

AGENDA
REGULAR CITY COUNCIL MEETING
WEINGART BALLROOM
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

April 27, 2021

Pursuant to Governor Newsom's Executive Order No. N-29-20, members of the City Council of the City of Lakewood or staff may participate in this meeting via Zoom video/teleconference. While maintaining appropriate social distancing, members of the public may participate in person at 5000 Clark Avenue, Lakewood, California. Public comments and questions pertaining to any item on the agenda will be accepted via email at cityclerk@lakewoodcity.org up to 5:00 p.m. on the day of the meeting. We ask that you please indicate the specific item on which you wish to be heard or whether your comments will be under oral communications.

SPECIAL MEETING:

5:30 p.m.

PUBLIC HEARING TO RECEIVE INPUT FROM THE COMMUNITY REGARDING THE CREATION OF A DISTRICT-BASED ELECTION SYSTEM - It is recommended that the City Council: 1) receive a report from staff on the districting process and permissible criteria to be considered to create district boundaries; and 2) conduct a public hearing to receive public input on district boundaries. VIA ZOOM VIDEO/TELECONFERENCE

RESOLUTION NO. 2021-12; AMENDING RESOLUTION NO. 2021-2 REGARDING THE TIMELINE FOR ACTIONS PERTAINING TO THE TRANSITION FROM AT LARGE TO BY DISTRICT CITY COUNCIL ELECTIONS - It is recommended that the City Council adopt the proposed resolution.

AMENDMENT TO THE TOLLING AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE SOUTHWEST VOTER REGISTRATION EDUCATION PROJECT - It is recommended that the City Council approve the proposed amendment.

CALL TO ORDER

7:30 p.m.

INVOCATION: Pastor Tim Buzbee, Port City Church

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mayor Jeff Wood
Vice Mayor Steve Croft
Council Member Ariel Pe
Council Member Todd Rogers
Council Member Vicki Stuckey

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Captain David Sprengel, Lakewood Sheriff's Station, Regarding Quarterly Public Safety Report

City Council Agenda

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ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

- RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meeting held April 13, 2021
- RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.
- RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.
- RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council approve report of City Council Committees' activities.
- RI-5 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - MARCH 2021 - Staff recommends City Council approve monthly report of investment transactions.
- RI-6 QUARTERLY SCHEDULE OF INVESTMENTS - MARCH 2021 - Staff recommends City Council receive and file the report.
- RI-7 PURCHASE OF A GENIE TELEHANDLER FOR PUBLIC WORKS – Staff recommends City Council approve the purchase of a Genie GTH-5519 telehandler at the proposed contract price of \$69,138.88 from United Rentals of Long Beach, CA.
- RI-8 INSTALLATION OF DISABLED PARKING SPACES AT 20841 PIONEER BOULEVARD, RESOLUTION NO. 2021-13 AND 11402 212TH STREET, RESOLUTION NO. 2021-14 - Staff recommends City Council adopt proposed resolutions.
- RI-9 INCREASE CHANGE ORDER AUTHORIZATION - MAYFAIR PARK STORM WATER CAPTURE PROJECT - PW PROJECT NO. 17-9 - Staff recommends City Council authorize staff to approve a cumulative total of contract change orders, as needed, not to exceed \$2,280,000.

REPORTS:

- 3.1 APPOINTMENTS TO GOVERNMENTAL ASSOCIATIONS, ORGANIZATIONS & COMMITTEES - Mayor recommends City Council approve appointments.
- 3.2 QUARTERLY BUDGET REPORT OF MAJOR FUNDS AS OF MARCH 31, 2021 - Staff recommends City Council approve quarterly budget report.
- 3.3 2020 URBAN WATER MANAGEMENT PLAN UPDATE - Staff recommends City Council open the public comment period for the draft 2020 Urban Water Management Plan until June 21, 2021; and set a Public Hearing on June 22, 2021, and adopt the 2020 Plan.
- 3.4 AUTHORIZE PURCHASE OF PLAY EQUIPMENT FOR SAN MARTIN PARK - Staff recommends City Council authorize staff to issue a purchase order for the purchase of playground equipment for San Martin Park to Little Tikes Commercial/PlayPower, Inc., in an amount not-to-exceed \$130,370, as part of the San Martin Improvements project, and authorize the Mayor to sign the proposal.

City Council Agenda

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ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Public Hearing to Receive Input from the Community Regarding the Creation of a District-Based Election System

INTRODUCTION

On January 12, 2021, the City Council adopted Resolution No. 2021-2 initiating the process to transition from an at-large election system to a district-based election system. By voluntarily proceeding to transition to district-based elections, the City retains its own ability to determine and adopt an appropriate district map instead of having the risk of a court doing so. On April 13, 2021, the City Council conducted Public Hearing #1.

STATEMENT OF FACT

The first step in the transition process is to hold two public hearings to invite public input regarding the composition of the City's voting districts before any draft maps are drawn. After these two public hearings are complete, the City Council must hold at least two additional public hearings on the map(s) of the districts themselves. The maps must be publicly available for at least seven days before the public hearing, and if a change is made to the map after the first public hearing, the revised map must be available at least seven days before the districts are adopted by ordinance.

The purpose of the first two public hearings is to inform the public about the districting process and to hear from the community on what factors should be taken into consideration while creating district boundaries. The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting district maps. A *community of interest* is a neighborhood or group that would benefit from being in the same district because of shared interests, views, or characteristics. Possible community features include, but are not limited to:

- A. School attendance areas;
- B. Natural dividing lines such as major roads, hills, or highways;
- C. Areas around parks and other neighborhood landmarks;
- D. Common issues, neighborhood activities, or legislative/election concerns; and
- E. Shared demographic characteristics, such as:
 - (1) Similar levels of income, education, or linguistic insolation;
 - (2) Languages spoken at home; and
 - (3) Single-family and multi-family housing unit areas.

In creating the district boundaries, the City must ensure compliance with the following state and federally-mandated criteria:

Federal Laws:

1. Each council district shall contain a nearly equal population as required by law; and
2. Each council district shall be drawn in a manner that complies with the Federal Voting Rights Act.
3. No council district shall be drawn with race as the predominate factor in violation of the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and its progeny.

California Criteria for Cities:

1. Geographically contiguous
2. Undivided neighborhoods and “communities of interest” (socio-economic geographic areas that should be kept together)
3. Easily identifiable boundaries
4. Compact (do not bypass one group of people to get to a more distant group of people)

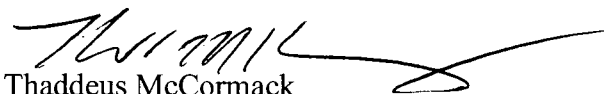
Other Traditional Districting Principles:

1. Respect voters’ choices / continuity in office
2. Future population growth

RECOMMENDATION

It is recommended that the City Council:

- 1) Receive a report on the districting process and permissible criteria to be considered to create district boundaries; and
- 2) Conduct a public hearing to receive public input on district boundaries.



Thaddeus McCormack
City Manager

RESOLUTION NO. 2021-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING RESOLUTION NO. 2021-2 REGARDING THE TIMELINE FOR ACTIONS PERTAINING TO THE TRANSITION FROM AT LARGE TO BY DISTRICT CITY COUNCIL ELECTIONS.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Based on delays in the completion of the 2020 Census, the Tentative Timeline set forth in Resolution No. 2021-2 is hereby amended as set forth in Exhibit A, attached hereto and made a part hereof. Such timeline may be adjusted by the City Manager if deemed necessary, provided that any such adjustments do not result in the City not being able to adopt the required Ordinance by the deadline for the City's Municipal election to be held in 2022.

SECTION 2. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Resolution. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

ADOPTED AND APPROVED THIS 27TH DAY OF APRIL, 2021.

Mayor

ATTEST:

City Clerk

EXHIBIT A

TENTATIVE TIMELINE: CONVERSION TO ELECTIONS BY DISTRICT

<u>DATE</u>	<u>EVENT</u>
November 30, 2020	City received demand letter.
January 12, 2021	Adoption of Resolution of Intention; entry into Tolling Agreement.
February and March, 2021	Public outreach regarding process.
April 13, 2021	First Public Hearing.
April 27, 2021	Second Public Hearing.
After receipt of 2020 Census data	Preparation and posting of draft Maps and potential sequence of Council elections.
October, 2021	Third Public Hearing (regarding draft Maps).
October, 2021	Posting of amended draft Maps and sequence (if any).
November 9, 2021	Fourth Public Hearing; selection of Map; Introduction of Ordinance establishing district boundaries and election sequence.
November 30, 2021	Adoption of Ordinance.

FIRST AMENDMENT TO TOLLING AGREEMENT

This Amendment, effective as of April 27, 2021, amends that certain Tolling Agreement (the "Agreement") made and entered into with an effective date of January 12, 2021, by and between the City of Lakewood, a California general law city ("Lakewood"), and Southwest Voter Registration Education Project ("Southwest").

