

AGENDA

REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

November 14, 2017, 7:30 p.m.

CALL TO ORDER

INVOCATION: Bishop David Montgomery, Church of Jesus Christ of Latter-day Saints

PLEDGE OF ALLEGIANCE: Brownie Troop 1923

ROLL CALL: Mayor Diane DuBois
Vice Mayor Steve Croft
Council Member Ron Piazza
Council Member Todd Rogers
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Maria Jimenez, Ambassador for One Legacy – Donate Life, Regarding Promoting Organ Donations

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meetings held October 10, and October 24, 2017

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Monthly Report of Investment Transactions

RI-5 Approval of Appropriation for Printing and Mailing of Notices and Elections Consulting Services

RI-6 Approval of Appropriation for Managed Print Services

RI-7 Approval of Appropriation and Authorize the Purchase of Microsoft Office 2016 Standard and Professional Plus Licenses

RI-8 Acceptance of Notice of Completion for Public Works Project No. 2017-4, Corridor Wall Wainscot Improvements to the Existing Centre at Sycamore Plaza, Absolute Building Services, Inc.

RI-9 Acceptance of Notice of Completion for Public Works Project No. 2017-5, Resilient Surfacing Replacement at Mayfair Park Tot Play Area, SpectraTurf

City Council Agenda

November 14, 2017

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ROUTINE ITEMS: - Continued

RI-10 Sale of Surplus Metals and Meters

RI-11 Approval of Changes in Parking Restrictions around Monroe Elementary, Resolutions No. 2017-59 through No. 2017-61

RI-12 Adoption of Resolution No. 2017-62; Amending Resolution Establishing Compensation, Rules and Regulations for Part-time Employees

PUBLIC HEARINGS:

1.1 Award of Bid for Public Works Project No. 2017-8, Improvements to the Existing Monte Verde Park Lodge

1.2 Purchase of Backhoe Loader for Water Resources Department

REPORTS:

3.1 Quarterly Budget Review

WRITTEN COMMUNICATIONS:

Correspondence from the Greater Los Angeles County Vector Control District Regarding Appointment of Representative to their Board of Trustees

AGENDA LAKEWOOD SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Item 1 - City Council Minutes
will be available prior to the meeting

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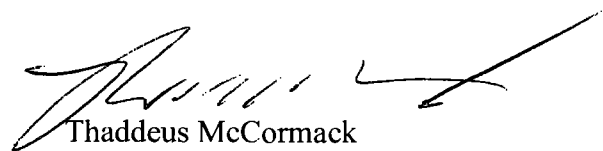
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COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments			
None			
B. Changes			
None			
C. Separations			
Diana Botros	Administrative Clerk	8A	10/25/2017
2. PART-TIME EMPLOYEES			
A. Appointments			
Daniel Gutierrez	Paratransit Vehicle Operator II	B	11/07/2017
Edgar Talamantes	Maintenance Trainee I	B	11/06/2017
Freddie Reyes	Maintenance Trainee I	B	10/22/2017
Stephen Sturz	Paratransit Vehicle Operator III	B	11/07/2017
B. Changes			
Aaron Ford	Maintenance Trainee I	B	10/22/2017
	Maintenance Trainee II		
C. Separations			
Alberto Buelna	Maintenance Services Aide I	B	10/27/2017



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

**CITY OF LAKEWOOD
FUND SUMMARY 10/26/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 84681 through 84781. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	788,579.45
1015	SPECIAL OLYMPICS	1,591.41
1030	CDBG CURRENT YEAR	458.33
1050	COMMUNITY FACILITY	4,465.56
3060	PROPOSITION "A"	147.00
3070	PROPOSITION "C"	11.02
5010	GRAPHICS AND COPY CENTER	572.79
5020	CENTRAL STORES	3,208.74
5030	FLEET MAINTENANCE	15,497.86
6020	GEOGRAPHIC INFORMATION SYSTEM	103.27
7500	WATER UTILITY FUND	23,287.23
8030	TRUST DEPOSIT	100.00
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		838,022.66

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84681	10/26/2017	66011	ACTIVE NETWORK INC	1,000.00	0.00	1,000.00
84682	10/26/2017	2701	AIRE RITE A/C & REFRIGERATION INC	5,374.17	0.00	5,374.17
84683	10/26/2017	4208	AIRGAS INC	297.62	0.00	297.62
84684	10/26/2017	4551	ACCOUNTING PRINCIPALS. INC	767.25	0.00	767.25
84685	10/26/2017	4765	ALAN'S LAWN AND GARDEN CENTER. INC.	71.18	0.00	71.18
84686	10/26/2017	4126	AUTOZONE PARTS INC	10.77	0.00	10.77
84687	10/26/2017	443	B&M LAWN AND GARDEN INC	282.27	0.00	282.27
84688	10/26/2017	62737	BOYES. GOBIND	61.75	0.00	61.75
84689	10/26/2017	1935	BREA. CITY OF	34,386.00	0.00	34,386.00
84690	10/26/2017	42144	BROEKER. CANDACE	16.25	0.00	16.25
84691	10/26/2017	5000	CALANOC. PATRICK	78.00	0.00	78.00
84692	10/26/2017	53983	CALIF STATE FRANCHISE TAX BOARD	76.00	0.00	76.00
84693	10/26/2017	7500	CENTRAL BASIN MUNICIPAL WATER	1,305.00	0.00	1,305.00
84694	10/26/2017	5027	CEPEDA. HOLLY	450.00	0.00	450.00
84695	10/26/2017	45894	CINTAS CORPORATION	69.27	0.00	69.27
84696	10/26/2017	4380	CAPITAL ONE NATIONAL ASSOCIATION	94.49	0.00	94.49
84697	10/26/2017	4442	DANIEL'S TIRE SERVICE INC	901.78	0.00	901.78
84698	10/26/2017	3377	DANNY'S AUTO PAINTING	10,419.64	0.00	10,419.64
84699	10/26/2017	4641	DAO. THAO	713.70	0.00	713.70
84700	10/26/2017	27200	DICKSON R F CO INC	4,030.00	0.00	4,030.00
84701	10/26/2017	4393	DIVISION OF THE STATE ARCHITECT	1,509.30	0.00	1,509.30
84702	10/26/2017	3199	EDCO WASTE SERVICES LLC	390,020.85	0.00	390,020.85
84703	10/26/2017	5020	ENCORE WELLNESS. LLC	176.00	0.00	176.00
84704	10/26/2017	4862	FACILITY SERVICES - NEVADA INC	3,074.30	0.00	3,074.30
84705	10/26/2017	4435	ELLIOTT AUTO SUPPLY COMPANY INC	168.05	0.00	168.05
84706	10/26/2017	65038	FED EX OFFICE & PRINT SVCS INC	181.69	0.00	181.69
84707	10/26/2017	52316	FEDERAL EXPRESS CORP	29.25	0.00	29.25
84708	10/26/2017	49562	FITZPATRICK JOHN KELLY	1,824.47	0.00	1,824.47
84709	10/26/2017	59859	FLEET PRIDE	21.02	0.00	21.02
84710	10/26/2017	3188	GALLS LLC/OUARTERMASER LLC	580.91	0.00	580.91
84711	10/26/2017	5005	GIEMONT. GREGORY S.	261.00	0.00	261.00
84712	10/26/2017	62491	HANDS ON MAILING &	187.99	0.00	187.99
84713	10/26/2017	65575	HAP'S AUTO PARTS	544.00	0.00	544.00
84714	10/26/2017	35477	HARA M LAWNMOWER CENTER	99.65	0.00	99.65
84715	10/26/2017	42031	HOME DEPOT	248.44	0.00	248.44
84716	10/26/2017	65891	HUMAN SERVICES ASSOCIATION	458.33	0.00	458.33
84717	10/26/2017	4149	INFOSEND INC	4,876.17	0.00	4,876.17
84718	10/26/2017	4622	JHM SUPPLY INC	1,373.70	0.00	1,373.70
84719	10/26/2017	4180	JONES RICHARD D. A PROF LAW CORP	16,750.00	0.00	16,750.00
84720	10/26/2017	4939	LAKEWOOD AOUATIC SPORTS CLUB	280.80	0.00	280.80
84721	10/26/2017	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
84722	10/26/2017	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	2,100.00	0.00	2,100.00
84723	10/26/2017	18550	LAKEWOOD. CITY OF	100.00	0.00	100.00
84724	10/26/2017	18400	LAKEWOOD. CITY WATER DEPT	53,656.66	0.00	53,656.66

