

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

September 26, 2017

ADJOURNED MEETING:

6:00 p.m.

CLOSED SESSION:

EXECUTIVE BOARD ROOM

REAL PROPERTY NEGOTIATIONS: Pursuant to Government Code §54956.8

Property: Portion of Lakewood Sheriff's Station Owned by City

Negotiating Parties: City Representatives and L.A. County Representatives

City Representatives Attending Closed Session: City Manager, Assistant City Manager, Director of Administrative Services, Legal Counsel

Under Negotiation: Lease Rates

Presentation on Measure H

CALL TO ORDER

7:30 p.m.

INVOCATION: Reverend Olu Harding, Lakewood First United Methodist Church

PLEDGE OF ALLEGIANCE: Camp Fire Wild Things

ROLL CALL: Mayor Diane DuBois
Vice Mayor Steve Croft
Council Member Ron Piazza
Council Member Todd Rogers
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meeting held September 12, 2017

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Monthly Report of Investment Transactions

RI-5 Approval of Appointment to Lakewood Project Shepherd Board

City Council Agenda

September 26, 2017

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ROUTINE ITEMS: - Continued

RI-6 Approval of Release of Subdivision Improvement Bonds, Tract Map No. 72071, Lyon Homes – Canvas, 3014 South Street

RI-7 Approval of Legal Services Agreement with Telecom Law Firm, PC

RI-8 Approval of Consultant Services Agreement with Telecom Law Firm, PC

REPORTS:

3.1 Agreement for a Water Interconnection with the City of Signal Hill

3.2 Amendments to the Agreements for Tenants of the Burns Community Center

AGENDA LAKEWOOD SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

D I V I D E R S H E E T

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions

| <u>Name</u> | <u>Title</u> | <u>Schedule</u> | <u>Effective Date</u> |
|-------------------------------|---|-----------------|-----------------------|
| 1. FULL-TIME EMPLOYEES | | | |
| A. Appointments | | | |
| Jeremy Altuna | Accounting Technician | 13A | 09/10/2017 |
| B. Changes | | | |
| Hector Moreno | Water Utility Worker Pump Station Operator | 12Ato 18A | 09/10/2017 |
| Thomas Hsu | Water Utility Worker Pump Station Operator | 12Ato 18A | 09/10/2017 |
| C. Separations | | | |
| None | | | |
| 2. PART-TIME EMPLOYEES | | | |
| A. Appointments | | | |
| William Bonilla | Community Services Specialist | B | 09/10/2017 |
| B. Changes | | | |
| Guillermo Higuera Franco | Management Trainee I Management Trainee II | B to B | 08/27/2017 |
| C. Separations | | | |
| Jeffrey Jones | Maintenance Trainee II | B | 09/21/2017 |
| Kevin Barnett | Community Services Leader IV | B | 09/01/2017 |


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

**CITY OF LAKEWOOD
FUND SUMMARY 9/7/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 83976 through 84064. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|-------------------------------|-------------------|
| 1010 | GENERAL FUND | 204,451.80 |
| 1020 | CABLE TV | 18.55 |
| 1030 | CDBG CURRENT YEAR | 3,760.17 |
| 3001 | CAPITAL IMPROV PROJECT FUND | 57,561.05 |
| 3070 | PROPOSITION "C" | 300.00 |
| 5010 | GRAPHICS AND COPY CENTER | 3,429.36 |
| 5020 | CENTRAL STORES | 4,219.61 |
| 5030 | FLEET MAINTENANCE | 2,877.55 |
| 6020 | GEOGRAPHIC INFORMATION SYSTEM | 80.66 |
| 7500 | WATER UTILITY FUND | 53,123.34 |
| 8020 | LOCAL REHAB LOAN | 8,800.00 |
| 8030 | TRUST DEPOSIT | 100.00 |
| | | <hr/> |
| | | 338,722.09 |

