

AGENDA

REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

October 24, 2017, 7:30 p.m.

CALL TO ORDER

INVOCATION: Deacon Gary Alley, Good Shepherd Church

PLEDGE OF ALLEGIANCE: Boy Scout Troop 140

ROLL CALL: Mayor Diane DuBois
Vice Mayor Steve Croft
Council Member Ron Piazza
Council Member Todd Rogers
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Carrie Rogers, Senior Vice President, Business Assistance & Development, and Barbara Levine, Senior District Manager, of the Los Angeles Economic Development Corporation Regarding Lakewood as a 2017 Most Business Friendly City in L.A. County Finalist

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meetings held September 26, and October 10, 2017

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Monthly Report of Investment Transactions

RI-5 Approval of Quarterly Schedule of Investments

RI-6 Authorizing Removal of Disabled Parking Space at 4856 Radnor Avenue, Resolution No. 2017-57

RI-7 Approval of Parking Restrictions on Del Hollow Street, and on portions of Meadow Wood and Elderhall Avenues, Resolution No. 2017-58

RI-8 Approval of Request for Substitution of Sub-Contractor for Public Works Contract 2016-1R, Improvements to the Existing Burns Community Center

City Council Agenda

October 24, 2017

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PUBLIC HEARINGS:

- 1.1 Award of Bid for Purchasing Bid PUR04-17, Microsoft Select License – MS Office 2016 Standard

LEGISLATION:

- 2.1 Second Reading and Adoption of Ordinance No. 2017-8; Pertaining to the Date of the General Municipal Election

REPORTS:

- 3.1 2017 Halloween Carnivals

AGENDA

LAKWOOD HOUSING SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

D I V I D E R S H E E T

COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments Julio Ramirez	Park Maintenance Worker	10A	10/10/2017
B. Changes None			
C. Separations Caitlynn Brown	Administrative Clerk	8A	10/05/2017
2. PART-TIME EMPLOYEES			
A. Appointments None			
B. Changes None			
C. Separations Roberto Villanueva	DASH Communications Specialist II	B	09/29/2017


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

**CITY OF LAKEWOOD
FUND SUMMARY 10/5/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 84385 through 84486. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,098,407.74
1020	CABLE TV	2,120.00
1030	CDBG CURRENT YEAR	208,186.25
1050	COMMUNITY FACILITY	1,188.37
1336	STATE COPS GRANT	17,052.79
3001	CAPITAL IMPROV PROJECT FUND	80,055.42
5010	GRAPHICS AND COPY CENTER	1,592.75
5020	CENTRAL STORES	3,690.86
5030	FLEET MAINTENANCE	20,015.26
7500	WATER UTILITY FUND	44,110.63
8020	LOCAL REHAB LOAN	228.50
		<hr/>
		1,476,648.57

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84385	10/05/2017	4551	ACCOUNTING PRINCIPALS, INC	1,320.75	0.00	1,320.75
84386	10/05/2017	1700	ALLIED REFRIGERATION INC	96.62	0.00	96.62
84387	10/05/2017	58000	AMERICAN TRUCK & TOOL RENTAL INC	302.22	0.00	302.22
84388	10/05/2017	4724	ARC DOCUMENT SOLUTIONS, LLC	236.44	0.00	236.44
84389	10/05/2017	4788	CORVIDAE ENTERPRISES INC	684.32	0.00	684.32
84390	10/05/2017	4465	ATALLA, IBRAHIM	325.00	0.00	325.00
84391	10/05/2017	4126	AUTOZONE PARTS INC	8.50	0.00	8.50
84392	10/05/2017	4878	B.R. BREWER SIGN & GRAPHICS	1,061.91	0.00	1,061.91
84393	10/05/2017	62737	BOYES, GOBIND	117.00	0.00	117.00
84394	10/05/2017	1935	BREA, CITY OF	47,025.00	0.00	47,025.00
84395	10/05/2017	66457	BRENNTAG PACIFIC INC	3,230.93	0.00	3,230.93
84396	10/05/2017	1025	C A C E O	684.00	0.00	684.00
84397	10/05/2017	5000	CALANOC, PATRICK	78.00	0.00	78.00
84398	10/05/2017	6600	CALIFORNIA STATE DEPT OF JUSTICE	5,071.00	0.00	5,071.00
84399	10/05/2017	4891	CAMP FIRE LONG BEACH	180.00	0.00	180.00
84400	10/05/2017	7500	CENTRAL BASIN MUNICIPAL WATER	1,305.00	0.00	1,305.00
84401	10/05/2017	40572	CHICAGO TITLE CO	200.00	0.00	200.00
84402	10/05/2017	45894	CINTAS CORPORATION	66.64	0.00	66.64
84403	10/05/2017	5008	COLOR CARD ADMINISTRATOR CORP.	30.03	0.00	30.03
84404	10/05/2017	3778	COMMERCIAL AQUATIC SERVICES INC	381.67	0.00	381.67
84405	10/05/2017	4737	COMPUTER PROTECTION TECHNOLOGY INC	1,795.00	0.00	1,795.00
84406	10/05/2017	4380	CAPITAL ONE NATIONAL ASSOCIATION	278.24	0.00	278.24
84407	10/05/2017	4442	DANIEL'S TIRE SERVICE INC	773.78	0.00	773.78
84408	10/05/2017	4997	DE LA RIVA CONSTRUCTION, INC.	199,036.25	0.00	199,036.25
84409	10/05/2017	4660	ZW USA INC.	218.45	0.00	218.45
84410	10/05/2017	58618	DURHAM SCHOOL SERVICES	11,095.88	0.00	11,095.88
84411	10/05/2017	4435	ELLIOTT AUTO SUPPLY COMPANY INC	73.99	0.00	73.99
84412	10/05/2017	4289	FRAZIER, ROBERT C	103.35	0.00	103.35
84413	10/05/2017	5006	FREMONTIA HORTICULTURAL, INC	2,053.90	0.00	2,053.90
84414	10/05/2017	61688	FULL COMPASS SYSTEMS LTD	551.39	0.00	551.39
84415	10/05/2017	34788	GEORGE CHEVROLET	283.10	0.00	283.10
84416	10/05/2017	34845	GLASBY MAINTENANCE SUPPLY CO	250.73	0.00	250.73
84417	10/05/2017	52540	GONSALVES JOE A & SON	4,526.00	0.00	4,526.00
84418	10/05/2017	33150	GRAINGER W W INC	1,051.72	0.00	1,051.72
84419	10/05/2017	61769	GRAUTEN, EVELYN R	380.90	0.00	380.90
84420	10/05/2017	62491	HANDS ON MAILING &	325.00	0.00	325.00
84421	10/05/2017	35477	HARA M LAWNMOWER CENTER	198.95	0.00	198.95
84422	10/05/2017	49554	HAWK, TRUDY (FAHTIEM)	117.00	0.00	117.00
84423	10/05/2017	42031	HOME DEPOT	1,556.80	0.00	1,556.80
84424	10/05/2017	4688	HUNTER, JOHN L & ASSOCIATES	14,896.25	0.00	14,896.25
84425	10/05/2017	4622	JHM SUPPLY INC	269.26	0.00	269.26
84426	10/05/2017	4180	JONES RICHARD D. A PROF LAW CORP	839.00	0.00	839.00
84427	10/05/2017	64510	KRAUSE, DIANN	191.01	0.00	191.01
84428	10/05/2017	18400	LAKEWOOD, CITY WATER DEPT	52,926.59	0.00	52,926.59