Based on delays in the completion of the 2020 Census, the parties hereby agree to extend Lakewood's deadline for adoption of the ordinance described in the Agreement to the deadline for the adoption of such ordinance in order to qualify City Council elections by district for Lakewood's next regular municipal election, to be held in 2022.

The signatories may execute this Agreement in counterparts, and may transmit such executed Agreements electronically.

Intending to be legally bound, the parties' authorized representatives have executed this Agreement below, as of the effective date hereof.

City of Lakewood

Southwest Voter Registration Education Project

Mayor

Attest:

(By) *Kevin Shenkman, Its attorney*

City Clerk

Approved as to form:

City Attorney

Shenkman & Hughes

[Signature]

Kevin Shenkman

D I V I D E R S H E E T

Routine Items

Routine Item 1 - City Council Minutes
will be available prior to the meeting

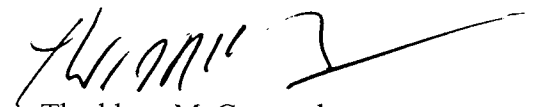
D I V I D E R S H E E T

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES				
A. Appointments				
	Sean Southwell	Community Development Technician	15A	04/04/2021
B. Changes				
	Minh Duong	Accounting Technician Accountant	13A to 18B	04/04/2021
C. Separations				
	None			
2. PART-TIME EMPLOYEES				
A. Appointments				
	Romaldo Perez	Maintenance Trainee I	B	04/19/2021
B. Changes				
	David Lopez	Parking Enforcement Technician I Parking Enforcement Technician II	B to B	04/04/2021
C. Separations				
	Rodney Williams	Maintenance Services Aide IV	B	04/03/2021

Thaddeus McCormack
City Manager

D I V I D E R S H E E T

**CITY OF LAKEWOOD
FUND SUMMARY 4/8/2021**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 101590 through 101669. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	136,770.95
1030	CDBG CURRENT YEAR	750.00
1050	COMMUNITY FACILITY	606.79
5010	GRAPHICS AND COPY CENTER	803.69
5020	CENTRAL STORES	2,284.03
5030	FLEET MAINTENANCE	2,238.50
7500	WATER UTILITY FUND	36,037.54
8020	LOCAL REHAB LOAN	6,721.06
8030	TRUST DEPOSIT	100.00
		<hr/>
		186,312.56

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
101590	04/08/2021	61307	PERRIS FENCE & SUPPLY	1,066.80	0.00	1,066.80
101591	04/08/2021	4842	A T & T CORP	526.60	0.00	526.60
101592	04/08/2021	4113	SHAKER NERMINE	1,925.00	0.00	1,925.00
101593	04/08/2021	4644	AGRI-TURF DISTRIBUTING	83.99	0.00	83.99
101594	04/08/2021	4208	AIRGAS INC	36.67	0.00	36.67
101595	04/08/2021	4684	AMAZON.COM LLC	195.05	0.00	195.05
101596	04/08/2021	58000	AMERICAN TRUCK & TOOL RENTAL INC	169.01	0.00	169.01
101597	04/08/2021	5322	N. HARRIS COMPUTER CORPORATION	23,465.40	0.00	23,465.40
101598	04/08/2021	5266	BAY AREA DRIVING SCHOOL. INC.	28.60	0.00	28.60
101599	04/08/2021	66044	BENNETT-BOWEN & LIGHTHOUSE INC	569.46	0.00	569.46
101600	04/08/2021	1813	BIOMETRICS4ALL INC	2.25	0.00	2.25
101601	04/08/2021	66457	BRENNTAG PACIFIC INC	2,900.65	0.00	2,900.65
101602	04/08/2021	1025	C A C E 0	25.00	0.00	25.00
101603	04/08/2021	307	CALIF. STATE DISBURSEMENT UNIT	405.80	0.00	405.80
101604	04/08/2021	53983	CALIF STATE FRANCHISE TAX BOARD	650.47	0.00	650.47
101605	04/08/2021	4978	CALIFORNIA FOUNDATION FOR THE	282.75	0.00	282.75
101606	04/08/2021	45894	CINTAS CORPORATION	61.09	0.00	61.09
101607	04/08/2021	57070	CITY LIGHT & POWER LKWD INC	4,987.14	0.00	4,987.14
101608	04/08/2021	1203	COLLICUTT ENERGY SERVICES	266.05	0.00	266.05
101609	04/08/2021	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
101610	04/08/2021	5326	COLOMRICAN. INC.	58.05	0.00	58.05
101611	04/08/2021	5540	DE LAGE LANDEN FINANCIAL SERVICES	789.62	0.00	789.62
101612	04/08/2021	27200	DICKSON R F CO INC	45,836.43	0.00	45,836.43
101613	04/08/2021	5229	DUNRITE PEST CONTROL INC.	260.00	0.00	260.00
101614	04/08/2021	3199	EDCO WASTE SERVICES LLC	10,313.60	0.00	10,313.60
101615	04/08/2021	4435	ELLIOTT AUTO SUPPLY COMPANY INC	221.89	0.00	221.89
101616	04/08/2021	4947	FILE KEEPERS. LLC	21.40	0.00	21.40
101617	04/08/2021	63519	FLUE STEAM INC	85.47	0.00	85.47
101618	04/08/2021	4641	FONTELA. THAO	835.38	0.00	835.38
101619	04/08/2021	4884	FRONTIER CALIFORNIA INC.	2,816.83	0.00	2,816.83
101620	04/08/2021	5343	GALLS PARENT HOLDINGS. LLC	509.74	0.00	509.74
101621	04/08/2021	4422	GARIBALDO'S NURSERY	860.67	0.00	860.67
101622	04/08/2021	56711	GILLIBRAND P W CO INC	3,373.42	0.00	3,373.42
101623	04/08/2021	62491	HANDS ON MAILING &	1,351.64	0.00	1,351.64
101624	04/08/2021	58838	HANSON AGGREGATES LLC	325.00	0.00	325.00
101625	04/08/2021	35477	HARA M LAWNMOWER CENTER	592.22	0.00	592.22
101626	04/08/2021	49554	HAWK. TRUDY (FAHTIEM)	45.50	0.00	45.50
101627	04/08/2021	49520	HINDERLITER DE LLAMAS & ASSOC	300.00	0.00	300.00
101628	04/08/2021	42031	HOME DEPOT	1,364.43	0.00	1,364.43
101629	04/08/2021	4622	JHM SUPPLY INC	553.09	0.00	553.09
101630	04/08/2021	18550	LAKESWOOD. CITY OF	100.00	0.00	100.00
101631	04/08/2021	18400	LAKESWOOD. CITY WATER DEPT	21,712.34	0.00	21,712.34
101632	04/08/2021	2584	LANGUAGE NETWORK. INC	291.75	0.00	291.75
101633	04/08/2021	66339	MC ENROE. BARBARA	97.50	0.00	97.50

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
101634	04/08/2021	23130	MC MASTER-CARR SUPPLY CO	105.12	0.00	105.12
101635	04/08/2021	52588	MILLER DON & SONS	168.51	0.00	168.51
101636	04/08/2021	4443	O'REILLY AUTOMOTIVE STORES INC	453.19	0.00	453.19
101637	04/08/2021	47554	OFFICE DEPOT BUSINESS SVCS	482.07	0.00	482.07
101638	04/08/2021	4367	OROZCO'S AUTO SERVICE INC	543.17	0.00	543.17
101639	04/08/2021	1919	POLLARD JOSEPH G COMPANY INC	973.03	0.00	973.03
101640	04/08/2021	4459	READWRITE EDUCATIONAL SOLUTIONS INC	102.70	0.00	102.70
101641	04/08/2021	63364	REEVES NORM HONDA	140.60	0.00	140.60
101642	04/08/2021	45437	S & J SUPPLY CO	1,326.02	0.00	1,326.02
101643	04/08/2021	66280	BARRY SANDLER ENTERPRISES	118.05	0.00	118.05
101644	04/08/2021	5036	SFG RETIREMENT PLAN CONSULTING LLC	2,400.00	0.00	2,400.00
101645	04/08/2021	5197	SIGNAL HILL AUTO ENTERPRISES INC.	496.13	0.00	496.13
101646	04/08/2021	5230	SITEONE LANDSCAPE SUPPLY. LLC	3,896.05	0.00	3,896.05
101647	04/08/2021	26900	SO CALIF SECURITY CENTERS INC	67.27	0.00	67.27
101648	04/08/2021	29280	SOUTH COAST SHINGLE CO	663.84	0.00	663.84
101649	04/08/2021	29400	SOUTHERN CALIFORNIA EDISON CO	23,799.08	0.00	23,799.08
101650	04/08/2021	4770	MANCE. MIKE J.	195.38	0.00	195.38
101651	04/08/2021	5278	THE TECHNOLOGY DEPOT	333.18	0.00	333.18
101652	04/08/2021	2533	TNEMEC COMPANY INC.	552.90	0.00	552.90
101653	04/08/2021	60685	TURF STAR	305.28	0.00	305.28
101654	04/08/2021	35089	UNDERGROUND SERVICE ALERT	832.15	0.00	832.15
101655	04/08/2021	5284	UNIFIRST CORPORATION	23.61	0.00	23.61
101656	04/08/2021	64652	CELLCO PARTNERSHIP	3,803.06	0.00	3,803.06
101657	04/08/2021	3134	VIRTUAL GRAFFITI INC	2,142.00	0.00	2,142.00
101658	04/08/2021	3943	WATERLINE TECHNOLOGIES INC	995.35	0.00	995.35
101659	04/08/2021	17640	WAXIE ENTERPRISES INC	437.58	0.00	437.58
101660	04/08/2021	62628	WELLS C. PIPELINE MATERIALS	2,484.12	0.00	2,484.12
101661	04/08/2021	37745	WESTERN EXTERMINATOR CO	53.50	0.00	53.50
101662	04/08/2021	5319	WILBER. BILL	43.00	0.00	43.00
101663	04/08/2021	4837	XEROX CORPORATION	14.07	0.00	14.07
101664	04/08/2021	3699	AVILA. CYNTHIA	300.00	0.00	300.00
101665	04/08/2021	3699	CAL CUSTOM INTERIORS INC	5,591.00	0.00	5,591.00
101666	04/08/2021	3699	LOSIER. JAROD	7.74	0.00	7.74
101667	04/08/2021	3699	MARTINEZ. KEITH	110.00	0.00	110.00
101668	04/08/2021	3699	OUINTO. WANDA	110.00	0.00	110.00
101669	04/08/2021	3699	SRINIVASAN. NATARAJAN	1,130.06	0.00	1,130.06
Totals:				<u>186,312.56</u>	<u>0.00</u>	<u>186,312.56</u>