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|---------|------------|--------|-------------------------------------|-----------|-------|--------------|
| 83976 | 09/07/2017 | 61142 | ADAMS-HILLERY SHARRON | 3,010.17 | 0.00 | 3,010.17 |
| 83977 | 09/07/2017 | 4208 | AIRGAS INC | 284.36 | 0.00 | 284.36 |
| 83978 | 09/07/2017 | 4551 | ACCOUNTING PRINCIPALS, INC | 1,180.80 | 0.00 | 1,180.80 |
| 83979 | 09/07/2017 | 47151 | ALTEC INDUSTRIES INC | 127.31 | 0.00 | 127.31 |
| 83980 | 09/07/2017 | 65668 | ANICETO, SANDRA | 897.65 | 0.00 | 897.65 |
| 83981 | 09/07/2017 | 4465 | ATALLA, IBRAHIM | 325.00 | 0.00 | 325.00 |
| 83982 | 09/07/2017 | 66044 | BENNETT-BOWEN & LIGHTHOUSE INC | 65.44 | 0.00 | 65.44 |
| 83983 | 09/07/2017 | 62737 | BOYES, GOBIND | 223.60 | 0.00 | 223.60 |
| 83984 | 09/07/2017 | 66457 | BRENNTAG PACIFIC INC | 3,303.25 | 0.00 | 3,303.25 |
| 83985 | 09/07/2017 | 48469 | BURWELL MICHAEL RAY | 425.00 | 0.00 | 425.00 |
| 83986 | 09/07/2017 | 5000 | CALANOC, PATRICK | 78.00 | 0.00 | 78.00 |
| 83987 | 09/07/2017 | 4193 | CENTURY INDUSTRIES LLC | 241.31 | 0.00 | 241.31 |
| 83988 | 09/07/2017 | 43135 | CERRITOS, CITY OF - WATER DIVISION | 46,300.65 | 0.00 | 46,300.65 |
| 83989 | 09/07/2017 | 57070 | CITY LIGHT & POWER LKWD INC | 3,700.00 | 0.00 | 3,700.00 |
| 83990 | 09/07/2017 | 3778 | COMMERCIAL AQUATIC SERVICES INC | 1,573.26 | 0.00 | 1,573.26 |
| 83991 | 09/07/2017 | 4361 | CN SCHOOL AND OFFICE SOLUTIONS INC | 1,692.93 | 0.00 | 1,692.93 |
| 83992 | 09/07/2017 | 57945 | DELL MARKETING LP | 124.68 | 0.00 | 124.68 |
| 83993 | 09/07/2017 | 4498 | DELTA DENTAL INSURANCE COMPANY | 1,446.91 | 0.00 | 1,446.91 |
| 83994 | 09/07/2017 | 56889 | DELTA DENTAL OF CALIFORNIA | 6,742.03 | 0.00 | 6,742.03 |
| 83995 | 09/07/2017 | 66397 | EAGLE GRAPHICS INC | 79.29 | 0.00 | 79.29 |
| 83996 | 09/07/2017 | 61688 | FULL COMPASS SYSTEMS LTD | 201.12 | 0.00 | 201.12 |
| 83997 | 09/07/2017 | 3188 | GALLS LLC/QUARTERMASTER LLC | 108.70 | 0.00 | 108.70 |
| 83998 | 09/07/2017 | 34845 | GLASBY MAINTENANCE SUPPLY CO | 363.70 | 0.00 | 363.70 |
| 83999 | 09/07/2017 | 52540 | GONSALVES JOE A & SON | 4,526.00 | 0.00 | 4,526.00 |
| 84000 | 09/07/2017 | 33150 | GRAINGER W W INC | 245.68 | 0.00 | 245.68 |
| 84001 | 09/07/2017 | 65575 | HAP'S AUTO PARTS | 31.80 | 0.00 | 31.80 |
| 84002 | 09/07/2017 | 35477 | HARA M LAWNMOWER CENTER | 126.85 | 0.00 | 126.85 |
| 84003 | 09/07/2017 | 42031 | HOME DEPOT | 1,248.29 | 0.00 | 1,248.29 |
| 84004 | 09/07/2017 | 4461 | TEXTRON INC | 133.16 | 0.00 | 133.16 |
| 84005 | 09/07/2017 | 4622 | JHM SUPPLY INC | 198.69 | 0.00 | 198.69 |
| 84006 | 09/07/2017 | 36167 | KARTER, JANET | 400.40 | 0.00 | 400.40 |
| 84007 | 09/07/2017 | 4450 | KING, JACK | 288.00 | 0.00 | 288.00 |
| 84008 | 09/07/2017 | 18550 | LAKEWOOD, CITY OF | 100.00 | 0.00 | 100.00 |
| 84009 | 09/07/2017 | 3564 | LONG BEACH, CITY OF | 716.20 | 0.00 | 716.20 |
| 84010 | 09/07/2017 | 4521 | PEACHY DEVELOPMENTS CALIFORNIA, LLC | 384.00 | 0.00 | 384.00 |
| 84011 | 09/07/2017 | 4482 | MALTY INTERNATIONAL GROUP INC | 86.31 | 0.00 | 86.31 |
| 84012 | 09/07/2017 | 62080 | MARKLEY, ELIZABETH | 195.00 | 0.00 | 195.00 |
| 84013 | 09/07/2017 | 60839 | MARKOPULOS, CYNTHIA | 126.75 | 0.00 | 126.75 |
| 84014 | 09/07/2017 | 57391 | MINI COACH INC | 451.94 | 0.00 | 451.94 |
| 84015 | 09/07/2017 | 5065 | MONTENEGRO, IRVING JR | 78.07 | 0.00 | 78.07 |
| 84016 | 09/07/2017 | 4892 | NESTLE WATERS NORTH AMERICA | 105.16 | 0.00 | 105.16 |
| 84017 | 09/07/2017 | 1028 | NETWORK INNOVATION ASSOCIATES INC | 23.50 | 0.00 | 23.50 |
| 84018 | 09/07/2017 | 4443 | O'REILLY AUTOMOTIVE STORES INC | 636.08 | 11.97 | 624.11 |
| 84019 | 09/07/2017 | 47554 | OFFICE DEPOT BUSINESS SVCS | 223.11 | 0.00 | 223.11 |

