

**AGENDA**  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
5000 CLARK AVENUE  
LAKEWOOD, CALIFORNIA

June 23, 2015

**ADJOURNED MEETING:** Water Conservation Study Session

6:00 p.m.  
*EXECUTIVE BOARD ROOM*

**CALL TO ORDER**

7:30 p.m.

**INVOCATION:** Dr. Bill Cox, Victory Through Jesus Church

**PLEDGE OF ALLEGIANCE:** Girl Scout Troop 3433/113

**ROLL CALL:** Mayor Jeff Wood  
Vice Mayor Ron Piazza  
Council Member Steve Croft  
Council Member Diane DuBois  
Council Member Todd Rogers

**ANNOUNCEMENTS AND PRESENTATIONS:**

Presentation by Sarah Ambrose of American Cancer Society's Relay for Life

**ROUTINE ITEMS:**

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meeting held June 9, 2015

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Report of Monthly Investment Transactions

RI-5 Approval of Mayfair Pool Heater Replacement

RI-6 Approval of Disabled Parking Space for 6128 Faculty Avenue, Resolution No. 2015-20, and 5858 Whitewood Avenue, Resolution No. 2015-21

RI-7 Ratification of Amendment to Agreement for Legal and Training Services with Liebert Cassidy Whitmore

RI-8 Acceptance of Notice of Completion for Public Works Project No. 13-05, West San Gabriel River Parkway Nature Trail and 2014/15 Park Projects, CS Legacy

## **City Council Agenda**

June 23, 2015

Page 2

### **ROUTINE ITEMS: - Continued**

RI-9 Approval of Agreement for Cost Sharing for the Installation of Monitoring Equipment and Monitoring Pursuant to the Harbor Toxic Pollutants Total Maximum Daily Load (TMDL)

RI-10 Adoption of 2014 Greater Los Angeles County Integrated Regional Water Management Plan

RI-11 Approval of Regulations for the Lakewood Youth Hall of Fame

RI-12 Agreement with Macerich Lakewood LP for Law Enforcement Services at Lakewood Center Mall

### **PUBLIC HEARINGS:**

1.1 Amendments to the Budget for Fiscal Years 2014-15 and 2015-16

a. Presentation of Report by City Manager

b. Memorandum from City Attorney

c. Adoption of Resolution No. 2015-22; Amending the Budget for Fiscal Year 2014-2015 and Authorizing the Appropriation of Reserve Funds into Appropriate Funds as of June 30, 2015

d. Adoption of Resolution No. 2015-23; Determining the Total Annual Appropriation Subject to Limitation of the City of Lakewood for Fiscal Year 2015-2016

e. Adoption of Resolution No. 2015-24; Reaffirming the Budget as Amended and Appropriating Revenue for the Fiscal Year 2015-16

1) Adoption of Resolutions No. 2015-25 and No. 2015-26; Certifying to City Light and Power Lakewood that Basic Fee Payments Have Been Included in the Budget

2) Adoption of Resolution No. 2015-27; Establishing Compensation, Rules and Regulations for Part-time Employees

3) Adoption of Resolution No. 2015-28; Renewing an Agreement for a Community Recreation Program with the ABC Unified School District

4) Adoption of Resolution No. 2015-29; Renewing an Agreement Between the City and Community Family Guidance Center

5) Adoption of Resolution No. 2015-30; Renewing an Agreement Between the City and Human Services Association (HSA)

6) Adoption of Resolution No. 2015-31; Renewing an Agreement Between the City and Lakewood Meals on Wheels

7) Adoption of Resolution No. 2015-32; Renewing an Agreement Between the City and Pathways Volunteer Hospice

8) Approval of Amendment to Agreement with Merchants Building Maintenance for Custodial Services

9) Approval of Agreement for Charter Bus Services with Pacific Coachways

## **City Council Agenda**

June 23, 2015

Page 3

### **PUBLIC HEARINGS: - Continued**

- 10) Approval of License Agreement with Southern California Edison for Use of Candleverde Park
- 11) Approval of Agreement with Trend Offset Printing for Catalog Publications
- 12) Approval of Agreements with TruGreen LandCare for Median Landscape Maintenance and Mowing Services
- 13) Approval of Agreement with Abilita LA for Telecommunications Services
- 14) Approval of Extension of Agreement for Engineering Services with Associated Soils Engineering
- 15) Approval of Extension of Agreement for Hardscape Maintenance with CJ Construction
- 16) Authorize Purchase Order with CR&R, Inc. for Street Sweeping Debris Recycling
- 17) Approval of Agreement with Dekra-Lite for Centre Decor
- 18) Approval of Extension of Agreement for Electrical Contracting Services with Fineline Electric
- 19) Approval of Extension of Agreement for Elevator Maintenance and Repair Services with Liftech Elevator Services
- 20) Approval of Extension of Agreement for Transportation Planning and Engineering Services Agreement with LSA Associates, Inc.
- 21) Approval of Amendment to Agreement for On Call Architectural Services with Meyer & Associates
- 22) Approval of Extension of Agreement for Engineering and Traffic Survey Services with Newport Traffic Studies
- 23) Approval of Amendment to Agreement for Engineering Services with Reedcorp Engineering
- 24) Approval of Extension of Agreement for Environmental Services with S.C.S. Consultants
- 25) Approval of Amendment to Agreement for Animal Control Services with SEAACA
- 26) Approval of Extension of Agreement for Street Banner Marketing Program with Sierra Installations, Inc.
- 27) Approval of Extension of Agreement for HVAC Preventative Maintenance Services with Velocity Air Engineering
- 28) Approval of Amendment to Agreement for Tree Maintenance with West Coast Arborists
- 29) Approval of Amendment to Agreement for Engineering Services with Willdan

## **City Council Agenda**

June 23, 2015

Page 4

### **PUBLIC HEARINGS: - Continued**

- 30) Approval of Agreement with Western Printing and Graphics for Preparation of City Informational Periodicals
- 31) Approval of Extension of Reimbursement Agreement for Long Beach Transit Fixed Route and Dial-A-Lift Services
- 32) Approval of Renewal of Agreement with Fair Housing Consulting Services
- 33) Approval of Agreement for the Fix Up/Paint Up Program
- 34) Adoption of Resolution No. 2015-33; Adjusting Residential Refuse Rates
- 35) Adoption of Resolution No. 2015-34; Pertaining to Water Rates and Charges
- 36) Approval of Amendment to Agreement for Refuse Collection with EDCO Waste Services
- 37) Approval of Prefunding of PARS Retirement Plan
- 38) Approval of Renewal of Agreement for Information Technology Support with Brea IT
- 39) Approval of Renewal of Agreement with Infosend, Inc. for Printing, Mailing and Online Bill Pay Services
- 40) Approval of Agreement with Pun Group LLC for Audit Services
- 41) Approval of Agreement for Provision of City Attorney Services
- 42) Approval of Amendment to the Agreement with the City Manager

### **1.2 Award of Bid for Purchasing Bid 01-15, Various Irrigation Materials**

### **REPORTS:**

- 3.1 Preview of 2015 Civic Center Block Party
- 3.2 Declaring July as “Parks Make Life Better <sup>SM</sup>” Month, Resolution No. 2015-35
- 3.3 Amendments for Implementation Agreements for the Lower Los Angeles River, the Los Cerritos Channel and the Lower San Gabriel River Watersheds
- 3.4 Approval of Cooperative Implementation Agreement with CalTrans for Stormwater Project

### **ORAL COMMUNICATIONS:**

### **ADJOURNMENT**

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

# Routine Items

**Routine Item 1 - City Council Minutes**  
**will be available prior to the meeting**


# **D I V I D E R S H E E T**

**COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
<b>1. FULL-TIME EMPLOYEES</b>				
<b>A. Appointments</b>				
	None			
<b>B. Changes</b>				
	Edgar Salazar	Irrigation Repair Worker Light Equipment Operator	14A to 14A	06/07/2015
<b>C. Separations</b>				
	Donald Fowler	Parking Control Lead Worker	18A	06/05/2015
<b>2. PART-TIME EMPLOYEES</b>				
<b>A. Appointments</b>				
	None			
<b>B. Changes</b>				
	Andrew Camacho	Support Services Clerk I Management Trainee I	B to B	06/21/2015
	Gerald Labbe	Centre Event Technician Centre Event Specialist	A to B	06/07/2015
<b>C. Separations</b>				
	Sonny Burgueno	Maintenance Trainee I	B	06/09/2015

Lisa Novotny   
Assistant City ManagerHoward L. Chambers   
City Manager



# DIVIDER SHEET

**CITY OF LAKEWOOD  
FUND SUMMARY 6/11/2015**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 64053 through 64168. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	132,627.50
1020	CABLE TV	500.00
1030	CDBG CURRENT YEAR	3,018.50
1050	COMMUNITY FACILITY	651.98
1070	RETIREE MEDICAL	406.00
1610	TDA ARTICLE-3 (SB821)	11,456.06
3070	PROPOSITION "C"	617.83
5010	GRAPHICS AND COPY CENTER	437.69
5020	CENTRAL STORES	2,473.22
5030	FLEET MAINTENANCE	6,341.74
7500	WATER UTILITY FUND	423,246.91
8030	TRUST DEPOSIT	500.90
		<hr/>
		<b>582,278.33</b>

Council Approval

\_\_\_\_\_

Date

\_\_\_\_\_

City Manager

Attest

\_\_\_\_\_

City Clerk

\_\_\_\_\_

Director of Administrative Services

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
64053	06/11/2015	2701	AIRE RITE A/C & REFRIGERATION INC	751.22	0.00	751.22
64054	06/11/2015	58000	AMERICAN TRUCK & TOOL RENTAL INC	301.54	0.00	301.54
64055	06/11/2015	57770	B & H FOTO & ELECTRONICS CORP	889.98	0.00	889.98
64056	06/11/2015	4800	BISHOP COMPANY	723.02	0.00	723.02
64057	06/11/2015	48469	BURWELL MICHAEL RAY	620.00	0.00	620.00
64058	06/11/2015	307	CALIF. STATE DISBURSEMENT UNIT	442.60	0.00	442.60
64059	06/11/2015	53983	CALIF STATE FRANCHISE TAX BOARD	100.00	0.00	100.00
64060	06/11/2015	42921	CALIFORNIA STATE-CONTROLLER	673.00	0.00	673.00
64061	06/11/2015	4270	CARROLL MEGAN J	1,418.75	0.00	1,418.75
64062	06/11/2015	51331	CERRITOS POOL SUPPLY	53.63	0.00	53.63
64063	06/11/2015	59274	CERTIFIED PLANT GROWERS INC	211.68	0.00	211.68
64064	06/11/2015	45894	CINTAS CORPORATION	119.01	0.00	119.01
64065	06/11/2015	64932	CJ CONSTRUCTION INC	47,869.49	0.00	47,869.49
64066	06/11/2015	62407	CRN AM CAR WASH INC.	24.00	0.00	24.00
64067	06/11/2015	4361	CN SCHOOL AND OFFICE SOLUTIONS INC	370.21	0.00	370.21
64068	06/11/2015	57602	DATA OUIK INFORMATION SYSTEMS INC	157.00	0.00	157.00
64069	06/11/2015	4541	DAVIS. NANETTE	36.23	0.00	36.23
64070	06/11/2015	4680	DIAZ. ISABELLE	99.99	0.00	99.99
64071	06/11/2015	42248	DISNEYLAND RESORT TICKET	11,519.00	0.00	11,519.00
64072	06/11/2015	53283	EBERHARD EQUIPMENT	938.70	0.00	938.70
64073	06/11/2015	2708	EPICENTER SUPPLIES. LLC	1,842.71	0.00	1,842.71
64074	06/11/2015	61688	FULL COMPASS SYSTEMS LTD	118.60	0.00	118.60
64075	06/11/2015	64415	FULLER. LAURA	122.85	0.00	122.85
64076	06/11/2015	47841	GARDNER TRACTOR SERVICE	6,185.00	0.00	6,185.00
64077	06/11/2015	64215	GOLD COAST AWARDS INC	124.23	0.00	124.23
64078	06/11/2015	33150	GRAINGER W W INC	90.25	0.00	90.25
64079	06/11/2015	3285	GREENO. KAREN	614.90	0.00	614.90
64080	06/11/2015	35477	HARA M LAWNMOWER CENTER	2,500.46	0.00	2,500.46
64081	06/11/2015	42031	HOME DEPOT	935.33	0.00	935.33
64082	06/11/2015	36589	IMMEDIATE MEDICAL CARE	325.00	0.00	325.00
64083	06/11/2015	65390	IMN (IMAKENEWS INC)	1,100.00	0.00	1,100.00
64084	06/11/2015	4747	IMPERIAL SPRINKLER SUPPLY. INC.	429.25	0.00	429.25
64085	06/11/2015	66363	INDUSTRIAL CHEM LABS & SERVICES INC	636.41	0.00	636.41
64086	06/11/2015	51513	JOBS AVAILABLE INC	526.00	0.00	526.00
64087	06/11/2015	63573	KDC INC	690.00	0.00	690.00
64088	06/11/2015	53365	KENNY'S AUTO SERVICE	133.00	0.00	133.00
64089	06/11/2015	2956	KICK IT UP KIDZ. LLC	113.10	0.00	113.10
64090	06/11/2015	4696	NORTH AMERICAN YOUTH ACTIVITIES LLC	565.50	0.00	565.50
64091	06/11/2015	40124	GRTR LAKEWOOD CHAMBER OF COMMERCE	200.00	0.00	200.00
64092	06/11/2015	53311	LAKEWOOD MEALS ON WHEELS	875.00	0.00	875.00
64093	06/11/2015	53849	LAKEWOOD ROTARY CLUB	208.00	0.00	208.00
64094	06/11/2015	18550	LAKEWOOD. CITY OF	98.19	0.00	98.19
64095	06/11/2015	1645	LANCERS BOYS AOUATICS BOOSTER CLUB	250.00	0.00	250.00
64096	06/11/2015	21050	LOS ANGELES CO CLERK	75.00	0.00	75.00

# CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
64097	06/11/2015	21050	LOS ANGELES CO CLERK	75.00	0.00	75.00
64098	06/11/2015	46696	MEYER & ASSOCIATES	2,440.00	0.00	2,440.00
64099	06/11/2015	4446	MIDAMERICA ADMIN & RETIREMENT	406.00	0.00	406.00
64100	06/11/2015	41831	MIEIR-KING. RICHARD	278.85	0.00	278.85
64101	06/11/2015	4320	NEHRU. ARTI	150.00	0.00	150.00
64102	06/11/2015	4714	CRON. ASHLEY	800.00	0.00	800.00
64103	06/11/2015	4757	NOVOTNY. ALEXANDRA	150.00	0.00	150.00
64104	06/11/2015	47554	OFFICE DEPOT BUSINESS SVCS	355.97	0.00	355.97
64105	06/11/2015	51171	PERS LONG TERM CARE PROGRAM	268.65	0.00	268.65
64106	06/11/2015	4321	POWERTECH ENGINES INC	118.21	0.00	118.21
64107	06/11/2015	64161	CRESCENT INC	1,133.65	0.00	1,133.65
64108	06/11/2015	4760	PUN GROUP. THE LLP	150.00	0.00	150.00
64109	06/11/2015	4753	RAMIREZ. EDUARDO	100.00	0.00	100.00
64110	06/11/2015	39640	RAYVERN LIGHTING SUPPLY CO INC	225.53	0.00	225.53
64111	06/11/2015	57980	RIVARD T.A. INC.	266,170.05	0.00	266,170.05
64112	06/11/2015	65297	S.T.E.A.M.	18,853.24	0.00	18,853.24
64113	06/11/2015	1841	SAFETY DRIVER'S ED. LLC	58.50	0.00	58.50
64114	06/11/2015	41691	SAFETY-KLEEN CORP	1,323.15	0.00	1,323.15
64115	06/11/2015	56957	SALCO GROWERS INC	188.85	0.00	188.85
64116	06/11/2015	63960	SOUTHERN COUNTIES OIL CO	2,651.47	0.00	2,651.47
64117	06/11/2015	3153	SECTRAN SECURITY INC	121.90	0.00	121.90
64118	06/11/2015	39268	SHARRARD. RICHARD	215.20	0.00	215.20
64119	06/11/2015	59218	SIERRA INSTALLATIONS INC	617.50	0.00	617.50
64120	06/11/2015	3186	CORAL BAY HOME LOANS	243.75	0.00	243.75
64121	06/11/2015	52279	SMART & FINAL INC	759.34	0.00	759.34
64122	06/11/2015	26900	SO CALIF SECURITY CENTERS INC	570.07	0.00	570.07
64123	06/11/2015	29400	SOUTHERN CALIFORNIA EDISON CO	1,727.21	0.00	1,727.21
64124	06/11/2015	50299	SPENCER. GORDON	150.00	0.00	150.00
64125	06/11/2015	49529	SPICERS PAPER INC	441.74	4.05	437.69
64126	06/11/2015	2559	STANLEY CONVERGENT SECURITY	603.00	0.00	603.00
64127	06/11/2015	56039	SULLY MILLER	400.34	0.00	400.34
64128	06/11/2015	38679	WESTERN EXTERMINATOR COMPANY	1,192.23	0.00	1,192.23
64129	06/11/2015	52484	TREND OFFSET PRINTING SERVICES INC	12,304.65	0.00	12,304.65
64130	06/11/2015	64024	U S POSTAL SERVICE	5,839.56	0.00	5,839.56
64131	06/11/2015	4216	U.S. DEPARTMENT OF HUD	125.00	0.00	125.00
64132	06/11/2015	1568	ULINE	1,694.03	0.00	1,694.03
64133	06/11/2015	44103	VARELA. ALMA	639.54	0.00	639.54
64134	06/11/2015	4758	VASOUEZ. JOSEPH	192.59	0.00	192.59
64135	06/11/2015	1682	VELOCITY AIR ENGINEERING INC	787.36	0.00	787.36
64136	06/11/2015	60430	VERIZON CALIFORNIA INC	1,956.39	0.00	1,956.39
64137	06/11/2015	33200	WALTERS WHOLESALE ELECTRIC CO	147.54	2.71	144.83
64138	06/11/2015	7400	WATER REPLENISHMENT DISTRICT OF	155,088.92	0.00	155,088.92
64139	06/11/2015	17640	WAXIE ENTERPRISES INC	1,647.23	0.00	1,647.23
64140	06/11/2015	3699	ADAMS. DESHONNA	250.00	0.00	250.00

# CITY OF LAKEWOOD

## SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
64141	06/11/2015	3699	ASHTON. DESIREE	250.00	0.00	250.00
64142	06/11/2015	3699	BACK TO SCHOOL JAMAICA PROJECT	250.00	0.00	250.00
64143	06/11/2015	3699	CARIELLO. NANCY	250.00	0.00	250.00
64144	06/11/2015	3699	CORROS. KATIE	250.00	0.00	250.00
64145	06/11/2015	3699	DAMP. JEANNETTE	250.00	0.00	250.00
64146	06/11/2015	3699	DELEHANT. SHARON	40.00	0.00	40.00
64147	06/11/2015	3699	DIETRICH. YOLANDA	250.00	0.00	250.00
64148	06/11/2015	3699	DOLGOROUKY. DEBORAH	250.00	0.00	250.00
64149	06/11/2015	3699	DORADO. MARIA	250.00	0.00	250.00
64150	06/11/2015	3699	DY. JOYCE	250.00	0.00	250.00
64151	06/11/2015	3699	ESOUIVEL. JESSE	240.00	0.00	240.00
64152	06/11/2015	3699	FAVELA. RAUL	20.00	0.00	20.00
64153	06/11/2015	3699	FRANCISCO. JENNY	250.00	0.00	250.00
64154	06/11/2015	3699	GOMPERS MIDDLE SCHOOL	250.00	0.00	250.00
64155	06/11/2015	3699	GRIFFITH. PAMELA	250.00	0.00	250.00
64156	06/11/2015	3699	HAWARA. YARA	15.00	0.00	15.00
64157	06/11/2015	3699	LAKEWOOD HS BAND & ORCHESTRA	250.00	0.00	250.00
64158	06/11/2015	3699	MACARTHUR ELEMENTARY SCHOOL	250.00	0.00	250.00
64159	06/11/2015	3699	OWENS. PAUL	250.00	0.00	250.00
64160	06/11/2015	3699	THE ORIGINAL URDANETANIANS	250.00	0.00	250.00
64161	06/11/2015	3699	TIRONA. GLYZA	250.00	0.00	250.00
64162	06/11/2015	3699	VICENCIO. NANNETTE	250.00	0.00	250.00
64163	06/11/2015	3699	WARD. CANDACE	250.00	0.00	250.00
64164	06/11/2015	2372	TGIS CATERING SVCS INC	449.08	0.00	449.08
64165	06/11/2015	4443	O'REILLY AUTOMOTIVE STORES INC	666.42	12.22	654.20
64166	06/11/2015	57070	CITY LIGHT & POWER LKWD INC	3,535.00	0.00	3,535.00
64167	06/11/2015	60195	CR TRANSFER INC	1,854.40	0.00	1,854.40
64168	06/11/2015	66457	BRENNTAG PACIFIC INC	1,037.37	0.00	1,037.37
<b>Totals:</b>				<u>582,297.31</u>	<u>18.98</u>	<u>582,278.33</u>

# **D I V I D E R S H E E T**

**COUNCIL AGENDA**  
June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Monthly Report of Investment Transactions

**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased.


The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer "shall make a monthly report of those transactions to the legislative body." In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.


