

AGENDA
REGULAR CITY COUNCIL MEETING
WEINGART BALLROOM
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

October 27, 2020

Pursuant to Governor Newsom's Executive Order No. N-29-20, members of the City Council of the City of Lakewood or staff may participate in this meeting via teleconference. While maintaining appropriate social distancing, members of the public may participate in person at 5000 Clark Avenue, Lakewood, California. Public comments and questions pertaining to any item on the agenda will be accepted via email at cityclerk@lakewoodcity.org up to 5:30 p.m. on the day of the meeting. We ask that you please indicate the specific item on which you wish to be heard or whether your comments will be under oral communications.

ADJOURNED MEETING:

- 1) Pillars of Community/Legends of Lakewood
- 2) Front Yard Landscape Ordinance
- 3) 2020 Tree Lighting Event and Fireworks Display
- 4) Proposed Municipal Code Changes Affecting Parkways and the Public Right of Way

6:00 p.m.
MAPLE ROOM

CALL TO ORDER

7:30 p.m.

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mayor Todd Rogers
Vice Mayor Jeff Wood
Council Member Steve Croft
Council Member Ariel Pe
Council Member Vicki Stuckey

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Captain David Sprengel, Lakewood Sheriff's Station, Regarding Quarterly Public Safety Report

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held March 16, and May 26, 2020

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

City Council Agenda

October 27, 2020

Page 2

ROUTINE ITEMS: - Continued

RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council approve report of City Council Committees' activities.

RI-5 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - SEPTEMBER 2020 - Staff recommends City Council approve monthly report of investment transactions.

RI-6 QUARTERLY SCHEDULE OF INVESTMENTS - SEPTEMBER 30, 2020 - Staff recommends City Council receive and file report.

RI-7 INSTALLATION OF DISABLED PARKING SPACE AT 5823 CLARK AVENUE, RESOLUTION NO. 2020-56 - Staff recommends City Council adopt proposed resolution.

RI-8 RESOLUTION NO. 2020-57; AUTHORIZING REMOVAL OF DISABLED PERSON PARKING SPACE AT 2917 DENMEAD STREET - Staff recommends City Council adopt proposed resolution.

RI-9 ADDITIONAL CONSULTING SERVICES FOR MAYFAIR PARK WATER CAPTURE PROJECT - WILLDAN ENGINEERING, INC. - Staff recommends City Council authorize Willdan Engineering, Inc. to provide additional Construction Management services during construction for the Mayfair Park Storm Water Capture Project in an amount of \$98,858 under the existing on-call Engineering Services Agreement, and authorize the Mayor to sign the authorization.

REPORTS:

3.1 REPORT ON VOTING OPTIONS - Staff recommends City Council receive and file report.

3.3 REPORT ON COMMUNITY DIALOGUE

AGENDA

LAKWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Adjourned

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Pillars of Community Follow up Information

INTRODUCTION

At the Study Session on September 22, 2020, staff presented the full scale mock-up of the proposed art piece that would replace the Pillars of Community previously located on the plaza in front of the Centre. The City Council asked staff to consider updating several photographs from the previous content, and to develop means of displaying the names of the honorees.

STATEMENT OF FACT

Name Plaque

Council requested that we consider an additional display of the names of the honorees. Only the names of the original 2004 honorees will be included in the art piece, and the subsequent honorees are intended to be included via presentations on the two video screens that are included within the art piece. The video concept was intended to allow easy addition of new honorees, while providing a finished look of the piece, rather than leaving blank spaces for the future.

On the wall just outside the Maple room doors, there is a blank space that has three vertical framed prints. These would be replaced 3 brushed aluminum-like pillar silhouettes, similar to those used in the art piece, which would be the background for name tiles. Attached are the list of honorees and two sketches. On the left, is the alcove for the drinking fountain, and the dashed lines depict the Maple Room door in an open position. The first sketch shows this piece with the maximum number of fifty-seven 3"x7" name tiles. The second sketch shows what the piece would look like with 23 honorees, and it will not look unfinished. If there were 3 honorees every five years in the future, the piece would accommodate about 50 years of future recognition.

Photographs


Attached to this report are a series of pages that show for each of the original pillars, the original photo used, a substitute photo, and the caption. The substituted photos were selected to provide a better image or a color image. On the original pillars, color photos were not compatible with the print on glass media that was used, so even some photos that were originally in color were changed to black and white images, but can now be changed back to the color version. Also, some of the generic, unidentified photos of adult or youth residents participating in civic or sports activities are proposed to be changed to more contemporary full-color images that represent Lakewood's diverse population today. We have also included a few additional photos that may be used if space is available.

RECOMMENDATION

Staff recommends that the City Council:

1. Authorize staff to continue with the development and pricing of the Pillars of Community art piece and secondary name plaque piece.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

Pillars of Community Replacement Project

Legends of Lakewood

Original and draft text of the name and description of the “Legends of Lakewood”

Original Text	Draft Revision
LOUIS BOYAR original founder	
S. MARK TAPER original founder	
BEN WEINGART original founder	
JOHN S. TODD city attorney, 1954-2004 founder of “Lakewood Plan”	JOHN S. TODD Lakewood Plan author
DON ROCHLEN assistant to the original founders	DON ROCHLEN Lakewood publicist
GEORGE NYE, JR. member of the first city council	GEORGE NYE, JR. original council member
WILLIAM J. BURNS member of the first city council	WILLIAM J. BURNS original council member
ROBERT BAKER member of the first city council	ROBERT BAKER original council member
GENE NEBEKER member of the first city council	GENE NEBEKER original council member
ANGELO M. IACOBONI member of the first city council and first mayor	ANGELO M. IACOBONI Lakewood’s first mayor
LOS ANGELES COUNTY DEPARTMENTS and OFFICIALS	
The FOUNDING GENERATION of LAKEWOOD RESIDENTS	FOUNDING GENERATION of LAKEWOOD RESIDENTS

WALTER MONTANO founder of the Pan American Festival	WALTER MONTANO Pan American founder
JESS SOLTER founder of the Pan American Festival	JESS SOLTER Pan American founder
JACQUELINE RYNERSON original incorporator city council member	JACQUELINE RYNERSON incorporator, council member
YOUR NAME HERE ¹	See footnote
	REV. DR. JOHN C. BONNER chaplain emeritus
	MACE SIEGEL Lakewood Center mall pioneer
	VOLUNTEERS in SERVICE to YOUTH
	JOE E. GONSALVES contract city advocate
	SKY KNIGHT helicopter patrol program
	HOWARD L. CHAMBERS longest serving city manager
	DONALD WALDIE author
	VOLUNTEER CIVIC ORGANIZATIONS in service to the community

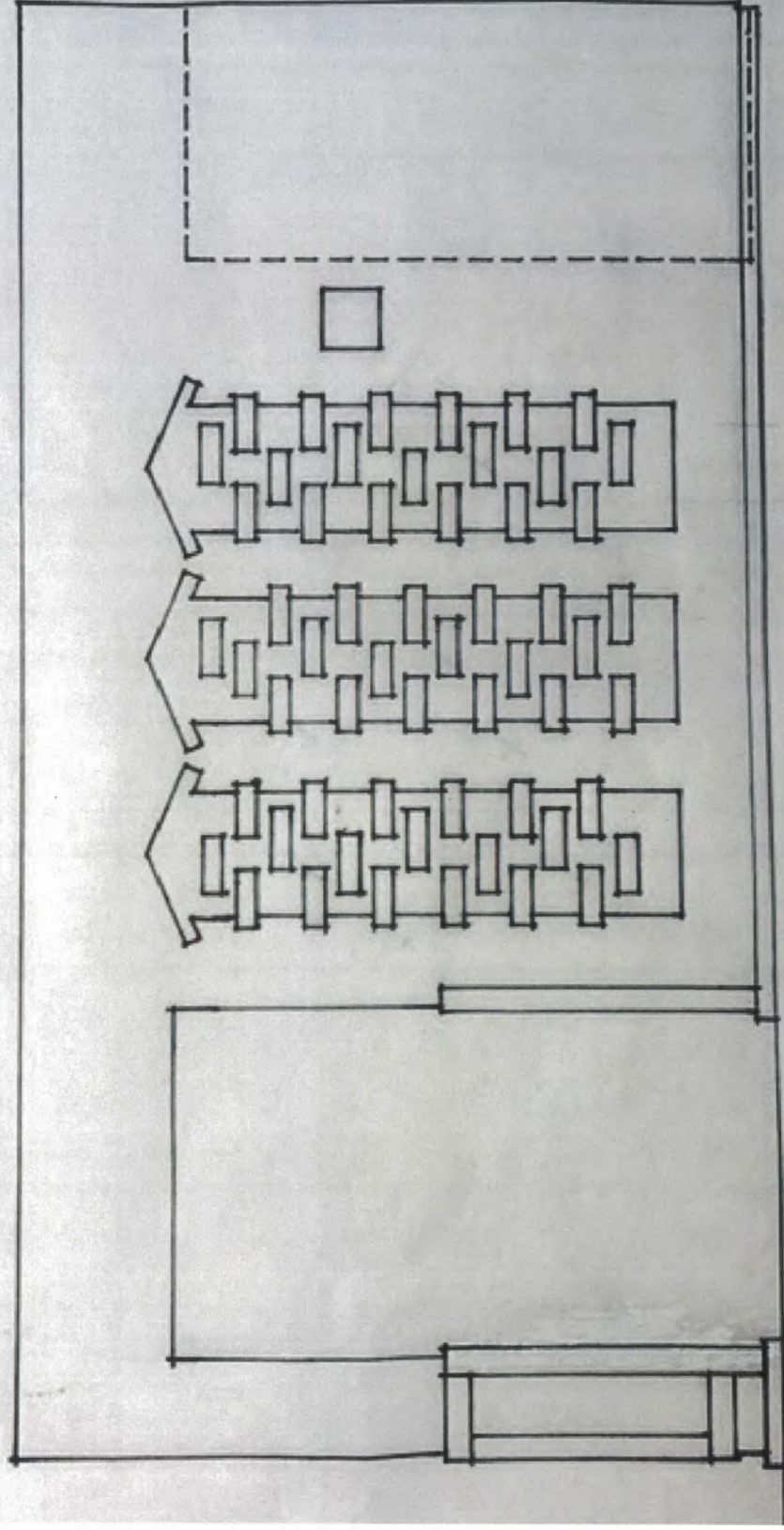
¹ Text on the original pillar invited those reading it to imagine themselves as a "Legend of Lakewood." Next to it was this glass brick. If this plate/brick is divorced from the accompanying text block, it makes little sense to include it.

Pillars of Community 2

(at capacity)

Brushed Aluminum-like silhouettes applied to the south wall outside the Maple Room, between the drinking fountain alcove and the Maple Room door in the open position (dashed line).

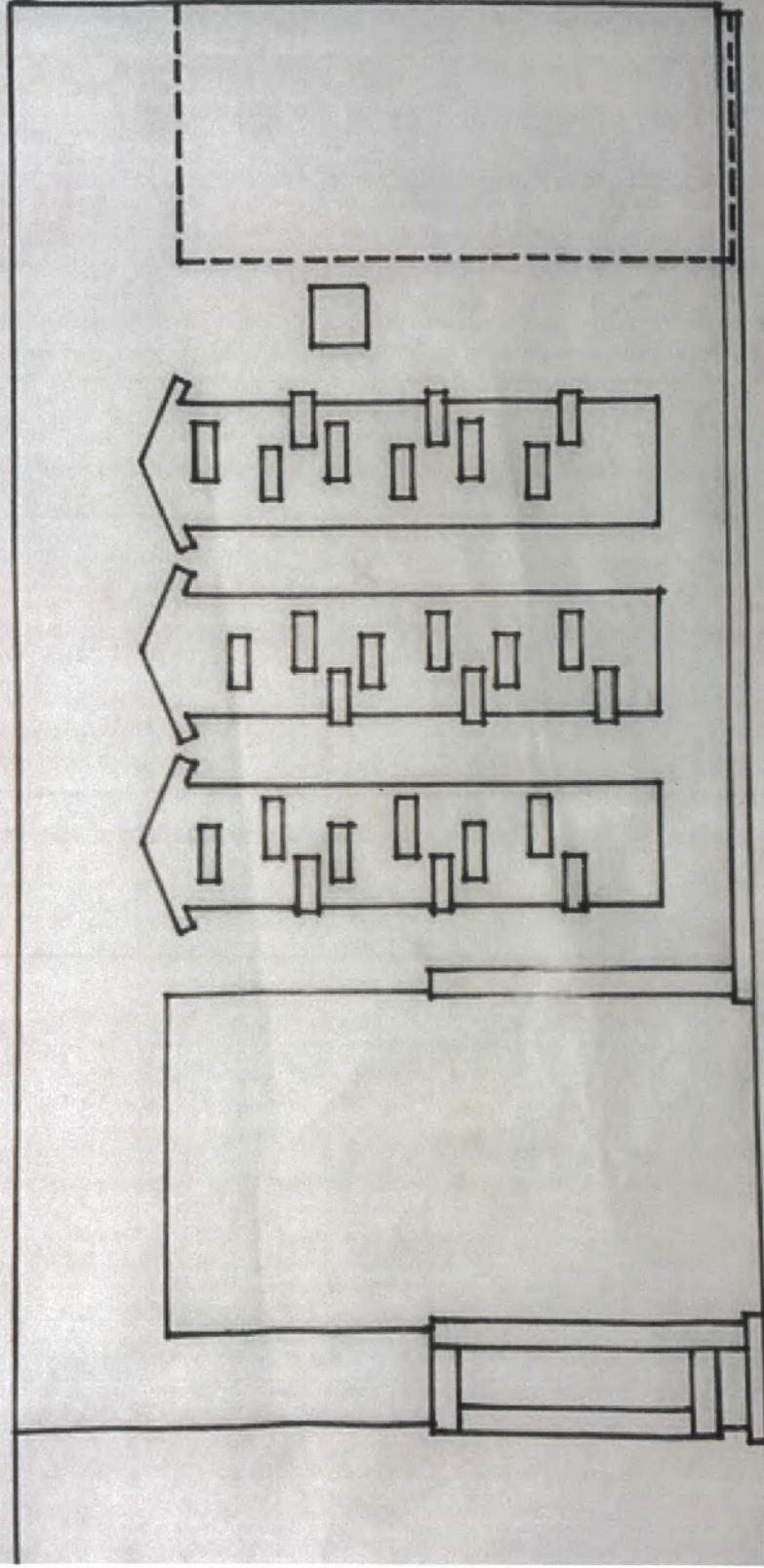
3" x 7" name tiles on standoffs above the silhouettes—57 maximum