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|---------|------------|--------|--------------------------------------|-----------|-------|--------------|
| 84020 | 09/07/2017 | 50512 | PATHWAYS VOLUNTEER HOSPICE | 750.00 | 0.00 | 750.00 |
| 84021 | 09/07/2017 | 4841 | CENTAUR HOLDINGS UNITED STATES, INC. | 2,748.75 | 0.00 | 2,748.75 |
| 84022 | 09/07/2017 | 1841 | SAFETY DRIVER'S ED, LLC | 29.25 | 0.00 | 29.25 |
| 84023 | 09/07/2017 | 4468 | SHERRARD, DONNA HOUSTON | 76.70 | 0.00 | 76.70 |
| 84024 | 09/07/2017 | 4913 | SKATE EXPRESS | 1,392.50 | 0.00 | 1,392.50 |
| 84025 | 09/07/2017 | 52279 | SMART & FINAL INC | 902.74 | 0.00 | 902.74 |
| 84026 | 09/07/2017 | 26900 | SO CALIF SECURITY CENTERS INC | 220.00 | 0.00 | 220.00 |
| 84027 | 09/07/2017 | 61543 | COMPUTER & PERIPHERALS GROUP | 80.66 | 0.00 | 80.66 |
| 84028 | 09/07/2017 | 29475 | SOUTHERN CALIFORNIA EDISON CO | 12,000.00 | 0.00 | 12,000.00 |
| 84029 | 09/07/2017 | 4368 | SPECIALTY TIRES LLC | 787.07 | 0.00 | 787.07 |
| 84030 | 09/07/2017 | 49529 | SPICERS PAPER INC | 292.17 | 2.67 | 289.50 |
| 84031 | 09/07/2017 | 66215 | SUPERIOR COURT OF CALIFORNIA | 11,464.50 | 0.00 | 11,464.50 |
| 84032 | 09/07/2017 | 66215 | SUPERIOR COURT OF CALIFORNIA | 8,431.00 | 0.00 | 8,431.00 |
| 84033 | 09/07/2017 | 38679 | WESTERN EXTERMINATOR COMPANY | 282.91 | 0.00 | 282.91 |
| 84034 | 09/07/2017 | 4893 | TENG, WHEA-FUN | 197.60 | 0.00 | 197.60 |
| 84035 | 09/07/2017 | 47854 | TRUESDAIL LABORATORIES INC | 1,439.00 | 0.00 | 1,439.00 |
| 84036 | 09/07/2017 | 35089 | UNDERGROUND SERVICE ALERT | 227.80 | 0.00 | 227.80 |
| 84037 | 09/07/2017 | 5028 | UNISAFE INC. | 548.90 | 0.00 | 548.90 |
| 84038 | 09/07/2017 | 4840 | VERITIV OPERATING COMPANY | 417.03 | 0.00 | 417.03 |
| 84039 | 09/07/2017 | 57135 | VISION SERVICE PLAN | 4,387.62 | 0.00 | 4,387.62 |
| 84040 | 09/07/2017 | 17640 | WAXIE ENTERPRISES INC | 1,510.05 | 0.00 | 1,510.05 |
| 84041 | 09/07/2017 | 35146 | WILLDAN ASSOCIATES | 57,561.05 | 0.00 | 57,561.05 |
| 84042 | 09/07/2017 | 2145 | WYNN, LAKYN | 26.00 | 0.00 | 26.00 |
| 84043 | 09/07/2017 | 4837 | XEROX CORPORATION | 3,139.86 | 0.00 | 3,139.86 |
| 84044 | 09/07/2017 | 3699 | BEE, THERESA | 250.00 | 0.00 | 250.00 |
| 84045 | 09/07/2017 | 3699 | BUENA VIDA ASSET MGMT | 708.15 | 0.00 | 708.15 |
| 84046 | 09/07/2017 | 3699 | CAMILING, JOAN | 250.00 | 0.00 | 250.00 |
| 84047 | 09/07/2017 | 3699 | CHAVEZ, JACQUELINE & MICHAEL | 51.30 | 0.00 | 51.30 |
| 84048 | 09/07/2017 | 3699 | EDWARDS, STACY | 250.00 | 0.00 | 250.00 |
| 84049 | 09/07/2017 | 3699 | GURULE, JOE | 250.00 | 0.00 | 250.00 |
| 84050 | 09/07/2017 | 3699 | GUTIERREZ, JESSIE JANE & ADRIAN | 65.75 | 0.00 | 65.75 |
| 84051 | 09/07/2017 | 3699 | LE, KEITH | 33.50 | 0.00 | 33.50 |
| 84052 | 09/07/2017 | 3699 | LUMFORD, BRANDI | 250.00 | 0.00 | 250.00 |
| 84053 | 09/07/2017 | 3699 | LUZZI, JEANETTE | 250.00 | 0.00 | 250.00 |
| 84054 | 09/07/2017 | 3699 | MCLAUGHLIN, WENDY | 250.00 | 0.00 | 250.00 |
| 84055 | 09/07/2017 | 3699 | PATERNO'S HEATING & AIR CONDITIONING | 8,800.00 | 0.00 | 8,800.00 |
| 84056 | 09/07/2017 | 3699 | ROBINSON, RENISSA | 250.00 | 0.00 | 250.00 |
| 84057 | 09/07/2017 | 3699 | SANCHEZ, MARCO & DIANA | 116.22 | 0.00 | 116.22 |
| 84058 | 09/07/2017 | 3699 | SLOAN, VICTOR | 250.00 | 0.00 | 250.00 |
| 84059 | 09/07/2017 | 3699 | WALLS, CYNTHIA | 250.00 | 0.00 | 250.00 |
| 84060 | | | | | | |
| 84061 | 09/07/2017 | 3699 | WHITE, DOMINIQUE | 250.00 | 0.00 | 250.00 |
| 84062 | 09/07/2017 | 3699 | WHITLOCK, SINAITA'AGA | 250.00 | 0.00 | 250.00 |
| 84063 | 09/07/2017 | 3699 | ZERO ENERGY | 139.42 | 0.00 | 139.42 |

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

| <u>CHECK #</u> | <u>CHECK DATE</u> | <u>VEND #</u> | <u>VENDOR NAME</u> | <u>GROSS</u> | <u>DISC.</u> | <u>CHECK AMOUNT</u> |
|----------------|-----------------------|---------------|-------------------------------|-------------------|--------------|-------------------------|
| 84064 | 09/07/2017 | 5044 | SHARP ELECTRONICS CORPORATION | 134,089.08 | 0.00 | 134,089.08 |
| Totals: | | | | <u>338,736.73</u> | <u>14.64</u> | <u>338,722.09</u> |

**CITY OF LAKEWOOD
FUND SUMMARY 9/14/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 84065 through 84161. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|-----------------------------|-------------------|
| 1010 | GENERAL FUND | 369,564.72 |
| 1030 | CDBG CURRENT YEAR | 875.00 |
| 1050 | COMMUNITY FACILITY | 798.80 |
| 1630 | USED OIL GRANT | 722.50 |
| 3001 | CAPITAL IMPROV PROJECT FUND | 291,019.36 |
| 3060 | PROPOSITION "A" | 58.00 |
| 3070 | PROPOSITION "C" | 720.00 |
| 5010 | GRAPHICS AND COPY CENTER | 785.52 |
| 5020 | CENTRAL STORES | 1,548.07 |
| 5030 | FLEET MAINTENANCE | 2,044.13 |
| 7500 | WATER UTILITY FUND | 8,545.70 |
| 8030 | TRUST DEPOSIT | 54.83 |
| | | <hr/> |
| | | 676,736.63 |