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84429	10/05/2017	59144	LONG BEACH CITY	2,336.78	0.00	2,336.78
84430	10/05/2017	21600	LOS ANGELES CO SHERIFFS DEPT	895,138.27	0.00	895,138.27
84431	10/05/2017	36844	LA COUNTY DEPT OF PUBLIC WORKS	36,604.26	0.00	36,604.26
84432	10/05/2017	60839	MARKOPULOS, CYNTHIA	42.25	0.00	42.25
84433	10/05/2017	65220	STEVEN MAHR PRINTING INC.	219.87	0.00	219.87
84434	10/05/2017	4887	MATHESON TRI-GAS, INC.	65.33	0.00	65.33
84435	10/05/2017	4892	NESTLE WATERS NORTH AMERICA	153.06	0.00	153.06
84436	10/05/2017	4443	O'REILLY AUTOMOTIVE STORES INC	938.20	17.19	921.01
84437	10/05/2017	48035	OCAJ INC	28.50	0.00	28.50
84438	10/05/2017	47554	OFFICE DEPOT BUSINESS SVCS	204.75	0.00	204.75
84439	10/05/2017	56461	OVERPACK, NANCY - CARICATURE ARTIST	360.00	0.00	360.00
84440	10/05/2017	4133	OWENS, TIM	200.00	0.00	200.00
84441	10/05/2017	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
84442	10/05/2017	60332	POWERLAND EQUIPMENT, INC.	415.17	0.00	415.17
84443	10/05/2017	4760	PUN GROUP, THE LLP	18,000.00	0.00	18,000.00
84444	10/05/2017	39640	RAYVERN LIGHTING SUPPLY CO INC	1,382.58	0.00	1,382.58
84445	10/05/2017	45437	S & J SUPPLY CO	125.64	0.00	125.64
84446	10/05/2017	56359	S Y NURSERY	30.59	0.00	30.59
84447	10/05/2017	65297	S.T.E.A.M.	12,725.81	0.00	12,725.81
84448	10/05/2017	66280	BARRY SANDLER ENTERPRISES	176.65	0.00	176.65
84449	10/05/2017	63960	SOUTHERN COUNTIES OIL CO	14,670.45	0.00	14,670.45
84450	10/05/2017	51723	SCMAF OFFICE	545.00	0.00	545.00
84451	10/05/2017	4803	SEBBAG, TOYASHA	90.84	0.00	90.84
84452	10/05/2017	5036	SFG RETIREMENT PLAN CONSULTING LLC	1,187.09	0.00	1,187.09
84453	10/05/2017	52279	SMART & FINAL INC	409.63	0.00	409.63
84454	10/05/2017	29100	SNAP-ON INDUSTRIAL	1,566.42	0.00	1,566.42
84455	10/05/2017	26900	SO CALIF SECURITY CENTERS INC	34.96	0.00	34.96
84456	10/05/2017	29400	SOUTHERN CALIFORNIA EDISON CO	37,888.72	0.00	37,888.72
84457	10/05/2017	4201	AUDIO MESSAGING SOLUTIONS LLC	246.95	0.00	246.95
84458	10/05/2017	49529	SPICERS PAPER INC	420.61	3.85	416.76
84459	10/05/2017	4581	STEIN, ANDREW T	606.20	0.00	606.20
84460	10/05/2017	977	STEVEN ENTERPRISES	492.04	0.00	492.04
84461	10/05/2017	60359	CNS INDUSTRIES INC	636.98	0.00	636.98
84462	10/05/2017	4212	SYN-TECH SYSTEMS INC	309.13	0.00	309.13
84463	10/05/2017	38679	WESTERN EXTERMINATOR COMPANY	1,187.19	0.00	1,187.19
84464	10/05/2017	4893	TENG, WHEA-FUN	83.20	0.00	83.20
84465	10/05/2017	59212	TETRA TECH INC	80,055.42	0.00	80,055.42
84466	10/05/2017	2372	TGIS CATERING SVCS INC	645.89	0.00	645.89
84467	10/05/2017	3110	TORRES LOPEZ JAVIER	145.00	0.00	145.00
84468	10/05/2017	65224	TUMBLE-N-KIDS, INC	1,859.00	0.00	1,859.00
84469	10/05/2017	60685	TURF STAR	587.51	0.00	587.51
84470	10/05/2017	64854	VITAL, BRENDA	98.31	0.00	98.31
84471	10/05/2017	17640	WAXIE ENTERPRISES INC	2,628.90	0.00	2,628.90
84472	10/05/2017	62628	WELLS C. PIPELINE MATERIALS	985.92	0.00	985.92

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84473	10/05/2017	4837	XEROX CORPORATION	956.12	0.00	956.12
84474	10/05/2017	3699	ARCH, CORLISS D	250.00	0.00	250.00
84475	10/05/2017	3699	BAN, STEVEN	250.00	0.00	250.00
84476	10/05/2017	3699	CRAWFORD, TAWANNA	5.00	0.00	5.00
84477	10/05/2017	3699	CUNNINGHAM, PATTY	130.00	0.00	130.00
84478	10/05/2017	3699	DO, VINH	250.00	0.00	250.00
84479	10/05/2017	3699	EVANS, JONPAUL	109.01	0.00	109.01
84480	10/05/2017	3699	GARCIA, DIANA	250.00	0.00	250.00
84481	10/05/2017	3699	KEENER, NANCY & BILL	51.99	0.00	51.99
84482	10/05/2017	3699	KIAMZON, ERFE	250.00	0.00	250.00
84483	10/05/2017	3699	KUROIWA, JOYCE	65.00	0.00	65.00
84484	10/05/2017	3699	RIBALI, DORIS	130.00	0.00	130.00
84485	10/05/2017	3699	SRINIVASAN, NATARAJAN & NATARAJAN, USHA	376.24	0.00	376.24
84486	10/05/2017	3699	VERA, MARIBEL & KLEBER	119.61	0.00	119.61
Totals:				<u>1,476,669.61</u>	<u>21.04</u>	<u>1,476,648.57</u>

CITY OF LAKEWOOD
FUND SUMMARY 10/12/2017

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 84487 through 84587. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	123,670.90
1020	CABLE TV	5,699.00
1030	CDBG CURRENT YEAR	3,044.54
1050	COMMUNITY FACILITY	36.48
3001	CAPITAL IMPROV PROJECT FUND	750.00
3070	PROPOSITION "C"	25.50
5010	GRAPHICS AND COPY CENTER	50.34
5020	CENTRAL STORES	2,335.88
5030	FLEET MAINTENANCE	7,469.06
6020	GEOGRAPHIC INFORMATION SYSTEM	229.42
7500	WATER UTILITY FUND	71,343.18
8020	LOCAL REHAB LOAN	3,979.60
8030	TRUST DEPOSIT	13,917.98
		<hr/>
		232,551.88