Pillars of Community 2

(initial installation)

3" x 7" name tiles on standoffs above the silhouettes—23 tiles in initial installation


















Pillars of Community

Pillar One

Founders Pillar

We Remembered the Future

Original Photo	Substitute Photo	Caption
	No change	LOUIS BOYAR original founder
		S. MARK TAPER original founder
		BEN WEINGART original founder

Original Photo	Substitute Photo	Caption
		<p>JOHN S. TODD city attorney, 1954-2004 founder of "Lakewood Plan"</p>
	No Change	
		
		
		
New Photo		
New Photo		

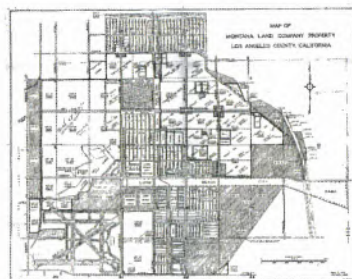
Text and Photos for Pillar One
Founders Pillar
We remembered the future.

Panel 1



LOUIS BOYAR
original founder

Louis Boyar, S. Mark Taper, and Ben Weingart were pioneering developers of Lakewood. Their Lakewood Park Corporation surmounted enormous difficulties in 1950 to build more than 17,500 Lakewood homes in less than three years. Far more than a housing tract, their "city of tomorrow" incorporated innovations that contribute to the quality of life in Lakewood neighborhoods today. At the heart of Lakewood, they placed the remarkable Lakewood Center, for many years the largest regional shopping center in the nation.

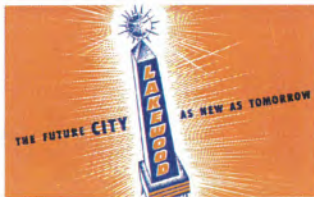


Panel 2



S. MARK TAPER
original founder

Each of the builders of Lakewood became noted philanthropists. In particular, the S. Mark Taper Foundation and the Weingart Foundation have been partners with the city in the construction of community facilities. These include the S. Mark Taper Foundation Vista Lodge at Monte Verde Park and the Weingart Senior Center.



Panel 3



BEN WEINGART
original founder

Lakewood today succeeds as a community of homes, parks, schools, places of worship, and retail centers because of the wise decisions of Taper, Weingart, and Boyar.

We remembered the future.



Panel 4

JOHN S. TODD
city attorney, 1954-2004
father of the "Lakewood Plan"

John S. Todd, a young lawyer involved in civic matters, shocked the staid world of local government in 1954 with an entirely new way for cities to govern themselves. Todd conceived the idea that communities didn't have to choose between annexation by a big city or building from scratch. Todd believed that a city council could turn to county departments to deliver services through a cost-effective system of contracts. Todd's plan for local government was soon copied as a wave of new cities formed in Los Angeles County and throughout the state. John S. Todd is honored today as the father of the "Lakewood Plan" for contracting for city services.















Pillars of Community








Pillar Two

Vision Pillar

Our Best Years Are Ahead of Us

Original Photo	Substitute Photo	Caption
	No change	DON ROCHLEN assistant to the original founders
	No change	
		
	No change	

		
	<p>No change</p>	<p>ANGELO M. IACOBONI member of the first city council and first mayor</p> <p>ROBERT BAKER member of the first city council</p> <p>WILLIAM J. BURNS member of the first city council</p> <p>GENE NEBEKER member of the first city council</p> <p>GEORGE NYE, JR. member of the first city council</p>
		<p>LOS ANGELES COUNTY DEPARTMENTS and OFFICIALS</p>
		<p>Please note: Fire and Sheriff's Department images should be placed next to the caption above.</p>

New photo		<p>Please note: This image should be placed near the Supervisor Legg quote.</p>
	No change	<p>The FOUNDING GENERATION of LAKEWOOD RESIDENTS</p>
	No change	<p>Please note: This image should be placed near the caption above.</p>
		
New photo		
New photo		

Text and Photos for Pillar Two
Vision Pillar
Our best years are ahead of us

Panel 1

Our best years are ahead of us.



DON ROCHLEN
assistant to the original founders

Initially hired by Ben Weingart to promote the new Lakewood Park development, **Donald Rochlen** became a key organizer in the Lakewood incorporation movement. He is best remembered for orchestrating the most famous photograph of early Lakewood. As Rochlen remembered in 1999, "New homeowners were moving in at the rate of 60 families a day. So to symbolize that, we got 60 moving vans up and down the street and told people just to come out and put out a few pieces of furniture on the lawn." Rochlen's photograph was printed in *Life* magazine and became an icon of suburban America.



Panel 2



Gene Nebeker, Angelo Iacoboni, George Nye, Jr., William Burns, and Robert Baker, the first members of the Lakewood City Council, took John S. Todd's "contract plan" for city government and made the untested plan work. They met for the first time on April 16, 1954, and named Iacoboni to serve as Lakewood's first mayor.

ROBERT BAKER
member of the first city council

WILLIAM J. BURNS
member of the first city council

ANGELO M. IACOBONI
member of the first city council
and first mayor

GENE NEBEKER
member of the first city council

GEORGE NYE, JR.
member of the first city council

Panel 3

**LOS ANGELES COUNTY
DEPARTMENTS and OFFICIALS**



The Los Angeles County departments that were Lakewood's partners in providing city services in 1954 are still the city's principal service providers. Without the commitment of the Los Angeles County Board of Supervisors, the Sheriff's Department, the Fire Department, the Department of Public Works, the Office of the County Counsel, the Public Library system, and many other county divisions, the "Lakewood Plan" for contracting would never have succeeded.

“Let's give them this chance to govern themselves, and one of these days they'll be showing us a thing or two about government.”

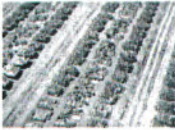








Herbert C. Legg
Los Angeles County Supervisor, January 1954










Pillars of Community












Pillar Three




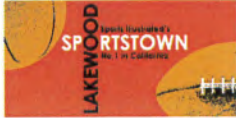






Vision Pillar

Times Change. Values Don't.

Original Photo	Substitute Photo	Caption
		
	No Change	<p>WALTER MONTANO founder of the Pan American Festival</p> <p>JESS SOLTER founder of the Pan American Festival</p>
		
		
		

Original Photo	Substitute Photo	Caption
		
		
	No Change	JACQUELINE RYNERSON original incorporator, city council member
		Please note: Do not include the Sky Knight text from the original design of this pillar.
		

	<p>No Change</p>	
		
		
		
		
		

Text and Photos for Pillar Three
Community Pillar
Times change. Values don't.

Panel 1



WALTER MONTANO
founder of the Pan American Festival

JESS SOLTER
founder of the Pan American Festival



Dr. Walter Montano and Jess Solter, two Lakewood Village neighbors and fellow Lakewood Lions Club members, shook hands over a backyard fence in 1945, pledging to begin a community program that would foster good relations with their Latin American neighbors. Today, Montano and Solter's tradition of celebrating pan-Americanism continues as the annual Pan American Festival. It is the only celebration in the United States outside of Washington D.C. that honors the people and cultures of Latin America.

Lakewood is a Tree City USA
National Arbor Day Foundation



Panel 2



JACQUELINE RYNERSON
original incorporator,
city council member



Former Mayor Jacqueline Rynerson joined hundreds of other young mothers and fathers in the long battle to prevent annexation by Long Beach and secure the incorporation of Lakewood. When their efforts were successful, Rynerson went on to serve her community as a member of the Lakewood Park, Parkway and Recreation District, as an original member of the city's Recreation and Community Services Commission, and a member of the city's planning commission. In 1978, Rynerson was elected to the city council, retiring after twelve years. During her years as a council member, Rynerson began the Lakewood Beautiful home awards programs and assisted in the development of the Weingart Senior Center, the expansion of River Park, and the purchase of the adjacent Lakewood Equestrian Center. The park was named Rynerson Park in her honor in 1990.



*What makes someone a pillar of the community?
How can you make a difference?*

Panel 3

Times change, values don't.



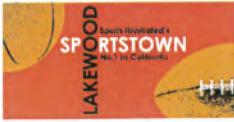
The values that Lakewood's founding families established in 1954 still flourish in traditions that continue today. Among them are Lakewood Youth Sports volunteer coaching, Lakewood Tot Lot parent cooperatives, Lakewood's many civic and service organizations, Lakewood's PTAs, the city's religious congregations, and the Greater Lakewood Chamber of Commerce. In recent years, the values of Lakewood's "greatest generation" have taken root in Lakewood Meals on Wheels, the Teens in Lakewood Care volunteer program, Project Shepherd, Lakewood Beautiful, Lakewood Neighborhood Watch and other law enforcement support programs sponsored by the city and the Lakewood Sheriff's Station.



Panel 4

Sportstown USA

Sports Illustrated magazine honored Lakewood in 2004



What is your vision for Lakewood's future?

YOUR NAME HERE

D I V I D E R S H E E T

Item ADJ-2 – Front Yard Landscape Ordinance
will be an oral presentation.

D I V I D E R S H E E T

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: 2020 Tree Lighting Event and Fireworks Display

INTRODUCTION

The ongoing COVID-19 pandemic has severely impacted the ability to gather safely in large groups for events. In preparing to organize the city's traditional holiday programs and events, staff met with the Community Promotions Committee on Tuesday, October 6, regarding options for the annual Tree Lighting Ceremony amid the COVID-19 pandemic. The committee members received a report that included recommendations to proceed with the event in a virtual capacity. To augment the loss of community participation at the civic center, staff presented the addition of a fireworks show to commence 30 minutes after the televised lighting of the tree.

Staff received direction as follows from the committee:

1. Host a scaled-down Tree Lighting program, to be held on Friday, December 4 beginning at 6:30 p.m. The event would be absent a community audience, but would include a short stage program, a musical performance by a small group of Mayfair High School choral students, recognition of support for the Project Shepherd program, the ceremonial lighting of the city's holiday tree, all to be broadcasted live on CityTV and the CityTV Facebook page.
2. To add to the virtual Tree Lighting festivities, a fireworks show would occur at three locations around Lakewood, with residents encouraged to watch from outside their homes or nearby, while being socially distanced from others.
3. Submit a staff report and contract for provision of fireworks for council approval at the regular meeting of the City Council on Tuesday, October 27, 2020.

STATEMENT OF FACT

Lakewood's Tree Lighting has enjoyed a large attendance, with approximately 6,000-7,000 guests filling the front and back of the civic center. The need to maintain physical distancing, and the county health order prohibiting large gatherings, prevent the city from holding a Tree Lighting event like in years past.

Staff have begun organizing a scaled-down Tree Lighting program that allows the City Council to light the city's holiday tree and offer greetings to residents in a safe, socially-distanced manner.

- A. With no public attendees, there would be a short stage program with remarks from the mayor and a countdown to the lighting of the tree with all council members and Santa Claus. The program would begin at 6:30 p.m. and end at 7 p.m. A choral trio or quartet

from Mayfair High School has been requested to perform, physically distanced apart from one another and other program participants.