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|---------|------------|--------|---|-----------|-------|--------------|
| 84065 | 09/14/2017 | 62065 | DAY RENE L | 619.17 | 0.00 | 619.17 |
| 84066 | 09/14/2017 | 4208 | AIRGAS INC | 39.62 | 0.00 | 39.62 |
| 84067 | 09/14/2017 | 4551 | ACCOUNTING PRINCIPALS, INC | 1,042.65 | 0.00 | 1,042.65 |
| 84068 | 09/14/2017 | 58000 | AMERICAN TRUCK & TOOL RENTAL INC | 291.30 | 0.00 | 291.30 |
| 84069 | 09/14/2017 | 65668 | ANICETO, SANDRA | 972.40 | 0.00 | 972.40 |
| 84070 | 09/14/2017 | 4724 | ARC DOCUMENT SOLUTIONS, LLC | 549.40 | 0.00 | 549.40 |
| 84071 | 09/14/2017 | 42144 | BROEKER, CANDACE | 22.75 | 0.00 | 22.75 |
| 84072 | 09/14/2017 | 48469 | BURWELL MICHAEL RAY | 720.00 | 0.00 | 720.00 |
| 84073 | 09/14/2017 | 53046 | C.P.R.S. | 100.00 | 0.00 | 100.00 |
| 84074 | 09/14/2017 | 307 | CALIF. STATE DISBURSEMENT UNIT | 155.07 | 0.00 | 155.07 |
| 84075 | 09/14/2017 | 53983 | CALIF STATE FRANCHISE TAX BOARD | 178.33 | 0.00 | 178.33 |
| 84076 | 09/14/2017 | 4978 | CALIFORNIA FOUNDATION FOR THE | 811.20 | 0.00 | 811.20 |
| 84077 | 09/14/2017 | 5047 | CALIFORNIANS ORGANIZED FOR POLICE SUPPORT | 750.00 | 0.00 | 750.00 |
| 84078 | 09/14/2017 | 7600 | CENTRAL BASIN WATER ASSN | 83.81 | 0.00 | 83.81 |
| 84079 | 09/14/2017 | 45894 | CINTAS CORPORATION | 59.94 | 0.00 | 59.94 |
| 84080 | 09/14/2017 | 50988 | CITY CLERKS ASSN OF CALIFORNIA | 50.00 | 0.00 | 50.00 |
| 84081 | 09/14/2017 | 4974 | COLLABORATORY | 600.00 | 0.00 | 600.00 |
| 84082 | 09/14/2017 | 3778 | COMMERCIAL AQUATIC SERVICES INC | 11,120.57 | 0.00 | 11,120.57 |
| 84083 | 09/14/2017 | 4911 | CONVERGINT TECHNOLOGIES LLC | 8,178.02 | 0.00 | 8,178.02 |
| 84084 | 09/14/2017 | 4380 | CAPITAL ONE NATIONAL ASSOCIATION | 43.48 | 0.00 | 43.48 |
| 84085 | 09/14/2017 | 4959 | COTTON, KARON | 81.25 | 0.00 | 81.25 |
| 84086 | 09/14/2017 | 60195 | CR TRANSFER INC | 5,068.00 | 0.00 | 5,068.00 |
| 84087 | 09/14/2017 | 4890 | DATABASE SYSTEMS CORP | 41.01 | 0.00 | 41.01 |
| 84088 | 09/14/2017 | 27200 | DICKSON R F CO INC | 45,704.79 | 0.00 | 45,704.79 |
| 84089 | 09/14/2017 | 4660 | ZW USA INC. | 218.45 | 0.00 | 218.45 |
| 84090 | 09/14/2017 | 5020 | ENCORE WELLNESS, LLC | 64.00 | 0.00 | 64.00 |
| 84091 | 09/14/2017 | 4435 | ELLIOTT AUTO SUPPLY COMPANY INC | 126.15 | 0.00 | 126.15 |
| 84092 | 09/14/2017 | 52316 | FEDERAL EXPRESS CORP | 248.25 | 0.00 | 248.25 |
| 84093 | 09/14/2017 | 4947 | FILE KEEPERS, LLC | 316.80 | 0.00 | 316.80 |
| 84094 | 09/14/2017 | 5005 | GIEMONT, GREGORY S. | 261.00 | 0.00 | 261.00 |
| 84095 | 09/14/2017 | 64215 | GOLD COAST AWARDS INC | 124.55 | 0.00 | 124.55 |
| 84096 | 09/14/2017 | 4692 | GOLDEN SANDS CHORUS | 500.00 | 0.00 | 500.00 |
| 84097 | 09/14/2017 | 4483 | GREENFIX AMERICA, LLC | 465.00 | 0.00 | 465.00 |
| 84098 | 09/14/2017 | 3285 | GREENO, KAREN | 253.50 | 0.00 | 253.50 |
| 84099 | 09/14/2017 | 35477 | HARA M LAWNMOWER CENTER | 53.08 | 0.00 | 53.08 |
| 84100 | 09/14/2017 | 5049 | HARBOR ENVIRONMENTAL GROUP, INC. | 19,165.30 | 0.00 | 19,165.30 |
| 84101 | 09/14/2017 | 4872 | HEATON, KATHRYN | 81.25 | 0.00 | 81.25 |
| 84102 | 09/14/2017 | 42031 | HOME DEPOT | 80.54 | 0.00 | 80.54 |
| 84103 | 09/14/2017 | 4149 | INFOSEND INC | 7,419.39 | 0.00 | 7,419.39 |
| 84104 | 09/14/2017 | 59873 | JJS PALOMO'S STEEL INC | 16.54 | 0.00 | 16.54 |
| 84105 | 09/14/2017 | 53311 | LAKEWOOD MEALS ON WHEELS | 875.00 | 0.00 | 875.00 |
| 84106 | 09/14/2017 | 53849 | LAKEWOOD ROTARY CLUB | 275.00 | 0.00 | 275.00 |
| 84107 | 09/14/2017 | 18400 | LAKEWOOD, CITY WATER DEPT | 38,636.35 | 0.00 | 38,636.35 |
| 84108 | 09/14/2017 | 4783 | LANDCARE HOLDINGS INC | 7,184.28 | 0.00 | 7,184.28 |