**CITY OF LAKEWOOD
FUND SUMMARY 4/15/2021**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 101670 through 101757. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	90,409.88
1020	CABLE TV	149.81
1030	CDBG CURRENT YEAR	3,299.58
1050	COMMUNITY FACILITY	717.65
1500	MISC-SPECIAL REVENUE FUND	9,184.50
1621	LA CNTY MEASURE R	10,474.75
1622	LA CNTY MEASURE M	623.75
1623	LA CNTY MEASURE W	4,701.25
3001	CAPITAL IMPROV PROJECT FUND	207,558.00
3025	SB2-HOUSING	3,032.50
3060	PROPOSITION "A"	1,000,000.00
3070	PROPOSITION "C"	1,327.54
5010	GRAPHICS AND COPY CENTER	1,310.93
5020	CENTRAL STORES	2,621.61
5030	FLEET MAINTENANCE	8,943.56
6020	GEOGRAPHIC INFORMATION SYSTEM	57.88
7500	WATER UTILITY FUND	44,502.05
8020	LOCAL REHAB LOAN	19.00
8030	TRUST DEPOSIT	1,255.33
		1,390,189.58

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
101670	04/15/2021	61142	ADAMS-HILLERY SHARRON	2,474.68	0.00	2,474.68
101671	04/15/2021	4644	AGRI-TURF DISTRIBUTING	1,194.89	0.00	1,194.89
101672	04/15/2021	2701	AIRE RITE A/C & REFRIGERATION INC	5,023.17	0.00	5,023.17
101673	04/15/2021	5518	MNRO HOLDINGS. LLC	1,555.27	0.00	1,555.27
101674	04/15/2021	1700	ALLIED REFRIGERATION INC	133.91	0.00	133.91
101675	04/15/2021	4684	AMAZON.COM LLC	497.08	0.00	497.08
101676	04/15/2021	4126	AUTOZONE PARTS INC	230.41	0.00	230.41
101677	04/15/2021	5158	BANNER BANK	10,316.00	0.00	10,316.00
101678	04/15/2021	59748	BIG STUDIO INC	140.00	0.00	140.00
101679	04/15/2021	48469	BURWELL MICHAEL RAY	1,130.00	0.00	1,130.00
101680	04/15/2021	1025	C A C E O	32.00	0.00	32.00
101681	04/15/2021	51721	C A P I O	20.00	0.00	20.00
101682	04/15/2021	53983	CALIF STATE FRANCHISE TAX BOARD	824.90	0.00	824.90
101683	04/15/2021	59955	CALIFORNIA ELECTRIC SUPPLY CO	475.79	0.00	475.79
101684	04/15/2021	5244	CAMERON WELDING SUPPLY	202.59	0.00	202.59
101685	04/15/2021	5382	CANNON CORPORATION	20,941.04	0.00	20,941.04
101686	04/15/2021	57889	CARMEN ABATO ENTERPRISES	149.81	0.00	149.81
101687	04/15/2021	7500	CENTRAL BASIN MUNICIPAL WATER	1,755.00	0.00	1,755.00
101688	04/15/2021	45894	CINTAS CORPORATION	70.59	0.00	70.59
101689	04/15/2021	5214	CLEANCOR HOLDINGS LLC DBA CLEANCOR LNG L	917.56	0.00	917.56
101690	04/15/2021	5368	CAMERON WELDING SUPPLY	374.45	0.00	374.45
101691	04/15/2021	5008	COLOR CARD ADMINISTRATOR CORP.	75.08	0.00	75.08
101692	04/15/2021	57945	DELL MARKETING LP	1,518.35	0.00	1,518.35
101693	04/15/2021	51229	DEPT OF MOTOR VEHICLES	82.00	0.00	82.00
101694	04/15/2021	51229	DEPT OF MOTOR VEHICLES	82.00	0.00	82.00
101695	04/15/2021	51229	DEPT OF MOTOR VEHICLES	82.00	0.00	82.00
101696	04/15/2021	51229	DEPT OF MOTOR VEHICLES	82.00	0.00	82.00
101697	04/15/2021	51229	DEPT OF MOTOR VEHICLES	82.00	0.00	82.00
101698	04/15/2021	4043	DIAMOND ENVIRONMENTAL SERVICES LP	1,242.10	0.00	1,242.10
101699	04/15/2021	27200	DICKSON R F CO INC	3,720.00	0.00	3,720.00
101700	04/15/2021	4411	EPOWER NETWORK INC	6,975.77	0.00	6,975.77
101701	04/15/2021	3946	FERGUSON ENTERPRISES INC	397.77	0.00	397.77
101702	04/15/2021	5067	FISHER. RICHARD ASSOCIATES	2,200.00	0.00	2,200.00
101703	04/15/2021	1681	FORTEL TRAFFIC INC	623.75	0.00	623.75
101704	04/15/2021	5530	GEORGE. DAVID H.	3,032.50	0.00	3,032.50
101705	04/15/2021	52540	GONSALVES JOE A & SON	4,526.00	0.00	4,526.00
101706	04/15/2021	33150	GRAINGER W W INC	342.67	0.00	342.67
101707	04/15/2021	5107	GREEN WISE SOIL TECHNOLOGIES	578.81	0.00	578.81
101708	04/15/2021	35477	HARA M LAWNMOWER CENTER	499.66	0.00	499.66
101709	04/15/2021	42031	HOME DEPOT	2,276.54	0.00	2,276.54
101710	04/15/2021	4688	HUNTER. JOHN L & ASSOCIATES	4,701.25	0.00	4,701.25
101711	04/15/2021	4622	JHM SUPPLY INC	1,034.19	0.00	1,034.19
101712	04/15/2021	59873	JJS PALOMO'S STEEL INC	60.64	0.00	60.64
101713	04/15/2021	18300	LAKEWOOD CHAMBER OF COMMERCE	530.00	0.00	530.00