- B. With no Holiday Lakewood Celebrates scheduled, staff has incorporated into the stage program the customary Project Shepherd gifts presentation from the council. The Project Shepherd chair would be invited to say a few words along with two representatives from the Greater Lakewood Court, Miss Lakewood and Miss Lakewood Teen, for their customary donation to Project Shepherd.
- C. Provide a live broadcast of the Tree Lighting event on CityTV, as was organized for this year's Patriot Day.
- D. With no public event, it is not recommended to approach sponsors for this year, as their contribution typically offsets the cost of putting on the full-scale production of the traditional event and allows them a booth to promote their organization.
- E. The night of the Tree Lighting presents an opportunity to reschedule the July 3 fireworks show, for which the contractor could not secure a permit from the county (the contractor still holds a 50% deposit). Artesia High School, Holmes Elementary School and Lakewood High School are agreeable to host a firework display. A 7:30 pm fireworks show would occur 30 minutes after the end of the Tree Lighting event, allowing residents a chance to move outdoors to enjoy the presentation in the sky from an open area near their home. Presentation of the show will require minimal planning as all of the safety, parking and distancing protocols are already in place with a plan matching that of the July 3 show. The fireworks contractor will provide a holiday-themed soundtrack in place of the planned patriotic theme to accompany the display. The soundtrack will be played over CityTV and its Facebook page so that residents can listen along.

There will not be spectator viewing areas or parking areas designated for the fireworks display. Providing the fireworks display live on Facebook could not be achieved in combination with the live broadcast of the Tree Lighting event at the civic center due to the staffing required to film and broadcast each event. Residents will be encouraged to watch from their own yards or public areas near their home.

Staff considered rescheduling the fireworks display on alternative dates in conjunction with traditional holidays such as Labor Day and New Year's Eve, however, two significant barriers presented themselves upon thorough discussion. As pandemic protocols have evolved, staff have become versed in anticipating Los Angeles County direction with regard to events, having witnessed several eleventh-hour changes and having borne the results of these changes first hand. Offering a fireworks display on such dates is likely to not be permitted by Los Angeles County for fear of creating large gatherings during the pandemic. This was the county's position when

they cancelled firework displays throughout the county surrounding the July 4 holiday. Secondly, staff recognizes the need for greater Los Angeles Sheriff's Department (LASD) presence city-wide on New Year's Eve, due to the prevalence of driving under the influence and other public safety issues arising from the "celebratory" nature of the night. Should the city proceed in organizing a fireworks display on a holiday, public safety resources may likely be strained.

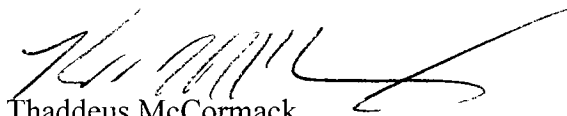
SUMMARY

A fireworks display in conjunction with a modified Tree Lighting Ceremony is an ideal opportunity to engage the community and fulfill the promise of a fireworks show in 2020. It is the belief that the division of three launch sites, along with not holding the event on a holiday will help the display remain low profile with the county and will not be met with a cancellation directive, while maintaining a modest event budget. Funds for a fireworks display are budgeted in FY21.

RECOMMENDATION

Authorize the Mayor to sign contract with Fireworks & Stage FX America for three fireworks displays throughout the city on Friday, December 4. Contract price not to exceed \$39,000.

Valarie Frost, Director 
Recreation and Community Services


Thaddeus McCormack
City Manager



Presents

Happy Holidays

A Fireworks Extravaganza

December 4th, 2020

Produced by



"The Difference is Quality"

City of Lakewood

Happy Holidays

December 4th, 2020

Announcement Barrage

Program A

Aerial Titanium Flash Salutes

3" 10

Color and Multi-Color Finale Shells

3" 10

Aerial Grand Finale

Program A

Color and Multi-Color Finale Shells

3" 200

Aerial Flash Salutes

3" 100

Aerial Show Presentation

Aerial Titanium Flash Salutes

3" 10

Color and Multi-Color Aerial Shells

3" 140

Flitter, Glitter, Electric Color and
Color Changing Shells

3" 110

Distinctive and Unique Aerial Shells

3" 110

Premium Aerial Shells

3" 10

Grand Totals

Aerial Shells

3" 700

Total Aerial Shells

700 Per Show

Program Price

Total Program Price Inclusive of
Insurance, Operator and
Transportation

Cost \$39,000

Total cost for all three shows



Fireworks America Products

The Quality Difference

Fireworks America has sought to affiliate itself with world renown-award winning manufacturers, both foreign and domestic. In every show you will find only the highest quality products and variety which will far surpass those of our competitors.

Product Definitions Are:

Color and Multi-Color include standard one color products and multiple colors such as Chrysanthemums, Peonies and Hearts, Red, Green and Blue, Variegated, etc.

Our variety is unmatched and as such we can guarantee over 40 varieties in this category.

Compare to our competitors "Color", "Fancy", some "Extra Fancy", "Standard" or "Japanese Style Deluxe" Shells.

Classic: includes Flitter, Glitter, Electric Color and Color Changing Transformation Penny Glitter, Glitter & Color, Magnesium Red Electric, Red to Blue, Comets, etc. Our variety is unmatched and as such we can guarantee over 50 varieties in this category.

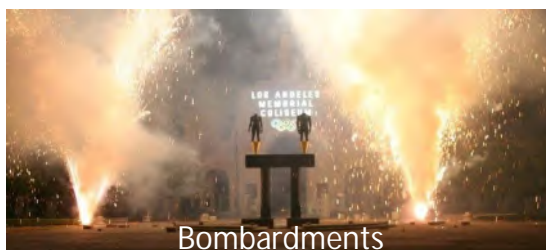
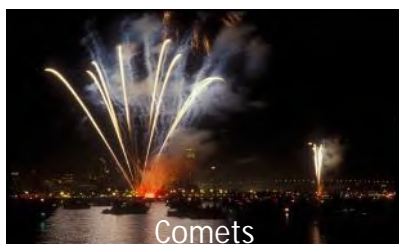
Compare to our competitors "Extra Fancy", "Floral", "Classic" or "Japanese Style Super Effect" Shells

Select: Shells feature Distinctive and Unique Aerial Shells including, Spiders, Multiple Reports, Strobes, Multiple Effect Shells, Domestic Glittering Comets, . Crackling Effects, Double Ring Shells, Saturn Shells, Tourbillion Shells, Special Pattern Shells, Weeping Willow Shells, Shell of Shells and Serpentine Shells, etc..

Compare to our competitors "Special", "Special Effect", or "Japanese Style Special Effect" Shells.

Premium: Aerial Shells include Crossettes, Serpents, Whistles, Whistles and Reports, Serpents and Strobes, Fish and Whistles, Tourbillions to Reports, Thunder and Rainbow, Serpents and Stars, Nishiki Kamuros, and many other American Made Specialty Shells.

Our competitors cannot compare with our Domestically-Made Superstars.



City of Lakewood
**Show Concept, Services List,
and Miscellaneous Details**

Services List:

Fireworks America to Provide:

- 1) Permit Filings as Required
- 2) Storage and Delivery of fireworks
- 3) All Equipment to produce the display
- 4) Insurance Aggregate amount of \$6,000,000 (Sample attached)
- 5) Worker's Compensation Insurance (Statute)
- 6) Music CD or MP3

City of Lakewood to Provide:

- 1) A Suitable Firing Site
- 2) Adequate Security for Firing Site
- 3) Sand & Sand Removal, if req'd
- 4) Permit Fees
- 5) Standby Firefighter Fees, if req'd
- 6) Sound System and Playback
- 7) Minimum permit times as required below

Minimum Time Required

Fireworks America will provide permitting services on your behalf. There are minimum times required to pull these permits. Contracts and deposits must be signed and back to us prior to starting these services. Here are the **minimum permit times**.

Land Based Shows based require a minimum of **30 days** to permit based on Local and State Ordinance, FAA and other requirements.

Water based shows require a minimum of **60 days** to permit based on all of the above PLUS Coast Guard requirements.

Please plan your show accordingly.

Operators and Assistants:

Fireworks America will provide the services of a State Licensed Pyrotechnic Operator and experienced crew to fire your display. The entire crew will be covered under Fireworks America's Worker's Compensation Insurance.

City of Lakewood
**Show Concept, Services List,
and Miscellaneous Details**

Payment Terms:

50% of the Sum is to be paid to FA at the signing of the Contract,
Balance Net 10 Days After Displays

Method of Discharge:

The show will be fired electrically. Each fireworks event will have its own ignitor for precise timing. Fireworks America will provide the firing panel, cable, distribution system and power for the show.





PYROTECHNIC PUBLIC DISPLAY CONTRACT

Fireworks & Stage FX America, LLC
dba: Fireworks America
PO Box 488
Lakeside, CA 92040
619-938-8277
619-938-8273 Fax

BATF License Number:
9-CA-073-20-6B-01843
9-CA-073-23-6B-01844

California Licenses:
GPD-0528
I/E-1129
W-1132

- 1) This Contract, entered into this 5th day of October, 2020, by and between FIREWORKS & STAGE FX AMERICA, LLC., dba FIREWORKS AMERICA, a California Corporation, duly licensed by the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives and the State of California, hereinafter referred to as "FA" and CITY OF LAKEWOOD hereinafter referred to as "BUYER".
 - 2) FA agrees to furnish BUYER, in accordance with the terms and conditions set forth herein, Three (3) fireworks/special effects display as per Program A, submitted, accepted and made part hereof, and the services of a licensed pyrotechnic operator who will be in charge of the execution of said display unless otherwise agreed in writing. The displays are to be performed on December 4th, 2020, located at See Below for Locations.
The time of the display is to be: 7:30pm
 - 3) BUYER agrees to pay FA the sum of: Thirty Nine Thousand Dollars and No Cents (\$39,000.00), per the following terms:
50% of the Sum is to be paid to FA at the signing of the Contract, Balance Net 10 Days After Display
- Locations of each show on December 4th, 2020 are:
Lakewood High School, 4400 Briercress Ave, Lakewood, CA 90713
Artesia High School, 12108 Del Amo Blvd, Lakewood, CA 90715
Holmes Elementary School, 5020 Barlin Ave, Lakewood, CA 90712
- 4) Should the BUYER default on these payment terms, a finance charge at a rate of 1.5% per month, 18% annual percentage rate, or the maximum rate permitted by law, whichever is greater, will be charged and accrued on the unpaid balance of the Contract until the Contract is satisfied.
FA is hereby authorized to receive BUYER's financial information from any person or entity for the purpose of verifying BUYER's ability to pay.
 - 5) BUYER, at its expense, agrees to provide FA a suitable DISPLAY SITE in which to stage, setup and fire the display. This DISPLAY SITE will incorporate an appropriate fallout zone, which has to be approved by FA, and that will fulfill any requirements set forth by any governing legal authority. Should the proposed site require the involvement of specialized equipment, watercraft or clean up, BUYER agrees to provide said equipment and labor at BUYER's expense.

Fireworks America Public Display Contract

6) BUYER, at its expense, agrees to provide adequate security to prevent any access to the DISPLAY SITE by members of the general public or any persons not expressly approved by FA. Any claim arising from damage to persons or property caused by any unauthorized access to the DISPLAY SITE is the sole responsibility of the BUYER. Should a multiple day setup be required, BUYER shall provide appropriate security during all the times FA is away from the DISPLAY SITE.

7) BUYER, at its expense, agrees to pay for any required "standby" Firemen, and/or any applicable permit costs and fees as required by state and local statutes, ordinances or regulations. BUYER agrees to indemnify FA for any and all changes or adjustments made to the DISPLAY at the request of any governing legal authority.

8) BUYER, at its expense, shall provide FA sufficient parking, all necessary site and event passes and allow FA sufficient time and available access, as determined by FA, to safely and professionally setup and discharge the display and subsequently remove the display equipment from the DISPLAY SITE.

9) Should BUYER fail to comply or prove itself unable to comply with the requirements stated in paragraphs 5, 6, 7 and 8 herein, FA shall have no obligation to continue with the performance of the display and the BUYER agrees to pay the full contract price plus any additional associated expenses incurred by FA.

10) BUYER agrees to assume the risk of weather, or any other cause that is beyond FA's control, that may prevent the display from being discharged on the scheduled date and time. In the event that FA, at its sole discretion, determines that the weather unsuitable for the discharge of the display, BUYER shall pay per the cancellation terms contained in paragraph 11 herein.

11) BUYER shall have the option to cancel this display at any time. If BUYER decides to cancel, BUYER agrees to pay to FA 35% of the display contract price and all other associated costs incurred by FA, including, but not limited to, permits, insurance, pyrotechnic operator's fee, transportation, choreography, custom design or any other provable expense associated with the execution of the Display.

12) BUYER agrees to hold FA harmless from all claims and penalties made against FA in the event that the display fails to start on time or is disrupted after commencement as a direct result of equipment or product malfunction or failure.

13) FA agrees to provide insurance coverage of Ten Million Dollars, Bodily Injury and Property Damage and statutory limits for Worker's Compensation. This insurance covers the operations of FA only and does not extend to any other aspect of the event at which such a display may be held. FA's operations are deemed complete when FA has vacated the premises.

14) Should BUYER fail to perform its obligations as set forth herein, BUYER agrees to indemnify, defend and hold FA harmless from all claims and suits made against FA in conjunction with the discontinuance or cancellation of the display.

Fireworks America Public Display Contract

15) FA agrees to defend, indemnify and hold harmless BUYER from and against all claims and liability arising out of the services to be performed by FA hereunder, except to the extent arising from BUYER'S negligence or willful misconduct.

