

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

September 25, 2018

RECEPTION: Lakewood Celebrates . . .” 6:00 p.m.

CALL TO ORDER 7:30 p.m.

INVOCATION: Ahmed Rafi, Member of the Lakewood Muslim Community

PLEDGE OF ALLEGIANCE: Girl Scout Troop 4823

ROLL CALL: Mayor Steve Croft
Vice Mayor Todd Rogers
Council Member Diane DuBois
Council Member Ron Piazza
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Emilio Sosa, Committee Chairperson, Lakewood Rotary Club Regarding Project Shepherd

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held July 10, and July 24, 2018

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council approve report of City Council Committees' activities.

RI-5 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - Staff recommends City Council approve monthly report of investment transactions for July 2018.

MONTHLY REPORT OF INVESTMENT TRANSACTIONS - Staff recommends City Council approve monthly report of investment transactions for August 2018.

City Council Agenda

September 25, 2018

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ROUTINE ITEMS: - Continued

RI-6 AGREEMENT WITH TYLER TECHNOLOGIES, INC. "MUNIS" FOR ACCOUNTING SOFTWARE LICENSES AND SUPPORT - Staff recommends City Council approve proposed agreement with Tyler Technologies, Inc. in the amount of \$162,907.58.

RI-7 RESOLUTION 2018-60; AUTHORIZING PARTICIPATION IN THE GATEWAY CITIES ENERGY LEADER PARTNERSHIP PROGRAM WITH SOUTHERN CALIFORNIA EDISON - Staff recommends City Council adopt proposed resolution.

RI-8 RESOLUTION NO. 2018-61; AMENDING RESOLUTION NO. 1862 PERTAINING TO RULES AND PROCEDURES FOR THE PROCEEDINGS OF THE CITY COUNCIL, AND FOR ITS OFFICERS AND EMPLOYEES - Staff recommends City Council adopt proposed resolution.

PUBLIC HEARINGS:

1.1 ORDINANCE NO. 2018-6; AMENDING THE LAKEWOOD MUNICIPAL CODE AND THE ZONING ORDINANCE REGARDING THE LOCATION, DESIGN AND OPERATION OF COMMERCIAL CARWASHES - Staff recommends City Council hold a public hearing and introduce proposed ordinance.

1.2 ORDINANCE NO. 2018-7; AMENDING THE LAKEWOOD MUNICIPAL CODE AND THE ZONING ORDINANCE REGARDING THE SHORT-TERM RENTALS OF RESIDENTIAL PROPERTIES AND REQUIRING A BUSINESS LICENSE AND TRANSIENT OCCUPANCY TAX FOR SUCH SHORT-TERM RENTALS - Staff recommends City Council hold a public hearing and introduce proposed ordinance.

LEGISLATION:

2.1 ORDINANCE NO. 2018-8; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING THE MUNICIPAL CODE PERTAINING TO COMPENSATION OF MEMBERS OF THE CITY COUNCIL - Staff recommends City Council introduce proposed ordinance.

AGENDA

LAKEWOOD SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Successor Agency approve registers of demands.

AGENDA

LAKEWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

DIVIDER SHEET


COUNCIL AGENDA

September 25, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments			
Samantha Chambers	Project Management Assistant	22/B	09/09/2018
Noe Garcia	Water Utility Worker	12/A	09/09/2018
B. Changes			
None			
C. Separations			
None			
2. PART-TIME EMPLOYEES			
A. Appointments			
None			
B. Changes			
Estrella Meza	Community Services Leader IV Community Services Specialist	B to B	09/09/2018
C. Separations			
None			


Thaddeus McCormack
City Manager

DIVIDER SHEET

**CITY OF LAKEWOOD
FUND SUMMARY 9/6/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 89289 through 89367. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	392,743.44
1020	CABLE TV	53.21
1030	CDBG CURRENT YEAR	750.00
3001	CAPITAL IMPROV PROJECT FUND	220,032.60
5010	GRAPHICS AND COPY CENTER	1,792.78
5020	CENTRAL STORES	4,663.57
5030	FLEET MAINTENANCE	1,513.01
7500	WATER UTILITY FUND	71,459.57
8020	LOCAL REHAB LOAN	8,446.79
8030	TRUST DEPOSIT	100.00
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		701,554.97

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
89289	08/31/2018	36844	LA COUNTY DEPT OF PUBLIC WORKS	17,296.97	0.00	17,296.97
89290	09/06/2018	2701	AIRE RITE A/C & REFRIGERATION INC	915.28	0.00	915.28
89291	09/06/2018	4189	ALLIED INTERNATIONAL	213.53	0.00	213.53
89292	09/06/2018	47151	ALTEC INDUSTRIES INC	615.57	0.00	615.57
89293	09/06/2018	65668	ANICETO. SANDRA	926.90	0.00	926.90
89294	09/06/2018	4465	ATALLA. IBRAHIM	422.50	0.00	422.50
89295	09/06/2018	5158	BANNER BANK	10,215.00	0.00	10,215.00
89296	09/06/2018	62737	BOYES. GOBIND	104.00	0.00	104.00
89297	09/06/2018	42144	BROEKER. CANDACE	18.20	0.00	18.20
89298	09/06/2018	5132	CALIFORNIA COMMERCIAL POOLS. INC.	18,249.50	0.00	18,249.50
89299	09/06/2018	5029	CAMACHO. ANDREW	2,698.95	0.00	2,698.95
89300	09/06/2018	43135	CERRITOS. CITY OF - WATER DIVISION	48,528.48	0.00	48,528.48
89301	09/06/2018	4959	COTTON. KARON	136.50	0.00	136.50
89302	09/06/2018	60195	CR TRANSFER INC	4,144.78	0.00	4,144.78
89303	09/06/2018	4498	DELTA DENTAL INSURANCE COMPANY	1,157.16	0.00	1,157.16
89304	09/06/2018	56889	DELTA DENTAL OF CALIFORNIA	7,523.16	0.00	7,523.16
89305	09/06/2018	5162	ENGINEERED DRIVE SYSTEMS INC.	2,585.98	0.00	2,585.98
89306	09/06/2018	3188	GALLS LLC/OUARMASTER LLC	3,266.21	0.00	3,266.21
89307	09/06/2018	5172	GOGOVAPPS. INC.	29,500.00	0.00	29,500.00
89308	09/06/2018	3285	GREENO. KAREN	380.25	0.00	380.25
89309	09/06/2018	4886	GROH. MARK LEE	360.00	0.00	360.00
89310	09/06/2018	65575	HAP'S AUTO PARTS	72.63	0.00	72.63
89311	09/06/2018	35477	HARA M LAWNMOWER CENTER	368.51	0.00	368.51
89312	09/06/2018	5106	HARRINGTON INDUSTRIAL PLASTICS LLC	106.27	0.00	106.27
89313	09/06/2018	59486	HERMAN. LINDA	275.00	0.00	275.00
89314	09/06/2018	4880	HODGE PRODUCTS INC.	247.50	0.00	247.50
89315	09/06/2018	42031	HOME DEPOT	1,064.60	0.00	1,064.60
89316	09/06/2018	41897	HOSE-MAN THE	98.13	0.00	98.13
89317	09/06/2018	4962	HUNTINGTON PARK RUBBER STAMP CO	54.62	0.00	54.62
89318	09/06/2018	36589	IMMEDIATE MEDICAL CARE	200.00	0.00	200.00
89319	09/06/2018	4622	JHM SUPPLY INC	961.25	0.00	961.25
89320	09/06/2018	4180	JONES RICHARD D. A PROF LAW CORP	427.50	0.00	427.50
89321	09/06/2018	36167	KARTER. JANET	187.20	0.00	187.20
89322	09/06/2018	53365	KENNY'S AUTO SERVICE	141.00	0.00	141.00
89323	09/06/2018	4458	KIM. YVONNE	240.00	0.00	240.00
89324	09/06/2018	2453	LAKEWOOD EDUCATION FOUNDATION	2,500.00	0.00	2,500.00
89325	09/06/2018	18550	LAKEWOOD. CITY OF	100.00	0.00	100.00
89326	09/06/2018	36844	LA COUNTY DEPT OF PUBLIC WORKS	84,832.23	0.00	84,832.23
89327	09/06/2018	58414	MANAGED HEALTH NETWORK	349.03	0.00	349.03
89328	09/06/2018	60839	MARKOPULOS. CYNTHIA	126.75	0.00	126.75
89329	09/06/2018	5153	MIDWEST MOTOR SUPPLY CO. INC.	129.95	0.00	129.95
89330	09/06/2018	4190	NATIONAL UNION FIRE INSURANCE CO	619.89	0.00	619.89
89331	09/06/2018	4892	NESTLE WATERS NORTH AMERICA	230.97	0.00	230.97
89332	09/06/2018	4443	O'REILLY AUTOMOTIVE STORES INC	534.83	9.24	525.59

