

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

June 12, 2018

ADJOURNED MEETING: Budget Study Session

6:00 p.m.
EXECUTIVE BOARD ROOM

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to Government Code §54957.6

Agency Designated Representative: City Manager, Office of the City Attorney and Liebert Cassidy Whitmore, Director of Administrative Services, Assistant to the City Manager, Human Resources Manager

Employee Organization: Lakewood City Employees' Association

CALL TO ORDER

7:30 p.m.

INVOCATION: Pastor Tim Buzbee, Life Center Church

PLEDGE OF ALLEGIANCE: Girl Scout Troop 2993

ROLL CALL: Mayor Steve Croft
Vice Mayor Todd Rogers
Council Member Diane DuBois
Council Member Ron Piazza
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Personnel Transactions

RI-2 Approval of Registers of Demands

RI-3 Report of City Council Committees' Activities

RI-4 Directing Biennial Review of Conflict of Interest Codes

RI-5 Approval of Permits for Street Closures for July 4th Block Parties

RI-6 Approval of Reappointment to the Southeast Los Angeles County Workforce Development Board

City Council Agenda

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ROUTINE ITEMS: - Continued

RI-7 Acceptance of Notice of Completion for Public Works Project No. 2013-4, Plant 13 Booster Rehab & Well 22 Upgrade, Pascal & Ludwig Contractors, Incorporated

RI-8 Approval of Installation of Disabled Person Parking Space at 5612 Sunfield Avenue, Resolution No. 2018-23

RI-9 Authorizing Removal of Disabled Parking Space at 4126 Andy Street, Resolution No. 2018-24

RI-10 Approval of Parking Restriction Changes Around Riley Elementary School, Resolution No. 2018-25 and Resolution No. 2018-26

PUBLIC HEARINGS:

1.1 Consideration of the Budget for Fiscal Year 2018-19 and 2019-20

a. Presentation of Report by City Manager

b. Memorandum from City Attorney

c. Adoption of Resolution No. 2018-27; Amending the Budget for Fiscal Year 2017-2018 and Authorizing the Appropriation of Reserve Funds into Appropriate Funds as of June 30, 2018

d. Adoption of Resolution No. 2018-28; Determining the Total Annual Appropriation Subject to Limitation of the City of Lakewood for Fiscal Year 2018-2019

e. Adoption of Resolution No. 2018-29; Adopting the Biennial Budget and Appropriating Revenue for the Fiscal Years 2018-19 and 2019-2020

1) Adoption of Resolutions No. 2018-30 and No. 2018-31; Certifying to City Light and Power Lakewood that Basic Fee Payments Have Been Included in the Budget

2) Adoption of Resolution No. 2018-32; Renewing an Agreement for a Community Recreation Program with the ABC Unified School District

3) Adoption of Resolution No. 2018-33; Renewing an Agreement Between the City and Community Family Guidance Center

4) Adoption of Resolution No. 2018-34; Renewing an Agreement Between the City and Human Services Association (HSA)

5) Adoption of Resolution No. 2018-35; Renewing an Agreement Between the City and Lakewood Meals on Wheels

6) Adoption of Resolution No. 2018-36; Renewing an Agreement Between the City and Pathways Volunteer Hospice

7) Approval of Agreements for Median Landscape Maintenance and Mowing Services with LandCare

8) Renewal of Rental Agreement with Mothers At Work (M.A.W.) for Child Care Facility at Burns Community Center

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PUBLIC HEARINGS: - Continued

1.1 Consideration of the Budget for Fiscal Year 2018-19 and 2019-20

- 9) Approval of Agreement for Memorandum of Understanding with Nestle Waters
- 10) Approval of Agreement for Charter Bus Services with Pacific Coachways
- 11) Approval of Amendment to the Agreement for the Lakewood Equestrian Center with Sandie Mercer Ranch
- 12) Approval of Agreement for Catalog Publications with Trend Offset Printing
- 13) Approval of Professional Services Agreement with Dive/Corr, Inc. for Water Storage Facility Inspection
- 14) Approval of Agreement for On-call Emergency Utility Repairs with Doty Bros. Construction Company
- 15) Approval of Agreement with HTS Environmental Services for Hazardous Material Disposal
- 16) Approval of Agreement with Water Well Supply for Maintenance of Water Production Facilities
- 17) Approval of Agreement for Telecommunications Services with Abilita LA
- 18) Approval of Agreement for HVAC and Refrigeration Maintenance and Repair Services with Aire Rite A/C and Refrigeration Inc.
- 19) Approval of Amendment to Agreement for Engineering Services with Associated Soils Engineering, Inc.
- 20) Approval of Extension of Agreement for Hardscape Maintenance with CJ Construction
- 21) Approval of Agreement for On-Call Electrical Engineering Services with FBA Engineering
- 22) Approval of Extension of Agreement for Electrical Support Services with Fineline Electric
- 23) Approval of Amendment to Agreement for Storm Water Services with John L. Hunter & Associates
- 24) Approval of Amendment to Agreement for Elevator Preventative Maintenance and Repair Services with Liftech Elevator Services, Inc.
- 25) Approval of Amendment to Agreement for Transportation Planning and Engineering Services Agreement with LSA Associates, Inc.
- 26) Approval of Extension of Agreement for Engineering and Traffic Survey Services with Newport Traffic Studies
- 27) Approval of Amendment to Agreement for Environmental Consulting Services with Nicholls Consulting

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PUBLIC HEARINGS: - Continued

1.1 Consideration of the Budget for Fiscal Year 2018-19 and 2019-20

- 28) Approval of Renewal of Agreement for On-Call Hazardous Waste Removal Services with Ocean Blue Environmental Services, Inc.
- 29) Approval of Agreement for Traffic Striping Maintenance Services with PCI Striping
- 30) Approval of Agreement for On-Call Mechanical and Plumbing Engineering Services with Pocock Design Solutions Inc.
- 31) Approval of Agreement for Landscape Architectural Support Services with Richard Fisher Associates
- 32) Approval of Agreement for On-Call Structural Engineering Services with Robert F. Daniels Structural Engineer
- 33) Approval of Extension of Agreement for Environmental Services with S.C.S. Consultants
- 34) Approval of Amendment to Agreement for Animal Control Services with SEAACA
- 35) Approval of Renewal of Agreement for Street Banner Marketing Program with Sierra Installations, Inc.
- 36) Approval of Amendment to Agreement for Engineering Services with Willdan
- 37) Approval of Agreement for Document Imaging System Maintenance and Support
- 38) Approval of Agreement with Macerich Lakewood LP for Law Enforcement Services at Lakewood Center Mall
- 39) Approval of Agreement for Helicopter Maintenance with STEAM Aircraft
- 40) Approval of Legal Services Agreement with Telecom Law Firm, PC
- 41) Approval of Consultant Services Agreement with Telecom Law Firm, PC
- 42) Approval of Agreement with Western Printing and Graphics for Preparation of City Informational Periodicals
- 43) Approval of Renewal of Agreement with Fair Housing Consulting Services
- 44) Approval of Extension of Reimbursement Agreement for Long Beach Transit Fixed Route and Dial-A-Lift Services
- 45) Approval of Renewal of Agreement for Information Technology Support with Brea IT

REPORTS:

3.1 Preview of 2018 Summer Recreation Programs

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AGENDA LAKEWOOD HOUSING SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Budget Study Session

On June 5, 2018, the Proposed Two-Year Budget for Fiscal Years FY 2018-19 and FY 2019-20 was formally presented to the City Council at a Budget Study Session, where the proposed budget was reviewed and discussed.

The City of Lakewood has a long tradition of strong fiscal oversight and prudent budget management, which has served it well throughout the years as evidenced by a tradition and pattern of ending the year with sizable General Fund surpluses. Unfortunately, that prudent management has not immunized the City from the effects of an era of constrained resources and increasing costs to do business, such as all California municipalities have experienced over the past few years. In fact, the City's Comprehensive Annual Financial Report (CAFR) has shown deficits in excess of \$1 million two of the last three years, largely due to stagnate sales tax growth (our largest General Fund revenue source) being outpaced by ever increasing costs in areas that are not the City's control, such as healthcare costs, CalPERS rates, insurance premiums, utilities, and the regular inflation in the cost of materials and supplies.

As outlined in the Budget Message accompanying the Proposed Budget, the City is facing a structural deficit. A structural deficit is a deficit caused by an underlying imbalance in revenues and expenditures. Also called a permanent deficit, it is distinguished from a cyclical or other temporary deficit by its root causes. A temporary deficit may be caused by a dip in the market, for example, and will resolve without intervention when the market picks up. A structural deficit will not resolve itself, and must be managed to address the underlying cause. It is not easy to deliver the message that we cannot afford everything we're doing now, but our responsibility as stewards of public resources requires that we clearly state the problem and identify what we can do about it.

The budget development process began in earnest with Department Directors and their respective staff in February, with the direction to not expand programs and services. That notwithstanding, due to the increased cost of doing business, our initial budget projections would have resulted in General Fund deficits well in excess of \$2 million dollars for each of the next two years, owing largely to factors beyond our control. As a result, the City Manager gave direction for all City Departments to seek budget reductions with the following goals in mind:

- Maintain core services and programs for Lakewood residents;
- Avoid lay-offs / Maintain a hiring freeze where feasible;
- Defer replacement of capital equipment where safe and appropriate;
- Postpone General Fund capital projects to future years when possible; and,
- Search for alternate funding sources wherever possible in the form of grants and outside agencies, to offset expenditures in the General Fund.

Staff's efforts identified over \$2 million in savings, which brought the General Fund deficits down significantly, but still left deficits of \$497,103 for FY 2018-19 and \$384,854 for FY 2019-20.

At the June 5 Study Session, the City Council expressed concern over not having a "balanced budget". Although there is an understanding of the structural issues that need to be addressed, the deep-seated principle of "living within our means" compelled the City Council to give staff direction to go back and endeavor to close the gaps for the two years of the budget cycle. In so doing, the City Council made it clear that the actions required to balance the budget would likely be "stop-gap" measures that would not cure the structural issues that are at play, but which could allow us to avoid using reserves. In so doing, we would still need to commence a process very early on in the next fiscal year that begins defining and outlining strategies for adjusting to a "New Normal". Such a process should and will allow the City Council and City Staff the time to develop more strategic long-term, sustainable solutions to resolving the structural deficit.

With the above in mind, staff was able to make modifications to the budgets for the two fiscal years that will bring them into balance. Accordingly, the following modifications to the Proposed Budget are being recommended in order to bring the budgets in balance:

Item	FY 2018-19	FY 2019-20
Add labor 'turn-over" savings	\$ 180,000	\$ 180,000
Use of COPS grant funds	100,000	100,000
Reduce vehicle/equipment replacements	54,103	3,854
Reduce tree plantings	49,000	49,000
Eliminate Patriots Day concert	6,000	6,000
Modifications to Block Party event	46,000	46,000
Reductions to various Public Safety line items with no operational impact	62,000	-
Total	\$ 497,103	\$ 384,854

CONCLUSION

Producing the FY 2018-19 & 2019-20 Proposed Budget has been more difficult than most budget cycles in recent history. Directors and, indeed, all staff in our organization are proud of the services they provide to the public. It is especially difficult and painful to make cuts to programs in which they have invested portions of their professional careers developing and perfecting. I am proud of the professionalism in which the organization dealt with these difficult decisions, and the strong emphasis on maintaining an enduring commitment to serving the public at the highest quality that our resources allow. I especially want to thank the City Council for its hard work and invaluable input to the process, as well as the members of the City's Budget development team, comprising the Department Directors, their senior support staff, and, of course, the tireless efforts of the Administrative Services staff who acted as liaisons to the various departments. Their advice and input was critical in the development of this financial plan and they did the heavy lifting in the preparation of the actual document.



Thaddeus McCormack
City Manager

DIVIDER SHEET


Routine Items

COUNCIL AGENDA

June 12 , 2018

TO: The Honorable Mayor and City Council**SUBJECT:** Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments Joshua Yordt	Director of Public Safety	EMPS	05/29/2018
B. Changes Nicole Duran	Community Services Supervisor Community Services Manager	24B to 31B	05/20/2018
Nancy Lopez	Maintenance Trainee Park Maintenance Worker	B to 10A	05/25/2018
C. Separations Mark Freeman	Community Services Supervisor	24B	05/25/2018
Bill Phillips	Park Maintenance Worker	10A	06/01/2018
2. PART-TIME EMPLOYEES			
A. Appointments None			
B. Changes Laura Shumway	Clerk Typist I Support Services Clerk I	A to B	06/03/2018
C. Separations None			



Thaddeus McCormack
City Manager

DIVIDER SHEET

**CITY OF LAKEWOOD
FUND SUMMARY 5/24/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 87650 through 87758. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	232,430.81
1015	SPECIAL OLYMPICS	618.20
1020	CABLE TV	2,254.51
1030	CDBG CURRENT YEAR	2,083.33
1050	COMMUNITY FACILITY	2,495.72
3001	CAPITAL IMPROV PROJECT FUND	18,669.99
3070	PROPOSITION "C"	151.32
5020	CENTRAL STORES	1,752.46
5030	FLEET MAINTENANCE	2,716.07
6020	GEOGRAPHIC INFORMATION SYSTEM	489.95
7500	WATER UTILITY FUND	367,289.23
8030	TRUST DEPOSIT	11,593.98
		<hr/>
		642,545.57

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87650	05/24/2018	4551	ACCOUNTING PRINCIPALS. INC	1,237.50	0.00	1,237.50
87651	05/24/2018	5026	BARRON. MARK MAURICE	3,150.00	0.00	3,150.00
87652	05/24/2018	4721	BELL EVENT SERVICES INC	3,100.00	0.00	3,100.00
87653	05/24/2018	4721	BELL EVENT SERVICES INC	1,225.00	0.00	1,225.00
87654	05/24/2018	4721	BELL EVENT SERVICES INC	1,225.00	0.00	1,225.00
87655	05/24/2018	1935	BREA. CITY OF	27,654.00	0.00	27,654.00
87656	05/24/2018	5139	BULLOCK. TIFFANY	186.68	0.00	186.68
87657	05/24/2018	307	CALIF. STATE DISBURSEMENT UNIT	250.52	0.00	250.52
87658	05/24/2018	53983	CALIF STATE FRANCHISE TAX BOARD	76.00	0.00	76.00
87659	05/24/2018	4700	CALIFORNIA DEPT OF WATER RESOURCES	11,400.00	0.00	11,400.00
87660	05/24/2018	7500	CENTRAL BASIN MUNICIPAL WATER	1,305.00	0.00	1,305.00
87661	05/24/2018	45894	CINTAS CORPORATION	88.60	0.00	88.60
87662	05/24/2018	5008	COLOR CARD ADMINISTRATOR CORP.	75.08	0.00	75.08
87663	05/24/2018	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
87664	05/24/2018	4968	CORNICHE ENTERTAINMENT	1,200.00	0.00	1,200.00
87665	05/24/2018	4959	COTTON. KARON	22.75	0.00	22.75
87666	05/24/2018	4876	CREATE A PARTY INC.	7,810.60	0.00	7,810.60
87667	05/24/2018	4080	CURRY. TOM	1,200.00	0.00	1,200.00
87668	05/24/2018	4641	DAO. THAO	300.00	0.00	300.00
87669	05/24/2018	4997	DE LA RIVA CONSTRUCTION. INC.	15,419.50	0.00	15,419.50
87670	05/24/2018	57945	DELL MARKETING LP	9,071.51	0.00	9,071.51
87671	05/24/2018	4008	DI IORIO. BARBARA	389.30	0.00	389.30
87672	05/24/2018	4043	DIAMOND ENVIRONMENTAL SERVICES LP	692.83	0.00	692.83
87673	05/24/2018	4680	DIAZ. ISABELLE	135.71	0.00	135.71
87674	05/24/2018	5030	FATHOM WATER MANAGEMENT INC.	106,635.92	0.00	106,635.92
87675	05/24/2018	52316	FEDERAL EXPRESS CORP	44.09	0.00	44.09
87676	05/24/2018	61688	FULL COMPASS SYSTEMS LTD	125.75	0.00	125.75
87677	05/24/2018	3188	GALLS LLC/OUARTEMASTER LLC	329.62	0.00	329.62
87678	05/24/2018	58692	GATEWAY CITIES COUNCIL OF GOV'TS	291.00	0.00	291.00
87679	05/24/2018	58692	GATEWAY CITIES COUNCIL OF GOV'TS	291.00	0.00	291.00
87680	05/24/2018	5004	GEMINI GROUP LLC	2,614.00	0.00	2,614.00
87681	05/24/2018	5005	GIEMONT. GREGORY S.	261.00	0.00	261.00
87682	05/24/2018	4420	GOERTZ. TRAVIS W	1,500.00	0.00	1,500.00
87683	05/24/2018	64215	GOLD COAST AWARDS INC	61.27	0.00	61.27
87684	05/24/2018	38311	H & H NURSERY	287.16	0.00	287.16
87685	05/24/2018	62491	HANDS ON MAILING &	183.61	0.00	183.61
87686	05/24/2018	35477	HARA M LAWNMOWER CENTER	1,252.68	0.00	1,252.68
87687	05/24/2018	49031	HDL COREN & CONE	4,875.00	0.00	4,875.00
87688	05/24/2018	42031	HOME DEPOT	1,107.62	0.00	1,107.62
87689	05/24/2018	65891	HUMAN SERVICES ASSOCIATION	458.33	0.00	458.33
87690	05/24/2018	36589	IMMEDIATE MEDICAL CARE	260.00	0.00	260.00
87691	05/24/2018	3796	PJMH GROUP LLC	3,075.00	0.00	3,075.00
87692	05/24/2018	4622	JHM SUPPLY INC	90.98	0.00	90.98
87693	05/24/2018	4180	JONES RICHARD D. A PROF LAW CORP	6,495.62	0.00	6,495.62

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87694	05/24/2018	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	2,020.00	0.00	2,020.00
87695	05/24/2018	53311	LAKEWOOD MEALS ON WHEELS	875.00	0.00	875.00
87696	05/24/2018	18400	LAKEWOOD. CITY WATER DEPT	29,117.30	0.00	29,117.30
87697	05/24/2018	43017	LARSEN. DEBRA	46.65	0.00	46.65
87698	05/24/2018	4099	LEON'S TRANSMISSION SERVICES INC	210.74	0.00	210.74
87699	05/24/2018	59144	LONG BEACH CITY	1,312.20	0.00	1,312.20
87700	05/24/2018	36844	LA COUNTY DEPT OF PUBLIC WORKS	7,708.45	0.00	7,708.45
87701	05/24/2018	59113	MACRO AUTOMATICS	34,813.26	0.00	34,813.26
87702	05/24/2018	4482	MALTY INTERNATIONAL GROUP INC	117.66	0.00	117.66
87703	05/24/2018	23130	MC MASTER-CARR SUPPLY CO	727.76	0.00	727.76
87704	05/24/2018	5134	NORRIS. RICHARD	2,827.44	0.00	2,827.44
87705	05/24/2018	4443	O'REILLY AUTOMOTIVE STORES INC	477.62	0.00	477.62
87706	05/24/2018	47554	OFFICE DEPOT BUSINESS SVCS	773.86	0.00	773.86
87707	05/24/2018	3627	OSBORN. KAITLIN	288.31	0.00	288.31
87708	05/24/2018	46179	PAN. WILLIAM	112.58	0.00	112.58
87709	05/24/2018	65659	PHASE II SYSTEMS INC	3,326.42	0.00	3,326.42
87710	05/24/2018	4722	PERMECO INC	1,620.00	0.00	1,620.00
87711	05/24/2018	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
87712	05/24/2018	1615	PFM ASSET MANAGEMENT LLC	3,088.24	0.00	3,088.24
87713	05/24/2018	65157	PLAYPOWER LT FARMINGTON INC	5,166.98	0.00	5,166.98
87714	05/24/2018	4760	PUN GROUP. THE LLP	17,000.00	0.00	17,000.00
87715	05/24/2018	63364	REEVES NORM HONDA	446.03	0.00	446.03
87716	05/24/2018	2374	RICHARDS WATSON & GERSHON INC	93.98	0.00	93.98
87717	05/24/2018	4330	RON'S MAINTENANCE INC	2,536.00	0.00	2,536.00
87718	05/24/2018	47285	ROTARY CORP	120.32	0.00	120.32
87719	05/24/2018	45437	S & J SUPPLY CO	5,993.60	0.00	5,993.60
87720	05/24/2018	240	SGS TESTCOM	27.91	0.00	27.91
87721	05/24/2018	52279	SMART & FINAL INC	7.65	0.00	7.65
87722	05/24/2018	26900	SO CALIF SECURITY CENTERS INC	9.86	0.00	9.86
87723	05/24/2018	29400	SOUTHERN CALIFORNIA EDISON CO	38,197.29	0.00	38,197.29
87724	05/24/2018	39218	SOUTHWELL. SONIA	1,784.95	0.00	1,784.95
87725	05/24/2018	4972	CHARTER COMMUNICATIONS HOLDINGS. LLC	4,157.82	0.00	4,157.82
87726	05/24/2018	44104	STATE WATER RESOURCES CONTROL BOARD	526.00	0.00	526.00
87727	05/24/2018	38679	WESTERN EXTERMINATOR COMPANY	2,095.41	0.00	2,095.41
87728	05/24/2018	4364	THE RINKS-LAKEWOOD ICE	146.25	0.00	146.25
87729	05/24/2018	1676	U S TELEPACIFIC CORP	416.01	0.00	416.01
87730	05/24/2018	65224	TUMBLE-N-KIDS. INC	117.00	0.00	117.00
87731	05/24/2018	60685	TURF STAR	100.85	0.00	100.85
87732	05/24/2018	1437	U S BANK NATIONAL ASSOCIATION	114.92	0.00	114.92
87733	05/24/2018	1437	U S BANK NATIONAL ASSOCIATION	28,344.21	0.00	28,344.21
87734	05/24/2018	49848	USA BLUE BOOK A DIVISION OF	309.96	0.00	309.96
87735	05/24/2018	44103	VARELA. ALMA	4,456.70	0.00	4,456.70
87736	05/24/2018	7400	WATER REPLENISHMENT DISTRICT OF	186,179.46	0.00	186,179.46
87737	05/24/2018	3943	WATERLINE TECHNOLOGIES INC	1,134.42	0.00	1,134.42

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87738	05/24/2018	17640	WAXIE ENTERPRISES INC	622.51	0.00	622.51
87739	05/24/2018	60651	WECK ANALYTICAL ENVIRONMENTAL SERVICES	1,236.00	0.00	1,236.00
87740	05/24/2018	40925	WEST COAST ARBORISTS INC	28,127.14	0.00	28,127.14
87741	05/24/2018	37745	WESTERN EXTERMINATOR CO	301.50	0.00	301.50
87742	05/24/2018	50058	WHITE HOUSE FLORIST INC	1,900.00	0.00	1,900.00
87743	05/24/2018	3699	GARCIA, ANALYN	250.00	0.00	250.00
87744	05/24/2018	3699	GIRL SCOUT TROOP #673	250.00	0.00	250.00
87745	05/24/2018	3699	HELDENBRAND, JANET	20.00	0.00	20.00
87746	05/24/2018	3699	HENDERSON, DENISHA	250.00	0.00	250.00
87747	05/24/2018	3699	JOHNSON, ROBERT	36.00	0.00	36.00
87748	05/24/2018	3699	LEWIS, DARYL	250.00	0.00	250.00
87749	05/24/2018	3699	LOTT, JESSE	100.00	0.00	100.00
87750	05/24/2018	3699	PAREDES, MICHAEL	240.00	0.00	240.00
87751	05/24/2018	3699	PARISI, MIRIAM	250.00	0.00	250.00
87752	05/24/2018	3699	PRATHEEPAN, KANDIAH	250.00	0.00	250.00
87753	05/24/2018	3699	PREZA, JOSE	250.00	0.00	250.00
87754	05/24/2018	3699	REYNOLDS, CYNTHIA	250.00	0.00	250.00
87755	05/24/2018	3699	SOUTHERLAND FAMILY DAYCARE	250.00	0.00	250.00
87756	05/24/2018	3699	TILLMAN, ANNIE LEE	250.00	0.00	250.00
87757	05/24/2018	3699	VIVINT SOLAR DEVELOPER LLC	139.72	0.00	139.72
87758	05/24/2018	3699	VIVINT SOLAR DEVELOPER LLC	99.76	0.00	99.76
Totals:				<u>642,545.57</u>	<u>0.00</u>	<u>642,545.57</u>

**CITY OF LAKEWOOD
FUND SUMMARY 5/31/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 87759 through 87842. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,323,215.16
1020	CABLE TV	1,225.00
1050	COMMUNITY FACILITY	4,123.39
1336	STATE COPS GRANT	17,024.42
3070	PROPOSITION "C"	2,860.00
5020	CENTRAL STORES	1,444.74
5030	FLEET MAINTENANCE	21,487.39
6020	GEOGRAPHIC INFORMATION SYSTEM	10,000.00
7500	WATER UTILITY FUND	222,492.82
8020	LOCAL REHAB LOAN	7,511.75
		<hr/>
		1,611,384.67

