. on July 4<sup>th</sup>.

(Added by Ord. 2002-2)

**C.** It shall be unlawful for any person to have in his or her possession any fireworks except from 8:00 a.m. on July 1<sup>st</sup> through 11:00 p.m. on July 4<sup>th</sup>. The provisions of this subsection are not applicable to public agencies or manufacturers or suppliers of fireworks for public display or storage. Organizations to which permits have been issued may accept delivery of fireworks for stocking purposes no more than 24 hours prior to the time allotted for fireworks sales. (Added by Ord. 2002-2)

**D.** Any resident, occupant or person in control of premises on which illegal fireworks are found or from which fireworks are illegally discharged shall be subject to the same civil liability or criminal penalty that may be imposed pursuant to City regulations on the person selling, discharging, using or possessing such fireworks, as applicable, provided that the person selling, discharging, using or possessing such fireworks is on such premises by invitation of or with the consent of such resident, occupant or person in control of such premises. (Added by Ord. 2008-1)

**3105.1. PERMIT REQUIRED.** All applications for permits required under Chapter 3 of Part 2 of Division 11 of the Health and Safety Code (State Fireworks Law) shall be made to and upon the form provided by the Director of Finance of the City of Lakewood. The Director of Finance shall refer all such applications to the Fire Department for a report. (Added by Ord. 445)

**3105.2. PERMITS FOR SALE OF SAFE AND SANE FIREWORKS.** All applications for permit to sell at retail "safe and sane fireworks" shall comply with and be governed by the provisions of the State Fireworks Law and, in addition, shall be governed by the following:

**A.** Each application shall be made prior to the first day of April in each year. (Amended by Ord. 2002-2)

**B.** Each application shall be accompanied by the requisite City business license fee.

**C.** Each application shall be accompanied by an application processing fee of \$100.00 which shall not be refundable. (Amended by Ord. 2002-2)

**D.** Each application shall set forth the proposed location of the fireworks stand. (Amended by Ord. 2002-2)



E. Each application shall set forth the total amount of any compensation required to be paid to a property owner or manager for the cost of renting a location of the fireworks stand for the current year, commencing March 31, 2003. Along with the application, a copy of the agreement with the landowner or fireworks supplier shall be furnished. (Added by Ord. 2002-2)

F. Each application shall specify the principal and permanent meeting place of the applicant organization, the address of the meeting place and the day and time of the meeting. (Added by Ord. 2002-2)

G. Each application shall set forth in detail acceptable to the Director of Finance the intended charitable use of the proceeds from the sale of fireworks.

H. Each application shall be accompanied by a complete list of the organization's members' names, addresses, and telephone numbers as of March 31st of the current year.

I. Each applicant shall agree that if a permit is issued to the applicant, the applicant will at the time of issuance of permit deliver to the City public liability insurance and products liability insurance, bonds or riders, designating the City as an additional insured, in the minimum amount of \$1,000,000.00 per person, \$1,000,000.00 per accident, and \$1,000,000.00 property damage.

J. Each application shall be accompanied by a \$150.00 cash bond to guarantee faithful performance of the terms and provisions of this ordinance. (Added by Ord. 445, Amended by Ord. 2002-2)

K. Each application shall contain such other information as deemed appropriate by the Director of Finance.

L. Each application shall bear the signature of an authorized representative of the applicant attesting under penalty of perjury that the information contained in the application is true and correct.

(Subsections E-I and K-L, Added by Ord. 2002-2)

**3105.3. PREREQUISITES TO ISSUANCE OF PERMITS.** The following qualifications must be met in addition to the other requirements herein set forth or set forth in the State Fireworks Law, before a permit may be issued:

A. Upon receipt of the report of the Fire Department, the City Council may issue permits to those persons or organizations determined by it to be responsible and organized and existing as nonprofit or tax exempt associations as recognized by the State of California or the Internal Revenue Code, primarily for patriotic, veteran, civic betterment, religious, welfare, youth or charitable purposes. Such permit shall be issued or denied in the discretion of the City Council and subject to such other reasonable conditions as the City Council determines necessary to protect the public health, safety and welfare. The City Council does hereby declare its intention to issue only a limited number of permits in order to prevent an unsightly or undue or unsafe concentration of fireworks stands. No permit shall be issued to other than adult persons. (Amended by Ord. 2002-2)

B. Each such organization must have its principal and permanent meeting place in the City and 50% of its members must either reside in the City, or be employed in the City, or be owners or operators of a business or other establishment located in the City and it must have been organized and established in the City for a minimum of one year continually preceding the filing of the application for the permit. In addition, such organization must have a bona fide membership of at least twenty members. (Amended by Ord. 2002-2)

C. There shall be not more than one stand per permittee. Only one permit shall be issued for any parent, principal, or master group or organization unless the City Council finds in a given case, because of the circumstances of the stand location or other factors, the intent of this Ordinance will not be defeated by issuing more than one permit. The intent of this requirement is to limit applicants, who otherwise qualify, to one permit as to each such parent or principal group or organization and to eliminate any one principal or parent group or association from having permits issued to associate, derivative, ancillary, subsidiary or support groups or entities. Nothing in this section shall prohibit more than one group or organization meeting all qualifications specified in this chapter from jointly applying for a fireworks permit. In such case, however, only a single permit will be issued. Those organizations having obtained a permit in the year 2001, notwithstanding the provisions of subsection A, B and C, may, in the discretion of the City Council, be issued a permit until such time that said organization does not receive a permit in a given year, provided that the organization is qualified and is in substantial compliance under all other sections of this chapter to hold a permit for a fireworks stand. (Added by Ord. 445, Amended by Ord. 2002-2)

D. The maximum number of permits that may be issued pursuant to this chapter is 25. Applications for permits shall be heard and considered by the City Council. In any year, in the event that the number of applications from "grandfathered" organizations as described in C, above, is fewer than 25, the City may, in its discretion, issue permits to non-grandfathered organizations up to a maximum total of 25 permits. The selection of which non-grandfathered organizations receive such permits shall be determined by a witnessed drawing, according to procedures established by the City's Director of Administrative Services. All non-grandfathered organizations issued permits pursuant to such process shall have grandfathered status in subsequent years." (Added by Ord. 2002-2 and Amended by Ord. 2019-1)

**3105.4. OPERATION OF STAND.**

- A.** Every fireworks stand shall be staffed only by members of the permittee organization(s), members of their immediate families, or volunteers and no person below the age of majority shall at any time be or be permitted inside of said stand or to assist in the handling or sale of fireworks. (Amended by Ord. 2002-2)
- B.** No person shall be paid any consideration for selling or otherwise participating in the sale of fireworks at such stand. (Added by Ord. 445)
- C.** Every organization shall be responsible to make certain that every person selling fireworks from that organization's stand shall distribute with each sale a flier from the City containing information on laws and corresponding penalties concerning fireworks. It will be the responsibility of every organization to obtain a sufficient number of fliers from the City. (Added by Ord. 2002-2)

**3105.5. TEMPORARY FIREWORKS STANDS.** All retail sales of "safe and sane fireworks" shall be permitted only from within a temporary fireworks stand, and the sale from any other building or structure is hereby prohibited. Temporary stands shall be subject to the following provisions:

- A.** No fireworks stand shall be located within twenty-five feet of any other building nor within one hundred feet of any premises where flammable liquids are dispensed.
- B.** Fireworks stands as temporary structures shall not be subject to the terms and provisions of the Building Code applicable to the construction of permanent structures or buildings, provided, however, that all such stands are erected under the supervision of the Building Official, who shall require such stands to be constructed in a manner which will reasonably insure the safety of attendants and patrons. All utilities shall be installed and maintained in accordance with the Building Code.
- C.** No stand shall have a floor area in excess of four hundred square feet.
- D.** Each stand must have at least two exits; and each stand in excess of forty feet in length must have at least three exits, spaced approximately equally distant apart; provided, however, that in no case shall the distance between the exits exceed twenty-four feet.
- E.** Each stand shall be provided with two, two and one-half gallons of soda and acid or equivalent type fire extinguishers, in good working order and easily accessible for use in case of fire.