**STATEMENT OF MONTHLY ACTIVITY**

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>
05-01-2015	\$ 219.58	FNMA	Interest 1.55%
05-06-2015	\$ 4,725.00	CORP	Interest 1.05%
05-13-2015	\$ 26,122.24	TREAS	Sell
05-13-2015	\$ 104,488.95	TREAS	Sell
05-13-2015	\$ 124,985.00	CORP	Purchase
05-14-2015	\$ 710,501.09	TREAS	Sell
05-14-2015	\$ 450,000.00	LAIF	Withdrawal
05-14-2015	\$ 709,410.70	FHLB	Purchase
05-15-2015	\$ 340.13	MUNI	Interest 0.907%
05-15-2015	\$ 329.50	MUNI	Interest 0.659%
05-17-2015	\$ 1,540.00	CORP	Interest 0.8%
05-21-2015	\$ 6,800,000.00	LAIF	Deposit
05-21-2015	\$ 500,000.00	LAIF	Withdrawal
05-22-2015	\$ 104,501.77	TREAS	Sell
05-22-2015	\$ 270,824.25	CORP	Sell
05-22-2015	\$ 341,037.94	CORP	Sell
05-22-2015	\$ 724,934.75	CORP	Purchase
05-27-2015	\$ 726,699.16	CD	Sell
05-27-2015	\$ 725,000.00	CD	Purchase
05-28-2015	\$ 1,400,000.00	LAIF	Withdrawal
05-30-2015	\$ 184.90	FHLB	Interest 1.625%
05-31-2015	\$ 9,100.00	TREAS	Interest 0.875%
05-31-2015	\$ 6,205.00	TREAS	Interest 0.625%
05-31-2015	\$ 7,765.63	TREAS	Interest 0.875%
05-31-2015	\$ 3.04	CAMP	Interest 0.08%
05-31-2015	\$ 46.95	CAMP	Interest 0.08%

**STAFF RECOMMENDATION**

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of May 2015.

  
Diane Perkin  
Director of Administrative Services

Howard L. Chambers   
City Manager



# **D I V I D E R S H E E T**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Mayfair Pool Heater Replacement

**INTRODUCTION**

Due to the unexpected failure of the pool heater at Mayfair Pool, Staff arranged for the immediate replacement of the equipment so the pool and all of its summer programs could remain in operation

**STATEMENT OF FACT**

On Thursday, June 11<sup>th</sup> during a maintenance call, Horizon Mechanical discovered the pool heater to be inoperable and beyond repair. To avoid any interruption in pool operating hours and health concerns, Staff authorized Horizon Mechanical to provide equipment, delivery and installation for a new energy efficient pool heater for the total amount of \$46,594.35. The new unit provides up to 89% thermal efficiency so is anticipated to reduce operational life cycle costs.


Horizon Mechanical has completed work for the Mayfair pool which included removal and disposal of the old pool heater, heater exhaust vent, fresh air vent, and gas piping; installation of new energy efficient pool heater, new heater exhaust vent, new fresh air vent and gas piping. The old equipment was originally installed in 2001 and according the Air Quality Management District (AQMD) governing authority, was due for replacement in 2015.

**RECOMMENDATION**

Staff recommends that the City Council:

- (1) Accept the work performed by Horizon Mechanical in the amount of \$46,594.35.
- (2) Ratify the total amount of \$46,595.
- (3) Approve an appropriation in the total amount of \$46,595.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

# DIVIDER SHEET

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Community Safety Commission Recommendation – Disabled Person Parking

### **INTRODUCTION**

The Community Safety Commission met on June 1, 2015, to consider various community safety matters that included the consideration of requests for disabled person parking at 6128 Faculty Avenue and at 5858 Whitewood Avenue.

### **STATEMENT OF FACT**

The resident at 6128 Faculty Avenue submitted a request for disabled parking stating that her sister resides with her at this address. She is the care giver for her sister who uses a chair and has a Disabled Parking Placard. She needs to load/unload her sister at the curb to make the process much easier. Observation indicates available parking is limited.

The second request was from 5858 Whitewood. The requester stated that both she and her husband each have a disabled parking placard, they both drive and have vehicles, and that it is difficult for either of them to walk very far. The residence has a flat, narrow driveway that is not long enough for their car and truck to be parked at the same time. Observation of the location indicates that the street is heavily parked and available parking may be several houses away.

### **RECOMMENDATION**

The Community Safety Commission recommends that the City Council adopt the attached resolutions authorizing installation of disabled person designated parking at 6128 Faculty Avenue and at 5858 Whitewood Avenue.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

RESOLUTION NO. 2015-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD ESTABLISHING DISABLED PERSON  
DESIGNATED PARKING ON THE EAST SIDE OF FACULTY  
AVENUE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the east side of Faculty Avenue, beginning four hundred (400) feet south of the southern curb line of Ashworth Street, continuing south for a distance of twenty (20) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Rondel Vernet, a physically disabled person, occupies the house at 6128 Faculty Avenue.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 23rd day of June, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 2015-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD ESTABLISHING DISABLED PERSON  
DESIGNATED PARKING ON THE EAST SIDE OF  
WHITEWOOD AVENUE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the east side of Whitewood Avenue, beginning six hundred eighty (680) feet south of the southern curb line of Hedda Street, continuing south for a distance of (20) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Mike Winford, a physically disabled person, occupies the house at 5858 Whitewood Avenue.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 23rd day of June, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# **D I V I D E R S H E E T**

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Liebert Cassidy Whitmore Contract

### **INTRODUCTION**


Annually Liebert Cassidy Whitmore, LLC provides legal and training services for the City at a contract to not exceed \$20,000.


### **STATEMENT OF FACT**

This year due to the various employment law changes and issues the staff requests the Council ratify an increase to the contract amount to \$65,000 for Fiscal Year 2015. A corresponding increase in budget allocation in the amount of \$45,000 is also requested.

### **STAFF RECOMMENDATION**

It is recommended that the City Council ratify the Liebert Cassidy Whitmore contract increase and allocation of funds.

Lisa Novotny   
Assistant City Manager

Howard L. Chambers   
City Manager



# **D I V I D E R S H E E T**

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Acceptance of Notice of Completion – West San Gabriel River Parkway  
Nature Trail (WSGR-3) and 2014/15 Park Projects  
Public Works Contract 2013-05

## **INTRODUCTION**

CS Legacy, the Contractor on Public Works Contract 13-05, has completed work which included demolition, site preparation, earthwork and grading, soil treatment, irrigation, landscaping, fencing, decomposed granite/curbed walking trail, concrete, other miscellaneous improvements for the West San Gabriel River Parkway Nature Trail (WSGR-3) and Park Projects conducted in 2014/15. Twenty-six change orders were issued on the contract. Staff recommends the project be accepted and a *Notice of Completion* filed on this contract.

## **STATEMENT OF FACT**

On March 25, 2014, the Council awarded Public Works Contract 2013-05 to CS Legacy, in the amount of \$912,903 for improvements to the existing approximately 7.5 acre land parcel. Change orders were issued for the WSGR-3, Home Run Dog Park, San Martin Park and Bolivar Park projects.

In awarding the contract, Council authorized staff to approve a cumulative total of change orders as necessary not to exceed \$300,000. Twenty-six (26) change orders (COs) were negotiated throughout the construction period resulting in a final contract amount of \$1,177,819.98. The net additional amount to the contract was \$264,916.98. The final contract sum is about -3% under the total amount authorized by Council.

### **WSGR-3 Nature Trail:**

Change orders 1-10, 13, 17, 18 and 20 in the total amount of \$80,775.61 were issued for chain link fence modification, irrigation system upgrade, additional drought tolerant plant material and additional minor miscellaneous changes.

### **Home Run Dog Park:**

Change orders 11, 14-16, and 23 were issued in the total amount of \$118,664.45 for earth work and grading, concrete slab, fencing, gates and entry sign.

In addition to the work done by the general contractor, additional expenses were incurred. These expenses totaled \$79,993, and included design services, park signage, trash receptacle and dog fountain procurement, decomposed granite ADA path installation and irrigation modifications. The final cost for the dog park was \$198,657; with an initial budget of \$75,000, additional funding of \$123,657 is needed. There is a balance of general funds available in the WSGR-3 project account to cover this cost, and an authorization to transfer this amount to the dog park project account is requested.

**San Martin Park:**

Change orders 12, 19, 21 and 22 were issued in the total amount of \$32,589.82 for concrete flat work, footings for entry sign and footing for bust pedestal. This work was done to compliment the new playground installation.

In addition to the work done by the general contractor, there was an additional cost of \$1,210 associated with the sandblasting of the pumpkin graphics into the concrete. Sufficient funds were budgeted for this project.

**Bolivar Park Tot Lot Shelter:**

Change orders 24- 26 were issued in the total amount of \$32,887.10 for concrete slab, flat work and footings. This work allowed staff to install the previously purchased shade shelter that replaced the SS Neversail shelter that had been demolished due to age and deterioration. This concrete work was funded in the Park Hardscape Project and sufficient funds were available for this project.

The WSGR-3 contract was substantially completed on April 24th, 2015, in accordance with the contract ending date. Since that time, CS Legacy's staff and sub-contractors have completed a punch list, in addition to numerous close-out documents consisting of Operation & Maintenance manuals, warranties, and as-built drawings. All close-out documents have been submitted.

**RECOMMENDATION**

Staff recommends that the City Council:

- (1) Accept the work performed by CS Legacy, in a final contract amount of \$1,177,819.98, and authorize the City Clerk to file the Notice of Completion for Public Works Contract 2013-05.
- (2) Ratify Change Order Nos. 1 to 26 in the net additional amount of \$264,916.98 to Public Works Contract 2013-05.
- (3) Approve a budget transfer from the General Fund portion of the WSGR-3 Project to the Home Run Dog Park Project account in the amount of \$123,657.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

# **D I V I D E R S H E E T**

## **COUNCIL AGENDA**

June 23, 2015

**TO:** Honorable Mayor and City Council

**SUBJECT:** Agreement for Cost Sharing for the Installation of Monitoring Equipment and Monitoring Pursuant to the Harbor Toxic Pollutants Total Maximum Daily Load (TMDL)

### **BACKGROUND**

On May 5, 2011, the California Regional Water Quality Control Board adopted the Harbor Toxics TMDL (metals, DDT, PCB, etc.). Cities tributary to the Lower Los Angeles and the Lower San Gabriel River watersheds, which includes Lakewood, are identified in the TMDL as responsible parties. This TMDL requires monitoring for the toxic pollutants. The cities and agencies have worked together with the Gateway Water Management Authority (GWMA) to develop this Agreement to share the cost of the monitoring. The GWMA will act solely as a fiduciary agent for this agreement.

A portion of the City of Lakewood's storm water drains to the Lower Los Angeles and the Lower San Gabriel River watersheds. The Storm Water Permit (MS4) adopted by the California Regional Water Quality Control Board requires monitoring for pollutants identified in the Harbors Waters Toxic Pollutants Total Maximum Daily Loads (the Harbor Toxics TMDL). This Agreement is for cost sharing with other tributary agencies.

In 2014, the city entered into a similar agreement related to the Harbor Toxics TMDL, but that was limited to the areas of the city discharging to the Los Cerritos Channel.

### **STATEMENT OF FACT**

DDT and related compounds have been discharged or washed by runoff into the Greater Harbor area where these pollutants have created contaminated sediment beds. The US EPA, and by extension, the Regional Board, was required by a 1999 consent decree to develop a TMDL by March 2012 for toxic pollutants in the Greater Harbor. Originally, this TMDL was limited solely to the Greater Harbor area, but as a result of studies conducted within the Greater Harbor's area primarily by the Port of Long Beach and the Port of Los Angeles, Regional Board ultimately decided to bring all the tributary cities into this TMDL.

An important historical factor in this is the 1993-99 Montrose Chemical lawsuit. In this lawsuit, every city in Los Angeles County, along with several large agencies such as sanitation districts, paid a reported \$150 million in fines to the EPA for DDT in the Greater Harbor area and off the Palos Verdes peninsula. Very little of that \$150 million is left, most of it having been spent on studies of the effects of DDT, creation of artificial reefs, educating fishermen of the dangers of

DDT contaminated fish, etc. However, none of those funds were spent on cleaning up the DDT in the Greater Harbor area.

## **ANALYSIS**

The Harbor Toxics TMDL became effective upon approval of the US EPA, on March 23, 2012. Subsequently, this TMDL has been incorporated into the Municipal Separate Storm Sewer System (MS4) Permit and is enforceable through the federal Clean Water Act. The TMDL also establishes Load Allocations and Waste Load Allocations (which are effectively numerical discharge limits) for a wide variety of pollutants including metals such as copper, lead, zinc, and other organic compounds, such as DDT and PCB, generally referred to as "toxic." Agencies impacted by this TMDL are divided into three groups based on geographical drainage areas:

- 1) Those cities draining to the Dominguez Channel,
- 2) Those agencies with areas draining directly into the Greater Harbor which includes the Los Cerritos Channel watershed, Palos Verdes Peninsula watershed and Los Angeles River Estuary, and
- 3) Those agencies draining to the Los Angeles and San Gabriel Rivers.

TMDL monitoring requirements differ for each of the above groups. For agencies tributary to the Los Angeles and San Gabriel Rivers, monitoring for the toxic pollutants must be conducted.

The Harbor Toxics TMDL requires monitoring of both dry and wet weather runoff in the Los Angeles and San Gabriel River. Due to tidal interferences, a third station will be established within the Coyote Creek watershed. The TMDL does not specify the number of monitoring stations but the Regional Board has indicated that one station in each watershed will suffice.

A cost estimate and a cost sharing scenario is shown in Exhibit A to the Agreement. This cost estimate is similar to other TMDL and watershed cost sharing agreements in the Los Angeles County area. Participants are assessed a watershed group baseline cost in which each watershed group is assessed an equal share of 50 percent of the cost and a watershed group area costs where 50 percent of the cost is based on agency area.

The GWMA has agreed to act as the fiduciary agent for the TMDL monitoring project. The GWMA has experience with similar projects such as the Lower Los Angeles and Lower San Gabriel River and Los Cerritos Channel Watershed Management Programs. The Agreement between the agencies and the GWMA is attached.

## **ALTERNATIVES**

The City could conduct the monitoring independently or with adjacent agencies, however, the City would need to install monitoring equipment and collect the necessary samples. This has been investigated and determined that the cost of an independent monitoring program would result in much higher overall costs as compared to the costs stipulated in this Agreement.

## **FISCAL IMPACT**

The installation, ongoing monitoring and reporting will be a multi-agency effort. Participating agencies are assessed costs based on the cost sharing formulas, as detailed in the attached Agreement. This Agreement encompasses three watersheds, but only the Lower Los Angeles River and Lower San Gabriel River Watershed portions are applicable to Lakewood.

The total cost to the city for the three year term of this Agreement estimated to be less than \$17,500. The first year's cost is greater due to the specialized equipment that will be installed. An additional 25 percent is being collected in the first year in anticipation of agencies that may decide not to participate in the cost sharing. Subsequent years cost will be ongoing monitoring and sampling station maintenance. Actual cost of sample collection and analysis is expected to vary slightly from year to year due to the field conditions (or changes in the monitoring plan ordered by the Regional Board). The first invoice is anticipated to be sent to the City in July 2015 by the Gateway Water Management Authority (GWMA) in the amount of \$8,057.60. Subsequent invoices will be sent in July of each year in the amount of \$4,682.24.

## **RECOMMENDATION**

Staff recommends that City Council:

1. Authorize the City Manager to enter into a three (3) year agreement in the total amount of \$17,500 between the City and the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (Gateway Water Management Authority) for administration and cost sharing for the installation of monitoring equipment and ongoing monitoring as required by the Regional Water Quality Control Board, Los Angeles Region for the Dominguez Channel, and Los Angeles and Long Beach Harbors' Waters Toxic Pollutants Total Maximum Daily Loads.
2. Appropriate \$8,058 from the general fund for the agreement for FY 2015-16. The balance for the subsequent years will be included in the FY2016-18 budget.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

Attachment

# DIVIDER SHEET



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Adoption of the 2014 Updated Greater Los Angeles County Integrated Regional Water Management Plan

### **INTRODUCTION**

The City of Lakewood has applied for a Proposition 84 Grant for the conversion of the landscaping on the two side panels on Paramount Blvd. between Carson St. and Del Amo Blvd. Turf and trees would be converted to drought tolerant landscape, and provision would be made for urban runoff and stormwater to infiltrate into the side panels. The process to apply for the grant has taken us through several screen processes, and the project has remained in consideration. The final step will be to complete the formal application that will be submitted to the State Department of Water Resources through the Greater Los Angeles County (GLAC) group application. To be eligible to apply, the City must adopt the GLAC Integrated Regional Water Management Plan (GLAC IRWMP).

### **STATEMENT OF FACT**

The City of Lakewood and other agencies in the GLAC area have long recognized the importance of regional collaboration and integration of single-purpose efforts and now regularly work across jurisdictional boundaries to implement regional projects and programs that address multiple water resource management issues. These issues include local and imported water supplies, sanitation and recycled water, stormwater management, groundwater management, water use efficiency, habitat and open space management, and many others.