16) The laws of the State of California shall govern this contract. It is agreed that any court of competent jurisdiction located in the County of San Diego, CA shall be proper venue for an action. Should such action be brought to enforce or interpret the terms or provisions of this Contract, the prevailing party shall be entitled to reasonable attorney fees and costs in addition to any other relief to which they may be entitled.

17) Nothing in this contract shall be construed as forming a partnership, joint venture, agency or any form of legal relationship, other than contractual, between BUYER and FA. Neither party shall be held responsible for any agreements or obligations not expressly provided for herein and shall be severally responsible for their own separate debts and obligations.

18) BUYER shall not under any circumstances, be entitled to recover any consequential damages from FA. Nothing in this paragraph shall be construed as a modification or limitation on the insurance coverages afforded in Paragraph 13 herein.

19) Other Considerations:

Access to restrooms or portable restrooms provided by BUYER at each location.

20) This agreement shall be binding on the parties and on their heirs, executors, administrators, successors and assigns.

In Witness the parties hereto, by or through their duly authorized agents, have set their hands and seals this 5th day of October, 2020.

Fireworks & Stage FX America, LLC

By  _____

Title Regional Manager

City of Lakewood

By _____

Title _____

D I V I D E R S H E E T

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Proposed Municipal Code Changes Affecting Parkways and the Public Right of Way

INTRODUCTION

At the study session on September 22, 2020, staff presented photos of encroachments into the public right of way, in parkways and in the streets. These encroachments reflect safety concerns for pedestrians and motorists. Council requested that staff return with proposed changes to the Municipal code that would address these concerns.

STATEMENT OF FACT

Attached is a redline version of the sections of the municipal code that would address the concerns raised regarding encroachments in parkways and the streets. While many of the items of concern are already not allowed under the code, some of the changes serve to clarify the prohibitions, while other changes will either allow for prohibitions not previously enumerated, or allow for an expansion of the use of certain materials in the parkways such as artificial turf. Ideally, staff would prefer only turf grass, irrigation, and the City street tree, however we recognize that the drought has stimulated Lakewood residents to replace turf grass with more drought tolerant plants or materials such as small stones or artificial turf. The attached sections of the municipal code have been modified using redline fonts and strike out to show the proposed changes. The following is a listing of the code section modifications:

44221.1 Parkways Defined – There was a phrase in the definition that might be interpreted as the city having responsibility for maintenance of plant materials in the parkway. This phrase is proposed to be removed since the city maintains only the city street tree.

4221.1 Prohibited Act on Parkways – This section lays out specific prohibited actions in the parkway, including damaging or removing a city street tree. We have proposed several clarifications in the subsections, including the prohibition of constructed planters and potted plants.

4221.2 Maintenance of Parkway – This section has been added to make clear that it is the responsibility of the adjacent property owner to maintain the parkway and the plant materials within the parkway, except for the city street tree.

4321 Encroachment on Public Rights of Way - This section lays out specific encroachments as public nuisances. The proposed changes represent clarifications, and a couple of additions that address the concerns previously depicted in the photos. Specifically, language is added to subsection E. including “any plant species that have thorns, spines, or needle-like leaves.” A paragraph added at the end of the section provides clarification that only permitted city street trees,

turf grass or short ground cover is allowed, and adds decomposed granite, small loose decorative stones or artificial turf as allowed. This paragraph also clarifies that should work need to be done in the parkway, the city is not responsible for replacing or restoring any materials disturbed during the course of the work, and places that responsibility on the adjacent homeowner.

4321.1 Examination by Director of Public Works – A clarification has been added to this section to allow the Director of Public Works to establish a reasonable time frame in which to remove encroachments, rather than a previously fixed 30 day period in all instances. Some encroachments posing a direct safety concern to the public may need to be removed in a shorter time frame.

321.2 Abatement of Nuisance – A clarification has been added to reflect the proposed changes in the section above.

4321.4 Prohibition of Storage Containers – This section has been added to clearly prohibit placement of storage containers of all types in the public right of way. Staff have been addressing these encroachments for some time, however, these items have been more commercial available. The proposed added section would strengthen our ability to address this problem.

4322 Unlawful Discharge of Waste Materials and Deposit of Rocks, Mud..... This section already prohibits many items from being deposited in the public right of way, and the proposed additions would include “construction equipment, heavy equipment, construction machinery, construction materials, pallets, shipping containers, dumpsters or waste containers except as provided by franchise agreements.” These items can become a nuisance, an environmental concern, or a safety concern.

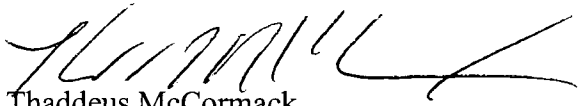
4325. Trees – This change reflects a legacy designation of responsibility in the municipal code, and would substitute the Director of Public Works for the currently designated Director of Recreation and Community Services, as the staff member responsible for landscaping and trees in parkways and public spaces. The Director of Public Works has carried this responsibility for over 30 years.

RECOMMENDATION

Staff recommends that the City Council:

1. Direct staff and the City Attorney to prepare an ordinance for implementation of the proposed Municipal Code changes affecting parkways and the public right-of-way, for presentation at a future Council Meeting.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

4221. PARKWAYS DEFINED. Parkways are defined as those areas located in that portion of dedicated roads, streets or highways which have been planted with lawn, bush, tree or plant vegetation ~~and so maintained by the City.~~

4221.1. PROHIBITED ACT ON PARKWAYS. It shall be unlawful for any person to do or commit, or to cause or permit to be done or committed, within or upon any such parkways any of the following:

- A. To pick, dig, remove, destroy, injure, mutilate, top or cut any tree or root system, ~~plant, shrub, bloom or flower~~ or any portion thereof growing therein.
- B. To cut, break, injure, deface, remove or destroy any equipment or property therein, or sign, bench or monument placed thereon, or any portion thereof, or to make or place thereon or on any portion thereof any sign, card, mark, writing or printing, display or other similar device, ~~provided, however, that the provisions of this subsection shall not prohibit the placing of benches on said panel when approved by the City.~~
- C. To throw, place or dispose of any garbage, refuse or waste on or upon said area.
- D. To allow any vegetation, other than a City street tree, to grow to a height exceeding six (6) inches, or to place any sign, decoration, statue, lawn ornament, potted plant of any size, constructed planter, or device which will impede the safe ingress and egress of persons from vehicles parked at the curb or safe pedestrian use of the abutting sidewalk.
- E. To allow any water or electrical line, wiring, cord, or hose, to run across the parkway area from any adjacent property to any vehicle parked in the public right-of-way.
- F. To allow any storage of basketball hoops, skateboard ramps, bicycle ramps, or other sports equipment.

(Subsection D-F Added by Ord. 2005-8)

4221.2 MAINTENANCE OF PARKWAY. The owner of the adjacent property shall be responsible for the installation, maintenance and irrigation of all plant materials in the parkway, except for the planting, trimming, and removal of City street trees.

4321. ENCROACHMENT ON PUBLIC RIGHTS OF WAY. The City Council does hereby find that the existence of the following encroachments on any public dedicated or acquired sidewalk, street, parkway, alley, lane, court, park or other public place is a public nuisance. It shall be unlawful for any person to construct, install, place, plant or maintain thereon the following:

- A. Fences.
- B. Hedges.
- C. Excavations below the top of curb elevation where without a permit.
- D. Sprinkler system pipes above ground elevation.
- E. Cover growth such as ivy, ice plant and other similar types of vegetation ~~where the same interfere with the public right of way, or any plant species that have thorns, spines, or needle-like leaves.~~
- F. Retaining wall.
- G. Shrubs, signs and trees as well as buildings or fences where the same interfere with the use of said public right of way.
- H. ~~Loose gravel, broken~~ blacktop, concrete and paving.
- I. Gates swinging out or over the public right of way.

In parkways, only permitted city street trees, turf grass or ground cover not exceeding six inches in height, decomposed granite, loose decorative colored stone or gravel no larger than ¾ inch in size or artificial turf shall be allowed. In the event that the City or its agents perform any work in a parkway that requires the removal or displacement of any such materials, the owner of the adjacent property shall be obligated to perform such removal or displacement to give the City or its agents required access, and the City will not be responsible to repair or restore such materials that may be damaged or removed as a result of the subject work.

4321.1. EXAMINATION BY DIRECTOR OF PUBLIC WORKS. The Director of Public Works shall examine or cause to be examined every alleged encroachment on a public dedicated right of way, and if in his opinion such encroachment is a nuisance as defined herein, he shall notify in writing the owner, occupant, lessee or other person having possession of said premises that the continual maintenance or existence of such encroachment constitutes a public nuisance. Once the Director has deemed such encroachments to be a public nuisance, the Director will assign a timeframe in the Director's reasonable discretion for the removal of the items. At that time, and that said person or persons must remove said encroachment at his own expense within the timeframe set forth~~thirty (30) days~~; if not so removed within said timeframe~~thirty (30) days~~ the same will be removed by the City and expense thereof charged to said person or persons.

4321.2. ABATEMENT OF NUISANCE. If said nuisance is not so abated by said person within said timeframe~~thirty (30) days~~ the Director of Public Works may cause said nuisance to be abated as provided in this Chapter.

4321.3. ACCUMULATIVE REMEDIES. The remedies set forth in Section 4321, et seq., of this Chapter in accordance with the terms and provisions of this Chapter, or in accordance with the terms and provisions of State law pertaining to the abatement of public nuisances. Any failure under the provisions of this Chapter to record the lien shall not bar collection of cost of abatement of said nuisance either by special assessment proceedings or by other means. The provisions of this Chapter constituting the cost of abatement of said nuisance a lien on said property may be modified by the City Council as it deems necessary in confirming the report of the Director of Public Works in those cases where the City Council should find that a proportionate share or all of the share of the cost of said work should be borne by the City in the best public interest. Nothing herein contained shall bar the Director of Public Works or any other city officer having a duty to do so to summarily remove any nuisance herein defined without further notice or preceding before the City Council where the continuation of said nuisance endangers the public health, safety and welfare in the use of any publicly dedicated right of way.

4321.4. PROHIBITION OF STORAGE CONTAINERS. It shall be unlawful to place in any public dedicated or acquired sidewalk, street, parkway, alley, lane, court, park or other public space, any storage container, storage bin, shipping container, PODS, or similar portable storage container.

“Portable storage container” means a portable, weather-resistant, commercially leased, rented or purchased receptacle designed and used for the storage or shipment of personal property, building materials or merchandise.

4322. UNLAWFUL DISCHARGE OF WASTE MATERIALS AND DEPOSIT OF ROCKS, MUD, SAND, OIL OR PETROLEUM PRODUCTS ON PUBLIC ROADS, STREETS AND HIGHWAYS.

It shall be unlawful for any person to place, deposit or dump, or to cause to be placed, deposited or dumped upon any public roads, streets, highways, alleys, or portions thereof within the City of Lakewood, any dirt, litter, trash, rubbish, debris, furniture, video, audio, or computer equipment, appliances, boxes, clothing, toys, household items, vehicle parts, paint or other hazardous materials, construction equipment, heavy equipment, construction machinery, construction materials, pallets, shipping containers, dumpsters or waste containers except as provided by franchise agreements, or any miscellaneous discarded items, or to cause the flow or discharge of any sewage, animal waste matter, waste matter, swimming and artificial pool drainage, industrial waste, rocks, mud, dirt, sand or unenclosed or encased oil or petroleum products, upon any public roads, streets, highways, alleys, or portion thereof, within the City of Lakewood unless pursuant to permit issued by the Director of Public Works. Animal waste matter as used herein includes the excrement and urine from any animal, including mixed water and animal waste. This section does not have reference to the following, and nothing contained in this Section shall make the following unlawful: (Amended by Ord. 2005-8)

- A. The discharge or deposit of mud, rock, sand or dirt where pursuant to a construction permit issued by the City or permit issued by the Director of Public Works;
- B. The discharge of oil or petroleum products or animal waste in the normal utilization by vehicles or animals of any public roads, streets and highways;
- C. The discharge of any of the foregoing upon any such public road, street or highway where pursuant to permit issued by the Director of Public Works as hereinafter provided.

The Director of Public Works, or upon his refusal or failure to act, the City Manager may issue permits for the limited discharge of any of the foregoing into the public streets, roads and highways, as well as alleys, of the city of Lakewood for limited periods of time under such conditions as will reasonably insure that such discharge will not be detrimental to the public health, safety and welfare. Such permits shall be issued in accordance with the provisions, where applicable, of the Highway Permit Ordinance. A fee shall be charged for the issuance of such permit in the amount specified in the Highway Permit Ordinance; and if none then in the amount established by the City Council by Resolution. Such permit shall specify the material to be discharged, the date, time and place of discharge, and the amount of discharge.

No person shall violate any provision of this Section or fail to comply with any of the requirements of a permit, if any, issued pursuant to this Section. Any person violating any of said provisions or failing to comply with said requirements shall be guilty of a misdemeanor, as set forth in Section 1200 of the Lakewood Municipal Code. In addition, the City Council hereby finds and determines that this Section is necessary to prevent obnoxious discharge of waste materials and other materials into public roads, streets and highways, and also to prevent obstructions to the free use of public places, roads, streets and highways, as well as to prevent interference with the comfortable enjoyment of life and property by an entire community or a considerable number of persons and that, therefore, the activity herein defined as unlawful, unless regulated pursuant to a permit, is a public nuisance.