(Added by Ord. 445)

- F.** Each stand shall be located, as provided in Article IX, in the proper zone therefor, with the exception that no fireworks stand shall be established within the Civic Center District. The Civic Center District is defined as that area bordered by Del Amo Boulevard to the south, Candlewood Street to the north, Clark Avenue to the west, and Civic Center Way to the east. The City Council hereby finds and determines that fireworks stands, because of their temporary nature and structure, are inconsistent with and incompatible with the design and architecture of the Civic Center District and are, therefore, prohibited within the Civic Center District. (Amended by Ord. 2002-2)

- G.** Said fireworks stands shall be so located as to provide safe and reasonable ingress and egress thereto and to comply with the other provisions and terms of this chapter. Said stands shall be located substantially at that place indicated on the approved permit for such fireworks stand.

(Added by Ord. 470)

- H.** Commencing March 31, 2003, the total amount of any compensation paid by an organization to a property owner or manager for the cost of renting a location for placement of a fireworks stand shall not exceed one thousand dollars whether paid in cash or merchandise and whether paid by the organization or other party, including a company distributing fireworks in any one year. (Added by Ord. 2002-2)

**3105.6. GENERAL REQUIREMENTS FOR PERMITTEES.**

- A.** Stands shall not be located closer than five hundred feet apart, and no more than two stands shall be located on the same parcel of property. Those persons or organizations having a continuous agreement with a property owner since the Year 2001, in the discretion of the City Council, may continue to utilize such a site until such time that the use has been suspended or discontinued in any given year, and provided that the organization is qualified under all other sections of this Chapter of the Lakewood Municipal Code to hold a permit for a fireworks stand. (Amended by Ord. 2002-2)
- B.** All weeds and combustible material, not including structures, shall be cleared from the location of the stand, and for a distance of at least one hundred feet surrounding the stand.

C. "No smoking" signs shall be prominently displayed in four-inch letters, both inside and outside the fireworks stand. No person shall smoke or burn any cigarettes, cigars, pipes or things within such stand or within a distance of twenty feet surrounding such stand.

D. Each stand must have an adult watchman or attendant in attendance and in charge thereof at all times while fireworks are stored therein. No cooking, living or sleeping facilities shall be established or maintained within any stand. No watchman or guard shall sleep inside any such stand.

E. All unsold stock and accompanying litter shall be removed from the location by 12:00 o'clock noon on the 5th day of July. (Amended by Ord. 2002-2)

F. No fireworks stand shall be installed prior to 12:00 o'clock noon on June 21st and each such stand shall be removed from the temporary location by 12:00 o'clock noon on the 10th day of July and all accompanying litter, debris, building materials, utility connections, and other facilities or equipment or materials shall be cleared from said location by said time and date. (Amended by Ord. 2002-2)

G. All permits and licenses shall expire at 10:00 p.m. on the 4th day of July each year. Any permit or license shall be subject to suspension by order of the Fire Chief if he or his duly authorized deputy has determined that any permittee has failed to comply with the terms and provisions of this Code or any condition of the permit and provided, further, that the procedure of notice and review by the License and Permit Hearing Board in the time and manner specified in Article VI of this Code is complied with. Any such permit or license may be revoked by the City Council, or said Board, when it has found and determined that a permittee has failed to comply with the terms and provisions of this Code or with any of the conditions of said permit or where the Council or said Board has found and determined that the preservation of the public health, safety, peace and welfare demand revocation of said license or permit, or where a permit or license has been granted on false or fraudulent evidence, testimony or application. (Added by Ord. 445, Amended by Ord. 2002-2)

H. No less than one hundred percent of the gross proceeds derived from the sale of fireworks in the City, less only expenses related to the cost of purchasing the fireworks actually sold and costs incurred in complying with this chapter, shall be spent to benefit patriotic, veteran, civic betterment, religious, welfare, youth or charitable purposes within the City of Lakewood. An accounting of gross receipts, all expenditures and the use of the net profits, along with a copy of the corresponding State sales tax report, shall be presented to the Director of Finance no later than April 1st of the following year. Said report must be in a format acceptable to the Director of Finance. (Added by Ord. 2002-2)

**3106. PUBLIC DISPLAY OF FIREWORKS.** Notwithstanding the provisions of Section 3105, public display of fireworks, as defined in the State Fireworks Law, may be conducted subject to all of the terms and provisions therein contained and only if a permit therefor has been granted by the Fire Chief and the City Council. Such public displays, in addition, shall be subject to all rules and regulations contained in the Fire Prevention Code. (Added by Ord. 445)

# **D I V I D E R S H E E T**

## **COUNCIL AGENDA**

May 28, 2019

**TO:** Honorable Mayor and City Council

**SUBJECT:** Agreement with County of Los Angeles for Helicopter Patrol Law Enforcement Services; Agreement Amendment with City of Cerritos for Reimbursement for Helicopter Patrol Services

### **INTRODUCTION**

The County of Los Angeles and City of Lakewood have had an agreement for Helicopter Patrol Law Enforcement Services for several years. The agreement is for deputy observer services for the Sky Knight program. The City of Cerritos has been a participating city in the Sky Knight Program since the inception of the program.

### **STATEMENT OF FACTS**

The Sky Knight program, founded in June 1966, is a premiere airborne law enforcement program providing quality service for residents of the communities of Lakewood and Cerritos. Sky Knight provides pro-active patrol services over the two cities, as well responds to calls for service to provide air support to patrol deputies. A civilian pilot and a deputy sheriff observer work as partners to provide coverage five nights per week.

The current term of the Agreement with the County commenced July 1, 2014 and is set to expire June 30, 2019. The agreement may be renewed or extended at the option of the County Board of Supervisors and with the consent of the City Council for additional five-year term. All other terms and conditions of the agreement remain the same.

The current reimbursement agreement with Cerritos originally took effect July 1, 2004 with a five-year term, and was amended to extend the term in five-year increments twice since. The agreement will expire June 30, 2019. Additionally, in July 2014, an amendment of the agreement adjusted the reimbursement rate to 41.47%, which will remain unchanged. Cerritos is committed to continued participation in the Sky Knight program.

### **RECOMMENDATION**

That the City Council:

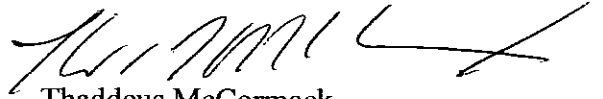
1. Approve the agreement with County of Los Angeles for Helicopter Patrol Law Enforcement Services extending the term an additional five-year period commencing July 1, 2019 and expiring June 30, 2024, and authorize the Mayor to sign the agreement as approved by the City Attorney.

2. Approve the agreement amendment with City of Cerritos for Reimbursement for Helicopter Patrol Services for the term July 1, 2019 to June 30, 2024, and authorize the Mayor to sign the agreement as approved by the City Attorney.

Joshua Yordt  
Director of Public Safety



Thaddeus McCormack  
City Manager



**HELICOPTER PATROL LAW ENFORCEMENT SERVICES AGREEMENT  
BY AND BETWEEN  
COUNTY OF LOS ANGELES  
AND CITY OF LAKEWOOD**

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**HELICOPTER PATROL LAW ENFORCEMENT SERVICES AGREEMENT  
BY AND BETWEEN  
COUNTY OF LOS ANGELES  
AND CITY OF LAKEWOOD**

This Helicopter Patrol Law Enforcement Services Agreement ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by and between the County of Los Angeles ("County") and the City of Lakewood ("City").

**RECITALS**

- A. Whereas, the City is desirous of contracting with the County for the performance of law enforcement services by a sworn observer of the Los Angeles County Sheriff's Department ("Sheriff's Department") for the City's law enforcement helicopter patrol; and
- B. Whereas, the County is agreeable to rendering such law enforcement services on the terms and conditions set forth in this Agreement; and
- C. Whereas, this Agreement is authorized by Section 56½ and 56¾ of the County Charter and California Government Code Section 51301.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

**1.0 SCOPE OF SERVICES**

- 1.1 The County, by and through the Sheriff's Department, agrees to provide law enforcement services to the extent and in the manner hereinafter set forth in this Agreement. The County shall provide Sheriff's Department personnel to perform sworn observer duties in a City-owned, maintained, and piloted helicopter that patrols the City and the city of Cerritos.
- 1.2 Except as otherwise specifically set forth in this Agreement, such services shall only encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Sheriff's Department under the County Charter, State of California statutes, and the City municipal codes.