The State of California Department of Water Resources (DWR) created the IRWM Program to encourage integrated, regional strategies for managing water resources and to provide funding for both planning and implementation of projects that support the management of water supplies, water quality, environmental interests, drought protection, flood protection, reducing dependence on imported water, and many other water resource issues. The IRWM Program requires that a Regional Water Management Group (RWMG) be formed to establish an IRWM Region. The City and the Los Angeles County Flood Control District (LACFCD) are members of the RWMG for the GLAC IRWM Region, which engages in regional water resources planning for the GLAC area. LACFCD serves as the Chair of the RWMG. DWR recognizes the GLAC IRWM Region as an official IRWM Region.

DWR and State Legislators have established program guidelines for the IRWM Program through Proposition 84 and Proposition 1E (2012 Guidelines). The RWMG for the GLAC IRWM Region is responsible for the preparation and adoption of an IRWM Plan to address the provisions of the 2012 Guidelines. On June 21, 2011, the Board of Supervisors of the County of Los Angeles accepted Proposition 84 Planning Grant funds from DWR, together with funding contributions from members of the RWMG for the GLAC IRWM Region, to fund the development of the Plan.

The purpose of the Plan is to define a clear vision and direction for the sustainable management of water resources in the GLAC IRWM Region for the next 20 years and to present sensible, economically feasible solutions that benefit communities. The Plan identifies solutions to achieve the following objectives: reduce the region's reliance on imported water; comply with water quality regulations by improving the quality of urban runoff, stormwater, and wastewater; protect, restore, and enhance natural processes and habitats; increase watershed-friendly recreational space; reduce flood risk; and adapt to and mitigate against climate change vulnerabilities.

The Plan's recommendations and strategies have been developed so they can be integrated into the strategic planning for other important urban issues such as transportation, public education, land use, economic development, and health and safety. It is a tool that will foster the development of solutions that will help achieve regional planning targets and will help improve the sustainability of water resources and the ecological health of local watersheds. The Plan identifies possible future actions that the members of the RWMG have not approved, adopted, or funded. The Plan is a living document, subject to change to adapt to the evolving needs of the Region, new technologies, future legislation and regulations, and the availability of funding sources. Adopting the Plan does not constitute a commitment by the City to fund the implementation of any project or program identified in the Plan.

The 2012 Guidelines require the governing bodies of member agencies of the RWMGs, the RWMG representatives of the governing bodies, as well as proponents of projects included in IRWM grant funding proposals, to adopt an updated IRWM Plan. It is in the best interests of the City to adopt the 2014 Updated GLAC IRWM Plan as it will enable participants in the GLAC IRWM Region, including the City, to apply for future grant funding under various grant programs, including Proposition 84 and Proposition 1E. The City and RWMG of the GLAC IRWM Region have previously accepted funds from these grant programs.

#### Greater LA IRWM Plan Adoption by Gateway Water Management Authority

As part of GWMA's role in the Greater LA IRWM grant process, DWR requires that Prop 84 project proponents adopt the Greater LA IRWM Plan. Since GWMA will apply on behalf of the solicited projects as the project proponent, it was necessary for the GWMA to adopt the Greater LA IRWM Plan. Additionally, any selected projects must have their respective governing boards also adopt the Greater LA IRWM Plan as quickly as possible.

The complete Greater LA IRWM Plan is available at [www.ladpw.org/wmd/irwmp](http://www.ladpw.org/wmd/irwmp). It is a lengthy document which provides goals and objectives for the entire region as well as its 5 sub-regions including the Lower LA and Lower SG Rivers sub-region. Because of its length, staff has not included the Plan or its components with staff report. It is the intent that if GWMA continues its relationship with Greater LA, future GLAC IRWM Plan updates will incorporate the GWMA IRWM Plan for the Lower LA and Lower SG Rivers sub-region section. The

Adoption of the 2014 Updated Greater Los Angeles County Integrated Regional Water Management Plan

June 23, 2015


Page 3 of 3

GWMA adopted the Greater LA IRWMP at its April board meeting. Lakewood has previously adopted the GWMA IRWM Plan for the Lower LA and Lower SG Rivers sub-region.

**RECOMMENDATION**

Staff recommends that the City Council adopt the Greater Los Angeles County Integrated Regional Water Management Plan.

Lisa Ann Rapp   
Director of Public Works

  
Howard L. Chambers  
City Manager

# **D I V I D E R S H E E T**

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Lakewood Youth Hall of Fame Regulations

### **INTRODUCTION**

In 1981, Mayor, Larry Van Nostran and Council Member and owner of Piazza Family McDonald's Restaurants, Ron Piazza decided that there was need to recognize the outstanding athletes and sports traditions that Lakewood had been known for. Together they developed the Lakewood Youth Hall of Fame to be housed at the Woodruff Avenue McDonald's Restaurant and the City of Lakewood would host a banquet to honor inductees. In 2015, the 34<sup>th</sup> annual Hall of Fame banquet was held.

### **STATEMENT OF FACT**

The Lakewood Youth Hall of Fame has experienced significant changes in its 34 year history as key staff and elected officials have changed over the course of the program. With this attrition, it became apparent that a formal description of the event was necessary to preserve the history and selection process. Therefore, regulations have been created for the above stated purposes.

Additionally, several long-standing members of the Board of Electors have resigned from the board due to varying circumstances. In an effort to maintain a directed succession plan, the roles of the members of the Board of Electors have been identified to ensure that the board maintains representation from all parts of both the Lakewood community and the youth sports community. The defined roles will place individuals on the Board of Electors with direction and an understanding of the value of athletics in Lakewood.

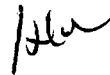
### **RECOMMENDATION**

Staff recommends that the City Council approve the regulations of the Lakewood Youth Hall of Fame to ensure the continued success of the program.

Lisa Litzinger, Director  
Recreation and Community Services



Howard L. Chambers  
City Manager



REGULATIONS  
OF  
LAKEWOOD YOUTH HALL OF FAME

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ARTICLE I

GENERAL AND SPECIFIC PURPOSES

SECTION 1. The Lakewood Youth Hall of Fame is a function of the City of Lakewood in partnership with Piazza Family McDonald's Restaurants. The program is set forth to recognize athletes from the community and immortalize them within the McDonald's restaurant on Woodruff Avenue.

SECTION 2. The Lakewood Youth Hall of Fame will induct a new class annually. The City of Lakewood Recreation and Community Services Department will solicit nominations for induction from the community and each of the four high schools in the city—Artesia High School, Lakewood High School, Mayfair High School and St. Joseph High School. Nominations will be reviewed and voted on by the Board of Electors.

SECTION 3. Nominations will be accepted and voted upon in the following categories:

- I. Athlete of the Year
- II. Performer of the Year for each recognized sport
  - a. Distinguished Nominee
- III. All-Round Performer
- IV. Outstanding High School Career Achievement
- V. Outstanding Sustained Contribution to Youth Sports
- VI. McDonald's Press On Award—to be voted on by the McDonald's Corporation
- VII. Scholar-Athlete of the Year—one individual will be awarded by each high school, not to be voted upon by the board
- VIII. LYS Coaches Mayor's Award
- IX. High School League Champions/CIF Champions
- X. Outstanding Youth Team
- XI. Special Olympics Athlete of the Year
- XII. Special Olympics Coach of the Year

SECTION 4. The Board of Electors will meet in January, annually, to select athletes to be inducted into the Hall of Fame.

SECTION 5. The City of Lakewood will host a banquet to induct new members on the last Monday of February of each year. The banquet will be held in the Weingart Ballroom at The Centre at Sycamore Plaza. The City of Lakewood will budget funds to host the event and

will solicit sponsorships to aid in the cost of the event. All inductees will be invited and will receive complimentary tickets as follows: three (3) tickets for Athlete of the Year, two (2) tickets for League Championship Teams and one (1) ticket for all other inductees.

## ARTICLE II

### BOARD OF ELECTORS

SECTION 1. NUMBER AND QUALIFICATIONS OF BOARD MEMBERS. The Board of Electors is comprised of City of Lakewood staff, high school representatives, community members, media, and elected and appointed officials. The board will be comprised of no less than 18 voting members and no more than 20. Specified roles are outlined as follows:

#### Non-voting Members:

- (a) City of Lakewood Staff – City Manager, Director of Recreation and Community Services, Assistant Director of Recreation and Community Services and one (1) Community Services Manager overseeing event and Board of Electors meeting.
- (b) Additional staff as deemed necessary may be appointed at the discretion of the Director of Recreation and Community Services.

#### Voting Members

- (a) One (1) Chairman of the Board of Electors – The Chairman of the Board will assist Lakewood staff in coordination and direction of the Board of Electors Meeting, will give direction to the board when required and will deliver an address at the Hall of Fame Banquet. The Chairman of the Board of Electors will be a Lakewood City Council Member.
- (b) Two (2) representatives from Piazza Family McDonald's Restaurants.
- (c) Eight (8) administrators from high schools in Lakewood – Two (2) Athletic Directors from each school are desired, but in the absence of an Athletic Director the school may delegate a voting representative (e.g. a Principal or Assistant Principal).
- (d) One (1) Executive Director of the Weingart-Lakewood Family YMCA as representative of the organization.
- (e) Two (2) representatives from local sports media.

- (f) One (1) member of the Recreation and Community Services Commission, as named by the Director of Recreation and Community Services.
- (g) One (1) staff representative from the California Interscholastic Federation (CIF), Southern Section – to be occupied by the Commissioner of CIF Southern Section or a designee of the Commissioner.
- (h) No less than two (2) and no more than four (4) members at large from the Lakewood Community – Members at large will be appointed by the Director of Recreation and Community Services and will have affiliations to the Lakewood community and to the field of youth sports, thus being qualified to be contributing members of the Board of Electors.

SECTION 2. TERM OF OFFICE. Each member shall hold office as follows:

- (a) Chairman of the Board, Piazza Family McDonald's representatives, high school administrators, Weingart-Lakewood Family YMCA Executive Director, sports media members, Recreation and Community Services Commissioner and CIF Southern Section Commissioner will be appointed based on position within each respective organization. The positions will remain as members of the Board of Electors ad infinitum.
- (b) Members at large will be required to submit an application to the City of Lakewood Recreation and Community Services Department. Upon review of the application, each member at large will serve on the Board of Electors for a three (3) year term. At the conclusion of each term, members at large must resubmit an application for review and approval by the Director of Recreation and Community Services. There will be no limit on number of terms a member at large may serve.



# D I V I D E R S H E E T

## **COUNCIL AGENDA**

June 23, 2015

**TO:** Honorable Mayor and City Council

**SUBJECT:** Agreement with Macerich Lakewood LP for Law Enforcement Services at Lakewood Center Mall

### **INTRODUCTION**

The City of Lakewood contracts with the Los Angeles County Sheriff's Department for deputies assigned to Lakewood Center mall. Cost of the deputies is shared with the managing agent, Macerich Lakewood LP.

### **STATEMENT OF FACTS**

The City contracts with the Los Angeles County Sheriff's Department for two 40 hour relief deputies who are assigned to Lakewood Center mall. The cost per deputy for FY 2015/16 is \$279,245. The Agreement with Macerich Lakewood LP, which is effective July 1, 2015 through June 30, 2016, provides that the cost of one deputy will be funded by Macerich Lakewood LP and that they will reimburse the City \$23,270.45 per month for 12 months beginning July 1, 2015.

### **RECOMMENDATION**

That the City Council approve the agreement with Macerich Lakewood LP for funding a deputy sheriff from July 1, 2015 through June 30, 2016, and authorize the Mayor to sign the agreement as approved by the City Attorney.

Carol Flynn Jacoby  
Deputy City Manager



Howard L. Chambers  
City Manager



# **D I V I D E R S H E E T**

# Public Hearings

Item 1.1.a - City Manager's Report  
will be an oral presentation

## MEMORANDUM

TO: CITY COUNCIL

FROM: CITY ATTORNEY

COPIES TO: CITY MANAGER  
DIRECTOR OF ADMINISTRATIVE SERVICES  
CITY CLERK

DATE: JUNE 23, 2015

SUBJECT: BUDGET - DETERMINING ANNUAL APPROPRIATIONS, SPENDING  
LIMITS FOR FISCAL YEAR 2015-2016, ADOPTION OF AMENDED  
BUDGET FOR FISCAL YEAR 2015-2016

Find attached the following:

1. Resolution authorizing the automatic appropriation of un-appropriated funds into the Fund Balance as specified by the Governmental Fund Balance Policy as of June 30, 2015. Article XIII.B (Gann) provides the total annual appropriation of each local government shall not exceed the appropriation limit of such entity for the prior year, adjusted for changes in cost of living, except as otherwise provided therein. The City, therefore, in preparing its budget must determine its appropriation limits in order to avoid some of the undesirable effects of Proposition 4 (Gann Initiative). One of the provisions of Article XIII.B as contained in XIII.B(2) is that revenues received by the City in excess of the annual amount appropriated in compliance with the Article during the fiscal year shall be returned by revisions of tax rate or fee schedules within the next two subsequent fiscal years. It is recommended that a resolution be adopted to reflect revisions, both as to budgeted revenues and expenditures, so the appropriations equal the actual revenues prior to consideration of the following.
2. Prior to adoption of the budget, it is recommended that the City, by separate resolution, determine its annual appropriation limit for the fiscal year 2015-2016. Find attached a resolution making that determination.

Unlike Proposition 13, which was a limitation on taxation raising money, Proposition 4 (Gann initiative), as amended by Proposition 111, is a limitation on spending money and relates to the proceeds of most types of taxes and revenue and some types of state subventions. The function of Article XIII.B is to regulate the appropriations of proceeds of taxes, which generally are tax revenues, user fees and charges (to the extent they exceed costs), interest and dividends earned on the investment of tax revenues, and certain subventions. State subventions that are included within the definition of "proceeds of taxes" are those that are received by the entity without restriction. Federal grants and subventions

are not included. Although Proposition 4 is technical, its basic mechanism is simple, and that is that the total annual appropriation of the City is subject to limitations. In other words, the total annual appropriation of proceeds from taxes (as previously defined) may not exceed the appropriations limit of the entity for the prior year, except as adjusted for changes in the cost of living and population (XIII.B Sections 1, 8[c], [e] and [f]). The limitation is the total appropriation of the prior year—not the actual appropriation of the prior year.

Pursuant to XIII.B.8.10.5, the appropriation limit for fiscal year 1986-1987 in the amount of \$14,339,821 is the limit for appropriations for fiscal year beginning July 1, 2015, adjusted by the changes made since then as authorized therein.

In addition, the following statutory provisions commencing with Sections 7900, et seq., of the Government Code, must be complied with:

1. Each year by resolution the City Council shall establish its appropriation limits for the following fiscal year, at either a regularly scheduled Council meeting or a noticed special meeting. Fifteen days prior to such meeting, documentation used in determination of the appropriation limit shall be available to the public (Section 7910). Find attached resolution making that determination.
2. Determination of the appropriation limit is a legislative act subject to judicial review (Section 7910).
3. For the 2013-2014 fiscal year the appropriation limit shall equal the following (Section 7902[b]):
  - a. The appropriation limit for the 1986-1987 fiscal year (\$14,339,821) multiplied by the product of the change in cost of living, as defined in Paragraph (2) of subdivision (3) of Section 8 of Article XIII.B. of the California Constitution and the change in population of local jurisdiction for the calendar year preceding the beginning of the fiscal year for which the appropriation limit is to be determined, and adjusted for other changes required or permitted by Article XIII.B. of the California Constitution.
4. In determining "change of California per capita personal income," reference must be made to Section 7901(a), and "change in cost of living," Section 7901(b), and "change in population," Section 7901(c).
5. In determining whether revenue received is in excess of the amount appropriated (and, therefore, must be returned to the taxpayers by a revision of tax rates and fee schedules as specified in XIII.B.2) Section 7901(h) defines said revenues as follows: "Revenues means all tax revenues and the proceeds to a local jurisdiction or the state received from (1) regulatory licenses, user charges, and user fees to the extent that these proceeds exceed the

costs reasonably borne by that entity in providing the regulation, product or service, and (2) the investment of tax revenues as described in subdivision (I) of Section 8 of Article XIII.B. For a local jurisdiction, revenues and appropriations shall also include subventions as defined in Section 7903 to be money which is unrestricted by statute.”

6. Not later than May 1 of each year the Department of Administrative Services shall notify the City of changes in the cost of living or changes in the California per capita income, whichever is lesser, and the population for each local jurisdiction for the prior calendar year, and these figures shall be used in the computation (Section 7909).
7. The aforementioned computation shall be contained in or attached as a schedule to the Resolution adopted prior to June 30, 2015 (Section 7910).

In addition, attached is a Resolution which may be used to adopt the budget. This Resolution should be adopted after adoption of the aforementioned Resolutions and the public hearing establishing the annual appropriation limits for fiscal year 2015-2016. In respect to adoption of the budget and the appropriation of funds for fiscal year 2015-2016, please be further advised as follows:

1. Payroll warrants or checks need not be audited by the City Council prior to payment, provided the payroll is presented to the City Council for ratification and approval at the first meeting after delivery of the payroll warrants or checks. Warrants or checks drawn in payment of demands, certified or approved by the Director of Administrative Services as conforming to a budget approved by Resolution of the City Council, need not be audited by the City Council prior to payment if such warrants or checks are presented to the City Council for ratification and approval at the first meeting after delivery of the warrants or checks (Government Code Section 37208). The financial and accounting duties of the City Clerk have by ordinance been transferred to the Director of Administrative Services (LMC 3132). Approval of the budget by resolution will put into effect the aforementioned procedure, and checks or warrants of the City conforming to the budget may be drawn and paid by the Director of Administrative Services on the appropriate signature of the Mayor and/or Treasurer, provided the same are placed on the next Register of Demands for approval by the City Council.
2. Resolution approving the budget also appropriates funds for the fiscal year 2015-2016. Unless the City Council should otherwise direct, all projects therein set forth are authorized by the Resolution approving the budget and may be performed without further Council direction. Checks drawn in payment of demands arising therefrom, and certified by the Director of Administrative Services as conforming to the budget, need not be audited prior to payment, and shall be presented to the City Council for ratification and approval at the first meeting of the City Council after delivery of the checks (Section 37208).



3. Each City officer, department, board or commission, including the governing body of any special district or school district whose jurisdiction lies wholly or partly within the City and whose function includes recommending preparation of plans for or construction of major public works, shall submit to the City Council a list of proposed public works recommended for planning initiation or construction during the fiscal year (Government Code Section 65401).
4. The Resolution approving the budget contains a provision authorizing the City Manager to proceed with specific projects enumerated in the budget. In addition, the Mayor is directed to execute all necessary contracts to carry out the foregoing. The purpose of this provision is to make sure the projects set forth in the budget are authorized and may be performed without further Council direction, unless otherwise required by law. For example, some projects and contracts may be awarded and proceeded on only following a public hearing before the City Council as required by law. Otherwise, where no such procedure or public hearing is required, or otherwise directed by the City Council, the Resolution enclosed authorizes the City Manager to arrange for the performance of any such projects enumerated in the budget.
5. In addition, Section 37110 of the Government Code authorizes the City Council to expend a sum not exceeding five percent (5%) of the money accruing to the General Fund in the fiscal year for music and promotion, including promotion of a sister city and town affiliation program. The Resolution approving the budget contains a finding in that regard, that the appropriations therein contained for promotion and music do not exceed five percent (5%) of the money accruing to the General Fund.
6. The Mayor is authorized to sign all warrants on the City Treasury and all written contracts and conveyances of the City, or in his absence, the Mayor Pro Tem (Gov. Code Section 40602). Therefore, where a project is authorized by the budget, the Mayor will execute the agreement, upon approval as to form by the City Attorney, without further Council approval. The City Council may, however, in any given case, direct otherwise. The City Council may by ordinance also authorize someone other than the Mayor to perform this function (Gov. Code Section 40602).
7. The Resolution also authorizes the City Manager to make transfers of budget appropriations between classifications and activities within funds. The purpose is to allow these transfers without frequent reference to the City Council for approval.