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
89333	09/06/2018	47554	OFFICE DEPOT BUSINESS SVCS	420.04	0.00	420.04
89334	09/06/2018	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
89335	09/06/2018	66116	PETERSEN. LOUISE	234.00	0.00	234.00
89336	09/06/2018	4494	PIERSON. JEREMY L.	48.00	0.00	48.00
89337	09/06/2018	4264	PRES-TECH MANUFACTURER'S	919.23	0.00	919.23
89338	09/06/2018	2044	RODRIGUEZ. EDIANNE	101.00	0.00	101.00
89339	09/06/2018	65297	S.T.E.A.M.	218,042.88	0.00	218,042.88
89340	09/06/2018	1841	SAFETY DRIVER'S ED. LLC	146.25	0.00	146.25
89341	09/06/2018	42819	SEMENSE-MAYBERRY. JOSEFINA	150.00	0.00	150.00
89342	09/06/2018	4913	SKATE EXPRESS	1,303.00	0.00	1,303.00
89343	09/06/2018	52279	SMART & FINAL INC	779.18	0.00	779.18
89344	09/06/2018	49529	SPICERS PAPER INC	105.85	0.00	105.85
89345	09/06/2018	4770	MANCE. MIKE J.	115.10	0.00	115.10
89346	09/06/2018	5128	SUKUT CONSTRUCTION. LLC	194,085.00	0.00	194,085.00
89347	09/06/2018	4893	TENG. WHEA-FUN	135.20	0.00	135.20
89348	09/06/2018	59212	TETRA TECH INC	4,862.00	0.00	4,862.00
89349	09/06/2018	4364	THE RINKS-LAKEWOOD ICE	234.00	0.00	234.00
89350	09/06/2018	4873	TRANSAMERICA LIFE INSURANCE COMPANY	2,254.10	0.00	2,254.10
89351	09/06/2018	57135	VISION SERVICE PLAN	4,536.86	0.00	4,536.86
89352	09/06/2018	3943	WATERLINE TECHNOLOGIES INC	1,789.31	0.00	1,789.31
89353	09/06/2018	17640	WAXIE ENTERPRISES INC	3,658.23	0.00	3,658.23
89354	09/06/2018	1939	WAYNE HARMEIER INC	290.18	0.00	290.18
89355	09/06/2018	60651	WECK ANALYTICAL ENVIRONMENTAL SERVICES	4,458.80	0.00	4,458.80
89356	09/06/2018	2279	AMERICAN PACIFIC PRINTERS COLLEGES	6,130.90	0.00	6,130.90
89357	09/06/2018	4837	XEROX CORPORATION	1,686.93	0.00	1,686.93
89358	09/06/2018	3699	ATUATASI. KEITH	250.00	0.00	250.00
89359	09/06/2018	3699	CUBE. PAMELA	250.00	0.00	250.00
89360	09/06/2018	3699	GOMEZ. IGNACIO	250.00	0.00	250.00
89361	09/06/2018	3699	GUTIERREZ. MICHELSON	250.00	0.00	250.00
89362	09/06/2018	3699	LAKEWOOD WOMEN'S CLUB	250.00	0.00	250.00
89363	09/06/2018	3699	NEW LIGHT ELECTRICAL	7,825.00	0.00	7,825.00
89364	09/06/2018	3699	PERALTA. CHERI	621.79	0.00	621.79
89365	09/06/2018	3699	THOMAS. CLYDE	250.00	0.00	250.00
89366	09/06/2018	3699	VAN DUYN. ERIC	1,004.60	0.00	1,004.60
89367	09/06/2018	3699	WHITAKER. TIERA	250.00	0.00	250.00
Totals:				<u>701,564.21</u>	<u>9.24</u>	<u>701,554.97</u>

**CITY OF LAKEWOOD
FUND SUMMARY 9/13/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 89368 through 89462. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	363,716.61
1020	CABLE TV	300.00
1030	CDBG CURRENT YEAR	3,865.50
1050	COMMUNITY FACILITY	14,601.56
1600	LITTER REDUCTION GRANT	405.00
1630	USED OIL GRANT	382.50
3070	PROPOSITION "C"	2,034.46
5010	GRAPHICS AND COPY CENTER	1,196.69
5020	CENTRAL STORES	5,574.94
5030	FLEET MAINTENANCE	23,717.27
6020	GEOGRAPHIC INFORMATION SYSTEM	1,238.76
7500	WATER UTILITY FUND	53,432.85
8020	LOCAL REHAB LOAN	109.50
8030	TRUST DEPOSIT	12,200.80
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		482,776.44

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
89368	09/13/2018	4842	A T & T CORP	232.37	0.00	232.37
89369	09/13/2018	61142	ADAMS-HILLERY SHARRON	3,115.50	0.00	3,115.50
89370	09/13/2018	2701	AIRE RITE A/C & REFRIGERATION INC	10,248.78	0.00	10,248.78
89371	09/13/2018	4551	ACCOUNTING PRINCIPALS. INC	1,000.00	0.00	1,000.00
89372	09/13/2018	58000	AMERICAN TRUCK & TOOL RENTAL INC	190.94	0.00	190.94
89373	09/13/2018	65668	ANICETO. SANDRA	1,115.40	0.00	1,115.40
89374	09/13/2018	4126	AUTOZONE PARTS INC	220.04	0.00	220.04
89375	09/13/2018	66457	BRENNTAG PACIFIC INC	1,119.41	0.00	1,119.41
89376	09/13/2018	307	CALIF. STATE DISBURSEMENT UNIT	137.21	0.00	137.21
89377	09/13/2018	53983	CALIF STATE FRANCHISE TAX BOARD	1,597.82	0.00	1,597.82
89378	09/13/2018	40572	CHICAGO TITLE CO	100.00	0.00	100.00
89379	09/13/2018	3778	COMMERCIAL AQUATIC SERVICES INC	3,376.87	0.00	3,376.87
89380	09/13/2018	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
89381	09/13/2018	62407	CRN AM CAR WASH INC.	66.00	0.00	66.00
89382	09/13/2018	4348	D&J INTERNATIONAL INC	2,682.75	0.00	2,682.75
89383	09/13/2018	4442	DANIEL'S TIRE SERVICE INC	1,238.09	0.00	1,238.09
89384	09/13/2018	4997	DE LA RIVA CONSTRUCTION. INC.	160,461.76	0.00	160,461.76
89385	09/13/2018	4660	ZW USA INC.	376.59	0.00	376.59
89386	09/13/2018	5169	DY. DERWIN	192.40	0.00	192.40
89387	09/13/2018	4884	FRONTIER CALIFORNIA INC.	659.11	0.00	659.11
89388	09/13/2018	3188	GALLS LLC/QUARTERMASTER LLC	3,162.77	0.00	3,162.77
89389	09/13/2018	13030	ACCO BRANDS USA LLC	91.06	0.00	91.06
89390	09/13/2018	5005	GIEMONT. GREGORY S.	261.00	0.00	261.00
89391	09/13/2018	34845	GLASBY MAINTENANCE SUPPLY CO	301.56	0.00	301.56
89392	09/13/2018	33150	GRAINGER W W INC	50.59	0.00	50.59
89393	09/13/2018	4483	GREENFIX AMERICA. LLC	1,407.50	0.00	1,407.50
89394	09/13/2018	54961	HACH COMPANY	694.18	0.00	694.18
89395	09/13/2018	35477	HARA M LAWNMOWER CENTER	255.81	0.00	255.81
89396	09/13/2018	5145	HILTI. INC.	1,517.40	0.00	1,517.40
89397	09/13/2018	4880	HODGE PRODUCTS INC.	251.19	0.00	251.19
89398	09/13/2018	42031	HOME DEPOT	144.40	0.00	144.40
89399	09/13/2018	4962	HUNTINGTON PARK RUBBER STAMP CO	32.61	0.00	32.61
89400	09/13/2018	4622	JHM SUPPLY INC	276.67	0.00	276.67
89401	09/13/2018	59873	JJS PALOMO'S STEEL INC	142.61	0.00	142.61
89402	09/13/2018	4668	SALES. KEVIN DBA	1,460.00	0.00	1,460.00
89403	09/13/2018	53311	LAKEWOOD MEALS ON WHEELS	774.20	0.00	774.20
89404	09/13/2018	69	LAKEWOOD PROJECT SHEPHERD	9,966.60	0.00	9,966.60
89405	09/13/2018	18400	LAKEWOOD. CITY WATER DEPT	35,284.16	0.00	35,284.16
89406	09/13/2018	4858	LYNN'S AUTO AIR INC	465.55	0.00	465.55
89407	09/13/2018	63809	MACAULAY. CHRISTINA	150.00	0.00	150.00
89408	09/13/2018	4887	MATHESON TRI-GAS. INC.	67.34	0.00	67.34
89409	09/13/2018	23130	MC MASTER-CARR SUPPLY CO	310.55	0.00	310.55
89410	09/13/2018	5033	NICHOLLS CONSULTING. INC.	1,192.50	0.00	1,192.50
89411	09/13/2018	4443	O'REILLY AUTOMOTIVE STORES INC	89.47	5.87	83.60