## **2.0 ADMINISTRATION OF PERSONNEL**

- 2.1 The rendition of the services performed by the Sheriff's Department, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed shall remain with the County.
- 2.2 In the event of a dispute between the parties to this Agreement as to the extent of the duties and functions to be rendered hereunder, or the minimum level or manner of performance of such service, the City shall be consulted and a mutual determination thereof shall be made by both the Sheriff's Department and the City.
- 2.3 With regard to Paragraphs 2.1 and 2.2 above, the Sheriff's Department, in an unresolved dispute, shall have final and conclusive determination as between the parties hereto.
- 2.4 All City employees who work in conjunction with the Sheriff's Department pursuant to this Agreement shall remain employees of the City and shall not have any claim or right to employment, civil service protection, salary, or benefits or claims of any kind from the County based on this Agreement. No City employees as such shall become employees of the County unless by specific additional agreement in the form of a merger agreement which must be concurrently adopted by the City and the County.
- 2.5 The City shall not be called upon to assume any liability for the direct payment of any Sheriff's Department salaries, wages, or other compensation to any County personnel performing services hereunder for said City. Except as herein otherwise specified, the City shall not be liable for compensation or indemnity to any County employee or agent of the County for injury or sickness arising out of his/her performance under this Agreement.
- 2.6 As part of its compliance with all applicable laws and regulations relating to employee hiring, the County agrees that the County Civil Service Rules to which it is subject and which prohibit discrimination on the basis of non-merit factors, shall for purposes of this Agreement be read and understood to prohibit discrimination on the basis of sexual orientation.

### **3.0 DEPLOYMENT OF PERSONNEL**

- 3.1 Services performed hereunder and specifically requested by the City shall be developed in conjunction with the Sheriff's Department and indicated on a Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, attached hereto as Attachment A and incorporated herein by this reference.
- 3.2 City, or its designated City representative, shall meet with its respective Sheriff's Department Station Captain when requesting helicopter law enforcement services to be performed in the City, and provide direction to the Sheriff's Department Station Captain regarding the method of deployment for such services. The Sheriff's Department shall ensure that all services are delivered in a manner consistent with the priorities, annual performance objectives, and goals established by the City.
- 3.3 A new Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be authorized and signed annually by the City and the Sheriff or his designee each July 1, and attached hereto as an Amendment to this Agreement.
- 3.4 Should the City request a change in level of service other than pursuant to the annual July 1 readjustment, a revised Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be signed and authorized by the City and the Sheriff or his designee and attached hereto as an Amendment to this Agreement.
- 3.5 The most recent dated and signed Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement shall be the staffing level in effect between the County and the City.
- 3.6 The County shall provide law enforcement services consisting of a sworn observer in a City-owned, maintained, and piloted helicopter. Ground assistance may be provided, as determined necessary by the Sheriff's Department, to augment the use of the helicopter as a law enforcement vehicle pursuant to and in accordance with the Municipal Law Enforcement Services Agreement then in effect between the County and the City.

#### **4.0 PERFORMANCE OF AGREEMENT**

- 4.1 For the purpose of performing said functions, the City shall furnish and supply all helicopters and helicopter pilots necessary to operate said helicopters.
- 4.2 It is understood that the City will procure its helicopter pilots from an independent source, and the qualifications and ability of said pilots shall meet the minimum standards of the Sheriff's Department.
- 4.3 Said helicopters shall remain the property of the City, and the City shall supply all maintenance, fuel, repairs, insurance, and equipment related to the ownership, maintenance, and use of said helicopters for law enforcement services.
- 4.4 The helicopters shall be of a type and in a condition satisfactory to the Sheriff's Department.
- 4.5 It is mutually agreed that in all instances where special supplies, stationery, notices, forms, and the like must be issued in the name of the City, the same shall be supplied by the City at its own cost and expense.

#### **5.0 INDEMNIFICATION**

- 5.1 The City agrees to indemnify, defend and hold harmless the County, its officers, employees, and agents from and against any and all liability, expenses, including defense costs and legal fees, and claims for damages of any nature whatsoever, including but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with the City use, maintenance, or ownership of helicopter or other aircraft used in connection with this Agreement.
- 5.2 Without limiting the City's indemnification of the County, the City shall obtain and maintain aviation liability insurance with a combined single limit of not less than \$20,000,000.00 per occurrence and shall cause the County, its officers and employees, to be named therein as additional insureds. The City shall provide a copy of the liability insurance policy to the Sheriff's Department's Contract Law Enforcement Bureau.
- 5.3 Without limiting the City's indemnification of the County as stated in Paragraphs 5.1 and 5.2 above, the parties hereto have executed an Assumption of Liability Agreement approved by the Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Agreement approved by the Board of Supervisors on October 8,

1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Agreement as if set out in full herein.

- 5.4 In the event the Board of Supervisors later approves a revised Joint Indemnity Agreement and the City executes the revised agreement, the subsequent agreement as of its effective date shall supersede the agreement previously in effect between the parties hereto.

## **6.0 TERM OF AGREEMENT**

- 6.1 The term of this Agreement shall commence July 1, 2019 and shall terminate on June 30, 2024, unless sooner terminated or extended as provided for herein.
- 6.2 At the option of the County Board of Supervisors and with the consent of the City Council, this Agreement may be renewed or extended for successive periods not to exceed five (5) years each.

## **7.0 RIGHT OF TERMINATION**

- 7.1 Notwithstanding any provision herein to the contrary, the City or the County may terminate this Agreement upon notice in writing to the given party within sixty (60) calendar days with or without cause, and in such an event this Agreement shall terminate sixty (60) calendar days from the date of the notice.
- 7.2 In the event of a termination, each party shall fully discharge all obligations owed to the other party accruing prior to the date of such termination, and, except as otherwise provided herein, each party shall be released from all obligations which would otherwise accrue subsequent to the date of termination.

## **8.0 BILLING RATES**

- 8.1 The City shall pay the County for the services provided under the terms of this Agreement at the billing rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement, as established by the County Auditor-Controller.
- 8.2 The rates set forth on Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall be readjusted by the County Auditor-Controller annually effective July 1 of each year, published by the County, and attached hereto as an Amendment to this Agreement, to reflect the

cost of such service in accordance with the policies and procedures for the determination of such rates as adopted by the County Board of Supervisors.

- 8.3 The City shall be billed at the current fiscal year's billing rates based on the service level provided within the parameters of Attachment A, Los Angeles County Sheriff's Department Service Level Authorization (SH-AD 575) Form, of this Agreement.

## **9.0 PAYMENT PROCEDURES**

- 9.1 The County, through the Sheriff's Department, shall render to the City, after the close of each calendar month, a summarized invoice which covers all services performed during said month, and the City shall pay County for all undisputed amounts within sixty (60) calendar days after date of the invoice.
- 9.2 If such payment is not delivered to the County office which is described on the invoice within sixty (60) calendar days after the date of the invoice, the County is entitled to recover interest thereon. For all disputed amounts, the City shall provide County with written notice of the dispute including the invoice date, amount, and reasons for dispute within ten (10) calendar days after receipt of the invoice. The parties shall memorialize the resolution of the dispute in writing. For any disputed amounts, interest shall accrue if payment is not received within sixty (60) calendar days after the dispute resolution is memorialized.
- 9.3 Interest shall be at the rate of ten percent (10%) per annum or any portion thereof, calculated from the last day of the month in which the services were performed, or in the case of disputed amounts, calculated from the date the resolution is memorialized.
- 9.4 Notwithstanding the provisions of California Government Code Section 907, if such payment is not delivered to the County office which is described on said invoice within sixty (60) calendar days after the date of the invoice, or in the case of disputed amounts, from the date the resolution is memorialized, the County may satisfy such indebtedness, including interest thereon, from any funds of the City on deposit with the County without giving further notice to the City of the County's intention to do so.

## **10.0 NOTICES**

10.1 Unless otherwise specified herein, all notices or demands required or permitted to be given or made under this Agreement shall be in writing and shall be hand delivered with signed receipt or mailed by first class registered or certified mail, postage prepaid, addressed to the parties at the following addresses and to the attention of the person named. Addresses and persons to be notified may be changed by either party by giving ten (10) calendar days prior written notice thereof to the other party.