RESOLUTION NO. 2015-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING THE BUDGET FOR FISCAL YEAR 2014-2015, AND AUTHORIZING THE APPROPRIATION OF RESERVE FUNDS INTO APPROPRIATE FUNDS AS OF JUNE 30, 2015

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The budget for the fiscal year ending June 30, 2015, is hereby amended to reflect that funds established and monies appropriated shall not be considered as restricted totally in their availability and use, and the amounts thereof may be adjusted between funds as necessary to serve the needs of the City.

SECTION 2. The budget heretofore adopted for the fiscal year ending June 30, 2015, is amended as provided herein.

SECTION 3. Any unencumbered appropriations in the General Fund at the close of business on June 30, 2015, including grant appropriations, shall be appropriated to the Fund Balance as specified by the Governmental Fund Balance Policy. Similarly, any un-appropriated balance in the General Fund at the close of business on June 30, 2015, is hereby appropriated into the Fund Balance as specified by the Governmental Fund Balance Policy. The revenue which will be recognized as a result of the carry forward of grant appropriations shall also be carried forward into Fiscal Year 2015-2016 as budgeted revenues.

SECTION 4. Any unencumbered appropriations in any other Fund of the budget shall be appropriated to the Fund Balance as specified by the Governmental Fund Balance Policy. Any other un-appropriated balance in any other Fund of the budget at the close of business on June 30, 2015 is hereby appropriated therein to the Fund Balance as specified by the Governmental Fund Balance Policy.

SECTION 5. This Resolution shall be effective upon adoption.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

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Mayor

ATTEST:

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City Clerk

RESOLUTION NO. 2015-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD DETERMINING THE TOTAL ANNUAL  
APPROPRIATION SUBJECT TO LIMITATION OF THE CITY  
OF LAKEWOOD FOR THE FISCAL YEAR 2015-2016

WHEREAS, the City Manager has prepared and submitted to the City Council a budget for the fiscal year commencing July 1, 2015; and

WHEREAS, prior to the adoption of the budget the City Council should determine its annual appropriations that are subject to limitation pursuant to Article XIII.B of the State Constitution; and

WHEREAS, said total annual appropriation subject to limitation of the City of Lakewood has been computed by the Director of Finance in accordance with the provisions of Article XIII.B and Government Code Sections 7900, et seq., all of which are attached hereto in appropriate schedules; and

WHEREAS, the City of Lakewood has complied with all of the provisions of Article XIII.B and Government Code Section 7902 in determining the total annual appropriation subject to limitation for the Fiscal Year 2015-2016.

SECTION 1. The City Council finds this Resolution and the schedules attached hereto as presented to it for adoption at a regular meeting of the City Council of the City of Lakewood on June 23, 2015, and that fifteen days prior to such meeting the documentation used in the determination of the appropriation limit was made available to public inspection.

SECTION 2. The total annual appropriations of the City of Lakewood subject to limitation as specified in Article XIII.B of the State Constitution for the Fiscal Year 2015-2016, commencing July 1, 2015, as set forth on Exhibit A attached hereto and made a part hereof, is hereby fixed and determined to be \$31,235,148.00.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution, and shall maintain said Resolution along with Exhibit A attached hereto, and made a part hereof, in her office for public inspection.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

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Mayor

ATTEST:

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City Clerk

# EXHIBIT A

Gann Limit Calculation		2014-15	2015-16
50300002-46407	Interfund	965,503.00	1,024,931.00
60200002-46407	Interfund	102,876.00	97,426.00
50100002-46408/10	Interfund	418,338.00	30,000.00
Total Interfund Revenue		<u>1,486,717.00</u>	<u>1,152,357.00</u>
Interfund Revenues		(1,486,717.00)	1,152,357.00
Other Revenues	(a)	<u>32,335,014.00</u>	(a) <u>31,753,166.00</u>
Total revenues less taxes & investment income		<u>30,848,297.00</u>	<u>32,905,523.00</u>
Tax-related revenues		<u>29,158,830.00</u>	<u>30,919,209.00</u>
Taxes subject to Gann Limit without interest	(b)	<u>29,158,830.00</u>	(b) <u>30,919,209.00</u>
Total Investment Earnings-all funds		<u>591,600.00</u>	<u>640,400.00</u>
Total Interest		<u>591,600.00</u>	<u>640,400.00</u>
Non-tax revenues	(a)	<u>32,335,014.00</u>	(a) <u>31,753,166.00</u>
Tax-related revenues	(b)	<u>29,158,830.00</u>	(b) <u>30,919,209.00</u>
Total revenues		<u>61,493,844.00</u>	<u>62,672,375.00</u>
Total revenues less taxes & investment income	(a)	<u>32,335,014.00</u>	(a) <u>31,753,166.00</u>
Total revenues		<u>61,493,844.00</u>	<u>62,672,375.00</u>
% of Total		<u>0.5258</u>	<u>0.5067</u>
Tax-related revenues	(b)	<u>29,158,830.00</u>	(b) <u>30,919,209.00</u>
Total revenues		<u>61,493,844.00</u>	<u>62,672,375.00</u>
% of Total		<u>0.4742</u>	<u>0.4933</u>
Interest Revenue		<u>591,600.00</u>	<u>640,400.00</u>
Non tax related revenues rate		<u>0.5258</u>	<u>0.5067</u>
Interest proceeds from non-tax revenues		<u>311,078.20</u>	<u>324,460.78</u>
Interest Revenue		<u>591,600.00</u>	<u>640,400.00</u>
Tax related revenues rate		<u>0.4742</u>	<u>0.4933</u>
Interest proceeds from tax revenues		<u>280,521.80</u>	<u>315,939.22</u>
Interest proceeds from tax revenues		<u>280,521.80</u>	<u>315,939.22</u>
	(b)	<u>29,158,830.00</u>	(b) <u>30,919,209.00</u>
		<u>29,439,351.80</u>	<u>31,235,148.22</u>
Gann Limit (Using LA County Factor)		47,524,672.00	49,744,703.00
Proceeds subject to limit		29,439,352.00	31,235,148.00
		61.9%	62.8%

RESOLUTION NO. 2015-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD ADOPTING THE BUDGET AND  
APPROPRIATING REVENUE FOR FISCAL YEAR 2015-2016

WHEREAS, the City Manager has prepared and submitted to the City Council a 2015-2016 Proposed Amended Budget, for the fiscal year commencing July 1, 2015, and ending June 30, 2016; and

WHEREAS, the City Council has reviewed and modified the City Manager's Proposed Budget; and

WHEREAS, the City Council held a public hearing on the 2015-2016 Proposed Amended Budget, as modified, on June 23, 2015, where all interested persons were heard; and

WHEREAS, the City Council has considered the budget and comments thereon, and has determined it is necessary for the efficient management of the City that certain sums of revenue be appropriated to the various departments, officers, and agencies and activities of the City as set forth in said budget, and as amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:

SECTION 1. The second year of the two-year budget for the City of Lakewood for the fiscal year July 1, 2015 through June 30, 2016, is hereby amended totaling an appropriation in the sum of \$74,323,445.00.

SECTION 2. Said budget hereby adopted is the aforementioned Proposed Amended Budget prepared by the City Manager, and as amended by the City Council, entitled "Proposed Amended Budget 2015-2016, City of Lakewood, California," incorporated herein as though set forth in full. Said budget is hereby adopted as the Budget of the City of Lakewood for the 2015-2016 fiscal year, and shall remain in full force and effect until amended or modified by the City Council.

SECTION 3. The sums of money therein set forth are hereby appropriated from the revenues of the City to the departments, functions and funds therein set forth for expenditure during Fiscal Year 2015-2016.

SECTION 4. The City Council hereby finds and determines that the sums of money appropriated therein for promotion and music do not exceed five percent (5%) of the money accruing to the General Fund for Fiscal Year 2015-2016.

SECTION 5. The City Manager is hereby authorized and directed to arrange for the performance in accordance with the terms and provisions of law, of all specific projects enumerated in said budget, and the Mayor is directed to execute all necessary contracts to carry out the same.

SECTION 6. The City Manager shall have authority to incur obligations and enter into contracts for not to exceed twenty thousand dollars (\$20,000) without prior approval of the Council, provided that such expenditures are consistent with the budget and purchasing policy.

SECTION 7. The City Manager is authorized to make transfers of budget appropriations between classifications and activities within a fund.

SECTION 8. The City Clerk shall certify to the adoption of this Resolution, and the same shall be effective July 1, 2015.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

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Mayor

ATTEST:

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City Clerk

RESOLUTION NO. 2015-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DIRECTOR OF ADMINISTRATIVE SERVICES TO CERTIFY TO CITY LIGHT AND POWER LAKEWOOD, INC., THAT BASIC FEE PAYMENTS HAVE BEEN INCLUDED IN THE BUDGET

WHEREAS, the City Council by Resolution No. 97-107 on November 12, 1997, entered into an agreement for street lighting maintenance by City Light and Power Lakewood, Inc.; and

WHEREAS, the City, in Paragraph 2 of said Agreement, covenanted to take certain action as necessary to include in the budget, effective July 1 of each year during the term of the Agreement, an appropriation for all basic fee payments; and

WHEREAS, the City Council finds that there are lawful available funds, after considering all of the other obligations and anticipated revenues of the City effective July 1, 2015, to appropriate all necessary funds for the basic fee payments during the Fiscal Year 2015-2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The Director of Administrative Services is hereby directed to furnish City Light and Power Lakewood, Inc., and its Qualified Lienholder, or successors, not later than twenty (20) days following the adoption of the budget, a certificate of the City of Lakewood that the basic fee payments due in the Fiscal Year 2015-2016 have been included in the budget approved by the City Council.

SECTION 2. The City Clerk is directed to certify the adoption of this resolution.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 2015-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DIRECTOR OF ADMINISTRATIVE SERVICES TO CERTIFY TO CITY LIGHT AND POWER LAKEWOOD, INC., THAT BASIC FEE PAYMENTS HAVE BEEN INCLUDED IN THE BUDGET

WHEREAS, the City Council by Minute Order on March 24, 2015, entered into an agreement for Photovoltaic System maintenance by City Light and Power Lakewood, Inc.; and

WHEREAS, the City, in Section 2.05 of said Agreement, covenanted to take certain action as necessary to include in the budget, effective July 1 of each year during the term of the Agreement, an appropriation for all basic fee payments; and

WHEREAS, the City Council finds that there are lawful available funds, after considering all of the other obligations and anticipated revenues of the City effective July 1, 2015, to appropriate all necessary funds for the basic fee payments during the Fiscal Year 2015-2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The Director of Administrative Services is hereby directed to furnish City Light and Power Lakewood, Inc., and its Qualified Lienholder, or successors, not later than twenty (20) days following the adoption of the budget, a certificate of the City of Lakewood that the basic fee payments due in the Fiscal Year 2015-2016 have been included in the budget approved by the City Council.

SECTION 2. The City Clerk is directed to certify the adoption of this resolution.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

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Mayor

ATTEST:

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City Clerk



RESOLUTION NO. 2015-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD REPEALING RESOLUTION NO. 2014-28 PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES AND ENACTING A PERSONNEL RESOLUTION ESTABLISHING THE COMPENSATION, RULES AND REGULATIONS PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2014-28, a resolution of the City Council of the City of Lakewood establishing the salaries and compensation of hourly-rated part-time employees and repealing previous resolution on the same subject matter, adopted by the City Council on June 24, 2014, is hereby repealed.

SECTION 2. This resolution shall be known as the Hourly-Rated Part-Time Employee Personnel Resolution.

SECTION 3. Hourly-rated part-time officers and employees shall be those officers and employees in the non-classified service, part-time employees, temporary, emergency and seasonal employees.

1. Compensation. Hourly-rated part-time officers and employees shall be compensated for said service in accordance with the job description and hourly rates incorporated herein as Attachment A. In the event that any adjustment in any applicable minimum wage causes any such rate to be out of compliance with minimum wage requirements, then such rate shall be adjusted automatically to comply with such minimum wage requirements.

2. Benefits. Part-time employees shall not participate in or be entitled to any benefit program of the City except as required by law.

3. Pay Periods. All part-time employees shall be paid on a biweekly basis. Payday shall be during the week following the end of the biweekly pay period.

SECTION 4. This Resolution shall become effective the 23rd day of June, 2015.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 2015-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD AMENDING AND RENEWING A COMMUNITY  
RECREATION PROGRAM AGREEMENT WITH THE ABC  
UNIFIED SCHOOL DISTRICT

WHEREAS, the City of Lakewood, a municipal corporation, sometimes hereinafter referred to as "City," and the ABC Unified School District of Los Angeles County, California, sometimes hereinafter referred to as "District," have made and entered into a written agreement entitled "Agreement - Community Recreation Program - Joint Exercise of Powers," dated February 13, 1973; and

WHEREAS, the said agreement provides for community recreation programs to be performed by the City or District upon property of the District or City in accordance with the terms and provisions of said agreement and the resolution designating said program; and

WHEREAS, the City and District each year thereafter have entered into resolutions authorizing a community recreational program pursuant to the terms and provisions of said agreement during the fiscal year; and

WHEREAS, the City and District desire to renew said community recreation program for the current fiscal year commencing July 1, 2015 and ending June 30, 2016 subject to the terms and provisions of said agreement, and as hereinafter provided.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. District Approval Required

This resolution is subject to approval of the governing board of the ABC Unified School District, and shall not be effective for any purpose until approved by such governing board.

SECTION 2. Community Recreation and Joint Powers Agreement to Govern

Upon acceptance and approval of this resolution by the governing board of the District, the agreement entitled "Agreement - Community Relation Program - Joint Exercise of Powers," dated February 13, 1973, shall govern the term and provisions of this Community Recreation Program, except as otherwise provided in this resolution.

SECTION 3. City's Community Recreation Program

A Community Recreation Program shall be conducted by the City on the following land, buildings and facilities of the District, and during the following items:

Any and all land, buildings and facilities at Palms Elementary School, and at any time, subject to approval of the District.

SECTION 4. District's Recreation Program

A Community Recreation Program shall be conducted by the District on the following land, facilities and buildings of the City during the following times:

Any and all land, buildings and facilities at Palms Park, and at any time, subject to approval of the City.

SECTION 5. Fees and Charges

The City reserves the right to recover part of its expenses of said Community Recreation Program, such as field trips, etc. through the collection of fees from participants. The amount of said fees shall be determined by the City, but shall be reasonable enough to encourage rather than discourage participation in the Community Relation Program. All monies so collected shall remain the property of the City.

SECTION 6. Term

This resolution and the services hereunder shall be effective July 1, 2015 and ending June 30, 2016, and shall be subject to earlier termination as provided in the aforementioned agreement.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVAL BY ABC UNIFIED SCHOOL DISTRICT

The aforementioned resolution was approved by the governing board of the ABC Unified School District, at a meeting thereof held on \_\_\_\_\_, and entered into the minutes of said meeting.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Board

RESOLUTION NO. 2015-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD RENEWING AN AGREEMENT BETWEEN THE  
CITY OF LAKEWOOD AND COMMUNITY FAMILY  
GUIDANCE CENTER PROVIDING COUNSELING SERVICES  
FOR FAMILIES AND JUVENILE RESIDENTS OF THE CITY  
OF LAKEWOOD FOR THE FISCAL YEAR 2015-2016

WHEREAS, the City is desirous of contracting with Community Family Guidance Center for the performance of counseling services for families and juvenile residents of the City of Lakewood; and

WHEREAS, Community Family Guidance possesses the manpower, equipment and skills requisite and necessary to furnish said services for the City; and

WHEREAS, the City Council has determined that providing counseling services for families and juvenile residents is a public purpose and for general welfare and public benefit;

WHEREAS, the City has allocated \$9,000 in the 2015-2016 budget for the purpose of providing intake and assessment, individual therapy for children and parents, group therapy, family therapy, parent education classes, and other counseling services to residents of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services," between the City of Lakewood, a municipal corporation, and Community Family Guidance Center, a non-profit corporation, for counseling services for families and juvenile residents of the City of Lakewood is hereby renewed for the fiscal year 2015-2016, commencing July 1, 2015, and ending June 30, 2016.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by the Community Family Guidance Center.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

ACCEPTANCE BY COMMUNITY FAMILY GUIDANCE CENTER

THE UNDERSIGNED, being the \_\_\_\_\_ of COMMUNITY FAMILY GUIDANCE CENTER, a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the Community Family Guidance Center, and that Community Family Guidance Center, does hereby agree to the extension of said agreement for the fiscal year 2015-2016 as set forth in said agreement and this resolution.

COMMUNITY FAMILY GUIDANCE CENTER

By \_\_\_\_\_

Title \_\_\_\_\_

RESOLUTION NO. 2015-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RENEWING THE AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE HUMAN SERVICES ASSOCIATION (HSA) TO PROVIDE SERVICES FOR SENIOR ADULT RESIDENTS OF THE CITY OF LAKEWOOD FOR THE FISCAL YEAR 2015-2016

WHEREAS, the City is desirous of contracting with the Human Services Association for providing services for senior adult residents of the City of Lakewood, including congregate and home delivered meals; and

WHEREAS, the Human Services Association possesses the manpower, equipment and skills requisite and necessary to furnish said services for the City; and

WHEREAS, the City has allocated the sum of \$4,500 in the 2015-2016 budget for this service;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services," between the City of Lakewood, a municipal corporation, and the Human Services Association, a community non-profit corporation, that will provide services, including congregate home delivered meals for senior residents of the City of Lakewood is hereby renewed for the fiscal year 2015-2016, commencing July 1, 2015 and ending June 30, 2016.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by Human Services Association.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

ACCEPTANCE BY HUMAN SERVICES ASSOCIATION

THE UNDERSIGNED, being the \_\_\_\_\_ of the HUMAN SERVICES ASSOCIATION, a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the HUMAN SERVICES ASSOCIATION, and that the HUMAN SERVICES ASSOCIATION, does hereby agree to the extension of said agreement for the fiscal year 2015-2016 as set forth in said agreement and this resolution.

HUMAN SERVICES ASSOCIATION

By \_\_\_\_\_

Title \_\_\_\_\_



RESOLUTION NO. 2015-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD RENEWING AN AGREEMENT BETWEEN THE  
CITY OF LAKEWOOD AND LAKEWOOD MEALS ON  
WHEELS FOR THE FISCAL YEAR 2015-2016

WHEREAS, Lakewood Meals on Wheels, since 1975, has recruited citizens for voluntary services to the community; and

WHEREAS, these services involve the home delivery of nutritional meals to the elderly, handicapped and convalescing, thereby reducing or eliminating the need for premature or prolonged institutionalization; and

WHEREAS, the foregoing is a public purpose and for the general welfare and public benefit of the City of Lakewood; and

WHEREAS, the City Council for the fiscal year 2015-2016 budgeted \$10,500 to reimburse Lakewood Meals on Wheels for payments made for travel to volunteers performing these services for said Meals on Wheels and for meal cost subsidy for low-income Lakewood residents.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services," between the City of Lakewood, a municipal corporation, and Lakewood Meals on Wheels, a non-profit corporation, providing meals for convalescent, elderly and handicapped residents of the City of Lakewood, is hereby renewed for the fiscal year 2015-2016 commencing July 1, 2015 and ending June 30, 2016.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by Lakewood Meals on Wheels.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

ACCEPTANCE BY LAKEWOOD MEALS ON WHEELS

THE UNDERSIGNED, being the \_\_\_\_\_ of LAKEWOOD MEALS ON WHEELS, a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the Lakewood Meals on Wheels, and that Lakewood Meals on Wheels, does hereby agree to the extension of said agreement for the fiscal year 2015-2016 as set forth in said agreement and this resolution.