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
89412	09/13/2018	48035	OCAJ INC	9.50	0.00	9.50
89413	09/13/2018	47554	OFFICE DEPOT BUSINESS SVCS	1,384.15	0.00	1,384.15
89414	09/13/2018	5016	P & R PAPER SUPPLY COMPANY. INC.	204.87	0.00	204.87
89415	09/13/2018	3888	RP AUTOMOTIVE UAG CERRITOS I LLC	35.74	0.00	35.74
89416	09/13/2018	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
89417	09/13/2018	63364	REEVES NORM HONDA	2.15	0.00	2.15
89418	09/13/2018	4956	ROSS AVIATION INVESTMENT. LLC	5,158.38	0.00	5,158.38
89419	09/13/2018	45437	S & J SUPPLY CO	150.85	0.00	150.85
89420	09/13/2018	63960	SOUTHERN COUNTIES OIL CO	18,221.57	0.00	18,221.57
89421	09/13/2018	52279	SMART & FINAL INC	79.47	0.00	79.47
89422	09/13/2018	26900	SO CALIF SECURITY CENTERS INC	1,898.18	0.00	1,898.18
89423	09/13/2018	5022	MWB COPY PRODUCTS. INC.	114.98	0.00	114.98
89424	09/13/2018	61543	COMPUTER & PERIPHERALS GROUP	1,181.27	0.00	1,181.27
89425	09/13/2018	29400	SOUTHERN CALIFORNIA EDISON CO	167,957.24	0.00	167,957.24
89426	09/13/2018	29500	SOUTHERN CALIFORNIA GAS CO	2,934.11	0.00	2,934.11
89427	09/13/2018	50299	SPENCER. GORDON	150.00	0.00	150.00
89428	09/13/2018	49529	SPICERS PAPER INC	1,105.63	0.00	1,105.63
89429	09/13/2018	2995	STRICTLY BACKFLOW INC	585.00	0.00	585.00
89430	09/13/2018	38679	WESTERN EXTERMINATOR COMPANY	132.74	0.00	132.74
89431	09/13/2018	52484	TREND OFFSET PRINTING SERVICES INC	12,623.80	0.00	12,623.80
89432	09/13/2018	60685	TURF STAR	778.11	0.00	778.11
89433	09/13/2018	64024	U S POSTAL SERVICE	9,637.73	0.00	9,637.73
89434	09/13/2018	1568	ULINE	46.26	0.00	46.26
89435	09/13/2018	5028	UNISAFE INC.	347.10	0.00	347.10
89436	09/13/2018	64652	CELLCO PARTNERSHIP	576.00	0.00	576.00
89437	09/13/2018	3943	WATERLINE TECHNOLOGIES INC	1,109.88	0.00	1,109.88
89438	09/13/2018	17640	WAXIE ENTERPRISES INC	686.69	0.00	686.69
89439	09/13/2018	1939	WAYNE HARMEIER INC	520.13	0.00	520.13
89440	09/13/2018	60651	WECK ANALYTICAL ENVIRONMENTAL SERVICES	2,103.92	0.00	2,103.92
89441	09/13/2018	2279	AMERICAN PACIFIC PRINTERS COLLEGES	438.00	0.00	438.00
89442	09/13/2018	3127	WILD WONDERS	450.00	0.00	450.00
89443	09/13/2018	35146	WILLDAN ASSOCIATES	910.25	0.00	910.25
89444	09/13/2018	3837	WORTHINGTON FORD	31.21	0.00	31.21
89445	09/13/2018	3699	AGUILAR. ANGELICA	250.00	0.00	250.00
89446	09/13/2018	3699	AGUILAR. HECTOR	250.00	0.00	250.00
89447	09/13/2018	3699	ANSELMO. BRYAN	250.00	0.00	250.00
89448	09/13/2018	3699	AVILA. BLANCA	250.00	0.00	250.00
89449	09/13/2018	3699	BALAGTAS. CIRIACO	250.00	0.00	250.00
89450	09/13/2018	3699	BALDUS. WILLIAM	1,250.00	0.00	1,250.00
89451	09/13/2018	3699	BOU. PAULINE	240.00	0.00	240.00
89452	09/13/2018	3699	CARRILLO. VELIA	5.00	0.00	5.00
89453	09/13/2018	3699	COASTAL DOG & CAT GROOMING SERVICES	81.00	0.00	81.00
89454	09/13/2018	3699	EDWARDS. LINDA	30.00	0.00	30.00
89455	09/13/2018	3699	LA COUNTY FIRE MUSEUM ASSOCIATION	25.00	0.00	25.00

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
89456	09/13/2018	3699	LA COUNTY FIRE MUSEUM ASSOCIATION	25.00	0.00	25.00
89457	09/13/2018	3699	LA COUNTY FIRE MUSEUM ASSOCIATION	25.00	0.00	25.00
89458	09/13/2018	3699	MAESTAS. MELISSA	240.00	0.00	240.00
89459	09/13/2018	3699	MOORMAN. SETH	240.00	0.00	240.00
89460	09/13/2018	3699	NASH. ROBIN	5.00	0.00	5.00
89461	09/13/2018	3699	PITTMAN. JEANETTA	250.00	0.00	250.00
89462	09/13/2018	3699	REYES. JULISA	250.00	0.00	250.00
Totals:				<u>482,782.31</u>	<u>5.87</u>	<u>482,776.44</u>

DIVIDER SHEET

COUNCIL AGENDA

September 25, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committee: Public Safety Committee.

STATEMENT OF FACT

On September 6, the Public Safety Committee/License & Permit Hearing Board met and discussed:

Crime Trend/Statistics

Part 1 crime numbers were down in almost every category, including Grand Theft Autos being down 10%. The Committee requested that staff develop a public awareness campaign geared towards informing people of the perils of social media/internet meet-ups and educating people on how to protect themselves from sexual assault.

Part 1 crimes at Lakewood Mall were down 37% from January 1 to August 31 when compared to 2017. The Committee commented on and complimented the effectiveness of the city's Advanced Surveillance and Protection Plan (ASAP) cameras and other technologies in helping make the Mall a safe place to shop. Staff intends to publish an article showing statistical data on the safety and security of the Lakewood Mall.

Neighborhood Watch (NW)

There was a NW meeting held in the eastern side of the city, and a group comprising seven NW groups also met at the Lakewood Youth Center. Concerns and ideas raised by the groups included: neighborhood traffic safety, parent/guardian response in an active shooter incident, and illuminated crosswalks.

Staff is working with the Public Information Office to create a "Next Door" page so that public safety information could be shared with residents as a sort of virtual Neighborhood Watch program.

Staff has been attending NW meetings and contacting block captains to see if help is needed with their meetings. The next NW seminar for block captains will likely be held in late October.

Paramount Boulevard Corridor

The Committee discussed many issues in the Paramount Boulevard Corridor area, ranging from criminal activity to vagrancy to property maintenance issues. Part 1 crimes in this area dropped since the previous meeting. The city's Special Assignment Officer team will continue to monitor the area. Staff noted that the property maintenance issues have been brought to the attention of Code Enforcement.

Back To School Traffic

Sheriff's personnel reported that traffic deputies were monitoring the new Odyssey STEM Academy at arrival and dismissal times. It appears that there are minimal issues attributable to Odyssey, but that there were citations issued to vehicles coming/going to/from Buena Vista school and drivers using Michelson Street as a drive through to other areas. LASD will continue to monitor and enforce.

City of Lakewood and "Crime Stoppers" Pilot Program

Sheriff's personnel reported that the first meeting for this program would be in a few weeks and that additional information will be available and provided soon.

Massage Establishments

Currently, staff is not regularly inspecting massage establishments, other than as a matter of course for the entitlement/permitting process and or in response to complaints. A Code Enforcement (CE) Officer is sent to establishments when a complaint is received. If the complaint alleges illicit activity, or if the CE Officer observes suspicious activity, staff works with the Sheriff Department to investigate and proceed as appropriate. In the future, staff will look into establishing an annual inspection protocol for massage businesses that would include annual random visits/checks by Code Enforcement in an effort to deter future code violations.

Follow-Up from Previous Meetings

Staff reported that there will be a meeting between the cities served by the Lakewood Sheriff's Station and the City of Cerritos to discuss sharing information and the potential of greater collaboration and sharing of resources.


Staff reported that changes to the Lakewood Municipal Code to allow the issuing of citations for panhandling/soliciting were being discussed. A recommendation on the subject may be made at a future meeting for the Committee's consideration.

Miscellaneous

The Committee discussed frustration over shoplifting becoming such a common occurrence for local businesses in California, that crimes might go unreported, since criminals often flee before deputies are able to arrive. They also discussed that some individuals have become aggressive or intimidated business owners to get their way on a refund for food or returned merchandise. The Committee recommended working with the Chamber of Commerce to organize a symposium between Sheriff's personnel and local business owners to discuss do's and don'ts in these types of situations.

RECOMMENDATION

It is recommended that the City Council receive and file this report.



Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

September 25, 2018

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions – July 2018**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>
7/01/2018	\$ 160.82	FNMA	Interest 1.646%
7/01/2018	\$ 91.70	FNMA	Interest 1.785%
7/01/2018	\$ 49.55	FNMA	Interest 1.898%
7/01/2018	\$ 771.33	FNMA	Interest 3.560%
7/01/2018	\$ 797.63	FNA	Paydown 3.560%
7/01/2018	\$ 1,483.34	FNMA	Paydown 1.646%
7/01/2018	\$ 4,050.79	FNMA	Paydown 1.785%
7/01/2018	\$ 18,618.04	FNMA	Paydown 1.898%
7/02/2018	\$ 19.09	MMF	Interest
7/03/2018	\$ 450,000.00	LAIF	Withdrawal
7/08/2018	\$ 881.25	CORP	Interest 2.350%
7/10/2018	\$ 3,805.83	CD	Interest 2.731%
7/10/2018	\$ 6,889.31	CD	Interest 1.890%
7/11/2018	\$ 74,161.66	CORP	Sell 0.875%
7/11/2018	\$ 99,865.00	CORP	Purchase 3.00%
7/12/2018	\$ 76,185.91	LAIF	Withdrawal
7/12/2018	\$ 1,000,000.00	LAIF	Withdrawal
7/15/2018	\$ 4,278.50	CORP	Interest 2.450%
7/18/2018	\$ 1,200,000.00	LAIF	Withdrawal
7/18/2018	\$ 508,806.60	NOTE	Purchase 2.7500%
7/18/2018	\$ 1,950.00	CORP	Interest 1.100%
7/18/2018	\$ 1,526.25	CORP	Interest 1.850%
7/19/2018	\$ 3,609.38	NOTE	Interest 0.875%
7/20/2018	\$ 828.75	CORP	Interest 1.950%
7/23/2018	\$ 900,000.00	LAIF	Withdrawal
7/23/2018	\$ 3,937.50	CORP	Interest 2.250%
7/27/2018	\$ 2,318.75	CORP	Interest 2.650%
7/30/2018	\$ 5,437.50	FNMA	Interest 1.500%
7/31/2018	\$ 2,031.25	TREAS	Interest 1.625%


7/31/2018	\$	5,156.25	TREAS	Interest 1.375%
7/31/2018	\$	8,750.00	TREAS	Interest 1.250%
7/31/2018	\$	457.18	CAMP	Interest 2.11%

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of July 2018.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