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87759	05/25/2018	52111	MC DADE, MICHAEL	1,178.43	0.00	1,178.43
87760	05/31/2018	5149	ADVANCED FLIGHT	565.00	0.00	565.00
87761	05/31/2018	4848	AFFORDABLE GENERATOR SERVICE, INC.	940.00	0.00	940.00
87762	05/31/2018	2701	AIRE RITE A/C & REFRIGERATION INC	5,023.16	0.00	5,023.16
87763	05/31/2018	4551	ACCOUNTING PRINCIPALS, INC	412.50	0.00	412.50
87764	05/31/2018	58000	AMERICAN TRUCK & TOOL RENTAL INC	162.40	0.00	162.40
87765	05/31/2018	5112	BELLFLOWER AUTOMOTIVE HECTOR	240.00	0.00	240.00
87766	05/31/2018	48108	BERG, APRIL	1,336.00	0.00	1,336.00
87767	05/31/2018	62737	BOYES, GOBIND	52.00	0.00	52.00
87768	05/31/2018	48469	BURWELL MICHAEL RAY	4,260.00	0.00	4,260.00
87769	05/31/2018	6600	CALIFORNIA STATE DEPT OF JUSTICE	5,766.00	0.00	5,766.00
87770	05/31/2018	45894	CINTAS CORPORATION	64.14	0.00	64.14
87771	05/31/2018	39267	DOG DEALERS INC	393.90	0.00	393.90
87772	05/31/2018	61035	DURAN, NICOLE	575.00	0.00	575.00
87773	05/31/2018	3199	EDCO WASTE SERVICES LLC	390,020.85	0.00	390,020.85
87774	05/31/2018	5020	ENCORE WELLNESS, LLC	60.80	0.00	60.80
87775	05/31/2018	61688	FULL COMPASS SYSTEMS LTD	2,950.78	0.00	2,950.78
87776	05/31/2018	4692	GOLDEN SANDS CHORUS	400.00	0.00	400.00
87777	05/31/2018	52540	GONSALVES JOE A & SON	4,526.00	0.00	4,526.00
87778	05/31/2018	61769	GRAUTEN, EVELYN R	320.78	0.00	320.78
87779	05/31/2018	62491	HANDS ON MAILING &	325.00	0.00	325.00
87780	05/31/2018	65593	HASS, BARBARA	390.00	0.00	390.00
87781	05/31/2018	49520	HINDERLITER DE LLAMAS & ASSOC	10,442.04	0.00	10,442.04
87782	05/31/2018	42031	HOME DEPOT	1,254.81	0.00	1,254.81
87783	05/31/2018	4622	JHM SUPPLY INC	132.95	0.00	132.95
87784	05/31/2018	59873	JJS PALOMO'S STEEL INC	38.15	0.00	38.15
87785	05/31/2018	4180	JONES RICHARD D. A PROF LAW CORP	16,750.00	0.00	16,750.00
87786	05/31/2018	36167	KARTER, JANET	179.40	0.00	179.40
87787	05/31/2018	4696	NORTH AMERICAN YOUTH ACTIVITIES LLC	819.00	0.00	819.00
87788	05/31/2018	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
87789	05/31/2018	43017	LARSEN, DEBRA	56.64	0.00	56.64
87790	05/31/2018	44733	LIEBERT CASSIDY WHITMORE	385.00	0.00	385.00
87791	05/31/2018	49330	LOCRAD INC	900.00	0.00	900.00
87792	05/31/2018	20300	LONG BEACH CITY GAS & WATER DEPT	227.82	0.00	227.82
87793	05/31/2018	21600	LOS ANGELES CO SHERIFFS DEPT	872,780.12	0.00	872,780.12
87794	05/31/2018	866	LOS ANGELES CO INTERNAL SERVICES DEPT	10,000.00	0.00	10,000.00
87795	05/31/2018	5023	MAJOR LEAGUE MUSIC, INC.	125.00	0.00	125.00
87796	05/31/2018	4887	MATHESON TRI-GAS, INC.	123.50	0.00	123.50
87797	05/31/2018	23130	MC MASTER-CARR SUPPLY CO	96.45	0.00	96.45
87798	05/31/2018	4901	MORRIS, DAVID	750.00	0.00	750.00
87799	05/31/2018	5134	NORRIS, RICHARD	1,740.20	0.00	1,740.20
87800	05/31/2018	4443	O'REILLY AUTOMOTIVE STORES INC	56.32	0.05	56.27
87801	05/31/2018	47554	OFFICE DEPOT BUSINESS SVCS	348.83	0.00	348.83
87802	05/31/2018	1615	PFM ASSET MANAGEMENT LLC	2,986.80	0.00	2,986.80

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87803	05/31/2018	5130	PROJECT ENERGY SAVERS LLC	3,125.00	0.00	3,125.00
87804	05/31/2018	45437	S & J SUPPLY CO	462.10	0.00	462.10
87805	05/31/2018	63960	SOUTHERN COUNTIES OIL CO	18,416.34	0.00	18,416.34
87806	05/31/2018	3186	CORAL BAY HOME LOANS	81.25	0.00	81.25
87807	05/31/2018	26900	SO CALIF SECURITY CENTERS INC	125.93	0.00	125.93
87808	05/31/2018	36658	SOUTH COAST A.O.M.D.	771.66	0.00	771.66
87809	05/31/2018	29400	SOUTHERN CALIFORNIA EDISON CO	2,672.38	0.00	2,672.38
87810	05/31/2018	977	STEVEN ENTERPRISES	1,024.00	0.00	1,024.00
87811	05/31/2018	55947	STOVER SEED COMPANY	952.66	0.00	952.66
87812	05/31/2018	2995	STRICTLY BACKFLOW INC	450.00	0.00	450.00
87813	05/31/2018	2223	TAMANG ELECTRIC. INC	2,800.00	0.00	2,800.00
87814	05/31/2018	59212	TETRA TECH INC	14,005.00	0.00	14,005.00
87815	05/31/2018	4364	THE RINKS-LAKEWOOD ICE	117.00	0.00	117.00
87816	05/31/2018	65224	TUMBLE-N-KIDS. INC	3,976.05	0.00	3,976.05
87817	05/31/2018	60685	TURF STAR	58.71	0.00	58.71
87818	05/31/2018	49848	USA BLUE BOOK A DIVISION OF	39.41	0.00	39.41
87819	05/31/2018	64652	CELLCO PARTNERSHIP	6,606.05	0.00	6,606.05
87820	05/31/2018	5003	WALTOWER. SHAWN	338.00	0.00	338.00
87821	05/31/2018	7400	WATER REPLENISHMENT DISTRICT OF	197,480.16	0.00	197,480.16
87822	05/31/2018	61019	CHRISTMAN WILLIAM B	175.00	0.00	175.00
87823	05/31/2018	17640	WAXIE ENTERPRISES INC	1,440.35	0.00	1,440.35
87824	05/31/2018	62628	WELLS C. PIPELINE MATERIALS	3,259.82	0.00	3,259.82
87825	05/31/2018	3699	ANDERSON. KELLY	250.00	0.00	250.00
87826	05/31/2018	3699	BOWLES. PHYLLIS	435.00	0.00	435.00
87827	05/31/2018	3699	CALACSAN. JAIME	72.00	0.00	72.00
87828	05/31/2018	3699	ESCANO. ANNABELA	250.00	0.00	250.00
87829	05/31/2018	3699	ESPINO. ILUMINADA	250.00	0.00	250.00
87830	05/31/2018	3699	GASTELUM. JAHAYRA	250.00	0.00	250.00
87831	05/31/2018	3699	GONZALEZ. CHRISTOPHER	250.00	0.00	250.00
87832	05/31/2018	3699	HARDY WINDOWS CO.	5,775.00	0.00	5,775.00
87833	05/31/2018	3699	JO PAINT INC	1,736.75	0.00	1,736.75
87834	05/31/2018	3699	LANCER'S BOYS AQUATICS	250.00	0.00	250.00
87835	05/31/2018	3699	LLOYD. TABA	240.00	0.00	240.00
87836	05/31/2018	3699	LOPEZ. MICHAEL	250.00	0.00	250.00
87837	05/31/2018	3699	MARTINEZ. GUADALUPE	205.00	0.00	205.00
87838	05/31/2018	3699	MAYFAIR HIGH SCHOOL	250.00	0.00	250.00
87839	05/31/2018	3699	RODER. SHARON	36.00	0.00	36.00
87840	05/31/2018	3699	TURNER. KNOWANDA	250.00	0.00	250.00
87841	05/31/2018	3699	VEGA. MIGUEL	19.00	0.00	19.00
87842	05/31/2018	3699	WESTGATE HOA	250.00	0.00	250.00
Totals:				<u>1,611,384.72</u>	<u>0.05</u>	<u>1,611,384.67</u>

**CITY OF LAKEWOOD
FUND SUMMARY 6/6/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 87843 through 87943. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	303,912.55
1020	CABLE TV	300.00
1030	CDBG CURRENT YEAR	3,783.55
1050	COMMUNITY FACILITY	1,350.13
1630	USED OIL GRANT	3,667.14
5010	GRAPHICS AND COPY CENTER	731.36
5020	CENTRAL STORES	4,935.95
5030	FLEET MAINTENANCE	2,021.31
7500	WATER UTILITY FUND	3,801.76
8020	LOCAL REHAB LOAN	1,887.50
		<hr/>
		326,391.25

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87843	06/07/2018	4842	A T & T CORP	229.50	0.00	229.50
87844	06/07/2018	61142	ADAMS-HILLERY SHARRON	3,010.17	0.00	3,010.17
87845	06/07/2018	2701	AIRE RITE A/C & REFRIGERATION INC	1,034.55	0.00	1,034.55
87846	06/07/2018	4208	AIRGAS INC	927.62	0.00	927.62
87847	06/07/2018	4763	ALBANO'S PLUMBING. INC.	350.00	0.00	350.00
87848	06/07/2018	51614	AOUATIC DESIGN GROUP	1,631.25	0.00	1,631.25
87849	06/07/2018	51614	AOUATIC DESIGN GROUP	1,406.25	0.00	1,406.25
87850	06/07/2018	35016	ASSOCIATED SOILS ENGINEERING INC	3,560.00	0.00	3,560.00
87851	06/07/2018	4465	ATALLA. IBRAHIM	390.00	0.00	390.00
87852	06/07/2018	4878	B.R. BREWER SIGN & GRAPHICS	1,443.21	0.00	1,443.21
87853	06/07/2018	66044	BENNETT-BOWEN & LIGHTHOUSE INC	407.42	0.00	407.42
87854	06/07/2018	62737	BOYES. GOBIND	162.50	0.00	162.50
87855	06/07/2018	5052	FERRI. JOSEPH G.	300.00	0.00	300.00
87856	06/07/2018	307	CALIF. STATE DISBURSEMENT UNIT	198.28	0.00	198.28
87857	06/07/2018	53983	CALIF STATE FRANCHISE TAX BOARD	76.00	0.00	76.00
87858	06/07/2018	5132	CALIFORNIA COMMERCIAL POOLS. INC.	224,413.75	0.00	224,413.75
87859	06/07/2018	51331	CERRITOS POOL SUPPLY	25.17	0.00	25.17
87860	06/07/2018	45894	CINTAS CORPORATION	73.47	0.00	73.47
87861	06/07/2018	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
87862	06/07/2018	3778	COMMERCIAL AOUATIC SERVICES INC	726.09	0.00	726.09
87863	06/07/2018	4776	CORELOGIC. INC.	46.75	0.00	46.75
87864	06/07/2018	4442	DANIEL'S TIRE SERVICE INC	246.50	0.00	246.50
87865	06/07/2018	5032	DEL MAR BLUE PRINT COMPANY INC.	244.69	0.00	244.69
87866	06/07/2018	4498	DELTA DENTAL INSURANCE COMPANY	1,209.79	0.00	1,209.79
87867	06/07/2018	56889	DELTA DENTAL OF CALIFORNIA	7,566.19	0.00	7,566.19
87868	06/07/2018	4884	FRONTIER CALIFORNIA INC.	2,490.70	0.00	2,490.70
87869	06/07/2018	5005	GIEMONT. GREGORY S.	261.00	0.00	261.00
87870	06/07/2018	5107	GREEN WISE SOIL TECHNOLOGIES	635.10	0.00	635.10
87871	06/07/2018	4483	GREENFIX AMERICA. LLC	465.00	0.00	465.00
87872	06/07/2018	35477	HARA M LAWNMOWER CENTER	95.30	0.00	95.30
87873	06/07/2018	4801	HEALTHPOINTE MEDICAL GROUP INC.	30.00	0.00	30.00
87874	06/07/2018	42031	HOME DEPOT	1,367.76	0.00	1,367.76
87875	06/07/2018	4622	JHM SUPPLY INC	1,948.98	0.00	1,948.98
87876	06/07/2018	59873	JJS PALOMO'S STEEL INC	210.69	0.00	210.69
87877	06/07/2018	59044	MICHAEL LEW	3,667.14	0.00	3,667.14
87878	06/07/2018	4458	KIM. YVONNE	214.40	0.00	214.40
87879	06/07/2018	4783	LANDCARE HOLDINGS INC	7,184.28	0.00	7,184.28
87880	06/07/2018	64360	LONG BEACH NON PROFIT PARTNERSHIP	330.00	0.00	330.00
87881	06/07/2018	3564	LONG BEACH. CITY OF	331.09	0.00	331.09
87882	06/07/2018	36844	LA COUNTY DEPT OF PUBLIC WORKS	11,788.59	0.00	11,788.59
87883	06/07/2018	58414	MANAGED HEALTH NETWORK	344.85	0.00	344.85
87884	06/07/2018	65220	STEVEN MAHR PRINTING INC.	220.98	0.00	220.98
87885	06/07/2018	4887	MATHESON TRI-GAS. INC.	56.81	0.00	56.81
87886	06/07/2018	4190	NATIONAL UNION FIRE INSURANCE CO	632.71	0.00	632.71

CITY OF LAKEWOOD

SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87887	06/07/2018	4320	NEHRU. ARTI	150.00	0.00	150.00
87888	06/07/2018	4892	NESTLE WATERS NORTH AMERICA	277.73	0.00	277.73
87889	06/07/2018	4443	O'REILLY AUTOMOTIVE STORES INC	698.07	21.93	676.14
87890	06/07/2018	47554	OFFICE DEPOT BUSINESS SVCS	495.63	0.00	495.63
87891	06/07/2018	3940	ORANGE COUNTY TANK TESTING INC	474.63	0.00	474.63
87892	06/07/2018	5016	P & R PAPER SUPPLY COMPANY. INC.	204.87	0.00	204.87
87893	06/07/2018	65659	PHASE II SYSTEMS INC	3,326.42	0.00	3,326.42
87894	06/07/2018	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
87895	06/07/2018	4719	JOYCE LOU. INC.	389.35	0.00	389.35
87896	06/07/2018	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
87897	06/07/2018	66116	PETERSEN. LOUISE	175.50	0.00	175.50
87898	06/07/2018	4494	PIERSON. JEREMY L.	48.00	0.00	48.00
87899	06/07/2018	4374	PITNEY BOWES INC	247.56	0.00	247.56
87900	06/07/2018	39640	RAYVERN LIGHTING SUPPLY CO INC	1,062.41	0.00	1,062.41
87901	06/07/2018	4459	READWRITE EDUCATIONAL SOLUTIONS INC	761.80	0.00	761.80
87902	06/07/2018	45437	S & J SUPPLY CO	372.30	0.00	372.30
87903	06/07/2018	5045	SAN JUAN. CLYDE J	250.25	0.00	250.25
87904	06/07/2018	66280	BARRY SANDLER ENTERPRISES	177.06	0.00	177.06
87905	06/07/2018	52279	SMART & FINAL INC	56.45	0.00	56.45
87906	06/07/2018	26900	SO CALIF SECURITY CENTERS INC	22.45	0.00	22.45
87907	06/07/2018	5135	SOLID SURFACE CARE. INC.	790.00	0.00	790.00
87908	06/07/2018	5148	SPARTAN MEDIA GROUP	194.40	0.00	194.40
87909	06/07/2018	50299	SPENCER. GORDON	150.00	0.00	150.00
87910	06/07/2018	49529	SPICERS PAPER INC	199.09	0.00	199.09
87911	06/07/2018	37930	STANDARD INSURANCE CO UNIT 22	2,534.50	0.00	2,534.50
87912	06/07/2018	37930	STANDARD INSURANCE CO UNIT 22	9,627.01	0.00	9,627.01
87913	06/07/2018	60792	STEPHENS. ERIC	57.20	0.00	57.20
87914	06/07/2018	977	STEVEN ENTERPRISES	399.50	0.00	399.50
87915	06/07/2018	55947	STOVER SEED COMPANY	978.94	0.00	978.94
87916	06/07/2018	52610	SWANK MOTION PICTURES INC	497.00	0.00	497.00
87917	06/07/2018	2223	TAMANG ELECTRIC. INC	840.00	0.00	840.00
87918	06/07/2018	38679	WESTERN EXTERMINATOR COMPANY	1,324.92	0.00	1,324.92
87919	06/07/2018	4893	TENG. WHEA-FUN	127.20	0.00	127.20
87920	06/07/2018	2372	TGIS CATERING SVCS INC	465.07	0.00	465.07
87921	06/07/2018	4873	TRANSAMERICA LIFE INSURANCE COMPANY	2,284.94	0.00	2,284.94
87922	06/07/2018	49848	USA BLUE BOOK A DIVISION OF	714.94	0.00	714.94
87923	06/07/2018	4907	VARSIY BRANDS HOLDING CO INC	1,661.12	0.00	1,661.12
87924	06/07/2018	57135	VISION SERVICE PLAN	4,502.87	0.00	4,502.87
87925	06/07/2018	17640	WAXIE ENTERPRISES INC	826.26	0.00	826.26
87926	06/07/2018	2279	AMERICAN PACIFIC PRINTERS COLLEGES	1,609.66	0.00	1,609.66
87927	06/07/2018	50059	WOMEN IN LEISURE SERVICES	30.00	0.00	30.00
87928	06/07/2018	4837	XEROX CORPORATION	181.87	0.00	181.87
87929	06/07/2018	3699	AIKEN. SABRINA	30.00	0.00	30.00
87930	06/07/2018	3699	BAILEY. KIMBERLY	200.00	0.00	200.00

CITY OF LAKEWOOD SUMMARY CHECK REGISTER

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
87931	06/07/2018	3699	CASTRO. TONI	166.00	0.00	166.00
87932	06/07/2018	3699	CENDEJAS. ZOILA	250.00	0.00	250.00
87933	06/07/2018	3699	CHAU. ANN	250.00	0.00	250.00
87934	06/07/2018	3699	CYPRESS COLLEGE	250.00	0.00	250.00
87935	06/07/2018	3699	FORWARD CONSTRUCTION	1,887.50	0.00	1,887.50
87936	06/07/2018	3699	GRANT. DAVONYA	120.00	0.00	120.00
87937	06/07/2018	3699	HENDRICKS. CAROLYN	5.00	0.00	5.00
87938	06/07/2018	3699	IGNACIO. JANE	250.00	0.00	250.00
87939	06/07/2018	3699	MACAUTHUR ELEMENTARY SCHOOL	250.00	0.00	250.00
87940	06/07/2018	3699	NEWELL. BRIANNE	250.00	0.00	250.00
87941	06/07/2018	3699	PACION. CONCEPCION	250.00	0.00	250.00
87942	06/07/2018	3699	WACHOVSKY. LOIS	5.00	0.00	5.00
87943	06/07/2018	3699	WATER REPLENISHMENT DISTRICT	250.00	0.00	250.00
Totals:				<u>326,413.18</u>	<u>21.93</u>	<u>326,391.25</u>

**CITY OF LAKEWOOD
SUMMARY ACH/WIRE REGISTER MAY 2018**

ACH date	Amount	Recipient	Purpose	Period
5/10/18	95,878.99	IRS via F&M	Fed taxes	April 22-May 5, 2018
5/10/18	7,030.65	Southland C/U	employee savings account	April 22-May 5, 2018
5/10/18	4,143.50	F&A Fed C/U	employee savings account	April 22-May 5, 2018
5/10/18	26,517.35	EDD	State taxes	April 22-May 5, 2018
5/10/18	2,518.67	MidAmerica	ARS aka APPLE	April 22-May 5, 2018
5/10/18	3,425.00	PARS via U.S. Bank	excess stackable plan	April 22-May 5, 2018
5/10/18	5,815.19	PARS via U.S. Bank	stackable plan	April 22-May 5, 2018
5/10/18	42,640.21	PARS via U.S. Bank	defined benefit; retirement	April 22-May 5, 2018
5/10/18	22,689.88	VOYA	VOYA 457	April 22-May 5, 2018
5/10/18	18,086.07	VOYA	VOYA 401(a)	April 22-May 5, 2018
5/10/18	100,325.17	CalPERS	PERS Health	May 2018
5/14/18	82,596.68	CalPERS	PERS contribution	April 22-May 5, 2018
5/24/18	90,371.67	IRS via F&M	Fed taxes	May 6-19, 2018
5/24/18	24,543.56	EDD	State taxes	May 6-19, 2018
5/24/18	6,489.50	Southland C/U	employee savings account	May 6-19, 2018
5/24/18	4,143.50	F&A Fed C/U	employee savings account	May 6-19, 2018
5/24/18	57,989.10	City Light & Power	monthly maint fee	May 2018
5/24/18	2,818.50	MidAmerica	ARS aka APPLE	May 6-19, 2018
5/24/18	8,979.18	PARS via U.S. Bank	stackable plan	May 6-19, 2018
5/24/18	22,489.88	VOYA	VOYA 457 & ROTH	May 6-19, 2018
5/24/18	11,379.19	VOYA	VOYA 401(a)	May 6-19, 2018
5/29/18	82,397.16	CalPERS	PERS contribution	May 6-19, 2018

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committee: Environmental Management Committee.


STATEMENT OF FACT

On May 21, the Environmental Management Committee met and discussed:

- Residential Refuse Rates – A rate increase of 5.7% was proposed by EDCO for FY 2018/2019. The proposed increase to the residential refuse rate is 1% lower than contracted amount permitted to EDCO, which allows for a combination of the year-over-year Consumer Price Index (CPI), as well as the increase in the cost to dispose of refuse at the landfill and the increase of City-administrative costs. Residents have been advised of the proposed increase, and no complaints nor comments have been received. The committee approved the proposal.
- Commercial Refuse and Recycling Rates – A 4% rate increase for commercial refuse and recycling rates for FY 2018/2019 was proposed by EDCO, consistent with the allowable contract amount. Added to the rate sheet are rates for the recycling of organic waste, which is now required due to the passage of AB 1826, which mandates recycling of organic material for certain businesses that generate organic waste and “ramps up” in the next couple of years to include all businesses that generate certain amounts of general solid waste. EDCO representatives explained that organic waste is more difficult and costly to dispose of. Staff has kept businesses abreast of the new regulation requiring the recycling of organic waste, but will increase outreach to businesses as more businesses fall under the law’s mandate. The committee approved the proposal.
- Organic Recycling Regulations Update – SB1823 mandates separate collection of food waste. Lisa Rapp sent a letter to Calrecycle objecting to various aspects of the regulations being developed by this agency in response to the legislation. One of the issues is that there are not sufficient facilities to process the food waste into compost. There is the possibility that food waste can be collected with green waste, but the cost per ton would be higher than currently charged for greenwaste. Chairperson Diane DuBois and Committee Member Jeff Wood asked city staff to continue sending letters, and monitor the status of the requirements.

RECOMMENDATION

It is recommended that the City Council receive and file this report.


Thaddeus McCormack
City Manager

DIVIDER SHEET

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Biennial Review of Conflict of Interest Codes

INTRODUCTION

State law mandates that conflict of interest codes be reviewed each even-numbered year. As the reviewing body for City of Lakewood codes, the City Council has until July 1st to direct that such a review be performed.

STATEMENT OF FACT

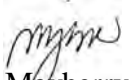
In 1990, the Political Reform Act was amended by adding Government Code Section 87306.5. This section requires every local agency to review conflict of interest codes within their authority for necessary amendments during even-numbered years. Therefore, the City Council has until July 1st to direct that such a review be performed.


Upon receiving such direction, the City Clerk will submit the conflict of interest code to affected officers and agencies for evaluation to determine if any changes are necessary. Written statements will then be submitted to the City Clerk's office advising of proposed changes or stating that no changes are necessary.

The completed review must be submitted to the City Council, with any recommended changes, by October 1st.

RECOMMENDATION

It is the recommendation of staff that the City Council direct the City Clerk to commence a review of the City of Lakewood Conflict of Interest Code and report the results to the City Council on or before October 1, 2018.