LAKEWOOD MEALS ON WHEELS

By \_\_\_\_\_

Title \_\_\_\_\_

RESOLUTION NO. 2015-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RENEWING AN AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE PATHWAYS VOLUNTEER HOSPICE, INC. PROVIDING SERVICES FOR TERMINALLY ILL RESIDENTS OF THE CITY OF LAKEWOOD FOR THE FISCAL YEAR 2015-2016

WHEREAS, the City is desirous of contracting with the Pathways Volunteer Hospice, Inc. for the performance of support services for the terminally ill residents and support services to their family members of the City of Lakewood; and

WHEREAS, Pathways Hospice possesses the manpower, equipment and skills requisite and necessary to furnish said services for the City; and

WHEREAS, the City Council has determined that providing case management, volunteer supervision and bereavement services to Lakewood residents is a public purpose, and for the general welfare and public benefit;

WHEREAS, the GRANTEE has allocated \$9,000.00 in the 2015-2016 budget for the purpose of providing services to terminally ill residents of the City of Lakewood and support services to their family members; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services for the Terminally Ill," between the City of Lakewood, a municipal corporation, and the Pathways Volunteer Hospice, Inc., a community non-profit charitable service, for services for the terminally ill residents of the City of Lakewood is hereby renewed for the fiscal year 2015-2016, commencing July 1, 2015 and ending June 30, 2016.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by Pathways Volunteer Hospice, Inc.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

ACCEPTANCE BY PATHWAYS VOLUNTEER HOSPICE, INC.

THE UNDERSIGNED, being the \_\_\_\_\_ of PATHWAYS VOLUNTEER HOSPICE, INC., a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the Pathways Volunteer Hospice, Inc., and that Pathways Volunteer Hospice, Inc., does hereby agree to the extension of said agreement for the fiscal year 2015-2016 as set forth in said agreement and this resolution.

PATHWAYS VOLUNTEER HOSPICE, INC.

By \_\_\_\_\_

Title \_\_\_\_\_

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** First Amendment to the Agreement for Custodial Services with Merchants Building Maintenance

### INTRODUCTION

The City of Lakewood has an agreement for custodial services with Merchants Building Maintenance. The agreement was executed on June 1, 2014 for a term of five years and one month, terminating on June 30, 2019. In this agreement, a monthly fee of \$12,869 was agreed upon to be paid by the City of Lakewood for custodial services performed by Merchants Building Maintenance.

### STATEMENT OF FACT

The amendment reflects a rate increased to \$13,049 per month. The changed conditions include all of the following: an increase to the California Minimum Wage to \$10.00 per hour—effective January 1, 2016—and the reduction of square footage to be maintained by custodial services. All conditions are equally divided on a per-month rate for the term of the agreement. The term of the agreement has been amended to a one-year term, ending on June 30, 2016. New exhibits, outlining the scope and location of work, have been revised to reflect the current needs of the city.

### SUMMARY

The City of Lakewood has amended the agreement with Merchants Building Maintenance to increase the monthly rent by the sum of \$180.00, reduce the length of the term, and revise the scope and location of work.

### RECOMMENDATION

Staff recommends that the City Council:

- Approve the amendment to the City of Lakewood's agreement for custodial services with Merchants Building Maintenance.
- Authorize the Mayor and the City Clerk to execute the "First Amendment to the Agreement for Custodial Services," subject to approval of the City Attorney as to the form of the amendment.

Lisa Litzinger, Director  
Recreation and Community Services



Howard L. Chambers  
City Manager



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Pacific Coachways Charter Bus Agreement

### **INTRODUCTION**

The City of Lakewood has used Pacific Coachways as its charter bus service since 2013 for the City's Travel Program and for youth excursions. Until the present, there has been no formal agreement between the City and Pacific Coachways. Upon recommendation from the California Joint Powers Insurance Authority (JPIA), the City is initiating an agreement with charter service carriers to limit the City's liability.

### **STATEMENT OF FACT**

As part of the California JPIA LossCAP Program Risk Management Evaluation of 2014, the City received recommendation to develop a contract agreement for charter bus services that includes appropriate insurance specifications and risk transfer language with charter service carriers. The City is desirous to enter into this contract with the Pacific Coachways to ensure minimal liability to the City.

### **RECOMMENDATION**

Staff recommends that the City Council approve the Agreement with Pacific Coachways to continue to contract services from the carrier for the period of July 1, 2015 to June 30, 2016.

Lisa Litzinger, Director  
Recreation and Community Services



Howard L. Chambers  
City Manager



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Renewal of Candleverde Park License Agreement  
Southern California Edison Company

### **INTRODUCTION**

The City of Lakewood's License Agreement with Southern California Edison Company for the use of approximately two acres of transmission right-of-way for recreation purposes at Candleverde Park is due for renewal.

### **STATEMENT OF FACT**

Renewal of the License Agreement for Candleverde Park is for a term of five years, extending the city's use of the parcel for recreational purposes through July 31, 2019. The license renewal provides for a payment of \$488.22 in 2015, to increase at a rate of 3% annually, with a final payment of \$549.50 in 2019. Funds for this purpose have been appropriated in the 2015-16 budget.

### **SUMMARY**

Execution of the License Agreement renewal will provide continued use of the Southern California Edison parcel for public recreation for an additional five years through July 31, 2019 at the Candleverde Park site.

### **RECOMMENDATION**

Staff recommends that the City Council authorize the Mayor and City Clerk to execute, on behalf of the City of Lakewood, the Southern California Edison License Agreement renewal for Candleverde Park, as approved to form by the City Attorney.

Lisa Litzinger, Director  
Recreation and Community Services



Howard L. Chambers  
City Manager



**COUNCIL AGENDA**  
June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of Agreement for Publication of Recreation and Community Services Catalog

**INTRODUCTION:**

The City of Lakewood staff recommends the continuation of an agreement with Trend Offset Printing to provide the printing services for the Recreation and Community Services Catalog for the period of July 1, 2015 through June 30, 2016.

**STATEMENT OF FACT**

For many years, the Lakewood based business of Andrews Printing printed the Recreation and Community Services Catalog. In the 1990's, Trend Offset Printing, located in Los Alamitos, purchased Andrews Printing. Since that time, Trend Offset Printing has been the primary business used for the production and printing of the Recreation and Community Services seasonal catalogs. The City has been satisfied with the full range of services of Trend Offset Printing and has found their fees to be competitive in the marketplace. In 2007, the City of Lakewood formalized an agreement with Trend Offset Printing.

**SUMMARY**


Art, design, printing, and other similar services can be deemed subjective; therefore, the city wants to maintain their positive working relationship with Trend Offset Printing. Based on a history of acceptable service, the city proposes the continuation of the formal agreement with Trend Offset Printing for publication of the Recreation and Community Services catalog.

**RECOMMENDATION**

Staff recommends that the City Council:

1. Approve the authorization of an agreement with Trend Offset Printing to provide printing services for the Recreation and Community Services catalog for the period of July 1, 2015 to June 30, 2016.
2. Authorize the Mayor and City Clerk to sign the agreement for printing.

Lisa Litzinger, Director  
Recreation and Community Services 

  
Howard L. Chambers  
City Manager



## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of the Agreements for Median Landscape Maintenance and Mowing Services of City facilities with TruGreen LandCare

### INTRODUCTION

TruGreen LandCare is the current provider of maintenance of the city's contracted landscaped medians on Bloomfield Avenue, Pioneer Boulevard, Centralia Street, and Del Amo Boulevard. TruGreen LandCare also provides contracted mowing services of the large open turf areas at the city's Water Yard and at 12 city parks.

### STATEMENT OF FACT

TruGreen LandCare, formerly Landscape West, has performed mowing services since the original agreement was approved in 1990. In August 2004, TruGreen LandCare acquired U.S. Landscapes, Inc. U.S. Landscapes, Inc. had the original medians contract on Bloomfield Avenue and Pioneer Boulevard. Since that acquisition, TruGreen LandCare has performed contract services to date. In 2007, the Centralia Street and Del Amo Boulevard medians were added to the contract. Staff is pleased with the current work performed by TruGreen LandCare on our medians, at the Water Yard, and on our parks. TruGreen LandCare has agreed to keep billing at the same price as the last fiscal year. Costs will be \$45,498.24 on our median landscape maintenance and \$40,713.12 for mowing services of city facilities for the period of July 1, 2015 to June 30, 2016.

### RECOMMENDATION

Staff recommends that the City Council:

- 1) Approve the agreements for contract services of our landscaped medians and facilities mowing with TruGreen LandCare from July 1, 2015 to June 30, 2016.
- 2) Authorize the Mayor and City Clerk to sign the agreement for median landscape maintenance at an annual cost of \$45,498.24 and mowing services of city facilities at an annual cost of \$40,713.12, subject to approval of the City Attorney as to the form of the agreement.

Lisa Litzinger, Director  
Recreation and Community Services



Howard L. Chambers  
City Manager



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of Telecommunication Services Agreement with Abilita LA

### **INTRODUCTION**

The City has utilized a telecommunications consultant services for the past four (4) years. The services provided for under the proposed agreement include assisting the City in managing and reviewing all the telecommunications systems and infrastructure on a monthly basis.

### **STATEMENT OF FACT**

The City is in need of a telecommunication services consulting firm. Abilita LA has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement. Telecommunications consulting services will include working with telecom providers such as, Verizon, AT&T, Tele Pacific, Time Warner, and Blue Print Technology (formerly Standard Tel).

### **RECOMMENDATION**

That the City Council extends the telecommunications services agreement with Abilita LA for a period ending June 30, 2016 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa A. Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of Engineering Services Agreement with Associated Soils Engineering, Inc.

### INTRODUCTION

Associated Soils Engineering has assisted the City with engineering services on street and water public works projects for many years. These services were consolidated under one agreement to eliminate the need for several individual agreements for similar work. The work performed under these agreements include various testing and observation services such as plant inspection, field-tests, laboratory tests, engineering and reporting.

### STATEMENT OF FACT

The City is in need of on-call services of a geotechnical engineer for street and water related engineering services. Associated Soils Engineering has the required licenses and experience to perform all aspects of the scope of work outlined in previous agreements. The costs will be allocated to various water and street projects as each one is undertaken and will be authorized by the Director of Public Works prior to commencement in accordance with the standard rates set forth in the contract.

Associated Soils Engineering has provided geotechnical engineering services for the City in a very professional and cost effective manner.

### RECOMMENDATION

That the City Council extend the engineering services agreement with Associated Soils Engineering for a period ending June 30, 2016 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Extension of Hardscape Maintenance Agreement with CJ Construction, Inc.

### INTRODUCTION

CJ Construction, Inc. provides hardscape maintenance services to the City. These services include removal and replacement of damaged sidewalk, curb, gutter, and access ramps. In some cases, removal and replacement of asphalt is also necessary due to curb and gutter maintenance.

### STATEMENT OF FACT

The City is in need of the part-time services of a hardscape maintenance contractor and CJ Construction, Inc. has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement.

CJ Construction, Inc. has provided hardscape maintenance services for the City in a very professional and cost effective manner.

The Agreement with CJ Construction entitles them to a price increase based on the April to April CPI for this area. In 2010, 2011, 2012 and 2013 CJ Construction agreed to maintain their unit prices at the 2009 level. CJ Construction did receive the CPI increase in 2014 and has requested the an increase for this year. The proposed Schedule of Compensation reflects a 0.5% CPI increase which is the CPI increase for this area during the past year.

### RECOMMENDATION

That the City Council extend the hardscape maintenance agreement with CJ Construction, Inc. for a period ending June 30, 2016 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Authorize Issuance of a Purchase Order with CR&R, for Disposal of Street Sweeping Debris

### INTRODUCTION

The City's street sweeping contractor, R.F. Dickson has been taking the street sweeping debris to CR&R for recycling. The City has been paying the tipping fee at CR&R since 2005.

### STATEMENT OF FACT

R.F. Dickson, the City's street sweeping contractor needs to dispose of street sweeping debris to CR&R for recycling rather than the landfill. About 90% of the material is recovered for composting, which helps the City meet our recycling goals mandated by CalRecycle. The special rate per ton for street sweeping debris will be \$36.06, beginning July 1, 2015.

### STAFF RECOMMENDATION

It is recommended that the City Council authorize the issuance of a purchase order in the amount not to exceed \$91,494 for the recycling of street sweeping debris.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Renewal and Purchase of Lighting and Equipment for the Centre

### **INTRODUCTION**

Additional lighting and equipment is needed for the Centre operations.

### **STATEMENT OF FACT**

Staff obtained a turn-key proposal for additional lighting and equipment from Dekra-Lite. Located in southern California, Dekra-Lite has provided cities with an innovative approach lighting and fixtures since 1987. Dekra-Lite staff is able to assist from design to installation, storage and maintenance. The agreement includes the purchase of additional lighting and equipment, plus the installation and storage of previously purchased lighting and equipment in an amount not to exceed \$70,000.

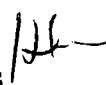
Our Purchasing Policy allows the City Manager to utilize the Request for Proposal approach in awarding the contract to the proposer that staff deems to be in the best public interest. Dekra-lite has provided lighting and equipment in two prior fiscal years and has performed in a satisfactory manner.

The Adopted Two-Year Fiscal Year 2014-2016 Budget includes an appropriation for this proposed project, and sufficient funds are budgeted.

### **RECOMMENDATION**

Staff recommends that the City Council approve a purchase order for the purchase and installation of lighting and equipment from Dekralite in an amount not to exceed \$70,000 for FY 2015-16.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of Extension of Agreement for Electrical Support Services  
With Fineline Electric

### INTRODUCTION

Fineline Electric has completed their third year of service as the city's on-call electrical contractor. Staff is satisfied with the work performed and recommends their agreement be extended.

### STATEMENT OF FACT

Over the past several years, the Public Works Department has been requested to install additional electrical outlets, fixtures and equipment at various city facilities, in addition to maintaining existing electrical systems. Our two talented electricians are constantly challenged with meeting the requirements of the workload. In 2011, council authorized an on-call agreement with Fineline Electric to assist the city with these small scale electrical projects. Fineline continues to do a superb job accommodating staff requests. They completed the new electrical distribution equipment installation at Mayfair Park, installed new light fixtures in the Centre lobby and installed security lighting at the Weingart Senior Center.

Fineline's assistance has been invaluable to the Public Works Facilities division. Their work is performed on a time and material basis, under Fineline's standard rate schedule, with cost proposals submitted prior to work authorization. Work is assigned on an as-needed basis during the year and proposals are approved by the Director of Public Works prior to issuance of an approval to proceed. Staff recommends this service agreement be extended.

### RECOMMENDATION

Staff recommends that the City Council:

Extend the Service Provider agreement with Fineline Electric for electrical support services for FY 2015-16, in an amount not to exceed \$55,000, and authorize the Mayor and City Clerk to sign the agreement in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of Extension of Agreement for Elevator Preventative Maintenance and Repair Services with Liftech Elevator Services, Inc.

### **INTRODUCTION**

Liftech Elevator Services, Inc. has been assisting the City in providing repair and preventative maintenance on the city's three elevators since July 2009. Staff recommends their agreement be extended.

### **STATEMENT OF FACT**

The city has a substantial investment in the elevators at The Centre at Sycamore Plaza and Burns Community Center. Elevators are licensed by the State and require routine maintenance, inspection and testing services in order to maintain their state certifications. Occasionally, the elevators will require repairs. Downtime of an elevator, especially at Burns Center where there is only one and it is the only accessible route to the second floor, must be kept to a minimum. Liftech Elevator Services, Inc. has been providing these services for nearly five years. It is a difficult job, as our elevators at The Centre are over 29 years old and the Burns Center elevator is 39 years old, making repair parts hard to come by.

Staff recommends that the existing service provider agreement with Liftech Elevator Services, Inc. be extended for fiscal year 2015-16 to provide for general preventative routine maintenance, inspections and required testing. Staff believes their rates are very competitive and they are available for on-call emergency services as needed. Funds have been budgeted in the Public Works Facilities division for such services.

### **RECOMMENDATION**

Staff recommends that the City Council:

Extend the elevator services agreement with Liftech Elevator Services, Inc., for a period of one year ending June 30, 2016, and authorize the Mayor and City Clerk to sign the renewal agreement in a form as approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HL*  
City Manager



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of Transportation Planning and Engineering Services Agreement with LSA Associates, Incorporated

### **INTRODUCTION**

LSA has assisted the City with transportation planning and engineering related services for many years. LSA provided planning and engineering services related to Boeing's Douglas Park development. In addition, LSA continues to complete various smaller transportation planning and engineering projects as requested by the city on an as needed basis.

### **STATEMENT OF FACT**

The City is in need of the part-time services of a contract transportation planning and engineering firm and LSA has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement.

LSA has provided transportation planning and engineering services for the City in a very professional and cost effective manner.

### **RECOMMENDATION**

That the City Council extend the transportation planning and engineering services agreement with LSA for a period ending June 30, 2016 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of On-Call Architectural Services Agreement  
With Meyer & Associates

### INTRODUCTION

Meyer & Associates has assisted the City architectural and engineering related services for many years. Most recently Meyer & Associates provided planning and engineering services related to the Palms Park Project and the Lakewood Veteran's Memorial Project. In addition, Meyer & Associates continues to complete various smaller architectural planning and engineering projects as requested by the city on an as needed basis.

### STATEMENT OF FACT


The City has a continued need of the services of a contract architectural planning, design and engineering firm and Meyer & Associates has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement.

Meyer & Associates has provided architectural planning, design and engineering services for the City in a very professional and cost effective manner. This amendment updates their standard hourly rates for the upcoming fiscal year.

### RECOMMENDATION

That the City Council amend the on-call architectural services agreement with Meyer & Associates, and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Extension of Engineering and Traffic Survey Services Agreement with Newport Traffic Studies

### **INTRODUCTION**

Newport Traffic Studies (NTS) has assisted the City with traffic-related services over the past several years. These services include conducting traffic counts for the Traffic Census Report, radar studies that must be filed with the Court for enforcement of speed limit violations, and various other traffic engineering services as requested by the City on an as needed basis.

### **STATEMENT OF FACT**

The City is in need of the part-time services of a contract engineering and traffic survey firm and NTS has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement.

NTS has provided engineering and traffic survey services for the City in a very professional and cost effective manner.

### **RECOMMENDATION**

That the City Council extend the engineering and traffic survey services Agreement with NTS for a period ending June 30, 2016 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## **COUNCIL AGENDA**

June 23 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of Engineering Services Agreement with Reedcorp Engineering

### **INTRODUCTION**

Reedcorp Engineering has assisted the City with engineering services for various electrical projects under an annual agreement since 2005 and provided services for several years prior.

### **STATEMENT OF FACT**

Reedcorp Engineering is mainly used for general electrical engineering tasks for small projects that require the review of existing electrical systems. Reedcorp would make recommendations for the safe installation of additional or relocated receptacles, panels, switches, contactors, equipment, wiring, and other components of a building's electrical system. Larger projects include specifications for standby generators and design of the necessary panels and connections and replacement of electrical panels at parks and water well facilities.