4325. TREES. The Director of ~~Public Works~~Recreation and Community Services shall have full power and authority over the planting, removal and maintenance of trees and shrubs in or upon any public street or public ground and shall have the right and power to establish rules and regulations relating thereto. Said Director or his delegated representative shall have the power to cause the trimming or removal of any tree or shrub in or upon any public street or public ground which is diseased or is endangered, or which may endanger the security or usefulness of any public streets or sidewalks.

D I V I D E R S H E E T

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

D I V I D E R S H E E T

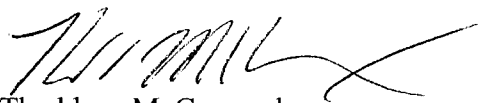
COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments			
Sheila Tran	Accounting Technician	13A	10/19/2020
B. Changes			
None			
C. Separations			
None			
2. PART-TIME EMPLOYEES			
A. Appointments			
Joseph Alvarado	Community Services Officer I	B	10/06/2020
Luis Gomez	Maintenance Trainee I	B	10/04/2020
Edgar Montelongo	Community Services Officer I	B	10/06/2020
B. Changes			
Trevor Ridgway	Sports Official Maintenance Services Aide III	A to B	10/04/2020
Austin Robles	Recreation Leader II Maintenance Services Aide III	A to B	10/04/2020
C. Separations			
None			


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

**CITY OF LAKEWOOD
FUND SUMMARY 10/15/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 99693 through 99789. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	87,241.32
1030	CDBG CURRENT YEAR	3,224.58
1050	COMMUNITY FACILITY	402.14
1070	RETIREE BENEFITS	3,250.00
1622	LA CNTY MEASURE M	213.87
3000	AIR QUALITY IMPROVEMENT	59,941.55
5010	GRAPHICS AND COPY CENTER	976.68
5020	CENTRAL STORES	2,312.76
5030	FLEET MAINTENANCE	20,464.75
7500	WATER UTILITY FUND	1,668,537.66
8030	TRUST DEPOSIT	98.00
		<hr/>
		1,846,663.31

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
99693	10/09/2020	7400	WATER REPLENISHMENT DISTRICT OF	1,653,044.85	0.00	1,653,044.85
99694	10/15/2020	2453	LAKEWOOD EDUCATION FOUNDATION	98.00	0.00	98.00
99695	10/14/2020	2453	LAKEWOOD EDUCATION FOUNDATION	2,500.00	0.00	2,500.00
99696	10/15/2020	61307	PERRIS FENCE & SUPPLY	6,493.50	0.00	6,493.50
99697	10/15/2020	61142	ADAMS-HILLERY SHARRON	3,224.58	0.00	3,224.58
99698	10/15/2020	4644	AGRI-TURF DISTRIBUTING	857.28	0.00	857.28
99699	10/15/2020	4551	ACCOUNTING PRINCIPALS. INC	3,674.62	0.00	3,674.62
99700	10/15/2020	1700	ALLIED REFRIGERATION INC	417.05	0.00	417.05
99701	10/15/2020	36225	APT ASSN CALIFORNIA SOUTHERN CITIES	169.00	0.00	169.00
99702	10/15/2020	443	B&M LAWN AND GARDEN INC	190.11	0.00	190.11
99703	10/15/2020	5391	BAILEY. ERIC	11,800.00	0.00	11,800.00
99704	10/15/2020	5292	BECKER & ASSOCIATES. INC.	288.07	0.00	288.07
99705	10/15/2020	5112	BELLFLOWER AUTOMOTIVE HECTOR	348.00	0.00	348.00
99706	10/15/2020	4800	BISHOP COMPANY	204.13	0.00	204.13
99707	10/15/2020	36824	CARWOOD HAND CARWASH & DETAIL CTR. LLC	96.00	0.00	96.00
99708	10/15/2020	51331	CERRITOS POOL SUPPLY	35.11	0.00	35.11
99709	10/15/2020	45894	CINTAS CORPORATION	70.44	0.00	70.44
99710	10/15/2020	57070	CITY LIGHT & POWER LKWD INC	1,031.88	0.00	1,031.88
99711	10/15/2020	5214	CLEANCOR HOLDINGS LLC DBA CLEANCOR LNG L	930.00	0.00	930.00
99712	10/15/2020	4397	CM SCHOOL SUPPLY	20.76	0.00	20.76
99713	10/15/2020	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
99714	10/15/2020	4660	ZW USA INC.	306.05	0.00	306.05
99715	10/15/2020	5340	DOXIM INC.	7,442.57	0.00	7,442.57
99716	10/15/2020	3199	EDCO WASTE SERVICES LLC	7,304.65	0.00	7,304.65
99717	10/15/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	306.44	0.00	306.44
99718	10/15/2020	5225	FAIRWAY FORD SALES. INC.	33,479.55	0.00	33,479.55
99719	10/15/2020	4947	FILE KEEPERS. LLC	21.40	0.00	21.40
99720	10/15/2020	4641	FONTELA. THAO	659.10	0.00	659.10
99721	10/15/2020	5006	FREMONTIA HORTICULTURAL. INC	546.41	0.00	546.41
99722	10/15/2020	4884	FRONTIER CALIFORNIA INC.	2,843.83	0.00	2,843.83
99723	10/15/2020	5343	GALLS PARENT HOLDINGS. LLC	110.99	0.00	110.99
99724	10/15/2020	4422	GARIBALDO'S NURSERY	1,231.88	0.00	1,231.88
99725	10/15/2020	4852	GOVINVEST INC.	3,250.00	0.00	3,250.00
99726	10/15/2020	5272	GREENE BACKFLOW	360.00	0.00	360.00
99727	10/15/2020	35477	HARA M LAWNMOWER CENTER	58.04	0.00	58.04
99728	10/15/2020	41897	HOSE-MAN THE	9.30	0.00	9.30
99729	10/15/2020	36589	IMMEDIATE MEDICAL CARE	230.00	0.00	230.00
99730	10/15/2020	5144	ISES CORPORATION	4,975.00	0.00	4,975.00
99731	10/15/2020	4622	JHM SUPPLY INC	232.17	0.00	232.17
99732	10/15/2020	53365	KENNY'S AUTO SERVICE	151.00	0.00	151.00
99733	10/15/2020	4783	LANDCARE HOLDINGS INC	7,807.92	0.00	7,807.92
99734	10/15/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	18,205.44	0.00	18,205.44
99735	10/15/2020	59113	MACRO AUTOMATICS	4,887.50	0.00	4,887.50
99736	10/15/2020	332	MERRIMAC PETROLEUM INC	13,509.36	0.00	13,509.36

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
99737	10/15/2020	4892	NESTLE WATERS NORTH AMERICA	108.27	0.00	108.27
99738	10/15/2020	5134	NORRIS. RICHARD	2,437.50	0.00	2,437.50
99739	10/15/2020	4443	O'REILLY AUTOMOTIVE STORES INC	656.94	0.00	656.94
99740	10/15/2020	47554	OFFICE DEPOT BUSINESS SVCS	569.25	0.00	569.25
99741	10/15/2020	4374	PITNEY BOWES INC	623.13	0.00	623.13
99742	10/15/2020	42754	CERRITOS FORD INC	26,462.00	0.00	26,462.00
99743	10/15/2020	47285	ROTARY CORP	565.36	0.00	565.36
99744	10/15/2020	5379	SERVICEWEAR APPAREL INC.	1,640.38	0.00	1,640.38
99745	10/15/2020	5230	SITEONE LANDSCAPE SUPPLY. LLC	780.40	0.00	780.40
99746	10/15/2020	52279	SMART & FINAL INC	121.00	0.00	121.00
99747	10/15/2020	26900	SO CALIF SECURITY CENTERS INC	51.47	0.00	51.47
99748	10/15/2020	36658	SOUTH COAST A.O.M.D.	2,423.12	0.00	2,423.12
99749	10/15/2020	29500	SOUTHERN CALIFORNIA GAS CO	1,006.68	0.00	1,006.68
99750	10/15/2020	4026	SPASEFF TED C	125.00	0.00	125.00
99751	10/15/2020	49529	SPICERS PAPER INC	976.68	0.00	976.68
99752	10/15/2020	2372	TGIS CATERING SVCS INC	285.07	0.00	285.07
99753	10/15/2020	2533	TNEMEC COMPANY INC.	55.84	0.00	55.84
99754	10/15/2020	52484	TREND OFFSET PRINTING SERVICES INC	4,607.11	0.00	4,607.11
99755	10/15/2020	60685	TURF STAR	142.77	0.00	142.77
99756	10/15/2020	5284	UNIFIRST CORPORATION	398.59	0.00	398.59
99757	10/15/2020	49848	USA BLUE BOOK A DIVISION OF	834.11	0.00	834.11
99758	10/15/2020	64652	CELLCO PARTNERSHIP	4,351.98	0.00	4,351.98
99759	10/15/2020	33200	WALTERS WHOLESALE ELECTRIC CO	18.50	0.00	18.50
99760	10/15/2020	5155	WATER SYSTEM SERVICES LLC	175.00	0.00	175.00
99761	10/15/2020	3943	WATERLINE TECHNOLOGIES INC	1,181.06	0.00	1,181.06
99762	10/15/2020	17640	WAXIE ENTERPRISES INC	1,195.76	0.00	1,195.76
99763	10/15/2020	40925	WEST COAST ARBORISTS INC	611.00	0.00	611.00
99764	10/15/2020	3837	WORTHINGTON FORD	14.97	0.00	14.97
99765	10/15/2020	5279	ZUMAR INDUSTRIES. INC.	213.87	0.00	213.87
99766	10/15/2020	3699	99 CENT ONLY STORES #58	96.53	0.00	96.53
99767	10/15/2020	3699	APX GROUP. INC	16.50	0.00	16.50
99768	10/15/2020	3699	AUXILIARY OF LKWD	13.35	0.00	13.35
99769	10/15/2020	3699	BARBA. JAY-AR A.	5.00	0.00	5.00
99770	10/15/2020	3699	BEAUTY SYSTEMS GROUP LLC	24.06	0.00	24.06
99771	10/15/2020	3699	CHOI. SOO MYLING	9.00	0.00	9.00
99772	10/15/2020	3699	FERRARO. GIUSEPPE	8.50	0.00	8.50
99773	10/15/2020	3699	GHS INTERACTIVE SECURITY	8.50	0.00	8.50
99774	10/15/2020	3699	GOODNITE. LINDSAY	5.00	0.00	5.00
99775	10/15/2020	3699	JUNIOR & SON. INC	6.70	0.00	6.70
99776	10/15/2020	3699	LAPENA. EMILIANO	8.50	0.00	8.50
99777	10/15/2020	3699	LARA. ANTHONY	10.00	0.00	10.00
99778	10/15/2020	3699	MICHAELS STORES. INC	85.44	0.00	85.44
99779	10/15/2020	3699	NEVELS. RENI & STACI L	8.50	0.00	8.50
99780	10/15/2020	3699	NEVELS. RENI & STACI L	5.00	0.00	5.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
99781	10/15/2020	3699	OFFICE DEPOT. INC.	9.00	0.00	9.00
99782	10/15/2020	3699	PACIFIC COAST ELEVATOR	9.00	0.00	9.00
99783	10/15/2020	3699	PARK. JEFFREY	14.27	0.00	14.27
99784	10/15/2020	3699	PHILLIPS. ALVIN T.	9.00	0.00	9.00
99785	10/15/2020	3699	RALPHS GROCERY COMPANY	173.27	0.00	173.27
99786	10/15/2020	3699	RJ AUSTIN. LLC	8.50	0.00	8.50
99787	10/15/2020	3699	RODRIGUEZ. DEADEMA MARIA	5.00	0.00	5.00
99788	10/15/2020	3699	SALLY BEAUTY SUPPLY LLC	18.73	0.00	18.73
99789	10/15/2020	3699	WU. JEFFREY	13.63	0.00	13.63
Totals:				<u>1,846,663.31</u>	<u>0.00</u>	<u>1,846,663.31</u>

**CITY OF LAKEWOOD
FUND SUMMARY 10/22/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 99790 through 99866. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,806,754.94
1030	CDBG CURRENT YEAR	1,500.00
1050	COMMUNITY FACILITY	13,073.14
1070	RETIREE BENEFITS	3,000.00
1336	STATE COPS GRANT	20,287.38
3001	CAPITAL IMPROV PROJECT FUND	32,574.58
3070	PROPOSITION "C"	1,422.25
5010	GRAPHICS AND COPY CENTER	1,854.71
5020	CENTRAL STORES	1,345.08
5030	FLEET MAINTENANCE	3,055.12
7500	WATER UTILITY FUND	32,534.09
		<hr/>
		1,917,401.29