COUNCIL AGENDA

September 25, 2018

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions – August 2018**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>
8/01/2018	\$ 550,000.00	CD	Buy
8/01/2018	\$ 24.58	MMF	Interest
8/01/2018	\$ 148.76	FNMA	Interest 1.646%
8/01/2018	\$ 20.10	FNMA	Interest 1.898%
8/01/2018	\$ 797.63	FNA	Interest 3.560%
8/01/2018	\$ 103.84	FNMA	Interest 1.785%
8/01/2018	\$ 7,428.88	FNA	Paydown 3.56%
8/01/2018	\$ 34,639.09	FNMA	Paydown 1.646%
8/01/2018	\$ 28.61	FNMA	Paydown 1.898%
8/01/2018	\$ 21,283.47	FNMA	Paydown 1.785%
8/01/2018	\$ 199,800.79	CD	Sell 1.890%
8/01/2018	\$ 352,116.07	CD	Sell 1.880%
8/01/2018	\$ 1,400,000.00	LAIF	Withdrawal
8/02/2018	\$ 6,707.05	CD	Interest 1.840%
8/02/2018	\$ 2,843.75	FNMA	Interest 0.875%
8/04/2018	\$ 1,950.00	CORP	Interest 1.100%
8/06/2018	\$ 1,526.25	CORP	Interest 1.850%
8/07/2018	\$ 6,662.50	CD	Interest 2.050%
8/08/2018	\$ 1,265.00	CORP	Interest 1.100%
8/12/2018	\$ 651.46	CORP	Interest 2.650%
8/14/2018	\$ 1,650.00	CORP	Interest 2.000%
8/17/2018	\$ 2,275.00	CORP	Interest 2.600%
8/20/2018	\$ 9,750.44	CD	Interest 2.720%
8/28/2018	\$ 4,000.00	FNMA	Interest 1.000%
8/28/2018	\$ 3,375.00	FNMA	Interest 1.500%
8/28/2018	\$ 6,000.00	FNMA	Interest 1.000%
8/31/2018	\$ 3,953.13	TREAS	Interest 1.375%
8/31/2018	\$ 79.76	CAMP	Interest 2.12%

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of August 2018.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA
September 25, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Agreement with Tyler Technologies Inc. for “MUNIS” Accounting Software Licenses and Support

INTRODUCTION

Annually the City contracts with Tyler Technologies (Tyler) for accounting software licensing and support for a number of program modules, disaster recovery, and off-site support services

STATEMENT OF FACT

Although Tyler’s standard support fees increase annually by five percent, Staff requested and they agreed to keep their fees unchanged from the prior year for all support services, except one (disaster recovery). Specifically, the agreement includes the following:

	Actual FY 2017-18	% Increase over Prior Payment	Proposed FY 2018-19
Support and Update Licensing			
ACCTG/GEN LEDGER/BUDGET/ACCTS PAYABLE	\$26,978.73	0%	\$26,978.73
ACCOUNTS RECEIVABLE	\$7,357.50	0%	\$7,357.50
BUSINESS LICENSE	\$6,744.06	0%	\$6,744.06
CONTRACT MANAGEMENT	\$3,507.72	0%	\$3,507.72
GENERAL BILLING	\$3,433.25	0%	\$3,433.25
HUMAN RESOURCES MANAGEMENT	\$2,821.08	0%	\$2,821.08
INVENTORY	\$8,093.38	0%	\$8,093.38
CRYSTAL REPORTS	\$6,812.20	0%	\$6,812.20
MUNIS OFFICE	\$5,396.00	0%	\$5,396.00
PAYROLL	\$4,046.69	0%	\$4,046.69
PROJECT ACCOUNTING	\$5,934.98	0%	\$5,934.98
PURCHASE ORDER	\$8,093.38	0%	\$8,093.38
REQUISITIONS	\$5,664.86	0%	\$5,664.86
UTILITY BILLING	\$2,500.00	0%	\$2,500.00
FORM PROCESSING SUPPORT	\$3,790.56	0%	\$3,790.56
ROLE TAILORED DASHBOARD	\$1,720.56	0%	\$1,720.56
Other Applications & Services			
TYLER UNLIMITED UPGRADE MAINTENANCE	\$2,700.00	0%	\$2,700.00
OFFSITE DATABASE ADMIN	\$30,000.00	0%	\$30,000.00
TYLER DISASTER RECOVERY	\$26,012.03	5%	\$27,312.63
	\$161,606.98		\$162,907.58

Although the City has transitioned to the FATHOM System for water utility billing, it is proposed that the module be renewed for the year (at half the regular cost) so that Staff maintain access to historical customer information in the utility module.

STAFF RECOMMENDATION

It is respectfully recommended that the City Council approve the Agreement with Tyler Technologies, Inc. in the amount of \$162,907.58 for accounting software licensing and support.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

September 25, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Gateway Cities Energy Leader Partnership

INTRODUCTION

The Gateway Cities Energy Leader Partnership is an energy efficiency program administered by Southern California Edison (SCE) and Southern California Gas Company (SCGC). The City has been a participant for the last several years. On October 13, 2015, the City Council approved a resolution authorizing the City to participate in the energy leadership partnership with SCE. On June 28, 2016, the City Council authorized an agreement with SCGC.

STATEMENT OF FACTS

By entering into the partnership, cities receive various benefits such as funding for direct implementation activities, no-cost third party audits at selected facilities, one-on-one technical support, strategic planning support on energy efficiency and sustainability, and educational outreach materials for the community.


Since 2015, the City of Lakewood has been increasing its participation level from Value level, to Silver, Gold, and will attain Platinum status on September 30, 2018. The partnership offers increased incentives as member cities move progressively up the tier levels. The City has received assistance on several projects such as the energy action plan, water well overhauls, community outreach events, and LED street lights. In May 2017, the City received a check amounting to \$712,931, which is a rebate for the LED street light project.

STAFF RECOMMENDATION

It is recommended that the City Council approve the proposed resolution authorizing the City to continue participating in the Gateway Cities Energy Leader Partnership with Southern California Edison and the Southern California Gas Company.


Jose Gomez

Director of Finance and Administrative Services


Thaddeus McCormack
City Manager

RESOLUTION 2018-60

A RESOLUTION OF THE CITY OF LAKEWOOD DECLARING SUPPORT FOR AN ENERGY PARTNERSHIP BETWEEN SOUTHERN CALIFORNIA EDISON COMPANY (SCE) AND SOUTHERN CALIFORNIA GAS COMPANY (SCGC) TO BE KNOWN AS “ENERGY LEADER PARTNERSHIP”

WHEREAS, the Energy Leader Partnership (ELP) supports “energy efficiency” initiatives, policies, and construction standards in order to ensure that our communities follow and encourage sustainable practices and

WHEREAS, local demand for electricity has grown, and it is expected that demand for electricity will continue to grow in the near future to support a growing population and economy; and

WHEREAS, residents and businesses spend significant amounts for energy, it makes economic sense and good public policy to encourage energy efficiency in the City of Lakewood and our community; and

WHEREAS, energy efficiency programs enhance our environment by improving air quality, reducing greenhouse gases and other pollution, and conserving natural resources; and

WHEREAS, it is vital for our community to keep spending locally and to encourage innovations in the way we behave, build, and incorporate energy into our everyday business and personal lives; and

WHEREAS, there is a growing movement within California communities and businesses to improve everyday practices and create more sustainable and “greener” cities; and

WHEREAS, the City of Lakewood seeks to promote innovative methods and technologies in the design and construction of new residential and commercial buildings within the City of Lakewood in order to bring energy and natural resource consumption in line with our sustainability goals.

WHEREAS, the Energy Partnership brings together the City of Lakewood, SCE, SCGC, and the Energy Partnership member agencies in a cooperative program to promote energy efficiency regional sustainability goals, and collaboration.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

Section 1. That the above recitations are true and correct.

Section 2. That the City of Lakewood supports a commitment to sustainable practices through energy efficiency, and will provide leadership and guidance in promoting, facilitating, and instituting such practices in the region.

Section 3. That the City of Lakewood supports and endorses the ELP an effective method to help meet long-term regional economic and environmental goals.

Section 4. That the City of Lakewood will name one or more individuals to the partnership working group that will review progress regularly with SCE and SCGC.

Section 5. That the City of Lakewood with the assistance of SCE and SCGC, will identify and support implementing the suite of programs and projects within the City of Lakewood municipal facility and community energy efficiency and sustainability goals.

APPROVED AND ADOPTED ON THIS 25TH DAY OF SEPTEMBER, 2018.

Mayor

ATTEST:

City Clerk

DIVIDER SHEET

RESOLUTION NO. 2018-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING RESOLUTION NO. 1862 PERTAINING TO RULES AND PROCEDURES FOR PROCEEDINGS OF THE CITY COUNCIL, AND FOR ITS OFFICERS AND EMPLOYEES

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Section 3, pertaining to the City Council policy for reimbursement for expenses is hereby amended by amending subparagraph (5) to read as follows:

"(5) The City Council finds and determines that members of the City Council in performing their duties, including the use of their own automobile in the performance of official City business, and in attending local events and functions, expend in excess of \$500 per month, and that the sum of \$500 per month should be allocated to each member of the City Council towards reimbursement of said actual and necessary expenditures. Effective on the first day of the month following adoption of this amendment there shall be paid to each member of the City Council, in addition to other compensation authorized by law, an automobile allowance of \$500 per month as reimbursement for the use of their vehicle in performance of City functions.

SECTION 2. Resolution No. 2005-39 on the same subject is hereby repealed.

SECTION 3. This resolution shall be effective October 1, 2018.

ADOPTED AND APPROVED this 25th day of September, 2018.

Mayor

ATTEST:

City Clerk

DIVIDER SHEET

Public Hearings

COUNCIL AGENDA

September 25, 2018

TO: Honorable Mayor and members of the City Council

SUBJECT: Proposed ordinance to establish revised standards for Commercial Carwashes

INTRODUCTION

The purpose of this Ordinance is to establish additional locational criteria, development standards, and operational guidelines pertaining to commercial carwashes. Recently during consideration and review of proposed commercial carwashes, concerns have been raised regarding the adequacy of carwash regulations pertaining to operational noise and traffic generation in close proximity to residential areas.