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84487	10/12/2017	61142	ADAMS-HILLERY SHARRON	3,010.17	0.00	3,010.17
84488	10/12/2017	2701	AIRE RITE A/C & REFRIGERATION INC	549.00	0.00	549.00
84489	10/12/2017	4551	ACCOUNTING PRINCIPALS, INC	720.00	0.00	720.00
84490	10/12/2017	4763	ALBANO'S PLUMBING, INC.	395.00	0.00	395.00
84491	10/12/2017	3211	ALL STAR GLASS	137.31	0.00	137.31
84492	10/12/2017	35016	ASSOCIATED SOILS ENGINEERING INC	750.00	0.00	750.00
84493	10/12/2017	51467	BADGER METER INC	307.94	0.00	307.94
84494	10/12/2017	66457	BRENNTAG PACIFIC INC	2,117.99	0.00	2,117.99
84495	10/12/2017	53835	C.P.R.S. DIST X	30.00	0.00	30.00
84496	10/12/2017	53983	CALIF STATE FRANCHISE TAX BOARD	76.00	0.00	76.00
84497	10/12/2017	988	CDW LLC	446.16	0.00	446.16
84498	10/12/2017	51331	CERRITOS POOL SUPPLY	50.47	0.00	50.47
84499	10/12/2017	43135	CERRITOS, CITY OF - WATER DIVISION	44,317.35	0.00	44,317.35
84500	10/12/2017	45894	CINTAS CORPORATION	70.83	0.00	70.83
84501	10/12/2017	4654	BRAGG INVESTMENT COMPANY, INC.	113.07	0.00	113.07
84502	10/12/2017	4737	COMPUTER PROTECTION TECHNOLOGY INC	728.00	0.00	728.00
84503	10/12/2017	4776	CORELOGIC, INC.	68.75	0.00	68.75
84504	10/12/2017	4380	CAPITAL ONE NATIONAL ASSOCIATION	88.43	0.00	88.43
84505	10/12/2017	4442	DANIEL'S TIRE SERVICE INC	672.58	0.00	672.58
84506	10/12/2017	4498	DELTA DENTAL INSURANCE COMPANY	1,475.67	0.00	1,475.67
84507	10/12/2017	56889	DELTA DENTAL OF CALIFORNIA	6,619.19	0.00	6,619.19
84508	10/12/2017	4680	DIAZ, ISABELLE	150.00	0.00	150.00
84509	10/12/2017	1844	EQUIPMENT SERVICES, INC.	4,650.00	0.00	4,650.00
84510	10/12/2017	50353	EVANS-HYDRO	994.18	0.00	994.18
84511	10/12/2017	4435	ELLIOTT AUTO SUPPLY COMPANY INC	101.46	0.00	101.46
84512	10/12/2017	4289	FRAZIER, ROBERT C	34.45	0.00	34.45
84513	10/12/2017	5005	GIEMONT, GREGORY S.	261.00	0.00	261.00
84514	10/12/2017	64215	GOLD COAST AWARDS INC	55.99	0.00	55.99
84515	10/12/2017	4483	GREENFIX AMERICA, LLC	465.00	0.00	465.00
84516	10/12/2017	54961	HACH COMPANY	772.69	0.00	772.69
84517	10/12/2017	62491	HANDS ON MAILING &	466.74	0.00	466.74
84518	10/12/2017	58838	HANSON AGGREGATES LLC	100.00	0.00	100.00
84519	10/12/2017	42031	HOME DEPOT	1,892.06	0.00	1,892.06
84520	10/12/2017	3807	HAZARDOUS WASTE TRANSPORTATION	9,595.98	0.00	9,595.98
84521	10/12/2017	4962	HUNTINGTON PARK RUBBER STAMP CO	125.90	2.07	123.83
84522	10/12/2017	59605	J L WINGERT COMPANY	316.70	0.00	316.70
84523	10/12/2017	4622	JHM SUPPLY INC	1,590.39	0.00	1,590.39
84524	10/12/2017	59873	JJS PALOMO'S STEEL INC	49.61	0.00	49.61
84525	10/12/2017	35690	KAPLAN, MATHEW R.	80.00	0.00	80.00
84526	10/12/2017	53365	KENNY'S AUTO SERVICE	246.00	0.00	246.00
84527	10/12/2017	4699	KEY CODE MEDIA, INC.	5,619.00	0.00	5,619.00
84528	10/12/2017	49332	KUYKENDALL, PAUL	1,205.07	0.00	1,205.07
84529	10/12/2017	3491	TRUCK LIGHTHOUSE THE	131.24	0.00	131.24
84530	10/12/2017	280	LITZINGER, LISA	63.92	0.00	63.92