Jo Mayberry
City Clerk


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Applications for Street Closure (Block Party)

INTRODUCTION

The City Council adopted Resolution No. 2008-5, establishing rules and regulations pertaining to the temporary closing of local City streets. The resolution was adopted pursuant to provisions of the Vehicle Code authorizing the City Council to adopt rules and regulations for the temporary closing of a portion of the street for celebrations or special events when the City Council finds such closing necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

STATEMENT OF FACT

The City Clerk's Office was contacted by residents with requests to hold block parties on Wednesday, July 4, 2018. A copy of the resolution outlining the rules and regulations pertaining to the temporary closure of local City streets was given to each of them, together with the form for obtaining signatures of all residents within the area to be closed (maps attached). The responsible applicants, areas and times of closure are as follows:

- Dana Trujillo, 4702-4849 Adenmoor Avenue, 10 a.m. to 10 p.m.;
- Susan Burrows, 5422-5537 Bonfair Avenue, 10 a.m. to 10 p.m.;
- Celia Milla, 4702-4832 Briercrest Avenue, 10 a.m. to 10 p.m.;
- Mike and Ann Rorwick, 3602-3738 Candor Street, including adjacent 5503 Coke Avenue, 10 a.m. to 10 p.m.;
- Rossana Snee, 4302-4419 Canehill Avenue, 10 a.m. to 10 p.m.;
- Alan Mangan, 4712-4853 Canehill Avenue, 10 a.m. to 10 p.m.;
- Kelly Eckholdt, 5702-5743 Capetown Street, 10 a.m. to 10 p.m.;
- Lindsey Miko, 4126-4242 Chatwin Avenue, including adjacent 5531-5547 Ravia Street, 10 a.m. to 10 p.m.;
- Jennifer Marcoz, 4702-4849 Coldbrook Avenue, 10 a.m. to 10 p.m.;

- Marty Shouse, 4702-4863 Dunrobin Avenue, 11 a.m. to 8 p.m.;
- Marcela MacLean, 6401-6433 Glorywhite Street, including adjacent 6400-6424 Nixon Street, 10 a.m. to 10 p.m.;
- Debra Steinbarger, 5928-6039 Greentop Street, 10 a.m. to 10 p.m.;
- Patti Mabbott, 2402-2633 Hardwick Street, 10 a.m. to 10 p.m.;
- Jennifer Smith, 4537-4657 Josie Avenue, 10 a.m. to 10 p.m.;
- Alayna Cosores, 4506-4559 Lomina Avenue, 10 a.m. to 10 p.m.;
- Valarie Frost, 4902-5059 Lorelei Avenue, 10 a.m. to 10 p.m.;
- Jenny Bapp, 4202-4258 Maybank Avenue, including adjacent 4243-4277 Nelsonbark Avenue, 10 a.m. to 10 p.m.;
- Patricia Duran, 5102-5255 Minturn Avenue, 10 a.m. to 10 p.m.;
- Terri Panter, 4102-4218 Monogram Avenue, 12 p.m. to 10 p.m.;
- Colleen Champlin, 5302-5439 Montair Avenue, 10 a.m. to 10 p.m.;
- Katie Corros, 5502-5654 Montair Avenue, 10 a.m. to 10 p.m.;
- Michael Caskey, 5502-5544 Pearce Avenue, 10 a.m. to 10 p.m.;
- David Aroz, 4253-4297 Petaluma Avenue, including adjacent 6756 Harvey Way, 10 a.m. to 10 p.m.;
- Dan McLemore, 4702-4848 Pimenta Avenue, 10 a.m. to 8 p.m.;
- Debra Holdridge, 4902-5059 Premiere Avenue, 11 a.m. to 10 p.m.;
- Bernard B. Jones, 4702-4828 Snowden Avenue, 10 a.m. to 10 p.m.; and
- Tonia Haney, 5807-5959 Whitewood Avenue, 10 a.m. to 10 p.m.

The staff of the Public Works Department has reviewed the maps and canvassed the areas of proposed closure for traffic safety conditions. They will provide a determination regarding the appropriate types and placement of barricades and warning devices to be utilized at the locations.

Should the Council approve the requests for temporary street closures, the Public Works Department will arrange for the placement and removal of the barricades for the event. Notification of said closures will be provided to the Sheriff's Station and the appropriate Fire Station.

SUMMARY

Area residents have complied with all the necessary requirements to obtain street closure permits for block parties to be held on July 4th. Such closings would provide a measure of safety and protection for persons who are to use a portion of those streets during the temporary closures.

RECOMMENDATION

Staff recommends that permits be issued to the responsible applicants authorizing temporary closure at the requested locations on Wednesday, July 4, 2018.



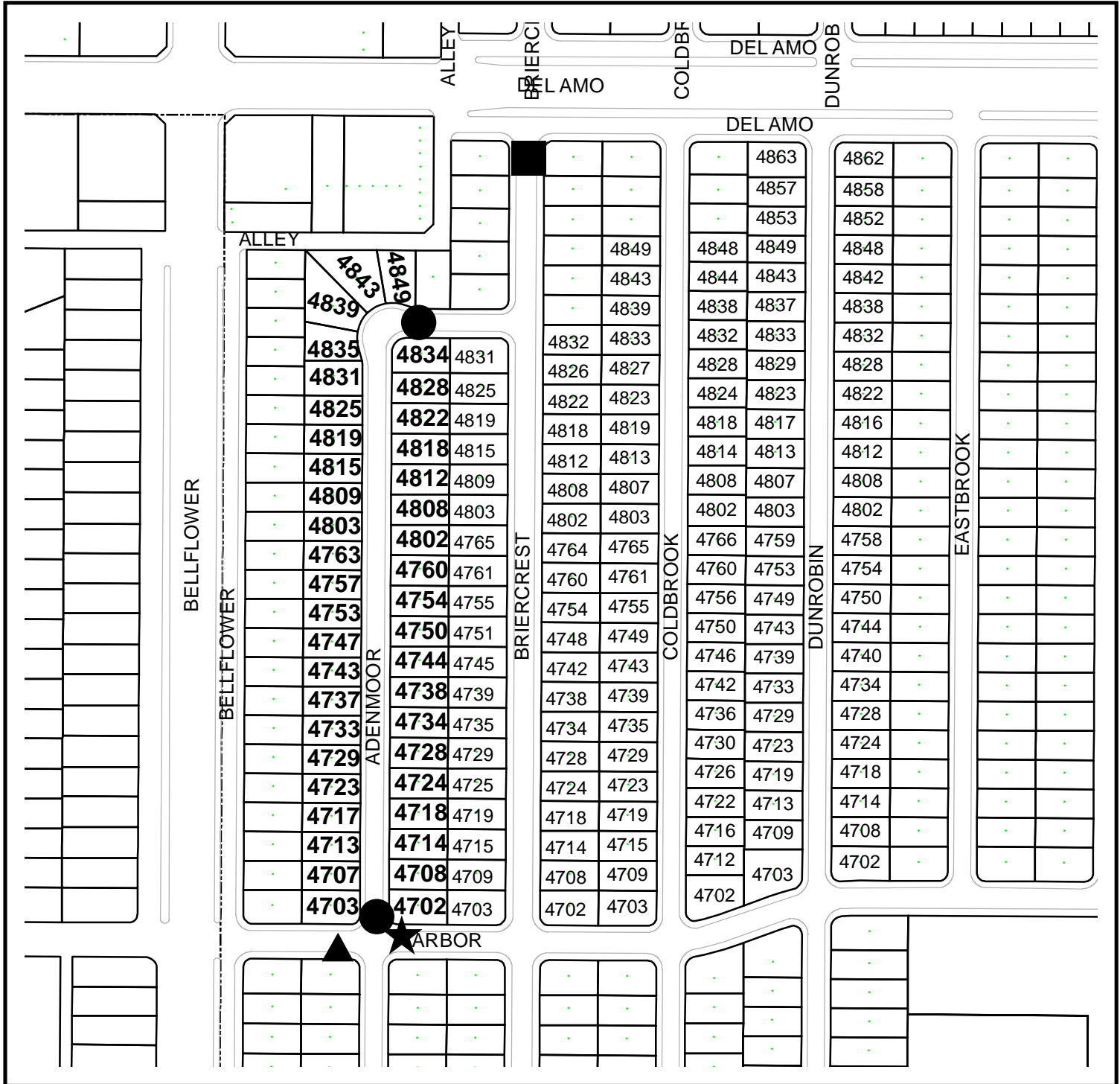
Thaddeus McCormack
City Manager

BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4702-4849 ADENMOOR AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

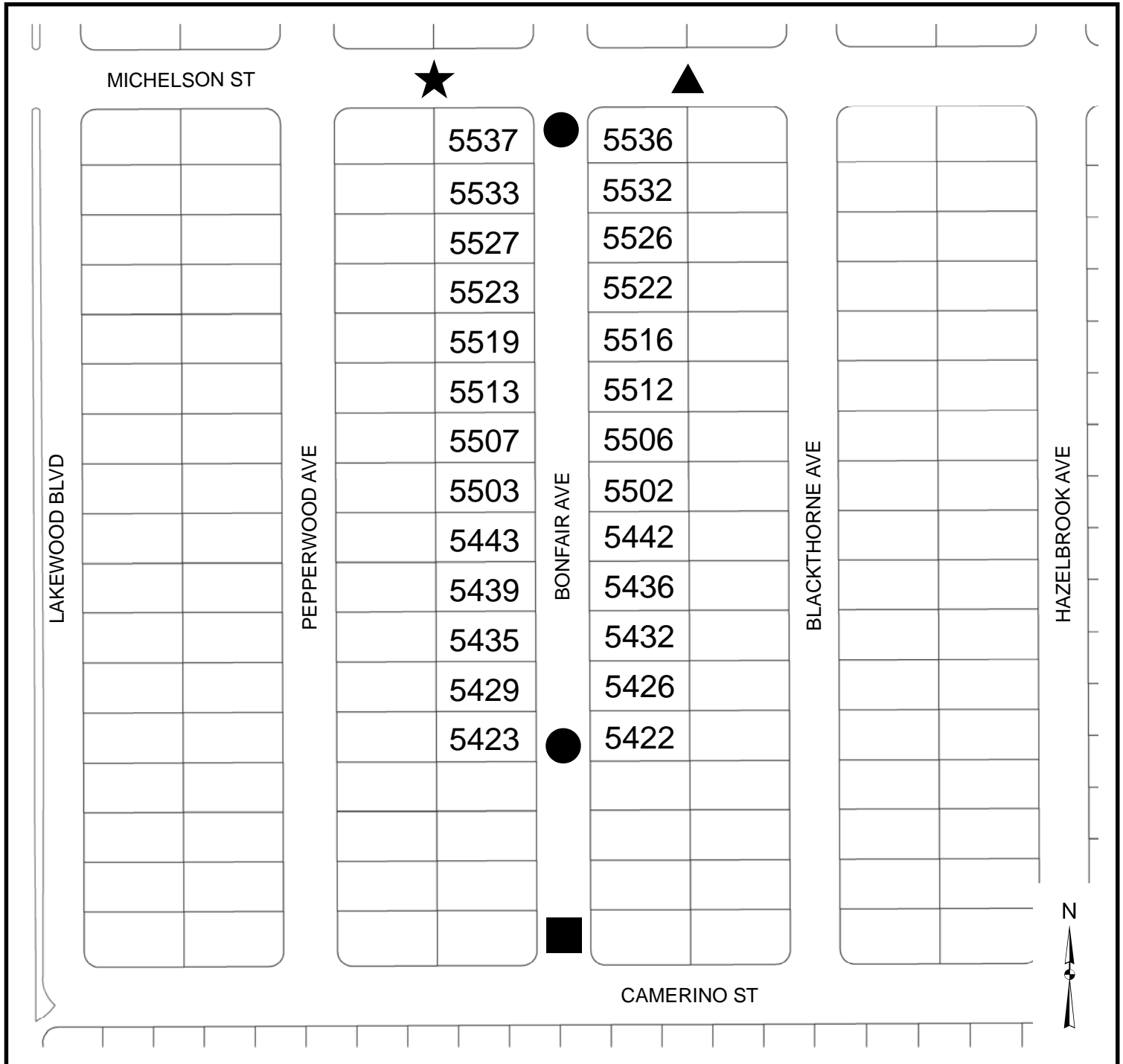


BLOCK PARTY

JULY 4, 2018

10 A.M. - 10 P.M.

5422 - 5537 BONFAIR AVENUE



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 1 "NO RIGHT TURN" SIGN

▲ 1 "NO LEFT TURN" SIGN

6 BARRICADES

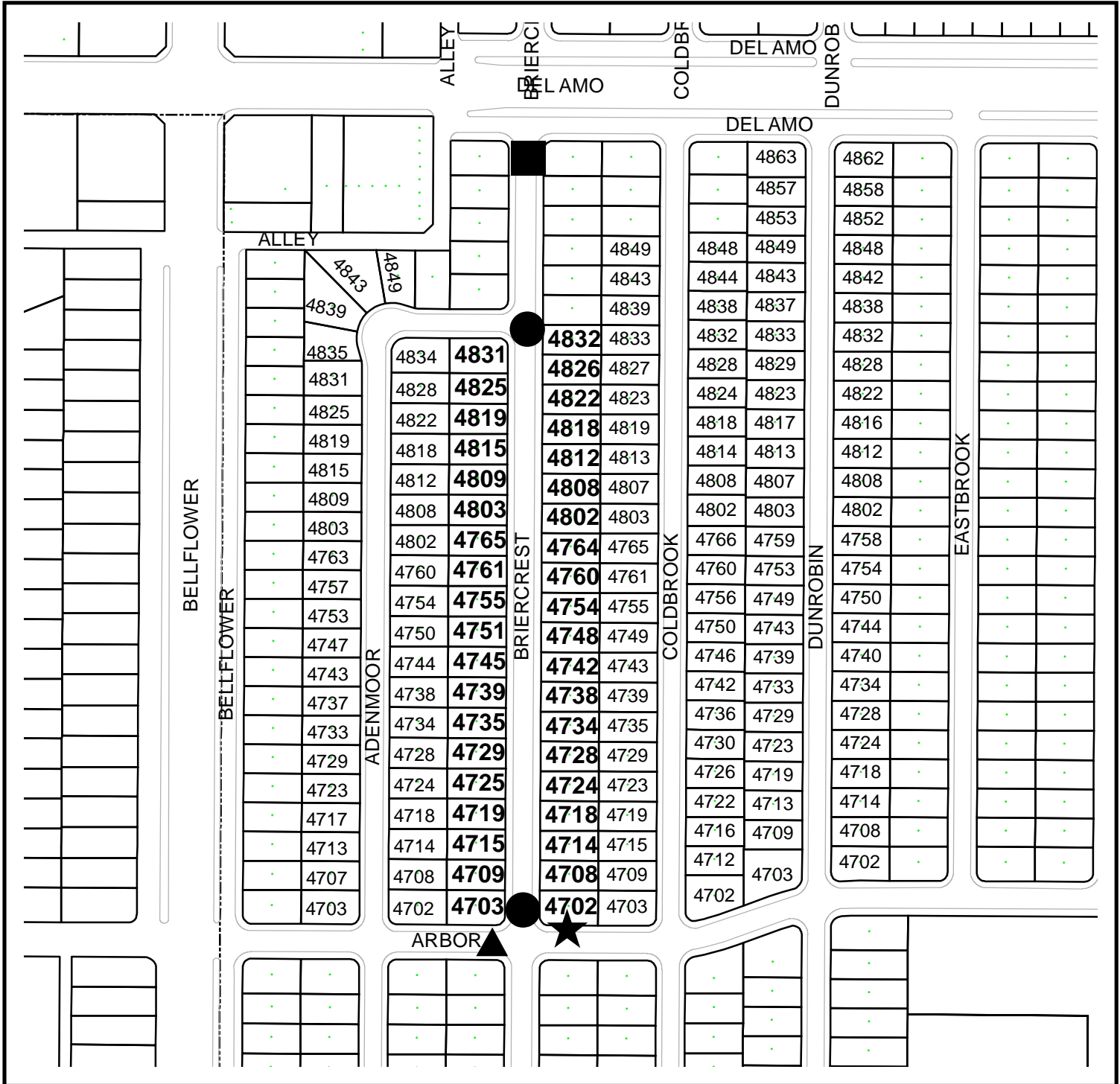
7 DELINEATORS

BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4702-4832 BRIERCREST AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS



BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

3602-3738 CANDOR ST & 5503 COKE AVE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 2 "NO RIGHT TURN"
- ▲ 2 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

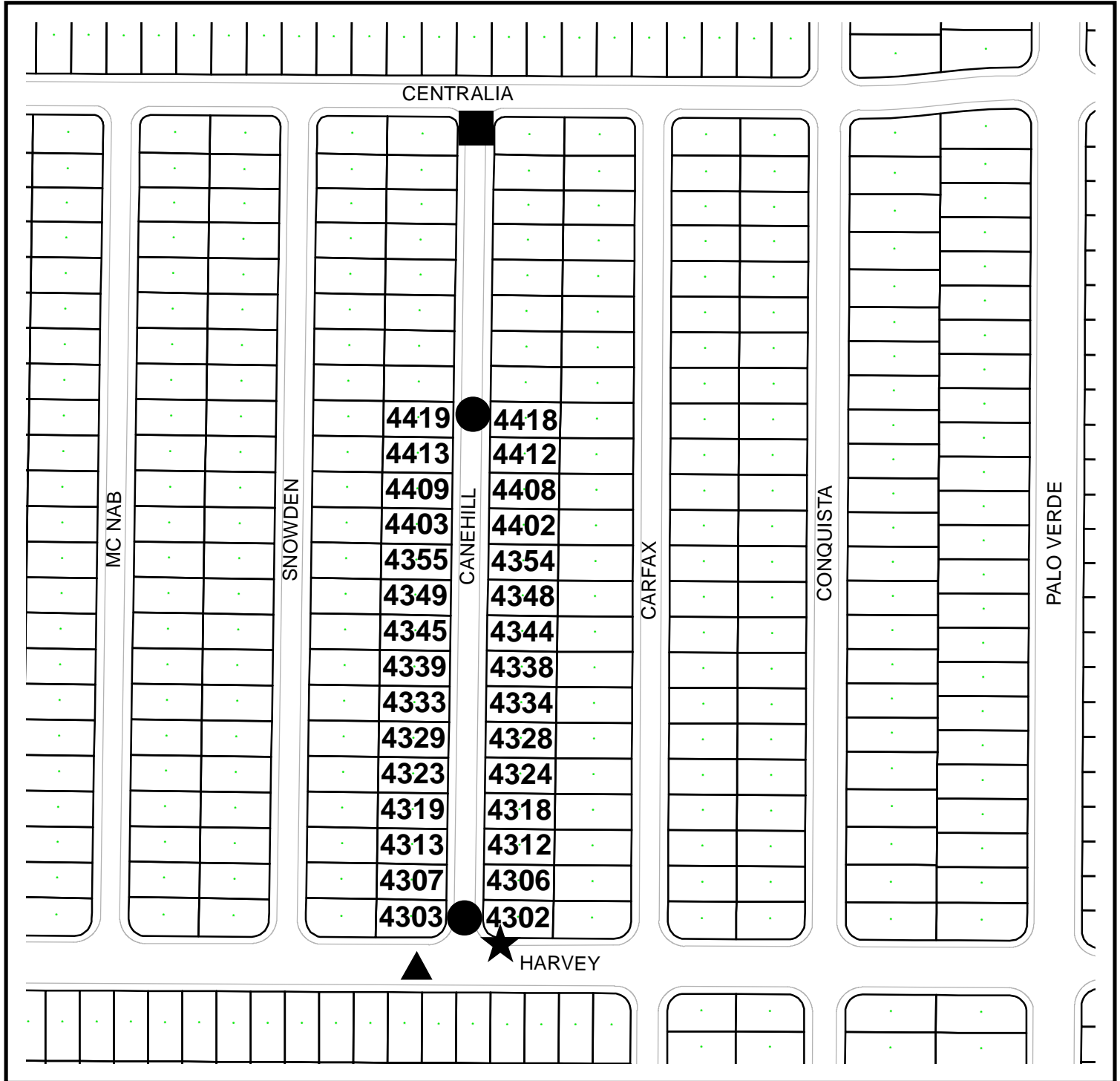


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4302-4419 CANEHILL AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

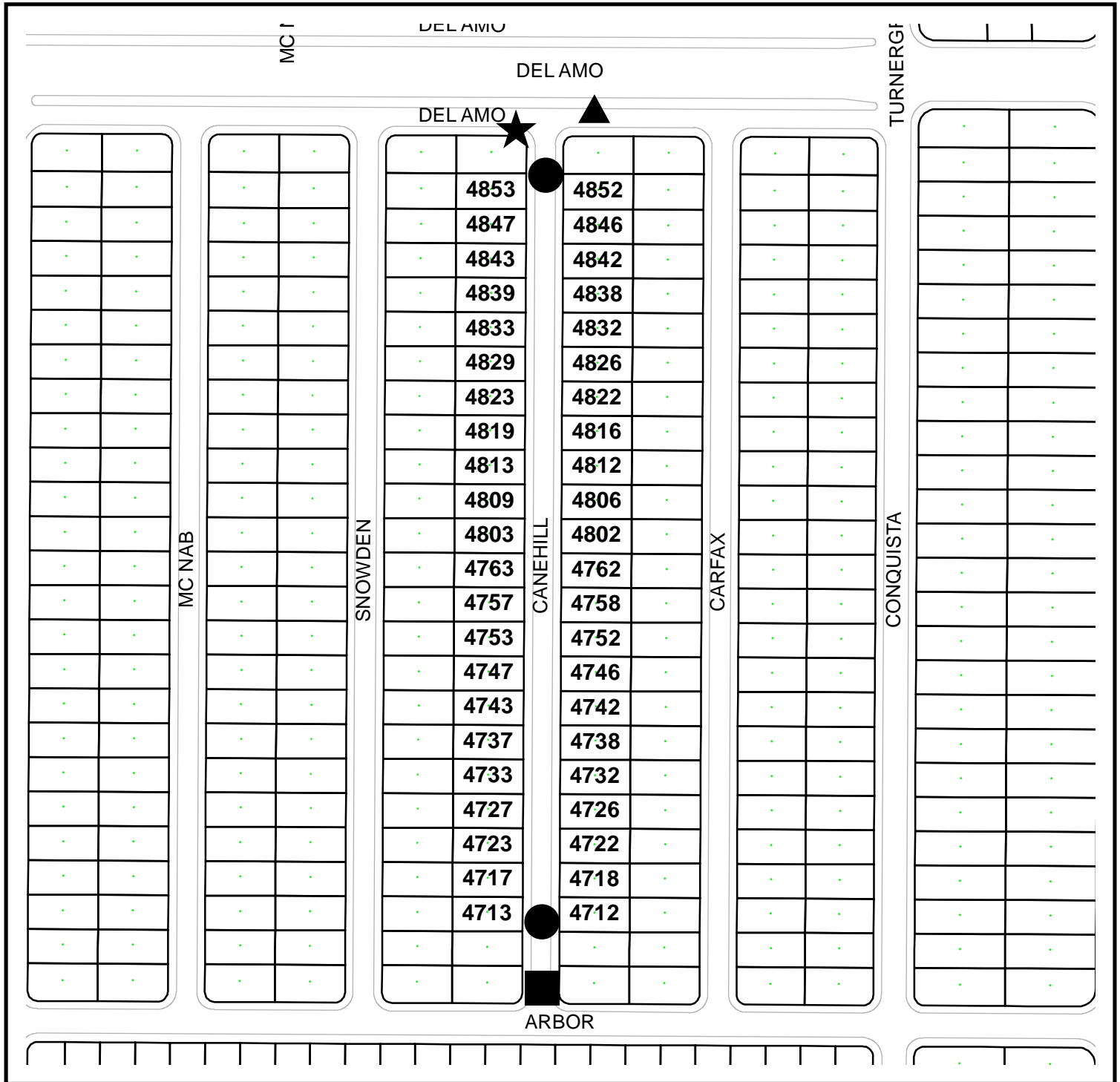


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4712-4853 CANEHILL AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS



BLOCK PARTY
JULY 4, 2018
10 A.M. TO 10 P.M.
5702-5743 CAPETOWN STREET



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES
 8 DELINEATORS

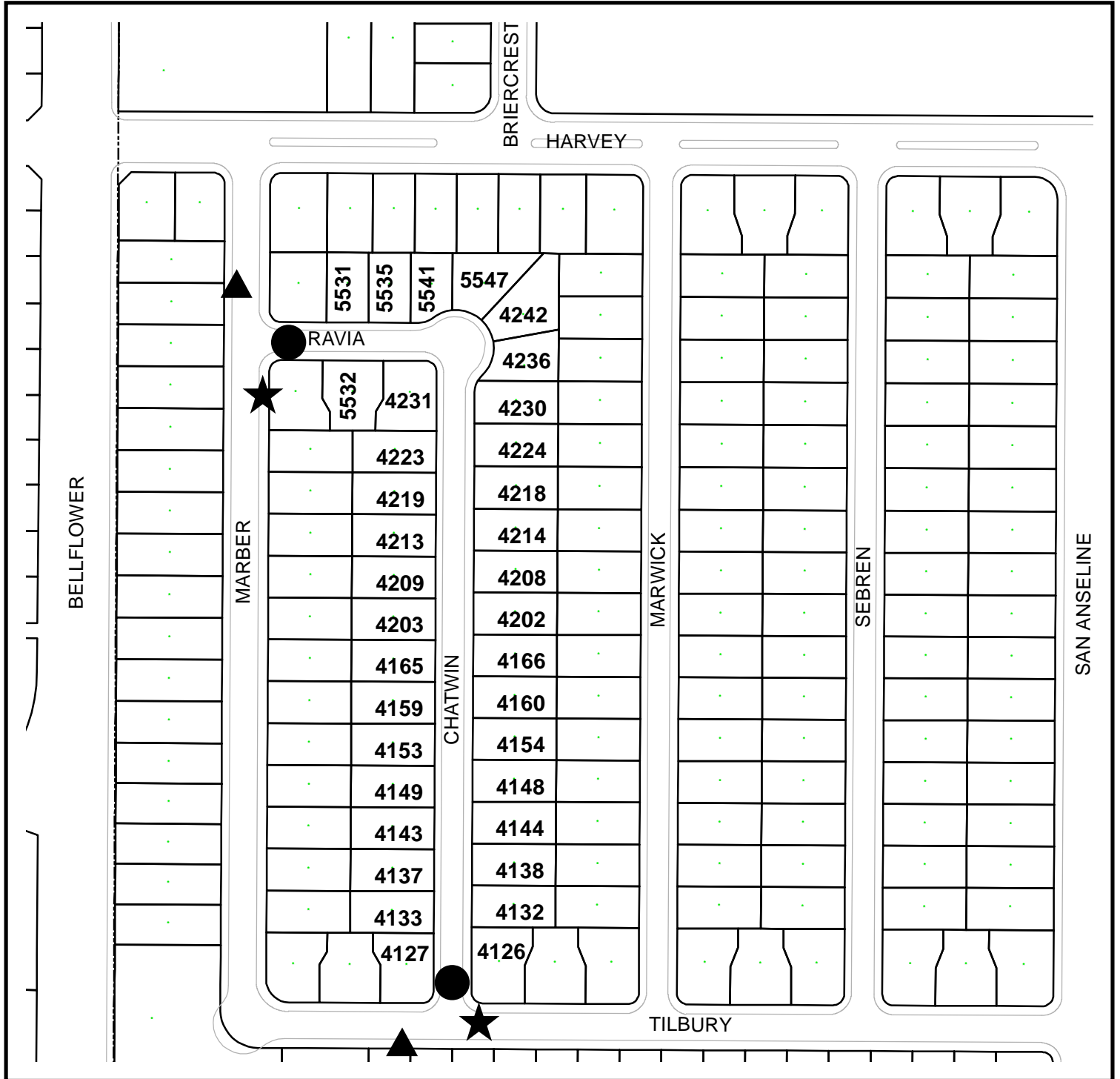


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4126-4242 CHATWIN AVE & 5531-5547 RAVIA ST