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
101714	04/15/2021	18550	LAKESWOOD. CITY OF	205.33	0.00	205.33
101715	04/15/2021	4783	LANDCARE HOLDINGS INC	7,807.92	0.00	7,807.92
101716	04/15/2021	2409	LIFTECH ELEVATOR SERVICES INC	390.00	0.00	390.00
101717	04/15/2021	3564	LONG BEACH. CITY OF	426.13	0.00	426.13
101718	04/15/2021	66074	R AND I HOLDING INC	86.18	0.00	86.18
101719	04/15/2021	332	MERRIMAC PETROLEUM INC	3,049.13	0.00	3,049.13
101720	04/15/2021	5525	MICHAEL BAKER INTERNATIONAL. INC.	9,184.50	0.00	9,184.50
101721	04/15/2021	5537	MITTERA GROUP. INC.	4,610.52	0.00	4,610.52
101722	04/15/2021	4443	O'REILLY AUTOMOTIVE STORES INC	381.15	0.00	381.15
101723	04/15/2021	5203	OC VACUUM INC.	4,084.00	0.00	4,084.00
101724	04/15/2021	48035	OCAJ INC	19.00	0.00	19.00
101725	04/15/2021	4719	JOYCE LOU. INC.	596.93	0.00	596.93
101726	04/15/2021	5367	OUADIENT LEASING USA. INC.	101.82	0.00	101.82
101727	04/15/2021	5516	RAFTELIS FINANCIAL CONSULTANTS. LLC	7,106.25	0.00	7,106.25
101728	04/15/2021	39640	RAYVERN LIGHTING SUPPLY CO INC	1,872.80	0.00	1,872.80
101729	04/15/2021	3048	REVENUE & COST SPECIALISTS. LLC	3,300.00	0.00	3,300.00
101730	04/15/2021	41691	SAFETY-KLEEN CORP	703.37	0.00	703.37
101731	04/15/2021	5379	SERVICWEAR APPAREL INC.	621.28	0.00	621.28
101732	04/15/2021	4804	SIGN SPECIALISTS CORPORATION	5,169.75	0.00	5,169.75
101733	04/15/2021	5197	SIGNAL HILL AUTO ENTERPRISES INC.	992.25	0.00	992.25
101734	04/15/2021	52279	SMART & FINAL INC	154.68	0.00	154.68
101735	04/15/2021	26900	SO CALIF SECURITY CENTERS INC	63.18	0.00	63.18
101736	04/15/2021	5022	MWB COPY PRODUCTS. INC.	115.76	0.00	115.76
101737	04/15/2021	66146	SOURCE NORTH AMERICA CORP.	310.91	0.00	310.91
101738	04/15/2021	29400	SOUTHERN CALIFORNIA EDISON CO	25,812.43	0.00	25,812.43
101739	04/15/2021	29500	SOUTHERN CALIFORNIA GAS CO	1,093.87	0.00	1,093.87
101740	04/15/2021	4026	SPASEFF TED C	100.00	0.00	100.00
101741	04/15/2021	49529	SPICERS PAPER INC	289.12	0.00	289.12
101742	04/15/2021	44104	STATE WATER RESOURCES CONTROL BOARD	1,388.00	0.00	1,388.00
101743	04/15/2021	4770	MANCE. MIKE J.	37.77	0.00	37.77
101744	04/15/2021	4581	STEIN. ANDREW T	145.90	0.00	145.90
101745	04/15/2021	5128	SUKUT CONSTRUCTION. LLC	196,004.00	0.00	196,004.00
101746	04/15/2021	5180	SUPERCO SPECIALTY PRODUCTS	680.11	0.00	680.11
101747	04/15/2021	5297	THURSTON ELEVATOR CONCEPTS. INC.	140.00	0.00	140.00
101748	04/15/2021	64652	CELLCO PARTNERSHIP	1,260.38	0.00	1,260.38
101749	04/15/2021	5155	WATER SYSTEM SERVICES LLC	175.00	0.00	175.00
101750	04/15/2021	3943	WATERLINE TECHNOLOGIES INC	2,334.09	0.00	2,334.09
101751	04/15/2021	17640	WAXIE ENTERPRISES INC	542.79	0.00	542.79
101752	04/15/2021	40925	WEST COAST ARBORISTS INC	11,100.50	0.00	11,100.50
101753	04/15/2021	4230	WEST HOLLYWOOD. CITY OF	1,000,000.00	0.00	1,000,000.00
101754	04/15/2021	35146	WILLDAN ASSOCIATES	12,334.75	0.00	12,334.75
101755	04/15/2021	4837	XEROX CORPORATION	1,021.81	0.00	1,021.81
101756	04/15/2021	3699	CHAU. LUKE	1,050.00	0.00	1,050.00
101757	04/15/2021	3699	SALAZAR. JENNIFER	122.00	0.00	122.00

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
			Totals:	<u>1,390,189.58</u>	<u>0.00</u>	<u>1,390,189.58</u>

D I V I D E R S H E E T

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committees: Economic Development, and Community Promotions Committees.

STATEMENT OF FACT

On March 23, 2021, the Economic Development Committee met and discussed:

Discussion was held on various items, including the Sign Ordinance Update. Staff discussed the specific requirements of the Sign Ordinance and asked for feedback from the committee members. Based on the feedback, staff agreed to modify the proposed ordinance and bring it back to the Committee for further discussion.

Staff presented the findings of their Vacant Housing Sites RFP. The Committee agreed with staff's recommendation to pursue a development agreement with Habitat for Humanity for the construction of affordable for-sale housing.

Staff also provided updates for a proposed industrial development at 3120 Carson Street and the Former OSH Site at 6440 South Street.

On Tuesday, March 30, the Community Promotions Committee met and discussed:

Non-City Events, Hosted at City Facilities

- Community Gardens Harvest Fest
- Nye Library Family Reading Festival
- Lakewood Little League Opening and Closing Events

It was reported to the committee that the above non-city events have been cancelled or postponed to a date yet to be determined by the organizing partner. If Public Health protocols allow, each community partner will provide ample advance notice to the city regarding rescheduling of the above events

Update on Upcoming Scheduled City Events

- **Lakewood's Memorial Day Ceremony** – Staff presented two alternatives for the upcoming Memorial Day ceremony – “Plan A” being a modified in person event and “Plan B” being a drive-thru version. The Committee approved staff's recommendation for Plan A, which

would follow public health protocols for social distancing and other rules, but would be very similar to the manner in which the event has been carried out prior to the pandemic. The current health rules (which are ever evolving and could become more permissive or restrictive) require us to limit the number of people sitting underneath the canopy and separating/distancing standing attendees. The city must submit a plan to the County Public Health Dept. for their review and approval, which will be done in early May, with approval likely to come by May 17. Publicizing the event would commence at that time. If by some chance plans are not approved, or public health rules have tightened, staff would switch to Plan B, which would be a drive-by event encouraging veterans and the public to drive by the Veterans Memorial on a fixed route laid out and publicized prior to the date. As cars drive by, veteran leaders in uniform lining the sidewalk area would salute. City Council Members would be present to greet the public driving by. Patriotic music would accompany a decorated memorial appropriately. Both plans will be prepared for a final decision on May 17, two weeks before Memorial Day. Staff have contacted Lakewood veterans organizations and they are supportive of the two plans.

- **LYS Opening Day Ceremony** – The Lakewood Youth Sports Opening Day Ceremony typically attracts a crowd of nearly 2,000 participant. Given the social distancing requirements and other protocols mandated for public gatherings of persons from multiple households, the committee agreed with staff's recommendation to cancel the opening ceremonies. In lieu of the opening ceremony, staff is generating ideas to help bring special focus to the season kickoff for the youth participants, including having teams recite the LYS oath during the first week of games, inviting City Council Members out to throw first pitches at various sites and deliver brief remarks for the players. In canceling the Opening Day Ceremony, the committee emphasized that timing of the closing ceremony (hopefully at a point where health orders allow for larger gatherings) should allow for a larger and more festive event. The LYS Closing Ceremony will take place at Bolivar Park on Saturday, August 7, with family picnic games, fun attractions, barbecues and other activities to celebrate the recently concluded sport seasons.
- **Civic Center Block Party** – Given the city's current understanding of the social distancing and other restrictive protocols that will be in place on into the summer, the pre-pandemic version of the Block Party, which attracted a crowd of up to 25,000, will not be feasible. Staff presented the committee with two alternatives that they believe will be consistent with the health orders at the time of the event. Both options allow for fireworks, with one not allowing public assembly at all (similar to the December fireworks event), and the other allowing for smaller gatherings at multiple parks (not the launch sites for the fireworks) the day of the event.
 - Option 1 is to host three aerial fireworks shows to launch on Friday, July 2, similar to what was done for the Tree Lighting event in December 2020. Locations for the fireworks display is yet to be determined, and permits need to be submitted and approved by Public Health.

- Option 2 includes the three aerial fireworks shows as presented in Option 1, but moves the date to Saturday, July 3, allowing for residents to gather at local parks during the lead up to the fireworks, as well as during. The smaller scale neighborhood gatherings would invite residents in the proximity of four Lakewood Parks – Bolivar, Del Valle, Mayfair and Palms – to celebrate and get reacquainted with one another. Event elements would include classic picnic games, game booths and music.

The Committee approved staff's recommendation to approve both options and to implement Option 2 if county guidelines permit large outdoor gathers such that are envisioned for the neighborhood park events. Staff indicated that if the health orders provided such clarity by May 3, they would have enough planning time to implement Option 2.

- **Lakewood Youth Hall of Fame** – The Community Promotions Committee was notified that the Lakewood Youth Hall of Fame would be discussed at a later time with the then Vice-Mayor Wood and event founder Ron Piazza, owner/operator of Piazza Family McDonald's Restaurants.