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84531	10/12/2017	20300	LONG BEACH CITY GAS & WATER DEPT	514.73	0.00	514.73
84532	10/12/2017	3564	LONG BEACH, CITY OF	869.69	0.00	869.69
84533	10/12/2017	36844	LA COUNTY DEPT OF PUBLIC WORKS	671.79	0.00	671.79
84534	10/12/2017	4705	MAG-TROL, INC.	443.71	0.00	443.71
84535	10/12/2017	60839	MARKOPULOS, CYNTHIA	84.50	0.00	84.50
84536	10/12/2017	4887	MATHESON TRI-GAS, INC.	875.01	0.00	875.01
84537	10/12/2017	4224	MATT-CHLOR INC	903.83	0.00	903.83
84538	10/12/2017	23130	MC MASTER-CARR SUPPLY CO	13.46	0.00	13.46
84539	10/12/2017	5059	MCGRATH RENTCORP AND SUBSIDIARIES	25,804.79	0.00	25,804.79
84540	10/12/2017	4731	NATIONAL METER & AUTOMATION, INC.	441.38	0.00	441.38
84541	10/12/2017	4190	NATIONAL UNION FIRE INSURANCE CO	647.61	0.00	647.61
84542	10/12/2017	4443	O'REILLY AUTOMOTIVE STORES INC	289.38	5.29	284.09
84543	10/12/2017	47554	OFFICE DEPOT BUSINESS SVCS	793.36	0.00	793.36
84544	10/12/2017	5016	P & R PAPER SUPPLY COMPANY, INC.	250.81	0.00	250.81
84545	10/12/2017	51171	PERS LONG TERM CARE PROGRAM	301.10	0.00	301.10
84546	10/12/2017	39640	RAYVERN LIGHTING SUPPLY CO INC	179.13	0.00	179.13
84547	10/12/2017	63364	REEVES NORM HONDA	115.87	0.00	115.87
84548	10/12/2017	4956	ROSS AVIATION INVESTMENT, LLC	4,688.38	0.00	4,688.38
84549	10/12/2017	47285	ROTARY CORP	93.39	0.00	93.39
84550	10/12/2017	45437	S & J SUPPLY CO	8,760.97	0.00	8,760.97
84551	10/12/2017	1841	SAFETY DRIVER'S ED, LLC	29.25	0.00	29.25
84552	10/12/2017	59218	SIERRA INSTALLATIONS INC	2,145.00	0.00	2,145.00
84553	10/12/2017	29100	SNAP-ON INDUSTRIAL	43.68	0.00	43.68
84554	10/12/2017	5022	MWB COPY PRODUCTS, INC.	229.42	0.00	229.42
84555	10/12/2017	29400	SOUTHERN CALIFORNIA EDISON CO	1,201.59	0.00	1,201.59
84556	10/12/2017	49529	SPICERS PAPER INC	50.80	0.46	50.34
84557	10/12/2017	55947	STOVER SEED COMPANY	2,056.09	0.00	2,056.09
84558	10/12/2017	60359	CNS INDUSTRIES INC	180.60	0.00	180.60
84559	10/12/2017	63988	T2 SYSTEMS INC	20,092.00	0.00	20,092.00
84560	10/12/2017	4480	TYLER BUSINESS FORMS	1,814.45	0.00	1,814.45
84561	10/12/2017	64024	U S POSTAL SERVICE	4,224.32	0.00	4,224.32
84562	10/12/2017	35089	UNDERGROUND SERVICE ALERT	234.40	0.00	234.40
84563	10/12/2017	4907	VARSITY BRANDS HOLDING CO INC	370.75	0.00	370.75
84564	10/12/2017	64652	CELLCO PARTNERSHIP	3,948.68	0.00	3,948.68
84565	10/12/2017	57135	VISION SERVICE PLAN	4,474.49	0.00	4,474.49
84566	10/12/2017	61019	CHRISTMAN WILLIAM B	175.00	0.00	175.00
84567	10/12/2017	17640	WAXIE ENTERPRISES INC	932.63	0.00	932.63
84568	10/12/2017	1939	WAYNE HARMEIER INC	306.60	0.00	306.60
84569	10/12/2017	60651	WECK ANALYTICAL ENVIRONMENTAL SERVICES	830.00	0.00	830.00
84570	10/12/2017	40925	WEST COAST ARBORISTS INC	30,824.05	0.00	30,824.05
84571	10/12/2017	2279	AMERICAN PACIFIC PRINTERS COLLEGES	245.69	0.00	245.69
84572	10/12/2017	3837	WORTHINGTON FORD	42.33	0.00	42.33
84573	10/12/2017	63471	XANTHE CORP	45.50	0.00	45.50
84574	10/12/2017	3699	ALPHA FLOOR SERVICES	500.00	0.00	500.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84575	10/12/2017	3699	BOOS WINDOW & FLOOR COVERING INC	930.60	0.00	930.60
84576	10/12/2017	3699	DE LOS REYES, KATRINA	55.00	0.00	55.00
84577	10/12/2017	3699	DEWEY PEST CONTROL	2,525.00	0.00	2,525.00
84578	10/12/2017	3699	DYER, REGINA	170.00	0.00	170.00
84579	10/12/2017	3699	FERNANDEZ, GERALDINE	250.00	0.00	250.00
84580	10/12/2017	3699	JOHNSON, DE SHAWN	24.00	0.00	24.00
84581	10/12/2017	3699	LUZZI, JEANETTE	112.50	0.00	112.50
84582	10/12/2017	3699	MADRID, KIM S	123.12	0.00	123.12
84583	10/12/2017	3699	MILLHOUSE, MARADEL	250.00	0.00	250.00
84584	10/12/2017	3699	PERKINS, ANDREA	250.00	0.00	250.00
84585	10/12/2017	3699	PITTMAN, KEICHIA	250.00	0.00	250.00
84586	10/12/2017	3699	RABORAR, PAUL	250.00	0.00	250.00
84587	10/12/2017	3699	WILLIAM LYON HOMES, INC	13,917.98	0.00	13,917.98
Totals:				<u>232,559.70</u>	<u>7.82</u>	<u>232,551.88</u>

CITY OF LAKEWOOD
FUND SUMMARY 10/19/2017

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 84588 through 84680. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	403,443.23
1020	CABLE TV	667.67
1030	CDBG CURRENT YEAR	1,625.00
1050	COMMUNITY FACILITY	12,132.27
1621	LA CNTY MEASURE R	36,645.54
3001	CAPITAL IMPROV PROJECT FUND	2,118.25
3070	PROPOSITION "C"	2,283.20
5010	GRAPHICS AND COPY CENTER	85.39
5020	CENTRAL STORES	3,150.40
5030	FLEET MAINTENANCE	6,528.61
6020	GEOGRAPHIC INFORMATION SYSTEM	229.42
7500	WATER UTILITY FUND	285,484.09
8020	LOCAL REHAB LOAN	28.50
		<hr/>
		754,421.57

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84588	10/19/2017	4842	A T & T CORP	236.20	0.00	236.20
84589	10/19/2017	4551	ACCOUNTING PRINCIPALS, INC	589.50	0.00	589.50
84590	10/19/2017	4765	ALAN'S LAWN AND GARDEN CENTER, INC.	211.03	0.00	211.03
84591	10/19/2017	1700	ALLIED REFRIGERATION INC	726.35	0.00	726.35
84592	10/19/2017	58000	AMERICAN TRUCK & TOOL RENTAL INC	140.19	0.00	140.19
84593	10/19/2017	443	B&M LAWN AND GARDEN INC	9.92	0.00	9.92
84594	10/19/2017	443	B&M LAWN AND GARDEN INC	75.00	0.00	75.00
84595	10/19/2017	51467	BADGER METER INC	307.94	0.00	307.94
84596	10/19/2017	43808	BELLFLOWER AUTO TRIM	268.50	0.00	268.50
84597	10/19/2017	66457	BRENNTAG PACIFIC INC	1,280.74	0.00	1,280.74
84598	10/19/2017	48469	BURWELL MICHAEL RAY	1,440.00	0.00	1,440.00
84599	10/19/2017	53046	C.P.R.S.	850.00	0.00	850.00
84600	10/19/2017	45894	CINTAS CORPORATION	59.94	0.00	59.94
84601	10/19/2017	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
84602	10/19/2017	3778	COMMERCIAL AQUATIC SERVICES INC	681.33	0.00	681.33
84603	10/19/2017	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
84604	10/19/2017	4911	CONVERGINT TECHNOLOGIES LLC	8,187.01	0.00	8,187.01
84605	10/19/2017	4380	CAPITAL ONE NATIONAL ASSOCIATION	80.50	0.00	80.50
84606	10/19/2017	60195	CR TRANSFER INC	5,211.89	0.00	5,211.89
84607	10/19/2017	4348	D&J INTERNATIONAL INC	2,676.63	0.00	2,676.63
84608	10/19/2017	4442	DANIEL'S TIRE SERVICE INC	787.80	0.00	787.80
84609	10/19/2017	4890	DATABASE SYSTEMS CORP	71.81	0.00	71.81
84610	10/19/2017	57945	DELL MARKETING LP	894.30	0.00	894.30
84611	10/19/2017	27200	DICKSON R F CO INC	42,914.79	0.00	42,914.79
84612	10/19/2017	4435	ELLIOTT AUTO SUPPLY COMPANY INC	161.92	0.00	161.92
84613	10/19/2017	63519	FLUE STEAM INC	435.03	0.00	435.03
84614	10/19/2017	4884	FRONTIER CALIFORNIA INC.	1,851.36	0.00	1,851.36
84615	10/19/2017	65779	GOLDEN STATE WATER COMPANY	13,113.18	0.00	13,113.18
84616	10/19/2017	3285	GREENO, KAREN	126.75	0.00	126.75
84617	10/19/2017	65575	HAP'S AUTO PARTS	53.28	0.00	53.28
84618	10/19/2017	35477	HARA M LAWNMOWER CENTER	518.00	0.00	518.00
84619	10/19/2017	65593	HASS, BARBARA	390.00	0.00	390.00
84620	10/19/2017	42031	HOME DEPOT	963.77	0.00	963.77
84621	10/19/2017	62707	JACOBY, MARK	85.39	0.00	85.39
84622	10/19/2017	4622	JHM SUPPLY INC	3,256.27	0.00	3,256.27
84623	10/19/2017	36167	KARTER, JANET	49.40	0.00	49.40
84624	10/19/2017	64510	KRAUSE, DIANN	142.47	0.00	142.47
84625	10/19/2017	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
84626	10/19/2017	2453	LAKEWOOD EDUCATION FOUNDATION	2,314.86	0.00	2,314.86
84627	10/19/2017	53311	LAKEWOOD MEALS ON WHEELS	875.00	0.00	875.00
84628	10/19/2017	4783	LANDCARE HOLDINGS INC	7,184.28	0.00	7,184.28
84629	10/19/2017	3491	TRUCK LIGHTHOUSE THE	148.26	2.71	145.55
84630	10/19/2017	271	LOS ANGELES CO DEPT OF HEALTH SVCS	774.00	0.00	774.00
84631	10/19/2017	36844	LA COUNTY DEPT OF PUBLIC WORKS	2,607.58	0.00	2,607.58