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|---------|------------|--------|--|------------|--------|--------------|
| 84109 | 09/14/2017 | 19450 | LEAGUE OF CALIFORNIA CITIES | 475.00 | 0.00 | 475.00 |
| 84110 | 09/14/2017 | 36844 | LA COUNTY DEPT OF PUBLIC WORKS | 12,331.06 | 0.00 | 12,331.06 |
| 84111 | 09/14/2017 | 4858 | LYNN'S AUTO AIR INC | 356.03 | 0.00 | 356.03 |
| 84112 | 09/14/2017 | 5060 | MOHAWK FACTORING II, INC. | 8,318.15 | 207.68 | 8,110.47 |
| 84113 | 09/14/2017 | 5033 | NICHOLLS CONSULTING, INC. | 807.50 | 0.00 | 807.50 |
| 84114 | 09/14/2017 | 4443 | O'REILLY AUTOMOTIVE STORES INC | 360.47 | 10.61 | 349.86 |
| 84115 | 09/14/2017 | 47554 | OFFICE DEPOT BUSINESS SVCS | 161.31 | 0.00 | 161.31 |
| 84116 | 09/14/2017 | 4909 | ORANGE CO CIRCUIT BREAKERS, INC. | 484.88 | 0.00 | 484.88 |
| 84117 | 09/14/2017 | 450 | PACIFIC EH & S SERVICES INC | 1,792.00 | 0.00 | 1,792.00 |
| 84118 | 09/14/2017 | 4719 | JOYCE LOU, INC. | 548.13 | 0.00 | 548.13 |
| 84119 | 09/14/2017 | 5019 | WGJ ENTERPRISES, INC. | 8,584.80 | 0.00 | 8,584.80 |
| 84120 | 09/14/2017 | 3888 | RP AUTOMOTIVE UAG CERRITOS 1 LLC | 80.30 | 0.00 | 80.30 |
| 84121 | 09/14/2017 | 51171 | PERS LONG TERM CARE PROGRAM | 301.10 | 0.00 | 301.10 |
| 84122 | 09/14/2017 | 66116 | PETERSEN, LOUISE | 136.50 | 0.00 | 136.50 |
| 84123 | 09/14/2017 | 2174 | PETTY CASH/LOVENEL REVELDEZ | 1,607.37 | 0.00 | 1,607.37 |
| 84124 | 09/14/2017 | 1615 | PFM ASSET MANAGEMENT LLC | 3,086.53 | 0.00 | 3,086.53 |
| 84125 | 09/14/2017 | 4946 | REYES CONSTRUCTION, INC. | 282,317.81 | 0.00 | 282,317.81 |
| 84126 | 09/14/2017 | 4956 | ROSS AVIATION INVESTMENT, LLC | 4,577.77 | 0.00 | 4,577.77 |
| 84127 | 09/14/2017 | 65297 | S.T.E.A.M. | 12,993.35 | 0.00 | 12,993.35 |
| 84128 | 09/14/2017 | 39268 | SHARRARD, RICHARD | 163.20 | 0.00 | 163.20 |
| 84129 | 09/14/2017 | 52279 | SMART & FINAL INC | 158.66 | 0.00 | 158.66 |
| 84130 | 09/14/2017 | 29400 | SOUTHERN CALIFORNIA EDISON CO | 1,109.91 | 0.00 | 1,109.91 |
| 84131 | 09/14/2017 | 49529 | SPICERS PAPER INC | 704.41 | 6.45 | 697.96 |
| 84132 | 09/14/2017 | 37930 | STANDARD INSURANCE CO UNIT 22 | 2,341.80 | 0.00 | 2,341.80 |
| 84133 | 09/14/2017 | 37930 | STANDARD INSURANCE CO UNIT 22 | 10,132.52 | 0.00 | 10,132.52 |
| 84134 | 09/14/2017 | 44104 | STATE WATER RESOURCES CONTROL BOARD | 90.00 | 0.00 | 90.00 |
| 84135 | 09/14/2017 | 52484 | TREND OFFSET PRINTING SERVICES INC | 12,198.54 | 0.00 | 12,198.54 |
| 84136 | 09/14/2017 | 60685 | TURF STAR | 518.54 | 0.00 | 518.54 |
| 84137 | 09/14/2017 | 64652 | CELLCO PARTNERSHIP | 138.68 | 0.00 | 138.68 |
| 84138 | 09/14/2017 | 33200 | WALTERS WHOLESALE ELECTRIC CO | 135.28 | 2.48 | 132.80 |
| 84139 | 09/14/2017 | 17640 | WAXIE ENTERPRISES INC | 1,168.31 | 0.00 | 1,168.31 |
| 84140 | 09/14/2017 | 60651 | WECK ANALYTICAL ENVIRONMENTAL SERVICES | 2,534.00 | 0.00 | 2,534.00 |
| 84141 | 09/14/2017 | 62628 | WELLS C. PIPELINE MATERIALS | 426.08 | 0.00 | 426.08 |
| 84142 | 09/14/2017 | 40925 | WEST COAST ARBORISTS INC | 103,983.15 | 0.00 | 103,983.15 |
| 84143 | 09/14/2017 | 2279 | AMERICAN PACIFIC PRINTERS COLLEGES | 194.47 | 0.00 | 194.47 |
| 84144 | 09/14/2017 | 35146 | WILLDAN ASSOCIATES | 39,822.00 | 0.00 | 39,822.00 |
| 84145 | 09/14/2017 | 3699 | BALAGTAS, CIRIACO | 250.00 | 0.00 | 250.00 |
| 84146 | 09/14/2017 | 3699 | BANKSTON-CULLEN, SONJA | 250.00 | 0.00 | 250.00 |
| 84147 | 09/14/2017 | 3699 | BROWN, KEVIN | 250.00 | 0.00 | 250.00 |
| 84148 | 09/14/2017 | 3699 | CAPAROSO, JADRIAN | 250.00 | 0.00 | 250.00 |
| 84149 | 09/14/2017 | 3699 | EQUILON ENTERPRISES LLC | 3,000.00 | 0.00 | 3,000.00 |
| 84150 | 09/14/2017 | 3699 | FLETCHER, JELESSE | 240.00 | 0.00 | 240.00 |
| 84151 | 09/14/2017 | 3699 | HOFER, CANDICE | 250.00 | 0.00 | 250.00 |
| 84152 | 09/14/2017 | 3699 | LAKEWOOD WOMEN'S CLUB | 250.00 | 0.00 | 250.00 |

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-----------------------|---------------|----------------------------|-------------------|---------------|-------------------------|
| 84153 | 09/14/2017 | 3699 | LEVINSON, BARRY & SHELLY | 73.87 | 0.00 | 73.87 |
| 84154 | 09/14/2017 | 3699 | MONROY, SARA | 250.00 | 0.00 | 250.00 |
| 84155 | 09/14/2017 | 3699 | PCB DEVELOPER INC | 2,294.18 | 0.00 | 2,294.18 |
| 84156 | 09/14/2017 | 3699 | PEREZ, DIANNE | 30.00 | 0.00 | 30.00 |
| 84157 | 09/14/2017 | 3699 | SIASON, CAROLYN JEANE | 250.00 | 0.00 | 250.00 |
| 84158 | 09/14/2017 | 3699 | TIRONA, VANESSA | 250.00 | 0.00 | 250.00 |
| 84159 | 09/14/2017 | 3699 | TORRES, RAZEL | 250.00 | 0.00 | 250.00 |
| 84160 | 09/14/2017 | 3699 | WASHINGTON, TREEONSHONIQUE | 24.00 | 0.00 | 24.00 |
| 84161 | 09/14/2017 | 3699 | WHITE, TRAYVON | 15.00 | 0.00 | 15.00 |
| Totals: | | | | <u>676,963.85</u> | <u>227.22</u> | <u>676,736.63</u> |