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84725	10/26/2017	2409	LIFTECH ELEVATOR SERVICES INC	522.00	0.00	522.00
84726	10/26/2017	4745	LUNDERVILLE, GERALD P	152.00	0.00	152.00
84727	10/26/2017	58414	MANAGED HEALTH NETWORK	359.48	0.00	359.48
84728	10/26/2017	62080	MARKLEY, ELIZABETH	214.50	0.00	214.50
84729	10/26/2017	64333	MOSES-CALDERA, ISABEL	644.80	0.00	644.80
84730	10/26/2017	4798	MURTISHAW, JESSICA	58.50	0.00	58.50
84731	10/26/2017	61672	MUSCULAR DYSTROPHY ASSOC INC	20.00	0.00	20.00
84732	10/26/2017	4443	O'REILLY AUTOMOTIVE STORES INC	564.90	10.36	554.54
84733	10/26/2017	47554	OFFICE DEPOT BUSINESS SVCS	557.38	0.00	557.38
84734	10/26/2017	63708	DY-JO CORPORATION	1,375.00	0.00	1,375.00
84735	10/26/2017	65659	PHASE II SYSTEMS INC	3,302.35	0.00	3,302.35
84736	10/26/2017	51171	PERS LONG TERM CARE PROGRAM	301.10	0.00	301.10
84737	10/26/2017	66116	PETERSEN, LOUISE	163.80	0.00	163.80
84738	10/26/2017	2174	PETTY CASH/LOVENEL REVELDEZ	1,345.59	0.00	1,345.59
84739	10/26/2017	1615	PFM ASSET MANAGEMENT LLC	2,987.28	0.00	2,987.28
84740	10/26/2017	4459	READWRITE EDUCATIONAL SOLUTIONS INC	308.10	0.00	308.10
84741	10/26/2017	4309	SAFESHRED	25.00	0.00	25.00
84742	10/26/2017	4468	SHERRARD, DONNA HOUSTON	115.05	0.00	115.05
84743	10/26/2017	52279	SMART & FINAL INC	622.10	0.00	622.10
84744	10/26/2017	29100	SNAP-ON INDUSTRIAL	74.39	0.00	74.39
84745	10/26/2017	26900	SO CALIF SECURITY CENTERS INC	3.01	0.00	3.01
84746	10/26/2017	47054	SOUTHEAST AREA ANIMAL CONTROL AUTH	218,149.50	0.00	218,149.50
84747	10/26/2017	29500	SOUTHERN CALIFORNIA GAS CO	748.29	0.00	748.29
84748	10/26/2017	1737	SOUTHERN COUNTIES LUBRICANTS	582.98	0.00	582.98
84749	10/26/2017	4368	SPECIALTY TIRES LLC	208.16	0.00	208.16
84750	10/26/2017	37930	STANDARD INSURANCE CO UNIT 22	2,341.80	0.00	2,341.80
84751	10/26/2017	37930	STANDARD INSURANCE CO UNIT 22	10,044.16	0.00	10,044.16
84752	10/26/2017	977	STEVEN ENTERPRISES	61.47	0.00	61.47
84753	10/26/2017	55947	STOVER SEED COMPANY	471.69	0.00	471.69
84754	10/26/2017	60359	CNS INDUSTRIES INC	180.97	0.00	180.97
84755	10/26/2017	2372	TGIS CATERING SVCS INC	2,307.38	0.00	2,307.38
84756	10/26/2017	4364	THE RINKS-LAKEWOOD ICE	204.75	0.00	204.75
84757	10/26/2017	1676	U S TELEPACIFIC CORP	410.19	0.00	410.19
84758	10/26/2017	4873	TRANSAMERICA LIFE INSURANCE COMPANY	2,315.78	0.00	2,315.78
84759	10/26/2017	60685	TURF STAR	617.39	0.00	617.39
84760	10/26/2017	1437	U S BANK NATIONAL ASSOCIATION	19,779.39	0.00	19,779.39
84761	10/26/2017	31800	U S POSTMASTER	1,000.00	0.00	1,000.00
84762	10/26/2017	1568	ULINE	238.45	0.00	238.45
84763	10/26/2017	5028	UNISAFE INC.	115.70	0.00	115.70
84764	10/26/2017	53760	UNITED WAY- GREATER LOS ANGELES	10.00	0.00	10.00
84765	10/26/2017	7400	WATER REPLENISHMENT DISTRICT OF	17,231.51	0.00	17,231.51
84766	10/26/2017	17640	WAXIE ENTERPRISES INC	1,343.30	0.00	1,343.30
84767	10/26/2017	62628	WELLS C. PIPELINE MATERIALS	1,351.98	0.00	1,351.98
84768	10/26/2017	37745	WESTERN EXTERMINATOR CO	297.50	0.00	297.50

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84769	10/26/2017	4837	XEROX CORPORATION	572.79	0.00	572.79
84770	10/26/2017	3699	BRUNSON, PAUL L & BRUNSON, ROCHELLE	31.51	0.00	31.51
84771	10/26/2017	3699	ELIZARRARAS, MARCO	250.00	0.00	250.00
84772	10/26/2017	3699	GARNER, CARL	250.00	0.00	250.00
84773	10/26/2017	3699	GIARLA, ANYA	250.00	0.00	250.00
84774	10/26/2017	3699	HOGLUND, DEWEY	250.00	0.00	250.00
84775	10/26/2017	3699	LAKEWOOD AQUATICS	250.00	0.00	250.00
84776	10/26/2017	3699	LAKEWOOD BAHAI	250.00	0.00	250.00
84777	10/26/2017	3699	LEWIS, BARBARA	250.00	0.00	250.00
84778	10/26/2017	3699	PAYTON-REESE, SIERRA	250.00	0.00	250.00
84779	10/26/2017	3699	UNG, KONG	250.00	0.00	250.00
84780	10/26/2017	3699	VON GREMP, KATIE	65.00	0.00	65.00
84781	10/26/2017	3065	GREATER LOS ANGELES ZOO ASSOCIATION	624.00	0.00	624.00
Totals:				<u>838,033.02</u>	<u>10.36</u>	<u>838,022.66</u>

**CITY OF LAKEWOOD
FUND SUMMARY 11/2/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 84782 through 84877. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	879,882.18
1030	CDBG CURRENT YEAR	750.00
1050	COMMUNITY FACILITY	-46.96
1070	RETIREE BENEFITS	3,250.00
1336	STATE COPS GRANT	17,052.79
3001	CAPITAL IMPROV PROJECT FUND	510,172.20
5010	GRAPHICS AND COPY CENTER	3,548.24
5020	CENTRAL STORES	1,670.54
5030	FLEET MAINTENANCE	21,473.48
7500	WATER UTILITY FUND	160,935.29
8000	BUS DEV REVOLVING LOAN PROG	150.51
8020	LOCAL REHAB LOAN	2,725.00
8030	TRUST DEPOSIT	1,017.80
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		1,602,581.07

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84782	11/02/2017	4551	ACCOUNTING PRINCIPALS, INC	630.00	0.00	630.00
84783	11/02/2017	4763	ALBANO'S PLUMBING, INC.	475.00	0.00	475.00
84784	11/02/2017	3876	ALCANTAR, GILBERT	220.00	0.00	220.00
84785	11/02/2017	4684	AMAZON.COM LLC	1,662.68	0.00	1,662.68
84786	11/02/2017	4465	ATALLA, IBRAHIM	438.75	0.00	438.75
84787	11/02/2017	3258	ATTORNEY GENERAL'S REGISTRY	50.00	0.00	50.00
84788	11/02/2017	46678	AUTOLIFT SERVICES INC	675.00	0.00	675.00
84789	11/02/2017	4050	B&K ELECTRIC WHOLESale	138.00	0.00	138.00
84790	11/02/2017	64282	BELTRAN, PAOLO	1,381.22	0.00	1,381.22
84791	11/02/2017	48108	BERG, APRIL	1,209.60	0.00	1,209.60
84792	11/02/2017	62737	BOYES, GOBIND	104.00	0.00	104.00
84793	11/02/2017	66457	BRENNTAG PACIFIC INC	3,334.30	0.00	3,334.30
84794	11/02/2017	5000	CALANOC, PATRICK	19.50	0.00	19.50
84795	11/02/2017	1484	CALDERONE, SAMUEL	225.00	0.00	225.00
84796	11/02/2017	53983	CALIF STATE FRANCHISE TAX BOARD	10.00	0.00	10.00
84797	11/02/2017	62164	CARD INTEGRATORS CORP	124.40	0.00	124.40
84798	11/02/2017	7100	CARMENITA TRUCK CENTER	96,770.79	0.00	96,770.79
84799	11/02/2017	4270	CARROLL MEGAN J	62.05	0.00	62.05
84800	11/02/2017	4988	CENTER THEATRE GROUP	219.00	0.00	219.00
84801	11/02/2017	40572	CHICAGO TITLE CO	200.00	0.00	200.00
84802	11/02/2017	45894	CINTAS CORPORATION	59.94	0.00	59.94
84803	11/02/2017	3778	COMMERCIAL AQUATIC SERVICES INC	256.34	0.00	256.34
84804	11/02/2017	4380	CAPITAL ONE NATIONAL ASSOCIATION	284.70	0.00	284.70
84805	11/02/2017	4959	COTTON, KARON	32.50	0.00	32.50
84806	11/02/2017	42699	CROFT, STEVE	120.91	0.00	120.91
84807	11/02/2017	57945	DELL MARKETING LP	9,792.21	0.00	9,792.21
84808	11/02/2017	4498	DELTA DENTAL INSURANCE COMPANY	1,440.79	0.00	1,440.79
84809	11/02/2017	56889	DELTA DENTAL OF CALIFORNIA	6,764.34	0.00	6,764.34
84810	11/02/2017	39267	DOG DEALERS INC	35.10	0.00	35.10
84811	11/02/2017	730	ECONOMIC DEVELOPMENT ADMINISTRATION	150.51	0.00	150.51
84812	11/02/2017	52316	FEDERAL EXPRESS CORP	99.62	0.00	99.62
84813	11/02/2017	3946	FERGUSON ENTERPRISES INC	410.63	0.00	410.63
84814	11/02/2017	63519	FLUE STEAM INC	64.00	0.00	64.00
84815	11/02/2017	52540	GONSALVES JOE A & SON	4,526.00	0.00	4,526.00
84816	11/02/2017	4852	GOVINVEST INC.	3,250.00	0.00	3,250.00
84817	11/02/2017	33150	GRAINGER W W INC	17.60	0.00	17.60
84818	11/02/2017	61769	GRAUTEN, EVELYN R	215.80	0.00	215.80
84819	11/02/2017	62491	HANDS ON MAILING &	4,641.94	0.00	4,641.94
84820	11/02/2017	35477	HARA M LAWNMOWER CENTER	838.30	0.00	838.30
84821	11/02/2017	4910	HARDY, CHARLES G INC	82.13	0.00	82.13
84822	11/02/2017	42031	HOME DEPOT	401.48	0.00	401.48
84823	11/02/2017	36589	IMMEDIATE MEDICAL CARE	675.00	0.00	675.00
84824	11/02/2017	4944	IPC (USA), INC.	15,156.38	0.00	15,156.38
84825	11/02/2017	64040	ISA	75.00	0.00	75.00