On April 6, 2021, the Economic Development Committee met and discussed:

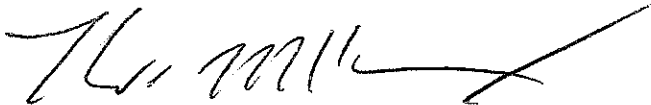
The updated Sign Ordinance, that was first presented to the Committee on March 23, 2021, was discussed. Assistant Director McGuckian presented proposed modifications, which included:

- Removal of outdated wording that is contradictory or not in compliance with current court rulings
- Streamlining of staff review time
- Expansion and clarification of the Temporary Sign Permit process
- Allowing larger proportional signage on taller commercial buildings
- Standardized signage
- Prohibition of specific types of signs

The Economic Development Committee approved the modifications presented by staff and an ordinance will be presented to the City Council at a later date.

RECOMMENDATION

It is recommended that the City Council receive and file this report.



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions – March 2021**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Investment</u>	<u>Transaction</u>
03/01/2021	2,000.00	BOND	Interest 5.000%
03/01/2021	1,706.25	CORP	Interest 3.250%
03/01/2021	1.85	MMF	Interest
03/01/2021	3,737.50	BOND	Interest 2.300%
03/01/2021	2,900,000.00	LAIF	Purchase
03/03/2021	784,728.12	TREAS	Purchase 1.625%
03/03/2021	738,815.07	TREAS	Purchase 0.375%
03/03/2021	7,000.00	CORP	Interest 4.000%
03/03/2021	1,180,803.20	TREAS	Sell 1.875%
03/03/2021	180,264.92	CORP	Sell 2.397%
03/03/2021	241,833.80	CORP	Sell 3.000%
03/03/2021	103,003.00	CORP	Sell 3.150%
03/06/2021	1,618.75	CORP	Interest 1.750%
03/07/2021	1,462.50	CORP	Interest 3.250%
03/08/2021	849.72	AGENCY	Interest 0.250%
03/08/2021	96,846.65	CORP	Purchase 2.900%
03/09/2021	192,411.95	CORP	Purchase 2.750%
03/09/2021	4,942.50	SUPRA	Interest 2.635%
03/09/2021	375,000.00	SUPRA	Maturity 2.635%
03/10/2021	94,996.99	ABS	Purchase 0.290%
03/15/2021	51.33	ABS	Interest 0.440%
03/15/2021	1,646.88	CORP	Interest 3.875%
03/15/2021	36.67	ABS	Interest 0.400%
03/15/2021	433.13	ABS	Interest 1.890%
03/15/2021	1,053.50	ABS	Interest 1.720%
03/15/2021	37.63	ABS	Interest 0.430%
03/15/2021	34.38	ABS	Interest 0.550%

03/15/2021	39.58	ABS	Interest 0.500%
03/15/2021	17.00	ABS	Interest 0.340%
03/16/2021	95,000.00	CORP	Purchase 0.697%
03/18/2021	39,980.00	CORP	Purchase 0.750%
03/18/2021	50.88	ABS	Interest 0.370%
03/18/2021	1,500,000.00	LAIF	Maturity
03/19/2021	2,081.25	CORP	Interest 2.250%
03/20/2021	78.33	ABS	Interest 0.470%
03/20/2021	35.63	ABS	Interest 0.450%
03/23/2021	295,000.00	CD	Purchase 0.590%
03/23/2021	676.77	AGENCY	Interest 0.375%
03/23/2021	301,587.70	CD	Sell 0.520%
03/25/2021	32.00	ABS	Interest 0.480%
03/25/2021	1,255.79	AGENCY	Paydown 3.560%
03/25/2021	37.62	AGENCY	Paydown 3.203%
03/29/2021	2,000,000.00	LAIF	Purchase
03/31/2021	6,906.25	TREAS	Interest 2.125%
03/31/2021	3,750.00	TREAS	Interest 1.500%
03/31/2021	5,625.00	TREAS	Interest 1.500%

INVESTMENT GLOSSARY

ABS (Asset-Backed Securities)

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

AGENCY (U.S. Government Agency Issues)

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no portfolio percentage limits for U. S. Government Agency issues.

BOND (Municipal Bonds or Note)

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

CAMP (California Asset Management Program)

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide an investment pool at a reasonable cost. Participation is limited to California public agencies.

CD (Certificate of Deposit)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

COM (Commercial Paper)

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

CORP (Corporate Notes)

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States.

FNMA (Federal National Mortgage Association)

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

LAIF (Local Agency Investment Fund, State of California)

The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.

MMF (Money Market Fund)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUPRA (Supra-National Agency Bonds or Notes)

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

TREAS (U.S. Treasury Notes)

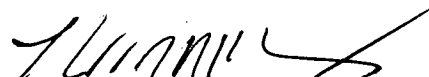
A Treasury obligation of the U.S. Government to provide for the cash flow needs of the Federal Government.

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of March 2021.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Schedule of Investments – March 31, 2021

INTRODUCTION

The City invests idle funds in compliance with the California Government Code (CGC) and the City's investment policy, which the City Council last reviewed and approved in January 2020. The portfolio is highly-rated and well-diversified. While the portfolio is subject to the ebb and flow of market yield fluctuations, it is largely protected from the stock market volatility as the CGC and the City's investment policy narrowly define the authorized types of investments available. Additionally, City staff works closely with PFM Asset Management, LLC (PFM), the City's investment advisor, to seek out quality investments in proven sectors and keep investment allocations to any one issuer low as a percentage.

The City's investments summarized in this report are allocated to a variety of funds such as the General Fund, Water Utility Fund, Redevelopment Successor Agency Funds, Restricted Special Revenue Funds, and Fiduciary Funds.

The City's investment objectives, in order of priority, are safety, liquidity and yield. To meet these objectives, the City utilizes the following types of investments:

U.S. Treasury Notes

Treasury Obligations of the U.S. Government to provide for the cash flow needs of the Federal Government.

Federal Agency Bonds or Notes:

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This includes Collateralized Mortgage Obligations (CMOs).

- **FHLB (Federal Home Loan Bank Bonds)**
Bonds and discount notes issued by the Federal Home Loan Bank to provide funding to member institutions and make available money to the residential mortgage market.
- **FHLMC (Federal Home Loan Mortgage Corp)**
A publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees and then re-sells the securities on the open market.
- **FNMA (Federal National Mortgage Association)**
A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

- **FFCB (Federal Farm Credit Bank)**

The Federal Farm Credit Bank is an independent agency of the U.S. Government that issues bonds and discount notes to provide short- and long-term credit and credit-related services to farmers, ranchers, rural homeowners, producers and harvesters.

Supra-National Agency Bonds or Notes

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

Negotiable Certificates of Deposit (CDs)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

Municipal Bonds or Notes:

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

Corporate Notes:

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of "A" or its equivalent or better.

Commercial Paper:

Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

Pooled Funds:

- **LAIF (Local Agency Investment Fund, State of California)**
The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.
- **CAMP (California Asset Management Program)**
A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide professional investment services at a reasonable cost. Participation is limited to California public agencies.
- **Los Angeles County Pool**
This pool is very similar to LAIF. It is well-diversified, very liquid, and offers competitive yields.

Quarterly Schedule of Investments

April 27, 2021

Page 3

- Money Market Fund (MMF)
This is a money market interest-bearing checking account that is fully insured and collateralized.

SUMMARY – Schedule of Investments as of March 31, 2021

MANAGED PORTFOLIO

Security Type	Market Value March 31, 2021	% of Portfolio	% Change vs. 12/31/20	Permitted by Policy	In Compliance
U.S. Treasury Notes	\$ 17,661,341	44.8%	1.8%	100%	Yes
Federal Agency	6,425,289	16.3%	-0.1%	100%	Yes
Federal Agency CMO	59,549	0.2%	-0.1%	100%	Yes
Municipal Bonds	2,131,373	5.4%	0.0%	100%	Yes
Supranationals	965,772	2.4%	-2.1%	30%	Yes
Negotiable CDs	1,462,136	3.7%	0.0%	30%	Yes
Corporate Notes	7,949,532	20.2%	-0.5%	30%	Yes
Asset-Backed Security	2,252,436	5.7%	0.4%	20%	Yes
Securities Sub-Total	\$ 38,907,428	98.6%			
Accrued Interest	134,190				
Money Market Fund	538,168	1.4%	0.7%	20%	Yes
Total Managed Portfolio	\$39,579,786	100%			

POOLED INVESTMENT ACCOUNTS

Market Value

LAIF	State of CA	\$23,669,314.93
CAMP	US Bank	\$2,410,981.79
		\$26,080,296.72

BANK ACCOUNTS

Balance

City – Checking	F&M	\$1,802,762.53
City Payroll	F&M	\$33,355.05
Successor Housing - Checking	F&M	\$1,250,481.50
		\$3,086,599.08

Funds held in reserve as required by debt issuance or non-agency funds - not available for City expenditures:

Successor Agency – Checking	F&M	\$1,488,976.16
Total Portfolio		\$70,235,657.96

STAFF RECOMMENDATION

It is recommended that the City Council receive and file this report.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Purchase of a Genie Telehandler for Public Works

INTRODUCTION

The Director of Public Works has requested the purchase of a “telehandler” that will assume many of the current forklift duties in the department. A telehandler (short for “telescopic handler”) is a multi-purpose machine that lifts, moves and places material. It is somewhat like a forklift but has a boom (telescopic cylinder), making it more of a crane than a forklift, with the increased versatility of a single telescopic that can extend forward and upward from the unit.