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84632	10/19/2017	3366	I.T. INNOVATIONS, INC	138.00	0.00	138.00
84633	10/19/2017	4705	MAG-TROL, INC.	183.20	0.00	183.20
84634	10/19/2017	4443	O'REILLY AUTOMOTIVE STORES INC	402.62	12.81	389.81
84635	10/19/2017	48035	OCAJ INC	28.50	0.00	28.50
84636	10/19/2017	47554	OFFICE DEPOT BUSINESS SVCS	1,476.57	0.00	1,476.57
84637	10/19/2017	450	PACIFIC EH & S SERVICES INC	1,792.00	0.00	1,792.00
84638	10/19/2017	15600	LONG BEACH PUBLISHING CO	487.11	0.00	487.11
84639	10/19/2017	39640	RAYVERN LIGHTING SUPPLY CO INC	1,228.74	0.00	1,228.74
84640	10/19/2017	5078	RCS SAFETY, LLC	102.67	0.00	102.67
84641	10/19/2017	47285	ROTARY CORP	320.31	0.00	320.31
84642	10/19/2017	45437	S & J SUPPLY CO	224.48	0.00	224.48
84643	10/19/2017	50796	S C P L R C	150.00	0.00	150.00
84644	10/19/2017	66280	BARRY SANDLER ENTERPRISES	147.55	0.00	147.55
84645	10/19/2017	3153	SECTRAN SECURITY INC	137.80	0.00	137.80
84646	10/19/2017	240	SGS TESTCOM	2.66	0.00	2.66
84647	10/19/2017	3186	CORAL BAY HOME LOANS	243.75	0.00	243.75
84648	10/19/2017	52279	SMART & FINAL INC	73.20	0.00	73.20
84649	10/19/2017	5022	MWB COPY PRODUCTS, INC.	229.42	0.00	229.42
84650	10/19/2017	36658	SOUTH COAST A.Q.M.D.	1,485.96	0.00	1,485.96
84651	10/19/2017	29400	SOUTHERN CALIFORNIA EDISON CO	92,981.55	0.00	92,981.55
84652	10/19/2017	29500	SOUTHERN CALIFORNIA GAS CO	1,709.26	0.00	1,709.26
84653	10/19/2017	4972	CHARTER COMMUNICATIONS HOLDINGS, LLC	3,818.95	0.00	3,818.95
84654	10/19/2017	66215	SUPERIOR COURT OF CALIFORNIA	9,107.50	0.00	9,107.50
84655	10/19/2017	66215	SUPERIOR COURT OF CALIFORNIA	11,452.50	0.00	11,452.50
84656	10/19/2017	66215	SUPERIOR COURT OF CALIFORNIA	10,935.00	0.00	10,935.00
84657	10/19/2017	66215	SUPERIOR COURT OF CALIFORNIA	8,462.50	0.00	8,462.50
84658	10/19/2017	38679	WESTERN EXTERMINATOR COMPANY	507.99	0.00	507.99
84659	10/19/2017	4830	TELECOM LAW FIRM PC	1,826.00	0.00	1,826.00
84660	10/19/2017	4364	THE RINKS-LAKEWOOD ICE	58.50	0.00	58.50
84661	10/19/2017	47854	TRUESDAIL LABORATORIES INC	859.00	0.00	859.00
84662	10/19/2017	60685	TURF STAR	729.27	0.00	729.27
84663	10/19/2017	66245	TYLER TECHNOLOGIES MUNIS DIVISION	133,094.95	0.00	133,094.95
84664	10/19/2017	7400	WATER REPLENISHMENT DISTRICT OF	274,717.02	0.00	274,717.02
84665	10/19/2017	17640	WAXIE ENTERPRISES INC	172.52	0.00	172.52
84666	10/19/2017	36166	WEGENER, KATHY	393.25	0.00	393.25
84667	10/19/2017	40925	WEST COAST ARBORISTS INC	41,774.65	0.00	41,774.65
84668	10/19/2017	37745	WESTERN EXTERMINATOR CO	54.50	0.00	54.50
84669	10/19/2017	2279	AMERICAN PACIFIC PRINTERS COLLEGES	5,603.58	0.00	5,603.58
84670	10/19/2017	35146	WILLDAN ASSOCIATES	39,269.04	0.00	39,269.04
84671	10/19/2017	3837	WORTHINGTON FORD	115.98	0.00	115.98
84672	10/19/2017	3699	BALANDRA, ROMEO	250.00	0.00	250.00
84673	10/19/2017	3699	DEL VALLE TOT LOT	250.00	0.00	250.00
84674	10/19/2017	3699	FRANKLIN, RANESHA	250.00	0.00	250.00
84675	10/19/2017	3699	HAS, SOKCHHANTRA	250.00	0.00	250.00

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84676	10/19/2017	3699	JORDAN, AMBER	250.00	0.00	250.00
84677	10/19/2017	3699	OHARA, JANINE	250.00	0.00	250.00
84678	10/19/2017	3699	OROZCO, FANNY	729.00	0.00	729.00
84679	10/19/2017	3699	PEREZ PLUMBING	87.00	0.00	87.00
84680	10/19/2017	3699	REYES, LAURA	250.00	0.00	250.00
Totals:				<u>754,437.09</u>	<u>15.52</u>	<u>754,421.57</u>