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
99790	10/22/2020	4842	A T & T CORP	247.92	0.00	247.92
99791	10/22/2020	4644	AGRI-TURF DISTRIBUTING	410.92	0.00	410.92
99792	10/22/2020	51209	AGUINAGA GREEN INC	1,533.00	0.00	1,533.00
99793	10/22/2020	4208	AIRGAS INC	214.18	0.00	214.18
99794	10/22/2020	4551	ACCOUNTING PRINCIPALS. INC	3,065.76	0.00	3,065.76
99795	10/22/2020	443	B&M LAWN AND GARDEN INC	714.80	0.00	714.80
99796	10/22/2020	52244	BELLFLOWER. CITY OF	600.00	0.00	600.00
99797	10/22/2020	59748	BIG STUDIO INC	820.16	0.00	820.16
99798	10/22/2020	307	CALIF. STATE DISBURSEMENT UNIT	405.80	0.00	405.80
99799	10/22/2020	45894	CINTAS CORPORATION	60.94	0.00	60.94
99800	10/22/2020	5399	COMMERCE TRUCK & EQUIPMENT SALES LLC	65,069.50	0.00	65,069.50
99801	10/22/2020	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
99802	10/22/2020	4226	CORONA CLAY COMPANY	1,019.50	0.00	1,019.50
99803	10/22/2020	4361	CN SCHOOL AND OFFICE SOLUTIONS INC	438.89	0.00	438.89
99804	10/22/2020	4043	DIAMOND ENVIRONMENTAL SERVICES LP	549.74	0.00	549.74
99805	10/22/2020	27200	DICKSON R F CO INC	2,790.00	0.00	2,790.00
99806	10/22/2020	3199	EDCO WASTE SERVICES LLC	442,837.33	0.00	442,837.33
99807	10/22/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	49.63	0.00	49.63
99808	10/22/2020	3946	FERGUSON ENTERPRISES INC	7,851.15	0.00	7,851.15
99809	10/22/2020	61688	FULL COMPASS SYSTEMS LTD	367.30	0.00	367.30
99810	10/22/2020	4422	GARIBALDO'S NURSERY	419.39	0.00	419.39
99811	10/22/2020	13030	ACCO BRANDS USA LLC	191.32	0.00	191.32
99812	10/22/2020	65779	GOLDEN STATE WATER COMPANY	13,079.62	0.00	13,079.62
99813	10/22/2020	33150	GRAINGER W W INC	786.48	0.00	786.48
99814	10/22/2020	41897	HOSE-MAN THE	136.61	0.00	136.61
99815	10/22/2020	65891	HUMAN SERVICES ASSOCIATION	750.00	0.00	750.00
99816	10/22/2020	50740	INTERNAL REVENUE SERVICE	1,214.25	0.00	1,214.25
99817	10/22/2020	4622	JHM SUPPLY INC	252.90	0.00	252.90
99818	10/22/2020	4180	JONES RICHARD D. A PROF LAW CORP	2,793.15	0.00	2,793.15
99819	10/22/2020	64510	KRAUSE. DIANN	201.48	0.00	201.48
99820	10/22/2020	43815	KRUSEMARK. LEEANNE	15.40	0.00	15.40
99821	10/22/2020	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
99822	10/22/2020	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	1,960.00	0.00	1,960.00
99823	10/22/2020	43017	LARSEN. DEBRA	170.71	0.00	170.71
99824	10/22/2020	21600	LOS ANGELES CO SHERIFFS DEPT	960,776.59	0.00	960,776.59
99825	10/22/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	803.08	0.00	803.08
99826	10/22/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	36,009.22	0.00	36,009.22
99827	10/22/2020	65220	STEVEN MAHR PRINTING INC.	330.74	0.00	330.74
99828	10/22/2020	4443	O'REILLY AUTOMOTIVE STORES INC	602.03	0.00	602.03
99829	10/22/2020	47554	OFFICE DEPOT BUSINESS SVCS	344.59	0.00	344.59
99830	10/22/2020	4367	OROZCO'S AUTO SERVICE INC	480.93	0.00	480.93
99831	10/22/2020	65659	PHASE II SYSTEMS INC	3,876.75	0.00	3,876.75
99832	10/22/2020	65659	PHASE II SYSTEMS INC	2,000.00	0.00	2,000.00
99833	10/22/2020	5360	PAYMENTUS CORPORATION	8,004.71	0.00	8,004.71

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
99834	10/22/2020	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
99835	10/22/2020	4459	READWRITE EDUCATIONAL SOLUTIONS INC	64.35	0.00	64.35
99836	10/22/2020	45437	S & J SUPPLY CO	1,286.90	0.00	1,286.90
99837	10/22/2020	4309	SAFESHRED	25.00	0.00	25.00
99838	10/22/2020	3153	SECTRAN SECURITY INC	154.10	0.00	154.10
99839	10/22/2020	62286	J R SIMPLOT COMPANY	326.20	0.00	326.20
99840	10/22/2020	52279	SMART & FINAL INC	366.17	0.00	366.17
99841	10/22/2020	5348	SONG. JAY	79,800.00	0.00	79,800.00
99842	10/22/2020	29400	SOUTHERN CALIFORNIA EDISON CO	101,531.44	0.00	101,531.44
99843	10/22/2020	29450	SOUTHERN CALIFORNIA EDISON	602.82	0.00	602.82
99844	10/22/2020	29500	SOUTHERN CALIFORNIA GAS CO	4,084.22	0.00	4,084.22
99845	10/22/2020	55947	STOVER SEED COMPANY	1,275.67	0.00	1,275.67
99846	10/22/2020	5278	THE TECHNOLOGY DEPOT	2,755.20	0.00	2,755.20
99847	10/22/2020	1676	U S TELEPACIFIC CORP	2,055.75	0.00	2,055.75
99848	10/22/2020	60685	TURF STAR	457.41	0.00	457.41
99849	10/22/2020	66245	TYLER TECHNOLOGIES MUNIS DIVISION	8,500.00	0.00	8,500.00
99850	10/22/2020	57989	U S BANK	4,700.00	0.00	4,700.00
99851	10/22/2020	3906	UNDERGROUND VAULTS & STORAGE	22.50	0.00	22.50
99852	10/22/2020	5284	UNIFIRST CORPORATION	45.88	0.00	45.88
99853	10/22/2020	40925	WEST COAST ARBORISTS INC	101,904.20	0.00	101,904.20
99854	10/22/2020	37745	WESTERN EXTERMINATOR CO	375.00	0.00	375.00
99855	10/22/2020	33800	WESTERN WATER WORKS SUPPLY CO	1,471.84	0.00	1,471.84
99856	10/22/2020	35146	WILLDAN ASSOCIATES	35,572.50	0.00	35,572.50
99857	10/22/2020	3837	WORTHINGTON FORD	21.31	0.00	21.31
99858	10/22/2020	4837	XEROX CORPORATION	1,663.39	0.00	1,663.39
99859	10/22/2020	3699	BARTLE. CINDY	260.00	0.00	260.00
99860	10/22/2020	3699	CARDONA. LILIA	260.00	0.00	260.00
99861	10/22/2020	3699	CEJA. EVELYN	55.00	0.00	55.00
99862	10/22/2020	3699	JOSEPH. WHITNEY	55.00	0.00	55.00
99863	10/22/2020	3699	McFARLAND. ASHLEY	260.00	0.00	260.00
99864	10/22/2020	3699	McCLEMORE. DAN	130.00	0.00	130.00
99865	10/22/2020	3699	RUIZ. RACOUEL	55.00	0.00	55.00
99866	10/22/2020	3699	TOUSANT. BELINDA	364.00	0.00	364.00
Totals:				<u>1,917,401.29</u>	<u>0.00</u>	<u>1,917,401.29</u>

D I V I D E R S H E E T

COUNCIL AGENDA

October 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committees: Water Resources Committee and Community Promotions Committee

STATEMENT OF FACT

On October 5, 2020, the Water Resources Committee met and discussed:

An update of water supply:

- Water demand increased 6.39% compared to the same quarter in the previous year.
- Water sales to Long Beach have been temporarily halted due to project delays (experienced by LB) at the interconnection between the two cities.

An update on the transition of the Customer Information and Utility Billing System:

- Staff's continued efforts in streamlining back office operations resulted in a decrease in issues and an increase in customer satisfaction.
- No notices have been issued to date as a result of the Governor's Executive Orders pertaining to delinquent and water shut-off notices.
- The new phone-system service is allowing staff to better track call center statistics.

An update of Bolivar and Mayfair Stormwater Projects:

- Bolivar Park stormwater system operations.
 - Over 113 million gallons of stormwater has been captured from June 2018 to date.
- Progress of the Mayfair stormwater construction project.
 - The Committee was reminded that the site will not infiltrate water as is the case with Bolivar, but instead treat water and divert in three ways:
 - 1) Use for onsite irrigation.
 - 2) Divert to Sanitation District sewer drains during low flow hours.
 - 3) Return it to the stormwater channel.
 - Contractor is proceeding with remedying the previously identified issues pertaining to voids in the concrete walls.
 - Final expenditures are expected to be within budget and project completion is anticipated around February 2021.

Council Committees' Activities

October 27, 2020

Page 2

An update on Well 13A treatment system project:

- Staff evaluated bids from an RFP recently issued for the purchase of treatment equipment.
- The Committee approved the recommendation to the City Council to award a purchase order for the treatment system.
- Consulting services for the system design and construction management RFP will be issued.

An update on the Well 28 equipping project:

- Final designs would be received from the consultant this week.
- A site layout was shown with updates on the fencing and electrical panel locations.

Per- and Polyfluoroalkyl Substances (PFAS) sampling requirement update:

- Due to Lakewood's non-detect in previous testing, it is not listed on the state's new list of utilities that have been ordered to perform additional testing of PFAS.
- Many of the cities neighboring to the north of Lakewood are on the state's new order list.
- No federal or California Standards (Maximum Contaminant Level) currently exist for PFAS.
- The Water Replenishment District is now offering a grant program to aid in capital costs incurred by PFAS remediation projects.

Water Rate Study project:

- The city is in its last year of the approved water rate structure and a new study is needed to examine numerous operational changes and external impacts on water revenues to evaluate the current rate structure relative to future costs.
- An RFP is to be issued for a Water Rate Study.

An update on Golden State Water Company's proposed rate increase:

- A 16.66% increase in year 2022
- 4.34% for 2023
- 4.52% for 2024
- The city is in the process of protesting the proposed rate increase on behalf of Lakewood residents who are serviced by Golden State Water Company.
- The Committee directed Staff to provide an update to remaining Council Members.

On October 6, 2020, the Community Promotions Committee met and discussed:

Tree Lighting Event Changes for 2020. Community Relations Manager April Johnson provided the committee with options for the annual Tree Lighting Ceremony amid the COVID-19 pandemic, including proceeding with the event in a virtual capacity, similar to the recently held Patriot Day Ceremony. Such a virtual event could include a performance by a Lakewood High School choral ensemble; a presentation of Project Shepherd gifts by the Project Shepherd chair; and a live broadcast of the event via the city's website and Facebook page.

In light of the inability to have community participation at the civic center, Director of Recreation and Community Services Valarie Frost presented the proposed addition of a fireworks show to commence 30 minutes after the televised lighting of the tree. The fireworks

display would follow the same model planned for the July 3 show prior to the Los Angeles County moratorium—three school sites, Holmes Elementary and Lakewood and Artesia High Schools would serve as launch sites. Ms. Frost informed the committee that staff has received authorization for use of the school sites and confirmed availability of the fireworks contractor to provide service on Friday, December 4.

Senior Video Producer Steve Polydoros suggested using non-copy written music during the live broadcast to avoid the broadcast being terminated by Facebook.

In response to Committee Member Pe's inquiry regarding advertising for Lakewood small businesses after the live broadcast, Mr. Polydoros stated that commercial content is not allowed by the cable company. He mentioned however, that adding "Shop Lakewood" in the credits at the end of the broadcast would be appropriate.

City Manager Thaddeus McCormack suggested possibly working with the Greater Lakewood Chamber of Commerce to put out an idea to local businesses to create a "Tree Lighting Dinner." He mentioned charging a nominal sponsorship fee to promote these dinner packages after the broadcast.

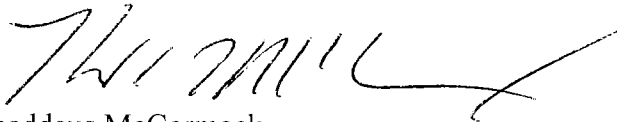
Both committee members commended staff for their efforts in reimagining the Tree Lighting event and rescheduling the July 3 fireworks show to Christmas time. Ms. Frost confirmed that the firework show would be canceled in the case of rain.

Staff received direction as follows from the committee:

1. Host a scaled-down Tree Lighting program, to be held on Friday, December 4 beginning at 6:30 p.m. The event will be absent a community audience and include a short stage program, a musical performance by a selection of Lakewood High School choral students, recognition of support for the Project Shepherd program, the ceremonial lighting of the city's holiday tree and a fireworks display as the event's finale, all broadcast live on CityTV and Lakewood's Facebook page.
2. Submit a staff report and contract for provision of fireworks for council approval at the regular meeting of the Lakewood City Council on Tuesday, October 27, 2020.