10.2 Notices to County of Los Angeles shall be addressed as follows:

Los Angeles County Sheriff's Department  
Contract Law Enforcement Bureau  
Attn: Unit Commander  
211 West Temple Street, 7<sup>th</sup> Floor  
Los Angeles, California 90012

10.3 Notices to City of shall be addressed as follows:

City of Lakewood  
Attn: City Manager  
5050 Clark Avenue  
Lakewood, California 90712

## **11.0 AMENDMENTS**

11.1 Except for changes pursuant to Paragraph 8.2 of this Agreement all changes, modifications, or amendments to this Agreement must be in the form of a written Amendment duly executed by the County Board of Supervisors and an authorized representative of the City.

11.2 Notwithstanding Paragraph 11.1 above, the Sheriff or his designee is hereby authorized to execute on behalf of the County any Amendments and/or supplemental agreements referenced in Sections 3.0 and 9.0 of this Agreement.

11.3 In accordance with Paragraph 8.2, of this Agreement, the Sheriff or his designee is hereby authorized to publish, on behalf of the County, the annual revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement. The revised Attachment B, Contract City Law Enforcement Services and Equipment Master Rate Sheet, of this Agreement shall

serve as an Amendment to this Agreement, but shall not require the signature of either party.

## **12.0 AUTHORIZATION WARRANTY**

12.1 The City represents and warrants that the person executing this Agreement for the City is an authorized agent who has actual authority to bind the City to each and every term, condition, and obligation of this Agreement and that all requirements of the City have been fulfilled to provide such actual authority.

12.2 The County represents and warrants that the person executing this Agreement for the County is an authorized agent who has actual authority to bind the County to each and every term, condition, and obligation of this Agreement and that all requirements of the County have been fulfilled to provide such actual authority.

## **13.0 ENTIRE AGREEMENT**

This Agreement, including Attachment A and Attachment B, and any executed Amendments hereto constitute the complete and exclusive statement of understanding of the parties which supersedes all previous agreements, written or oral, and all communications between the parties relating to the subject matter of this Agreement. No change to this Agreement shall be valid unless prepared pursuant to Section 11.0, Amendments, of this Agreement.



**HELICOPTER PATROL LAW ENFORCEMENT SERVICES AGREEMENT  
BY AND BETWEEN  
COUNTY OF LOS ANGELES  
AND CITY OF LAKEWOOD**

IN WITNESS WHEREOF, the County of Los Angeles, by order of its Board of Supervisors, has caused this Agreement to be executed by the Chair of said Board and attested by the Executive Officer-Clerk of the Board of Supervisors thereof, and the City has caused this Agreement to be executed on its behalf by its duly authorized representative.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
JANICE HAHN  
Chairman, Board of Supervisors

ATTEST:  
Celia Zavala  
Executive Officer-Clerk  
Board of Supervisors

By \_\_\_\_\_  
Deputy

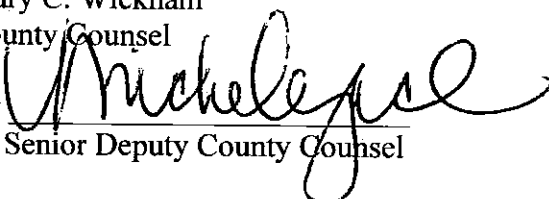
CITY OF LAKEWOOD

By \_\_\_\_\_  
City of Lakewood Mayor

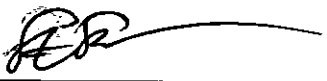
ATTEST:

By \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:  
Mary C. Wickham  
County Counsel

By  \_\_\_\_\_  
Senior Deputy County Counsel

APPROVED AS TO FORM:  
CITY ATTORNEY

By  \_\_\_\_\_



**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
CONTRACT CITY LAW ENFORCEMENT SERVICES  
SERVICE LEVEL AUTHORIZATION (SH-AD 575)**

**ATTACHMENT A**

CITY: Lakewood

FISCAL YEAR: 2019-2020

EFFECTIVE DATE: 7/1/2019

DEPUTY SHERIFF SERVICE UNIT													
RANK	RELIEF FACTOR	SERVICE CODE	NEW	PREV.	CHANGE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST W/LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	ANNUAL MINUTES SCHEDULED	PERSONNEL REQUIRED
					0.00				\$ -		0	0	0.000
					0.00				\$ -		0	0	0.000

DEPUTY SHERIFF SERVICE UNIT (BONUS)													
RANK	RELIEF FACTOR	SERVICE CODE	NEW	PREV.	CHANGE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST W/LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	ANNUAL MINUTES SCHEDULED	PERSONNEL REQUIRED
					0.00				\$ -		0	0	0.000
					0.00				\$ -		0	0	0.000

GROWTH/GRANT DEPUTY UNIT													
RANK	RELIEF FACTOR	SERVICE CODE	NEW	PREV.	CHANGE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST W/LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	ANNUAL MINUTES SCHEDULED	PERSONNEL REQUIRED
					0.00				\$ -		0	0	0.000
					0.00				\$ -		0	0	0.000

SUPPLEMENTAL POSITIONS													
RANK	RELIEF FACTOR	SERVICE CODE	NEW	PREV.	CHANGE	ANNUAL RATE	ESTIMATED TOTAL ANNUAL COST	LIABILITY 11%	TOTAL ANNUAL COST W/LIABILITY	ANNUAL HOURS PER SERVICE UNIT	ANNUAL HOURS SCHEDULED	ANNUAL MINUTES SCHEDULED	PERSONNEL REQUIRED
Skynight Observer	Non-Relief	349	0.50	0.50	0.00	\$ 297,689.00	\$ 148,844.50	\$ 16,372.90	\$ 165,217.40	1,789	895	53,670	0.500
					0.00				\$ -		0	0	0.000

Estimated Cost for Service Units: \$	148,844.50	Total Liability (11%): \$	16,372.90	Estimated Subtotal: \$	165,217.40
		Public Safety Equipment Cost (See page 3): \$	3,370.00		
		<b>Estimated Total Annual Cost:</b>		<b>\$</b>	<b>168,587.40</b>

*The terms of this Service Level Authorization (SH-AD 575) will remain in effect until a subsequent SH-AD 575 is signed and received by LASD. Notwithstanding, annual rates shall be revised annually per Sections 8.2 and 11.3 of the MLESA.*

LASD Approval By:

Report Prepared By:

UNIT COMMANDER NAME	SIGNATURE	DATE
---------------------	-----------	------

Kevin Piper	5/9/2019
SERGEANT	DATE

City Approval By:

"I certify that I am authorized to make this commitment on behalf of the City."

Processed at CLEB By:

CITY OFFICIAL NAME	SIGNATURE	DATE
--------------------	-----------	------

SERGEANT	DATE
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**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT**  
**CONTRACT CITY LAW ENFORCEMENT SERVICES**  
**SERVICE LEVEL AUTHORIZATION (SH-AD 575)**  
**DEPLOYMENT OF PERSONNEL**

**ATTACHMENT A**

**City:** Lakewood **Fiscal Year:** 2019-2020 **Effective Date:** 7/1/2019

SERVICE UNIT	TOTAL UNITS PURCHASED	GENERAL LAW			TRAFFIC LAW			MOTOR DEP	SAD	D.B.	TEAM LEADER	TOTAL UNITS ASSIGNED
		EM	AM	PM	EM	AM	PM					
<b>DEPUTY SHERIFF</b>												
Non-Relief	0.00											0
40-Hour Unit	0.00											0
56-Hour Unit	0.00											0
70-Hour Unit	0.00											0
Motor (Non-Relief)	0											0
<b>DEPUTY BONUS</b>												
Non-Relief	0.5											0
40-Hour Unit	0											0
56-Hour Unit	0											0
70-Hour Unit	0											0
<b>GROWTH DEPUTY</b>												
Deputy	0											0
SAD	0											0
Bonus I	0											0
Motor (Non-Relief)	0											0
<b>GRANT DEPUTY</b>												
Deputy	0											0
SAD	0											0
Bonus I	0											0
Motor (Non-Relief)	0											0
Routine City Helicopter Billing Agreement <span style="float:right">YES <input type="checkbox"/> NO <input type="checkbox"/></span> License Detail - Business License & Renewal Applications <span style="float:right">YES <input type="checkbox"/> NO <input type="checkbox"/></span> License Detail - Acts on Violations Observed within the City <span style="float:right">YES <input type="checkbox"/> NO <input type="checkbox"/></span> S.T.A.R. Deputy Program <span style="float:right">YES <input type="checkbox"/> NO <input type="checkbox"/> 5/9/2019</span> Other Supplemental Services <span style="float:right">YES <input type="checkbox"/> NO <input type="checkbox"/></span> NOTE: License Detail is billed on an hourly basis and billed monthly as service is provided.												