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 2 "NO RIGHT TURN"
- ▲ 2 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

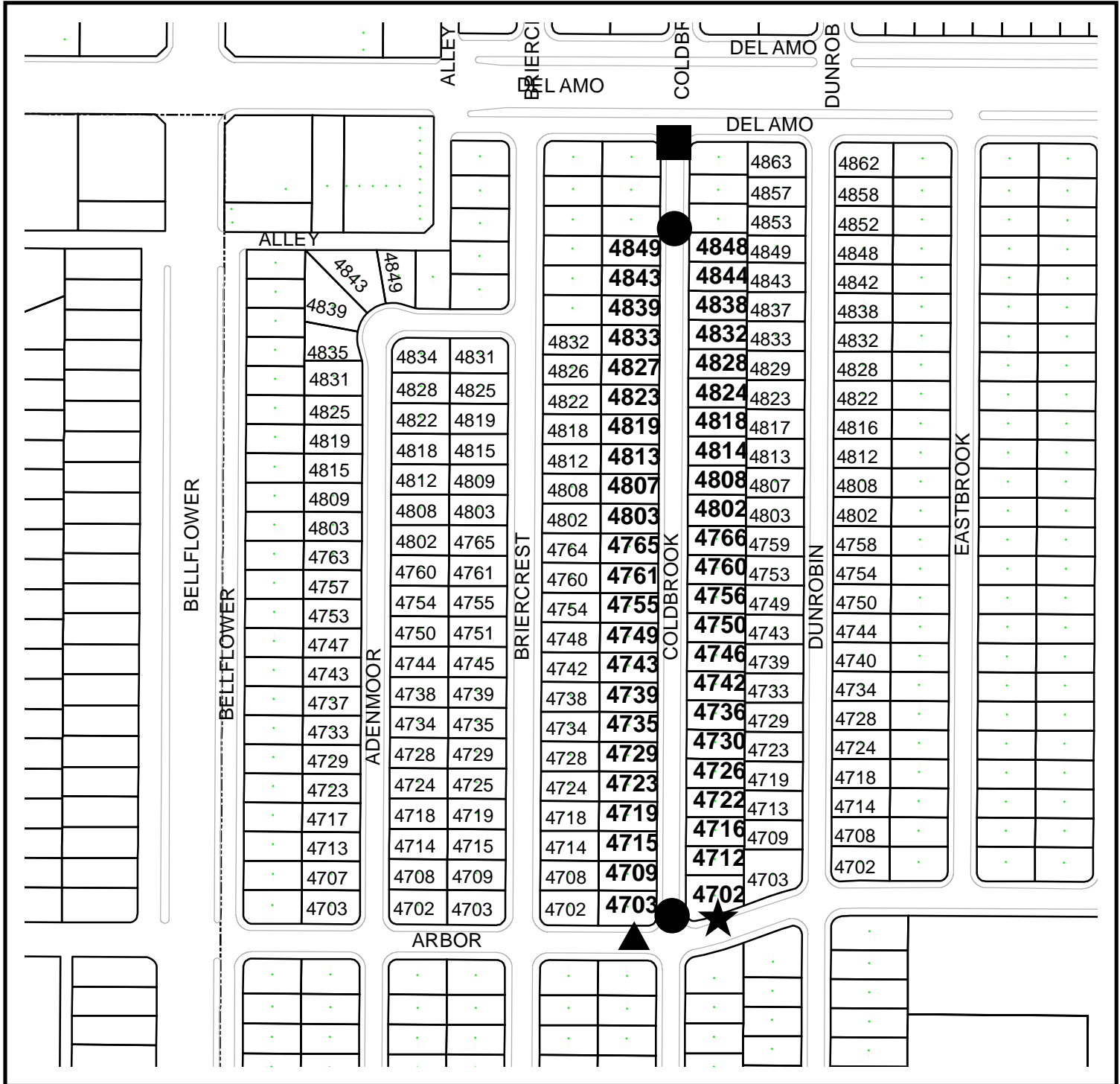


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4702-4849 COLDBROOK AVENUE

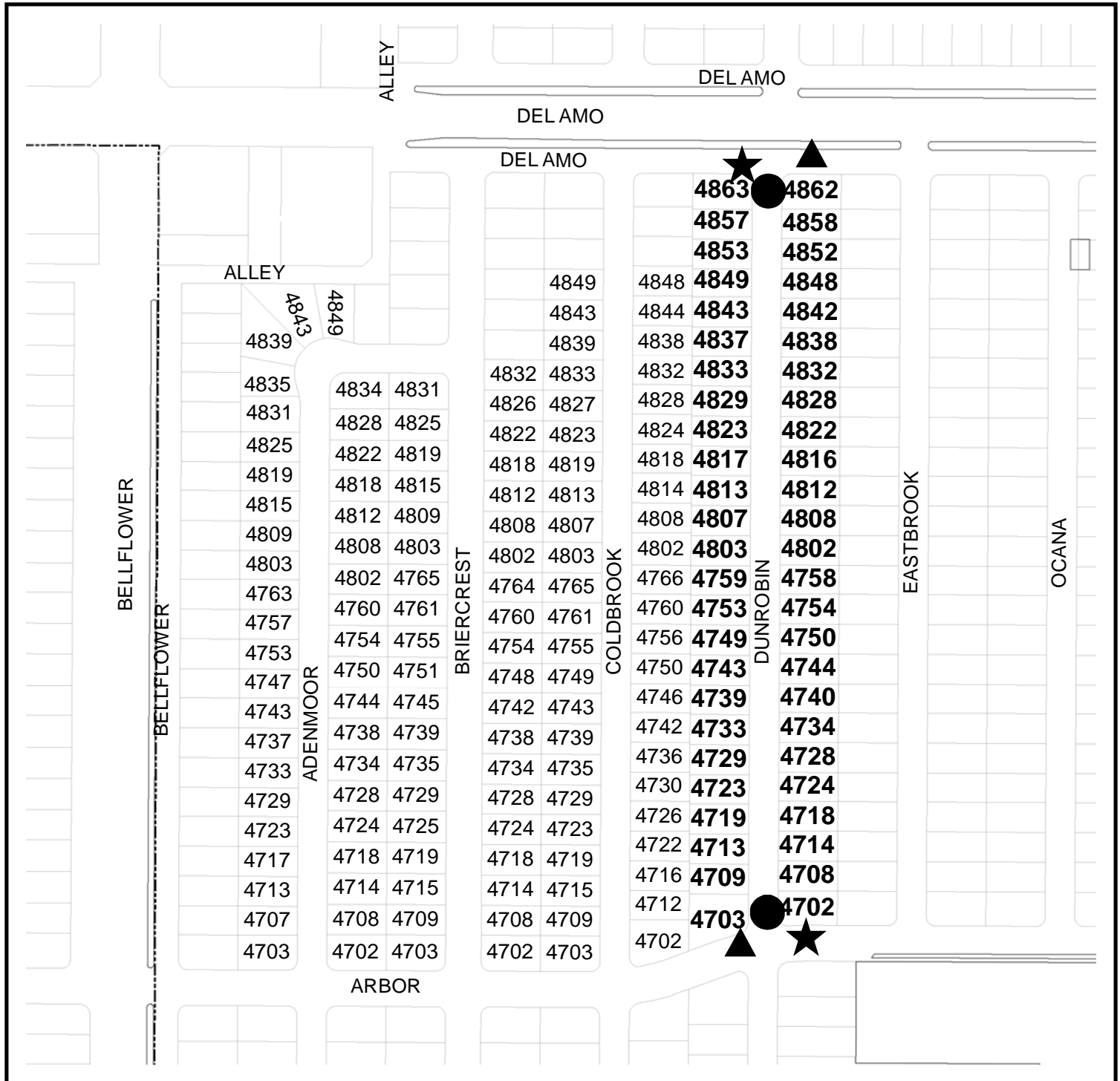


BLOCK PARTY

JULY 4, 2018

11 A.M. TO 8 P.M.

4702-4863 DUNROBIN AVENUE



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 2 "NO RIGHT TURN" SIGNS

▲ 2 "NO LEFT TURN" SIGNS

6 BARRICADES

8 DELINEATORS



6401-6433 GLORYWHITE ST & 6400-6424 NIXON ST



8 DELINEATORS

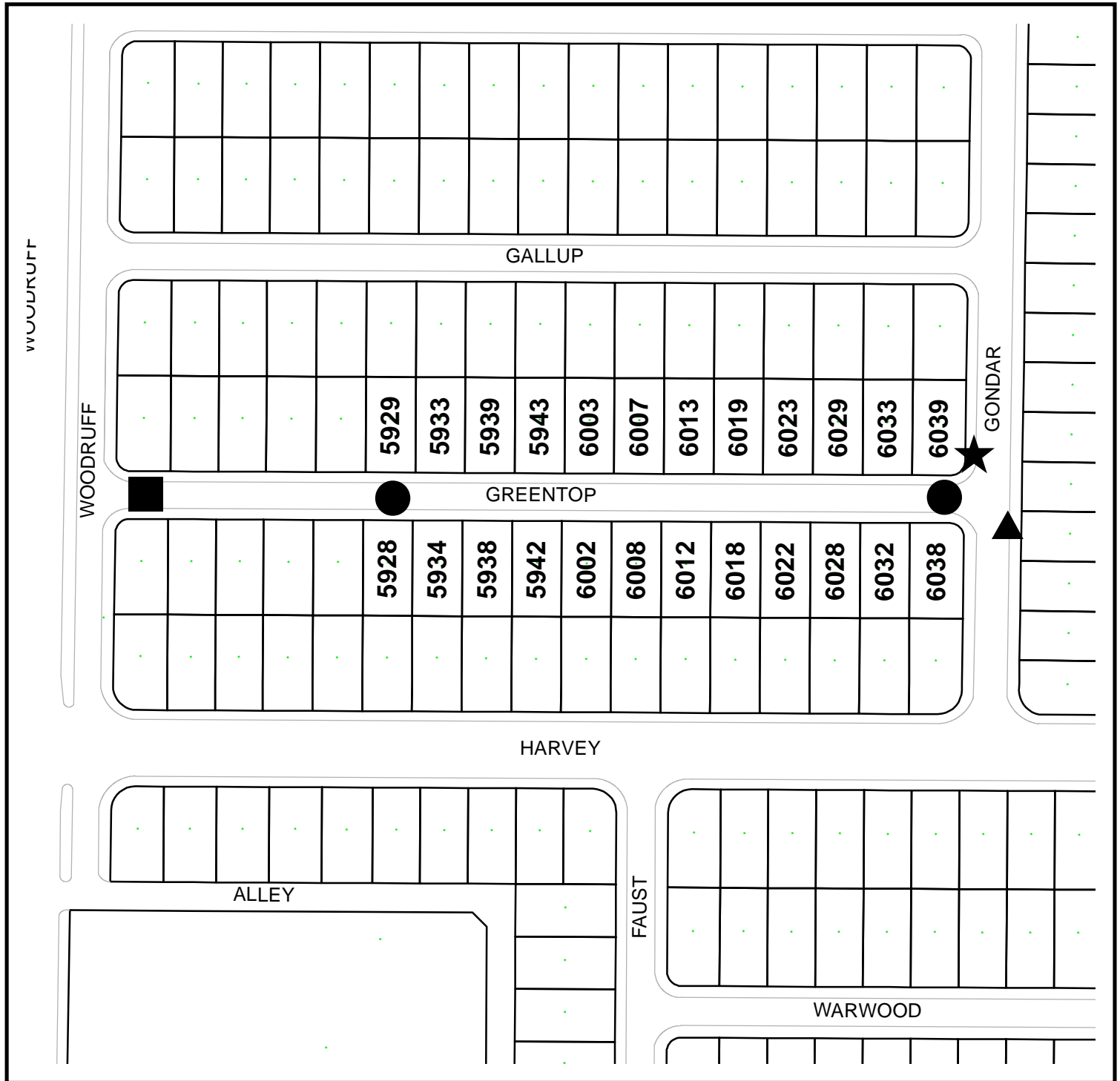


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

5928-6039 GREENTOP STREET



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS



BLOCK PARTY

JULY 4, 2018

10 A.M. - 10 P.M.

2402 - 2633 HARDWICK STREET



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 2 "NO RIGHT TURN" SIGNS

6 BARRICADES

▲ 2 "NO LEFT TURN" SIGNS

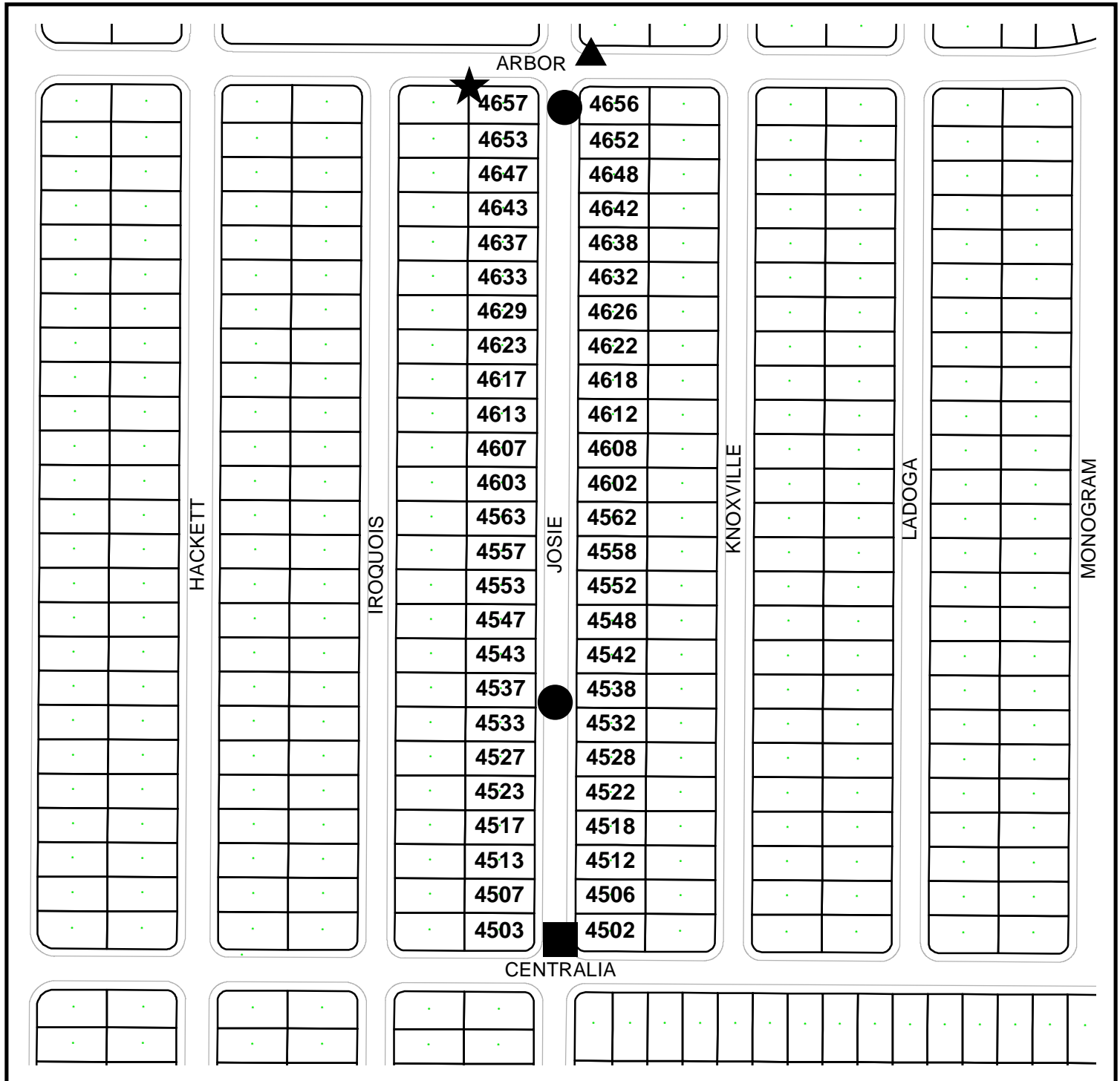
8 DELINEATORS

BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4657-4537 JOSIE AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

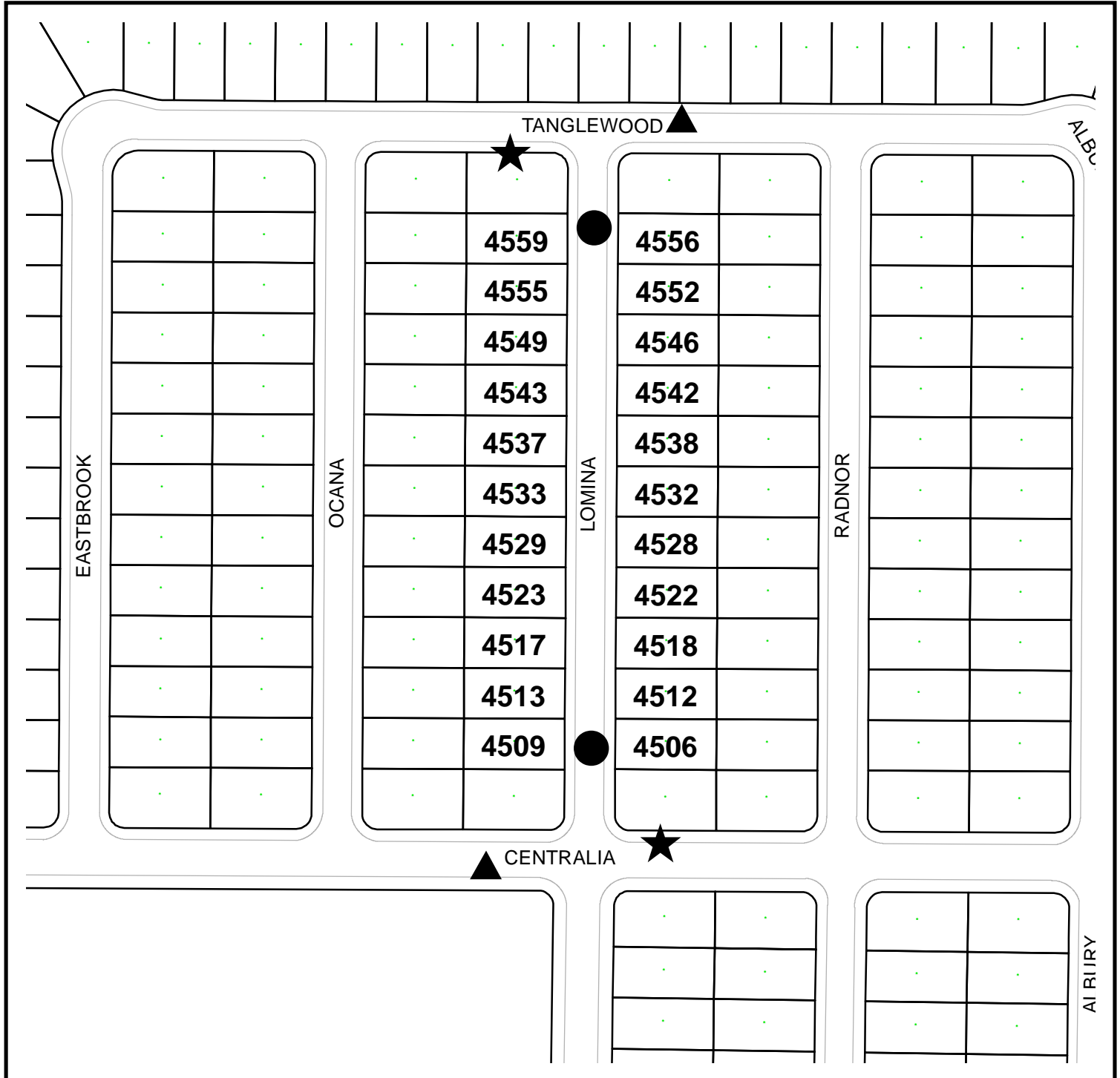


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4506-4559 LOMINA AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 2 "NO RIGHT TURN"
- ▲ 2 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

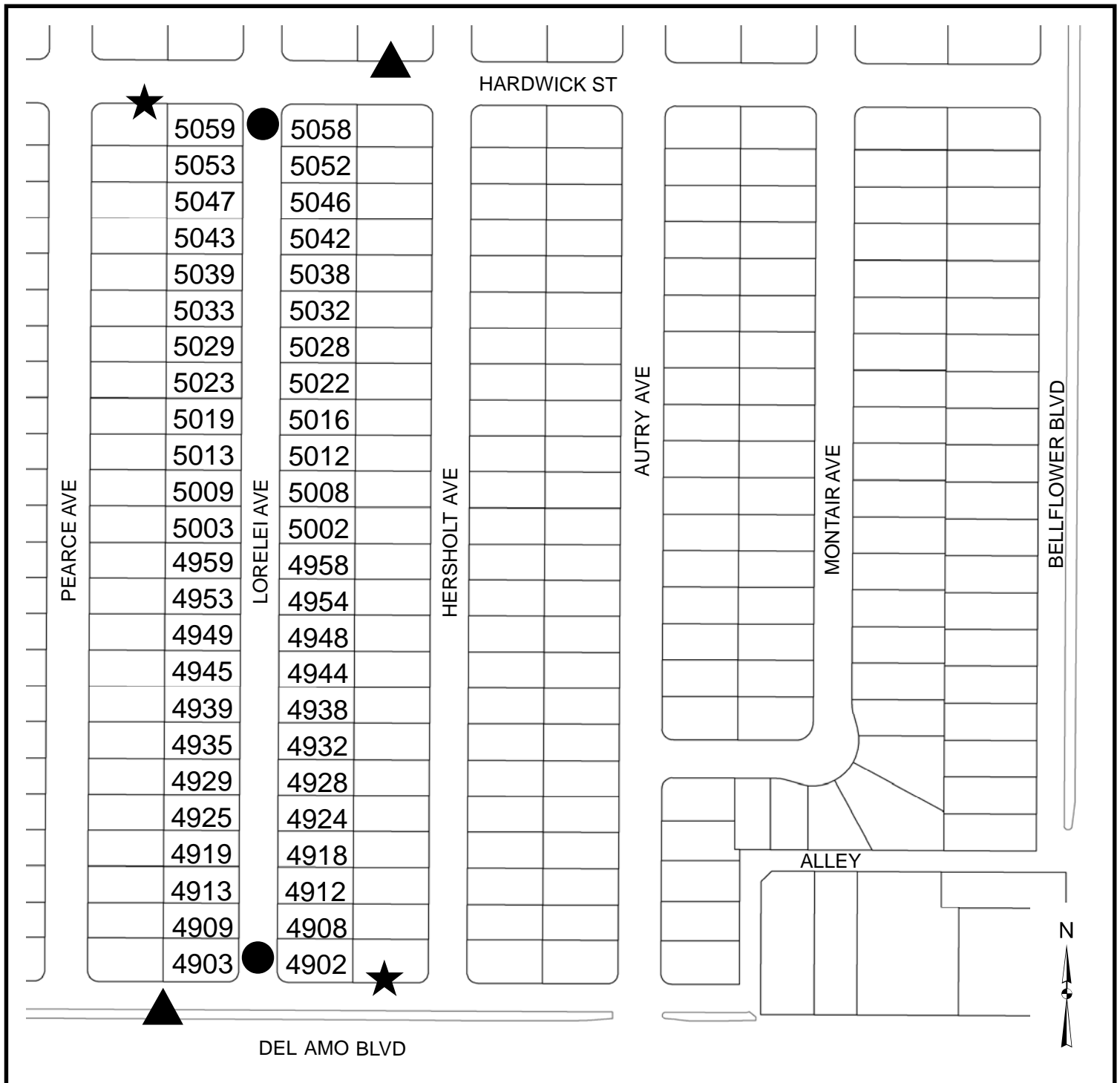


BLOCK PARTY

JULY 4, 2018

10 A.M. - 10 P.M.

4902 - 5059 LORELEI AVENUE



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 2 "NO RIGHT TURN" SIGNS

▲ 2 "NO LEFT TURN" SIGNS

6 BARRICADES

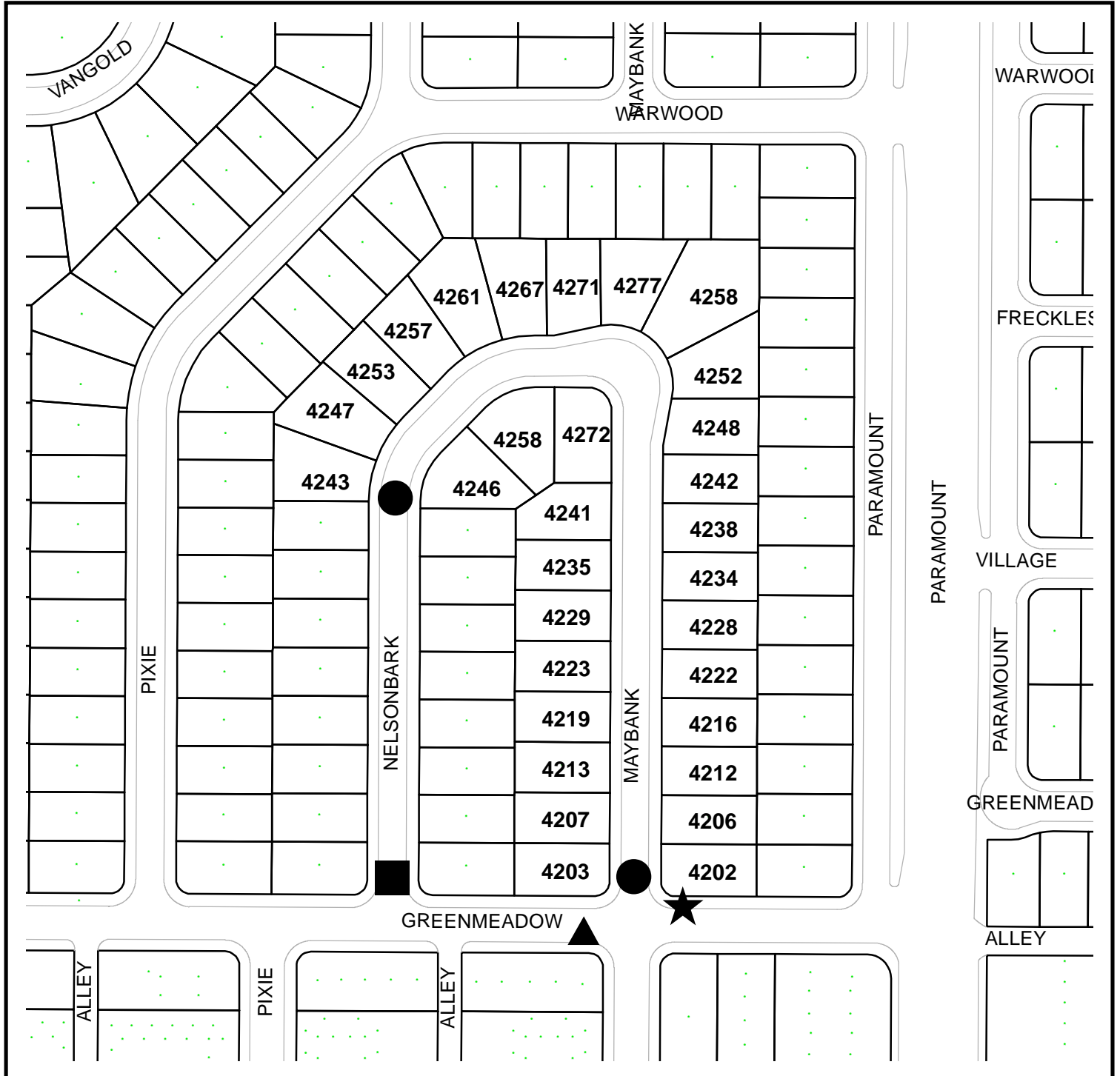
8 DELINEATORS

BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4202-4258 MAYBANK AVE & 4243-4277 NELSONBARK AVE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