D I V I D E R S H E E T

COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>
09-01-2017	\$ 28,009.28	FNMA	Paydown ^{1.646%}
09-01-2017	\$ 46,734.59	FNMA	Paydown ^{1.55%}
09-01-2017	\$ 23,522.53	FNMA	Paydown ^{1.898%}
09-01-2017	\$ 12,304.91	FNMA	Paydown ^{1.785%}
09-01-2017	\$ 49.59	MMT	Interest
09-01-2017	\$ 3,187.50	CORP	Interest ^{1.7%}
09-01-2017	\$ 421.94	FNMA	Interest ^{1.646%}
09-01-2017	\$ 265.80	FNMA	Interest ^{1.898%}
09-01-2017	\$ 158.31	FNMA	Interest ^{1.55%}
09-01-2017	\$ 180.57	FNMA	Interest ^{1.785%}
09-03-2017	\$ 2,365.00	CORP	Interest ^{2.2%}
09-04-2017	\$ 674.92	CORP	Interest ^{1.95%}
09-06-2017	\$ 1,673.00	CORP	Interest ^{1.912%}
09-05-2017	\$ 259,781.60	CORP	Purchase
09-05-2017	\$ 299,772.00	CORP	Purchase
09-06-2017	\$ 251,346.67	CORP	Sell
09-06-2017	\$ 300,389.63	FMCC	Sell
09-09-2017	\$ 6,162.50	CD	Interest ^{1.7%}
09-12-2017	\$ 352,468.07	TREAS	Sell
09-12-2017	\$ 349,160.00	SUPRA	Purchase
09-13-2017	\$ 251,646.74	CORP	Sell
09-13-2017	\$ 215,000.00	CORP	Purchase
09-13-2017	\$ 1,577.28	CORP	Interest ^{2.2%}
09-15-2017	\$ 467.50	CORP	Interest ^{1.7%}
09-22-2017	\$ 100,604.58	CORP	Sell
09-22-2017	\$ 125,534.35	TREAS	Sell

Monthly Report of Investment Transactions

Oct 24, 2017

Page Two

09-22-2017	\$	134,853.84	CORP	Purchase
09-22-2017	\$	204,432.33	CORP	Purchase
09-26-2017	\$	4,250.00	FHLB	Interest ^{1.0%}
09-30-2017	\$	41.17	CAMP	Interest ^{1.15%}

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of September 2017.



Diane Perkin

Director of Administrative Services



Thaddeus McCormack

City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Schedule of Investments

INTRODUCTION

Effective January 1, 1996, the California Government Code, Section 53646 requires that: *“The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, the internal auditor and the legislative body of the local agency. The quarterly report shall be so submitted within 30 days following the end of the quarter covered by the report.”* In compliance with this section of the code, the schedule of investments is being rendered to be received and filed.

STATEMENT OF FACT

The investments represented in this report are allocated to a variety of funds such as the General Fund, Water Fund, Redevelopment Funds, Restricted Special Revenue Funds, and Fiduciary Funds.

The City’s idle funds are invested in compliance with the City’s investment policy, which was last reviewed and approved in January 2016 by the City Council, and is compliance with the updated Investment Policy proposed for adoption. Specifically, the city’s investment objectives in the investment of public funds are safety, liquidity and yield. To accomplish these objectives, the following types of investments have been chosen and the City is currently or in the past invested in the following securities:

Treasury Notes

TREAS Obligations of the U.S. Government to provide for the cash flow needs of the Federal Government.

Federal Agency Bonds or Notes:

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

- **FHLB** (Federal Home Loan Bank Bonds)
Bonds and discount notes issued by the Federal Home Loan Bank to provide funding to member institutions and make available money to the residential mortgage market.
- **FHLMC** (Federal Home Loan Mortgage Corp)
A publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees and then re-sells the securities on the open market.
- **FNMA** (Federal National Mortgage Association)

National Mortgage Association is a government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

- **FFCB (Federal Farm Credit Bank)**

The Federal Farm Credit Bank is an independent agency of the U.S. Government which issues bonds and discount notes to provide short- and long-term credit and credit-related services to farmers, ranchers, rural homeowners, producers and harvesters.

Supra-National Agency Bond or Notes

Supranational debt is debt of international or multi-lateral financial agency; the debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

Negotiable Certificates of Deposit

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CD, that is either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

Municipal Bonds or Notes:

Registered treasury notes or bonds of any of the other 49 United States in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

Corporate Notes:

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of “A” or its equivalent or better.

Commercial Paper:

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

Pooled Funds:

LAIF (Local Agency Investment Fund, State of California)

This investment pool is administered by the Treasurer of the State of California, and provides a high-level of liquidity and strong safety through diversification of investments.

CAMP (California Asset Management Program)

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide professional investment services at a reasonable cost. Participation is limited to California public agencies.

Los Angeles County Pool

Investment in the Los Angeles County Pool may not exceed the current pool limits and should be reviewed periodically.

MMKT (Money Market)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUMMARY

City of Lakewood Schedule of Investments - September 30, 2017

<u>Type</u>	<u>Rating</u>	<u>Inst.</u>	<u>Par Value</u>	<u>Amortized Cost</u>	<u>Market Value</u>	<u>Yield</u>	<u>Duration</u>
Marketable Securities							
Federal Agency	AA+	US Bank	\$7,900,000.00	\$7,896,530.40	\$7,836,825.78	1.52	1.830
Fed Agency CMO	AA+	US Bank	\$532,211.36	\$534,167.29	\$532,189.93	1.61	0.830
US Treasury	AA+	US Bank	\$12,450,000.00	\$12,477,256.23	\$12,437,381.43	1.50	1.990
Supra-National	AAA	US Bank	\$1,555,000.00	\$1,550,451.73	\$1,537,843.17	1.70	2.050
Certificate of Deposit	AA-:A+:A-1+	US Bank	\$5,725,000.00	\$5,724,408.28	\$5,731,819.30	1.45	1.420
Corporate Note	AA+:A+:A:AA-	US Bank	\$8,020,000.00	\$8,026,743.18	\$8,028,105.72	1.82	1.960
			\$36,182,211.36	\$36,209,557.11	\$36,104,165.33	1.58	1.840
(See attached report provided by PFM for more detail)							
Pooled Investment Accounts							
City L.A.I.F.		Calif		\$7,892,230.84	\$7,899,798.29	1.08	Life 190 days
City C.A.M.P.		US Bank		\$43,693.98	\$43,693.98	1.15	WAM 1 day
				\$7,935,924.82	\$7,943,492.27		
Bank Accounts							
City - Checking		F&M		\$5,344,939.91	\$5,344,939.91	0.50	
City- Payroll		F&M		\$73,910.32	\$73,910.32	0.50	
Successor Housing - Checking		F&M		\$531,726.09	\$531,726.09	0.50	
				\$5,950,576.32	\$5,950,576.32		
Portfolio				\$50,096,058.25	\$49,998,233.92	1.37	
Funds held in reserve as required by debt issuance or non-agency funds - not available for City expenditures:							
Successor Agency - checking		F&M		\$1,459,235.39	\$1,459,235.39	0.50	
LRA C.A.M.P. - Arbitrage		CAMP		\$0.00	\$0.00	0.00	
LRA - Reserve		US Bank		\$0.00	\$0.00	0.00	
Business Dev Loan MMKT		F&M		\$796,322.05	\$796,322.05	0.50	
				\$2,255,557.44	\$2,255,557.44		
Total Portfolio:				\$52,351,615.69	\$52,253,791.36	1.33	

The attached Managed Account Summary Statement is provided by the city's investment advisor Public Financial Management (PFM). The report is divided into the following sections:

- (A) Managed Account Summary – total portfolio value, transactions and earnings
- (B) Portfolio Summary and Statistics – summary of the characteristics of the portfolio
- (C) Managed Account Issuer Summary – breakdown of issuer concentration and credit quality
- (D) Managed Account Details of Securities Held – an analysis of each security holding in the portfolio as of the last day of the quarter
- (E) Managed Account Fair Market Value & Analytics – summary of unrealized gains and losses reflected in market values
- (F) Managed Account Securities Transactions & Interest – detail of all transactions related to securities that either have a trade or settle date during the most recent month; this information is provided to the Council monthly.