RECOMMENDATION

It is recommended that the City Council receive and file this report.



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions – September 2020**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Investment</u>	<u>Transaction</u>
09/01/2020	1,433.33	BOND	Interest 5.000%
09/01/2020	1.39	MMF	Interest
09/01/2020	1,706.25	CORP	Interest 3.250%
09/01/2020	3,737.50	BOND	Interest 2.300%
09/03/2020	7,000.00	CORP	Interest 4.000%
09/03/2020	179,946.96	CORP	Sell 3.250%
09/03/2020	179,033.17	CORP	Sell 2.500%
09/03/2020	159,298.67	CORP	Sell 2.900%
09/03/2020	138,927.15	CORP	Sell 3.100%
09/04/2020	446,675.40	BOND	Sell 2.800%
09/04/2020	665,279.30	FNMA	Purchase 0.250%
09/06/2020	2,097.38	CORP	Interest 2.397%
09/06/2020	1,618.75	CORP	Interest 1.750%
09/07/2020	1,462.50	CORP	Interest 3.250%
09/07/2020	1,575.00	CORP	Interest 3.150%
09/09/2020	4,942.50	CORP	Interest 2.635%
09/14/2020	1,350.00	CORP	Interest 3.000%
09/15/2020	433.13	ABS	Interest 1.890%
09/15/2020	1,053.50	ABS	Interest 1.720%
09/15/2020	51.33	ABS	Interest 0.440%
09/15/2020	3,525.00	CORP	Interest 3.000%
09/15/2020	34.38	ABS	Interest 0.550%
09/16/2020	45,318.15	BOND	Purchase 1.258%
09/16/2020	220,000.00	BOND	Purchase 1.258%
09/17/2020	1,000,000.00	LAIF	Maturity
09/19/2020	2,081.25	CORP	Interest 2.250%
09/21/2020	101.83	ABS	Interest 0.470%
09/22/2020	194,430.79	CORP	Purchase 1.750%
09/23/2020	109,994.42	ABS	Purchase 0.400%

<u>Date</u>	<u>Amount at Cost</u>	<u>Investment</u>	<u>Transaction</u>
09/24/2020	320,000.00	LAIF	Maturity
09/25/2020	363,901.35	BOND	Purchase 0.375%
09/25/2020	1,327.50	CORP	Interest 2.950%
09/25/2020	32.00	ABS	Interest 0.480%
09/25/2020	3,401.24	AGENCY	Paydown 3.560%
09/25/2020	40,034.36	AGENCY	Paydown 3.203%
09/25/2020	344.08	AGENCY	Interest 3.560%
09/25/2020	239.41	AGENCY	Interest 3.203%
09/25/2020	102,749.50	CORP	Sell 2.950%
09/25/2020	267,450.59	CORP	Sell 3.125%
09/28/2020	97,518.74	CORP	Purchase 3.875%
09/29/2020	104,989.20	ABS	Purchase 0.430%
09/29/2020	94,990.90	ABS	Purchase 0.450%
09/29/2020	164,975.76	ABS	Purchase 0.370%
09/29/2020	359,259.42	TREAS	Sell 1.875%
09/30/2020	328,482.07	TREAS	Sell 1.875%
09/30/2020	128,289.69	CORP	Purchase 3.150%
09/30/2020	97,047.00	CORP	Purchase 3.550%
09/30/2020	109,014.76	CORP	Purchase 3.875%
09/30/2020	3,750.00	TREAS	Interest 1.500%
09/30/2020	6,906.25	TREAS	Interest 2.125%
09/30/2020	5,625.00	TREAS	Interest 1.500%

ABS (Asset-Backed Securities)

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

Agency (U.S. Government Agency Issues)

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no portfolio percentage limits for U. S. Government Agency issues.

BOND (Municipal Bonds or Note)

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

CAMP (California Asset Management Program)

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide an investment pool at a reasonable cost. Participation is limited to California public agencies.

CD (Certificate of Deposit)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

COM (Commercial Paper)

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

CORP (Corporate Notes)

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States.

FNMA (Federal National Mortgage Association)

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

LAIF (Local Agency Investment Fund, State of California)

The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.

MMF (Money Market Fund)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUPRA (Supra-National Agency Bonds or Notes)

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

TREAS (U.S. Treasury Notes)

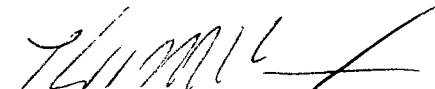
A Treasury obligation of the U.S. Government to provide for the cash flow needs of the Federal Government.

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of September 2020.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Schedule of Investments – September 30, 2020

INTRODUCTION

The City invests idle funds in compliance with the California Government Code (CGC) and the City's investment policy, which the City Council last reviewed and approved in January 2020. The portfolio is highly-rated and well-diversified. While the portfolio is subject to the ebb and flow of market yield fluctuations, it is largely protected from the stock market volatility as the CGC and the City's investment policy narrowly define the authorized types of investments available. Additionally, City staff works closely with PFM Asset Management, LLC (PFM), the City's investment advisor, to seek out quality investments in proven sectors and keep investment allocations to any one issuer low as a percentage.

The City's investments summarized in this report are allocated to a variety of funds such as the General Fund, Water Utility Fund, Redevelopment Successor Agency Funds, Restricted Special Revenue Funds, and Fiduciary Funds.

The City's investment objectives, in order of priority, are safety, liquidity and yield. To meet these objectives, the City utilizes the following types of investments:

U.S. Treasury Notes

Treasury Obligations of the U.S. Government to provide for the cash flow needs of the Federal Government.

Federal Agency Bonds or Notes:

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This includes Collateralized Mortgage Obligations (CMOs).

- **FHLB (Federal Home Loan Bank Bonds)**
Bonds and discount notes issued by the Federal Home Loan Bank to provide funding to member institutions and make available money to the residential mortgage market.
- **FHLMC (Federal Home Loan Mortgage Corp)**
A publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees and then re-sells the securities on the open market.
- **FNMA (Federal National Mortgage Association)**
A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

- **FFCB (Federal Farm Credit Bank)**

The Federal Farm Credit Bank is an independent agency of the U.S. Government that issues bonds and discount notes to provide short- and long-term credit and credit-related services to farmers, ranchers, rural homeowners, producers and harvesters.

Supra-National Agency Bonds or Notes

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

Negotiable Certificates of Deposit (CDs)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

Municipal Bonds or Notes:

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

Corporate Notes:

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of "A" or its equivalent or better.

Commercial Paper:

Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

Pooled Funds:

- **LAIF (Local Agency Investment Fund, State of California)**
The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.
- **CAMP (California Asset Management Program)**
A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide professional investment services at a reasonable cost. Participation is limited to California public agencies.
- **Los Angeles County Pool**
This pool is very similar to LAIF. It is well-diversified, very liquid, and offers competitive yields.

- Money Market Fund (MMF)
This is a money market interest-bearing checking account that is fully insured and collateralized.

SUMMARY – Schedule of Investments as of September 30, 2020

MANAGED PORTFOLIO

Security Type	Market Value	% of Portfolio	% Change vs. 6/30/20	Permitted by Policy	In Compliance
U.S. Treasury Notes	\$ 16,726,214.00	42.3%	-4.1%	100%	Yes
Federal Agency	5,827,061.00	14.8%	3.2%	100%	Yes
Federal Agency CMO	164,442.00	0.4%	-0.2%	100%	Yes
Municipal Bonds	2,005,083.00	5.1%	0.6%	100%	Yes
Supranationals	1,726,963.00	4.4%	0.0%	30%	Yes
Negotiable CDs	2,778,702.00	7.0%	-0.7%	30%	Yes
Corporate Notes	8,122,095.00	20.6%	-1.0%	30%	Yes
Asset-Backed Security	2,009,752.00	5.1%	2.3%	20%	Yes
Securities Sub-Total	\$ 39,360,312.00	99.7%			
Accrued Interest	157,059.00				
Money Market Fund	135,535.00	0.3%	-0.1%	20%	Yes
Total Managed Portfolio	\$39,652,906.00	100%			

POOLED INVESTMENT ACCOUNTS

Market Value

LAIF	State of CA	\$11,122,861.83
CAMP	US Bank	\$2,409,487.67
		\$13,532,349.50

BANK ACCOUNTS

Balance

City – Checking*	F&M	\$4,304,212.54
City Payroll	F&M	\$41,414.26
Successor Housing - Checking	F&M	\$805,397.09
		\$5,151,023.89

Funds held in reserve as required by debt issuance or non-agency funds - not available for City expenditures:

Successor Agency – Checking	F&M	\$1,963,360.16
Total Portfolio		\$60,299,639.55

* The balance includes a significant amount in uncashed (recently-issued) checks.


Attached is a more detailed report of the managed portfolio provided by PFM

STAFF RECOMMENDATION

It is recommended that the City Council receive and file this report.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Disabled Person Parking

INTRODUCTION

The Community Safety Commission met on October 5, 2020 to consider various community safety matters that included the consideration of a request for a disabled person parking space at 5823 Clark Avenue.

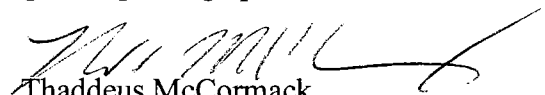
STATEMENT OF FACT

The Public Works Department received a request for a disabled person parking space at 5823 Clark Avenue. The resident stated that she is requesting the space because parking is difficult to find because there are no driveways and they are close to the park. Staff observed the location, checked the placard number, and recommended installation of a space. The Community Safety Commission, at their regular meeting on October 5, 2020 approved recommending installation.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing installation of a disabled person designated parking space at 5823 Clark Avenue.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2020-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING DISABLED PERSON
DESIGNATED PARKING ON THE WEST SIDE OF CLARK
AVENUE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the west side of Clark Avenue, beginning two hundred thirty five (235) feet north of the north curb line of South Street, continuing north for a distance of twenty five (25) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Julie Richerson-Phillipis, a physically disabled person, occupies the house at 5823 Clark Avenue.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 27th day of October, 2020.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Removal of Disabled Person Parking Space

INTRODUCTION

The Community Safety Commission met on October 5, 2020, to review various community safety matters that included a request to remove the disabled parking space at 2917 Denmead Street.

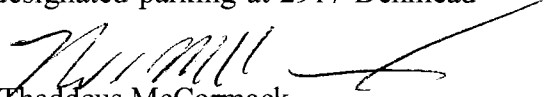
STATEMENT OF FACT

The Public Works Department recently received a request for the removal of the disabled person parking space at 2917 Denmead Street. Staff verified that the disabled person who originally obtained the disabled person parking space no longer resided at the address. Therefore, the parking restriction should be removed. The Community Safety Commission, at their regular meeting on October 5, 2020, approved recommending removal.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing the removal of the disabled person designated parking at 2917 Denmead Street.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2020-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD RESCINDING A RESOLUTION ESTABLISHING
A PHYSICALLY HANDICAPPED PERSONS DESIGNATED
PARKING SPACE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2014-7 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING DISABLED PERSON
DESIGNATED PARKING ON THE NORTH SIDE OF
DENMEAD STREET WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 3. This resolution has been adopted pursuant to a Community Safety
Commission recommendation.

ADOPTED AND APPROVED this 27th day of October, 2020.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Additional Consulting Services for Mayfair Water Capture Project - Willdan Engineering, Inc.

INTRODUCTION

There are two primary consultants who have been working on the Mayfair Water Capture Project: Tetra Tech, Inc. is the design firm and Willdan Engineering, Inc has been performing construction management on the projects. As we approach completion of the project in the next few months, they have requested additional authorization under their contracts for several reasons, including the extended length of the contract and additional scope of services.

STATEMENT OF FACT

The City Council approved a Cooperative Implementation Agreement with Caltrans for a grant of \$15,000,000 on June 14, 2016 for this project. There are no matching funds or cost share required from the City. When the project was awarded for construction, after allocation of a substantial contingency allowance, there was still about \$1M in the project budget that was unallocated.

Willdan Engineering has an on-call agreement with the City for engineering services, and when the Mayfair Project was initiated in October 2016, they were authorized to assist city staff during the design phase to ensure that the lessons learned during the first water capture project were included in the Mayfair design. They received an additional authorizations in February 2018 and January 2020 to provide construction management services during the construction phase.

The proposal is attached for your information. The additional consulting costs are all for items that have been beyond the City's control, and are reasonable and justifiable expenses. It should be noted that the construction contract was originally set to conclude in August 2019 and the consultant's original proposals were based upon the original contract length. Current projections are for completion in early 2021, and we are awaiting a revised schedule from the contractor at this time. An item that has significantly impacted the schedule are the repairs required to the Jensen Reservoir, and the costs for that work are being funded by the contractor and the manufacturer, and they will be back-charged for the City's additional consulting expenses. The Covid 19 pandemic has also impacted the construction schedule.