Sworn							Total
	Lieutenant	Sergeant	Bonus Deputy	Motor Deputy	Deputy	SAD	
Hours	0	0	0	0	0	0	0
Minutes	0	0	0	0	0	0	0
Personnel	0.000	0.000	0.000	0.000	0.000	0.000	0.000

Civilian				Total
	SSO	LET/CSA/CA/PCO	Clerical	
Hours	0	0	0	0
Minutes	0	0	0	0
Personnel	0.000	0.000	0.000	0.000

FOR CONTRACT LAW ENFORCEMENT BUREAU USE ONLY			
BILLING MEMO REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
(PERSONNEL TRANSACTION REQUEST) "PTR" REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
ORGANIZATIONAL CHART REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
DUTY STATEMENT REQUIRED AND SUBMITTED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
SMS DEPLOYMENT CONTRACT UPDATED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
MINUTE PROGRAM IN RAPS UPDATED:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>

Initials

**City Official:** \_\_\_\_\_

**Unit Commander:** \_\_\_\_\_

# CONTRACT CITY LAW ENFORCEMENT SERVICES AND EQUIPMENT MASTER RATE SHEET

Liability Rate: 11.0%

**DSSU Rates**

Rank	Relief Factor	Annual Rate	Service Code
Deputy Sheriff	Non-Relief	\$ 277,340	310
Deputy Sheriff	40-Hour Unit	\$ 305,074	306
Deputy Sheriff	56-Hour Unit	\$ 427,104	307
Deputy Sheriff	70-Hour Unit	\$ 533,880	308
Special Assignment Deputy	Non-Relief	\$ 277,340	310
Catalina Deputy	Non-Relief	\$ 251,447	324

**DSSU Bonus I Rates**

Rank	Relief Factor	Annual Rate	Service Code
Deputy Sheriff, Bonus I	Non-Relief	\$ 297,689	305
Deputy Sheriff, Bonus I	40-Hour Unit	\$ 327,458	301
Deputy Sheriff, Bonus I	56-Hour Unit	\$ 458,441	302
Deputy Sheriff, Bonus I	70-Hour Unit	\$ 573,051	303

**Growth/Grant Deputy Rates**

Rank	Relief Factor	Annual Rate	Service Code
Growth Deputy Generalist	Non-Relief	\$ 187,904	335
Growth Deputy Generalist	40-Hour Unit	\$ 219,096	NEW
Growth Deputy Generalist	56-Hour Unit	\$ 306,659	NEW
Growth Deputy Generalist	70-Hour Unit	\$ 383,324	NEW
Growth Special Assignment Deputy	Non-Relief	\$ 187,904	335
Growth Deputy Bonus I	Non-Relief	\$ 204,614	336
Growth Motor Deputy	Non-Relief	\$ 204,614	336
Grant Deputy Generalist	Non-Relief	\$ 187,904	386
Grant Special Assignment Deputy	Non-Relief	\$ 187,904	386
Grant Deputy Bonus I	Non-Relief	\$ 204,614	385
Grant Motor Deputy	Non-Relief	\$ 204,614	385

**Supplemental Rates**

Rank	Relief Factor	Annual Rate	Service Code
Captain	Non-Relief	\$ 372,948	321
Lieutenant	Non-Relief	\$ 292,903	342
Sergeant	Non-Relief	\$ 247,580	353
Motor Sergeant	Non-Relief	\$ 260,980	348
Motor Deputy	Non-Relief	\$ 297,689	305A
Watch Deputy	Non-Relief	\$ 197,964	354
Community Services Assistant (w/ veh)	Non-Relief	\$ 67,799	325
Community Services Assistant (w/out veh)	Non-Relief	\$ 67,262	327
Crime Analyst	Non-Relief	\$ 136,806	329
Custody Assistant	Non-Relief	\$ 110,950	331
Forensic ID Specialist II	Non-Relief	\$ 166,233	356
Information Systems Analyst I	Non-Relief	\$ 151,728	332
Intermediate Clerk	Non-Relief	\$ 75,027	338
Law Enforcement Technician (w/ veh)	Non-Relief	\$ 104,538	340
Law Enforcement Technician (w/out veh)	Non-Relief	\$ 100,525	339
Operations Assistant I	Non-Relief	\$ 99,045	343
Operations Assistant II	Non-Relief	\$ 123,045	344
Operations Assistant III	Non-Relief	\$ 140,907	345
Secretary V	Non-Relief	\$ 107,191	346
Security Assistant	Non-Relief	\$ 52,874	362
Security Officer	Non-Relief	\$ 83,761	347
Senior Information Systems Analyst	Non-Relief	\$ 198,501	334
Station Clerk II	Non-Relief	\$ 91,989	351
Skynight Observer	Non-Relief	\$ 297,689	349
Supervising Station Clerk	Non-Relief	\$ 111,223	352



**CONTRACT CITY LAW ENFORCEMENT SERVICES AND EQUIPMENT  
MASTER RATE SHEET**

**Vehicle & Equipment Rates**

Start-Up Vehicle	Year	Annual Rate	Service Code
B/W Patrol Vehicle	2019-2020	\$ 86,906.58	378
B/W Tahoe	2019-2020	\$ 85,155.98	399
B/W Motorcycle	2019-2020	\$ 44,988.18	381
Solid Patrol Vehicle	2019-2020	\$ 81,417.79	NEW
Solid Sedan	2019-2020	\$ 48,384.52	379
CSO/SSO Sedan	2019-2020	\$ 64,661.60	NEW
K-9 Vehicle	2019-2020	\$ 87,811.35	NEW

Equipment	Year	Annual Rate	Service Code
MDC New Purchase, Data & Maintenance	Year 1	\$ 13,142	NEW
MDC (CF-31/19) Only Initiated FY 18/19	Year 2	\$ 7,771	376D
MDC Data & Maintenance Only	Year 3+	\$ 1,685	NEW
ALPR New Install 1st Year (5yr Program)	Year 1	\$ 5,000	NEW
ALPR System 2nd Year	Year 2	\$ 4,650	NEW
ALPR System 3rd Year	Year 3	\$ 4,650	NEW
ALPR System 4th Year	Year 4	\$ 4,650	NEW
ALPR System 5th Year	Year 5	\$ 4,650	NEW

Annual revised rates shall be readjusted annually per Sections 8.2 and 11.3 of the MLESA.

**AMENDMENT TO AGREEMENT  
FOR REIMBURSEMENT FOR  
HELICOPTER PATROL SERVICES**

This Amendment, which amends that certain "Agreement for Reimbursement for Helicopter Patrol Services" dated July 1, 2004 (the "Agreement"), is made and entered into with an effective date of July 1, 2019, by and between the City of Lakewood and the City of Cerritos.

The parties hereby agree as follows:

1. Section 3 of the Agreement is amended to state a reimbursement percentage of 41.47%.
2. Section 4 of the Agreement is amended to state an effective date of July 1, 2019, and a termination date of June 30, 2024.
3. In all other respects the Agreement shall remain in full force and effect.

IN WITNESS THEREOF, the parties have caused this Amendment to be executed on the dates set forth below.

Date \_\_\_\_\_

CITY OF LAKEWOOD

\_\_\_\_\_  
Todd Rogers, Mayor

ATTEST:

\_\_\_\_\_  
Jo Mayberry, City Clerk

Date \_\_\_\_\_

CITY OF CERRITOS

\_\_\_\_\_  
Naresh Solanki, Mayor

ATTEST:

\_\_\_\_\_  
Vida Barone, City Clerk

# DIVIDER SHEET

## COUNCIL AGENDA

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Notice of Completion – Public Works Contract 19-01  
Plaza Improvements to the Existing Centre at Sycamore Plaza

### INTRODUCTION

Fleming Environmental, the Contractor on Public Works Contract 19-01, has completed work which consisted of the demolition of the “urban stream” and “Pillars of the Community”, and hardscape improvements to the plaza in the front of the Centre.