The costs will be allocated to various water and facilities projects as each one is undertaken and will be authorized by the Director of Public Works prior to commencement in accordance with the standard rates set forth in the contract.

### **RECOMMENDATION**

That the City Council approve an amendment to the Engineering Services Agreement with Reedcorp Engineering to extend the Agreement for a period ending June 30, 2016 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of Environmental Services Agreement with S.C.S. Engineers

### **INTRODUCTION**

The City has utilized solid waste and environmental consultant services for over a decade. The services provided for under the proposed agreement include assisting the City in complying with mandated solid waste and environmental related programs, completing required reports, management of certain grant programs, and conducting training for contractors, residents, and city staff. S.C.S. Engineers has been instrumental in assisting the City in preparing many of the reports indicating the City's compliance with solid waste and other environmental mandates establish by the State.

### **STATEMENT OF FACT**

The City is in need of on-call services of an environmental services consulting firm. S.C.S. Engineers has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement. The work would be performed on a time and material basis, under S.C.S.'s standard fee schedule. Before commencing on any specific assignment city staff will review the tasks, deliverables, and estimated costs with S.C.S. Engineers and provide written authorization to proceed.

### **RECOMMENDATION**

That the City Council extends the environmental services agreement with S.C.S. Engineers for a period ending June 30, 2016 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.

Lisa A. Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of the Animal Control Agreement

### **INTRODUCTION**

In July 2014, the City entered into a five-year agreement with the Southeast Area Animal Control Authority (SEAACA) for animal control services and the term of agreement will expire June 30, 2019.

### **STATEMENT OF FACT**

On June 1, 2015, staff received a request from SEAACA to amend our five year agreement for animal control services. The amendment was presented and approved by SEAACA's Board of Commissioners on May 28, 2015. The proposed amendment includes an increase to the contract rate and a compulsory interest rate on delinquent payments with all other terms remaining the same as the current five year agreement.

Service provided under our agreement with SEAACA include returning wayward dogs to owners, handling barking dog complaints, pick-up of deceased animals from public right-of-ways and residences, conducting vaccination/licensing clinics, and responding to non-routine animal control incidents like animal hording and vicious animal complaints.

Staff has been very satisfied with animal control services provided to Lakewood residents through contract with Southeast Area Animal Control Authority (SEAACA).

### **RECOMMENDATION**

Staff recommends that the City Council:

1. Approve the amendment with SEAACA for animal control services in a form approved by the City Attorney and authorize the signature by the Mayor.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Renewal of Agreement with Sierra Installations, Inc. for Lakewood's Street Banner Marketing Program

### INTRODUCTION

Sierra Installations, Inc. was hired in 2003 to install the city's street banner marketing campaigns, as one way of advertising citywide special events, and public awareness education. Staff recommends their agreement be renewed.

### STATEMENT OF FACT


In 2003, the City Council authorized funds for a street banner marketing program. Campaigns this past year included advertising for events such as Shop Lakewood, Patriot's Day and Pan Am Fiesta; and marketing messages such as "Great Ideas Last for Generations", Neighborhood Watch, Celebrate Summer, Volunteerism, "Pitch It! Dunk It!", Saving Water and Used Oil Recycling campaigns. The banners also provide the annual December holiday greetings and July fireworks education campaign.


12 campaigns are planned for the coming fiscal year. The "Great Ideas Last for Generations" banner continues as the "default" banner, meaning it is the banner that is up on all 287 light pole locations city-wide if there is no special campaign being advertised.

### RECOMMENDATION

Staff recommends that the City Council:

Extend the agreement for the Street Banner Marketing Program for the installation, removal, cleaning and storage of city-owned banners with Sierra Installations, Inc., in an amount not to exceed \$45,000, for a one-year period ending June 30, 2016, and authorize the Mayor and City Clerk to sign the renewal agreement in a form approved by the City Attorney.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of Extension of Agreement for HVAC Maintenance Services with Velocity Air Engineering, Inc.

### INTRODUCTION

Velocity Air Engineering, Inc. has been providing maintenance on city Heating, Ventilating and Air Conditioning systems and equipment at various facilities since 2008. Staff recommends their agreement be extended.

### STATEMENT OF FACT

The City is in need of the part-time services of an HVAC system maintenance company to inspect, repair and maintain various heating and cooling equipment at several city facilities. Velocity Air Engineering, Inc. has the required skills to provide such services. Velocity has been able to maintain the HVAC equipment in a cost-effective manner, evaluates the city's HVAC systems for repairs and replacement, and performs the necessary repairs. Their agreement allows for a monthly service fee, and maintenance parts such as filters and belts. Their agreement includes an amount over and above the monthly maintenance and inspection fee for necessary repairs and in order to replace parts and components in the HVAC systems to prevent overload, energy consumption, and employee or client discomfort and to reduce City/Velocity administrative costs.

### RECOMMENDATION

Staff recommends that the City Council:

Extend the HVAC maintenance services agreement with Velocity Air Engineering, Inc., for a one-year period ending June 30, 2016, in an amount not to exceed \$70,000, and authorize the Mayor and City Clerk to sign the renewal agreement in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HLC*  
City Manager



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve an Amendment to the Agreement for Tree Maintenance Services with West Coast Arborists

### **INTRODUCTION**

West Coast Arborists has provided tree maintenance services to the City for many years as agreed to in the Agreement for Tree Maintenance Services executed in July, 1994.

### **STATEMENT OF FACT**

The Agreement with West Coast Arborists (WCA) needs to be revised to incorporate the latest rate schedule. The Agreement entitles WCA to a price increase based on the April to April CPI for this area.

The proposed rate schedule reflects a 0.5% CPI increase which is the CPI increase for this area during the past year.

### **RECOMMENDATION**

That the City Council approve an Amendment to the Agreement for Tree Maintenance Services with West Coast Arborists and authorize the Mayor to sign the revision in a form approved by the City Attorney.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve an Amendment to the Engineering Services Agreement with Willdan

### **INTRODUCTION**

Willdan Engineering has assisted the City with engineering services on public works projects for many years. In 2002, the City and Willdan entered into an Agreement for Willdan to provide engineering support services to the City.

### **STATEMENT OF FACT**

The Agreement with Willdan needs to be revised to incorporate the latest rate schedule.

### **RECOMMENDATION**

That the City Council approve an Amendment to the Agreement for Engineering Services with Willdan and authorize the Mayor to sign the revision in a form approved by the City Attorney.

Lisa Ann Rapp *LAR*  
Director of Public Works

Howard L. Chambers *HL*  
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Agreement for Page Composition, Printing and Preparation for Mailing of the City Newsletter for FY 2015-2016

### **INTRODUCTION**

The *Lakewood Living* newsletter has been one of the City's principal public information outlets since 1978. The FY 2015-2016 budget authorizes the continued production of the City newsletter and anticipates that an independent contractor will handle page composition, printing and preparation for mailing of the newsletter and, on a non-exclusive basis, other publications as determined by the City Manager.


### **STATEMENT OF FACTS**


Based on cost, production quality, new technology applications and customer service support, Western Printing and Graphics was retained to provide newsletter printing services.

Sufficient funding for newsletter production (and, on a non-exclusive basis, other publications as determined by the City Manager) has been allocated in the City budget.

### **STAFF RECOMMENDATION**

That the City Council authorize the Mayor and City Clerk to execute an agreement with Western Printing and Graphics, subject to approval as to legal form by the City Attorney.

  
Bill Grady  
Public Information Officer

Howard L. Chambers   
City Manager

**COUNCIL AGENDA**  
June 23, 2015

**TO:** Honorable Mayor and City Council

**SUBJECT:** Reimbursement Agreements with Long Beach Transit Fixed Route Subsidy and Dial-A-Lift Services

**INTRODUCTION**

Long Beach Transit has submitted a request for renewal of the City's Proposition "A" support of Fixed Route and Dial-A-Lift services. The present agreements expire on June 30, 2015. The request for Lakewood support is made in order to comply with the terms of the Long Beach Transit agreement with the City of Long Beach. Long Beach Transit is required to either secure a proportionate amount of subsidies from the jurisdictions it serves or withdraw services. Since 1984, through a contract, the City of Lakewood has been utilizing the transit services provided by Long Beach Transit.

**STATEMENT OF FACTS**

Lakewood residents utilize the Long Beach Transit system extensively. The table below shows the ridership since Fiscal Year 2009-2010.

PROGRAM	FISCAL YEAR						
	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015*	2015-2016**
<b>FIXED ROUTE TRIPS</b>	1,041,622	1,003,986	1,065,555	1,016,395	1,037,054	1,028,645	1,043,296
<b>DIAL-A-LIFT TRIPS</b>	2,494	2,154	2,169	2,253	2,348	4,135	4,800

\*Projection \*\*Estimate

A one-year contract has been prepared for the Fixed Route and Dial-A-Lift services. Both contracts will expire on June 30, 2015. The terms of the proposed agreements are as follows:

Reimbursement for Fixed Route Transportation Services. Long Beach Transit proposes the subsidy for Fiscal Year 2015-2016 be a contribution of \$85,018.

Dial-A-Lift Services. The compensation for Dial-A-Lift services is based upon the rate of \$25.15 per passenger boarding for Fiscal Year 2015-2016. The total compensation is not to exceed \$120,720 for Fiscal Year 2015-2016.

**SUMMARY**

Long Beach Transit has requested renewal of the agreements with the City for subsidy of the Fixed Route and for Dial-A-Lift services for Fiscal Year 2015-2016. These projects have been included as a part of the budget.

**RECOMMENDATION**

Staff recommends that the City Council authorize the Mayor to sign the agreements with Long Beach Transit, for both Fixed Route bus services and Dial-A-Lift services at the same level of service as provided in previous years. The proposed agreement has been reviewed and approved by the City Attorney as to form.

Sonia Dias Southwell, AICP  
Director of Community Development

Howard L. Chambers  
City Manager



## **COUNCIL AGENDA**

June 23, 2015

**TO:** Honorable Mayor and Members of the Council

**SUBJECT:** Renewal and Amendment of Agreement with Fair Housing Consultants Inc.

### **STATEMENT OF FACT**

As a Community Development Block Grant (CDBG) entitlement jurisdiction, the City is required to provide a fair housing counseling program for residents. The City currently contracts for these services. The City's fair housing counseling program consists of public outreach, education, and the coordination of fair housing training for local real estate agents, apartment managers and property owners. In addition, the fair housing consultant provides referrals to other agencies, which may better assist a tenant or landlord with his or her particular situation.

Since February 2001, the City has contracted with Sharron Hillery for the provision of a fair housing counseling program, which meets the U.S. Department of Housing and Urban Development (HUD) requirement. Ms. Hillery provides Lakewood residents and property owners with professional service in the areas of landlord/tenant relations, fair housing information and education, and client service referrals. The current contract expires on June 30, 2015. The cost for said services for the renewal of this contract will be funded by CDBG funds.

### **RECOMMENDATION**

Staff recommends that the City Council approve the renewal of the contract with Sharron Hillery for fair housing consulting services to June 30, 2016 and authorize the contract amount not to exceed \$33,707 for the year.

Sonia Dias Southwell, AICP  
Director of Community Development

Howard L. Chambers  
City Manager

**COUNCIL AGENDA**  
June 23, 2015

**TO:** Honorable Mayor and Members of the Council

**SUBJECT:** Agreement with Sam Painting (Fix-Up Paint-Up Program)

**INTRODUCTION**

The Fix-Up Paint-Up Program was developed to provide property owners with the financial assistance needed to make necessary minor improvements to their properties to preserve the structures, increase the livability, and aesthetically enhance the overall appearance of the neighborhood. In addition, rehabilitation of existing homes in Lakewood is a valid and necessary means of maintaining our housing stock. The City's grant program provides eligible residents with grant up to \$3,000 per residence. Since Fiscal Year 2013-2014, this program has been funded by Successor Housing Agency loan funds that have been repaid during the current year. The goal for Fiscal Year 2015-2016 is to approve 6 grants to qualifying low-moderate income homeowners.

**STATEMENT OF FACT**

Since July 2008, the Fix-Up Paint-Up Program has been carried out by Sam Painting, and the current contract expires on June 30, 2015. Samir Sindaha of Sam Painting is a well-established contractor who is required to maintain a state license in painting and decorating. Sam Painting provides both interior and exterior painting services. Samir has done extensive work in the City of Lakewood since 2000 and has a valid City of Lakewood business license. He is also required to be properly insured and bonded for this type of work. In addition to painting, his services include wood repair, replacement of gates, fences, doors, screens, deadbolts, damaged wood replacement, and weatherization.

Sam Painting will provide all labor, equipment and supplies to perform painting and minor home repair services to eligible single-family homeowners in Lakewood. City staff will be responsible for the administration and marketing of the program.

**RECOMMENDATION**

Staff recommends that City Council approve the agreement with Sam Painting through June 30, 2016, to provide painting and minor home repairs to eligible homeowners through the Fix-Up Paint-Up Program within the limits budgeted for this program.

Sonia Dias Southwell, AICP  
Director of Community Development

Howard L. Chambers  
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Residential Refuse Rate Adjustment

### **INTRODUCTION**

Due to Proposition 218, the City is required to notify every resident, in writing, regarding proposed adjustments in refuse collection and disposal fees, and the date for a public hearing before the City Council can take action. This requirement was accomplished by placing a notice in the utility bills starting in March 2015 and continuing through May 2015; for over an entire 60-day cycle. The public hearing on this matter is set for June 23, 2015, at 7:30 P.M. in the City Council Chambers.

### **STATEMENT OF FACT**

The Proposition 218 procedural requirements are applicable to increases in refuse charges. Due to the rather lengthy notification process, rates must be determined far in advance of implementation. To accomplish this, staff determines rates by considering current consumer price index trends, cost history and new program implementation costs. When calculating adjustments next year, staff compares the amount collected to actual costs, and modifies next year's adjustment accordingly.


On February 11, 2015, the Environmental Management Committee reviewed and recommended for Council approval the proposed rate increase. The recommended the public noticed residential monthly rate for refuse collection was \$19.43, which was a two percent increase from the current rate of \$19.04.


Since the public noticing of the rate increase, the April to April CPI for the Los Angeles area has become known, as well as other operational cost increases. Based on these factors, staff is recommending 0.62 percent increase in the trash collection and disposal rates for Fiscal Year 2015-2016, increasing the rate from \$19.04 to \$19.16.

The new residential refuse collection rate of \$19.16 will be effective July 1, 2015, and will be reflected on billings for refuse collection usage on and after July 1, 2015. Protest to the rate increase must be submitted to the Council in writing. Majority protest exists if over 50 percent of parcel owners within the service area of 22,153 parcels submit written protests.

### **RECOMMENDATION**

It is recommended that the City Council hold a public hearing and adopt the attached resolution, which enacts the adjustment to refuse rate as stated in this report.

  
Diane Perkin  
Director of Administrative Services

Howard L. Chambers   
City Manager



City of Lakewood.

05/04/2015

Dear Sir / Madame:

My Name: PETER Y. MIN DAI.

I'm local residents. We protest with the

The "These proposed Rates" We will  
be come to "public hearing" on 06/23/15 at 7:30p.  
to's unfair INCREASE ON 09/1/15.

Sincerely

RECEIVED

1757 '15 MAY 11 AM 25

Peter Y. Dai

CITY OF LAKEWOOD  
CITY CLERK

Oliver Shuford

RESOLUTION NO. 2015-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAKEWOOD TO ESTABLISH RESIDENTIAL REFUSE  
RATES FOR FISCAL YEAR 2015-2016

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY RESOLVE  
AS FOLLOWS:

SECTION 1. The City Council of the City of Lakewood does hereby find and  
determine that it is necessary to amend the refuse rates.

1. The City contracts with EDCO Disposal for residential refuse removal; each year  
their contract is adjusted based on a blended rate using the Consumer Price Index  
for the Los Angeles area for the month of April and the average tipping rates in the  
area.
2. In order to maintain the current residential services, the current rate must be  
adjusted in accordance with the increase in contractor and city operational costs.
3. The rate will be adjusted July 1, 2015, which will be for services starting on or  
after July 1, 2015. The monthly rate will be adjusted to \$19.16 from \$19.04.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Water Rate Adjustment

### **INTRODUCTION**

The City notified every water customer in writing pursuant to Proposition 218, regarding the maximum proposed adjustments to the cost of water and the date for a public hearing before the City Council. This requirement was accomplished by placing a notice in the utility bills starting in March 2015 and continuing through May 2015; for over an entire 60-day billing cycle in order to reach all customers. The public hearing on this matter was set for June 23, 2015, at 7:30 P.M. in the City Council Chambers.

### **STATEMENT OF FACT**

A recent court decision held that the procedural requirements of Proposition 218 are applicable to increases in water charges. Due to the rather lengthy notification process and waiting period, rates must be determined far in advance of implementation. To accomplish this, staff determines the need for rate adjustment by considering current consumer price index trends, cost history and planned capital improvements. When calculating adjustments next year, staff compares the amount collected to actual costs, and modifies next year's adjustment accordingly.

The Water Resources Committee reviewed and recommended for Council approval the proposed rate increases. The recommended quantitative rate for all water delivered (water consumption rate) is \$3.50 per 100 cubic feet; the current rate is \$3.18. The number of units provided to residents at the discount rate is recommended to be reduced by two. The recommended reclaimed water consumption rate for all water delivered is \$1.60 per 100 cubic feet; the current rate is \$1.40.

To determine the proposed water consumption rates, staff takes into consideration increases in operating expenditures, the cost of capital projects and debt service covenant requirements. The two largest operational costs are water replenishment and electricity. The cost of services provided by the Water Replenishment District (WRD) has increased considerably in the past and is budgeted to increase by six percent in Fiscal Year 2015-2016. The cost of electricity has also increased substantially in the past year, and we expect another year increase of ten percent then leveling off at a three percent annual increase in the following years. Over \$35 million in capital improvements are required over the next five years, including over \$6 million for reconstruction of a reservoir, \$4 million for a photovoltaic system atop the new reservoir, \$10 million in water main replacement, \$4 million to extend the reclaimed water main, \$5 million to drill two wells, and \$6 million in smart-meter upgrades. The proposed rate for metered water sales takes into account these annual increases.

There is no proposal to increase the meter rate however it is recommended that the number of units of water provided to residents at the discounted consumption rate be reduced over the next six years. The proposed reduction in Fiscal Year 2016 is two units of water, bringing it down to five units of water provided at the discounted consumption rate.

The proposed water consumption rate increase raises the "typical" residential bi-monthly bill (using 25 hcf over two months) \$12.76, from \$70.74 to \$83.50 (the proposed bi-monthly rate includes reduction of the discounted rate by two hcf).


Staff also analyzes other water charges to determine if these rates need to be adjusted. The Local Projects Rebate program ended in 2014 and cost of recycled water charged to the city will increase substantially over the next few years. The recycled water program supplies irrigation water to City facilities, five schools, and one commercial grower. About 2/3rds of recycled water sales go to the City. Since the end of the recycled water source partnership, a 20-year agreement with Cerritos, the wholesale rate for recycled water has been raised each year to match their retail rate. Staff recommends phasing in increases to the recycled water consumption rate to match the cost; this would increase the rate by \$0.20, from \$1.40 to \$1.60.