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84826	11/02/2017	4622	JHM SUPPLY INC	191.30	0.00	191.30
84827	11/02/2017	59873	JJS PALOMO'S STEEL INC	40.25	0.00	40.25
84828	11/02/2017	4696	NORTH AMERICAN YOUTH ACTIVITIES LLC	1,121.25	0.00	1,121.25
84829	11/02/2017	4450	KING, JACK	304.00	0.00	304.00
84830	11/02/2017	2453	LAKEWOOD EDUCATION FOUNDATION	245.00	0.00	245.00
84831	11/02/2017	53992	YMCA OF GREATER LONG BEACH	850.00	0.00	850.00
84832	11/02/2017	53311	LAKEWOOD MEALS ON WHEELS	467.30	0.00	467.30
84833	11/02/2017	69	LAKEWOOD PROJECT SHEPHERD	183.00	0.00	183.00
84834	11/02/2017	53849	LAKEWOOD ROTARY CLUB	122.50	0.00	122.50
84835	11/02/2017	20300	LONG BEACH CITY GAS & WATER DEPT	804.73	0.00	804.73
84836	11/02/2017	271	LOS ANGELES CO DEPT OF HEALTH SVCS	258.00	0.00	258.00
84837	11/02/2017	21600	LOS ANGELES CO SHERIFFS DEPT	850,172.86	0.00	850,172.86
84838	11/02/2017	36844	LA COUNTY DEPT OF PUBLIC WORKS	12,260.55	0.00	12,260.55
84839	11/02/2017	23130	MC MASTER-CARR SUPPLY CO	127.12	2.54	124.58
84840	11/02/2017	5089	MONROVIA, CITY OF	1,500.00	0.00	1,500.00
84841	11/02/2017	2541	MUNOZ, DAVID	100.00	0.00	100.00
84842	11/02/2017	4892	NESTLE WATERS NORTH AMERICA	200.97	0.00	200.97
84843	11/02/2017	4443	O'REILLY AUTOMOTIVE STORES INC	542.50	9.92	532.58
84844	11/02/2017	47554	OFFICE DEPOT BUSINESS SVCS	114.74	0.00	114.74
84845	11/02/2017	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
84846	11/02/2017	47288	PEP BOYS MANNY MOE & JACK	208.04	0.00	208.04
84847	11/02/2017	39640	RAYVERN LIGHTING SUPPLY CO INC	702.16	0.00	702.16
84848	11/02/2017	4946	REYES CONSTRUCTION, INC.	422,865.40	0.00	422,865.40
84849	11/02/2017	27730	ROSEMEAD OIL PRODUCTS	857.87	0.00	857.87
84850	11/02/2017	41691	SAFETY-KLEEN CORP	733.72	0.00	733.72
84851	11/02/2017	5045	SAN JUAN, CLYDE J	107.25	0.00	107.25
84852	11/02/2017	63960	SOUTHERN COUNTIES OIL CO	2,130.60	0.00	2,130.60
84853	11/02/2017	47141	STEARNS CONRAD & SCHMIDT CONSLT ENG	1,974.45	0.00	1,974.45
84854	11/02/2017	4915	SIEGEL, THEODORE	150.00	0.00	150.00
84855	11/02/2017	29400	SOUTHERN CALIFORNIA EDISON CO	42,465.11	0.00	42,465.11
84856	11/02/2017	49529	SPICERS PAPER INC	398.77	3.64	395.13
84857	11/02/2017	44104	STATE WATER RESOURCES CONTROL BOARD	80.00	0.00	80.00
84858	11/02/2017	65224	TUMBLE-N-KIDS, INC	29.25	0.00	29.25
84859	11/02/2017	60685	TURF STAR	77.80	0.00	77.80
84860	11/02/2017	57135	VISION SERVICE PLAN	4,363.65	0.00	4,363.65
84861	11/02/2017	33200	WALTERS WHOLESALE ELECTRIC CO	344.79	3.14	341.65
84862	11/02/2017	61019	CHRISTMAN WILLIAM B	175.00	0.00	175.00
84863	11/02/2017	17640	WAXIE ENTERPRISES INC	515.17	0.00	515.17
84864	11/02/2017	36166	WEGENER, KATHY	501.80	0.00	501.80
84865	11/02/2017	35146	WILLDAN ASSOCIATES	88,672.80	0.00	88,672.80
84866	11/02/2017	4837	XEROX CORPORATION	3,091.06	0.00	3,091.06
84867	11/02/2017	3699	ALVIDREZ, MICHAEL	320.00	0.00	320.00
84868	11/02/2017	3699	BALILA, GERALDINE	320.00	0.00	320.00
84869	11/02/2017	3699	ESTEBAN, CYNTHIA	10.00	0.00	10.00

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84870	11/02/2017	3699	ESTRADA, JORGE D.	167.54	0.00	167.54
84871	11/02/2017	3699	LAWYERS TITLE COMPANY	50.00	0.00	50.00
84872	11/02/2017	3699	MALDONADO, NICOLE	250.00	0.00	250.00
84873	11/02/2017	3699	PILA, YOLANDA	184.50	0.00	184.50
84874	11/02/2017	3699	TANLER TERMITE & PEST CONTROL	2,525.00	0.00	2,525.00
84875	11/02/2017	3699	TAPIA, SILVIA	250.00	0.00	250.00
84876	11/02/2017	3699	WEDDLE, SHAKAIN	132.00	0.00	132.00
84877	11/02/2017	3699	WINDER, KATHLEEN	250.00	0.00	250.00
Totals:				<u>1,602,600.31</u>	<u>19.24</u>	<u>1,602,581.07</u>

CITY OF LAKEWOOD
FUND SUMMARY 11/9/2017

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 84878 through 84994. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	208,732.93
1015	SPECIAL OLYMPICS	175.00
1020	CABLE TV	1,745.09
1030	CDBG CURRENT YEAR	351,043.57
1050	COMMUNITY FACILITY	25,246.20
3001	CAPITAL IMPROV PROJECT FUND	51,475.69
3070	PROPOSITION "C"	72.69
5010	GRAPHICS AND COPY CENTER	3,887.95
5020	CENTRAL STORES	3,464.08
5030	FLEET MAINTENANCE	3,712.66
7500	WATER UTILITY FUND	11,662.25
		<hr/>
		661,218.11

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84878	11/09/2017	5063	ABSOLUTE BUILDING SERVICES, INC.	16,387.50	0.00	16,387.50
84879	11/09/2017	61142	ADAMS-MILLERY SHARRON	3,010.17	0.00	3,010.17
84880	11/09/2017	2701	AIRE RITE A/C & REFRIGERATION INC	5,023.17	0.00	5,023.17
84881	11/09/2017	4551	ACCOUNTING PRINCIPALS, INC	733.50	0.00	733.50
84882	11/09/2017	4684	AMAZON.COM LLC	677.34	0.00	677.34
84883	11/09/2017	58000	AMERICAN TRUCK & TOOL RENTAL INC	328.54	0.00	328.54
84884	11/09/2017	4724	ARC DOCUMENT SOLUTIONS, LLC	398.13	0.00	398.13
84885	11/09/2017	4126	AUTOZONE PARTS INC	127.44	0.00	127.44
84886	11/09/2017	443	B&M LAWN AND GARDEN INC	188.31	0.00	188.31
84887	11/09/2017	4278	BEAR COMMUNICATIONS INC	136.88	0.00	136.88
84888	11/09/2017	4800	BISHOP COMPANY	339.39	0.00	339.39
84889	11/09/2017	5000	CALANOC, PATRICK	156.00	0.00	156.00
84890	11/09/2017	53983	CALIF STATE FRANCHISE TAX BOARD	76.00	0.00	76.00
84891	11/09/2017	4978	CALIFORNIA FOUNDATION FOR THE	685.10	0.00	685.10
84892	11/09/2017	4397	CM SCHOOL SUPPLY	26.69	0.00	26.69
84893	11/09/2017	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
84894	11/09/2017	4737	COMPUTER PROTECTION TECHNOLOGY INC	1,120.09	0.00	1,120.09
84895	11/09/2017	4776	CORELOGIC, INC.	79.75	0.00	79.75
84896	11/09/2017	4380	CAPITAL ONE NATIONAL ASSOCIATION	157.57	0.00	157.57
84897	11/09/2017	60195	CR TRANSFER INC	2,520.70	0.00	2,520.70
84898	11/09/2017	4519	CRAFCO, INC.	503.70	0.00	503.70
84899	11/09/2017	62407	CRN AM CAR WASH INC.	84.00	0.00	84.00
84900	11/09/2017	4442	DANIEL'S TIRE SERVICE INC	428.58	0.00	428.58
84901	11/09/2017	4890	DATABASE SYSTEMS CORP	48.72	0.00	48.72
84902	11/09/2017	4997	DE LA RIVA CONSTRUCTION, INC.	347,993.53	0.00	347,993.53
84903	11/09/2017	66372	DORNING, GLENN B, INC	399.99	0.00	399.99
84904	11/09/2017	60826	ECS IMAGING INC	1,576.80	0.00	1,576.80
84905	11/09/2017	51393	EMPLOYMENT DEVELOPMENT DEPT	6,182.00	0.00	6,182.00
84906	11/09/2017	4435	ELLIOTT AUTO SUPPLY COMPANY INC	54.14	0.00	54.14
84907	11/09/2017	4362	FITZJURLS, DAVID	65.00	0.00	65.00
84908	11/09/2017	5005	GIEMONT, GREGORY S.	261.00	0.00	261.00
84909	11/09/2017	3912	GOLDEN METERS SERVICES	300.00	0.00	300.00
84910	11/09/2017	61769	GRAUTEN, EVELYN R	228.15	0.00	228.15
84911	11/09/2017	4483	GREENFIX AMERICA, LLC	478.65	0.00	478.65
84912	11/09/2017	38311	H & H NURSERY	96.89	0.00	96.89
84913	11/09/2017	62491	HANDS ON MAILING &	325.00	0.00	325.00
84914	11/09/2017	58838	HANSON AGGREGATES LLC	125.00	0.00	125.00
84915	11/09/2017	65575	HAP'S AUTO PARTS	50.39	0.00	50.39
84916	11/09/2017	35477	HARA M LAWNMOWER CENTER	207.62	0.00	207.62
84917	11/09/2017	49031	HDL COREN & CONE	4,875.00	0.00	4,875.00
84918	11/09/2017	59486	HERMAN, LINDA	225.00	0.00	225.00
84919	11/09/2017	42031	HOME DEPOT	208.87	0.00	208.87
84920	11/09/2017	3807	HAZARDOUS WASTE TRANSPORTATION	940.00	0.00	940.00
84921	11/09/2017	4688	HUNTER, JOHN L & ASSOCIATES	9,470.00	0.00	9,470.00
84922	11/09/2017	4622	JHM SUPPLY INC	1,011.80	0.00	1,011.80
84923	11/09/2017	59873	JJS PALOMO'S STEEL INC	121.28	0.00	121.28