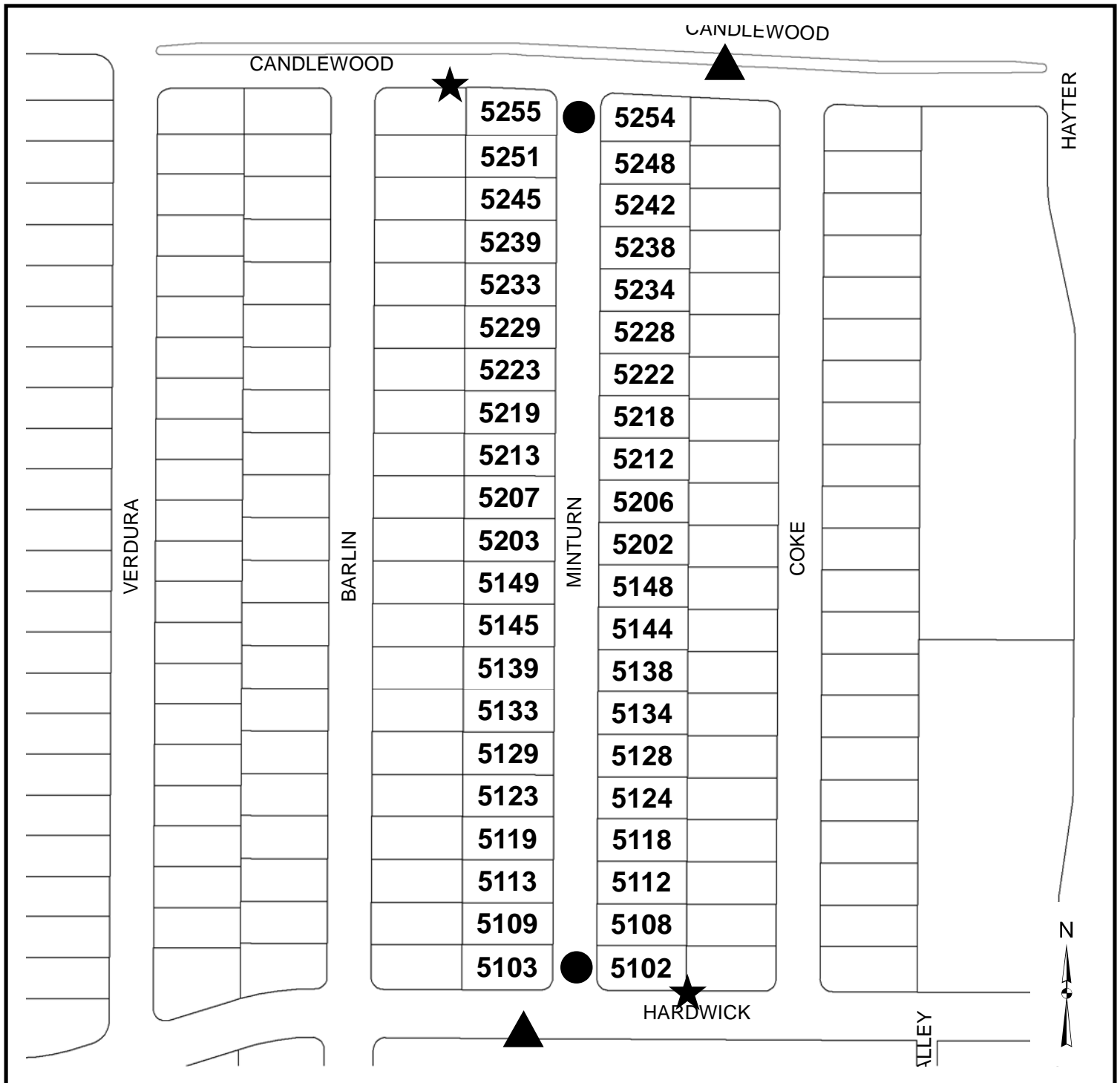


BLOCK PARTY

JULY 4, 2018

10 A.M. - 10 P.M.

5102 - 5255 MINTURN AVENUE



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 2 "NO RIGHT TURN" SIGNS

▲ 2 "NO LEFT TURN" SIGNS

6 BARRICADES

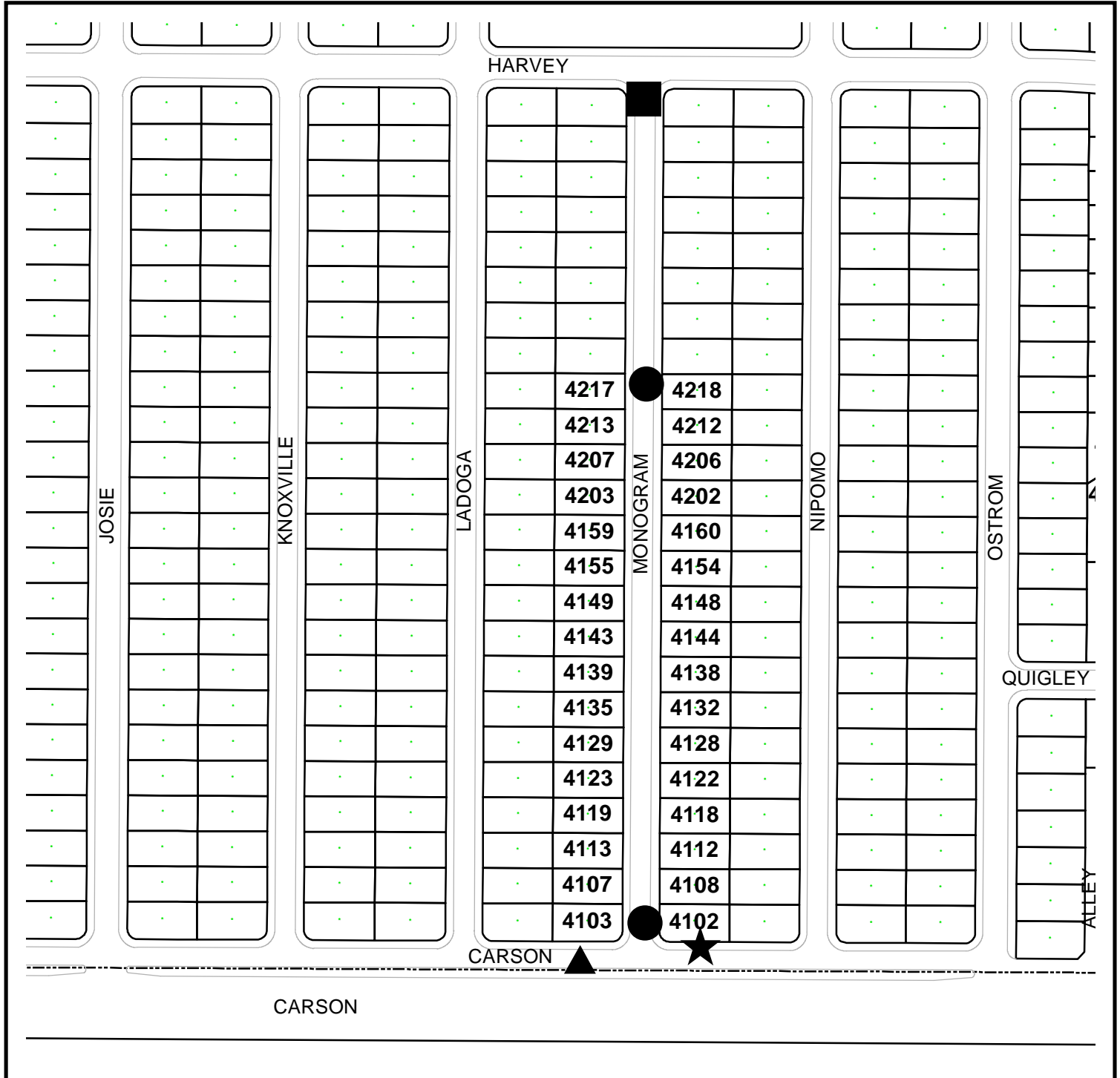
8 DELINEATORS

BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4102-4218 MONOGRAM AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

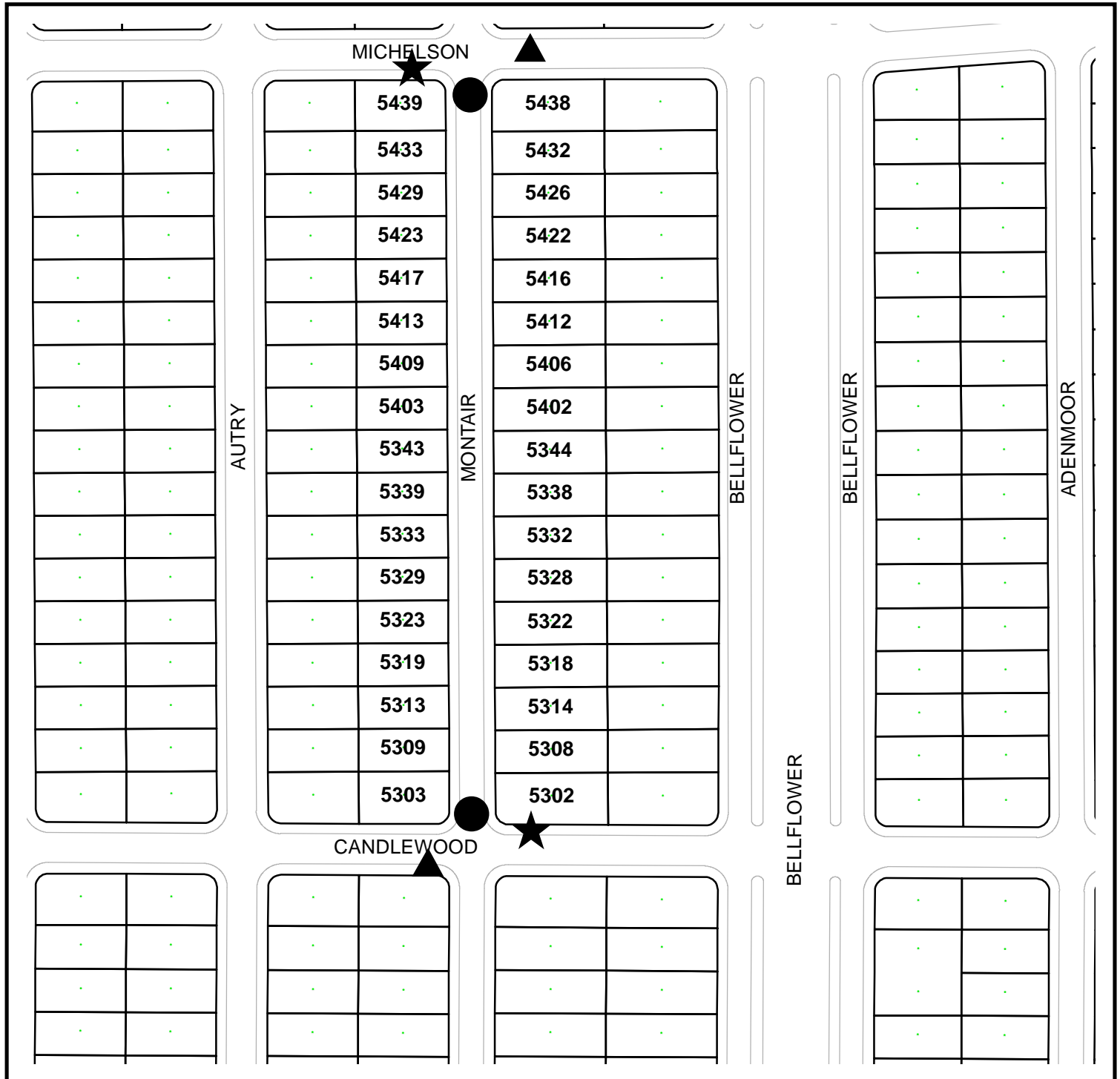


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

5302-5439 MONTAIR AVENUE

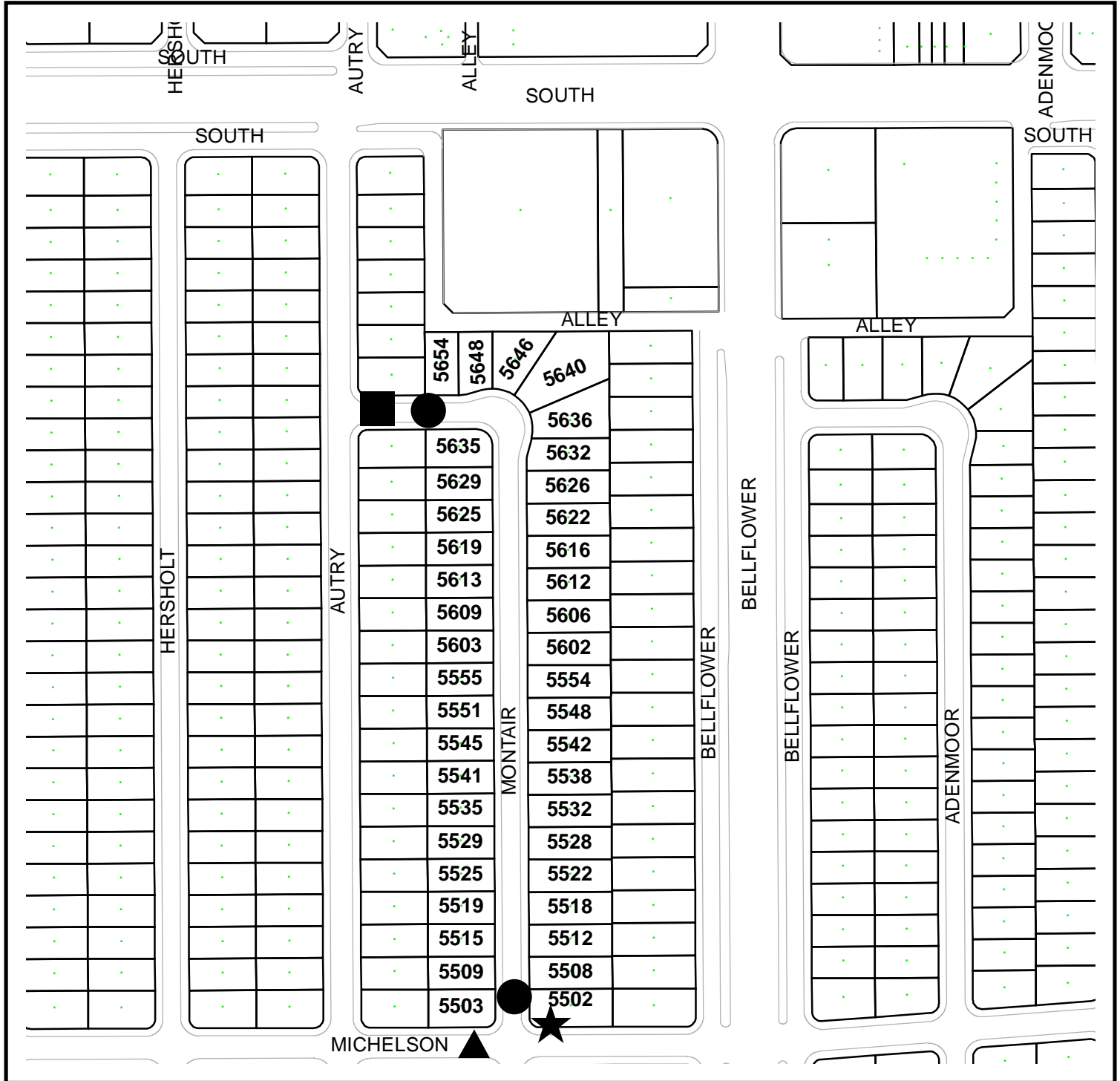


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

5502-5654 MONTAIR AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS

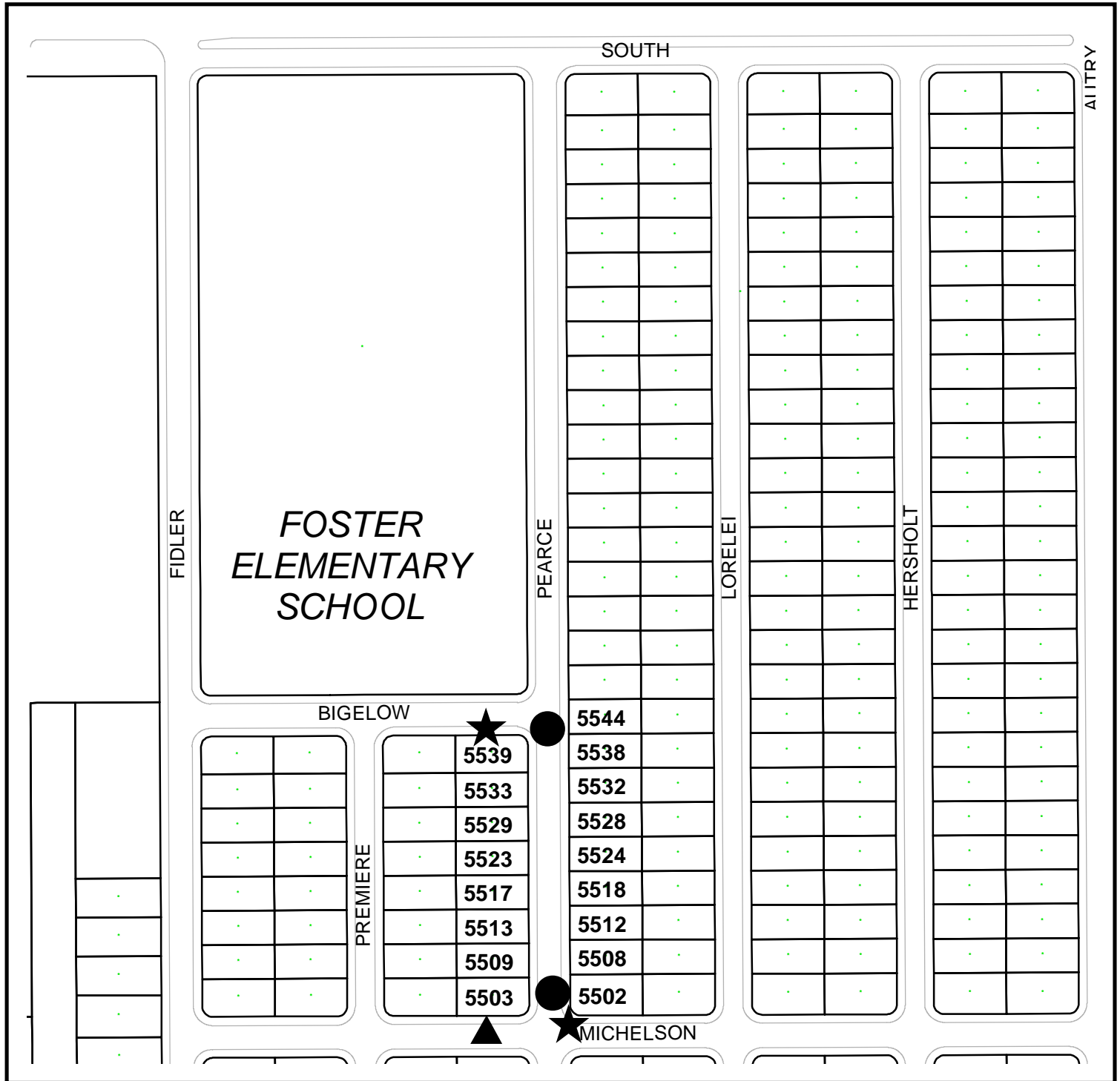


BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

5502-5544 PEARCE AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 0 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 2 "NO RIGHT TURN"
- ▲ 2 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS



BLOCK PARTY
JULY 4, 2018
10 A.M. - 10 P.M.
4253-4297 PETALUMA AVENUE &
6756 HARVEY WAY



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 1 "NO RIGHT TURN" SIGN

▲ 1 "NO LEFT TURN" SIGN

6 BARRICADES

7 DELINEATORS

BLOCK PARTY

JULY 4, 2018

10 A.M. TO 8 P.M.

4702-4848 PIMENTA AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
- ★ 1 "NO RIGHT TURN"
- ▲ 1 "NO LEFT TURN"