The Water Committee reviewed the recent court decision in the San Juan Capistrano case which prohibits the use of tiered pricing unless there are truly higher costs to providing more water such as a second source of water that has to be tapped that is more expensive. Because the block rate structure similar to Lakewood's has been deemed unlawful, the Water Committee recommends striking the conservation increasing block rate schedule from the approved rate structure.

The new water rates and charges will be effective July 1, 2015, and will be reflected on billings for water usage on and after July 1, 2015. Majority protest exists if over 50 percent of parcel owners within the service area of 19,629 parcels submit written protests.

### **RECOMMENDATION**

It is recommended that the City Council hold a public hearing and adopt the attached resolution, which enact the adjustment to water consumption rates and charges as stated in this report.

  
Diane Perkin  
Director of Administrative Services

Howard L. Chambers   
City Manager

## RESOLUTION NO. 2015-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING THE NORMAL QUANTITATIVE RATE CONTAINED IN SECTION 10 OF THE CITY'S "WATER SERVICE PROCEDURE MANUAL," AND AMENDING THE RECLAIMED WATER RATE

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council of the City of Lakewood does hereby find and determine that it is necessary to amend its Water Service Procedure Manual pertaining to water rates and charges in order to maintain and operate its water system as a service to the community and for the general public health, safety and welfare, based upon the following facts:

1. The water system owned and operated by the City of Lakewood was first installed in the mid-1930's and has, since that date and since its acquisition by the City of Lakewood, been improved from time to time in order to supply the needs of its consumers within the City of Lakewood.
2. The purpose of the system is to provide a service to its consumers for which fees or charges are imposed as an incident of requesting or using the service.
3. These fees or charges include not only the cost of the water service but the repairs and maintenance of the system, as well as replacement of old and deteriorated facilities.
4. Due to its age and use, parts of the Lakewood Water System are in need of capital improvements in order to maintain a service meeting the needs of its consumers.
5. Over \$35 million in capital improvements are required over the next five years, including over \$10 million for reconstruction of a reservoir and photovoltaic system, \$10 million in water main replacement, \$4 million to extend the reclaimed water main, \$5 million to drill two wells, and \$6 million in meter upgrades as recommended by the City Council Water Resources Committee.
6. The revenue derived from current rates and charges is insufficient to fund said projects.
7. The funds derived by the necessary increase in the water rates to provide the necessary improvements and maintenance through June 2016, shall not be used for general City purposes.

SECTION 2. The "Normal Quantitative Rate" as set forth in Section 10 of The Water Service Program Procedure Manual, also called water consumption rate, adopted by Resolution No. 2009-6, is hereby amended to read as follows:

*The quantitative rate for all water delivered is \$3.50 per 100 cubic feet per meter per month to all services commencing July 1, 2015.*

The number of units provided to residents at the discount rate is reduced by two, or from 7 units to 5 units.

The quantitative rate for all reclaimed water delivered is \$1.60 per 100 cubic feet per meter per month.

All language referencing conservation increasing block rate schedule (tiered rates) shall be struck from the water rate structure in The Water Service Program Procedure Manual.

The new water rates and charges will be effective July 1, 2015, and will be reflected on billings for water usage and services on and after July 1, 2015.

ADOPTED AND APPROVED THIS 23RD DAY OF JUNE, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment to Appendix B for Refuse Collection with EDCO Waste Services

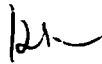
### **INTRODUCTION**

EDCO Waste Services provides automated curbside recycling and refuse collection in Lakewood. Staff in consultation with EDCO has determined the need to amend Appendix B for refuse collection. The amendment to Appendix B increases the residential billing adjustment factor to 0.62 percent, a blended rate based on the April-to April C.P.I. and tipping fee increase, to the amounts collected by the contractor for residential recycling and refuse service.

### **RECOMMENDATION**

Staff recommends that the City Council approve the 2015 amendment to Appendix B with EDCO Waste Services, LLC and authorize the Mayor to sign the agreement in a form approved by the City Attorney.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

**Appendix B**  
**CITY OF LAKEWOOD RATE SCHEDULE**  
**Effective July 1, 2015**

**RESIDENTIAL COLLECTION SERVICES**

Service	Agreement Reference	CONTRACTOR Fee or Payment	Notes
<b>Fiscal Year 2014-2015</b>			
Single Family Residential Collection "Base Rate"	8. A.	\$376,580.51	Per Month
Residential Units			
Base Number on January 2, 2013	8. A.	22,771	Residential Billing equivalent <sup>(1)</sup>
Residential Unit Adjustment Factor	8. A.	\$16.5377	Per Unit Residential Billing equivalent
<b>Fiscal Year 2015-2016</b>			
Residential Units Demolished	8. A.	0	
Residential Units Constructed	8. A.	0	
Residential Units			
Base Number on January 2, 2014	8. A.	22,771	
Residential Billing Adjustment Factor	8. A.	16.63993966	0.8181%
Single Family Residential Collection "Base Rate"	8. A.	\$378,908.07	Per Month
Extra recycling cart		No charge	
Extra refuse cart		\$3.50	Per unit per month <sup>(2)</sup>
		\$20.50 for up to 10 plastic bags	
Excess collection charge for non-greenwaste bagged refuse			No construction debris or greenwaste

The above-stated "Base Rate" and "Adjustment Factor" shall be subject to a percentage adjustment commencing July 1, 2013, and on the first day of each fiscal year thereafter. The adjustment shall be applied to the "base rate" in two components, with the service component shall be adjusted in an amount directly related to the increase or decrease in the "Los Angeles-Long Beach All Urban Consumer Price Index April to April". The tipping fee component shall be adjusted in an amount directly related to the increase or decrease of an average of the tipping fee rates for municipal solid waste at SERRF, Puente Hills, and Bel Art Transfer Station on January 1, 2013, and annually thereafter, as compared to the average of those rates on January 1, 2012.

<sup>(1)</sup> The number of Residential Units for 2013 equivalent reflects a complete count of all small (2-4 unit) multi-family Residential Units; rather than Residential Billing Accounts, which combined some of the small multi-family accounts for billing purposes.

<sup>(2)</sup> Minimum three-month commitment from date of delivery of cart.



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Prefunding PARS Retirement Plan

### **INTRODUCTION**

It is a fiscal management best practice to prefund long-term financial obligations such as retirement benefits. The City has a relatively small obligation for retiree benefits through an existing plan agreement with PARS, which is a closed plan under the Public Employee Pension Reform Act of 2013. Funds have been set-aside per the City's Governmental Fund Balance Policy to offset this obligation.

### **STATEMENT OF FACT**


The City provides a PARS retirement benefit plan that was established in 2004 to a decreasing number of employees; this plan is now closed to any new members as of January 1, 2013. The City has built up funds to smooth the transition into prefunding the PARS plan obligation as set by the City's Governmental Fund Balance Policy. The City's Governmental Fund Balance Policy established a "committed fund balance" for the purpose of setting aside funds to prefund the PARS plan obligation.


It is a financial management best practice, and consistent with the City's financial goals, to reduce long term liabilities wherever possible. Prefunding post-employment benefit liabilities, similar to the steps Council took to eliminate the City's medical retirement liability through prefunding, will lower long term liabilities and operational costs and produce savings in the long run. Additionally, funds kept in the irrevocable trust are anticipated to have a rate of return of at least six percent, as they are not subject to the restrictive investment practices mandated by the State for municipal portfolios.

Staff proposes to prefund the PARS retirement plan by using the General Fund committed fund balance established for this purpose. Since the Plan is a closed plan staff recommends prefunding the Plan up to, but not excess of, ninety percent funded status.

### **RECOMMENDATION**

Staff respectfully recommends that the City Council approve the allocation of committed reserves to prefund the PARS Retirement Plan as provided for in the Governmental Fund Balance Policy.

  
Diane Perkin  
Director of Administrative Services

Howard L. Chambers   
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Brea/IT Solutions, Informational Technology Services Contract

### **INTRODUCTION**

The city contracts with Brea/IT for information technology (IT) management services to manage and support the city's network servers, desktop and laptop computers, printers, faxes, scanners, and an ever changing list of hardware, firmware, software and interfaces. In many cases, these IT resources must operate on a 24/7 basis, and the quality and commitment of the IT Specialists is crucial.

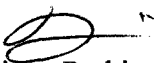
### **STATEMENT OF FACT**


Brea/IT has provided Information Technology services to the city since May 1, 2008. The support Brea/IT provides to the city includes both onsite staff in Lakewood as well as using technical and IT management staff members at its Brea offices. Throughout the city's on-going relationship, Brea/IT has exhibited open communication, consistency, professional ethics and flexibility in all areas of vendor relations. Their on-site staff provides efficient, effective and courteous service, and proactively offers the necessary feedback to ensure any future adjustments are incorporated to the further support of our staff. They have exhibited strong technical knowledge in all areas of information technology, which has allowed the City to successfully implement many various IT products and maintain systems in a cost saving manner. The city benefits greatly from the support of Brea/IT.

Brea/IT has proposed a zero percent increase in their fees for Fiscal Year 2015-2016.

### **STAFF RECOMMENDATION**

It is respectfully recommended that the City Council approve the continuation of the Information Technology Agreement with Brea/IT Solutions.

  
Diane Perkin  
Director of Administrative Services

Howard L. Chambers   
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Infosend, Inc. - Printing, Mailing, and Online Bill Pay Services

### **INTRODUCTION**

The City contracts with Infosend, Inc. to provide printing, mailing, and online bill pay services for utility customers.

### **STATEMENT OF FACT**

The City entered into an agreement with Infosend in on September 13, 2011 to provide printing, mailing, postage, and online bill payment processing for water and refuse services. Infosend has exhibited efficient and cost-effective billing services for over 24,000 utility customers. Monthly charges are based on an estimated volume of 18,000 printed bills per month and 3,000 paperless billing customers.


On October 8, 2013, the agreement with Infosend was amended to require that written notification be received by the City by May 1st for any price increase effective the following anniversary date of September 13. The City received a notice of a 2.8 percent price increase effective September 13, 2015. This increase is based on the contractual agreement that allows for an increase to not exceed the annual California CPI plus one percent.

The cost of this service is included in the cost of operations of refuse collection and disposal, and water services. The estimated and budgeted cost for Fiscal Year 2015-2016 is \$127,800.

### **STAFF RECOMMENDATION**

It is respectfully recommended that the City Council approve the continuation of the Infosend Printing, Mailing, and Online Bill Pay Services Agreement.

  
Diane Perkin  
Director of Administrative Services

Howard L. Chambers   
City Manager

## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Pun Group LLC, Audit Services Contract

### INTRODUCTION

The City recently implemented a Financial Policy that includes the requirement that the Audit Committee select an external independent auditor through a competitive process at least every five years. On April 8, 2014 the Council approved a three year contract with Pun & McGeady LLC to serve as the City's independent auditor for Fiscal Year 2013-2014 through 2015-2016, with an option to extend the term through Fiscal Year 2017-2018.

### STATEMENT OF FACTS

In the past year, Pun & McGeady LLC merged with C.G. Lamb Accountancy to form The Pun Group LLP. The Pun Group has offices in San Diego, Irvine and Walnut Creek. The services and fee originally proposed by Pun & McGeady stay in effect.


All fees proposed are "do-not-exceed"; after the first audit year is completed Mr. Pun agreed to reassess the fee level for the successor housing agency and successor agency for the second and third year given that these funds, especially for the successor agency, will be relatively inactive.

<u>Service</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
City audit & reports, GANN Limit	\$25,500	\$26,010	\$26,530
Single Audit and reports	\$ 4,000	\$ 4,080	\$ 4,162
Public Financing Authority	\$ 2,500	\$ 2,550	\$ 2,601
Successor Housing Agency	\$ 2,500	\$ 2,550	\$ 2,601
Successor Agency	\$ 4,500	\$ 4,590	\$ 4,682
	<u>\$39,000</u>	<u>\$39,780</u>	<u>\$40,576</u>

### STAFF RECOMMENDATION

It is recommended that the Council approve Pun Group LLC as the City's independent auditor for fiscal years 2014-2015 through 2015-2016, with an option to extend the term through Fiscal Year 2017-2018.

  
Diane Perkin  
Director of Administrative Services

Howard L. Chambers   
City Manager

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Agreement for Provision of City Attorney Services

### **INTRODUCTION**


City Attorney Steven Skolnik requests that the agreement approved by the City Council on October 26, 2004, which will terminate as of June 30, be replaced with a new agreement between the City and Jones & Mayer, reflecting that Mr. Skolnik is now of counsel to that law firm.

### **STATEMENT OF FACT**

The new agreement will not change the manner in which the City receives legal services. There will not be any changes to the nature of the services provided to the City, and the terms have not changed in any material way. There should not be any fiscal impact to the City.

### **RECOMMENDATION**

That the City Council authorize the Mayor and City Clerk to execute the Agreement for City Attorney services.

Howard L. Chambers   
City Manager

AMENDMENT NO. 4 TO  
AGREEMENT FOR EMPLOYMENT  
OF CITY MANAGER

THIS AMENDMENT TO AGREEMENT is made and entered into this 23<sup>rd</sup> day of June 2015, amending certain "AGREEMENT FOR EMPLOYMENT OF CITY MANAGER" by and between the City of Lakewood, a California general law municipal corporation of the State of California ("Employer"), and Howard L. Chambers ("Employee"), dated February 14, 2012 (the "Agreement").

The parties hereby agree to amend the Agreement as follows:

1. Employer shall classify Employee's accrued vacation hours as of June 20, 2015 as accrued comp time hours. The accrued comp time hours shall be made available to the Employee on or after June 21, 2015, and shall not expire.
2. In all other respects, including but not limited to the amount of Employee's salary, the Agreement shall remain in full force and effect.

Intending to be legally bound, the parties have executed the Agreement, below as of the date first written above.

CITY OF LAKEWOOD

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Manager

ATTEST:

\_\_\_\_\_  
Jo Mayberry

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of Acquisition and Funding of Surplus Helicopter and Equipment

### **INTRODUCTION**


The City has recently been researching helicopters and relevant equipment while exploring the possibility of purchasing a helicopter for the Sky Knight airborne law enforcement program.

### **STATEMENT OF FACTS**

Robinson Helicopter Company manufactures the R44, a helicopter that meets the needs for airborne law enforcement. The City of El Monte has a surplus helicopter and has expressed interest in selling it to the City of Lakewood. If purchased, the helicopter would need to be repainted, we would need to purchase a tow cart, complete miscellaneous transfer paperwork, and train our three pilots to fly this specific aircraft.

### **RECOMMENDATION**

That the City Council appropriate \$350,000 for the purchase of the surplus helicopter; miscellaneous equipment and transfer fees; training for three pilots; authorize the City Manager to sign all necessary and appropriate documentation to consummate the purchases/training.

Carol Flynn Jacoby   
Deputy City Manager

Howard L. Chambers   
City Manager

**URGENCY**

# **D I V I D E R S H E E T**



## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Purchase Irrigation Materials

### **INTRODUCTION**

The Director of Recreation and Community Services and the Parks Superintendent have determined a need to purchase various irrigation materials.

### **STATEMENT OF FACT**

The Purchasing Officer was requested to solicit bids for these irrigation materials. Required legal notices were posted and bid packages were distributed to four potential bidders. Of the total packages distributed, two were received by the established deadline.

On June 16, 2015, the Purchasing Officer, in the presence of the City Clerk, opened two sealed responses. The Purchasing Officer and the Parks Superintendent reviewed the two bids to determine that specifications had been successfully met and the bid totals were accurate.

Following is a summary of the bids. The bid totals include sales tax and all other charges.

- |                              |             |
|------------------------------|-------------|
| 1. Hydro-Scape               | \$23,510.21 |
| 2. Imperial Sprinkler Supply | \$27,146.68 |


The apparent responsible and responsive low bidder meeting specifications is Hydro-Scape of Orange, CA.

### **STAFF RECOMMENDATION**

That the City Council hold a public hearing and authorize the purchase of irrigation materials from Hydro-Scape for a total price of \$23,510.21.



Diane Perkin  
Director – Administrative Services



Howard L. Chambers  
City Manager

# DIVIDER SHEET

*Reports*

## **COUNCIL AGENDA**

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** 2015 Civic Center Block Party Preview

### **INTRODUCTION**

The Lakewood Civic Center Block Party is slated for Saturday, June 27 from 4:00 p.m. to 9:00 p.m. on Clark Avenue between Del Amo Boulevard and Candlewood Street. This event continues to be a popular family attraction with an estimated attendance of 25,000 participants and spectators each year.

### **STATEMENT OF FACTS**

Since 2004, the city has presented this community event in an effort to bring residents and their families together to enjoy family entertainment, food, and a professional fireworks display. Event components include the following:

- A Family Fun Zone with kids' amusements and carnival games
- "A Taste of Lakewood" featuring popular Lakewood eateries
- Live entertainment
- A Beverage Garden for guests 21 and older
- Information and promotional giveaways from Lakewood Center businesses
- A professional fireworks display

### **FAMILY FUN ZONE**

Fun Zone activities will begin at 4:00 p.m. with ticket sales ending at 8:00 p.m. Elite Special Events is again the selected vendor for kids' activities at this year's Block Party. The Family Fun Zone offers more than 25 kid-oriented activities and carnival games. Amusements include a giant slide, an inflatable obstacle course, rock-climbing walls, and bounce houses. Featured attractions include a bungee run, a mega obstacle course, a laser tag arena, and mechanical bull. Traditional carnival games include mini-bowling, ring toss, milk bottle toss, and face painting. Tickets for all activities will be sold at the venue. Attendees can save by purchasing an unlimited ride pass for \$25 or a 20-ticket bundle for \$15. Individual tickets are \$1 each. Attractions and rides are between 2 and 5 tickets each.

### **TASTE OF LAKEWOOD**

Twenty local restaurants and specialty food vendors will be selling a wide variety of food and beverage items to benefit the Friends of the Lakewood Libraries. The Taste of Lakewood will begin at 4:00 p.m. with ticket sales ending at 8:00 p.m. The Taste of Lakewood will be located on Clark Avenue, on the east curb adjacent to The Centre at Sycamore Plaza building. Lines will form across Clark Avenue, toward the west. Taste of Lakewood tickets are on sale beginning Monday, June 15 at city hall in the Recreation Department and at the Iacoboni and Nye

**Council Agenda**  
**2015 Civic Center Block Party Preview**  
**June 23, 2015**  
**Page 2**

Libraries. Tickets are sold in packets of 4 for \$5 or 10 for \$10. Single tickets are available only at the Block Party venue at \$1.50 each.

The following businesses have confirmed participation in this year's Taste of Lakewood.

**Foggia Italian Market & Deli (Contributing Platinum Sponsor)**

Albertsons	Honey Baked Ham	South Bay Italian Ices
Black Angus Steakhouse	Milk Barn Pizza, Subs	StoneFire Grill
Captain Vic's Coffee & Ice Cream	& Dairy	Sugar from the Heart
Cassidy's Corner Café	Mr. B's Kettle Corn	The Loft Hawaiian Restaurant
Chronic Tacos	Outback Steakhouse	Wingstop
Costco	Panera Bread	Yogurtland
Gourmet Churros	Pick Up Stix	
	Round Table Pizza	

**ENTERTAINMENT**

The pop band "The Zippers" will rock Clark Avenue and the Civic Center starting at 5:00 p.m. with popular songs throughout the evening until 9:00 p.m. This high-energy entertainment group will give the audience a dynamic show covering many musical styles including current pop hits to classic rock, R&B, and disco. The band is also slated to play some familiar patriotic tunes for concertgoers.