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84924	11/09/2017	4180	JONES RICHARD D. A PROF LAW CORP	3,004.00	0.00	3,004.00
84925	11/09/2017	36167	KARTER, JANET	400.40	0.00	400.40
84926	11/09/2017	4969	KILOWATT ENGINEERING INC	5,000.00	0.00	5,000.00
84927	11/09/2017	59144	LONG BEACH CITY	2,062.55	0.00	2,062.55
84928	11/09/2017	21300	LOS ANGELES CO FIRE DEPT	4,729.00	0.00	4,729.00
84929	11/09/2017	45069	LOS ANGELES CO/DEPT PW BLDG SVCS	36,520.06	0.00	36,520.06
84930	11/09/2017	36844	LA COUNTY DEPT OF PUBLIC WORKS	37,000.18	0.00	37,000.18
84931	11/09/2017	63809	MACAULAY, CHRISTINA	150.00	0.00	150.00
84932	11/09/2017	4482	MALTY INTERNATIONAL GROUP INC	98.39	0.00	98.39
84933	11/09/2017	60839	MARKOPULOS, CYNTHIA	126.75	0.00	126.75
84934	11/09/2017	65220	STEVEN MAHR PRINTING INC.	239.81	0.00	239.81
84935	11/09/2017	4224	MATT-CHLOR INC	49.51	0.00	49.51
84936	11/09/2017	66339	MC ENROE, BARBARA	546.00	0.00	546.00
84937	11/09/2017	64141	MILLER, JOEL M	604.50	0.00	604.50
84938	11/09/2017	5033	NICHOLLS CONSULTING, INC.	753.96	0.00	753.96
84939	11/09/2017	4443	O'REILLY AUTOMOTIVE STORES INC	737.43	21.05	716.38
84940	11/09/2017	47554	OFFICE DEPOT BUSINESS SVCS	902.27	0.00	902.27
84941	11/09/2017	5016	P & R PAPER SUPPLY COMPANY, INC.	167.21	0.00	167.21
84942	11/09/2017	51171	PERS LONG TERM CARE PROGRAM	301.10	0.00	301.10
84943	11/09/2017	4374	PITNEY BOWES INC	149.12	0.00	149.12
84944	11/09/2017	5088	CCS EXPRESS, INC.	8,521.00	0.00	8,521.00
84945	11/09/2017	4956	ROSS AVIATION INVESTMENT, LLC	4,355.12	0.00	4,355.12
84946	11/09/2017	65297	S.T.E.A.M.	17,359.72	0.00	17,359.72
84947	11/09/2017	1841	SAFETY DRIVER'S ED, LLC	117.00	0.00	117.00
84948	11/09/2017	418	SAFETYLINE INC	111.15	0.00	111.15
84949	11/09/2017	52279	SMART & FINAL INC	5,436.69	0.00	5,436.69
84950	11/09/2017	29400	SOUTHERN CALIFORNIA EDISON CO	31,797.35	0.00	31,797.35
84951	11/09/2017	29450	SOUTHERN CALIFORNIA EDISON	801.67	0.00	801.67
84952	11/09/2017	4026	SPASEFF TED C	362.50	0.00	362.50
84953	11/09/2017	3755	SPECTRA SYSTEMS INC	36,701.46	0.00	36,701.46
84954	11/09/2017	50299	SPENCER, GORDON	150.00	0.00	150.00
84955	11/09/2017	49529	SPICERS PAPER INC	477.04	4.36	472.68
84956	11/09/2017	2995	STRICTLY BACKFLOW INC	720.00	0.00	720.00
84957	11/09/2017	56039	SULLY MILLER	394.46	0.00	394.46
84958	11/09/2017	60359	CNS INDUSTRIES INC	180.97	0.00	180.97
84959	11/09/2017	38679	WESTERN EXTERMINATOR COMPANY	512.14	0.00	512.14
84960	11/09/2017	2372	TGIS CATERING SVCS INC	850.01	0.00	850.01
84961	11/09/2017	2372	TGIS CATERING SVCS INC	215.30	0.00	215.30
84962	11/09/2017	60685	TURF STAR	51.34	0.00	51.34
84963	11/09/2017	35089	UNDERGROUND SERVICE ALERT	201.40	0.00	201.40
84964	11/09/2017	49848	USA BLUE BOOK A DIVISION OF	1,827.39	0.00	1,827.39
84965	11/09/2017	64652	CELLCO PARTNERSHIP	138.68	0.00	138.68
84966	11/09/2017	17640	WAXIE ENTERPRISES INC	1,742.85	0.00	1,742.85
84967	11/09/2017	36166	WEGENER, KATHY	592.80	0.00	592.80
84968	11/09/2017	62628	WELLS C. PIPELINE MATERIALS	783.35	0.00	783.35
84969	11/09/2017	40925	WEST COAST ARBORISTS INC	217.00	0.00	217.00

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
84970	11/09/2017	50172	PRIMUS INC	431.53	0.00	431.53
84971	11/09/2017	4167	WHITE NELSON DIEHL EVANS LLP	300.00	0.00	300.00
84972	11/09/2017	35146	WILLDAN ASSOCIATES	36,662.15	0.00	36,662.15
84973	11/09/2017	3837	WORTHINGTON FORD	230.12	0.00	230.12
84974	11/09/2017	4837	XEROX CORPORATION	3,175.46	0.00	3,175.46
84975	11/09/2017	3699	ALVAREZ, PLACIDO	240.00	0.00	240.00
84976	11/09/2017	3699	ANSARI, ZEESHAN	250.00	0.00	250.00
84977	11/09/2017	3699	FENNELL, MEISHIEL	220.00	0.00	220.00
84978	11/09/2017	3699	FRIENDS OF THE LAKEWOOD LIBRARIES	250.00	0.00	250.00
84979	11/09/2017	3699	GARCIA, GENESSES	250.00	0.00	250.00
84980	11/09/2017	3699	HENG, SOMNANG	250.00	0.00	250.00
84981	11/09/2017	3699	JARRETT, GEORGE	250.00	0.00	250.00
84982	11/09/2017	3699	LAKEWOOD POP WARNER	250.00	0.00	250.00
84983	11/09/2017	3699	PARKWAY C AND A LP	50.00	0.00	50.00
84984	11/09/2017	3699	RIBALI, DORIS	65.00	0.00	65.00
84985	11/09/2017	3699	RUIZ, SONIA	250.00	0.00	250.00
84986	11/09/2017	3699	SAULOG, ZENAIDA	250.00	0.00	250.00
84987	11/09/2017	3699	SCHAFER, ROBERT M & JEAN L	170.29	0.00	170.29
84988	11/09/2017	3699	SOLOMON, FIDEL	250.00	0.00	250.00
84989	11/09/2017	3699	TAPIA, SILVIA	5.00	0.00	5.00
84990	11/09/2017	3699	VILLAREAL, EDNA	240.00	0.00	240.00
84991	11/09/2017	3699	VIVINT SOLAR	98.76	0.00	98.76
84992	11/09/2017	3699	WILSON, GARY & PATRICIA	148.66	0.00	148.66
84993	11/09/2017	3699	ZAPANTA, CECILIA	250.00	0.00	250.00
84994	11/09/2017	21050	LOS ANGELES CO CLERK	75.00	0.00	75.00
Totals:				<u>661,243.52</u>	<u>25.41</u>	<u>661,218.11</u>

**CITY OF LAKEWOOD
SUMMARY ACH/WIRE REGISTER OCTOBER 2017**

ACH date	Amount	Recipient	Purpose	Period
10/2/17	7,785.65	Southland C/U	employee savings account	Sep 10-23, 2017
10/2/17	4,168.50	F&A Fed C/U	employee savings account	Sep 10-23, 2017
10/3/17	87,510.91	CalPERS	PERS contribution	Sep 10-23, 2017
10/5/17	99,958.59	CalPERS	PERS Health	Nov 2017
10/11/17	112,063.49	IRS via F&M	Fed taxes	Sep 24-Oct 7, 2017
10/11/17	7,785.65	Southland C/U	employee savings account	Sep 24-Oct 7, 2017
10/11/17	4,168.50	F&A Fed C/U	employee savings account	Sep 24-Oct 7, 2017
10/11/17	3,577.00	MidAmerica	ARS aka APPLE	Sep 24-Oct 7, 2017
10/11/17	3,425.00	PARS via U.S. Bank	excess stackable plan	Sep 24-Oct 7, 2017
10/11/17	19,808.90	VOYA	VOYA 457	Sep 24-Oct 7, 2017
10/11/17	21,321.89	VOYA	VOYA 401(a)	Sep 24-Oct 7, 2017
10/12/17	27,554.51	EDD	State taxes	Sep 24-Oct 7, 2017
10/12/17	6,901.65	PARS via U.S. Bank	stackable plan	Sep 24-Oct 7, 2017
10/16/17	85,597.12	CalPERS	PERS contribution	Sep 24-Oct 7, 2017
10/25/17	57,432.69	City Light & Power	monthly maint fee	Sep 2017
10/26/17	111,626.33	IRS via F&M	Fed taxes	Oct 8-21, 2017
10/26/17	27,358.04	EDD	State taxes	Oct 8-21, 2017
10/26/17	7,785.65	Southland C/U	employee savings account	Oct 8-21, 2017
10/26/17	4,193.50	F&A Fed C/U	employee savings account	Oct 8-21, 2017
10/26/17	3,367.19	MidAmerica	ARS aka APPLE	Oct 8-21, 2017
10/26/17	10,343.74	PARS via U.S. Bank	stackable plan	Oct 8-21, 2017
10/26/17	20,533.90	VOYA	VOYA 457 & ROTH	Oct 8-21, 2017
10/26/17	18,578.56	VOYA	VOYA 401(a)	Oct 8-21, 2017