D I V I D E R S H E E T

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

| <u>Date</u> | <u>Amount at Cost</u> | <u>Vehicle</u> | <u>Transaction</u> |
|-------------|-----------------------|----------------|----------------------------|
| 08-01-2017 | \$ 6,983.97 | FNMA | Paydown ^{1.646%} |
| 08-01-2017 | \$ 17,174.48 | FNMA | Paydown ^{1.55%} |
| 08-01-2017 | \$ 29,296.47 | FNMA | Paydown ^{1.898%} |
| 08-01-2017 | \$ 9,406.39 | FNMA | Paydown ^{1.785%} |
| 08-01-2017 | \$ 18.87 | MMT | Interest |
| 08-01-2017 | \$ 2.64 | FNMA | Interest ^{1.246%} |
| 08-01-2017 | \$ 408.30 | FNMA | Interest ^{1.646%} |
| 08-01-2017 | \$ 316.29 | FNMA | Interest ^{1.898%} |
| 08-01-2017 | \$ 180.50 | FNMA | Interest ^{1.55%} |
| 08-01-2017 | \$ 194.57 | FNMA | Interest ^{1.785%} |
| 08-01-2017 | \$ 2,542.21 | FNMA | Maturity |
| 08-02-2017 | \$ 2,843.75 | FNMA | Interest ^{0.875%} |
| 08-03-2017 | \$ 650,000.00 | LAIF | Withdrawal |
| 08-03-2017 | \$ 733,146.83 | CD | Sell |
| 08-03-2017 | \$ 724,717.25 | CD | Purchase |
| 08-03-2017 | \$ 650,000.00 | CD | Purchase |
| 08-04-2017 | \$ 1,925.00 | CORP | Interest ^{1.1%} |
| 08-06-2017 | \$ 1,526.25 | CORP | Interest ^{1.85%} |
| 08-07-2017 | \$ 6,739.28 | CD | Interest ^{1.88%} |
| 08-07-2017 | \$ 729,042.88 | CORP | Sell |
| 08-08-2017 | \$ 1,265.00 | CORP | Interest ^{1.1%} |
| 08-14-2017 | \$ 1,631.67 | CORP | Interest ^{2.0%} |
| 08-14-2017 | \$ 177,365.07 | CORP | Purchase |
| 08-15-2017 | \$ 1,533.00 | SUPRA | Interest ^{0.875%} |
| 08-15-2017 | \$ 488.75 | CORP | Interest ^{1.15%} |
| 08-17-2017 | \$ 2,300,000.00 | LAIF | Withdrawal |

Monthly Report of Investment Transactions

Sept 26, 2017

Page Two

| | | | | |
|------------|----|------------|-------|----------------|
| 08-25-2017 | \$ | 101,564.44 | CORP | Purchase |
| 08-26-2017 | \$ | 1,500.00 | FNMA | Interest 1.0% |
| 08-26-2017 | \$ | 3,000.00 | FNMA | Interest 1.0% |
| 08-26-2017 | \$ | 2,250.00 | FNMA | Interest 1.0% |
| 08-28-2017 | \$ | 6,000.00 | FNMA | Interest 1.0% |
| 08-28-2017 | \$ | 3,375.00 | FNMA | Interest 1.5% |
| 08-28-2017 | \$ | 4,000.00 | FNMA | Interest 1.0% |
| 08-28-2017 | \$ | 350,230.56 | TREAS | Sell |
| 08-28-2017 | \$ | 348,032.59 | SUPRA | Purchase |
| 08-31-2017 | \$ | 381,147.60 | TREAS | Sell |
| 08-31-2017 | \$ | 552,883.83 | CORP | Sell |
| 08-31-2017 | \$ | 373,984.50 | SUPRA | Sell |
| 08-31-2017 | \$ | 726,094.75 | FNMA | Purchase |
| 08-31-2017 | \$ | 574,999.38 | TREAS | Purchase |
| 08-31-2017 | \$ | 42.07 | CAMP | Interest 1.14% |
| 08-31-2017 | \$ | 622.83 | CAMP | Interest 1.14% |

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of August 2017.

Diane Perkin 
Director of Administrative Services

Thaddeus McCormack 
City Manager

DIVIDER SHEET

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Appointment to the Lakewood Project Shepherd Board

INTRODUCTION

The Lakewood Project Shepherd nonprofit corporation has a Board of Directors comprised of seven members. Three represent the Lakewood Rotary Club, three represent the City of Lakewood Municipality, and the remaining member comes from the Lakewood Community. Board members serve three-year terms.

STATEMENT OF FACTS

Howard Chambers, Lakewood's City Manager and board member of Project Shepherd, retired effective August 1, 2017. Thaddeus McCormack has filled the position as the new City Manager of the City of Lakewood.

SUMMARY

It is recommended that the City Council of the City of Lakewood appoint Thaddeus McCormack as a new member of the Project Shepherd Board of Directors for a term of three years.

Lisa Litzinger, Director
Recreation and Community Services



Thaddeus McCormack
City Manager



DIVIDER SHEET

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Release of Subdivision Improvement Bonds – Tract Map No. 72071
Lyon Homes – Canvas, 3014 South Street

STATEMENT OF FACTS

As required by Section 9228 of the Lakewood Municipal Code, William Lyon Homes, Inc. obtained a bond for on-and off-site improvements in conjunction with the development of the Canvas 72-unit residential development at 3014 South Street. Building permits for the project received final approval on September 1, 2016.


On March 28, 2017, the City Council authorized a partial release of bonds for the on-and off-site improvements as allowed by LMC Section 9228. All improvements have been completed to satisfaction of the City. The Director of Public Works reports that there are no outstanding concerns with this project. It is recommended that the City Council:

1. Find that all improvements have been completed as required by the Subdivision Improvement Agreement for Tract No. 72071.
2. Exonerate the following surety bonds:

| <u>Bond Type</u> | <u>Bond Number</u> | <u>Bond Amount</u> | <u>Bond Purpose</u> |
|----------------------|--------------------|--------------------|-------------------------------|
| Faithful Performance | PB03010401362 | \$368,000.00 | grading & perimeter walls |
| Faithful Performance | PB03010401430 | \$44,100.00 | road improvements |
| Faithful Performance | PB03010401440 | \$572,700.00 | sewers and water improvements |

RECOMMENDATION

It is recommended that the City Council act on recommendations 1 and 2 contained in this report and approve the release of the bonds.