STATEMENT OF FACTS

This Ordinance will allow new commercial carwashes to be established only in the C-4, M-1, and M-2 zones, subject to a conditional use permit (CUP). The CUP shall consider and mitigate any identified impacts to adjacent properties, including those from noise, light, glare, vibration, parking, circulation and appropriate stacking distance for access lanes. This Ordinance establishes standards for parking spaces at a new carwash facility. New commercial carwashes shall no longer be allowed to be established in the C-1 or C-3 zones. This applies to all types of carwashes including self-serve, full service, hand wash, detailing and those constructed in conjunction with a service station. Any carwash that was approved prior to, and that approval was still valid on the effective date of this Ordinance, shall remain as a fully authorized land use. Existing carwashes shall be allowed to submit amendments to previously approved conditional use permits to allow modifications that will be subject to the review and discretion of the Planning and Environment Commission. The proposed ordinance establishes location and development standards for commercial carwashes, as follows:

- New carwash facilities are allowed only in the C-4, M-1 and M-2 zones.
- New carwash facilities are required to have parking spaces as follows:
 - Self-serve carwashes shall have a minimum of three parking spaces.
 - Full-serve carwashes shall have a minimum of ten parking spaces.
 - Carwashes that offer both full-serve and self-serve options shall have a minimum of ten parking spaces.
 - There shall be one parking space per employee on the largest shift.
 - There shall be one parking space for each 250 square feet of gross floor area devoted to office and/or retail land uses.
 - Vacuum and detailing stations shall not be counted towards required parking spaces.
- Existing carwashes will continue as approved valid land uses that may be modified with a revision to their existing conditional use permit (CUP) approval.

CEQA

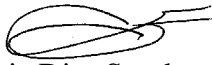
The proposed ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. This ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

PUBLIC NOTICE

Pursuant to Section 9422 of the Lakewood Municipal Code and State Law, notice of the public hearing for this amendment was posted on the City's webpage on September 14, 2018 posted in three public places on and published in the Press Telegram on September 14,, 2018 pursuant to Section 9422, et seq., of the Lakewood Municipal Code and State Law.

RECOMMENDATION

On September 6, 2018, the Planning and Environment Commission adopted Resolution 27-2018 recommending that the City Council adopt the proposed ordinance. Staff recommends that the City Council introduce the proposed ordinance and adopt the related Categorical Exemption.



Sonia Dias Southwell, AICP
Director of Community Development



Thaddeus McCormack
City Manager

TO: Planning and Environment Commission

SUBJECT: Proposed ordinance to establish revised standards for Commercial Carwashes

INTRODUCTION

The purpose of this Ordinance is to establish additional locational criteria, development standards, and operational guidelines pertaining to commercial carwashes. Recently during consideration and review of proposed commercial carwashes, concerns have raised regarding the adequacy of carwash regulations pertaining to operational noise and traffic generation in close proximity to residential areas.

STATEMENT OF FACTS

This Ordinance will allow new commercial carwashes to be established only in the C-4, M-1, and M-2 zones, subject to a conditional use permit (CUP). The CUP shall consider and mitigate any identified impacts to adjacent properties, including those from noise, light, glare, vibration, parking, circulation and appropriate stacking distance for access lanes. This Ordinance establishes standards for parking spaces at a new carwash facility.

New commercial carwashes shall no longer be allowed to be established in the C-1 or C-3 zones. This applies to all types of carwashes including self-serve, full service, hand wash, detailing and those constructed in conjunction with a service station. Any carwash that was approved prior to, and that approval was still valid on the effective date of this Ordinance, shall remain as a fully authorized land use. Existing carwashes shall be allowed to submit amendments to the previously approved conditional use permit to allow modifications that will be subject to the review and discretion of the Planning and Environment Commission.

PROPOSED ORDINANCE PROVISIONS

The proposed ordinance establishes location and development standards for commercial carwashes, as follows:

- New carwash facilities are allowed only in the C-4, M-1 and M-2 zones.
- New carwash facilities are required to have parking spaces as follows:
 - Self-serve carwashes shall have a minimum of three parking spaces.
 - Full-serve carwashes shall have a minimum of ten parking spaces.
 - Carwashes that offer both full-serve and self-serve options shall have a minimum of ten parking spaces.
 - There shall be one parking space per employee on the largest shift.

- There shall be one parking space for each 250 square feet of gross floor area devoted to office and/or retail land uses.
- Vacuum and detailing stations shall not be counted towards required parking spaces.
- Existing carwashes will continue as approved valid land uses that may be modified with a revision to their existing conditional use permit (CUP) approval.

CEQA


The proposed ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. This ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

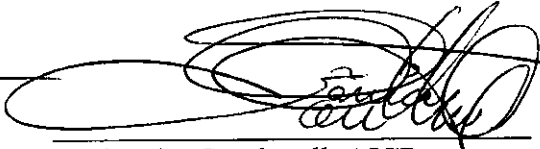
PUBLIC NOTICE

Pursuant to Section 9422 of the Lakewood Municipal Code and State Law, notice of the public hearing for this amendment was posted on the City's webpage on August 24, 2018 posted in three public places on and published in the Press Telegram on August 24, 2018 pursuant to Section 9422, et seq., of the Lakewood Municipal Code and State Law.

RECOMMENDATION

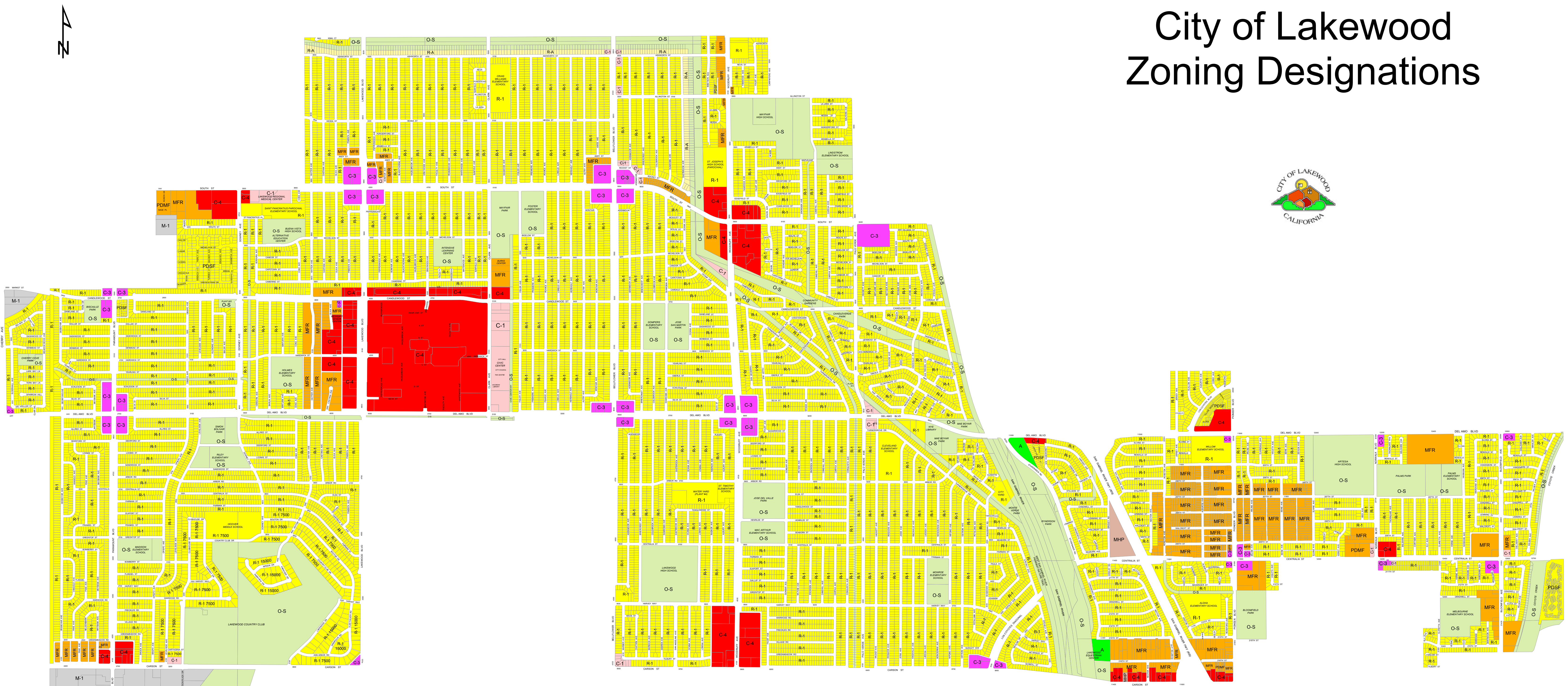
Staff recommends that the Planning and Environment Commission hold a public hearing, and following the hearing, move to adopt the attached resolution recommending that the City Council approve the related Notice of Exemption and adopt the proposed ordinance pertaining to standards for commercial carwashes.






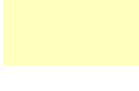

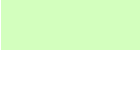





J. Patrick McGuckian, AICP
Assistant Director of Community Development

Sonia Dias Southwell, AICP
Director of Community Development

City of Lakewood Zoning Designations



Zoning Designations

 Single Family (R-1) or Planned Development Residential (PDSF)	 Neighborhood Commercial (C-1)	 Agriculture (A)
 Single Family Residential Limited Agriculture (R-A)	 Intermediate Commercial (C-3)	 Open Space Land (O-S)
 Multiple Family (MFR) or Planned Development Residential (PDMF)	 General Commercial (C-4)	
 Mobile Home Park (MHP)	 Light Manufacturing (M-1)	
	 Heavy Manufacturing (M-2)	



ORDINANCE NO. 2018-6

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING THE LAKEWOOD MUNICIPAL CODE AND THE ZONING ORDINANCE REGARDING THE LOCATION, DESIGN AND OPERATION OF COMMERCIAL CARWASHES.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS FOLLOWS:

SECTION 1. PURPOSE. The purpose of this Ordinance is to establish additional locational criteria, development standards, and operational guidelines pertaining to commercial carwashes. Recently during consideration and review of proposed commercial carwashes, concerns have raised regarding the adequacy of carwash regulations pertaining to operational noise and traffic generation in close proximity to residential areas.

This Ordinance will allow new carwashes to be established only in the C-4, M-1, and M-2 zones and will no longer allow them to be established in the C-1 or C-3 zones. This applies to all types of carwashes including self-serve, full service, hand wash, detailing and those constructed in conjunction with a service station.

Any carwash that was approved prior to, and that approval was still valid on the effective date of this Ordinance, shall remain as a fully authorized land use. These existing carwashes shall be allowed to submit amendments to the previously approved conditional use permit to allow modifications that will be subject to the review and discretion of the Planning and Environment Commission. This Ordinance establishes standards for parking spaces at a new carwash facility.