Willdan's services relate directly to the length of time that the contractor is working on the site, and since the work is continuing beyond the original end date of the construction, and their subsequent authorization, they have provided a proposal for an additional \$98,858. This is estimated based upon providing services through March 2021. The original scope of work includes

project management, construction observation, Contract administration, and labor compliance, all of which is continuing during the additional time that the contractor is on the site beyond the original contract period. This includes the additional inspection and coordination required for unforeseen items such as change orders, permit requirements and repair work.

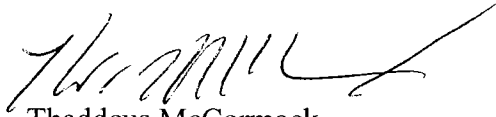
The project is fully funded by Caltrans in an amount of \$15,000,000 and sufficient funds are available for this extra work by the consultant.

RECOMMENDATION

Staff recommends that the City Council:

1. Authorize Willdan Engineering, Inc to provide additional Construction Management services during construction for the Mayfair Park Storm Water Capture Project in an amount of \$98,858 under their existing on-call Engineering Services Agreement, and authorize the Mayor to sign the authorization.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

September 8, 2020

Ms. Lisa Rapp
Director of Public Works
City of Lakewood
Department of Public Works
5050 Clark Avenue
Lakewood, CA 90712

Subject: Proposal to Provide Additional Construction Management Services
for the Stormwater and Runoff Capture Project at Mayfair Park

Dear Ms. Rapp:

Willdan Engineering (Willdan) is pleased to be given the opportunity to submit this proposal to provide additional project management, contract administration, construction observation, and labor compliance services for the Stormwater and Runoff Capture Project at Mayfair Park.

It is our understanding that construction of the subject project will be extended to March of 2021, and will result in an additional One Hundred and Forty (140) working days.

SCOPE OF SERVICES

We propose to provide the following basic services for the project:

Project Management

1. Maintain continuous communication with the City Project Manager.
2. Provide agendas of special items for discussion, and minutes listing agreed actions.
3. Monitor progress of construction management team for project delivery on schedule and within budget.
4. Provide project updates on a monthly basis.
5. Maintain continuous awareness of the status of each project task as it proceeds and make provisions to expedite and resolve any difficulties that may impede progress.
6. Proactively initiate communications any time there arises a question or inconsistency in the flow of work production.

Contract Administration

1. Assist City with public awareness and an information program to keep residents and local interests advised of project status and impacts to traffic flow circulation.
2. Review public construction notices distributed to residents and local interest group.
3. Verify that the Contractor distributes public construction notices.
4. Provide and monitor 800 hot-line number and respond to calls within 24 hours.
5. Maintain response log of inquiries made via hot-line.
6. Prepare special concerns to be presented at the preconstruction conference.
7. Conduct meeting and prepare preconstruction conference minutes and distribute to attendees.
8. Review Contractor's safety program in consultation with City staff.
9. Through Willdan's system of project control, monitor activities related to the project, such that the project is constructed pursuant to contract documents and in a timely fashion.
10. Log, track, and process submittals, Request for Information (RFIs), Request for Changes (RFCs), Contract Change Orders (CCOs), field directives, Notices of Potential Claim (NOPCs), Non-Conformance Reports (NCRs), construction schedule, and detailed traffic control plan.
11. Closely review schedule and advise contractor to take action on schedule slippage.
12. Assume responsibility for coordination with construction observation staff and City staff.
13. Monitor activities of engineering support, testing, and work by utilities or other agencies.
14. Monitor ADA improvements and NPDES conformance.
15. Evaluate Contractor's requests for clarification of plans and specifications.
16. Conduct special site meetings, when necessary, with Contractor and City staff to review job progress, scheduling, and coordination.



17. Perform quantity, time and cost analysis required for negotiation of contract changes.
18. Assist in negotiation and preparation of change orders.
19. Monitor materials documentation and testing results and enforce corrections.
20. Review for approval Contractor's progress payment requests.
21. Monitor preparation of punch list at substantial completion, and follow up.
22. Routinely review construction files to ensure conformance to agency standards and good construction management practice.
23. Assist City with Stop Notices and Release of Retention.

Construction Observation

1. Review plans, specifications, and all other contract and construction related documents.
2. Conduct a field investigation of the project area to become familiar with the existing facilities and the project environment.
3. Become familiar with traffic control plans, construction schedule, construction sequence, and permit requirements from other agencies.
4. Attend progress meetings with the Project Manager, Contractor, and subcontractors.
5. Provide part-time (3 hours per day) construction observation of the work to monitor materials and methods toward compliance with plans, specifications, and contract documents; address and document non-conforming items as they are discovered.
6. Meet with the Contractor at the beginning of each day and review proposed work plans, including specific details that may affect progress.
7. Conduct daily measurements of quantities of work with the Contractor.
8. Review actual Contractor performance throughout the day and discuss discrepancies with the Contractor as they occur.
9. Coordinate the Contractor's field work with utility companies and other agencies.
10. Evaluate the Contractor's operation and production with respect to quality and progress, and report to the Project Manager and City.



11. Photograph in color continuous property frontages along park alignment once prior to construction and once immediately following construction.
12. Monitor testing results and require the Contractor to provide corrective measures to achieve compliance.
13. Maintain copies of all permits needed to construct the project and enforce special requirements of each.
14. Prepare and maintain detailed daily diary inspector reports on construction progress.
15. Prepare weekly statement of working days.
16. Maintain field file bound workbooks during construction, including a cumulative record of quantities constructed, daily and weekly reports, working day reports, change order documentation, photographs, and other documentation.
17. Review the construction schedule and enforce requirements for updating schedules and maintaining appropriate progress of the work.
18. Coordinate engineering support at response to construction clarification requests.
19. Analyze delays and review claims on a timely basis and make recommendations to the City.
20. Review, evaluate, and discuss with the City all requests for change of work, including costs involved; prepare change orders.
21. Provide complete measurements and calculations documented to administer progress payments.
22. Maintain and submit a clean set of plans marked in red for as-built corrections on record drawings to be filed with the City.
23. Prepare punch list at substantial completion and follow up with the Contractor regarding progress of corrections.
24. Schedule final inspection with the City and applicable agencies; prepare, distribute, and inspect corrections to the final punch list for completion; recommend final acceptance.
25. Prepare documentation for final payment to the Contractor.
26. Upon project completion, provide the finished set of project workbooks to the City.



Labor Compliance

1. Receive field interviews from the public works observer and spot-check against contractor-submitted certified payroll reports. Request supplemental documentation as required, including fringe benefit statements, apprenticeship documentation, and payroll deduction authorizations.
2. Follow up with contractor by telephone, email, and/or certified mail regarding payroll discrepancies and deficiencies.
3. Receive, pursue, and document labor complaints; prepare violation reports to oversight agencies as required; recommend special action if contractor continuously fails to comply.
4. Coordinate with City staff the withholding of progress and/or retention payments if contractor fails to abide by labor compliance requirements.
5. Maintain content and format of labor compliance file in conformance with applicable government requirements.
6. Submit complete labor compliance file to City for retention.

FEE

Our proposed not-to-exceed fee for the above additional scope of services is \$98,858. Please see attached project additional fee schedule.

Following is a summary of the revised project total not-to-exceed fees:

- | | |
|------------------|------------------|
| • Current Fee | \$593,766 |
| • Additional Fee | \$ <u>98,858</u> |

Total Not-to-Exceed Fee	\$692,624
-------------------------	-----------

The proposed fee is based on additional construction contract period of 140 working days. Compensation for weekend inspection and inspection beyond the allocated working days and hours of the construction contract will be on a time-and-materials basis.

Please indicate the City's approval and authorization to proceed by either printing out and signing two originals and returning one hard copy original to our office, or by scanning one signed original and returning it by email.



Thank you for giving us the opportunity to assist the City of Lakewood. If you have any questions, please contact Adel Freij at (562) 364-8486 or afreij@willdan.com.

Respectfully submitted,

WILLDAN ENGINEERING



Adel M. Freij, PE
Director of City Engineering

Approval and Authorization to Proceed By:

CITY OF LAKEWOOD

Signature

Date

Enclosure

910005/WW.00.30/P20-290_21034



City of Lakewood
Additional Construction Management Services
for
Stormwater and Runoff Capture Project at Mayfair Park

Additional Fee Schedule

TASK / CLASSIFICATION	Project Manager	Project Engineer	Construction Manager	Senior Public Works Observer	Labor Compliance Manager	Clerical	TOTAL LABOR	MISC. EXP.	TOTAL COST
HOURLY RATE:	\$196	\$177	\$163	\$114	\$139	\$73			
Project Management	84					0	\$16,464	\$0	\$16,464
Contract Administration		0	60			8	\$10,364	\$200	\$10,564
Construction Observation				560		8	\$64,424	\$150	\$64,574
Labor Compliance					48	8	\$7,256	\$0	\$7,256
TOTAL NOT-TO-EXCEED FEE *	84	0	60	560	48	24	\$98,508	\$350	\$98,858

* Estimated hours and fees are based on a additional project construction period of 140 working days.

D I V I D E R S H E E T

Reports

COUNCIL AGENDA

October 27, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Report on Voting Options

INTRODUCTION

Voting for the November 3, 2020 general election is now well underway in Lakewood. This report provides an update on the different options that are available for voters to cast and submit their ballots.

STATEMENT OF FACTS

Los Angeles County is making voting as safe and as accessible as possible for everyone. This year, there are more ways to do so:

- 1) Vote by Mail – all registered voters received a Vote by Mail ballot earlier this month. A completed ballot can be returned via:
 - a. Mail (no postage is necessary);
 - b. In person at any Vote by Mail drop box location in the county;
 - c. At any Vote Center in the county when they are open.

The County has installed four Vote by Mail drop boxes in Lakewood. They are located at Angelo Iacoboni Library (4990 Clark Avenue), George Nye Jr. Library (6600 Del Amo Boulevard) and at the sidewalk by CVS (6510 South Street). The drop boxes are available for voters until Election Day, November 3 at 8:00 p.m. Ballots in the drop boxes are collected by county staff every 24 hours.

Voters can check the status of their ballot to confirm it was received and tallied through the County's Vote by Mail status tool at plan.lavote.net.

It is important to note that there have been reports of unauthorized, non-official ballot drop boxes being used or having been proposed to be used at local political party offices, candidate headquarters, and churches through the state. State law does not authorize the use of unauthorized, non-official vote by mail ballot drop boxes. County elections officials alone have the authority to designate the location, hours of operation, and number of drop boxes in the county, and have the responsibility for ensuring compliance with all applicable statutes and regulations that guarantee the security and chain of custody of vote by mail ballots deposited. As such, voters need to be aware that these unofficial ballot drop boxes are out there and to ensure that they are only using the official county ballot drop boxes to submit their ballots.

- 2) Vote in Person – while the safest option is to Vote by Mail or bringing ballots to one of the secure drop-off locations, the County is making in-person voting as safe as possible. Voters have 10 consecutive days and Election Day to vote in-person at any participating vote center in the county. Vote Centers will be safe, secure and follow all public health and safety guidelines. In Lakewood, vote centers will open starting October 30 and run through Election Day on November 3.

To adhere to public health and safety guidelines, vote center layouts will ensure at least 6 feet physical distancing throughout the facility to the extent possible. One-directional foot traffic will be implemented, as well as separate routes for entry and exit. Doors will be propped open and windows will be opened to increase air circulation as much as possible. Electronic pollbooks and Ballot Marking Devices will be sanitized after every voter. In order to minimize their time in the vote center, voters are encouraged to take measures to speed up their election process by verifying voter registration in advance, using the Interactive Sample Ballot to pre-mark selections, and bringing their Sample Ballot to speed up the voter check-in.

The county has established the following vote centers in Lakewood (all of which will open on October 30, with the hours of 10:00 a.m. until 7:00 p.m. and 7:00 a.m. until 8:00 p.m. on Election Day):

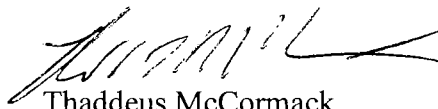
Mayfair Park – 5720 Clark Avenue
LiUNA Local 1309 – 3971 Pixie Avenue
Palms Park – 12305 207th Street
Willow Elementary – 11733 205th Street
Youth Center – 4658 Woodruff Avenue

However, voters can cast their ballots at any vote center located in Los Angeles County. To find other locations, voters can go to www.lavote.net.

RECOMMENDATION

That the City Council receive and file this report.

Paolo Beltran 
Deputy City Manager


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

Item 3.2 – Report on Community Dialogue
will be an oral presentation.

DIVIDER SHEET

Housing Successor

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 10/15/20**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 390 through 390. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	5,782.00
		<hr/>
		5,782.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
390	10/15/2020	5183	SEA CREST SERVICES. INC.	5,782.00	0.00	5,782.00
Totals:				<u>5,782.00</u>	<u>0.00</u>	<u>5,782.00</u>

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 10/22/20**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 391 through 392. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	21,800.00
		<hr/>
		21,800.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
391	10/22/2020	2177	SINDAHA SAMIR	3,800.00	0.00	3,800.00
392	10/22/2020	3699	BAKER. AARON AND STEPHANI	18,000.00	0.00	18,000.00
Totals:				<u>21,800.00</u>	<u>0.00</u>	<u>21,800.00</u>