6 BARRICADES

8 DELINEATORS



BLOCK PARTY

JULY 4, 2018

11 A.M. - 10 P.M.

4902 - 5059 PREMIERE AVENUE



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 2 "NO RIGHT TURN" SIGNS

▲ 2 "NO LEFT TURN" SIGNS

6 BARRICADES

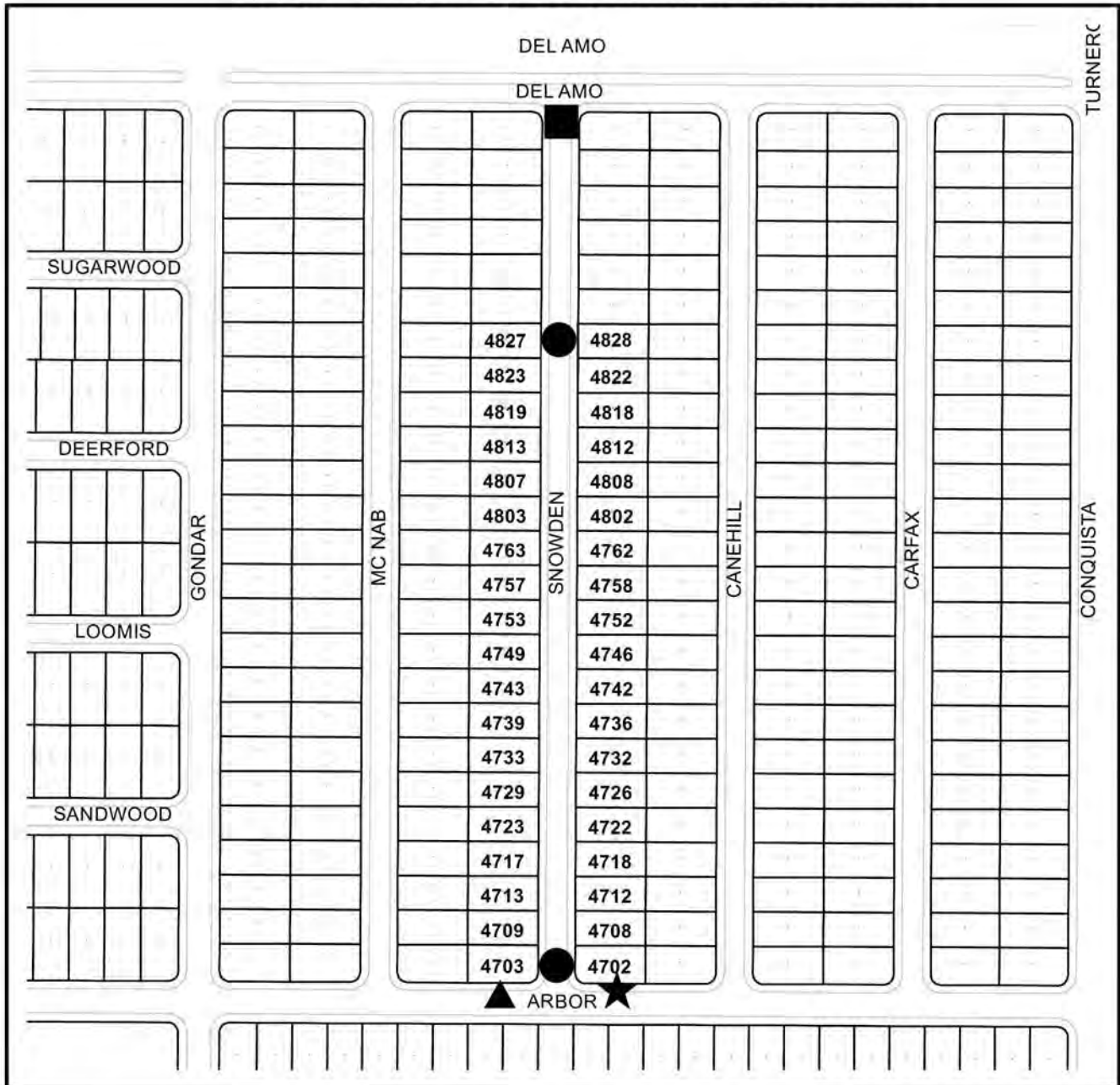
8 DELINEATORS

BLOCK PARTY

JULY 4, 2018

10 A.M. TO 10 P.M.

4702-4828 SNOWDEN AVENUE



- 2 FULL CLOSURE POINT "ROAD CLOSED"
 - 1 ADVANCED WARNING "ROAD CLOSED AHEAD"
 - ★ 1 "NO RIGHT TURN"
 - ▲ 1 "NO LEFT TURN"
- 6 BARRICADES
8 DELINEATORS

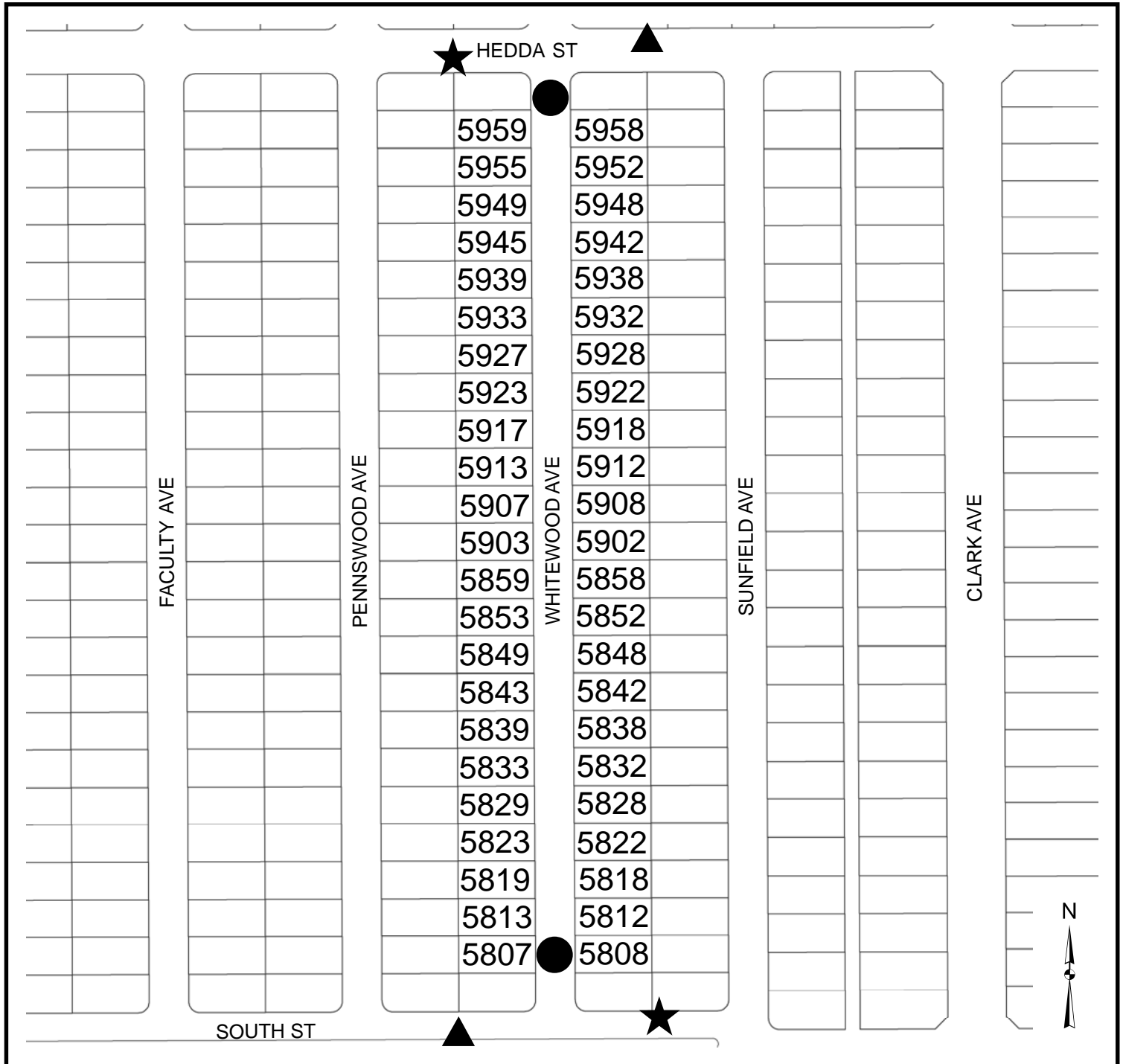


BLOCK PARTY

JULY 4, 2018

10 A.M. - 10 P.M.

5807 - 5959 WHITEWOOD AVENUE



● 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS

■ 0 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS

★ 2 "NO RIGHT TURN" SIGN

6 BARRICADES

▲ 2 "NO LEFT TURN" SIGN

8 DELINEATORS

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Southeast Los Angeles County Workforce Development Board (SELACO WDB)

INTRODUCTION

The City of Lakewood has two private sector representatives serving on the Workforce Development Board of Southeast Los Angeles County. The Workforce Development Board (WDB) members' terms are fixed and staggered and each year on June 30th one member's term expires.

STATEMENT OF FACTS

Allison Castellanos has been the Lakewood Business Representative serving on the Workforce Development Board since February of 2016. As required under the WDB Policy Board Agreement, the selected representative must be approved by the City Council.

Ms. Castellanos is the owner/director of Allison Tutoring and meets all the requirements of the Federal Workforce Investment Act as a private sector representative on the Workforce Development Board. She has a strong interest in continuing to serve on the WDB.

RECOMMENDATION

It is recommended that the City Council approve the reappointment of Allison Castellanos to the Southeast Los Angeles County Workforce Development Board of Directors.



Paolo Beltran
Assistant to the City Manager



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Notice of Completion – Plant 13 Booster Rehab & Well 22 Upgrade - PW Project 13-04

INTRODUCTION

The project at Plant 13 provided demolition, installation of new pumps, motors, pump manifold piping, valves, new disinfection system, replaced and relocated electrical equipment from existing building, instrumentation and controls for new pump station operation. At Well 22, the project replaced a power transfer switch and variable frequency drive, upgraded the chemical feed and mixing system, piping modifications, flowmeter, new disinfection system and miscellaneous improvements

STATEMENT OF FACT

On August 25, 2015, the City Council awarded a contract for the project in the amount of \$1,432,500 to Pascal & Ludwig Contractors, Incorporated of Ontario and authorized staff to approve a cumulative total of contract change orders not to exceed \$150,000. Staff issued contract change orders in the amount of \$52,924.92 for a total construction contract cost of \$1,485,424.92. The contract change orders were needed for unforeseen conditions, a new requirement by SCE in conjunction with replacing transformers and items requested by the City to improve the facilities.

RECOMMENDATION

That the City Council accept the work constructed by Pascal & Ludwig Contractors, Incorporated of Ontario for “Plant 13 Booster Rehab & Well 22 Upgrade, PW Project 13-04” in the amount of \$1,485,424.92 and authorize the City Clerk to file the Notice of Completion for the project.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Disabled Person Parking

INTRODUCTION

The Community Safety Commission met on May 7, 2018 to consider various community safety matters that included the consideration of a request for a disabled person parking space at 5612 Sunfield Avenue.

STATEMENT OF FACT

The Public Works Department received a request for a disabled person parking space at 5612 Sunfield Avenue. There is no driveway at the address and the garage exits to the alley. The resident finds it is much easier to go out the front door to the street than through the back yard to the garage. Staff verified the placard number given and monitored the parking in the area to find that it was sometimes limited at the address. The Community Safety Commission, at their regular meeting on May 7, 2018, approved recommending installation.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing installation of a disabled person designated parking space at 5612 Sunfield Avenue.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING DISABLED PERSON
DESIGNATED PARKING ON THE EAST SIDE OF SUNFIELD
AVENUE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to Section 21458 and 22507 of the Vehicle Code of the State of California, and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. Disabled person designated parking is hereby established on the east side of Sunfield Avenue, beginning one hundred and forty (140) feet north of the north curb line of Michelson Street, continuing north for a distance of twenty-four (24) feet within the City of Lakewood. No vehicle shall stop, stand or park in said parking restriction unless displaying a special identification license plate or placard issued by the Department of Motor Vehicles pursuant to Section 22511.55 of the California Vehicle Code.

SECTION 3. This resolution shall be effective as long as said restriction is painted and posted in accordance with the requirements of Vehicle Code Section 22511.7 of the California Vehicle Code. In addition, this resolution shall be in effect only as long as Sheila Bowen, a physically disabled person, occupies the house at 5612 Sunfield Avenue.

SECTION 4. This resolution has been adopted pursuant to a Community Safety Commission recommendation.

ADOPTED AND APPROVED this 12th day of June, 2018.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission Recommendation – Removal of a Disabled Person Parking Space

INTRODUCTION

The Community Safety Commission met on June 4, 2018, to review various community safety matters that included requests to remove the disabled parking space at 4126 Andy Street.


STATEMENT OF FACT

The Public Works Department recently received a request for the removal of the disabled person parking space at 4126 Andy Street. Staff verified that the disabled person who obtained the disabled person parking space no longer reside at the address. Therefore, the parking restriction should be removed. The Community Safety Commission, at their regular meeting on June 4, 2018, approved recommending removal.

RECOMMENDATION

The Community Safety Commission recommends that the City Council adopt the attached resolution authorizing the removal of the disabled person designated parking at 4126 Andy Street.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD RESCINDING A RESOLUTION ESTABLISHING
A PHYSICALLY HANDICAPPED PERSONS DESIGNATED
PARKING SPACE WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. Resolution No. 2016-71 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ESTABLISHING DISABLED PERSON
DESIGNATED PARKING ON THE SOUTH SIDE OF ANDY
STREET WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 2. This resolution has been adopted pursuant to a Community Safety
Commission recommendation.

ADOPTED AND APPROVED this 12th day of June, 2018.

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Community Safety Commission recommendations for changes in parking restrictions around Riley Elementary School

INTRODUCTION

The Community Safety Commission met on June 4, 2018, to consider various community safety matters that included the consideration of requests for changes in parking restrictions around Riley Elementary School, a school that is part of the Long Beach Unified School District.

STATEMENT OF FACT

Staff was contacted and received a request from the Director of Transportation for the Long Beach Unified School District for a “School Bus Only” zone and a “3 Minute Passenger Loading and Unloading” zone on the north side of the school on Deerford Street. Staff met with the Director and discussed the placement and appropriate location of the desired zones. If approved, the zones would allow school bus and 3 minute passenger loading and unloading from 7:00 AM to 4:00 PM, Monday through Friday. Currently on Deerford Street, there are two “School Bus Only” zones that were established by Resolution 86-91. These zones are not in the correct position to fit the current needs of the school and should be removed by the rescindment of Resolution 86-91.

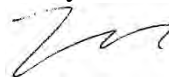
The recommended Resolutions provide details of the changes, such as, where each zone begins and ends. This is needed in order to properly post signage and for enforcement.

RECOMMENDATION

The Community Safety Commission recommends that the City Council approve the attached Resolutions for changes in parking restrictions around Riley Elementary School.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A "3 MINUTE PASSENGER LOADING AND UNLOADING ONLY, MONDAY TO FRIDAY, 7:00 A.M. TO 4:00 P.M." ZONE ON THE SOUTH SIDE OF DEERFORD STREET WITHIN THE CITY OF LAKEWOOD

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to the provisions of Section 22507 of the Vehicle Code of the State of California and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. No person shall park or leave a vehicle in said "3 MINUTE PASSENGER LOADING AND UNLOADING ONLY, MONDAY TO FRIDAY, 7:00 A.M. to 4:00 P.M." zone, at any time hereby established, on the south side of Deerford Street beginning at a point two hundred ninety (290) feet east of the east curb line of Levelside Avenue continuing easterly for a distance of one hundred twenty (120) feet, within the City of Lakewood.

SECTION 3. No such "3 MINUTE PASSENGER LOADING AND UNLOADING ONLY, MONDAY to FRIDAY, 7:00 A.M. TO 4:00 P.M." zone hereby established shall be effective until said curb shall be painted or signs posted indicating such limited parking zone as herein authorized.

SECTION 5. This resolution has been adopted pursuant to a Community Safety Commission Recommendation.

ADOPTED AND APPROVED this 12th day of June, 2018

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2018-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING "SCHOOL BUS ONLY, MONDAY TO FRIDAY, 7:00 A.M. TO 4:00 P.M." ZONE ON THE SOUTH SIDE OF DEERFORD STREET WITHIN THE CITY OF LAKEWOOD, AND RESCINDING RESOLUTION 86-91

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. This Resolution is enacted pursuant to the provisions of Section 22507 of the Vehicle Code of the State of California and Section 3250.2 of the Lakewood Municipal Code.

SECTION 2. No person shall park or leave a vehicle in said "SCHOOL BUS ONLY, MONDAY TO FRIDAY, 7:00 A.M. TO 4:00 P.M." zone, at any time hereby established, on the south side of Deerford Street beginning at a point four hundred thirty (430) feet east of the east curb line of Levelside Avenue continuing easterly for a distance of three hundred (300) feet, within the City of Lakewood.

SECTION 3. No such "SCHOOL BUS ONLY, MONDAY TO FRIDAY, 7:00 A.M. TO 4:00 P.M." zone hereby established shall be effective until said curb shall be painted or signs posted indicating such limited parking zone as herein authorized.

SECTION 4. Resolution 86-91 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING A NO PARKING ZONE ON THE SOUTH SIDE OF DEERFORD STREET FROM 35' TO 295' (260') EAST OF THE EAST CURB LINE OF LEVELSIDE AVENUE AND FROM 35' TO 305' (270') WEST OF THE WEST CURB LINE OF DOWNEY AVENUE WITHIN THE CITY OF LAKEWOOD

is hereby rescinded.

SECTION 5. This resolution has been adopted pursuant to a Community Safety Commission Recommendation.

ADOPTED AND APPROVED this 12th day of June, 2018

Mayor

ATTEST:

City Clerk

D I V I D E R S H E E T

Public Hearings

Item 1.1.a - City Manager's Report
will be an oral presentation

MEMORANDUM

TO: CITY COUNCIL

FROM: CITY ATTORNEY

COPIES TO: CITY MANAGER
DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES
CITY CLERK

DATE: JUNE 12, 2018

SUBJECT: BUDGET - DETERMINING ANNUAL APPROPRIATIONS, SPENDING
LIMITS FOR FISCAL YEAR 2018-2019, ADOPTION OF THE BUDGET
FOR FISCAL YEARS 2018-2019 and 2019-2020

Find attached the following:

1. Resolution authorizing the automatic appropriation of un-appropriated funds into the Fund Balance as specified by the Governmental Fund Balance Policy as of June 30, 2018. Article XIII.B (Gann) provides the total annual appropriation of each local government shall not exceed the appropriation limit of such entity for the prior year, adjusted for changes in cost of living, except as otherwise provided therein. The City, therefore, in preparing its budget must determine its appropriation limits in order to avoid some of the undesirable effects of Proposition 4 (Gann Initiative). One of the provisions of Article XIII.B as contained in XIII.B(2) is that revenues received by the City in excess of the annual amount appropriated in compliance with the Article during the fiscal year shall be returned by revisions of tax rate or fee schedules within the next two subsequent fiscal years. It is recommended that a resolution be adopted to reflect revisions, both as to budgeted revenues and expenditures, so the appropriations equal the actual revenues prior to consideration of the following.
2. Prior to adoption of the budget, it is recommended that the City, by separate resolution, determine its annual appropriation limit for the Fiscal Year 2018-2019. Find attached a resolution making that determination.

Unlike Proposition 13, which was a limitation on taxation raising money, Proposition 4 (Gann initiative), as amended by Proposition 111, is a limitation on spending money and relates to the proceeds of most types of taxes and revenue and some types of state subventions. The function of Article XIII.B is to regulate the appropriations of proceeds of taxes, which generally are tax revenues, user fees and charges (to the extent they exceed costs), interest and dividends earned on the investment of tax revenues, and certain subventions. State subventions that are included within the definition of "proceeds of taxes" are those that are received by the entity without restriction. Federal grants and subventions are not included.

Although Proposition 4 is technical, its basic mechanism is simple, and that is that the total annual appropriation of the City is subject to limitations. In other words, the total annual appropriation of proceeds from taxes (as previously defined) may not exceed the appropriations limit of the entity for the prior year, except as adjusted for changes in the cost of living and population (XIII.B Sections 1, 8[c], [e] and [f]). The limitation is the total appropriation of the prior year—not the actual appropriation of the prior year.

Pursuant to XIII.B.8.10.5, the appropriation limit for fiscal year 1986-1987 in the amount of \$14,339,821 is the limit for appropriations for fiscal year beginning July 1, 2018, adjusted by the changes made since then as authorized therein.

In addition, the following statutory provisions commencing with Sections 7900, et seq., of the Government Code, must be complied with:

1. Each year by resolution the City Council shall establish its appropriation limits for the following fiscal year, at either a regularly scheduled Council meeting or a noticed special meeting. Fifteen days prior to such meeting, documentation used in determination of the appropriation limit shall be available to the public (Section 7910). Find attached resolution making that determination.
2. Determination of the appropriation limit is a legislative act subject to judicial review (Section 7910).
3. For the 2018-2019 fiscal year the appropriation limit shall equal the following (Section 7902[b]):
 - a. The appropriation limit for the 1986-1987 fiscal year (\$14,339,821) multiplied by the product of the change in cost of living, as defined in Paragraph (2) of subdivision (3) of Section 8 of Article XIII.B. of the California Constitution and the change in population of local jurisdiction for the calendar year preceding the beginning of the fiscal year for which the appropriation limit is to be determined, and adjusted for other changes required or permitted by Article XIII.B. of the California Constitution.
4. In determining "change of California per capita personal income," reference must be made to Section 7901(a), and "change in cost of living," Section 7901(b), and "change in population," Section 7901(c).
5. In determining whether revenue received is in excess of the amount appropriated (and, therefore, must be returned to the taxpayers by a revision of tax rates and fee schedules as specified in XIII.B.2) Section 7901(h) defines said revenues as follows: "Revenues means all tax revenues and the proceeds to a local jurisdiction or the state received from (1) regulatory licenses, user charges, and user fees to the extent that these proceeds exceed the costs reasonably borne by that entity in providing the regulation, product or service, and (2) the

investment of tax revenues as described in subdivision (I) of Section 8 of Article XIII.B. For a local jurisdiction, revenues and appropriations shall also include subventions as defined in Section 7903 to be money which is unrestricted by statute.”

6. Not later than May 1 of each year the State Department of Finance shall notify the City of changes in the cost of living or changes in the California per capita income, whichever is lesser, and the population for each local jurisdiction for the prior calendar year, and these figures shall be used in the computation (Section 7909).
7. The aforementioned computation shall be contained in or attached as a schedule to the Resolution adopted prior to June 30, 2018 (Section 7910).

In addition, attached is a Resolution which may be used to adopt the budget. This Resolution should be adopted after adoption of the aforementioned Resolutions and the public hearing establishing the annual appropriation limits for fiscal year 2018-2019. In respect to adoption of the appropriation of funds for Fiscal Year 2017-2018 and the budget for Fiscal Years 2018-2019 and 2019-2020, please be further advised as follows:

1. Payroll warrants or checks need not be audited by the City Council prior to payment, provided the payroll is presented to the City Council for ratification and approval at the first meeting after delivery of the payroll warrants or checks. Warrants or checks drawn in payment of demands, certified or approved by the Director of Finance and Administrative Services as conforming to a budget approved by Resolution of the City Council, need not be audited by the City Council prior to payment if such warrants or checks are presented to the City Council for ratification and approval at the first meeting after delivery of the warrants or checks (Government Code Section 37208). The financial and accounting duties of the City Clerk have by ordinance been transferred to the Director of Finance and Administrative Services (LMC 3132). Approval of the budget by resolution will put into effect the aforementioned procedure, and checks or warrants of the City conforming to the budget may be drawn and paid by the Director of Finance and Administrative Services on the appropriate signature of the Mayor and/or Treasurer, provided the same are placed on the next Register of Demands for approval by the City Council.
2. Resolution approving the budget also appropriates funds for Fiscal Years 2018-2019 and 2019-2020. Unless the City Council should otherwise direct, all projects therein set forth are authorized by the Resolution approving the budget and may be performed without further Council direction. Checks drawn in payment of demands arising therefrom, and certified by the Director of Finance and Administrative Services as conforming to the budget, need not be audited prior to payment, and shall be presented to the City Council for ratification and approval at the first meeting of the City Council after delivery of the checks (Section 37208).
3. Each City officer, department, board or commission, including the governing body of any special district or school district whose jurisdiction lies wholly or partly within the City and

whose function includes recommending preparation of plans for or construction of major public works, shall submit to the City Council a list of proposed public works recommended for planning initiation or construction during the fiscal year (Government Code Section 65401).

4. The Resolution approving the budget contains a provision authorizing the City Manager to proceed with specific projects enumerated in the budget. In addition, the Mayor is directed to execute all necessary contracts to carry out the foregoing. The purpose of this provision is to make sure the projects set forth in the budget are authorized and may be performed without further Council direction, unless otherwise required by law. For example, some projects and contracts may be awarded and proceeded on only following a public hearing before the City Council as required by law. Otherwise, where no such procedure or public hearing is required, or otherwise directed by the City Council, the Resolution enclosed authorizes the City Manager to arrange for the performance of any such projects enumerated in the budget.
5. In addition, Section 37110 of the Government Code authorizes the City Council to expend a sum not exceeding five percent (5%) of the money accruing to the General Fund in the fiscal year for music and promotion, including promotion of a sister city and town affiliation program. The Resolution approving the budget contains a finding in that regard, that the appropriations therein contained for promotion and music do not exceed five percent (5%) of the money accruing to the General Fund.
6. The Mayor is authorized to sign all warrants on the City Treasury and all written contracts and conveyances of the City, or in his absence, the Mayor Pro Tem (Gov. Code Section 40602). Therefore, where a project is authorized by the budget, the Mayor will execute the agreement, upon approval as to form by the City Attorney, without further Council approval. The City Council may, however, in any given case, direct otherwise. The City Council may by ordinance also authorize someone other than the Mayor to perform this function (Gov. Code Section 40602).
7. The Resolution also authorizes the City Manager to make transfers of budget appropriations between classifications and activities within funds. The purpose is to allow these transfers without frequent reference to the City Council for approval.

RESOLUTION NO. 2018-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ADOPTING THE BUDGET FOR FISCAL YEAR 2017-2018, AND AUTHORIZING THE APPROPRIATION OF RESERVE FUNDS INTO APPROPRIATE FUNDS AS OF JUNE 30, 2018

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The budget for the fiscal year ending June 30, 2018, is hereby amended to reflect that funds established and monies appropriated shall not be considered as restricted totally in their availability and use, and the amounts thereof may be adjusted between funds as necessary to serve the needs of the City.

SECTION 2. The budget heretofore adopted for the fiscal year ending June 30, 2018, is amended as provided herein.

SECTION 3. Any unencumbered appropriations in the General Fund at the close of business on June 30, 2018, including grant appropriations, shall be appropriated to the Fund Balance as specified by the Governmental Fund Balance Policy. Similarly, any un-appropriated balance in the General Fund at the close of business on June 30, 2018 is hereby appropriated into the Fund Balance as specified by the Governmental Fund Balance Policy. The revenue which will be recognized as a result of the carry forward of grant appropriations shall also be carried forward into Fiscal Year 2018-2019 as budgeted revenues.