SECTION 2. Section 9340. Uses Permitted of Part 4 C-1 (Neighborhood Commercial) Zone Regulations of Chapter 3 Zoning of Article IX of the Lakewood Municipal Code, Subsection 9340.C.2. (c). (7), regarding standards for Service Stations allowing hand washing of automobiles is hereby deleted.

SECTION 3. Subsection 9341. B Limitations of Uses Permitted of Part 4 C-1 (Neighborhood Commercial) Zone Regulations of Chapter 3 Zoning of Article IX of the Lakewood Municipal Code, is amended to read as follows:

B. All uses shall be conducted wholly within a building except a plant nursery, gasoline, oil or petroleum product pumps, newsstand, outdoor advertising, commercial parking lots, vehicular parking and loading spaces, outdoor accessory uses, displays, and storage, which are normal and incidental to the primary permitted commercial use, where otherwise allowed or authorized by this Part. No required vehicle storage space or landscaped area shall be devoted to outdoor displays or storage.

SECTION 4. Section 9341.J. Service Stations of Part 4 C-1 (Neighborhood Commercial) Zone Regulations of Chapter 3 Zoning of Article IX of the Lakewood Municipal Code, Subsection 9341.J.6, regarding automobile washing is hereby deleted.

SECTION 5. Section 9347. Uses Permitted of Part 4a C-3 (Intermediate Commercial) Zone Regulations of Chapter 3 Zoning of Article IX of the Lakewood Municipal Code, Subsection 9347.D.11, is amended to read as follows:

D. USES PERMITTED SUBJECT TO CONDITIONAL USE PERMIT. The following uses are permitted provided that in each instance a conditional use permit has been obtained and continues in full force and effect:

...

11. Commercial Carwash. Any commercial carwash that was approved with a conditional use permit prior to and that was valid on the effective date of this Ordinance, shall remain as a fully authorized land use. A valid previously approved carwash shall not be subject to Part 9 of Article IX of the Lakewood Municipal Code, commencing with Section 9390, relating to Nonconforming Buildings and Uses. A valid previously approved carwash shall be allowed to submit amendments to the approved conditional use permit to modify the previously approved carwash, subject to the review and discretion of the Planning and Environment Commission. The review of any proposed revised design shall consider and mitigate any identified impacts to adjacent properties, including those from noise, light, glare, vibration, parking, circulation and appropriate stacking distance for access lanes.

No new carwash facility offering hand and/or mechanical washing shall be approved in the C-3 zone at any time following the effective date of this section. This prohibition includes any self-serve or full-service commercial washing, detailing, waxing, or cleaning of vehicles.

SECTION 6. Section 9350. Uses Permitted of Part 5 C-4 (General Commercial) Zone Regulations of Chapter 3 Zoning of Article IX of the Lakewood Municipal Code is amended by adding Subsection 9350.B.13, to read as follows:

B. USES PERMITTED SUBJECT TO CONDITIONAL USE PERMIT. The following uses are permitted provided that in each instance a conditional use permit has been obtained and continues in full force and effect:

...

13. Commercial Carwash. Any self-service or full-service permanent facility offering hand and/or mechanical car washing, which includes detailing, waxing, and/or cleaning of vehicles. Carwash facilities may include outdoor vacuums, vacuum stations, and other outdoor equipment and activities normally associated with a carwash. Other activities and uses may co-locate with a carwash as deemed acceptable by the Planning and Environment Commission. The review of any proposed design shall consider and mitigate any identified impacts to adjacent properties, including those from noise, light, glare, vibration, parking, circulation and appropriate stacking distance for access lanes.

Any commercial carwash that was approved with a conditional use permit prior to and that was valid on the effective date of this Ordinance shall remain as a fully authorized land use. Any proposed modification to such a previously approved carwash shall be subject to the provisions listed in Subsection 9347.D.11.

SECTION 7. Section 9490. E.2. of Part 19, Chapter 3 of Article IX of the Lakewood Municipal Code regarding Off-street Parking Requirements is added to read as follows:

...

E.2 Commercial Carwash. A commercial carwash shall provide parking spaces as follows:

1. A minimum of three (3) parking spaces shall be provided for a self-serve carwash, which is a carwash where the customer stays in the vehicle during a mechanical wash.
2. A minimum of ten (10) spaces shall be provided for a full-serve carwash, which is a carwash where the employees either wash, vacuum and/or hand dry the vehicle. This requirement applies to carwash facilities that offer a combination of both self-serve and full-serve carwash services.
3. One (1) space for each employee on the largest shift.
4. One (1) space for each 250 square feet of gross floor area devoted to office and/or retail land uses
5. Vacuum and detailing stations shall not be counted or used in any manner to satisfy these parking requirements.

SECTION 8. CEQA. This Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. This Ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

SECTION 9. SEVERABILITY. If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 10. CONTINUITY. To the extent the provisions of the Lakewood Municipal Code as amended by this Ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this Ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 11. CERTIFICATION. The City Clerk shall certify to the adoption of this Ordinance and shall post a certified copy of this Ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code Section 36933. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause the ordinance within 15 days after its passage to be posted in at least three (3) public places within the City as established by Ordinance.

SECTION 12. EFFECTIVE DATE. This Ordinance shall be posted or published as required by law and shall take effect thirty (30) days after its adoption.

APPROVED AND ADOPTED this _____ day of _____, 2018, by the following roll call vote:

	AYES	NAYS	ABSENT
Council Member Piazza			
Council Member DuBois			
Council Member Rogers			
Council Member Wood			
Mayor Croft			

ATTEST:

Mayor

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA

September 25, 2018

TO: Honorable Mayor and members of the City Council

SUBJECT: Proposed ordinance to establish standards for short-term rentals of residential properties and requiring a business license and transient occupancy tax for such short-term rentals.

INTRODUCTION

The purpose of this ordinance is to create regulations that ban short-term whole home rentals for less than thirty (30) days and to continue to allow long-term whole home rentals for thirty (30) days or more. Furthermore, the ordinance will allow both the short-term home-share rentals of individual rooms for less than thirty (30) days within existing owner-occupied dwelling units, located within any residential zoning district and to continue to allow long-term rental of home-share rooms. All dwelling units used for home-share rentals shall be in full compliance with all adopted building codes and all provisions of the Lakewood Municipal Code. Furthermore, it is the purpose of this ordinance to create a system by which a business license and Transient Occupancy Tax is required and collected for such short-term home-share rentals.

STATEMENT OF FACTS

This Ordinance will ban the short-term rental of whole homes and regulate the short-term rental of rooms within an owner occupied home. This ordinance establishes a business license and applies the adopted Transient Occupancy Tax to home share room rentals, as they are similar to hotel/motel room rentals. The proposed Ordinance creates standards for short-term rentals of rooms within an owner occupied home as follows:

- No whole home rentals for less than thirty (30) days.
- No rentals of Accessory Dwelling Units (ADU's) for less than thirty (30) days.
- Dwellings used for home-share rentals shall be occupied by the property owner.
- Parking for guests shall be provided on site. There shall be no parking on the public right of way by the guests. The property owner may park on the street.
- The home-share rental guests shall register with the property owner.

CEQA

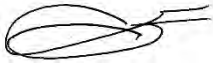
The proposed ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. This ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

PUBLIC NOTICE


Pursuant to Section 9422 of the Lakewood Municipal Code and State Law, notice of the public hearing for this amendment was posted on the City's webpage on September 14, 2018 posted in three public places on and published in the Press Telegram on September 14,, 2018 pursuant to Section 9422, et seq., of the Lakewood Municipal Code and State Law.

RECOMMENDATION

On September 6, 2018, the Planning and Environment Commission adopted Resolution 28-2018 recommending that the City Council adopt the proposed ordinance. Staff recommends that the City Council introduce the proposed ordinance and adopt the related Categorical Exemption.



Sonia Dias Southwell, AICP
Director of Community Development



Thaddeus McCormack
City Manager

TO: Planning and Environment Commission

SUBJECT: Proposed ordinance to establish standards for short-term rentals of residential properties and requiring a business license and transient occupancy tax for such short-term rentals.

INTRODUCTION

The purpose of this ordinance is to create regulations that ban short-term whole home rentals for less than thirty (30) days and to continue to allow long-term whole home rentals for thirty (30) days or more. Furthermore, the ordinance will allow both the short-term home-share rentals of individual rooms for less than thirty (30) days within existing owner-occupied dwelling units, located within any residential zoning district and to continue to allow long-term rental of home-share rooms. All dwelling units used for home-share rentals shall be in full compliance with all adopted building codes and all provisions of the Lakewood Municipal Code. Furthermore, it is the purpose of this ordinance to create a system by which a business license and Transient Occupancy Tax is required and collected for such short-term home-share rentals.

STATEMENT OF FACTS

This Ordinance will ban the short-term rental of whole homes and regulate the short-term rental of rooms within an owner occupied home. This ordinance establishes a business license and applies the adopted Transient Occupancy Tax to home share room rentals, as they are similar to hotel/motel room rentals.

PROPOSED ORDINANCE PROVISIONS

The proposed Ordinance creates standards for short-term rentals of rooms within an owner occupied home as follows:

- No whole home rentals for less than thirty (30) days.
- No rentals of Accessory Dwelling Units (ADU's) for less than thirty (30) days.
- Dwellings used for home-share rentals shall be occupied by the property owner.
- Parking for guests shall be provided on site. There shall be no parking on the public right of way by the guests. The property owner may park on the street.
- The home-share rental guests shall register with the property owner.

CEQA

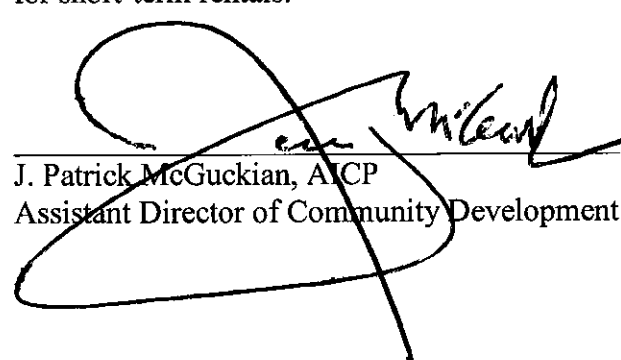
The proposed ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. This ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

PUBLIC NOTICE


Pursuant to Section 9422 of the Lakewood Municipal Code and State Law, notice of the public hearing for this amendment was posted on the City's webpage on August 24, 2018 posted in three public places on and published in the Press Telegram on August 24, 2018 pursuant to Section 9422, et seq., of the Lakewood Municipal Code and State Law.