STAFF RECOMMENDATION

It is recommended that the City Council receive and file the Quarterly Schedule of Investments rendered for the 1st Quarter of Fiscal Year 2017-2018.



Diane Perkin
Director of Administrative Services



Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Removal of a Disabled Person Parking Space

INTRODUCTION

The Community Safety Commission met on October 2, 2017, to review various community safety matters that included a request to remove the disabled person parking space at 4856 Radnor Avenue.

STATEMENT OF FACT

The Public Works Department recently received a request for removal of the disabled person parking space at 4856 Radnor Avenue. Staff verified that the disabled person who obtained the disabled person parking space no longer resides at the address. Therefore, the parking restriction should be removed. The Community Safety Commission, at their regular meeting on October 2, 2017, approved recommending removal.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing the removal of the disabled person parking space at 4856 Radnor Avenue.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2017-57

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RESCINDING A RESOLUTION ESTABLISHING A PHYSICALLY HANDICAPPED PERSONS DESIGNATED PARKING SPACE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2010-43 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A PHYSICALLY HANDICAPPED PERSONS DESIGNATED PARKING SPACE ON THE EAST SIDE OF RADNOR AVENUE WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 2. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 24th day of October, 2017.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – “No Parking 11:00 p.m. to 7:00 a.m.” Del Hollow St Area

INTRODUCTION

The Community Safety Commission met on October 2nd, 2017 to consider various community safety matters that included the consideration of a request to install a “No Parking 11:00 p.m. to 7:00 a.m.” zone on various streets in Cherry Cove. The streets included in this request are Del Hollow Street, and a portion of Meadow Wood and Elderhall Avenues.


STATEMENT OF FACT

Staff received a request from a resident to install “No Parking 11:00 p.m. to 7:00 a.m.” on various streets around her residence on Del Hollow Street, and on portions of Meadow Wood and Elderhall Avenues. The resident requested the parking restrictions because of limited parking, suspicious activity, and littering caused by tenants of the nearby apartments in Long Beach. Staff gave the requesting resident a sample petition with the understanding that she was responsible for obtaining signatures. She secured signatures from the residents at the addresses that would have the parking restrictions in front or on the side of their houses. Part of the requirement was that signatures had to be obtained continuously for residences; that is, the zone could not skip a residence and then start again. The residents were aware that no vehicle parking would be allowed in this zone during the posted timeframe, and that any vehicle parked in the zone during these hours may be cited and fined. On October 2nd, the Community Safety Commission approved the request to install a “No Parking 11:00 p.m. to 7:00 a.m.” zone, based on Staff recommendation.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing the installation of “No Parking 11:00 p.m. to 7:00 a.m.” on Del Hollow Street, and on portions of Meadow Wood and Elderhall Avenues.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2017-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING "NO PARKING 11:00 P.M. TO 7:00 A.M." ON DEL HOLLOW STREET AND ON PORTIONS OF MEADOW WOOD AVENUE AND ELDERHALL AVENUE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 22507 of the Vehicle Code of the State of California and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Beginning at the northerly property line of 5036 Meadow Wood Street, proceeding southerly and westerly on both sides to the westerly property line 2021 Del Hollow Street; continuing on the southerly and westerly side to the ending at the northerly property line of 5007 Elderhall Avenue, within the City of Lakewood, is hereby established as "No Parking 11:00 p.m. to 7:00 a.m."

SECTION 3. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 24th day of October, 2017.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA
October 24, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Request for Approval of Substitution of Sub-Contractor
Public Works Contract 16-01R
Improvements to the Existing Burns Community Center

INTRODUCTION

On June 27, 2017 the City Council awarded a contract to De La Riva Construction for the Improvements to the Existing Burns Community Center project. One of the sub-contractors listed in the original bid documents has refused to sign a contract with De La Riva Construction. Approval to substitute the listed sub-contractor with the replacement subcontractor Rainbow Glazing, Inc. is requested.

STATEMENT OF FACT

De La Riva Construction entered into a contract on June 27, 2017 with the City for Public Works Contract 16-01R, and began notifying all listed sub-contractors of the award and their obligation to sign sub-contracts. The sub-contractor – Summit Glass – was listed for the automatic door system and storefront system. Now that the work is ready to begin, this sub-contractor has refused to sign the contract for the scope of work, and has failed to respond to correspondence from De La Riva Construction regarding the project.

Public Contract Code Section 4107 identifies seven conditions under which a general contractor can request approval to substitute a sub-contractor. One condition is “when a sub-contractor listed in the bid, after having had a reasonable opportunity to do so, fails or refuses to execute a written contract...when that written contract...is presented to the sub-contractor by the prime contractor.” De La Riva intends to have Sub-Contractor Rainbow Glazing Inc. perform the work. A notice was sent on October 18, 2017 notifying Summit Glass of the substitution request, as required by the Public Contract Code. This sub-contractor substitution will require no change in Contract Price, and no additional costs to the City.

RECOMMENDATION

Staff recommends that the City Council:

Approve the request for substitution of Summit Glass with Rainbow Glazing Inc. as submitted by De La Riva Construction, the General Contractor for “Improvements to the Existing Burns Community Center” Public Works Contract 16-01R.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

DIVIDER SHEET

Public Hearings

COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Microsoft 2016 Office Standard Licenses

INTRODUCTION

The City currently utilizes Microsoft Office as its standard desktop software for word processing, spreadsheets and presentations. Microsoft Office version 2007 is currently in use; however, this version is nearing the end of its practical life in regards to integration with other software and support from Microsoft.

STATEMENT OF FACT

The Purchasing Officer was requested to solicit bids for 210 ea. of *Microsoft 2016 Office Standard* license. Required legal notices were posted and bid packages were distributed to four potential bidders. Of the total packages distributed, three proposals were received by the established deadline.

On October 9, 2017, the Purchasing Officer, in the presence of the City Clerk, opened three sealed bids. The Purchasing Officer and the IT Services Manager reviewed the bids to determine that specifications had been successfully met and the bid totals were accurate.

A summary of the three bids received is as follows. Sales tax is not applicable, as the City will download the licenses.

1. CDW-G	\$50,337.00
2. Dell Marketing	\$50,729.70
3. Commworld	\$76,650.00

The apparent responsible and responsive low bidder meeting all required specifications is CDW-G of Vernon Hills, Illinois.

STAFF RECOMMENDATION

It is recommended that the City Council authorize the purchase of 210 ea. of *Microsoft 2016 Office Standard* license from CDW-G at the proposed contract price of \$50,337.00.