### STATEMENT OF FACT

On March 12, 2019 Council awarded Public Works Contract 2019-01 to Fleming Environmental in the amount of \$89,900. No change orders (COs) were negotiated throughout the construction period resulting in a final contract amount of \$89,900.

The contract was substantially completed in May 2019. Since that time Fleming Environmental has addressed all items on a limited punch list.

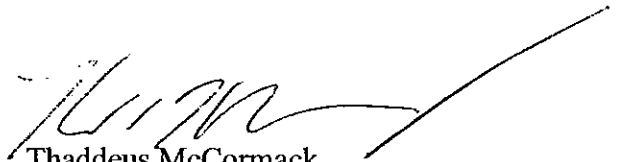
### RECOMMENDATION

It is the recommendation of Staff that the City Council:

- (1) Accept the work performed by Fleming Environmental in a final contract amount of \$89,900, and authorize the City Clerk to file the Notice of Completion for Public Works Contract 2019-01.



Lisa Ann Rapp  
Director of Public Works



Thaddeus McCormack  
City Manager



# **D I V I D E R S H E E T**

## **COUNCIL AGENDA**

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Information Technology Services Agreement

### **INTRODUCTION**

The city contracts with BreaIT Solutions (BreaIT) for full information technology (IT) management services supporting the city's wide area network, encompassing City Hall and 13 other city facilities serving approximately 230 users. In many cases, these IT resources must operate on a 24/7 basis with the quality and reliability of the services being critical to the city's ability to function.

### **STATEMENT OF FACT**

BreaIT has supported the city with information technology services since May 2008. They currently provide two full-time on-site Senior IT Specialists, a 24/7 emergency hotline, and access to after-hours support. They offer a breadth of additional IT services and on occasion have provided Geographic Information System (GIS) implementation and support, web development, and special project services.

As part of the city's best practices protocol, in March 2019 staff distributed a Request for Proposals (RFP) to 13 IT firms and posted the RFP on the city's website. The RFP asked firms to provide a proposal for a three-year term, plus two optional one-year extensions. The city received ten proposals. Staff reviewed and rated the proposals based on a comprehensive set of factors including their relevant experience, key personnel qualifications, breadth of services, and cost. As a result of this review, staff narrowed the search to four of the ten firms: BreaIT, GST, Total Network Solutions, and X-Act Technology Solutions.

The next evaluation phase consisted of a four-member interview panel comprised of an IT professional from AEF Systems with significant knowledge and history in assisting the city with IT support matters; the IT Director from the City of Santa Fe Springs; the city's Director of Administrative Services; and the city's IT Services Manager. The panel carefully assessed the firms, elaborating on the criteria established when reviewing the written proposals. During this process, the panel determined that one of the firms interviewed (X-Act Technology Solutions) would not be able to meet the operational needs of the City within their proposal. As a result, the panel deemed that they would not formally include them in the final ranking.

Based on the proposals submitted and interviews conducted, staff determined that BreaIT is the most qualified company to provide IT services as described in the RFP, and based on the rating factors of relevant experience, key personnel qualifications, breadth of services, and cost. The ranking order is as follows:

1. Brea IT Solutions
2. Total Network Solutions
3. GST

To reiterate, cost was but one of four rating factors. The other three factors are more qualitative. Therefore, staff's recommendation is not made solely on cost. That said, while the firms' cost proposals were incorporated into the set of criteria evaluated, it is worthwhile to review them on a stand-alone basis. The following table illustrates the cost for each of the top three firms, in the order of their overall ranking:

IT Services Firm (Ranking)	Annual Cost			3-Year Total
	Year 1	Year 2	Year 3	
Brea IT Solutions (1) *	\$410,640	\$422,959	\$435,648	\$1,269,247
Total Network Solutions (2) **	440,600	432,600	432,600	\$1,305,800
GST (3)	408,000	408,000	408,000	\$1,224,000

\* Year 2 & 3 include not-to-exceed 3% increases to be negotiated annually.

\*\* Year 1 includes a one-time "on-boarding" fee of \$8,000.

As mentioned above, the second and third year of BreaIT's proposal represent a maximum amount that include a negotiable not-to-exceed 3% increase to be discussed annually. It should be noted, however, that BreaIT has applied a rate increase only twice in their 11-year history with the City (3.5% in Fiscal Year 2010 and 2% in Fiscal Year 2018). The rate actually decreased by 3% in Fiscal Year 2019. Although GST's proposal was the lowest from a cost perspective, the evaluators rated them lower relative to the other proposers on the other factors.

Likewise, Total Network Solutions' proposal may have a lower cost than BreaIT's in the third year (if the successive 3% increases are implemented), but the overall, 3-year cumulative cost is lower for BreaIT (even when including the possible 3% increases in Years 2 and 3).

BreaIT is a long-time service-provider in the region that has added value to government organizations. It functions as an enterprise group within the City of Brea staff, providing IT management services to 11 local government agencies in Southern California. Of these agencies, nine are cities. Since 2008 they have provided IT management services to the City in an exemplary manner, with no turnover in their assigned on-site staff.

#### STAFF RECOMMENDATION

It is recommended that the City Council authorize the Mayor to execute a three-year professional services agreement with BreaIT Solutions for Information Technology Services for the period July 1, 2019, through June 30, 2022, with two optional one-year extensions.

  
Jose Gomez  
Director of Administrative Services

  
Thaddeus McCormack  
City Manager

# DIVIDER SHEET

# Public Hearings

## COUNCIL AGENDA

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Amending the Rate for Bin and Special Refuse Services

### INTRODUCTION


The City of Lakewood's contract with EDCO Waste Services includes a provision for the annual adjustment of rates for bin and special refuse collection and disposal services, based upon the April to April CPI. EDCO has offered to use the January to January CPI to allow for an earlier determination of the rates to provide more time to notice customers. For this coming rate adjustment, they have agreed to use either the January to January (3.15%) or the April to April (3.34%) CPI, whichever is lower. In June, when all of the service provider agreements are renewed, staff will prepare an amendment to the EDCO agreement that changes the CPI to January to January going forward.

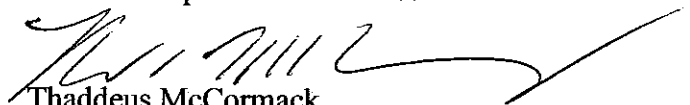
The tables attached to the proposed resolution have been adjusted to reflect an increase of 3.15 percent, based on the January-to-January CPI, to the amounts charged by EDCO for special bin service. The rates in the tables would be the maximum bin and special refuse rates that EDCO could charge, however, they are permitted to charge less. These rates will be effective July 1, 2019. EDCO will send notification to their commercial customers in their June billings.

Attached is the resolution, which implements these adjustments as listed in Appendix A.

### STAFF RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution, which adjusts the maximum amounts that may be charged by the contractor for special bin services

Lisa A. Rapp   
Director of Public Works

  
Thaddeus McCormack  
City Manager

RESOLUTION NO. 2019-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD ADJUSTING THE MAXIMUM FEES OR  
CHARGES FOR BIN AND SPECIAL REFUSE SERVICE

WHEREAS, the City of Lakewood (the "City") and B-Z Disposal company (the "Contractor") did, on February 26, 2002, and on July 1, 2009 enter into an agreement for refuse collection; and

WHEREAS, the Agreement provides for an escalation rate to said maximum cap commencing July 1, 2009, and each fiscal year thereafter commencing on July 1, based on the April-to-April C.P.I. (Consumer Price Index), to be prepared by the Director of Administrative Services. EDCO has agreed to use the January-to-January C.P.I. in lieu of April-to-April C.P.I. going forward; and

WHEREAS, on June 10, 2003, the City Council approved the assignment of the Agreement for Solid Waste Collection from B-Z Disposal Services, Inc., to EDCO Waste Services, LLC, effective July 1, 2003.

NOW, THEREFORE, the City Council of the City of Lakewood does hereby resolve as follows:

SECTION 1. The Director of Administrative Services finds that the escalation rate is 3.15 percent.

SECTION 2. The fees or charges for bin and special service set forth in Appendix A, attached hereto, have been adjusted by the Director of Administrative Services based on the escalation rate. Said adjusted fees or charges shall be effective on July 1, 2019, and shall be the maximum fees or charges collected by the Contractor for special bin service.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution, and the same shall be effective as of the 1st day of July, 2019.