RECOMMENDATION

Staff recommends that the Planning and Environment Commission hold a public hearing, and following the hearing, move to adopt the attached resolution recommending that the City Council approve the related Notice of Exemption and adopt the proposed ordinance pertaining to standards for short-term rentals.



J. Patrick McGuckian, AICP
Assistant Director of Community Development



Sonia Dias Southwell, AICP
Director of Community Development

ORDINANCE NO. 2018-7

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING ARTICLE VI AND IX OF THE LAKEWOOD MUNICIPAL CODE PERTAINING TO STANDARDS FOR SHORT-TERM RENTALS OF RESIDENTIAL PROPERTIES AND REQUIRING A BUSINESS LICENSE AND TRANSIENT OCCUPANCY TAX FOR SUCH SHORT-TERM RENTALS.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS FOLLOWS:

SECTION 1. PURPOSE. The purpose of this ordinance is to create regulations that ban short-term whole home rentals for less than thirty (30) days and to continue to allow long-term whole home rentals for thirty (30) days or more. Furthermore, the ordinance will allow both the short-term home-share rentals of individual rooms for less than thirty (30) days within existing owner-occupied dwelling units, located within any residential zoning district and to continue to allow long-term rental of home-share rooms. All dwelling units used for home-share rentals shall be in full compliance with all adopted building codes and all provisions of the Lakewood Municipal Code. Furthermore, it is the purpose of this ordinance to create a system by which a business license and Transient Occupancy Tax is required and collected for such short-term home-share rentals.

SECTION 2. Chapter 9 of Title VI of the Lakewood Municipal Code, regarding Transient Occupancy Taxes is amended to read as follows:

CHAPTER 9 TRANSIENT OCCUPANCY TAXES

6901. TITLE. This Chapter shall be known as the Uniform Occupancy Tax Ordinance of the City of Lakewood.

6902. DEFINITIONS. Except where the context otherwise requires, the definitions given in this section govern the construction of this Chapter:

A. PERSON. "Person" means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.

B. HOTEL. "Hotel" means any structure, or any portion of any structure, which is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes, and includes any hotel, inn, tourist home or house, motel, studio hotel, bachelor hotel, lodging house, rooming house, apartment house, dormitory, public or private club, or other similar structures or portion thereof providing lodging.

C. OCCUPANCY. "Occupancy" means the use or possession, or the right to the use or possession of any room or rooms or portion thereof, in any hotel or home-share rental for dwelling, lodging or sleeping purposes.

D. TRANSIENT. "Transient" means any person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement for a period of time less than thirty (30) consecutive calendar days, counting portions of calendar days as full days. Any such person so occupying space in a hotel or home-share rental shall be deemed to be a transient until the period of thirty (30) days has expired, unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy.

E. RENT. "Rent" means the consideration charged, whether or not received, for the occupancy of space in a hotel or home-share rental valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits and property and services of any kind or nature, without any deduction therefrom whatsoever.

F. OPERATOR. "Operator" means the person who is proprietor of the hotel or the property owner of an owner-occupied dwelling unit with a home-share rental, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs his functions through a managing agent of any type or character other than an employee, the managing agent shall also be deemed an operator for the purpose of this ordinance and shall have the same duties and liabilities as his principal. Compliance with the provisions of this Chapter by either the principal or the managing agent shall, however, be considered to be compliance by both.

G. TAX ADMINISTRATOR. "Tax Administrator" means the Director of Finance.

H. WHOLE HOME RENTAL. "Whole Home Rental" means the rental, host, lease, or use of an entire residential dwelling unit.

I. HOME-SHARE RENTAL. "Home-Share Rental" means the rental of one or more rooms within an owner-occupied residential dwelling unit. The residential dwelling unit owner rents, leases, or hosts any individual or individuals in their privately-owned dwelling unit, for compensation.

6903. TAX IMPOSED. For the privilege of occupancy in any hotel or home-share rental (short-term), each transient is subject to and shall pay a tax in the amount of a percentage of the rent charged by the operation at the rate of eight percent (8%). The tax constitutes a debt owed by the transient to the City of Lakewood on retail sales. The tax constitutes a debt owed by the transient to the City which is extinguished only by payment to the operator or to the City. The transient shall pay the tax to the operator of the hotel or home-share rental (short-term) at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel or home-share rental (short-term). If for any reason the tax due is not paid to the operator of the hotel, the Tax Administrator may require that such tax shall be paid directly to the Tax Administrator.

6904. EXEMPTIONS. No tax shall be imposed upon:

- A. Any person as to whom, or any occupancy as to which, it is beyond the power of the City to impose the tax herein provided.
- B. Any officer or employee of a foreign government, who is exempt by reason of express provision of federal law or international treaty.
- C. No exemption shall be granted except upon a claim therefor made at the time rent is collected and under penalty of perjury upon a form prescribed by the Tax Administrator.

6905. OPERATOR'S DUTIES. Each operator shall collect the tax imposed by this Chapter to the same extent and at the same time as the rent is collected from every transient. The amount of tax shall be separately stated from the amount of the rent charged, and each transient shall receive a receipt for payment from the operator. No operator of a hotel or home-share rental (short-term) shall advertise or state in any manner, whether directly or indirectly, that the tax or any part thereof will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner hereinafter provided.

6906. REGISTRATION. Within thirty (30) days after the effective date of the ordinance adopting this Chapter, or within thirty (30) days after commencing business, whichever is later, each operator of any hotel or home-share rental (short-term) renting occupancy to transients shall register the hotel or home-share rental (short-term) with the Tax Administrator and obtain from them a "Transient Occupancy Registration Certificate" to be at all times posted in a conspicuous place on the premises. The certificate shall, among other things, state the following:

- A. The name of the operator;
- B. The address of the hotel or home-share rental (short-term);
- C. The date upon which the certificate was issued.
- D. "This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of the Uniform Transient Occupancy Tax Ordinance by registering with the Tax Administrator for the purpose of collecting from transients the Transient Occupancy Tax and remitting the tax to the Tax Administrator. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a hotel or home-share rental (short-term) without strictly complying with all local applicable laws, including the zoning laws and including, but not limited to, those requiring a permit from any board, commission, department or office of this City. This certificate does not constitute a permit."

...

6915. GUEST REGISTRATION.

- A. Every operator, manager or person in control of any hotel or home-share rental (short-term) in the City shall keep a register for the registration of transient guests. The guest register shall at all times be open and subject to reasonable inspection by City officials or by any law enforcement officer in the City.

B. GUESTS MUST REGISTER. No operator, manager or person in control of any hotel or home-share rental (short-term), in the City shall let or assign for temporary or transient occupancy any suite, room or bed in that hotel or home-share rental (short-term), to any person until after such person has registered their name and address in the register herein provided to be kept, and thereafter such register shall be made to show correctly the year, month, day and hour of the arrival of such person at the hotel or home-share rental (short-term) and the number of the suite or room let or assigned to such guest; and such person in control of such hotel or home-share rental (short-term) or the letting of any suite, room or bed therein shall at the time of the departure of each guest, endorse upon such register the date of such departure, nor shall any person erase or alter any name or address written in such register.

1. REGISTRATION INFORMATION REQUIRED. The operator of any hotel or home-share rental (short-term) shall keep a register, on forms approved by or supplied by the City, of the names and home or business addresses of all persons to be accommodated with the length of stay indicated. At the time of registration, the operator or their employee shall verify the identification of the registrant by requesting to see, and copying onto the registration form any of the following from the registrant and issued in the registrant's name: a valid driver's license number, a valid state-issued identification number, a valid military identification, a valid passport number and country of issuance, a valid credit card number, and/or a credit card verification of a credit card issued in the registrant's name. The operator or their employee must also include on the registration forms, where applicable, the make, type and license number of the registrant's automobile, trailer or other vehicle, and the state in which such vehicle is registered and the year of registration, for any vehicle that is parked on the premises. Hotels or home shares that can demonstrate that they take sufficient reasonable steps to control access to and from parking areas on the premises shall not be required to include this information on registration forms. Such sufficient reasonable steps to control access to and from parking areas shall include, but not be limited to, valet parking, automated access gates, and parking attendants.

2. PRE-ARRIVAL REGISTRATION. In the event that the hotel or home-share rental (short-term) utilizes a pre-arrival registration or approval procedure that obviates the requirement for an arriving guest to go to the front desk and provide information typically required as part of the hotel's customary registration process, the hotel or home-share rental (short-term) shall not be required to comply with subsection C of this section; provided, however, that the hotel's or home-share rental (short-term) pre-arrival registration or approval procedure must be submitted to and approved by the City Manager or their designee, and the facility must obtain such guest-related information of the type specified in subsection C as the City Manager or their designee might reasonably require.

3. ILLEGAL REGISTRATION. No person shall register at any hotel or home-share rental (short-term) in the City, under the name of any other person, or by any

assumed, false or fictitious name. No person placing any information required by this section shall falsely or inaccurately state such information.

SECTION 3. Subsection 6527.2.E of Title VI of the Lakewood Municipal Code, regarding tax rates for rentals is amended to read as follows:

E. RENTALS. Any person conducting, managing or carrying on the business consisting mainly of leasing or renting of: 1) one or more rooms within a home-share rental (short-term); 2) apartment units, 3) business rentals; or 4) rooms or suites in any apartment house, multiple dwelling, office building, guest or boarding home, hotel or motel will be classified in this category and shall pay the following business tax:

1. Hotels, Motels and Home-Share Rentals (short-term only)

Up to 8 rooms or units	\$40.00 (a)
Each additional room or unit	\$ 3.50 (a)
2. Boarding House, Rooming Houses, Multiple Dwellings, and Business Rentals

Up to 4 rooms or units	\$ 33.00 (a)
Each additional room or unit	\$ 3.50 (a)
3. Trailer Parks, Mobile Homes, Mobile Home Parks

Up to 10 spaces	\$ 67.00 (a)
Each additional space	\$ 5.00 (a)
Maximum Tax	\$ 670.00 (a)

(Note: (a) means annually each fiscal year.)