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

D I V I D E R S H E E T

COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer "shall make a monthly report of those transactions to the legislative body." In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>	
10-01-2017	\$ 16,611.48	FNMA	Paydown	1.646%
10-01-2017	\$ 3,069.61	FNMA	Paydown	1.55%
10-01-2017	\$ 4,751.48	FNMA	Paydown	1.898%
10-01-2017	\$ 7,782.70	FNMA	Paydown	1.785%
10-01-2017	\$ 428.69	FNMA	Interest	1.646%
10-01-2017	\$ 161.62	FNMA	Interest	1.898%
10-01-2017	\$ 97.95	FNMA	Interest	1.55%
10-01-2017	\$ 162.27	FNMA	Interest	1.785%
10-02-2017	\$ 17.43	MMT	Interest	
10-02-2017	\$ 4,000,000.00	LAIF	Deposit	
10-02-2017	\$ 351,031.00	TREAS	Sell	
10-02-2017	\$ 351,272.89	SUPRA	Purchase	
10-04-2017	\$ 877.50	CORP	Interest	1.35%
10-05-2017	\$ 7,000.68	CD	Interest	1.92%
10-05-2017	\$ 900,000.00	LAIF	Withdrawal	
10-11-2017	\$ 159,996.80	CORP	Purchase	
10-12-2017	\$ 125,342.55	TREAS	Sell	
10-12-2017	\$ 550,000.00	LAIF	Withdrawal	
10-13-2017	\$ 27,165.18	LAIF	Interest	1.07%
10-13-2017	\$ 84,963.50	CORP	Sell	
10-15-2017	\$ 577.50	CORP	Interest	1.65%
10-15-2017	\$ 1,406.25	FHLMC	Interest	1.125%
10-17-2017	\$ 2,486.25	CORP	Interest	1.95%
10-17-2017	\$ 1,170.00	CORP	Interest	1.95%
10-17-2017	\$ 99,650.82	TREAS	Purchase	
10-22-2017	\$ 3,984.38	CORP	Interest	2.125%
10-23-2017	\$ 135,720.90	CORP	Sell	

Monthly Report of Investment Transactions


Nov 14, 2017

Page Two

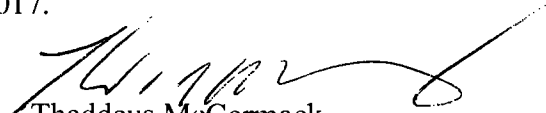
10-23-2017	\$	151,069.83	CORP	Sell
10-23-2017	\$	174,772.50	CORP	Purchase
10-23-2017	\$	94,925.90	CORP	Purchase
10-25-2017	\$	500.00	CORP	Interest 2.0%
10-25-2017	\$	3,250.00	CORP	Interest 2.0%
10-26-2017	\$	2,650.00	CORP	Interest 1.7%
10-31-2017	\$	3,953.13	TREAS	Interest 1.375%
10-31-2017	\$	7,231.25	TREAS	Interest 1.625%
10-31-2017	\$	8,206.25	TREAS	Interest 1.625%
10-31-2017	\$	7,218.75	TREAS	Interest 1.375%
10-31-2017	\$	687.50	TREAS	Interest 1.375%
10-31-2017	\$	43.35	CAMP	Interest 1.17%

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of October 2017.



Diane Perkin
Director of Administrative Services



Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Appropriation for Printing and Mailing of Notices and Election Consulting Services

INTRODUCTION

Pursuant to Senate Bill 415, a legislative effort to encourage voter participation, the City Council took action at its meeting held on October 24, 2017, to adopt Ordinance No. 2017-8, moving the general municipal elections to the first Tuesday after the first Monday in March of each even-numbered year, commencing with the general municipal election presently scheduled for March 2021 to March 2022.


STATEMENT OF FACTS

Upon approval of the consolidation of the City's municipal elections with the statewide elections by the Los Angeles County Board of Supervisors, the Elections Code requires the mailing of notices informing registered voters of the change in election dates. Martin and Chapman, the City's elections consultant, has provided an estimate in the amount of \$17,850, for printing and mailing of the notice. The translations of the notice into the required Spanish and Korean languages, provided at \$300 per language, have been included in the estimate.

Martin and Chapman's extensive election knowledge has been and continues to be a useful resource in the City Clerk's office. The company now offers two different packages for their annual consultation services. The basic package is offered at an annual rate of \$650 for their consulting services needed during the off election year.

STAFF RECOMMENDATION

It is recommended that the City Council appropriate \$17,850 for the translation, printing and mailing of election date change notices; appropriate \$650 for election consulting services; and authorize the election-related expenditures in the amount of \$18,500.

Carol Flynn Jacoby 
Assistant City Manager


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Approval of Appropriation for Managed Print Services

INTRODUCTION

At the June 27, 2017 City Council meeting, the City Council approved the agreement with Sharp Business Systems for managed print services.

STATEMENT OF FACTS

Based on an extensive review and RFP process, the City selected Sharp Business Systems. The analysis conducted by staff and Eco Office Werks, LLC also determined that purchasing the copiers upfront would be financially beneficial.

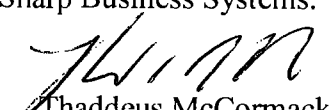
	TOSHIBA COPIERS AND CITY OWNED DESKTOP PRINTERS	SHARP COPIERS AND NEW HP DESKTOP PRINTERS
ESTIMATED ANNUAL LEASE AND MAINTENANCE COST	\$62,193.24	\$17,091.07
PURCHASE PRICE OF COPIERS AND PRINTERS	\$0.00	\$134,089.08
ESTIMATED 5-YEAR COST	\$310,966.20	\$219,544.43
ESTIMATED 5-YEAR SAVINGS		\$91,421.77

The prior lease and maintenance agreement for the City's copiers and printers was approximately \$5,469 per month with tax (\$65,628 annually). The approved agreement from Sharp totals approximately \$3,940 per month, \$47,279 annually with an estimated savings of \$91,422 over the course of the 60-month contract term (this includes savings from purchasing the copiers and printers up-front versus leasing). To garner additional cost savings, the city will pay the cost of the hardware portion of the managed print services agreement up-front. An appropriation is necessary for the current budget year to pay this up-front cost.

RECOMMENDATION

That the City Council appropriate \$110,000 from the General Fund to purchase the hardware portion of the managed print services agreement with Sharp Business Systems.

Paolo Beltran **PB**
Assistant to the City Manager


Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Microsoft 2016 Office Standard and Professional Licenses

INTRODUCTION

On October 24, 2017, the City Council approved the purchase of 210 Microsoft 2016 Office Standard licenses from CDW-G. However, the IT Services Manager has determined a need to revise the previously requested licenses to reflect the following:

1. The original estimated count of 210 required licenses included 15 test workstations and obsolete soon-to-be-retired laptops. However, these devices will not require licenses.
2. It has been determined that 21 users require Microsoft Access, a software application that is included with the *Microsoft Office 2016 Professional Plus* license.

The IT Services Manager would like to change the order to 174 Microsoft Office 2016 Standard licenses and 21 Microsoft Office 2016 Professional Plus licenses.

STATEMENT OF FACT

The Purchasing Officer requested proposals from the top two bidders on the October 24 agenda report – CDW-G and Dell Marketing.

A summary of the quotes is as follows. Both vendors maintained their original bid on the standard licenses. Sales tax is not applicable, as the City will download the licenses.

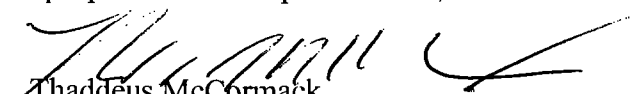
- | | |
|-------------------|-------------|
| 1. CDW-G | \$48,581.10 |
| 2. Dell Marketing | \$48,960.03 |

The apparent responsible and responsive low bidder meeting all required specifications is still CDW-G of Vernon Hills, Illinois. The total amount is approximately \$1,700 lower than the previously approved price.

STAFF RECOMMENDATION

It is recommended that the City Council approve the appropriation of funds and authorize the purchase of 174 ea. of Microsoft Office 2016 Standard license and 21 ea. of Microsoft Office 2016 Professional Plus license from CDW-G at the proposed contract price of \$48,581.10.


Diane Perkin
Director of Administrative Services


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Notice of Completion – Public Works Contract 17-04
Corridor Wall Wainscot Improvements to the Existing Centre at Sycamore Plaza

INTRODUCTION

Absolute Building Services, Inc., the Contractor on Public Works Contract 17-04, has completed work which consisted of the installation of wainscot improvements in the first floor corridor of the Centre at Sycamore Plaza.

STATEMENT OF FACT

On August 8, 2017 Council awarded Public Works Contract 2017-04 to Absolute Building Services, Inc., in the amount of \$17,250. One (1) change order (CO) was negotiated throughout the construction period to extend the contract time by 14 working days due to the late delivery of necessary materials; however the final contract amount is unchanged and remains at \$17,250.


The contract was substantially completed on October 24th, 2017. Since that time Absolute Building Services' staff has addressed all items on a limited punch list.

RECOMMENDATION

It is the recommendation of Staff that the City Council:

- (1) Accept the work performed by Absolute Building Services Inc., in a final contract amount of \$17,250, and authorize the City Clerk to file the Notice of Completion for Public Works Contract 2017-04.
- (2) Ratify Change Order No. 1 to extend project schedule by 14 working days for Public Works Contract 2017-04.

Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

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COUNCIL AGENDA
November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Notice of Completion – Public Works Contract 17-05
Resilient Surfacing Replacement at Mayfair Tot Play Area

INTRODUCTION

SpectraTurf, the Contractor on Public Works Contract 17-05, has completed work which consisted of replacing existing resilient play surfacing at the existing Tot Play Area.

STATEMENT OF FACT

On September 12, 2017 Council awarded Public Works Contract 2017-05 to SpectraTurf in the amount of \$38,633.12.

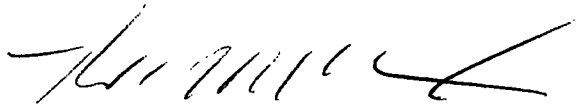
The contract was substantially completed on October 27th, 2017. Since that time SpectraTurf's staff has addressed all items on a limited punch list.

RECOMMENDATION

It is the recommendation of Staff that the City Council:

- (1) Accept the work performed by SpectraTurf, in a final contract amount of \$38,633.12, and authorize the City Clerk to file the Notice of Completion for Public Works Contract 2017-05.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

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COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Sale of Surplus Metals and Meters

INTRODUCTION

On May 23, 2017, the City Council approved an agreement and financing document with Fathom for smart meter installation and customer service solution. The agreement requires the replacement of all city water meters and the upgrade to automatic meter infrastructure. Therefore, old meters will be removed from the system and need to be recycled properly.

STATEMENT OF FACT

The Purchasing Officer was requested to solicit bids for the sale of the old meters and the city's scrap metals. Required legal notices were posted and bid packages were distributed to five potential vendors. A mandatory pre-bid meeting was held on October 19, 2017, with three vendors in attendance. Of the total packages distributed, three proposals were received by the established deadline.

On October 30, 2017, the Purchasing Officer, in the presence of the City Clerk, opened three sealed bids. The Water Administration Manager and the Purchasing Officer reviewed the proposals to determine that specifications had been successfully met.

A summary of the three bids is as follows.

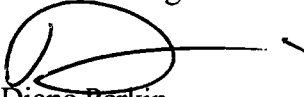
<i>Description</i>	STAR SCRAP METAL	P&T METALS	ORION
	<i>Price per Pound</i>	<i>Price per Pound</i>	<i>Price per Pound</i>
SCRAP STEEL METAL, CAST IRON, DUCTILE IRON, GALVANIZED	\$ 0.0775	\$ 0.075	\$ 0.030
SCRAP COPPER	\$ 2.400	\$ 2.400	\$ 2.200
SCRAP BRASS (YELLOW)	\$ 1.700	\$ 1.750	\$ 1.400
SCRAP BRASS (RED)	\$ 1.900	\$ 1.850	\$ 1.700
SCRAP CAST IRON	\$ 0.080	\$ 0.075	\$ 0.030
UNCLEAN WATER METERS	\$ 1.360	\$ 1.150	\$ 1.450
CLEAN WATER METERS	\$ 1.900	\$ 1.850	\$ 1.800

Unclean water meters constitute the bulk of the items for sale and recycling, because of that Orion Metal and Trading Co. is the best responsible bidder for the unclean water meter exchange program of the Fathom project. A separate contract will be awarded to Star Scrap Metal for the surplus steel metal, cast iron, ductile iron, and galvanized items that are recycled during watermain and service line repairs/upgrades.

STAFF RECOMMENDATION

It is recommended that the City Council:

- A. Authorize and approve a sales agreement with Orion Metal and Trading Co. of Lakewood, CA for the sale and recycling of unclean water meters through June 30, 2018.
- B. Authorize and approve a sales agreement with Star Scrap Metal of Montebello, CA for the sale and recycling of surplus steel metal, cast iron, ductile iron, and galvanized items through June 30, 2018.

A handwritten signature in black ink, appearing to read 'Diane Perkin', with a large loop at the start and a horizontal stroke extending to the right.

Diane Perkin

Director of Administrative Services

A handwritten signature in black ink, appearing to read 'Thaddeus McCormack', with a stylized, cursive script and a long horizontal stroke at the end.

Thaddeus McCormack

City Manager

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COUNCIL AGENDA
November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission recommendations for changes in parking restrictions around Monroe Elementary

INTRODUCTION

The Community Safety Commission met on November 6, 2017, to consider various community safety matters that included the consideration of requests for changes in parking restrictions around Monroe Elementary, a school that is part of the Long Beach Unified School District.

STATEMENT OF FACT

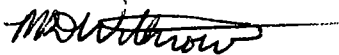
Staff received a request from the Director of Transportation for the Long Beach Unified School District for a "School Bus Only" zone and a "20 Minute Parking" zone on the east side of the school on Nipomo Avenue. City Staff met with LBUSD Staff and discussed the placement and appropriate location of the desired "School Bus Only" zone and the "20 Minute Parking" zone. If approved, the "School Bus Only" zone would allow only school buses to load and unload from 7:00 AM to 4:00 PM, Monday through Friday. If also approved, the "20 Minute Parking" zone would allow 20 Minute Parking from 7:00 AM to 4:00 PM, Monday through Friday. Currently, there are two bus loading zones on Nipomo Avenue that were installed by previous resolutions 93-101 and 2000-80. Because these zones are not in the appropriate location to serve the current needs of the school, they should be removed and replaced by the newly proposed "School Bus Only" zone.

The recommended Resolutions provide details of the changes, such as, where each zone begins and ends. This is needed in order to properly post signage and for enforcement.


RECOMMENDATION

The Community Safety Commission recommends that the City Council approve the attached Resolutions for changes in parking restrictions around Monroe Elementary.

Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager



RESOLUTION NO. 2017-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A "SCHOOL BUS ONLY", MONDAY TO FRIDAY, 7:00 A.M. TO 4:00 P.M. ZONE ON THE WEST SIDE OF NIPOMO AVENUE SOUTH OF FAIRMAN STREET WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to the provisions of Section 22507 of the Vehicle Code of the State of California and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. No person shall park or leave a vehicle in said "SCHOOL BUS ONLY," MONDAY to FRIDAY, 7:00 A.M. to 4:00 P.M. zone, at any time hereby established, on the west side of Nipomo Avenue beginning at a point three hundred five (305) feet south of the south curb line of Fairman Street continuing southerly for a distance of one hundred eighty five (185) feet, within the City of Lakewood.

SECTION 3. No such "SCHOOL BUS ONLY" zone hereby established shall be effective until said curb shall be painted or signs posted indicating such limited parking zone as herein authorized.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission Recommendation.

ADOPTED AND APPROVED this 14th day of November, 2017.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2017-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A "20 MINUTE PARKING," MONDAY TO FRIDAY, 7:00 A.M. TO 4:00 P.M. ZONE ON THE WEST SIDE OF NIPOMO AVENUE SOUTH OF FAIRMAN STREET WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to the provisions of Section 22507 of the Vehicle Code of the State of California and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. As provided in Section 3250.2, no person shall park a vehicle for longer than twenty minutes between the hours of 7:00 A.M. and 4:00 P.M., on the west side of Nipomo Avenue beginning at a point five hundred fifteen (515) feet south of the south curb line of Fairman Street continuing southerly for a distance of one hundred forty five (145) feet, within the City of Lakewood.

SECTION 3. No such "20 MINUTE PARKING" zone hereby established shall be effective until said curb shall be painted or signs posted indicating such limited parking zone as herein authorized.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission Recommendation.

ADOPTED AND APPROVED this 14th day of November, 2017

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2017-61

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD RESCINDING RESOLUTIONS ESTABLISHING
BUS LOADING ZONES WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution 93-101 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING A "BUS LOADING ONLY"
RED ZONE ON THE WEST SIDE OF NIPOMO AVENUE
BETWEEN FAIRMAN STREET AND HARVEY WAY
WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 2. Resolution 2000-80 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING A "NO PARKING, MONDAY
TO FRIDAY, 7 A.M. TO 4 P.M., BUS LOADING" ZONE ON
THE WEST SIDE OF NIPOMO AVENUE WITHIN THE CITY
OF LAKEWOOD

is hereby rescinded.

SECTION 3. This resolution has been adopted pursuant to a Community Safety
Commission recommendation.

ADOPTED AND APPROVED this 14th day of November, 2017.

ATTEST:

Mayor

City Clerk

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RESOLUTION NO. 2017-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ADDING A JOB CLASSIFICATION TO SCHEDULE B OF RESOLUTION NO. 2016-34 PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES AND ENACTING A PERSONNEL RESOLUTION ESTABLISHING THE COMPENSATION, RULES AND REGULATIONS PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The following job classification and hourly pay rate is hereby added to Schedule A, attached to Resolution No. 2016-34:

Graphic Design Aide \$21.5000

ADOPTED AND APPROVED THIS 14TH DAY OF NOVEMBER, 2017.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Award of Bid – Public Works Contract 17-08.
Improvements to the Existing Monte Verde Park Lodge

INTRODUCTION

On November 6, 2017 the City Clerk received and opened one bid for the Improvements to the Existing Monte Verde Park Lodge.

STATEMENT OF FACT

Six contractors qualified to bid this project by attending a mandatory pre-bid conference; two contractors purchased plans and specifications, and one contractor submitted a bid proposal.

Corral Construction & Development Inc. was the only bidder on this project at \$113,200, and meets the contract requirements. References contacted by staff provided favorable comments on the quality of their work and they have completed similar installations for various public facilities.

The work generally consists of demolition and improvements including new vinyl floor and rubber base, new door systems, new sheet metal gutters, new stone bands in existing concrete patio, and related items required by the contract documents. There are adequate funds in the project budget to complete the full scope of contract work, and to cover contingencies during installation.