Sonia Dias Southwell, AICP 
Director of Community Development

Thaddeus McCormack 
City Manager

DIVIDER SHEET

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Legal Services Agreement with Telecom Law Firm, PC

INTRODUCTION


From time to time, the City needs expert legal services regarding wireless communications infrastructure. The proposed agreement include assisting the City with these services.

STATEMENT OF FACTS

Providing the city with legal services will be Telecom Law Firm, PC. Telecom's principals are Mr. Jonathan Kramer, Esq. and Mr. Robert May III. Mr. Kramer is the founder and managing partner of the firm, which serves the legal needs of corporate, government and private clients. The firm has handled more than 3,000 wireless and broadband projects and served more than 700 government clients in both legal and consulting capacities. They specialize in comprehensive telecommunications services from wired to wireless, including cell site leasing, wireless tower agreements, and right-of-way negotiations and agreements, to name a few. Mr. Kramer himself has more than 35 years of experience in wireless, cable television, telecommunications, technology, engineering and management. He is a nationally recognized attorney, telecom technology expert and expert witness. Mr. Kramer is also very familiar with Lakewood as his firm has provided consulting services to the city in the past, most recently assisting with the wireless telecommunications ordinances. Due to their extensive experience in this field, Telecom Law Firm, PC is the ideal firm to provide these specialized legal services regarding wireless communications infrastructure.

RECOMMENDATION

That the City Council approves the legal services agreement with Telecom Law Firm, PC for a period ending June 30, 2018 and authorize the Mayor to sign the agreement in a form approved by the City Attorney.


Paolo Beltran
Assistant to the City Manager


Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Consultant Services Agreement with Telecom Law Firm, PC

INTRODUCTION

With the anticipated increase in receiving applications for small cell wireless sites on the public rights-of-way, City staff desires to enlist the assistance of a consultant to help review the applications to ensure that the information received complies with existing federal, state, and local laws and regulations.

STATEMENT OF FACTS

Providing the city with consultant services will be Telecom Law Firm, PC. Telecom's principals are Mr. Jonathan Kramer, Esq. and Mr. Robert May III. Mr. Kramer is the founder and managing partner of the firm, which serves the legal needs of corporate, government and private clients. The firm has handled more than 3,000 wireless and broadband projects and served more than 700 government clients in both legal and consulting capacities. They specialize in comprehensive telecommunications services from wired to wireless, including cell site leasing, wireless tower agreements, and right-of-way negotiations and agreements, to name a few. Mr. Kramer himself has more than 35 years of experience in wireless, cable television, telecommunications, technology, engineering and management. He is a nationally recognized attorney, telecom technology expert and expert witness. Mr. Kramer is also very familiar with Lakewood as his firm has provided consulting services to the city in the past, most recently assisting with the wireless telecommunications ordinances. Due to their extensive experience in this field, Telecom Law Firm, PC is the ideal firm to provide expert technical and regulatory consultation, advice and other assistance with wireless permit application reviews.

RECOMMENDATION

That the City Council approves the consultant services agreement with Telecom Law Firm, PC for a period ending June 30, 2018 and authorize the Mayor to sign the agreement in a form approved by the City Attorney.

Paolo Beltran
Assistant to the City Manager



Thaddeus McCormack
City Manager



DIVIDER SHEET

Reports

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Interconnection with the City of Signal Hill

INTRODUCTION

The City of Lakewood owns 9,432 acre-feet of Allowed Pumping Allocation (APA) of extraction rights in the Central Basin. The Central Basin Groundwater Judgment limits water purveyors to the extraction of adjudicated rights and a percentage of the utilities' extraction rights that are not exercised by carry over, lease or purchase are lost. Due to conservation and to gain beneficial use of the City's excess pumping rights the Department of Water Resources (DWR) proposes an emergency interconnection and water sales agreement with the City of Signal Hill for the purchase of the City's excess water supply.

STATEMENT OF FACT

The DWR proposes to construct an interconnection facility between our water system that will join Signal Hill's water system. The agreement would provide for the DWR to pump and convey water to Signal Hill through an interconnection on Cherry Avenue. The amount of water purchased would be determined through discussions between the agencies as needed. The water purchase will be billed at the Central Basin Municipal Water District Non-Interruptible – Treated Tier 1 Rate for Metropolitan Water District of Southern California treated potable water in effect at the time of use. In addition, the proposed agreement places the allocation of water for Lakewood water customers ahead of this water purchase.

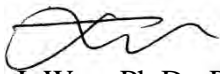
On September 6, 2017, the Water Resources Committee authorized staff to recommend that the City Council approve a water purchase agreement with the City of Signal Hill upon approval as to form by the City Attorney and authorize its execution by the Mayor on behalf of the City.

FISCAL IMPACT

The City forecasts having excess water available and the sale of this water to the City of Signal Hill can offset operation costs.

RECOMMENDATION

The Water Resources Committee recommends that the City Council approve a water purchase agreement with the City of Signal Hill and upon approval as to form by the City Attorney authorize its execution by the Mayor on behalf of the City.


Jason J. Wen, Ph.D., P.E.
Water Resources Director


Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

September 26, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Amendments to the Agreements of Tenants of the Burns Community Center

INTRODUCTION

A facility designed exclusively for human services, the Burns Community Center opened in 1976 and continues to meet the changing needs of the community. The City offers a variety of programs and partnerships in order to provide services to residents who need help. Many of the programs are offered directly by City staff, while other services are provided by partner agencies in and around the City. The Burns Community Center is the hub for the Project Shepherd Holiday Assistance and Extension Program, Active+ Senior Programming, Community Development Block Grant oversight, the Adult Volunteer Program, and information and referrals to area agencies and organizations for individuals needing services not provided by the City. It is also home to three tenants: Lakewood Meals on Wheels, M.A.W. Incorporated (Mother's at Work) and Nifty after Fifty LLC.

STATEMENT OF FACTS

The Burns Community Center is underway with a major renovation project that will provide many upgrades to the building. This project includes improvements to the lobby, restrooms, kitchen, and assembly room on the first floor, a new elevator to comply with current A.D.A. regulations and standards, a new HVAC system, and a modern new look for exterior of the building. Construction began in August of 2017, with major construction beginning on September 5, 2017. The project is slated to finish in March 2018.