ADOPTED AND APPROVED this 28th day of May, 2019.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Appendix A  
BIN AND SPECIAL REFUSE SERVICE  
MAXIMUM RATE SCHEDULE  
Effective July 1, 2019

Service	Maximum Fee	
<i>Trash or Split Bin (½ Trash- ½ Recycle)</i>		
1 Pickup Per Week, 3 yard bin	\$131.06	per month
2 Pickup Per Week, 3 yard bin	\$204.97	per month
3 Pickup Per Week, 3 yard bin	\$278.74	per month
4 Pickup Per Week, 3 yard bin	\$352.50	per month
5 Pickup Per Week, 3 yard bin	\$426.47	per month
6 Pickup Per Week, 3 yard bin	\$500.40	per month
Lock Lids	\$21.23	per month
Automated Trash/Recycle Cart -1 x Week	\$50.85	per month
Automated Trash/Recycle Cart -2 x Week	\$101.71	per month
Extra Automated Trash or Recycle Cart	\$10.90	per cart per dump
Compactor Bins 1 x F/L	\$284.29	
Compactor Bins 2 x F/L	\$444.67	
Compactor Bins 3 x F/L	\$604.62	
Compactor Bins 4 x F/L	\$764.58	
Compactor Bins 5 x F/L	\$924.97	
Compactor Bins 6 x F/L	\$1,085.32	
Extra Pickups (Excluding Sundays)	\$63.60	
Sunday Pickups	\$93.82	
Steam Clean Bins	\$70.82	
Roll Off Compactors	\$740.13	
Steam Clean Compactors	\$168.17	
Bin Roll Out Service Over 50 Feet 1 x	\$28.32	per bin
Bin Roll Out Service Over 50 Feet 2 x	\$56.62	per bin
Bin Roll Out Service Over 50 Feet 3 x	\$84.97	per bin
Bin Roll Out Service Over 50 Feet 4 x	\$113.28	per bin
Bin Roll Out Service Over 50 Feet 5 x	\$141.61	per bin
Bin Roll Out Service Over 50 Feet 6 x	\$169.92	per bin
Scout Service 1x per week	\$32.46	per bin
Scout Service 2x per week	\$64.91	per bin
Scout Service 3x per week	\$97.38	per bin
Scout Service 4x per week	\$129.83	per bin
Scout Service 5x per week	\$162.29	per bin
Scout Service 6x per week	\$194.75	per bin
Bin Roll Off Containers (Recycling)	\$327.47	plus disposal fee
Shared Bin Usage	\$4.87	per month
Roll-Off Container	\$522.17	per bin
3 Yard Recycling Bins 1x per week	\$47.96	
3 Yard Recycling Bins 2x per week	\$82.25	
3 Yard Recycling Bins 3x per week	\$116.52	
3 Yard Recycling Bins 4x per week	\$150.79	
3 Yard Recycling Bins 5x per week	\$176.87	
3 Yard House Bin – No dirt or concrete	\$115.07	per bin
1 Yard House Bin – Dirt and concrete	\$115.07	per bin
Automated Recycling Carts 1x per week	\$21.98	
Additional Carts 1x per week	\$7.22	
Automated Recycling Carts 2x per week	\$43.96	
Additional Carts 2x per week	\$14.44	
Bulky Item Pick-up (One Item)	\$14.35	
Bulky Item Pick-up (2-4 additional items)	\$11.48	per item



*Organic Waste Receptacles*

1 Pickup Per Week, 65gl Cart	\$76.21	per month
2 Pickup Per Week, 65gl Cart	\$152.42	per month
3 Pickup Per Week, 65gl Cart	\$228.63	per month
4 Pickup Per Week, 65gl Cart	\$304.84	per month
5 Pickup Per Week, 65gl Cart	\$381.04	per month
6 Pickup Per Week, 65gl Cart	\$457.26	per month
7 Pickup Per Week, 65gl Cart	\$533.47	per month
Extra Pickup, 65gl Cart	\$30.49	per month
1 Pickup Per Week, 96gl Cart	\$81.41	per month
2 Pickup Per Week, 96gl Cart	\$162.82	per month
3 Pickup Per Week, 96gl Cart	\$244.24	per month
4 Pickup Per Week, 96gl Cart	\$325.65	per month
5 Pickup Per Week, 96gl Cart	\$407.06	per month
6 Pickup Per Week, 96gl Cart	\$488.47	per month
7 Pickup Per Week, 96gl Cart	\$569.88	per month
Extra Pickup, 96gl Cart	\$32.57	per month
1 Pickup Per Week, 1 cu. Yard Bin	\$114.58	per month
2 Pickup Per Week, 1 cu. Yard Bin	\$223.79	per month
3 Pickup Per Week, 1 cu. Yard Bin	\$335.69	per month
4 Pickup Per Week, 1 cu. Yard Bin	\$447.59	per month
5 Pickup Per Week, 1 cu. Yard Bin	\$559.15	per month
6 Pickup Per Week, 1 cu. Yard Bin	\$671.38	per month
7 Pickup Per Week, 1 cu. Yard Bin	\$783.28	per month
Extra Pickup, 1 cu. Yard Bin	\$45.83	per month
1 Pickup Per Week, 2 cu. Yard Bin	\$130.83	per month
2 Pickup Per Week, 2 cu. Yard Bin	\$255.77	per month
3 Pickup Per Week, 2 cu. Yard Bin	\$383.66	per month
4 Pickup Per Week, 2 cu. Yard Bin	\$511.55	per month
5 Pickup Per Week, 2 cu. Yard Bin	\$639.43	per month
6 Pickup Per Week, 2 cu. Yard Bin	\$767.31	per month
7 Pickup Per Week, 2 cu. Yard Bin	\$895.20	per month
Extra Pickup, 2 cu. Yard Bin	\$52.33	per month
1 Pickup Per Week, 3 cu. Yard Bin	\$163.35	per month
2 Pickup Per Week, 3 cu. Yard Bin	\$320.26	per month
3 Pickup Per Week, 3 cu. Yard Bin	\$480.40	per month
4 Pickup Per Week, 3 cu. Yard Bin	\$640.53	per month
5 Pickup Per Week, 3 cu. Yard Bin	\$800.67	per month
6 Pickup Per Week, 3 cu. Yard Bin	\$960.80	per month
7 Pickup Per Week, 3 cu. Yard Bin	\$1,120.93	per month
Extra Pickup, 3 cu. Yard Bin	\$65.34	per month

Commencing July 1, 2019, and each fiscal year thereafter, the City Council shall by resolution adjust said maximum cap based on an January-to-January C.P.I. The adjustment shall be prepared by the Director of Administrative Services.

Bad Check Fee: \$37.00

# DIVIDER SHEET

## COUNCIL AGENDA

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Award of Bid for Public Works Project No. 2019-04  
Carpet Replacement Improvements to the Existing Building Burns Center

### INTRODUCTION

On May 20, 2019 the City Clerk received one bid for the Carpet Replacement Improvements to the Existing Burns Center project. The scope of work includes carpet replacement at second floor areas at the existing Burns Community Center.

### STATEMENT OF FACT

One contractor qualified to bid this project by attending a mandatory pre-bid conference, purchased plans and specifications, and submitted a bid proposal. A bid summary is below:

RANK	BIDDER	BID AMOUNT
1	Stuart A. Wait	\$14,929.50

The lowest responsible bidder is Stuart A. Wait in the bid amount of \$14,929.50. Staff has verified with the State Contractors License Board that Stuart A. Wait is properly licensed for the work. References contacted by staff provided favorable comments on the quality of their work and they have completed similar installations for various public facilities. In addition, Stuart A. Wait has completed smaller projects in the City, and staff has firsthand knowledge of the high quality of their work and excellent cooperation.

There are adequate funds in the Burns Improvements budget to complete the full scope of contract work, and to cover a 20% contingency during installation.

### SUMMARY

Bids have been received on Public Works Contract 19-04. Staff recommends the contract be awarded to the lowest responsible bidder, Stuart A. Wait and that \$3,000 in project funds be authorized for contingency purposes.