SUMMARY

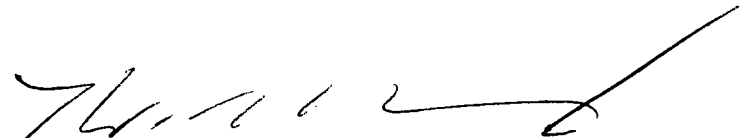
Bids have been received on Public Works Contract 17-08. Staff recommends the contract be awarded to the lowest responsible bidder, Corral Construction & Development Inc., and that \$15,000 in project funds be authorized for contingency purposes.

RECOMMENDATION

That the City Council:

- (1) Adopt the plans, specifications, and working details for the subject project.
- (2) Award a contract for “Improvements to the Existing Monte Verde Park Lodge”, Public Works Contract 17-08, in the amount of \$113,200, to Corral Construction & Development Inc., and authorize the Mayor to sign the contract in a form approved by the City Attorney.
- (3) Authorize staff to approve a cumulative total of change orders for the project as necessary not to exceed \$15,000.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

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COUNCIL AGENDA

November 14, 2017

TO: The Honorable Mayor and City Council

SUBJECT: Backhoe Loader for Water Resources Department

INTRODUCTION

The Director of Water Resources has determined a need to replace the City's remaining 1989 Ford 555C backhoe loader as it has reached end of life. The replacement of this equipment will also provide the additional benefit of utilizing clean diesel technology.

STATEMENT OF FACT

The Director of Water Resources and the Fleet Manager have identified the John Deere 310SL backhoe loader as meeting specifications.

John Deere has a cooperative purchasing contract awarded by the National Joint Powers Alliance (NJPA). NJPA is a public agency that serves as a member-focused cooperative for over 50,000 member agencies nationally. NJPA offers a multitude of cooperatively contracted products, equipment and service opportunities to education and government entities throughout the country. The City of Lakewood is a member of the NJPA.

The Director of Water Resources obtained a proposal from Coastline Equipment of Long Beach, CA for one John Deere 310SL backhoe loader tractor complete with specifications and required attachments. John Deere confirmed that Coastline Equipment is the authorized dealer for our location. The total price via NJPA, including sales tax and delivery, is \$101,046.46

Our Purchasing Policy authorizes the piggyback onto an existing written purchase contract obtained through a competitive bidding process prepared by and awarded by another local state or federal government agency.

The adopted Fiscal Year 2017-2018 budget has funds allocated for the purchase of one backhoe loader to support operations at the Water Resources Department. The 1989 Ford backhoe loader will be auctioned.

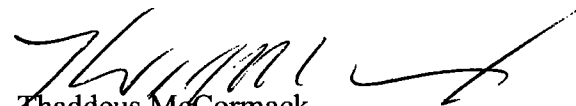
STAFF RECOMMENDATION

That the City Council hold a public hearing and authorize the purchase of one John Deere 310SL Backhoe Loader at a contract price of \$101,046.46 from Coastline Equipment/John Deere Construction Retail Sales.



Diane Perkin

Director of Administrative Services



Thaddeus McCormack
City Manager

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COUNCIL AGENDA

October 24, 2017

TO: The Honorable Mayor and City Council**SUBJECT:** Quarterly Budget Report of Major Funds**INTRODUCTION**

The City is in the second year of its 2016-2018 Biennial Budget originally adopted in June 2016, and then amended in June of 2017. Following is a quarterly review of the two major funds for the City, the General Fund and the Water Utility Enterprise Fund.

STATEMENT OF FACTGeneral Fund

The General Fund is the largest City fund and one which the Council has discretionary authority. The General Fund includes sub-funds, which are Special Olympics, CATV, The Centre and retiree benefits.

The General Fund operational expenditures are posting as expected and are aligned with the budget. The "PY P.O.'s / Transfers" column includes \$161,033 in prior year encumbrances carried over to the current year, the remainder is primarily transfers from contingency (included in capital outlay-equip), to the operational section of the budget. Employee services at 29.2 percent of the budget is higher than in the past, but this is due to the City making a lump-sum payment to CalPERS in July for the first time, typically this cost is spread-out over the year; the percentage expended would have been 24 percent if this payment had not been made. Other operating includes the lump-sum payment made in July to the CJPIA for insurance coverage. This payment is made annually and the amount can range significantly depending on claims experience.

General Fund		PY P.O.'s /		Budget Trend			
ACCOUNT DESCRIPTION	ADOPTED 2018	TRANSFERS	REVISED BUDGET	YTD 2018-Q1	% USED	Range	
50 EMPLOYEE SERVICES	\$ 20,733,887	\$ 54,619	\$ 20,788,506	\$ 6,056,167	29.2%	21.4 - 23.9%	
51 CONTRACT SERVICES	\$ 23,953,566	\$ 73,846	\$ 24,027,412	\$ 2,676,891	11.2%	15.3 - 18.2%	
52 FACILITIES EXPENSE	\$ 1,887,688	\$ 22,000	\$ 1,909,688	\$ 352,531	18.7%	18.5 - 24.3%	
53 OFFICE EXPENSE	\$ 189,608	\$ (251)	\$ 189,357	\$ 55,742	29.4%	25.8 - 35.2%	
54 MEETING EXPENSE	\$ 147,480	\$ (1,067)	\$ 146,413	\$ 10,765	7.3%	7.2 - 10.5%	
55 SPECIAL DEPARTMENT	\$ 1,367,913	\$ 14,925	\$ 1,382,838	\$ 207,476	15.2%	16.4 - 19.1%	
56 OTHER OPERATING	\$ 1,195,617	\$ 22,815	\$ 1,218,432	\$ 1,116,743	93.4%	75.4 - 87.4%	
57 INTERNAL SERVICES	\$ 1,130,166	\$ -	\$ 1,130,166	\$ 261,421	23.1%	21.9 - 23.9%	
Operational Budget	\$ 50,605,925	\$ 186,887	\$ 50,792,812	\$ 10,737,736	21.1%	19.7 - 22.1%	
58 CAPITAL OUTLAY - EQUIP	\$ 304,635	\$ (11,907)	\$ 292,728	\$ 201,296	66.1%	6.3 - 63.0%	
58 CAPITAL OUTLAY - CIP	\$ 2,573,990	\$ 2,863,390	\$ 5,437,380	\$ 86,608	3.4%	0.9 - 11.4%	
Total -General Fund	\$ 53,484,550	\$ 3,186,370	\$ 56,670,920	\$ 11,025,640	19.9%	19.4 - 20.9%	

The capital outlay for equipment includes the purchase of the copiers. The Capital outlay – CIP includes the Burns Community Center construction project from the prior year, as well as other park and facilities related projects.

The first quarter revenues for the General Fund are coming in as expected and according to trend. For the most part, revenues lag expenses in the first quarter. This lag is to be expected due to the collection and reconciliation process prior to allocation of taxes to the City. This lag is illustrated by the percent received and the trend columns in the following table.

General Fund	ADOPTED 2018	YTD 2018-Q1	% RCVD	Trend
40 PROPERTY TAXES	\$ 5,063,752	\$ 127,843	2.5%	2.7%
41 OTHER TAXES				
Sales Taxes	\$ 14,660,760	\$ 1,321,509		
UUT	\$ 3,195,423	\$ 365,747		
Franchise Taxes	\$ 1,784,860	\$ -		
Business Licenses	\$ 600,000	\$ 540,415		
Other taxes	\$ 297,000	\$ 36,947		
	\$ 20,538,043	\$ 2,264,617	11.0%	6.8%
42 LICENSES & PERMITS				
Building & Safety Permits	\$ 1,087,809	\$ 330,387		
Other	\$ 33,500	\$ 164		
	\$ 1,121,309	\$ 330,551	29.5%	27.6%
43 FINE FORFEIT PENALTY	\$ 853,200	\$ 200,930	23.6%	26.3%
44 USE OF MONEY & PROPE				
Interest Earnings	\$ 400,000	\$ 12,104		
Leases	\$ 575,269	\$ 117,035		
Rentals	\$ 236,875	\$ 66,186		
Centre Concessionaire	\$ 352,000	\$ 39,866		
	\$ 1,564,144	\$ 235,191	15.0%	19.5%
45 FROM OTHER AGENCIES				
Motor Vehicle License Fee	\$ 8,593,889	\$ -		
Successor Agency	\$ 30,189	\$ 125,000		
Other	\$ 30,000	\$ -		
	\$ 8,654,078	\$ 125,000	1.4%	1.5%
46 CURRENT SERVICE CHAR				
Refuse Collection	\$ 5,472,116	\$ 1,237,964		
RCS Fees	\$ 930,936	\$ 327,289		
Public Safety Fees	\$ 898,798	\$ 165,354		
Building & Safety Fees	\$ 487,248	\$ 111,045		
Other charges	\$ 169,300	\$ 133,607		
CATV Subscriber Fees	\$ 184,125	\$ 2,595		
	\$ 8,142,523	\$ 1,977,853	24.3%	25.1%
47 OTHER REVENUE				
Prop A Exchange	\$ 750,000			
Other	\$ 12,800			
	\$ 762,800	\$ -	0.0%	0.0%
49 BUDGETED TRANSFERS				
Gas Tax	\$ 2,238,308			
Water Fund	\$ 1,586,045			
	\$ 3,824,353	\$ -	0.0%	0.0%
General Fund Total	\$ 50,524,202	\$ 5,261,985	10.4%	9.5%

Water Utility Enterprise Fund

Water expenses are staying under budget and trend as shown in the following chart.