SECTION 4. Subsection 9320.F of Title IX of the Lakewood Municipal Code, regarding uses allowed in the Single-Family Residential Zone District is amended to read as follows:

...
F. RENTALS.

1. LONG-TERM RENTAL (30 days or more).
 - (a) Whole Home Rental. An entire dwelling unit may only be rented for periods of time that are thirty (30) days or more.
 - (b) Accessory Dwelling Unit (ADU) Rental. An Accessory Dwelling Unit may only be rented for periods of time that are thirty (30) days or more and either the primary dwelling unit or the ADU shall be occupied by the property owner.
 - (c) Home-Share Rental (long-term). The renting of not more than two rooms to not more than two roomers, or the providing of table board to not more than two boarders or both, in a single-family residence may only be rented for periods of time that are thirty (30) days or more.
2. SHORT-TERM RENTAL (less than 30 days).
 - (a) Home-Share Rental (short-term). These rentals are allowed for periods of time less than thirty (30) consecutive calendar days and for no more than a collective maximum total of ninety (90) rental days and/or nights in any calendar year, subject to the following:
 - 1) The dwelling unit shall be owner occupied.

- 2) The dwelling unit shall fully comply with all building codes and all provisions of the Lakewood Municipal Code.
- 3) Parking for all guest vehicles shall be provide on-site. There shall be no guest vehicles parked on the public right-of-way. In the case of multiple room rentals to separate parties, one parking space per rented room shall be provided.

SECTION 5. Subsection 9326. E. of Title IX of the Lakewood Municipal Code, regarding uses allowed in the RA (Single-Family Residential – Limited Agricultural) zone is amended to read as follows:

E. Rentals. As specified in Subsection 9320.F of this Title.

SECTION 6. Subsection 9328.1.L. of Title IX of the Lakewood Municipal Code, regarding uses allowed in the MHP (Mobilehome Park) zone is added to read as follows:

L. Rentals. As specified in Subsection 9320.F of this Title.

SECTION 7. Subsection 9331.H. of Title IX of the Lakewood Municipal Code, regarding uses allowed in the M-F-R (Multiple-Family Residential) zone is added to read as follows:

H. Rentals. As specified in Subsection 9320.F of this Title.

SECTION 8. CEQA. This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. This ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

SECTION 9. SEVERABILITY. If any section, subsection, subdivision, paragraph, sentence, clause, phrase or portion of this ordinance or its application to any person or circumstance, is for any reason held to be invalid, unenforceable or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or its application to any other person or circumstance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraph, sentences, clauses, phrases, or portions thereof be declared invalid, unenforceable or unconstitutional.

SECTION 10. CONTINUITY. To the extent the provisions of the Lakewood Municipal Code as amended by this ordinance are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 11. CERTIFICATION. The City Clerk shall certify to the adoption of this ordinance and shall post a certified copy of this ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code Section 36933. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause the ordinance within 15 days after its passage to be posted in at least three (3) public places within the City as established by ordinance.

SECTION 12. EFFECTIVE DATE. This Ordinance shall be posted or published as required by law and shall take effect thirty (30) days after its adoption.

APPROVED AND ADOPTED this _____ day of _____, 2018, by the following roll call vote:

	AYES	NAYS	ABSENT
Council Member Piazza	_____	_____	_____
Council Member DuBois	_____	_____	_____
Council Member Rogers	_____	_____	_____
Council Member Wood	_____	_____	_____
Mayor Croft	_____	_____	_____

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

Legislation

COUNCIL AGENDA

September 25, 2018

TO: Honorable Mayor and members of the City Council

SUBJECT: Proposed ordinance amending the Municipal Code pertaining to compensation of members of the City Council

BACKGROUND

Section 2300.1 of the Lakewood Municipal Code provides that members of the City Council shall be compensated for their services in the sum of \$1,513.00 per month each, which shall be payable on the first day of the month during their term of office. Compensation for City Council Members was last fixed by Ordinance No. 2005-7, adopted on the 12th day of July, 2005 and operative following the General Municipal Election in March 2007.

Section 36516 of the Government Code provides that the aforementioned compensation may be increased beyond the amount provided in said Ordinance by an amendment to the Ordinance. Although five, two-year election cycles have occurred since the last compensation increase, no increase has been adopted since 2005. Section 36516 (a) 4 of the Government Code authorizes an increase in Council salaries in an amount not to exceed 5% for each calendar year from the operative date of the last adjustment. Thus, for example, if a Council has not had a salary increase in the last ten years, it could adopt an ordinance effectively increasing its salary by up to 50%: $10 \times 5\% = 50\%$. That notwithstanding, Ordinance 2018-8, applicable to the Lakewood City Council, increases the compensation of City Council Members as follows:

Current rate based on Ord. No. 2005-7		\$ 1,513.00
Calendar years, 2007-2017	5%	\$ 1,588.00
Calendar years, 2018 - 2019	4%	\$ 1,649.00*

*Note: The Attorney General has opined that the annual 5% salary increased allowed for in the law shall be “non-compounded.” This means that a salary increase that represents multiple years of adjustments may not be calculated on compound basis (e.g. applied to the currently received salary amount only for the first year, and then applied to the newly calculated amount for the second year, and continuing these separate calculations for each intervening year) Instead, increases comprising adjustments for multiple years should be applied in the aggregate to the base salary (i.e., the currently received salary amount). Accordingly, the totality of the proposed increase for Ordinance 2018-8 is 9% (5% plus 4%). The 9% is calculated in a non-compounded manner, effectively increasing the compensation from \$1,513.00 to \$1,649.00, which is a 9% increase from the base pay amount of \$1,513.

The Ordinance enclosed is operative November 2018 but the compensation increases will only become effective as to Councilmembers holding office after the next General Municipal Election in March, 2020.

Proposed Ordinance – Compensation of Council Members
September 25, 2018
Page 2

RECOMMENDATION

Staff recommends that the City Council introduce the proposed ordinance and waive further reading.



Thaddeus McCormack
City Manager

ORDINANCE NO. 2018-8

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD AMENDING THE MUNICIPAL CODE
PERTAINING TO COMPENSATION OF MEMBERS OF THE
CITY COUNCIL

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY ORDAIN AS
FOLLOWS:

SECTION 1. Section 2300.1 of Chapter 3 of Article II of the Lakewood Municipal Code pertaining to the compensation of members of the City Council is hereby amended to read as follows:

"2300.1. Same. Compensation for Services. City Council Members shall be compensated for their services to the City in the sum of \$1,649.00 per month each, which shall be a charge against the City and payable as other salaries on the first day of the month following the effective date of the ordinance adopting this section, and thereafter payable on the first day of each and every month during said term of office."

SECTION 2. In adopting this Ordinance, the City Council makes the following findings:

1. The operative date of the last adjustment of the compensation of members of the City Council was March, 2005, and no adjustment has been made since that date.
2. Pursuant to Section 36516(c) of the Government Code of the State of California, compensation may be increased by an amount not to exceed five percent (5%) for each calendar year from said operative date which results in compensation in the sum of \$1,649 for the calendar year 2020.

SECTION 3. Pursuant to Section 36516.5 of the Government Code of the State of California, the change in compensation herein specified from \$1,513 per month to \$1,649 per month shall not be operative, and said compensation of \$1,649 per month for each Council Member shall not commence unless and until one or more members of the City Council become eligible for this salary increase by virtue of beginning a new term of office following the adoption of this Ordinance. Until this Ordinance becomes operative, the existing compensation set by Section 2300.1 of the Lakewood Municipal Code by Ordinance No. 2005-7 shall remain at \$1,513 per month. On the first day of the month following the operative date of this Ordinance, the compensation of each member of the City Council shall be \$1,649 and shall be paid on the first day of each and every month thereafter during said term of office, until said Ordinance is otherwise amended.

SECTION 4. The City Clerk shall certify to the adoption of this Ordinance. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause said ordinance within fifteen (15) days after its passage to be posted in at least three (3) public places within the City. This ordinance shall take effect thirty (30) days after its adoption.

ADOPTED AND APPROVED this 9th day of October, 2018, by the following roll call vote:

	Ayes	Nays	Absent
Council Member Piazza	_____	_____	_____
Council Member Dubois	_____	_____	_____
Council Member Wood	_____	_____	_____
Vice Mayor Rogers	_____	_____	_____
Mayor Croft	_____	_____	_____

Mayor

ATTEST:

City Clerk

I, JO MAYBERRY, do hereby certify that I am the duly appointed and acting City Clerk of the City of Lakewood, and the foregoing ordinance was adopted and approved by the City Council of the City of Lakewood voting for and against the ordinance as above set forth at a regular meeting thereof on the 9th day of October, 2018.

City Clerk

CODING: Words in ~~struck through~~ type are deletions from existing law; words in underscore type are additions.

D I V I D E R S H E E T

*Successor
Agency*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
FUND SUMMARY 9/13/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 219 through 219. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

2902	ENFORCEABLE OBLIGATIONS	<u>4,781.05</u>
		4,781.05

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
219	09/13/2018	4428	COLANTUONO HIGHSMITH & WHATLEY	4,781.05	0.00	4,781.05
			Totals:	<u>4,781.05</u>	<u>0.00</u>	<u>4,781.05</u>

DIVIDER SHEET

Housing Successor

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 9/6/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 348 through 348. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	3,350.00
		<hr/>
		3,350.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING SUMMARY CHECK REGISTER

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
348	09/06/2018	2177	SINDAHA SAMIR	3,350.00	0.00	3,350.00
Totals:				<u>3,350.00</u>	<u>0.00</u>	<u>3,350.00</u>