SECTION 4. Any unencumbered appropriations in any other Fund of the budget shall be appropriated to the Fund Balance as specified by the Governmental Fund Balance Policy. Any other un-appropriated balance in any other Fund of the budget at the close of business on June 30, 2018 is hereby appropriated therein to the Fund Balance as specified by the Governmental Fund Balance Policy.

SECTION 5. This Resolution shall be effective upon adoption.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2018-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD DETERMINING THE TOTAL ANNUAL
APPROPRIATION SUBJECT TO LIMITATION OF THE CITY
OF LAKEWOOD FOR THE FISCAL YEAR 2018-2019

WHEREAS, the City Manager has prepared and submitted to the City Council a budget for the fiscal year commencing July 1, 2018; and

WHEREAS, prior to the adoption of the budget the City Council should determine its annual appropriations that are subject to limitation pursuant to Article XIII.B of the State Constitution; and

WHEREAS, said total annual appropriation subject to limitation of the City of Lakewood has been computed by the Director of Finance in accordance with the provisions of Article XIII.B and Government Code Sections 7900, et seq., all of which are attached hereto in appropriate schedules; and

WHEREAS, the City of Lakewood has complied with all of the provisions of Article XIII.B and Government Code Section 7902 in determining the total annual appropriation subject to limitation for the Fiscal Year 2018-2019.

SECTION 1. The City Council finds this Resolution and the schedules attached hereto as presented to it for adoption at a regular meeting of the City Council of the City of Lakewood on June 12, 2018, and that fifteen days prior to such meeting the documentation used in the determination of the appropriation limit was made available to public inspection.

SECTION 2. The total annual appropriations of the City of Lakewood subject to limitation as specified in Article XIII.B of the State Constitution for the Fiscal Year 2018-2019, commencing July 1, 2018, as set forth on Exhibit A attached hereto and made a part hereof, is hereby fixed and determined to be \$33,441,554.00.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution, and shall maintain said Resolution along with Exhibit A attached hereto, and made a part hereof, in her office for public inspection.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

EXHIBIT A

Gann Limit Calculation		2018-19
50300002-46407	Interfund	1,050,208.00
60200002-46407	Interfund	107,657.00
50100002-46408/10	Interfund	300,588.00
Total Interfund Revenue		<u>1,458,453.00</u>
Interfund Revenues		1,458,453.00
Other Revenues		<u>34,879,356.00</u>
Total revenues less taxes & investment income		<u>36,337,809.00</u>
Tax-related revenues		<u>33,096,740.00</u>
Taxes subject to Gann Limit without interest		<u>33,096,740.00</u>
Total Investment Earnings-all funds		<u>708,200.00</u>
Total Interest		<u>708,200.00</u>
Non-tax revenues		34,879,356.00
Tax-related revenues		<u>33,096,740.00</u>
Total revenues		<u>67,976,096.00</u>
Non-tax revenues		34,879,356.00
Total revenues		<u>67,976,096.00</u>
% of Total		<u>0.5131</u>
Tax-related revenues		33,096,740.00
Total revenues		<u>67,976,096.00</u>
% of Total		<u>0.4869</u>
Interest Revenue		708,200.00
Non tax related revenues rate		<u>0.5131</u>
Interest proceeds from non-tax revenues		<u>363,385.97</u>
Interest Revenue		708,200.00
Tax related revenues rate		<u>0.4869</u>
Interest proceeds from tax revenues		<u>344,814.03</u>
Interest proceeds from tax revenues		344,814.03
		<u>33,096,740.00</u>
		<u>33,441,554.03</u>
Gann Limit (Using LA County Factor)		57,439,073.00
Proceeds subject to limit		33,441,554.00
		58.2%

RESOLUTION NO. 2018-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ADOPTING THE BIENNIAL BUDGET AND
APPROPRIATING REVENUE FOR FISCAL YEAR 2018-2019
AND FISCAL YEAR 2019-2020

WHEREAS, the City Manager has prepared and submitted to the City Council a 2018-2019 AND 2019-2020 Proposed Biennial Budget, for the fiscal year commencing July 1, 2018, and ending June 30, 2020; and

WHEREAS, the City Council has reviewed and modified the City Manager's Proposed Budget; and

WHEREAS, the City Council held a public hearing on the 2018-2019 and 2019-2020 Proposed Biennial Budget, as modified, on June 12, 2018, where all interested persons were heard; and

WHEREAS, the City Council has considered the budget and comments thereon, and has determined it is necessary for the efficient management of the City that certain sums of revenue be appropriated to the various departments, officers, and agencies and activities of the City as set forth in said budget, and as amended.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:

SECTION 1. The first year of the two-year budget for the City of Lakewood for the fiscal year July 1, 2018 through June 30, 2019, is hereby adopted totaling an appropriation in the sum of \$67,409,475 The second year of the two-year budget for the City of Lakewood for the fiscal year July 1, 2019 through June 30, 2020, is hereby adopted totaling an appropriation in the sum of \$68,366,282.

SECTION 2. Said budget hereby adopted is the aforementioned Proposed Biennial Budget prepared by the City Manager, and as amended by the City Council, entitled "Proposed Two-Year Budget 2018-2020, City of Lakewood, California," incorporated herein as though set forth in full. Said budget is hereby adopted as the Budget of the City of Lakewood for both the 2018-2019 and 2019-2020 fiscal years, and shall remain in full force and effect until amended or modified by the City Council.

SECTION 3. The sums of money therein set forth are hereby appropriated from the revenues of the City to the departments, functions and funds therein set forth for expenditure during Fiscal Year 2018-2019 and Fiscal Year 2019-2020.

SECTION 4. The City Council hereby finds and determines that the sums of money appropriated therein for promotion and music do not exceed five percent (5%) of the money accruing to the General Fund for Fiscal Year 2018-2019 and Fiscal Year 2019-2020.

SECTION 5. The City Manager is hereby authorized and directed to arrange for the performance in accordance with the terms and provisions of law, of all specific projects enumerated in said budget, and the Mayor is directed to execute all necessary contracts to carry out the same.

SECTION 6. The City Manager shall have authority to incur obligations and enter into contracts for not to exceed twenty thousand dollars (\$20,000) without prior approval of the Council, provided that such expenditures are consistent with the budget and purchasing policy.

SECTION 7. The City Manager is authorized to make transfers of budget appropriations between classifications and activities within a fund.

SECTION 8. The City Clerk shall certify to the adoption of this Resolution, and the same shall be effective July 1, 2018.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

FUND SUMMARY**CITY OF LAKEWOOD****FISCAL YEAR 2018-2019**

FUND	Estimated Fund Balance June 30, 2018	Estimated Revenues	Reserves & Transfers In/Out	Appropriations	Estimated Fund Balance June 30, 2019
GENERAL FUND	\$ 2,728,871	\$ 46,763,123	\$ 2,176,356	\$ 48,931,510	\$ 2,591,857
Community Facility Fund	-	392,000	578,674	994,298	-
Retiree Benefit Fund	-	-	791,684	1,016,125	-
Cable TV Fund	-	587,000	221,860	705,778	-
Housing Successor Agency Fund	489,356	209,000	-	201,000	497,356
1015 Special Olympics	5,580	7,000	-	5,000	7,580
Special Revenue Funds					
CDBG Funds	1,020,877	529,085	-	308,705	1,241,257
State COPS Grant	309,343	174,500	-	309,728	174,115
Litter Reduction Grant	117,562	22,300	-	22,300	117,562
TDA Article-3	51,105	53,738	-	-	104,843
Measure R	2,326,446	980,261	-	38,945	3,267,762
Measure M	929,611	1,103,939	-	120,000	1,913,550
Used Oil Grant	21,756	21,457	-	21,457	21,756
PROP A Recreation	(31,952)	50,700	-	40,097	(21,349)
Air Quality Management (AQMD)	334,587	103,000	-	171,000	266,587
Capital Project Funds	(653,710)	-	-	-	(653,710)
Road Maintenance & Rehab	193,685	1,420,782	-	200,000	1,414,467
State Gas Tax	-	2,022,258	(2,022,258)	-	-
Prop A Transit Fund	645,278	1,561,571	-	1,626,395	580,454
Prop C Transit Fund	3,337,262	1,311,988	-	804,469	3,844,781
Sewer Reconstruction Fund	152,359	-	-	-	152,359
Business Development Loan Fund	595,455	4,000	-	-	599,455
CDBG Program Income Fund	142,211	38,000	-	36,829	143,382
Other Grant Funds	1,740,240	12,000	-	256,000	1,496,240
TOTAL GOVERNMENTAL FUNDS	\$ 14,455,922	\$ 57,367,702	\$ 1,746,316	\$ 55,809,636	\$ 17,760,304

FUND SUMMARY**CITY OF LAKEWOOD****FISCAL YEAR 2018-2019**

FUND	Estimated Fund Balance June 30, 2018	Estimated Revenues	Reserves & Transfers In/Out	Appropriations	Estimated Fund Balance June 30, 2019
Water Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Water Utility Operations ⁽¹⁾	11,991,426	14,222,962	(1,746,315)	11,599,839	12,868,234
Water Utility Capital	-	-	-	-	-
TOTAL ENTERPRISE FUNDS	\$ 11,991,426	\$ 14,222,962	\$ (1,746,315)	\$ 11,599,839	\$ 12,868,234
⁽¹⁾ Less depreciation					
 GRAND TOTAL	 \$ 26,447,348	 \$ 71,590,664	 \$ -	 \$ 67,409,475	 \$ 30,628,538
 Graphics and Copy Center	-	300,588	-	300,588	-
Fleet Maintenance Fund	-	1,050,208	-	1,050,208	-
Geographic Info. System Fund	-	107,657	-	107,657	-
TOTAL INTERNAL SERVICE FUNDS	\$ -	\$ 1,458,453	\$ -	\$ 1,458,453	\$ -

FUND SUMMARY**CITY OF LAKEWOOD****FISCAL YEAR 2019-2020**

FUND	Estimated Fund Balance June 30, 2019	Estimated Revenues	Reserves & Transfers In/Out	Appropriations	Estimated Fund Balance June 30, 2020
GENERAL FUND	\$ 2,591,857	\$ 47,635,004	\$ 2,246,899	\$ 49,701,685	\$ 2,573,092
Community Facility Fund	-	409,000	583,523	1,016,147	-
Retiree Benefit Fund	-	-	816,684	1,041,125	-
Cable TV Fund	-	605,000	156,598	712,516	-
Housing Successor Agency Fund	497,356	209,000	-	201,000	505,356
Special Revenue Funds					
CDBG Funds	1,241,257	529,085	-	316,130	1,454,212
CDBG-Capital	-	-	-	-	-
State COPS Grant	174,115	174,500	-	312,822	35,793
JAG Grant	-	-	-	-	-
Litter Reduction Grant	117,562	22,300	-	22,300	117,562
TDA Article-3-Capital	104,843	54,000	-	-	158,843
Measure R	3,267,762	985,000	-	38,788	4,213,974
Measure R-Capital	1,913,550	1,110,000	-	120,000	2,903,550
Used Oil Grant	21,756	23,000	-	23,000	21,756
PROP A Recreation	(21,349)	50,700	-	42,357	(13,006)
Air Quality Management (AQMD)	266,587	103,000	-	10,000	359,587
Capital Project Funds	(653,710)	-	-	-	(653,710)
Road Maintenance & Rehab	1,414,467	1,421,501	-	200,000	2,635,968
State Gas Tax	-	2,008,000	(2,008,000)	-	-
Prop A Transit Fund	580,454	1,562,000	-	1,460,024	682,430
Prop C Transit Fund	3,844,781	1,315,000	-	826,178	4,333,603
Sewer Reconstruction Fund	152,359	-	-	-	152,359
Business Development Loan Fund	599,455	4,000	-	-	603,455
CDBG Program Income Fund	143,382	38,000	-	37,624	143,758
TOTAL GOVERNMENTAL FUNDS	\$ 17,760,304	\$ 58,277,090	\$ 1,795,704	\$ 56,342,696	\$ 21,490,402

FUND SUMMARY**CITY OF LAKEWOOD****FISCAL YEAR 2019-2020**

FUND	Estimated Fund Balance June 30, 2019	Estimated Revenues	Reserves & Transfers In/Out	Appropriations	Estimated Fund Balance June 30, 2020
Water Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Water Utility Operations ⁽¹⁾	12,868,234	14,578,335	(1,795,704)	12,023,586	13,627,279
Water Utility Capital	-	-	-	-	-
TOTAL ENTERPRISE FUNDS	\$ 13,627,279	\$ 14,578,335	\$ (1,795,704)	\$ 12,023,586	\$ 13,627,279
⁽¹⁾ Less depreciation					
 GRAND TOTAL	 \$ 30,628,538	 \$ 72,855,425	 \$ -	 \$ 68,366,282	 \$ 35,117,681
 Graphics and Copy Center	-	308,376	-	308,376	-
Fleet Maintenance Fund	-	1,077,269	-	1,077,269	-
Geographic Info. System Fund	-	111,470	-	111,470	-
TOTAL INTERNAL SERVICE FUNDS	\$ -	\$ 1,497,115	\$ -	\$ 1,497,115	\$ -

RESOLUTION NO. 2018-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES TO CERTIFY TO CITY LIGHT AND POWER LAKEWOOD, INC., THAT BASIC FEE PAYMENTS HAVE BEEN INCLUDED IN THE BUDGET

WHEREAS, the City Council by Resolution No. 97-107 on November 12, 1997, entered into an agreement for street lighting maintenance by City Light and Power Lakewood, Inc.; and

WHEREAS, the City, in Paragraph 2 of said Agreement, covenanted to take certain action as necessary to include in the budget, effective July 1 of each year during the term of the Agreement, an appropriation for all basic fee payments; and

WHEREAS, the City Council finds that there are lawful available funds, after considering all of the other obligations and anticipated revenues of the City effective July 1, 2018, to appropriate all necessary funds for the basic fee payments during the Fiscal Year 2018-2019.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The Director of Finance and Administrative Services is hereby directed to furnish City Light and Power Lakewood, Inc., and its Qualified Lienholder, or successors, not later than twenty (20) days following the adoption of the budget, a certificate of the City of Lakewood that the basic fee payments due in the Fiscal Year 2018-2019 have been included in the budget approved by the City Council.

SECTION 2. The City Clerk is directed to certify the adoption of this resolution.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

RESOLUTION NO. 2018-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DIRECTOR OF ADMINISTRATIVE SERVICES TO CERTIFY TO CITY LIGHT AND POWER LAKEWOOD, INC., THAT BASIC FEE PAYMENTS HAVE BEEN INCLUDED IN THE BUDGET

WHEREAS, the City Council by Minute Order on March 24, 2015, entered into an agreement for Photovoltaic System maintenance by City Light and Power Lakewood, Inc.; and

WHEREAS, the City, in Section 2.05 of said Agreement, covenanted to take certain action as necessary to include in the budget, effective July 1 of each year during the term of the Agreement, an appropriation for all basic fee payments; and

WHEREAS, the City Council finds that there are lawful available funds, after considering all of the other obligations and anticipated revenues of the City effective July 1, 2018, to appropriate all necessary funds for the basic fee payments during the Fiscal Year 2018-2019.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The Director of Finance and Administrative Services is hereby directed to furnish City Light and Power Lakewood, Inc., and its Qualified Lienholder, or successors, not later than twenty (20) days following the adoption of the budget, a certificate of the City of Lakewood that the basic fee payments due in the Fiscal Year 2018-2019 have been included in the budget approved by the City Council.

SECTION 2. The City Clerk is directed to certify the adoption of this resolution.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: ABC Unified School District Community Recreation Program

INTRODUCTION

The City of Lakewood has had a partnership with ABC Unified School District since 1973. The agreement with ABC Unified School District provides for community recreation programs to be performed by the City or District upon property of the District or City at Palms Park and Palms Elementary School.

STATEMENT OF FACT

The City entered into an agreement with ABC Unified School District in 1973 and the City has determined that sharing the property is of benefit to both Lakewood residents and students at the District's school(s). The City is desirous of continuing to contract with ABC Unified School District for this purpose.

RECOMMENDATION

Staff recommends that the City Council approve the Agreement with ABC Unified School District to continue to provide recreational facilities to students and residents for the period of July 1, 2018 to June 30, 2019.



Valarie Frost, Director
Recreation and Community Services



Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD AMENDING AND RENEWING A COMMUNITY
RECREATION PROGRAM AGREEMENT WITH THE ABC
UNIFIED SCHOOL DISTRICT

WHEREAS, the City of Lakewood, a municipal corporation, sometimes hereinafter referred to as "City," and the ABC Unified School District of Los Angeles County, California, sometimes hereinafter referred to as "District," have made and entered into a written agreement entitled "Agreement - Community Recreation Program - Joint Exercise of Powers," dated February 13, 1973; and

WHEREAS, the said agreement provides for community recreation programs to be performed by the City or District upon property of the District or City in accordance with the terms and provisions of said agreement and the resolution designating said program; and

WHEREAS, the City and District each year thereafter have entered into resolutions authorizing a community recreational program pursuant to the terms and provisions of said agreement during the fiscal year; and

WHEREAS, the City and District desire to renew said community recreation program for the current fiscal year commencing July 1, 2018 and ending June 30, 2019 subject to the terms and provisions of said agreement, and as hereinafter provided.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES
RESOLVE AS FOLLOWS:

SECTION 1. District Approval Required

This resolution is subject to approval of the governing board of the ABC Unified School District, and shall not be effective for any purpose until approved by such governing board.

SECTION 2. Community Recreation and Joint Powers Agreement to Govern

Upon acceptance and approval of this resolution by the governing board of the District, the agreement entitled "Agreement - Community Relation Program - Joint Exercise of Powers," dated February 13, 1973, shall govern the term and provisions of this Community Recreation Program, except as otherwise provided in this resolution.

SECTION 3. City's Community Recreation Program

A Community Recreation Program shall be conducted by the City on the following land, buildings and facilities of the District, and during the following items:

Any and all land, buildings and facilities at Palms Elementary School, and at any time, subject to approval of the District.

SECTION 4. District's Recreation Program

A Community Recreation Program shall be conducted by the District on the following land, facilities and buildings of the City during the following times:

Any and all land, buildings and facilities at Palms Park, and at any time, subject to approval of the City.

SECTION 5. Fees and Charges

The City reserves the right to recover part of its expenses of said Community Recreation Program, such as field trips, etc. through the collection of fees from participants. The amount of said fees shall be determined by the City, but shall be reasonable enough to encourage rather than discourage participation in the Community Relation Program. All monies so collected shall remain the property of the City.

SECTION 6. Term

This resolution and the services hereunder shall be effective July 1, 2018 and ending June 30, 2019, and shall be subject to earlier termination as provided in the aforementioned agreement.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

APPROVAL BY ABC UNIFIED SCHOOL DISTRICT

The aforementioned resolution was approved by the governing board of the ABC Unified School District, at a meeting thereof held on _____, and entered into the minutes of said meeting.

Dated: _____

Clerk of the Board

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Community Family Guidance Center Agreement

INTRODUCTION

The City of Lakewood has had a long-time partnership with the Community Family Guidance Center to provide counseling services for families and juvenile residents of the City of Lakewood.

STATEMENT OF FACT

Community Family Guidance Center has been at the forefront of child abuse prevention and treatment in southeast Los Angeles County since 1978.

The city entered into an agreement with Community Family Guidance Center in 1995. The city is desirous of continuing to contract with Community Family Guidance Center for performing counseling services for families and juvenile residents of the City of Lakewood and believes that providing counseling services to children, parents, and families is a public purpose, and for the general welfare and benefit of the public.

The city has allocated the sum of \$9,000.00 for this service. In an effort to ensure the proper documentation and record keeping of all Community Development Block Grant (CDBG) funding regulations, the city has updated the internal documents and files as well as all sub-recipient agreements.

RECOMMENDATION

Staff recommends that the City Council approve the Agreement with Community Family Guidance Center to provide counseling services to the residents of Lakewood for the period of July 1, 2018 to June 30, 2019.



Valarie Frost, Director
Recreation and Community Services



Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD RENEWING AN AGREEMENT BETWEEN THE
CITY OF LAKEWOOD AND COMMUNITY FAMILY
GUIDANCE CENTER PROVIDING COUNSELING SERVICES
FOR FAMILIES AND JUVENILE RESIDENTS OF THE CITY
OF LAKEWOOD FOR THE FISCAL YEAR 2018-2019

WHEREAS, the City is desirous of contracting with Community Family Guidance Center for the performance of counseling services for families and juvenile residents of the City of Lakewood; and

WHEREAS, Community Family Guidance possesses the manpower, equipment and skills requisite and necessary to furnish said services for the City; and

WHEREAS, the City Council has determined that providing counseling services for families and juvenile residents is a public purpose and for general welfare and public benefit;

WHEREAS, the City has allocated \$9,000 in the 2018-2019 budget for the purpose of providing intake and assessment, individual therapy for children and parents, group therapy, family therapy, parent education classes, and other counseling services to residents of the City;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services," between the City of Lakewood, a municipal corporation, and Community Family Guidance Center, a non-profit corporation, for counseling services for families and juvenile residents of the City of Lakewood is hereby renewed for the fiscal year 2018-2019, commencing July 1, 2018 and ending June 30, 2019.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by the Community Family Guidance Center.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

ACCEPTANCE BY COMMUNITY FAMILY GUIDANCE CENTER

THE UNDERSIGNED, being the _____ of COMMUNITY FAMILY GUIDANCE CENTER, a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the Community Family Guidance Center, and that Community Family Guidance Center, does hereby agree to the extension of said agreement for the fiscal year 2018-2019 as set forth in said agreement and this resolution.

COMMUNITY FAMILY GUIDANCE CENTER

By _____

Title _____

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Human Services Association Agreement

INTRODUCTION

The City of Lakewood has had a partnership with Human Services Association to provide senior citizen congregate and home delivered meals at the Weingart Senior Center. These services assist senior residents to maintain a suitable living environment and to help them to remain in their homes and sustain a safe and manageable level of nutritional health in order to prevent institutionalization.

STATEMENT OF FACT

Founded in 1940, Human Services Association is a community based agency providing a wide range of social services to residents of southeast Los Angeles County.

The city entered into an agreement with Human Services Association in 2007. The city is desirous of continuing to contract with the Human Services Association for providing congregate meals to frail and isolated senior citizens.

The city has allocated the sum of \$5,500 for this service. In an effort to ensure the proper documentation and record keeping of all Community Development Block Grant (CDBG) funding regulations, the city has updated the internal documents and files as well as all sub-recipient agreements.

RECOMMENDATION

Staff recommends that the City Council approve the Agreement with the Human Services Association to provide congregate and home delivered meals to the residents of Lakewood for the period of July 1, 2018 to June 30, 2019.


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RENEWING THE AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE HUMAN SERVICES ASSOCIATION (HSA) TO PROVIDE SERVICES FOR SENIOR ADULT RESIDENTS OF THE CITY OF LAKEWOOD FOR THE FISCAL YEAR 2018-2019

WHEREAS, the City is desirous of contracting with the Human Services Association for providing services for senior adult residents of the City of Lakewood, including congregate and home delivered meals; and

WHEREAS, the Human Services Association possesses the manpower, equipment and skills requisite and necessary to furnish said services for the City; and

WHEREAS, the City has allocated the sum of \$5,500 in the 2018-2019 budget for this service;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services," between the City of Lakewood, a municipal corporation, and the Human Services Association, a community non-profit corporation, that will provide services, including congregate home delivered meals for senior residents of the City of Lakewood is hereby renewed for the fiscal year 2018-2019, commencing July 1, 2018 and ending June 30, 2019.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by Human Services Association.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

ACCEPTANCE BY HUMAN SERVICES ASSOCIATION

THE UNDERSIGNED, being the _____ of the HUMAN SERVICES ASSOCIATION, a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the HUMAN SERVICES ASSOCIATION, and that the HUMAN SERVICES ASSOCIATION, does hereby agree to the extension of said agreement for the fiscal year 2018-2019 as set forth in said agreement and this resolution.

HUMAN SERVICES ASSOCIATION

By_____

Title_____

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Lakewood Meals on Wheels Agreement

INTRODUCTION

The City of Lakewood has had a partnership with Lakewood Meals on Wheels since 1975. Lakewood Meals on Wheels provides home delivery of nutritional meals to the elderly, handicapped and convalescing, thereby reducing or eliminating the need for premature or prolonged institutionalization.

STATEMENT OF FACT

The city entered into an agreement with Lakewood Meals on Wheels in 1995 and the city has determined that providing subsidized meals to Lakewood residents unable to afford to pay and to reimburse volunteer drivers for mileage is a public purpose, and for the general welfare and public benefit. The city is desirous of continuing to contract with the Lakewood Meals on Wheels for this purpose.

The city has allocated the sum of \$10,500.00 for this service. In an effort to ensure the proper documentation and record keeping of all Community Development Block Grant (CDBG) funding regulations, the city has updated the internal documents and files as well as all sub-recipient agreements.

RECOMMENDATION

Staff recommends that the City Council approve the Agreement with Lakewood Meals on Wheels to provide services to the residents of Lakewood for the period of July 1, 2018 to June 30, 2019.