Lakewood Meals on Wheels has been in operation at the Burns Community Center since 1976 and provides home delivery services of nutritional meals to the elderly, handicapped and convalescing, thereby reducing or eliminating the need for premature or prolonged institutionalization. Meals on Wheels utilizes a staff office, kitchen and assembly room space in order to dish and pack one sack lunch and one hot meal per day for each of its current 51 clients. Volunteers pack and deliver these meals. For the duration of the construction, the entire Meals on Wheels operation has moved to the snack bar at Mayfair Park. Lakewood Meals on Wheels does not pay rent for the use of the space at Burns Community Center.

In 2008, the City entered into a contract with Nifty after Fifty LLC to provide health and wellness programs designed for people age 50+. The majority of the second floor of the Burns Community Center is used by Nifty after Fifty for an array of programs and services including a fitness and strength training program using state-of-the-art equipment, fitness classes, social programs, and physical therapy. Nifty after Fifty currently has 606 members, 178 of which are

Amendments to the Agreements of Tenants of the Burns Community Center
September 19, 2017

Lakewood residents. Nifty after Fifty currently pays \$6,763.48 per month in rent. Nifty after Fifty remains in operation during the Burns Community Center renovation project.

Since 1976, the Mother's at Work Children's Center has operated out of the Burns Community Center, providing childcare and instruction for children ages 2 to 12. Seventy-seven children, 35 of which are Lakewood residents, are presently in the childcare program. This program currently utilizes approximately 2,700 square feet of the first floor of the building and includes a staff office, break room, three classrooms, children's restroom, kitchen and an outdoor play area with play equipment. Mother's at Work currently pay \$3,225.76 per month in rent. Along with Nifty after Fifty, Mother's at Work remains operational during the Burns Community Center renovation project.

SUMMARY

Nifty after Fifty requested City staff consider a 20% monthly rent reduction during the Burns Community Center Improvements Project as they anticipate additional administrative expenses to manage customer service issues amongst their client and customer base. To provide equity amongst the building tenants, City staff consulted Mother's at Work to determine their concerns regarding the construction project. Similarly, Mother's at Work anticipates challenges as they remain operational while the Burns Community Center Improvements Project is underway.

City staff has determined that during the construction project, Nifty after Fifty and Mother's at Work, will incur some unavoidable and inconvenient problems including:

- Construction dust which will create a need for additional cleaning of equipment, supplies, furniture and floors.
- Excessive loud noises that may interrupt class instruction, exercise and therapy sessions, and children's nap times.
- Inconvenient access to the building, as main entrances and exits may be shutdown during certain times, causing participants to follow alternate routes.
- Complaints from users that will require administrative investigation and follow up.
- At times during the construction period, the HVAC system will not be available for use.
- To install the new HVAC system, the children's play area will be reduced by 514 square feet during the construction project.

FISCAL IMPACT

The table below details the current rental rates for Nifty after Fifty and Mother's at Work, along with the potential loss of rent should the Burns Community Center Improvements Project span seven (7) months.

| Tenant | Current Rental Rate | 20% Discount | Revised Rental Rate | Months | Total Rent Reduction |
|-----------------------|---------------------|--------------|---------------------|--------|----------------------|
| Nifty after Fifty LLC | \$ 6,763.48 | \$(1,352.70) | \$ 5,410.78 | 7 | \$ (9,468.87) |
| M.A.W. Incorporated | \$ 3,225.76 | \$ (645.15) | \$ 2,580.61 | 7 | \$ (4,516.06) |
| | | | | | \$ (13,984.94) |

Amendments to the Agreements of Tenants of the Burns Community Center
September 19, 2017

RECOMMENDATION

It is the recommendation of staff that the City Council:

1. Approve a 20% reduction in the monthly rental rate for Nifty after Fifty LLC, and M.A.W. Incorporated during the Burns Community Center Improvement Project.
2. Authorize the Mayor and the City Clerk to execute the first amendments to the agreements for Nifty after Fifty LLC, and M.A.W. Incorporated, subject to approval by the City Attorney as to the form of the amendments.

Lisa Litzinger, Director 
Recreation and Community Services

Thaddeus McCormack 
City Manager

DIVIDER SHEET

*Successor
Agency*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
FUND SUMMARY 9/7/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 207 through 207. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|-------------------------|-------------------|
| 2902 | ENFORCEABLE OBLIGATIONS | 163,674.00 |
| | | <hr/> |
| | | 163,674.00 |

| | | |
|------------------|-------|--------------|
| Council Approval | <hr/> | <hr/> |
| | Date | City Manager |

| | | |
|--------|------------|-------------------------------------|
| Attest | <hr/> | <hr/> |
| | City Clerk | Director of Administrative Services |

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
SUMMARY CHECK REGISTER**

| <u>CHECK #</u> | <u>CHECK DATE</u> | <u>VEND #</u> | <u>VENDOR NAME</u> | <u>GROSS</u> | <u>DISC.</u> | <u>CHECK AMOUNT</u> |
|----------------|-----------------------|---------------|------------------------------|-------------------|--------------|-------------------------|
| 207 | 09/07/2017 | 41545 | PACIFIC PREMIER RETAIL TRUST | 163,674.00 | 0.00 | 163,674.00 |
| | | | Totals: | <u>163,674.00</u> | <u>0.00</u> | <u>163,674.00</u> |

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
FUND SUMMARY 9/14/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 208 through 209. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|-------------------------|---------------|
| 2902 | ENFORCEABLE OBLIGATIONS | 252.00 |
| | | <hr/> |
| | | 252.00 |

| | | |
|------------------|-------|--------------|
| Council Approval | <hr/> | <hr/> |
| | Date | City Manager |

| | | |
|--------|------------|-------------------------------------|
| Attest | <hr/> | <hr/> |
| | City Clerk | Director of Administrative Services |

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-----------------------|---------------|--------------------------------|---------------|--------------|-------------------------|
| 208 | 09/14/2017 | 4659 | CASE ANYWHERE LLC | 120.00 | 0.00 | 120.00 |
| 209 | 09/14/2017 | 4428 | COLANTUONO HIGHSMITH & WHATLEY | 132.00 | 0.00 | 132.00 |
| Totals: | | | | <u>252.00</u> | <u>0.00</u> | <u>252.00</u> |