An appropriation in the amount of \$75,000 for this equipment is included in the FY 2020-21 Adopted Budget.

STATEMENT OF FACT

Specifically, the City’s Fleet Manager has identified the Genie GTH-5519 telehandler as meeting the necessary specifications and being a suitable piece of equipment. Genie Industries is a leading global manufacturer of aerial lift equipment being used in a variety of industries including aviation, construction, warehouse, government and military.

The Purchasing Officer requested a quotation from four authorized Genie dealers in Los Angeles based on the Sourcwell Cooperative Purchasing Program. Two of the four replied and submitted the following bids (including costs for specified options, sales tax, and delivery):

- | | |
|---------------------------|-------------|
| 1. United Rentals | \$69,138.88 |
| 2. Pape Material Handling | \$70,365.96 |

Both proposal amounts are based on the Sourcwell Cooperative Purchasing Program not to exceed pricing. Sourcwell is a public agency created by the Minnesota legislature and it offers competitively solicited purchasing contracts for products and equipment to member agencies. It helps members save time and money by combining the buying power of 50,000 government, education, and nonprofit organizations. The City’s Purchasing Policy authorizes purchases through a governmental entity or cooperative that substantially adheres to city procedures for the purchase of supplies and equipment.

STAFF RECOMMENDATION

That the City Council approve the purchase of a Genie GTH-5519 telehandler at the proposed contract price of \$69,138.88 from United Rentals of Long Beach, CA.



Jose Gomez
Director of Finance and Administrative Services



Thaddeus McCormack
City Manager

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COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Disabled Person Parking

INTRODUCTION


The Community Safety Commission met on April 5, 2021 to consider various community safety matters that included the consideration of a request for a disabled person parking space at 20841 Pioneer Boulevard.

STATEMENT OF FACT

The Public Works Department received a request for a disabled person parking space at 20841 Pioneer Boulevard. The resident stated that she is requesting the space because parking is difficult to find because there is no driveway to park in and there are two people at the address that are disabled and drive. Staff observed the location, checked the placard and plate numbers, and recommended installation of a space. The Community Safety Commission, at their regular meeting on April 5, 2021 approved recommending installation.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing installation of a disabled person designated parking space at 20841 Pioneer Boulevard.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2021-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING DISABLED PERSON
DESIGNATED PARKING ON THE WEST SIDE OF PIONEER
BOULEVARD WITHIN THE CITY OF LAKEWOOD.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the west side of Pioneer Boulevard, beginning fifty (50) feet south of the south curb line of Walcroft Street, continuing south for a distance of twenty five (25) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Rebecca Giggles, a physically disabled person, occupies the house at 20841 Pioneer Boulevard.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 27th day of April, 2021.

Mayor

ATTEST:

City Clerk

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Disabled Person Parking

INTRODUCTION

The Community Safety Commission met on April 5, 2021 to consider various community safety matters that included the consideration of a request to retain the disabled person parking space at 11402 212th Street.

STATEMENT OF FACT

The Public Works Department received a request from a resident to retain the disabled person parking space at 11402 212th Street. The requestor is a new resident to Lakewood. She is disabled and drives and wishes to retain the disabled parking space in front of her home. She has met all of the required criteria to obtain a space and staff did determine that the original requestor was no longer at the address and that the new requestor's placard was valid. The Community Safety Commission, at their regular meeting on April 5, 2021 approved recommending retention.

When a disabled person parking space is to be installed in Lakewood, a resolution must first be passed by City Council. Part of the resolution states that the space is only valid as long as the original requestor lives at the address. The original resolution (2015-4) that authorized the space was passed in 2015.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution amending Resolution 2015-4, which initially authorized the installation of the space at 11402 212th Street, to show the new requestor's name.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2021-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD AMENDING RESOLUTION NO. 2015-4
ESTABLISHING DISABLED PERSON DESIGNATED PARKING
ON THE SOUTH SIDE OF 212TH STREET WITHIN THE CITY
OF LAKEWOOD

WHEREAS, on March 24, 2015, the City Council of the City of Lakewood adopted Resolution No. 2015-4 for the purpose of establishing disabled person designated parking on the south side of 212th Street.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2015-4 entitled, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING DISABLED PERSON DESIGNATED PARKING ON THE SOUTH SIDE OF 212TH STREET WITHIN THE CITY OF LAKEWOOD," is hereby amended as provided in this Resolution.

SECTION 2. Section 3 of said Resolution No. 2015-4 is hereby amended to read as follows:

"This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Maria Villalpando, a physically disabled person, occupies the house at 11402 212th Street."

SECTION 3. The provisions of Resolution No. 2015-4 are hereby reaffirmed in all other aspects.

ADOPTED AND APPROVED this 27th day of April, 2021.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Increase Change Order Authorization – Mayfair Park Storm Water Capture Project
- PW Project 17-09

INTRODUCTION

City Council authorized the award of the Mayfair Park Storm Water Capture Project to Sukut Construction LLC on February 13, 2018. The project is nearly complete and staff is working with the contractor to finalize all change orders prior to the end of April to submit the final billing to Caltrans.

STATEMENT OF FACT

The City Council approved a Cooperative Implementation Agreement with Caltrans for a grant of \$15,000,000 on June 14, 2016 for this project. There are no matching funds or cost share required from the City.

On February 13, 2018, the City Council awarded the contract to Sukut Contruction in the amount of \$10,045,200 plus \$130,000 to execute bid additive items to install sod in lieu of seeding in both the baseball and T-ball fields. At the time of the bid award, Council also authorized staff to approve a cumulative total of contract change orders, as needed, not to exceed \$1,500,000.

In the intervening three years, there have been a number of changes to the contract that have increased the cost. To date, staff has approved through change order #13, totaling \$873,091. Staff has been working with the contractor to identify the remaining cost increases that will need to be addressed, and we are still negotiating final prices on those items. The worst case will be that an additional \$650,000 will need to be authorized for change orders, and staff requests that this amount be added to the change order authorization. The original change order authorization was \$130,000 (for the bid additive alternates for sod) plus \$1,500,000, for a total of \$1,630,000. The additional \$650,000, would bring the Change Order authorization total to \$2,280,000.

The major change orders included repairs, regrading and sod for ballfield #3 that was disturbed during construction; the addition of the second Kracken filter and associated piping; claims from the electrical subcontractor for addendums to the plans related to electrical, instrumentation and controls; replacement of one of the major valves; additional requirements from the sanitation districts; additional requirements from the Flood Control District related to the channel, rubber dam and drop inlet structure; cement treatment of the mushy subgrade below the Jensen precast reservoir; and enlargement of the planned treatment room addition to the bathroom building.

The project was also impacted by the Covid pandemic as well as major repairs related to manufacturing defects in the components of the Jensen precast reservoir, although neither of those two items added cost to the Sukut Contract. They did, however, add substantial time to the contract length which will be added by change order. Our consulting firms, Willdan and TetraTech, expended extra time on the project related to the Jensen repairs which will be back-charged to Sukut. The total additional change order authority being requested now, is the worst case, most conservative estimate, and staff expects to issue change orders somewhat lower than the total amount calculated, particularly when considering the back charges.

Staff has kept careful track of all the costs expended and projected for this contract in relation to the \$15,000,000 allocation from Caltrans. Even with the additional change order authorization requested, staff still expects that we will not need to bill Caltrans for the entire \$15,000,000. A final accounting will be provided with the final report and notice of completion, once the construction is finished and the project is commissioned.

RECOMMENDATION

That the City Council authorize staff to approve a cumulative total of contract change orders, as needed, not to exceed \$2,280,000.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

Reports

ORGANIZATIONAL APPOINTMENTS

ORGANIZATIONS	2020-21	2021-22
California Contract Cities Association	Wood – Rep. Pe – Alt.	_____ – Rep. _____ – Alt.
California Joint Powers Insurance Authority	Wood – Rep. Croft – Alt.	_____ – Rep. _____ – Alt.
Council of Governments Organizations		
1. Southern California Association of Governments (SCAG)		
a. Representative		
b. General Assembly (Annual Conference) ²	Pe – Rep. Stuckey – Alt.	_____ – Rep. _____ – Alt.
2. Gateway Cities COG Board	Pe – Rep. Rogers – Alt.	_____ – Rep. _____ – Alt.
Greater Los Angeles County Vector Control District ³	Croft – Rep.	Croft – Rep.
Job Training Partnership Act SELACO WDB	Wood – Policy Bd	_____ – Policy Bd
League of California Cities		
1. L.A. County Division	Pe – Rep. Stuckey – Alt.	_____ – Rep. _____ – Alt.
2. L.A. County City Selection Committees ⁴	Croft – Rep. Stuckey – Alt.	_____ – Rep. _____ – Alt.
3. Annual League Conference ²	Stuckey – Rep. Croft – Alt.	_____ – Rep. _____ – Alt.
L.A. County Sanitation Districts 3 & 19 ¹	Rogers – Rep. Wood – Alt.	_____ – Rep. _____ – Alt.
Southeast Water Coalition	Rogers – Rep. Croft – Alt.	_____ – Rep. _____ – Alt.