### RECOMMENDATION

Staff recommends that the City Council:

- (1) Adopt the plans, specifications, and working details for the subject project.
- (2) Award a contract for the "Carpet Replacement Improvements to the Existing Burns Center", Public Works Contract 2019-04, in the amount of \$14,929.50 to the low bidder Stuart A. Wait and authorize the Mayor to sign the contract in a form approved by the City Attorney.

- (3) Authorize staff to approve a cumulative total of change orders, as necessary not to exceed \$3,000.



Lisa Ann Rapp  
Director of Public Works



Thaddeus McCormack  
City Manager

# **D I V I D E R S H E E T**

*Reports*

## **COUNCIL AGENDA**

May 28, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Summer Programs and Catalog Review

### **INTRODUCTION**

The new Summer Recreation Catalog has been delivered to Lakewood homes. The cover features children participating in the Activity Zone program, enjoying the playground at Mayfair Park. The theme lets residents see how much fun their children can have at Lakewood facilities during the summer months.

### **STATEMENT OF FACTS**

There are hundreds of programs offered to help residents plan their summer activities. From the Finally It's Friday series, to various recreation classes, residents have many options to make this summer a fun one. As advertised, the return of the ever-popular Summer Concerts in the Park series adds to the summer season which is promised to be full of excitement, fun and community connection.

To provide an overview of the summer programs, highlights of the variety of activities offered are described in the following report.

### **CONTRACT CLASSES**

Over 530 classes are advertised in this summer's recreation catalog. Department staff have worked closely with contract instructors to offer a broad range of new programs resulting in several new classes augmenting this summer's schedule.

New classes for adults include: Artistic Cooking with Pizzazz & Pizza Too!, Crocheted Christmas Garland with Tree/Star Motifs, and Gingerbread Man Ornaments. This summer, youth can participate in Beginning Ballet, Teen Cake Decorating, as well as new summer camps including Prince and Princess Party Dance Camp, Superhero Spectacular Camp, Arcade Electronics Galore and Brick Building with Lights and Sound.

### **SUMMER CONCERTS IN THE PARK**

The Summer Concerts in the Park series will offer seven Thursday night concerts featuring a slate of fun summer tunes. The free concerts are held at Del Valle Park from 6:30 to 8 p.m., beginning Thursday, June 20, with the always popular Classic Rock band, *The Answer*. Other headlines include a tribute to The Beatles, Journey and Eagles. Lakewood's favorite 80's tribute band, Knight Ryder, will close the series on August 8. Due to the 4<sup>th</sup> of July holiday, there will be seven concerts this season, as there will be no concert on the holiday. Residents are encouraged to bring

the entire family and enjoy an evening of music. Each week, food trucks will provide concessions with proceeds of the profits benefitting Lakewood community groups. The following is the schedule for the 2019 Summer Concert Series:

<b><u>DATE</u></b>	<b><u>BAND</u></b>	<b><u>MUSIC STYLE</u></b>
June 20	The Answer	Classic Rock
June 27	Hard Days Night	Beatles Tribute
July 11	The Smokin' Cobras	60s/70s
July 18	Country Nation	Country
July 25	Escape	Journey Tribute
August 1	Boys of Summer	Eagles Tribute
August 8	Knyght Ryder	80s

### **FINALLY IT'S FRIDAY FAMILY EVENTS**

Family-oriented special events are offered throughout the summer on Fridays with the Finally It's Friday series. These free or low cost programs offer an opportunity for residents to start the weekend together with a night of family fun.

<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>EVENT</u></b>
June 21	7 – 10 p.m.	Movie Night at Monte Verde Park
June 28	10 a.m. – 1 p.m.	Lakewood's Summer Fair at San Martin Park
July 12	7 – 9 p.m.	Shakespeare by the Sea at Monte Verde Park
July 12	7 – 10 p.m.	Movie Night at Palms Park
July 19	7 – 10 p.m.	Movie Night at Lakewood Center
July 26	6 – 10 p.m.	Family Game Night at Lakewood Youth Center
August 2	7 – 10 p.m.	Movie Night at Monte Verde Park
August 9	6 – 10 p.m.	Parent's Night Out at Lakewood Youth Center
August 16	6:30 – 8 p.m.	FUN-Tastic Family Night at The Centre
August 23	7 – 10 p.m.	Movie Night at Lakewood Center

### **LAKEWOOD YOUTH SPORTS**

The Lakewood Youth Sports summer season consists of t-ball, boys' baseball and girls' softball. Teams have been organized at each park with nearly 1,000 youth participating citywide. The 2019-2020 season will mark Lakewood Youth Sports' 63<sup>rd</sup> year. A notable change has been implemented with the outset of the 2019 season with the addition of a 4-5 year old co-ed division. The new age group will be offered for all sports seasons and looks to reach a younger audience, ensuring they have an opportunity to begin their athletic careers at an earlier age. Bringing the younger ages into the program introduces the value of LYS, gaining program loyalty through older age divisions.



Important league dates are listed below:

Registration	April 27-May 11	Regular season concludes	August 2
Practices begin	June 3	Family Play Day and Awards	August 3
LYS Opening Day	June 15	Playoffs	August 5-10

## AQUATICS


The summer aquatics season promises to be a busy one. The season began with recreation swim sessions at Mayfair Pool Memorial Day Weekend, May 25-27, and a session of pre-summer swim lessons Tuesday, May 28 to Friday, June 7. Daily operations will commence at both Mayfair and McCormick Pools on Saturday, June 15, and will run through Sunday, August 25. Mayfair Pool will remain open on the weekends through September and offer post-summer, private swim lessons will be offered to patrons looking to get additional swim instruction in the pool.

Swim session schedules on the summer operational dates, as previously noted for each pool, are as follows:

Recreation Swim Sessions	1-2:30 p.m. & 2:45-4:15 p.m.	Daily at both pools
Family Swim Sessions	6:30-8 p.m.	Mon. and Wed. at Mayfair Pool
Special Event Family Nights	6:30-8 p.m.	Every Friday at both pools

Wading pools are a fun place for youngsters, ages 3-7, to keep cool, splash, and play. Wading pools are free and in operation from Saturday, June 15, through Sunday, August 25. Pools will also be in operation for the Labor Day holiday weekend, August 31-September 2.

### Schedule for wading pools June 15 – August 25, 11 a.m. – 4 p.m. (“X” indicates days open)

WADING POOL	SUN	MON	TU	WED	TH	FRI	SAT
Mayfair Park	X	X	X	X	X	X	X
San Martin Park	X	X		X		X	X
Del Valle Park	X	X		X		X	X
Palms Park 	X	X	X	X	X	X	X
Boyar Park	X		X		X		X
Bloomfield Park	X		X		X		X

The department will continue an evening wading pool schedule on Wednesdays, June 19 through August 21. Wading Pool Wednesdays, invites residents to enjoy the wading pool at Del Valle, Mayfair, Palms, and San Martin Parks from 5 to 7:30 p.m. The wading pools will not be drained between 4 and 5 p.m., however staff will perform routine maintenance and cleaning of the wading pool area during this time.

## **TRAINING**

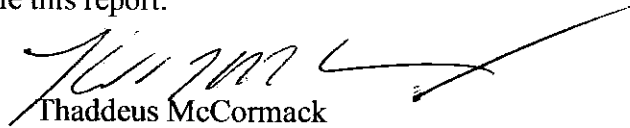
Staff training is a vital part of planning for the summer season. This year, staff will participate in a slate of organized trainings.

- Community First Aid/CPR classes have been scheduled on Saturdays May 4, May 18, June 1, June 8, and June 15, with one Sunday offering, June 9. All part-time recreation staff must be certified by June 17, 2019.
- Aquatics staff training will be held on Friday, May 31.
- Supervisors will hold facility staff meetings prior to the start of summer programs in June.
- Bloodborne Pathogens Certification Training will be offered to staff on Tuesday, June 4 and Friday, June 14.
- New Recreation Leader training will be held on Wednesday, June 5, from 4 to 8 p.m. at the Lakewood Youth Center.
- Summer Recreation Leader Orientation, for approximately 80 staff, will take place on Thursday, June 6, from 6 to 9:30 p.m. at Monte Verde Park.
- Lakewood Youth Sports Administration training will be held on Tuesday, June 11 at San Martin Park.

## **RECOMMENDATION**

Staff recommends the City Council receive and file this report.

Valarie Frost, Director VF  
Recreation and Community Services

  
Thaddeus McCormack  
City Manager