

# **AGENDA**

ADJOURNED REGULAR CITY COUNCIL MEETING  
OAK ROOM AT THE CENTRE  
5000 CLARK AVENUE  
LAKEWOOD, CALIFORNIA

December 17, 2015, 11:15 a.m.

## **CALL TO ORDER**

**ROLL CALL:** Mayor Jeff Wood  
Vice Mayor Ron Piazza  
Council Member Steve Croft  
Council Member Diane DuBois  
Council Member Todd Rogers

## **ROUTINE ITEMS:**

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Purchase of Robinson Helicopter for Sky Knight Program

## **PUBLIC HEARING:**

1.1 Award of Bid for Public Works Project No. 2015-6, Rynerson Park & Del Valle Park Playgrounds

## **REPORTS:**

3.1 Authorization for Design Services for Burns Community Center

## **ORAL COMMUNICATIONS:**

## **ADJOURNMENT**

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

# Routine Items

## **COUNCIL AGENDA**

December 17, 2015

**TO:** Honorable Mayor and City Council

**SUBJECT:** Purchase of Robinson R44 Raven II Helicopter for Sky Knight Program

### **INTRODUCTION**

The Sky Knight Program provides airborne law enforcement support to patrol units in Lakewood, Cerritos, and portions of nearby unincorporated areas of Los Angeles County property. The program requires two helicopters to provide service for one shift, five days a week. The Sikorsky helicopters currently used in the program are not receiving adequate support from the manufacturer in securing parts/training and need to be replaced.

### **STATEMENT OF FACT**

The City owns two Sikorsky S300C helicopters that are used for the Sky Knight airborne law enforcement program. Over the last few years, it has become increasingly more difficult to acquire replacement parts and locate training due to lack of support from Sikorsky.

In August, Lakewood acquired a Robinson R44 Raven II helicopter by assuming the lease on a used helicopter. In order to sustain the Sky Knight program, another Robinson R44 helicopter is needed. A new Robinson R44 Raven II helicopter with equipment needed for law enforcement services is \$575,490.33. The helicopter must be ordered by January 15, 2016 to acquire it at this price. The City expects to receive outside funding in early 2016 to assist with the purchase of this airship. The remaining funding will be shared between Lakewood and Cerritos using the operations cost model (58.53 and 41.47 percent respectively).

Robinson Helicopter uses authorized vendors for purchases and service; they exclusively manufacture/refurbish through their factory. The closest vendor is Los Angeles Helicopters, LLC, which is located at the Long Beach Airport. We have conducted business with this company; know they are reliable and responsive; and would want to do business with them given the sensitive nature of this equipment. Upon receipt of the Robinson helicopter in 4-6 months, we will sell the two Sikorsky helicopters.

### **RECOMMENDATION**

That the City Council appropriate \$575,490.33 for the purchase of a Robinson R44 Raven II helicopter; appropriate \$10,000 in contingency funds for equipment and supplies; suspend the purchasing policy given the need to utilize a known vendor that is close and reliable; and authorize the City Manager to sign all necessary and appropriate contracts and agreements for the purchase and funding assistance.

Carol Flynn Jacoby  
Deputy City Manager



Howard L. Chambers  
City Manager



# **D I V I D E R S H E E T**

# Public Hearings

**COUNCIL AGENDA**  
December 17, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Award of Bid – Public Works Contract 2015-06  
Rynerson Park and Del Valle Playgrounds

**INTRODUCTION**

On December 15, 2015 the City Clerk received 10 bids for improvements to the Rynerson Park and Del Valle Park playgrounds. The work generally consists of site preparation for the new play areas that includes demolition of existing concrete curbs and sidewalks, grading, irrigation, landscaping and electrical grounding for fitness equipment. Staff recommends the contract be awarded to the lowest responsible bidder.

**STATEMENT OF FACT**

Twelve contractors qualified to bid this project by being plan holders and attending the pre-bid conference meeting on December 4, 2015. Twelve Contractors obtained the plans and specifications and ten submitted bid proposals. The base bids ranged from \$580,946 to \$960,175. The architect's estimate for the work at Rynerson Park was \$350,375 and \$327,000 for the work at Del Valle for a total architect's estimate of \$677,375. The specifications included three bid schedules. The first bid schedule was for the bid amount for Rynerson; the second bid schedule was for the bid amount for Del Valle. The third bid schedule was for the grand-total bid amount which was the summation of the bid amounts for Rynerson and Del Valle. Bidders were informed that the City would make a determination of the lowest responsible bidder based on the grand-total bid amount. The low bidder was \$96,429 under this estimate. A summary of the bids are as follows:

Micon Construction, Inc.	\$ 580,946.00
Aghapy Group, Inc.	\$ 585,400.00
Monet Construction, Inc.	\$ 628,130.00
Access Pacific, Inc	\$ 628,674.00
CS Legacy Construction, Inc.	\$ 635,153.00
Kasa Construction, Inc	\$ 716,400.00
Clean Cut Landscape	\$ 724,756.00
Two Brothers Construction Corp	\$ 726,000.00
Asphalt Fabric & Engineering, Inc.	\$ 748,427.54
EC Construction	\$ 960,175.00


### **SUMMARY**


Bids have been received on Public Works Contract 2015-06. Staff recommends the contract be awarded to the lowest responsible bidder, Micon Construction, Inc. References for Micon Construction, Inc. were checked and all responded with favorable recommendations. Council previously approved the purchase and installation of the play and fitness equipment for both sites.

### **RECOMMENDATION**

That the City Council:

- (1) Adopt the plans, specifications, Addenda and working details for the subject project.
- (2) Award the contract for the Rynerson Park & Del Valle Park Playgrounds Project to Micon Construction, Inc. in the amount of \$580,946.00 and authorize the Mayor to sign the contract in a form approved by the City Attorney.
- (3) Authorize the Director of Public Works to approve a cumulative total of change orders as necessary not to exceed \$58,000.
- (4) Appropriate \$653,000 from the reserve for Capital Improvements for the projects.
- (5) Authorize construction management services for the projects under Willdan's on-call agreement in the amount of \$25,200.
- (6) Authorize testing services by Caltech, Inc. in an amount not to exceed \$10,000.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager

# **D I V I D E R S H E E T**



*Reports*

## **COUNCIL AGENDA**

December 17, 2015

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Burns Community Center Renovation Project – Meyer and Associates  
Architectural Design Services

### **INTRODUCTION**

Burns Community Center was originally constructed in 1975 and has served the community continuously since opening for community service agencies and service providers such as Meals on Wheels, Mothers at Work, and Nifty after Fifty. The building is in need of substantial renovation to preserve it for the future.

### **STATEMENT OF FACT**

For the past few months, staff has been working with Architect Randy Meyer to define the scope of work that will encompass a renovation project for the aging Burns Community Center. The improvements will include:

- New flooring on the ground floor
- Automatic front and rear doors
- A completely new, relocated, ADA compliant elevator
- An expanded lobby to accommodate the new elevator
- Expansion of the ground floor activity room
- Revisions to access for Meals on Wheels
- New HVAC system to replace current system at end of life
- Removal of soil that rests against the ground floor walls to prevent water intrusion – a long term problem – by installation of retaining walls
- Removal of slope to the south of front entry walk and new landscape
- Repair of all hardscape
- Update of ground floor bathrooms
- New exterior patio/event space on east side of building
- Security fencing on east side of building
- Replacement of wood siding on second floor exterior with plaster for ease of maintenance
- Demolition/repurpose/remodel of vacated elevator shaft and equipment room
- First floor interior finishes, including new ceiling tiles
- Furnishings as necessary

The project is expected to be in the range of \$1.5 to \$2 Million. The project is critically important to preserve the building from long term water damage and to address ADA improvements. The improvements will also enhance the functionality of the building. The areas presently used by contractors and agencies who have leased space, including Mothers at Work

and Nifty after Fifty will not be part of the renovation, and will be able to continue to function while the building is renovated. The Meals on Wheels area will be impacted by some of the access improvements, and staff will work with them to keep them in operation during construction. The new elevator will be constructed and placed in operation before the old elevator is removed from service, so that clients will still be able to access the second floor.

The design work will involve a number of sub-consultants including structural, electrical, mechanical, HVAC, plumbing, landscape, irrigation, and cost estimating. The project can be authorized by Randy Meyer and Associates under their on-call agreement at a not-to-exceed cost of \$169,850. This cost includes all of the necessary sub-consultants and provides for consultation during the construction phase of the project.

The project is anticipated to be funded with a combination of Community Development Block Grant Funds and City General Funds. Sufficient funds are presently available in the budget for the design phase of the project. Additional funds will be budgeted for the construction phase of the project during the next budget process.

#### **RECOMMENDATION**

Staff recommends that the City Council:

1. Authorize Meyer and Associates to provide design and construction services for the Burns Community Center Renovation Project under their existing on-call architectural services agreement for a fee not to exceed \$169,850.

Lisa Ann Rapp   
Director of Public Works

Howard L. Chambers   
City Manager