1 - Representative must be the Mayor. For City Selection Committees, Mayor must designate an alternate for each meeting where required.

2 - If neither can attend, delegate may be appointed by Mayor prior to annual conference

3 - Two-year term expiring in January 2022

4 - Committees appoint City representatives to boards, commissions, and agencies specified by law (e.g., AQMD, MTA, and Library Commission). Committees meet on an “as needed” basis during League (County Division) Meetings

COMMITTEE APPOINTMENTS

STANDING COMMITTEES	2020-21	2021-22
Intergovernmental Relations ¹	Rogers - Chair Wood - Member	_____ - Chair _____ - Member
Lakewood Schools	Stuckey - Chair Rogers - Member	_____ - Chair _____ - Member
Environmental Management	Pe - Chair Stuckey - Member	_____ - Chair _____ - Member
Public Safety ²	Rogers - Chair Wood - Member	_____ - Chair _____ - Member
Park Development	Pe - Chair Wood - Member	_____ - Chair _____ - Member
Water Resources	Croft - Chair Pe - Member	_____ - Chair _____ - Member
Community Promotion	Stuckey - Chair Pe - Member	_____ - Chair _____ - Member
Economic Development ³	Rogers - Chair Croft - Member	_____ - Chair _____ - Member
Hall of Fame – Board of Electors	Wood - Chair	_____ - Chair
Audit	Croft - Chair Stuckey - Member	_____ - Chair _____ - Member
Capital Improvement Plan	Wood - Chair Croft - Member	_____ - Chair _____ - Member
Measure L Oversight ⁴	Croft - Chair Stuckey - Member	_____ - Chair _____ - Member
Race, Equity, Diversity and Inclusion	Pe - Chair Croft - Member	_____ - Chair _____ - Member

1 – Current Mayor and Vice Mayor (since 1999)

2 - Includes License & Permit Hearing Board

3 – Current Mayor and Previous Mayor

4 - Members of Audit Committee (per Bylaws)

D I V I D E R S H E E T

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Budget Report of Major Funds – as of March 31, 2021

INTRODUCTION

The City is in the first year of a two-year budget adopted in June 2020. Following is a review through March 31, 2021 of the City's two major funds, the General Fund and the Water Utility Enterprise Fund.

In addition to scheduled formal budget assessments, Staff is consistently monitoring the year-round inflow and outflow of funds to make sure that the City continues on a sound fiscal path. Within the budget, particular attention is given to the City's two major funds (the General Fund and the Water Utility Enterprise Fund) as they support the majority of the City's day-to-day operations. Additionally, the General Fund is the City's most discretionary funding source.

Given the evolving nature of the COVID-19 pandemic, Staff also continues working to better understand and anticipate the financial consequences of this global challenge. Information learned will continue to be incorporated into the City's budget projections. Most notably, this will be included in the Fiscal Year 2021-22 Revised Budget that staff will present to the City Council in June. The revision will update budget figures for the second year of the original two-year budget.

Following is a review of the General Fund and the Water Utility Enterprise Fund Budgets as of March 31, 2021:

STATEMENT OF FACT

General Fund

The General Fund is the largest fund and again one which the Council has discretionary authority. Its expenditures are trending as expected, in alignment with the adopted budget. Overall, 60% of the year's total expenditure budget has been utilized through the end of the third quarter (or 75% of the fiscal year). For operating (day-to-day) expenditures this figure is 66%, while for capital outlay / capital improvement projects (CIPs) this is 11.6%. See the table below. Given the normal time lag in receiving and processing costs incurred, the figures are appropriate. Employee Services and Contract Services represent the two largest expenditure categories. Both are tracking below budget at 72% and 62.6%, respectively.

An area worth noting is the Other Operating expenditure line item with 79.4% of the annual budget already expended. It primarily includes the city's various insurance premiums, usually paid in lump sum early in the year for the annual coverage. Of the \$2,234,742 year-to-date (YTD) expenditures, almost \$1 million are attributed to annual insurance premiums. Lastly, capital outlay / CIP expenditures are more irregular in their spending pattern. YTD expenditures (11.6%) are indicative of a larger slate of Measure L funded projects that were recently appropriated by the Council. Below is a comprehensive summary of the various General Fund expenditure activities:

Quarterly Budget Report

April 27, 2021

Page 2

ACCOUNT DESCRIPTION	ADOPTED BUDGET	YTD EXPENDITURES	% USED
EMPLOYEE SERVICES	\$ 21,917,460	\$ 15,781,462	72.0%
CONTRACT SERVICES	25,898,444	16,201,965	62.6%
FACILITIES EXPENSES	1,859,894	1,264,457	68.0%
OFFICE EXPENSES	155,516	76,847	49.4%
MEETING EXPENSES	103,659	28,275	27.3%
SPECIAL DEPT SUPPLIES	1,718,839	862,474	50.2%
OTHER OPERATING	2,814,485	2,234,742	79.4%
INTERDEPT TRANSFERS	1,191,320	285,660	24.0%
OPERATING TOTAL	55,659,617	36,735,883	66.0%
CAPITAL OUTLAY - CIPS	6,864,334	797,574	11.6%
EXPENDITURE TOTAL	\$ 62,523,951	\$ 37,533,457	60.0%

NOTE: Budget amounts include encumbrances and roll-over contracts approved in the prior year's budget.

General Fund revenues through the third quarter are tracking as expected and according to annual seasonal trends, with some faring even more favorably than anticipated. There is a built-in delay in YTD receipts due to state and county collection processes. Additionally, some revenues are typically received as single payments later in the fiscal year (i.e. SCE franchise fees and Sale of Prop A). The following table provides a snapshot:

ACCOUNT DESCRIPTION	ADOPTED BUDGET	YTD REVENUES	% RECEIVED
PROPERTY TAXES	\$ 5,922,000	\$ 3,552,569	60.0%
SALES AND USE TAX (Bradley Burns)	13,482,000	8,393,932	62.3%
SALES AND USE TAX (Local)	9,455,000	5,998,892	63.4%
FRANCHISES	925,000	170,320	18.4%
BUSINESS LICENSE TAX	580,000	589,622	101.7%
DOCUMENTARY TRANSFER TAX	334,000	293,062	87.7%
TRANSIENT OCCUPANCY TAX	46,000	44,674	97.1%
UTILITY USER'S TAX	2,671,000	2,069,571	77.5%
FRANCHISES	550,000	285,548	51.9%
LICENSES AND PERMITS	1,268,600	1,024,755	80.8%
FINES / FORFEITURES / PENALTIES	520,100	374,884	72.1%
USE OF MONEY & PROPERTY	731,400	662,862	90.6%
FROM OTHER AGENCIES	11,246,200	6,253,350	55.6%
CURRENT SERVICE CHARGES	7,652,723	4,501,560	58.8%
SALE OF PROP A FUNDS	700,000	-	0.0%
BUDGETED TRANSFERS	3,795,400	2,846,550	75.0%
REVENUE TOTAL	\$ 59,879,423	\$ 37,062,151	61.9%

Water Utility Enterprise Fund

Water expenses are tracking under budget overall. Similar to trending with General Fund expenditures, there is a time lag in receiving and processing incurred costs. Below is a summary of the various Water Utility Enterprise Fund expense activities:

ACCOUNT DESCRIPTION	ADOPTED BUDGET	YTD EXPENDITURES	% USED
EMPLOYEE SERVICES	\$ 2,716,885	\$ 1,972,009	72.6%
CONTRACT SERVICES	889,020	559,621	62.9%
FACILITIES EXPENSES	50,160	24,821	49.5%
OFFICE EXPENSES	3,000	1,391	46.4%
MEETING EXPENSES	6,500	461	7.1%
SPECIAL DEPT SUPPLIES	587,143	360,745	61.4%
OTHER OPERATING	4,164,720	2,653,653	63.7%
INTERDEPT TRANSFERS	165,363	41,827	25.3%
OPERATING TOTAL	8,582,791	5,614,528	65.4%
CAPITAL OUTLAY - CIPS	4,447,599	427,152	9.6%
EXPENDITURE TOTAL	\$ 13,030,390	\$ 6,041,680	46.4%

NOTE: Budget amounts include encumbrances and roll-over contracts approved in the prior year's budget.