Water Utility Fund	ADOPTED 2018	TRANSFERS	REVISED BUDGET	YTD 2018-Q1	% USED	Trend
50 EMPLOYEE SERVICES	\$ 2,356,998	\$ -	\$ 2,356,998.00	\$ 519,775.35	22.1%	21.3%
51 CONTRACT SERVICES	\$ 380,915	\$ 5,238.00	\$ 386,153.00	\$ 42,814.81	11.1%	27.2%
52 FACILITIES EXPENSE	\$ 1,626,495	\$ -	\$ 1,626,495.00	\$ 7,370.22	0.5%	0.4%
53 OFFICE EXPENSE	\$ 3,000	\$ -	\$ 3,000.00	\$ 678.53	22.6%	30.6%
54 MEETING EXPENSE	\$ 9,000	\$ -	\$ 9,000.00	\$ -	0.0%	17.1%
55 SPECIAL DEPARTMENT	\$ 823,189	\$ -	\$ 823,189.00	\$ 56,974.02	6.9%	14.9%
56 OTHER OPERATING	\$ 3,659,045	\$ -	\$ 3,659,045.00	\$ 608,446.76	16.6%	18.1%
57 INTERDEPT TRANS	\$ 207,562	\$ -	\$ 207,562.00	\$ 54,207.50	26.1%	28.2%
59 TRANSFERS OUT	\$ 1,864,059	\$ -	\$ 1,864,059.00	\$ -	0.0%	0.0%
Operating Budget	\$ 10,930,263	\$ 5,238.00	\$ 10,935,501.00	\$ 1,290,267.19	11.8%	12.4%
58 CAPITAL OUTLAY - CIP	\$ 2,997,900	\$ 1,776,027.82	\$ 4,773,927.82	\$ -		
Total - Water Utility Fund	\$ 13,928,163	\$ 1,781,265.82	\$ 15,709,428.82	\$ 1,290,267.19	8.2%	10%

Water revenues are coming in a little better than expected. Water meter sales, the largest revenue source, is highly sensitive to weather patterns and the better than expected metered water sales may not continue if we experience extended time periods of rain.


Water Utility Enterprise Fund	Adopted 2018	YTD 2018-Q1	% RCVD	Trend
INVESTMENT EARNINGS	\$ 100,000	\$ 37,606.31	37.6%	16%
RENTS AND CONCESSIONS	\$ 40,000	\$ 14,058.23	35.1%	25%
ENERGY UTILITY REBATES	\$ -	\$ 2,634.45		
OTHER REVENUE	\$ 10,000	\$ 17,054.23	170.5%	52%
METERED WATER SALES	\$ 10,561,170	\$ 2,041,893.09	19.3%	18.6%
METERED WTR SALES-INTERCONNECT	\$ 350,000	\$ 153,459.81	43.8%	9.1%
FIRE PROTECTION SERVICES	\$ 85,000	\$ 16,393.47	19.3%	21.8%
RECLAIMED WATER	\$ 375,300	\$ 159,420.54	42.5%	36.7%
SERVICE INITIATION FEES	\$ 45,000	\$ 11,600.00	25.8%	28.6%
SERVICE RESTORATION CHARGES	\$ 80,000	\$ 12,375.00	15.5%	33.5%
OTHER OPERATING INCOME	\$ 10,000	\$ -	0.0%	13.7%
Total Water Utility Fund	\$ 11,656,470	\$ 2,466,495.13	21.2%	18.9%

RECOMMENDATION

It is recommended that the Lakewood City Council receive and file the Quarterly Budget Report of Major Funds.


Diane Perkin

Director of Administrative Services


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

TO: The Honorable Mayor and City Council

SUBJECT: Request for Approval of Substitution of Sub-Contractor
Public Works Contract 16-01R
Improvements to the Existing Burns Community Center

INTRODUCTION

Since the posting of the November 14, 2017 City Council Agenda, a matter of critical importance to the continuing work on the Burns Community Center Project has arisen. On Monday, November 13, 2017, De La Riva Construction, the general contractor for the project, notified city staff that the elevator subcontractor intended to withdraw from the project and would not sign a subcontract. Staff requests that this matter be added to the November 14, 2017 agenda; immediate action is needed to approve a substitute subcontractor to avoid substantial delay to the project.

On June 27, 2017 the City Council awarded a contract to De La Riva Construction for the Improvements to the Existing Burns Community Center project. One of the sub-contractors listed in the original bid documents has refused to sign a contract with De La Riva Construction. Approval to substitute the listed sub-contractor with the replacement subcontractor Thurston Elevator Concepts Inc. is requested.

STATEMENT OF FACT

De La Riva Construction entered into a contract on June 27, 2017 with the City for Public Works Contract 16-01R, and began notifying all listed sub-contractors of the award and their obligation to sign sub-contracts. The sub-contractor – Diamond Elevator – was listed to furnish and install the new elevator. Now that the work is ready to begin, this sub-contractor has refused to sign the contract for the scope of work.

Public Contract Code Section 4107 identifies seven conditions under which a general contractor can request approval to substitute a sub-contractor. One condition is “when a sub-contractor listed in the bid, after having had a reasonable opportunity to do so, fails or refuses to execute a written contract...when that written contract...is presented to the sub-contractor by the prime contractor.” De La Riva has requested to substitute Thurston Elevator Concepts Inc. as the elevator subcontractor for the project. De La Riva furnished a copy of an email from Diamond Elevator wherein Diamond states their intention to withdraw from the project. The city will not incur any additional cost if it approves the proposed subcontractor substitution.


Installation of the elevator is on the critical path for the project. It is urgent to approve the requested substitution as quickly as possible to avoid delays in the construction schedule.

RECOMMENDATION

Staff recommends that the City Council:

Approve the request for substitution of Diamond Elevator with Thurston Elevator Concepts Inc. as submitted by De La Riva Construction, the General Contractor for “Improvements to the Existing Burns Community Center” Public Works Contract 16-01R.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

DIVIDER SHEET

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 Fax (562) 944-7976
Email: info@glacvcd.org Website: www.glacvcd.org

PRESIDENT

Steve Croft, Lakewood

VICE PRESIDENT

Mark W. Bollman, Cerritos

SECRETARY-TREASURER

Baru Sanchez, Cudahy

GENERAL MANAGER

Truc Dever

September 14, 2017

Honorable Mayor and Members of the City Council
City of Lakewood
5050 Clark Ave.
Lakewood, CA 90712

Re: Appointment/Re-appointment of representative of the Greater Los Angeles County Vector Control District Board of Trustees

Honorable Body:

This correspondence is to inform you that the term of the office of Trustee Steve Croft as a member of the Board of Trustees of the Greater Los Angeles County Vector Control District will expire on January 1, 2018. Pursuant to Section 2024 of the State Health and Safety Code (SHSC) governing the dates of term of office of members appointed to the Board of Trustees, the City Council may consider reappointing Trustee Croft or appointing a new trustee for a **2 or 4 year term** of the office, commencing at noon on the first Monday of January (i.e. January 1, 2018) **Please note, per the State Health and Safety Code that representatives must be appointed to serve a full 2 or a 4 year term commencing on January 1, 2018 and should not be appointed on a yearly basis. Furthermore, the District does not accept or recognize the appointment of alternate representatives.**

Please review all subsections of the SHSC 2022 (i.e. a-e). Subsections a and b require that each person appointed by a board of supervisors or by a city council shall be a voter and resident within the respective county or city of the appointing body. Section 2022 (c) incorporates language that clarifies the issue over the doctrine of Incompatibility of office, exempting and enabling an appointee who holds elected offices to also simultaneously serve on the District's Board of Trustees. Trustees represent the mission and interests of the District at large rather than the individual interests of the appointing body. **Once appointed, the representative cannot be removed at-will by the appointing city or county. The representative will serve until the expiration of his/her term unless he/she resigns, vacates the office due to absences, or is no longer a voter and resident within the respective county or city of the appointing body.**

Representatives are expected to attend the District's general board meetings held monthly on the 2nd Thursday of the month. Pursuant to California Government Code Section 1770(g), the Trustee's seat will be considered abandoned if the person holding the office ceases to discharge the duties of that office for a period of three consecutive months, except when prevented by sickness or specified excuses.

ARTESIA
Sally Flowers
BELL
Ali Saleh
BELL GARDENS
Pedro Accutano
BELLFLOWER
Sonny R. Santa Ines
BURBANK
Dr. Jeff D. Wassem
CARSON
Elito M. Santarima
COMMERCE
Leonard Mendoza
DIAMOND BAR
Steve Tye
DOWNEY
Robert Kiefer
GARDENA
Dan Medina
GLENDALE
Jerry Walton
HAWAIIAN GARDENS
Barry Bruce
HUNTINGTON PARK
Marilyn Sanabria
LA CAÑADA FLINTRIDGE
Michael T. Davitt
LA HABRA HEIGHTS
Catherine Houwen
LA MIRADA
Larry P. Mowles
LONG BEACH
Robert Campbell
LOS ANGELES CITY
Steven Appleton
LOS ANGELES COUNTY
Martin H. Kreiser
LYNWOOD
Salvador Alatorre
MAYWOOD
Eddie De La Riva
MONTEBELLO
Avik Cordeiro
NORWALK
Leonard Shryock
PARAMOUNT
Dr. Tom Hansen
PICO RIVERA
Bob J. Archuleta
SAN FERNANDO
Nina Herrera
SAN MARINO
Scott T. Kwong
SANTA CLARITA
Heidi Heinrich
SANTA FE SPRINGS
Luis Gonzalez
SIGNAL HILL
Robert D. Copeland
SOUTH EL MONTE
Hector Delgado
SOUTH GATE
Mario Davila
WHITTIER
Josue Alvarado

Please make your appointment/reappointment prior to January 1, 2018 as stipulated in the SHSC. Should you have any questions regarding this appointment, please contact Kelly Middleton, Director of Community Affairs at 562-944-9656 ext. 510

Sincerely,

A handwritten signature in black ink, appearing to read 'Truc Dever', with a large, stylized loop at the end.

Truc Dever
General Manager

Enclosure: Sections 2022 & 2024 of the SHSC
cc: Steve Croft
City Manager

D I V I D E R S H E E T

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
FUND SUMMARY 11/2/2017**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 210 through 210. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

2902	ENFORCEABLE OBLIGATIONS	70.00
		<hr/>
		70.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
210	11/02/2017	4428	COLANTUONO HIGHSMITH & WHATLEY	70.00	0.00	70.00
Totals:				<u>70.00</u>	<u>0.00</u>	<u>70.00</u>