To get the audience excited for the evening's live show, DJ Ted will take the stage at 4:00 p.m. He will play familiar musical tunes that the audience can sing along and dance to.

The entertainment stage will be located on Clark Avenue at Hardwick Street. Concertgoers are encouraged to bring low-back lawn chairs and blankets to enjoy the stage entertainment.

**BEVERAGE GARDEN**

Thank Goodness It's Sofia (TGIS) will offer beer, wine, and margaritas for sale on the Maple Room patio from 4:00 to 8:30 p.m. All alcohol sales and consumption will be restricted to this area of The Centre at Sycamore Plaza. No one under the age of 21 will be allowed into the patio area. TGIS staff will be responsible for checking identifications, and Sheriff's personnel will be monitoring the activity within the patio area. Food and beverages will be sold until 8:00 p.m. and the patio will close at 8:30 p.m. A live video feed of the band's performance on the entertainment stage will be available for guests to enjoy.

**SHOP LAKEWOOD PROMOTION**

Several Lakewood Center mall businesses will participate in this year's Block Party by providing free promotional material and information about their business. These businesses will be located in the Civic Center parking lot, just east of the concert seating area on Clark Avenue. Promotional items and opportunity drawings for gift cards and coupons will be found in the "Shop Lakewood" vendor area.

## **FIREWORKS**

The event finale is a spectacular 15-minute fireworks display by Fireworks America, a leader in the pyrotechnics industry. The choreographed display is complemented with patriotic music for those in close proximity to the main stage.

The parking lot southwest of Costco will again be the launching area for the fireworks. Prime viewing areas will be Hardwick Street, as well as the Home Depot and Albertsons parking lots. Synchronized music will best be heard on Clark Avenue between Hardwick Street and The Centre at Sycamore Plaza. As a safety precaution, lights on Clark Avenue and at the Civic Center will remain in operation during the fireworks.

## **LOGISTICS**

Working in conjunction with law enforcement and fire personnel, staff has developed an operations plan that allows emergency access for fire trucks at the corner of Clark Avenue and Del Amo Boulevard and for Sheriff's vehicle access from either the north or south end of Clark Avenue.

## **STREET CLOSURE**

In order to protect Block Party attendees and to facilitate set-up, Clark Avenue will be closed from Del Amo Boulevard north to Hardwick Street at 6:00 a.m. Hardwick Street and the remainder of Clark Avenue north to Candlewood Street will also be closed at 6:00 a.m. Street closures will remain in effect until midnight, or until Sheriff Deputies and Public Works crews have determined it to be safe to reopen the streets.

Persons with urgent Sheriff business or who need access to the Post Office will be allowed to travel south on Clark Avenue from Candlewood Street until 3:00 p.m., though no through traffic will be permitted the entire day. All traffic on Clark Avenue will be halted during the Block Party.

The Iacoboni Library and businesses along Clark Avenue between Del Amo Boulevard and Candlewood Street have been informed of the street closure either via a letter from the city (businesses on the east side of Clark Avenue) or from their landlord, Lakewood Center (businesses on the west side of Clark Avenue).

## **PARKING**

The public is encouraged to use Civic Center Way to access free parking behind city hall and The Centre at Sycamore Plaza. Additional accessible parking spaces will be designated in the parking lot directly behind city hall. Parking for recreational vehicles and trailers is not available at Lakewood Center mall and in the civic center complex.

## **INFORMATION/FIRST AID/LOST AND FOUND ISSUES**

Two information and first aid centers will be available at the Block Party. One will be located on Clark Avenue in front of the Iacoboni Library and the second will be in the lobby at The Centre at Sycamore Plaza. Staff will also be out on foot greeting and directing guests and distributing informational handouts. CARE Ambulance will be on-site at the event to assist with first aid and medical emergencies. The L.A. County Fire Department will have a paramedic truck located off of Clark Avenue in the Albertsons driveway.

### **PUBLIC RESTROOMS**

Facilities will be available on both floors of The Centre at Sycamore Plaza building. Additionally, portable restrooms will be located throughout the venue and extended activity areas.

### **EVENT SUPERVISION**

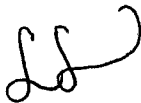
Nearly 100 city staff will be working during the course of the event, monitoring the various event components, assisting Block Party attendees, entertainers, restaurant and Fun Zone vendors, and handling crowd control issues, such as litter collection, replenishing event supplies, distributing handouts, and staffing the first aid stations. Event staff will be identifiable, as they will be wearing a Block Party signature t-shirt.

Additionally, the Los Angeles County Sheriff's Department will provide uniformed security on foot throughout the event complex. Their highly visible presence, combined with Volunteers on Patrol and Sheriff Explorers, provides a greater sense of safety and security for all event participants.

### **SUMMARY**

The Lakewood Civic Center Block Party continues to be the city's most popular special event. This year will be no different. This special event features something for everyone: the Taste of Lakewood, games and rides for kids, live entertainment, and an incredible fireworks display.

Lisa Litzinger, Director  
Recreation and Community Services



Howard L. Chambers  
City Manager



# DIVIDER SHEET



## COUNCIL AGENDA

June 23, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** July is Parks Make Life Better!® Month

### INTRODUCTION

The City of Lakewood has 12 parks, two community centers, a nature trail, and cultural, sports and human services programs serving thousands of Lakewood children, adults and seniors. The Recreation and Community Services Department offers places, spaces and programs that facilitate social connections, human development, the arts and lifelong learning.

### STATEMENT OF FACT

In California, over 300 agencies throughout the state, including the City of Lakewood, are using the California Parks and Recreation Society (CPRS) Parks Make Life Better!® branding campaign. The campaign is designed to advance the message that parks and recreation are essential community services. Lakewood parks and services benefit residents through these key areas:

- Gathering Spaces – by providing places for learning and socializing
- Forever – parks enrich our lives by providing memories for a lifetime
- Play – by offering safe playgrounds and play spaces
- Nature – by providing beautiful landscaping and open space
- Exercise – by providing opportunities for healthy exercise
- Positive Places – by offering supervised places for youth


Nationally, the month of July is recognized as Parks and Recreation month. California will recognize the month of July as Parks Make Life Better!® month.

### RECOMMENDATION

The City of Lakewood urges all its residents to recognize that parks and recreation enrich lives as well as add value to the community's homes and neighborhoods.

Staff recommends that the City Council hereby proclaims July 2015 as Parks Make Life Better!® month and, in doing so, urges all citizens to use and enjoy Lakewood's parks and recreational opportunities.

Lisa Litzinger, Director  
Recreation and Community Services 

  
Howard L. Chambers  
City Manager

## RESOLUTION 2015-35

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD DECLARING JULY AS PARKS MAKE LIFE BETTER!® MONTH

WHEREAS, Parks and Recreation makes lives and communities better now and in the future; and

WHEREAS, 98% of California households indicated they visited a local park at least once in the past year; most often visiting a park with family and friends; and

WHEREAS, parks provide access to the serenity and the inspiration of nature and outdoor spaces to play and exercise; and

WHEREAS, parks preserve and protect the historic, natural and cultural resources in our community; and

WHEREAS, recreation fosters human development, providing positive alternatives for children and youth during non-school hours to reduce crime and mischief thereby helping children and youth develop and grow into healthy and productive adults; and

WHEREAS, parks and recreation offer places, spaces and programs that facilitate social connections, human development, therapy, the arts, and lifelong learning; and

WHEREAS, parks and recreation strengthen community image, sense of place and increase cultural unity; and

WHEREAS, parks and recreation provide opportunities for directed and self-directed activities which encourage healthy movement; and

WHEREAS, thousands of California children, adults and seniors benefit from the wide range of services, facilities and programs including 12 parks, two community centers, a nature trail, and cultural, sports and human services programs provided by the City of Lakewood, Department of Recreation and Community Services; and

WHEREAS, the City of Lakewood has received national recognition for its recreation facilities and programs with awards for Playful City USA and Sportstown USA; and

WHEREAS, the City of Lakewood urges all its residents to recognize that parks and recreation enrich the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Lakewood hereby proclaims July 2015 as Parks Make Life Better!® Month and in doing so, urges all citizens to use and enjoy our parks and recreational opportunities.

APPROVED AND ADOPTED THIS 23RD DAY OF JUNE, 2015

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# **D I V I D E R S H E E T**

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approve Amendment of MOUs with the Gateway Region Integrated Water Management Joint Powers Authority (GWMA) to prepare and implement Watershed Management Programs (WMPs) for the Lower Los Angeles River, the Los Cerritos Channel and the Lower San Gabriel River Watersheds

**INTRODUCTION**

The City of Lakewood is situated in three (3) separate drainage watersheds: the Lower Los Angeles River Watershed, the Los Cerritos Channel Watershed and the Lower San Gabriel Watershed. The Municipal Separate Storm Sewer System (MS4) Permit required that Lakewood along with other participating cities located within these watersheds develop Watershed Management Programs for each watershed. In 2013, Memorandums of Understanding formalized the agreements among the participating watershed cities to complete these program studies.

**BACKGROUND**

The City of Lakewood is situated in the Lower Los Angeles River Watershed, the Los Cerritos Channel Watershed and the Lower San Gabriel River Watershed and, thus, the storm drain system that services the City drains to these three watersheds.

The current MS4 permit (Order No. R-2012-0175) requires that Lakewood along with other participating cities located within the Lower Los Angeles River Watershed, the Los Cerritos Channel Watershed and the Lower San Gabriel River Watershed develop watershed management program (WMP) studies for each of these storm watershed tributaries. In summary, these WMPs provide a comprehensive analysis of pollutant sources within the watershed area, strategies for reducing or treating pollutants from those sources, and computer modeling to substantiate the strategies. The Lower Los Angeles River WMP, the Los Cerritos Channel WMP and the Lower San Gabriel River WMP were submitted to the RWQCB prior to June 20, 2014 deadline and was recently revised as requested by the Regional Board.

**LOWER LOS ANGELES RIVER WATERSHED COMMITTEE**

The City of Lakewood has been participating with six other cities (Downey, Lynwood, Long Beach, Paramount, Signal Hill and South Gate) and Caltrans, as part of the Lower Los Angeles River (LLAR) Watershed Committee since 2009, when RWQCB released Total Maximum Daily Loads (TMDL) for metals in the Lower Los Angeles River. At the time, it was determined that multi-agency approach in determining compliance options with this new regulation would be more cost effective rather than each city addressing these regulatory requirements separately. The cooperation among the cities was formalized by the signing of the initial Memoranda MOU in 2013 administered through the GWMA.

In the amendment to the MOU, it was determined that the LCC Committee membership will remain unchanged at the current participation level of 9 cities/agencies, and GWMA will remain as the administering agency.

Key Elements of this Amendment of the MOU:

- Implementation of the WMP and CIMP;
- Does not include any construction of regional BMP projects;
- Outlines a process for invoicing and payments by the members of the watershed group; and
- The term of the MOU is through September 30, 2020, unless terminated earlier.

#### **LOS CERRITOS CHANNEL WATERSHED COMMITTEE**

The City of Lakewood has been participating with six other cities (Bellflower, Cerritos, Downey, Long Beach, Paramount and Signal Hill) and Caltrans, as part of the Los Cerritos Channel Watershed Committee (LCC Committee) since late 2008, when USEPA released draft Total Maximum Daily Loads (TMDL) for dissolved metals in the Los Cerritos Channel. At the time, it was determined that multi-agency approach in determining compliance options with this new regulation would be more cost effective rather than each city addressing these regulatory requirements separately. The cooperation among the cities was formalized by the signing of the initial Memoranda MOU in 2013 administered through the GWMA.

In the amendment to the MOU, it was determined that the LCC Committee membership will remain unchanged at the current participation level of 8 cities/agencies, and GWMA will remain as the administering agency.

Key Elements of this LCC Amendment of the MOU:

- Implementation of the WMP and CIMP;
- Does not include any construction of regional BMP projects;
- Outlines a process for invoicing and payments by the members of the watershed group; and
- The term of the MOU is through September 30, 2020, unless terminated earlier.

#### **LOWER SAN GABRIEL RIVER WATERSHED COMMITTEE**

The City of Lakewood has been participating with 13 other cities/agencies (Artesia, Bellflower, Cerritos, Diamond Bar, Downey, Hawaiian Gardens, La Mirada, Long Beach, Norwalk, Pico Rivera, Santa Fe Springs, Whittier and the LACFCD), as part of the Lower San Gabriel River Watershed Committee (LSGR Committee) since 2012, for Total Maximum Daily Loads (TMDL) for metals in the Lower San Gabriel Channel and Coyote Creek tributary. At the time, it was determined that multi-agency approach in determining compliance options with this new regulation would be more cost effective as opposed to each city addressing these regulatory requirements separately. The cooperation among the cities was formalized by the signing of the initial Memoranda MOU in 2013 administered through the GWMA.

In the amendment to the MOU, the LSGR Committee membership will remain unchanged at the current participation level of nine cities/agencies, and the GWMA will remain as the administering agency.

Key Elements of this LSGR Amendment of the MOU:

- Implementation of the WMP and CIMP;
- Does not include any construction of regional BMP projects;
- Outlines a process for invoicing and payments by the members of the watershed group; and
- The term of the MOU is through September 30, 2020, unless terminated earlier.

### **FISCAL IMPACT**

The implementation of Watershed Management Program and Coordinated Integrated Monitoring Program for the Lower Los Angeles River, the Los Cerritos Channel and the Lower San Gabriel River watersheds will be multi-city efforts. Participating cities in each watershed are assessed costs based on cost sharing formulas, as detailed in the respective Amendment to the Memorandum of Understanding (MOUs) among all the participating cities. The annual contribution for these MOU amendments will vary depending on the required monitoring and special studies needed to comply with the MS4 Permit. Exhibit B2 for each watershed is the cost share table for the MOU Amendment and outlines various contributions for agencies per \$100K, \$500K, \$800K or \$900K. The budgets for FY2015/16 and FY 2016/17 are anticipated at:

Watershed	Regional Cost for WMP FY15-16	Lakewood's Share FY15-16
Lower Los Angeles River	\$855,000	\$ 22,627
Los Cerritos Channel	\$600,000	\$122,070
Lower San Gabriel River	\$800,000	\$ 25,736
TOTAL		\$170,433

The City of Lakewood's annual contribution for implementation of watershed management programs and coordinated monitoring plans based on the cost share table is estimated for all three (3) watersheds at \$170,433. Funds have been included in the FY 2015-16 budget for this purpose.

### **RECOMMENDATION**


Staff recommends that City Council:

1. Approve the Amendment No. 1 to the MOU with Gateway Water Management Authority "GWMA" for the implementation of the Watershed Management Program and Coordinated Integrated Monitoring Program for the Lower Los Angeles River - Reach 1 Watershed Committee in a form approved by the City Attorney and authorize signature by the Mayor.
2. Approve the Amendment No. 1 to the MOU with Gateway Water Management Authority "GWMA" for the implementation of the Watershed Management Program and Coordinated Integrated Monitoring Program for the Los Cerritos Channel Watershed

Committee in a form approved by the City Attorney and authorize signature by the Mayor.

3. Approve the Amendment No. 1 to the MOU with the Gateway Water Management Authority "GWMA" for the implementation of the Watershed Management Program and Coordinated Integrated Monitoring Program for the Lower San Gabriel River Watershed Committee in a form approved by the City Attorney and authorize signature by the Mayor.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager



# **D I V I D E R S H E E T**

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Cooperative Implementation Agreement with Caltrans – Stormwater and Urban Runoff Infiltration Project

## **INTRODUCTION**

The City of Lakewood has been working together with the other adjacent cities in the three watersheds of which we are a part to develop a Watershed Management Plan (WMP) for those three watersheds. The purpose of the WMP is to set forth programs and projects to help the cities achieve compliance with the Municipal Separate Storm Sewer System (MS4) permit issued by the Regional Water Quality Control Board under the Clean Water Act National Pollution Discharge Elimination System (NPDES) Program, and the Total Daily Maximum Loads (TMDL) that have been established for our watersheds. Eventually, the cities will need to build projects that address stormwater and urban runoff water quality in order to achieve compliance. Caltrans has offered to partner with the City of Lakewood by providing a grant of full funding for a project in our city. The proposed Cooperative Implementation Agreement will provide the terms for the project and funding between our two agencies.

## **STATEMENT OF FACT**

The Los Cerritos Channel (LCC) watershed has several TMDL's with implementation plans that stretch out for a number of years for pollutants such as bacteria and metals. Our WMP identifies that diverting flow from our various storm drains and channels will assist greatly in bring us into compliance during dry weather. The WMP identified a potential project in Mayfair Park adjacent to the Clark Channel which eventually drains into the Los Cerritos Channel in the vicinity of Del Amo Blvd. The project would divert water out of the Clark Channel into a pretreatment facility where it could be either infiltrated under the ballfields in Mayfair Park, or used for irrigation in the park. As an alternative project, a similar design could be considered for the Del Amo Channel at Bolivar Park, which would have the added benefit of reducing the use of potable water for irrigation, rather than the recycled water that is used in Mayfair park.

Caltrans is willing to fully fund such a project. Under Caltrans statewide NPDES permit, they are obligated to achieve compliance units annually toward meeting their established pollution reduction goals. So far, they have not been able to achieve those compliance units and their permit allows them to receive double credit for all projects that they fund for local agencies. The projects described above would meet Caltrans criteria, and make a positive impact on water quality within our watershed. The Cooperative agreement

Caltrans has about \$10 million in funding that must be obligated by the end of the current fiscal year, on June 30, 2015. Caltrans staff has been very willing to work with Lakewood staff to clear hurdles to get this funding obligated. They are also willing to obligate additional funding in the next fiscal year to complete the funding for the projects in the Los

Cerritos Watershed. Although the estimates have not been finalized yet, preliminarily, the estimate for Lakewood's project would be between \$6 and \$7 million, with about \$4 - \$5 million obligated prior to June 30 and the balance obligated in the subsequent fiscal year. If the initial funds are not obligated by the June 30 deadline, they would be unavailable to Caltrans and the City.

Staff has been working closely with Caltrans staff, our watershed consultant Richard Watson and Associates, and our City Attorney to develop acceptable language in the Cooperative Implementation Agreement. Caltrans will pay for engineering studies, staff time, consultant costs, permits, environmental processing, construction contracts, construction management and inspection, and testing. There will be a time limit on the funds; the funds obligated before June 30, 2015 must be spent within two years, and the funds obligated in the subsequent year will have one additional year. Although the agreement will have standard state-required language and programs, it also allow the City to use its own procurement procedures, which will reduce a bit of the administrative burden in working with Caltrans.

The first thing that would be undertaken once the agreement is signed is an engineering study to help choose the best of the two sites under consideration. Soil borings would be needed to determine the permeability of the soil for water infiltration, permit requirements from the Flood Control District and the Health Department would be explored, cost estimates refined, and a schedule for design and construction developed. A Request for Proposal for the necessary consulting services will be prepared and a consulting contract recommendation would be returned to the City Council for approval.


This project would be a model for a future Caltrans grant program. It is a one-time opportunity for the City and the watershed to receive substantial funding for a project that we would otherwise not be able to fund on our own.

#### **RECOMMENDATION**

Staff recommends that the City Council:

- (1) Approve a Cooperative Implementation Agreement with Caltrans for a Stormwater and Urban Runoff Infiltration Project and authorize the Mayor to sign the agreement in a form approved by the City Attorney.

Lisa Ann Rapp   
Director of Public Works

  
Howard L. Chambers  
City Manager