Diane Perkin
Director of Administrative Services


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

Legislation

ORDINANCE NO. 2017-8

AN ORDINANCE OF THE CITY OF LAKEWOOD MOVING THE CITY'S GENERAL MUNICIPAL ELECTIONS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EACH EVEN-NUMBERED YEAR BEGINNING IN MARCH OF 2021

WHEREAS, City of Lakewood (the "City") general municipal elections are now held in March of odd-numbered years, to elect five members of the City Council, with three members elected in one year and two members elected two years removed; and

WHEREAS, the provisions of Senate Bill 415 (SB 415) compel the City to consolidate its general municipal elections with a statewide election date, not later than November, 2022; and

WHEREAS, Sections 1301 and 10403.5 of the California Elections Code authorize the City Council to reschedule its general municipal elections to increase or decrease any terms of office by not more than 12 months.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS FOLLOWS:

SECTION 1. Change of Election Dates. Pursuant to Sections 1000 and 1301 of the California Elections Code, the City's general municipal elections are hereby moved to the first Tuesday after the first Monday in March of even-numbered years, to coincide with statewide general elections, commencing with the moving of the general municipal election presently scheduled for March, 2021, to March, 2022.

SECTION 2. Adjustment to Terms of Office. Pursuant to Section 1301 and 10403.5 of the California Elections Code, the term of any elected City officeholder that would have expired in March, 2021, shall instead expire in the same manner, but after the occurrence of the general municipal election to be held in March, 2022, and the term of any elected City officeholder that would have expired in March, 2023, shall instead expire in the same manner, but after the occurrence of the general municipal election to be held in March, 2024.

SECTION 3. Section 1500 of the Lakewood Municipal Code is hereby amended to add the following additional paragraph to follow the existing language in said section:

"Beginning in 2021, the date of the general municipal election is changed to the first Tuesday after the first Monday in March of even-numbered years, with the first such change being that the election that otherwise would have been held on March 2, 2021, will instead be held on March 8, 2022."

SECTION 4. Consolidated Elections. Pursuant to Section 1301 and 10403.5 of the California Elections Code, the City hereby requests that the County of Los Angeles approve this Ordinance and allow for the consolidation of the City's general municipal elections with statewide

general elections to be conducted by the County in March of each even-numbered year, beginning with the election to be held in March, 2022. The City Clerk is hereby directed to forward a copy of this Ordinance to the Los Angeles County Board of Supervisors with a request that it be approved.

SECTION 5. Operative Date. This Ordinance shall become operative upon approval by the Los Angeles County Board of Supervisors.

SECTION 6. Notice to Voters. Pursuant to Section 10403.5(e) of the California Elections Code, within 30 days after this Ordinance becomes operative, the City's Elections Official shall cause notice to be mailed to all registered voters, informing the voters of the change in election dates made by this Ordinance, and that, as a result of such change, the terms of office of City officeholders will be extended by not more than 12 months.

SECTION 7. The City Council hereby declares it would have passed this Ordinance sentence by sentence, paragraph by paragraph and section by section, and does hereby declare the provisions of this Ordinance are severable, and if for any reason any section of this Ordinance should be held invalid, such decision shall not affect the validity of the remaining parts of this Ordinance.

SECTION 8. The City Clerk shall certify to the adoption of this Ordinance. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause said Ordinance within fifteen (15) days after its passage to be posted in at least three (3) public places within the City as established by Ordinance.

ADOPTED AND APPROVED this 24th day of October, 2017, by the following roll call vote:

	AYES	NAYS	ABSENT
Council Member Croft	_____	_____	_____
Council Member Piazza	_____	_____	_____
Council Member Rogers	_____	_____	_____
Council Member Wood	_____	_____	_____
Mayor DuBois	_____	_____	_____

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

Reports

COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Halloween Carnivals

INTRODUCTION

Halloween carnivals featured at eight parks throughout the city are among the most well attended city events of the year. It is estimated that over 15,000 children and adults will participate in this year's annual event on Tuesday, October 31 from 6 to 8:30 p.m.

STATEMENT OF FACTS

Halloween carnivals have been a Lakewood tradition since 1956 when Mayfair Park hosted the first city-wide event. In 1957, three additional carnivals were coordinated at Bolivar, San Martin, and Del Valle Parks. Halloween attractions were later added at Biscailuz, Bloomfield, Boyar, and Palms Parks, thus creating a safe destination within walking distance of most neighborhoods in the city.

Carnival elements, including game booths and decorations, are centered on a popular theme that is quickly recognized by preschoolers and elementary school-age children. More common themes are related to popular movies and cartoon characters widely adored by youngsters. This year's themes are listed below.

- "California" – Biscailuz Park
- "Marvel/DC Superheroes" – Bolivar Park
- "A Spooky Halloween" – Mayfair Park
- "Peanuts" – San Martin Park
- "Lego Batman" – Boyar Park
- "Disney Villains" – Del Valle Park
- "Moana" – Bloomfield Park
- "Super Mario Bros" – Palms Park

Collectively, carnival elements feature over 200 game booths for preschool and school-age children. Game booth participants are awarded age-appropriate candy or a novelty prize for their participation. Specialty contests are also scheduled throughout the evening. The highlight of the evening is a costume contest and parade beginning at 7 p.m. at each carnival location. The showcase of costumes provides a stage for participants of all ages to be recognized for their individualism in costume selection.

A “Red Ribbon Booth” to promote a drug free society has become a carnival staple since the early 90s. Children of all ages can play a carnival game inside the booth and win a selection of prizes promoting a drug free message.

Appropriately scary haunted houses are a popular attraction at Bolivar, Del Valle, Palms and San Martin Parks. Haunted houses are specially designed for children 6 to 11 years old and will be open from 6 to 8 p.m.

To further augment and support the larger attendance at Mayfair and Bolivar Parks, inflatable attractions will complement the carnival. These affordable fee-based attractions have become a main event component since the department introduced the concept in 2007.

The success of each carnival is dependent upon the assistance received from the Lakewood community. It is anticipated that over 400 volunteers will provide over 2,200 hours of service in working more than 200 game booths. Sources of volunteers throughout the community include Lakewood service organizations, church groups, and student organizations from area high schools and colleges.

Communicating this safe alternative for Halloween night is an important planning element. Vinyl banners are on display at the park facilities where carnivals are scheduled. Special event flyers were distributed to students at Lakewood’s elementary schools and are available at city facilities and Lakewood’s libraries. Lastly, printed press and complementary photos were published in the RCS fall catalog, the Lakewood Living Magazine, the Lakewood Community News and online in Lakewood’s e-Magazine. The combination of all these communication mediums ensures that residents have been thoroughly informed about the continued tradition of Halloween carnivals at city parks.

RECOMMENDATION

Staff recommends the Mayor and City Council receive and file the report.


Lisa Litzinger, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

DIVIDER SHEET

Housing Successor

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 10/5/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 320 through 322. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	36,031.00
		<hr/>
		36,031.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
320	10/05/2017	40572	CHICAGO TITLE CO	31.00	0.00	31.00
321	10/05/2017	5080	DAWSON, FRANCES ANNE AND	18,000.00	0.00	18,000.00
322	10/05/2017	5081	PARRA, MARVIN & MYRIAM AND	18,000.00	0.00	18,000.00
Totals:				<u>36,031.00</u>	<u>0.00</u>	<u>36,031.00</u>