Overall, water revenues are trending as anticipated. Metered water sales are the largest revenue source and highly sensitive to weather patterns and vary significantly from year to year depending on rainfall experienced. YTD figures reflect receipts through December 31, 2020 and do not include more recent receipts currently being reconciled. Nonetheless, water sales revenues are expected to meet the adopted budget figure. The following table provides an overall snapshot:


ACCOUNT DESCRIPTION	ADOPTED BUDGET	YTD REVENUES	% RECEIVED
INVESTMENT EARNINGS	\$ 200,000	\$ 95,000	47.5%
RENTS & CONCESSIONS	56,750	42,645	75.1%
METERED WATER SALES	11,720,000	5,294,032	45.2%
WATER SALES - INTERCONNECT	758,000	357,345	47.1%
FIRE PROTECTION SERVICES	208,000	125,450	60.3%
RECYCLED WATER	434,000	314,750	72.5%
SERVICE INITIATION FEES	46,500	29,862	64.2%
SERVICE RESTORATION CHARGES	-	-	---
LEASE/SALE OF PUMPING RIGHTS	100,000	-	0.0%
OTHER OPERATING INCOME	65,820	70,321	106.8%
REVENUE TOTAL	\$ 13,589,070	\$ 6,329,405	46.6%

RECOMMENDATION

It is recommended that the City Council receive and file this report.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

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COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: 2020 Urban Water Management Plan Update

INTRODUCTION

The Urban Water Management Planning Act (Act) was originally adopted by the legislature in 1983. The Act requires water purveyors with at least 3,000 customers or that produce over 3,000 acre-feet per year to develop and adopt an Urban Water Management Plan (UWMP) every five years.

The Act has been amended several times since the original adoption. The passage of the Water Conservation Act (SB X7-7) of 2009 added significant amount of required elements to the subsequent Plans. The target goal to reduce water consumption by 20 percent by the year 2020 was added to the discussion regarding the long-range water supply and demand in relationship to changes in land use and urban growth.

STATEMENT OF FACT

The 2020 UWMP Update examines the following elements:

- Project changes in population and land use, which could increase water demand;
- Historical water use by water source (i.e. groundwater, import water and recycled water) and water customer type;
- Future water supply and demand projections for the next 20 years;
- Define six standard water supply shortage levels of 10, 20, 30, 40, 50 percent shortage and greater than 50 percent based on supply conditions;
- Energy intensity of water service;
- Water Supply Reliability Assessment in event of water shortage;
- Water conservation efforts including water audits, installation of water saving devices and public information programs; and
- Create and adopt a Water Shortage Contingency Plan (new requirement), which includes the City's water use prohibitions and water conservation planning.

The steps taken in the last 30 years to improve the reliability of Lakewood's water supply have proved beneficial. Construction of the recycled water distribution system, acquisition of additional water rights to eliminate the purchase of import supplies, AMI smarter meter installation with leak detection, and community response to the water-use efficiency and conservation message situate the City in an enviable position.

Based on the data and calculation in the 2015 Plan, the state-mandated SB X7-7 target of 20 percent reduction by 2020 for the City of Lakewood is 99 gallons per capita per day (GPCD). The City

achieved that target in 2019 (one year ahead of schedule) with water use of 98 GPCD. However, largely due to the COVID-19 pandemic and “stay-at-home” orders in 2020, the City’s water use in 2020 is 106 GPCD, which is about 7 percent above the SB X7-7 target of 99 GPCD. The combined factors of a decrease in rainfall in 2020 as well as the more pressing issue of the COVID-19 “stay-at-home” restrictions, which increased residential water consumption for the majority of the calendar year, significantly affected Lakewood’s gross water use and contributed to the spike in consumption for the reporting year of 2020.

While this 2020 UWMP update serves as a plan for the future of the City’s water supply, it is important to note that new State water conservation and reporting regulations are already in the works that would make much of the current regulations and benchmarks obsolete far earlier than the 20 year plan that the 2020 UWMP establishes. City staff will continue to monitor these regulations to ensure that Lakewood remains in compliance with all State mandates and water conservation goals set forth for the City of Lakewood and the state as a whole.

According to the UWMP Act, the agency’s governing body shall make the document available for public comment, conduct a public hearing, then adopt the Plan. Staff recommends that the City Council open the 60 days public comment period. After City Council adoption of the UWMP, the City has 30 days to finalize and forward the plan to the State Department of Water Resources for review and approval.

SUMMARY

The 2020 Urban Water Management Plan Update serves as a planning device for the City’s water system.

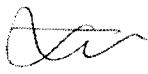
FISCAL IMPACT


Without an approved Urban Water Management Plan, the City would not be eligible to receive grant or loan funding through the Department of Water Resources (DWR) or the State Water Resources Control Board (SWRCB).

RECOMMENDATION

Highlights of the draft 2020 Urban Water Management Plan were presented to the City Council Water Resources Committee in their April 22, 2021 meeting, and therefore staff recommends that the City Council:

1. Open the public comment period for the draft 2020 Urban Water Management Plan until June 21, 2021;
2. Set a Public Hearing on June 22, 2021, and adopt the 2020 Plan.


Jason J. Wen, Ph.D., P.E.
Water Resources Director


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

April 27, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Authorize Purchase of Play Equipment for San Martin Park

INTRODUCTION

With the support of Anthony Rendon, Speaker of the California State Assembly, the City received a \$490,000 grant from the California Natural Resources Agency to specifically fund improvements at San Martin Park. The project includes the purchase and installation of a new tot lot playground for children 2 – 5 years of age, as well the replacement of two picnic shelters, one of which would be re-located south of the basketball courts. Play equipment must be purchased in order to complete the San Martin Improvements project.

STATEMENT OF FACT

The San Martin Improvements project is expected to be bid in summer and includes replacement of two group picnic shelters and one tot lot playground. Due to the long lead time involved in purchasing and certifying the tot lot playground equipment selected for San Martin park, staff requests the play equipment be purchased in advance of the public works contract to install them.

The project documents have been submitted into plan check. Once plans are approved, the bidding and award-of-bid process will take weeks. If we wait until a contract is awarded to order the play equipment through the contractor, the play equipment will not arrive in a timely manner to be installed, as they take 8-10 weeks from order date, through structural plan check, manufacturing and delivery.

Little Tikes Play Equipment

Staff solicited commercial playground manufacturers through a Request for Proposals (RFP) which was publically advertised in April 2020. Four complete proposals were received by the due date posted in the RFP. Through a defined selection process, the playground design submitted by Little Tikes Commercial was most favored by the selection committee above the other three designs submitted.

PlayPower, Inc., which manufactures the Little Tikes Commercial brand, is one of the largest manufacturers of recreational products in the U.S. and has been dedicated to providing the highest levels of quality, safety and customer service for over 30 years. Little Tikes Commercial is a reputable and recognized brand of outdoor commercial playground equipment focused on innovative and developmentally appropriate children's play events which promote healthy minds and bodies. PlayPower, Inc. previously manufactured the playground equipment installed at the San Martin Park school-age playground in November 2014 and the Del Valle Park school-age playground in May 2016.

The City's Purchasing Policy allows for purchases to be made on behalf of the City through any governmental entity, including, but not limited to, the State of California, the County of Los Angeles, other cities or special districts, or cooperatives, provided that the entity acquiring the supplies or equipment substantially adhere to the procedures for the purchase of supplies and equipment set forth in this policy. Sourcewell, formerly the National Joint Powers Alliance (NJPA) is a public agency that serves as a member-focused cooperative for over 50,000 member agencies nationally. Sourcewell offers a multitude of cooperatively contracted products, equipment and service opportunities to education and government entities throughout the country. Little Tikes Commercial/PlayPower was awarded contract #030117-LTS-3 by Sourcewell for the sale of a full line of commercial playground and recreation related equipment, supplies, accessories and services. The City of Lakewood is a member of Sourcewell and as such, Little Tike Commercial's playground equipment designed for San Martin Park is discounted by nearly \$30,000 through Sourcewell. The total contract amount for the purchase of the tot lot playground equipment for San Martin Park from Little Tikes Commercial/PlayPower, Inc. is \$130,367.10, inclusive of taxes and delivery.

There are adequate funds in the San Martin Improvements project account for this purchase. Installation, surfacing, and site furnishings will be included in the general contractor's bid for the overall improvement project at San Martin Park.

RECOMMENDATION

Staff recommends that the City Council:

Authorize staff to issue a purchase order (PO) for the purchase of playground equipment for San Martin Park to Little Tikes Commercial/PlayPower, Inc., in an amount not-to-exceed \$130,370, as part of the San Martin Improvements project, and authorize the Mayor to sign the proposal.

Lisa Rapp 
Director of Public Works


Thaddeus McCormack
City Manager