Valarie Frost, Director
Recreation and Community Services

Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD RENEWING AN AGREEMENT BETWEEN THE
CITY OF LAKEWOOD AND LAKEWOOD MEALS ON
WHEELS FOR THE FISCAL YEAR 2018-2019

WHEREAS, Lakewood Meals on Wheels, since 1975, has recruited citizens for voluntary services to the community; and

WHEREAS, these services involve the home delivery of nutritional meals to the elderly, handicapped and convalescing, thereby reducing or eliminating the need for premature or prolonged institutionalization; and

WHEREAS, the foregoing is a public purpose and for the general welfare and public benefit of the City of Lakewood; and

WHEREAS, the City Council for the fiscal year 2018-2019 budgeted \$10,500 to reimburse Lakewood Meals on Wheels for payments made for travel to volunteers performing these services for said Meals on Wheels and for meal cost subsidy for low-income Lakewood residents.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services," between the City of Lakewood, a municipal corporation, and Lakewood Meals on Wheels, a non-profit corporation, providing meals for convalescent, elderly and handicapped residents of the City of Lakewood, is hereby renewed for the fiscal year 2018-2019 commencing July 1, 2018 and ending June 30, 2019.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by Lakewood Meals on Wheels.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

ACCEPTANCE BY LAKEWOOD MEALS ON WHEELS

THE UNDERSIGNED, being the _____ of LAKEWOOD MEALS ON WHEELS, a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the Lakewood Meals on Wheels, and that Lakewood Meals on Wheels, does hereby agree to the extension of said agreement for the fiscal year 2018-2019 as set forth in said agreement and this resolution.

LAKEWOOD MEALS ON WHEELS

By _____

Title_____

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Pathways Volunteer Hospice Agreement

INTRODUCTION

The City of Lakewood has had a long-time partnership with Pathways Volunteer Hospice to provide services to terminally ill residents of the City of Lakewood and support services to their family members.

STATEMENT OF FACT

Pathways Volunteer Hospice is a non-profit organization dedicated to providing service to the terminally ill and providing compassionate support to grieving families since 1985.

The city entered into an agreement with Pathways Volunteer Hospice in 1995 and the city has determined that providing case management, volunteer supervision and bereavement services to Lakewood residents is a public purpose, and for the general welfare and public benefit. The city is desirous of continuing to contract with the Pathways Volunteer Hospice for this purpose.

The city has allocated the sum of \$9,000.00 for this service. In an effort to ensure the proper documentation and record keeping of all Community Development Block Grant (CDBG) funding regulations, the city has updated the internal documents and files as well as all sub-recipient agreements.

RECOMMENDATION

Staff recommends that the City Council approve the Agreement with Pathways Volunteer Hospice to provide services to the residents of Lakewood for the period of July 1, 2018 to June 30, 2019.


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

RESOLUTION NO. 2018-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RENEWING AN AGREEMENT BETWEEN THE CITY OF LAKEWOOD AND THE PATHWAYS VOLUNTEER HOSPICE, INC. PROVIDING SERVICES FOR TERMINALLY ILL RESIDENTS OF THE CITY OF LAKEWOOD FOR THE FISCAL YEAR 2018-2019

WHEREAS, the City is desirous of contracting with the Pathways Volunteer Hospice, Inc. for the performance of support services for the terminally ill residents and support services to their family members of the City of Lakewood; and

WHEREAS, Pathways Hospice possesses the manpower, equipment and skills requisite and necessary to furnish said services for the City; and

WHEREAS, the City Council has determined that providing case management, volunteer supervision and bereavement services to Lakewood residents is a public purpose, and for the general welfare and public benefit;

WHEREAS, the GRANTEE has allocated \$9,000.00 in the 2018-2019 budget for the purpose of providing services to terminally ill residents of the City of Lakewood and support services to their family members; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. That certain agreement entitled "Agreement for Services for the Terminally Ill," between the City of Lakewood, a municipal corporation, and the Pathways Volunteer Hospice, Inc., a community non-profit charitable service, for services for the terminally ill residents of the City of Lakewood is hereby renewed for the fiscal year 2018-2019, commencing July 1, 2018 and ending June 30, 2019.

SECTION 2. The Mayor and the City Clerk are hereby authorized and directed to execute said Amendment to Agreement by and on behalf of the City of Lakewood. Said Amendment to Agreement shall be effective when approved by Pathways Volunteer Hospice, Inc.

ADOPTED AND APPROVED THIS 12TH DAY OF JUNE, 2018.

Mayor

ATTEST:

City Clerk

ACCEPTANCE BY PATHWAYS VOLUNTEER HOSPICE, INC.

THE UNDERSIGNED, being the _____ of PATHWAYS VOLUNTEER HOSPICE, INC., a non-profit corporation, does hereby certify and state that they are authorized and directed to accept this Amendment to Agreement by and on behalf of the Pathways Volunteer Hospice, Inc., and that Pathways Volunteer Hospice, Inc., does hereby agree to the extension of said agreement for the fiscal year 2018-2019 as set forth in said agreement and this resolution.

PATHWAYS VOLUNTEER HOSPICE, INC.

By _____

Title _____

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renewal of the Agreements with LandCare for Median Landscape Maintenance, and Mowing Services of City Facilities

INTRODUCTION

LandCare is the current provider of maintenance of the city's contracted landscaped medians on Bloomfield Avenue, Pioneer Boulevard, Centralia Street, and Del Amo Boulevard. LandCare also provides contracted mowing services of the large open turf areas at the city's Water Yard and at 12 city parks.

STATEMENT OF FACT


LandCare, formerly TruGreen LandCare, has performed mowing services since the original agreement was approved in 1990. In August 2004, LandCare acquired U.S. Landscapes, Inc. U.S. Landscapes, Inc. had the original medians contract on Bloomfield Avenue and Pioneer Boulevard. Since that acquisition, LandCare has performed contract services to date. In 2007, the Centralia Street and Del Amo Boulevard medians were added to the contract. In 2014, new agreements were approved to re-establish terms and conditions. Staff is pleased with the current work performed by LandCare on our medians, at the Water Yard, and on our parks. Costs will be \$47,091.00 for our median landscape maintenance, and \$42,142.00 for mowing services of city facilities for fiscal year 2018-2019.

RECOMMENDATION

It is the recommendation of the Recreation and Community Services staff that the City Council:

- 1) Renew the agreements for contract services of our landscaped medians and facilities mowing with LandCare for the period of July 1, 2018 to June 20, 2019.
- 2) Authorize the Mayor and City Clerk to sign the renewals of the agreements for median landscape maintenance at an annual cost of \$47,091.00, and for mowing services of city facilities at an annual cost of \$42,142.00.


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Mothers at Work, Inc. (M.A.W.) Rental Agreement Renewal

INTRODUCTION

The City of Lakewood recommends the renewal of the Mothers at Work, Inc. (M.A.W.) rental agreement to provide childcare services at the Burns Community Center for the period of July 1, 2018 through June 30, 2022.

STATEMENT OF FACT

Founded in 1973 and licensed through the State of California, M.A.W. has provided quality childcare service at the Burns Community Service Center since 1976. The program operates Monday through Friday, 6 a.m. to 6 p.m. for children ages two through six. M.A.W. has a licensed capacity of 56 children and has a daily average attendance of 54 children. In accordance with State regulations, M.A.W. provides one teacher per 12 children. In addition to the daily nutrition program, M.A.W. has an Educational Director who develops a curriculum, evaluates each child's early education needs and prepares programs to fit their needs.

As a condition of the rental agreement to use the 2,970 square foot child care center, M.A.W. will pay the City of Lakewood \$3,322.53 per month for the first year, with an annual adjustment based on the April to April CPI during the term of the agreement. The monthly rental fee will offset the cost of utilities, custodial and maintenance service provided by the City for the childcare center.

The city is currently providing a 20% rent reduction to M.A.W. until construction is completed on the building, which is expected to be in September 2018. With this reduction, the rent will be \$2658.03, for the remainder of the construction project.

SUMMARY

M.A.W. has consistently met the City's standards for a quality childcare program and has been a responsible tenant. The City recommends the renewal of the program's rental agreement to continue to operate at the Burns Community Service Center.

RECOMMENDATION

Staff recommends that the City Council approve the rental agreement with M.A.W. to conduct their childcare program at the Burns Community Center for the period of July 1, 2018 to June 30, 2022.


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Agreement for Memorandum of Understanding with Nestle Waters

INTRODUCTION

A common concern in any Emergency Response Plan is the ability to obtain immediate and regular supply of drinking water for first responders and a municipality's citizenry. The Emergency Agreement with Nestle Waters is designed to provide all emergency response agencies a tool to order bottled water at the required quantities. Nestle Waters commits to make the city's requests for any emergency order a top priority.

STATEMENT OF FACTS

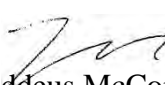
This agreement shall provide a broad framework for cooperation and understanding between Nestle Waters and the City of Lakewood in providing assistance and service to Lakewood personnel in the event of an emergency.

In continuing with the city's commitment to the National Incident Management System (NIMS) compliance implementation, it is an important part of the management system to provide for a fully integrated and coordinated response to emergencies. Implementation of the Emergency Agreement with Nestle Waters will help expedite the procurement of drinking water supply during a disaster.

RECOMMENDATION

Staff recommends the City Council approve the agreement with Nestle Waters as a tool to expedite the procurement of drinking water supply during a disaster.


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Pacific Coachways Charter Bus Agreement

INTRODUCTION

The City of Lakewood has used Pacific Coachways as its charter bus service since 2013 for the City's Travel Program and other adult excursions. Upon recommendation from the California Joint Powers Insurance Authority (JPIA), in 2014, the city initiated an agreement with charter service carriers to limit the city's liability.

STATEMENT OF FACT

As part of the California JPIA LossCAP Program Risk Management Evaluation of 2014, the city received recommendation to develop a contract agreement for charter bus services that includes appropriate insurance specifications and risk transfer language with charter service carriers. The city is desirous to enter into this contract with Pacific Coachways to ensure minimal liability to the city.

RECOMMENDATION

Staff recommends that the City Council approve the Agreement with Pacific Coachways to continue to contract services from the carrier for the period of July 1, 2018 to June 30, 2019.

Valarie Frost, Director
Recreation and Community Services



Thaddeus McCormack
City Manager



COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Ninth Amendment to the City of Lakewood Recreation Lease for the Lakewood Equestrian Center

INTRODUCTION

The City of Lakewood has a lease agreement for the operation of the Lakewood Equestrian Center with Sandie Mercer Ranch, Inc. The original lease was executed with Sandie Mercer Stables, Inc., Christine Baredian and Gloria Simpson collectively. A First Amendment to that lease was executed on June 20, 2007 to change the agreement to be solely with Sandie Mercer Stables, Inc. A Second Amendment was executed on July 28, 2009 to reflect the name change to Sandie Mercer Ranch, Inc. The Third Amendment was executed on September 28, 2010 to reduce the monthly rent by the sum of \$2,740.00 for six months from October 2010 – March 2011, and the Fourth Amendment to reduce the monthly rent \$2,740.00 for six months beginning April 1, 2011. The Fifth Amendment was executed on November 8, 2011 to extend the agreement two years and reduce the monthly rent to the sum of 18% of the gross receipts of the month immediately prior, with the first such payment due November 10, 2011. The Sixth Amendment was executed June 24, 2014 to extend the agreement two years. The Seventh Amendment was executed June 28, 2016 to extend the agreement one year. The Eighth Amendment was executed June 27, 2017 to extend the agreement one year.

STATEMENT OF FACT

Sandie Mercer Ranch, Inc. owner Sandie Mercer has submitted a request for an Ninth Amendment to the recreation lease agreement for Lakewood Equestrian Center. The request is that the lease agreement be extended for one year.

SUMMARY


The City of Lakewood has amended its recreation lease with Sandie Mercer Ranch, Inc. to extend the agreement one year.

RECOMMENDATION

It is the recommendation of the Recreation and Community Services staff that the City Council:

- 1) Approve the amendment to the City of Lakewood's recreation lease with Sandie Mercer Ranch, Inc.
- 2) Authorize the Mayor and the City Clerk to execute the "Ninth Amendment to the City of Lakewood Recreation Lease for the Lakewood Equestrian Center," subject to approval of the City Attorney as to the form of the amendment.


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approval of Agreement for Publication of Recreation and Community Services Catalog

INTRODUCTION:

The City of Lakewood staff recommends the continuation of an agreement with Trend Offset Printing to provide the printing services for the Recreation and Community Services Catalog for the period of July 1, 2018 through June 30, 2019.

STATEMENT OF FACT

For many years the Lakewood based business of Andrews Printing printed the Recreation and Community Services Catalog. In the 1990's, Trend Offset Printing, located in Los Alamitos, purchased Andrews Printing. Since that time, Trend Offset Printing has been the primary business used for the production and printing of the Recreation and Community Services seasonal catalogs. The City has been satisfied with the full range of services of Trend Offset Printing and has found their fees to be competitive in the marketplace. In 2007, the City of Lakewood formalized an agreement with Trend Offset Printing.

SUMMARY


Art, design, printing, and other similar services can be deemed subjective; therefore, the City wants to maintain their positive working relationship with Trend Offset Printing. Based on a history of acceptable service, the City proposes the continuation of the formal agreement with Trend Offset Printing for publication of the Recreation and Community Services Catalog.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve the authorization of an agreement with Trend Offset Printing to provide printing services for the Recreation and Community Services Catalog under the same terms and conditions, in an amount not to exceed \$43,500 for one year commencing July 1, 2018, and ending June 30, 2019.
2. Authorize the Mayor and City Clerk to sign the agreement for printing.


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Professional Services Agreement (PSA) for Water Storage Facility Inspection and Maintenance

INTRODUCTION

The State Water Resources Control Board Division of Drinking Water (DDW) mandates that the City of Lakewood conduct an interior inspection of water storage tanks routinely. The City relies on the long-term partnership with Dive/Corr, Inc. to provide this service from a historical perspective and is fully qualified and certified to do such work.

STATEMENT OF FACT

The following is a request for the professional services agreement for water storage facility inspection and maintenance:

FY 2018/19:

- Inspect and Clean Reservoirs 1, 2, and 3 at Plant 4
- Inspect and Patch as Needed for Reservoir 22

FY 2019/20:

- Plant 13 Reservoirs 1, 2, 3, 4, and 5
- Clean Reservoirs 1, 2, 3, 4, and 5 at Plant 13

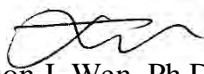
Staff requested a proposal from Dive/Corr, Inc. to perform the proposed work. Dive/Corr's proposal indicated that the work for each fiscal year will not exceed \$24,000.

FISCAL IMPACT

Funds are proposed in Operating Account 75008200-55380 Maintenance/Operation of Equipment with an allocation of \$24,000 in each fiscal year of 2018/19 and 2019/20.

RECOMMENDATION

Staff recommends that the City Council approve the agreement with Dive/Corr, Inc. for the inspection and maintenance work for a not to exceed amount of \$24,000 in each fiscal year of 2018/19 and 2019/20 and upon approval of the City Attorney as to form, authorize its execution by the Mayor on behalf of the City.


Jason J. Wen, Ph.D., P.E.
Director of Water Resources


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: Honorable Mayor and City Council

SUBJECT: Professional Services Agreement (PSA)
Doty Bros Construction Company for On-call Emergency Utility Repairs

INTRODUCTION

The City requires the contracting services to assist in the emergency repair of water pipelines and facilities. These services may include supplementing City personnel, materials and equipment required to take immediate action necessary to prevent a system outage, restore services to normal operating conditions and to maintain services during such an emergency.

STATEMENT OF FACT

A request for qualifications for on-call services was issued to Doty Bros. Construction Company (Doty Bros.). Due to the nature of an emergency requiring immediate repair work, staff is recommending approval of an on-call agreement with Doty Bros. to provide "as needed" emergency repair services. Services will be performed and billed on a time and materials basis, on the rate sheet in the Professional Services Agreement. This agreement will formalize on-call emergency services with Doty Bros. and lock in prices through June 30, 2020.

SUMMARY

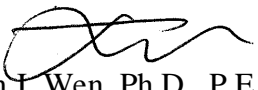
Staff requests the City Council's approval to enter into a Professional Services Agreement with Doty Bros. to provide on-call emergency utility repairs.


FISCAL IMPACT

Expenditures more than \$20,000 for an individual repair project will require a separate City Council action in accordance with Lakewood's Purchasing Policy.

RECOMMENDATION

Authorize the City Manager to sign the Agreement in a form approved by the City Attorney with Doty Bros. Construction Company for emergency utility repairs on an on-call basis.


Jason J. Wen, Ph.D., P.E.
Water Resources Director


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Professional Services Agreement (PSA) for Disposal of Hazardous Materials from Well 27 Treatment Process

INTRODUCTION

The Well 27 treatment plant improves water quality to comply with drinking water standards. A portion of the treatment process includes backwashing the filter media, which is stored in a 70,000 gallon tank on site. This backwash water settles into sludge and must be removed from the site. Since it contains a concentrated level of metals it is considered hazardous and must be removed from the tank by a certified hazardous waste hauler. The following is a request for the PSA for removal of hazardous materials generated from the Well 27 treatment plant process.

STATEMENT OF FACT

The City received a proposal from HTS Environmental Services to remove sludge created from backwashing the filter media and any accidental chemical spills associated with the operation of the Well 27 treatment plant. The cost of hazardous waste removal is based on the concentration of the contaminants in the sludge; the higher the concentration in the sludge the higher the cost to properly dispose.

FISCAL IMPACT

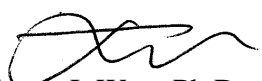
Staff requests a budget allocation of not to exceed \$48,000 in each fiscal year of 2018/19 and 2019/20 for hazardous material removal and potential hazardous spill expense. The actual amount required during each fiscal year will depend on the concentration of the constituents in the sludge and the removal frequency. Funds are proposed in Operating Account 75008200-55935 Hazmat Handling.

SUMMARY

This type of work requires proper handling by a certified hazardous waste handler. The City has requested that HTS Environmental Services provide this professional service and is fully qualified and certified by the State of California and the US Environmental Protection Agency to do such work.

RECOMMENDATION

Staff recommends that the City Council approve the agreement with HTS Environmental Services for the removal and cleanup of hazardous materials from the Well 27 Treatment Plant for a not to exceed amount of \$48,000 in each fiscal year of 2018/19 and 2019/20, and upon approval of the City Attorney as to form, authorize its execution by the Mayor on behalf of the City.


Jason J. Wen, Ph.D., P.E.
Director of Water Resources


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Maintenance Agreement for Water Production Facilities

INTRODUCTION

Water Well Supply, Inc. has maintained the city's water wells and pumps by annual agreement since 1983. These services include emergency inspection and repair and rehabilitation of water production wells and booster pumps, and are essential for maintaining optimum production from the system's aging infrastructure.

STATEMENT OF FACT

The City is in need of the services of a contract pump maintenance contractor and Water Well Supply, Inc. has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement. The proposed maintenance agreement would allow Water Well Supply, Inc. to perform scheduled maintenance, well destruction and emergency work as required. All work would be based on a submittal of an estimated cost for the tasks and charged based on the prevailing wage rate schedule. The City would approve the cost estimate prior to the commencement of work.

FISCAL IMPACT

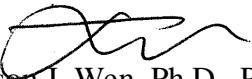
Funds are proposed in Operating Account 75008200-55380 Maintenance/Operation of Equipment for not to exceed \$175,000 in each fiscal year of 2018/19 and 2019/20.


SUMMARY

Water Well Supply, Inc. has provided pump maintenance services for the City in a very professional and cost effective manner.

RECOMMENDATION

Staff recommends that the City Council approve the water production facilities maintenance agreement with Water Well Supply, Inc. for not to exceed \$175,000 in each fiscal year of 2018/19 and 2019/20 and upon approval of the City Attorney as to form, authorize its execution by the Mayor on behalf of the City.


Jason J. Wen, Ph.D., P.E.
Director of Water Resources


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of Telecommunication Services Agreement with Abilita LA

INTRODUCTION

The City has utilized a telecommunications consultant services for the past six (6) years. The services provided for under the proposed agreement include assisting the City in managing and reviewing all the telecommunications systems and infrastructure on a monthly basis.

STATEMENT OF FACT

The City is in need of a telecommunication services consulting firm. Abilita LA has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement. Telecommunications consulting services will include working with telecom providers such as, Frontier, AT&T, TPx (formally Tele Pacific), and Protel.

RECOMMENDATION

That the City Council extends the telecommunications services agreement with Abilita LA for a period ending June 30, 2019, in an amount not-to-exceed \$21,000 per year, and authorize the Mayor to sign the amendment in a form approved by the City Attorney.



Lisa A. Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renewal of Agreement for HVAC and Refrigeration Maintenance and Repair Services with Aire Rite A/C and Refrigeration, Inc.

INTRODUCTION

Aire Rite Air Conditioning and Refrigeration, Inc. has been assisting the City in providing preventative maintenance and repair services since early 2011, on refrigeration and on City heating, ventilating and air conditioning systems and equipment at The Centre at Sycamore Plaza and other City facilities. Aire Rite has provided excellent service under their agreement to date. Staff recommends their agreement be extended.

STATEMENT OF FACT

The City is in need of the part-time services of an HVAC system maintenance company to inspect, repair and maintain various heating and cooling equipment at several city facilities. Aire Rite maintains the HVAC and refrigeration equipment in a cost-effective manner, evaluates the city's HVAC and refrigeration systems for repairs and replacement, and performs the necessary repairs upon specific authorization. Their agreement allows for a monthly service fee, and maintenance parts such as filters and belts. Their agreement also includes an allowance for repairs and replacement parts and components for the refrigeration and HVAC systems to prevent overload, reduce energy consumption, and employee or client discomfort and to reduce City/ Aire Rite administrative costs.

RECOMMENDATION

Staff recommends that the City Council:

1. Extend the HVAC and Refrigeration maintenance service agreement with Aire Rite A/C and Refrigeration, Inc., for a one-year period ending June 30, 2019, in an amount not to exceed \$110,000 per year, and authorize the Mayor and City Clerk to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of Engineering Services Agreement with Associated Soils Engineering, Inc.

INTRODUCTION

Associated Soils Engineering has assisted the City with engineering services on street and water public works projects for many years. These services were consolidated under one agreement to eliminate the need for several individual agreements for similar work. The work performed under these agreements include various testing and observation services such as plant inspection, field-tests, laboratory tests, engineering and reporting.

STATEMENT OF FACT

The City is in need of on-call services of a geotechnical engineer for street and water related engineering services. Associated Soils Engineering has the required licenses and experience to perform all aspects of the scope of work outlined in previous agreements. The costs will be allocated to various water and street projects as each one is undertaken and will be authorized by the Director of Public Works prior to commencement in accordance with the standard rates set forth in the contract.

Associated Soils Engineering has provided geotechnical engineering services for the City in a very professional and cost effective manner.

RECOMMENDATION

That the City Council extend the engineering services agreement with Associated Soils Engineering for a period ending June 30, 2019, in an amount not to exceed \$80,000, and authorize the Mayor to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Extension of Hardscape Maintenance Agreement with CJ Construction

INTRODUCTION

CJ Construction, Inc. provides hardscape maintenance services to the City. These services include removal and replacement of damaged sidewalk, curb, gutter, and access ramps. In some cases, removal and replacement of asphalt is also necessary due to curb and gutter maintenance.

STATEMENT OF FACT

The City is in need of the part-time services of a hardscape maintenance contractor and CJ Construction, Inc. has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement.

CJ Construction, Inc. has provided hardscape maintenance services for the City in a very professional and cost effective manner.

The budgeted amount for hardscape work is generally about \$500,000. CJ Construction also does hardscape work on pavement rehab projects that are funded with transportation funds.

The Agreement with CJ Construction entitles them to a price increase based on the April to April CPI for this area. CJ Construction has requested this CPI increase. The proposed Schedule of Compensation reflects a 4.0% CPI increase which is the CPI increase for this area during the past year.

RECOMMENDATION

That the City Council extend the hardscape maintenance agreement with CJ Construction, Inc. for a period ending June 30, 2019, in an amount not to exceed budgeted amounts for hardscape and amounts funded by other than general funds, and authorize the Mayor to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renew Consulting Agreement with FBA Engineering – On-Call Electrical Engineering Services

INTRODUCTION

In the course of work assigned to the Public Works Department, specialized engineering and technical consultants are needed, specifically for electrical engineering services.

STATEMENT OF FACT

Over the past several years, the Public Works Department has undertaken a number of small and large Capital Improvement Projects, studies, and development projects. The staff needs the assistance of specialized engineering and technical consultants for various projects. Due to this, staff recommends renewal of an on-call professional services agreement with FBA Engineering.

FBA Engineering performs electrical engineering services for both small projects that do not require public works contracts, as well as our larger capital improvement projects. They have provided such services on a large number of past projects as a sub-consultant under our previous on-call architectural services agreement. Most recently, they provided the electrical plans for the renovation of the Burns Community Center, and provided assistance during construction of the Burns project as needed.


Funds have been budgeted in the Engineering division or within a specific capital project for consulting services. All work would be performed on a time and material basis, under FBA Engineering's standard rate schedule. In the event they are assigned to work on a budgeted capital improvement project, a separate fee proposal specific to the project will be submitted for authorization prior to the start of work.

RECOMMENDATION

Staff recommends that the City Council:

1. Renew the consulting agreement with FBA Engineering for electrical engineering services for FY 2018-2019 in an amount Not-To-Exceed \$20,000, and authorize the Mayor and City Clerk to sign the agreement in a form approved by the City Attorney.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approval of Extension of Agreement for Electrical Support Services
With Fineline Electric

INTRODUCTION

Fineline Electric has completed years of service as the city's on-call electrical contractor. Staff is satisfied with the work performed and recommends their agreement be extended.

STATEMENT OF FACT

Over the past several years, the Public Works Department has been requested to install additional electrical outlets, fixtures and equipment at various city facilities, in addition to maintaining existing electrical systems. Our two talented electricians are constantly challenged with meeting the requirements of the workload. In 2011, council authorized an on-call agreement with Fineline Electric to assist the city with these small scale electrical projects. Fineline continues to do a superb job accommodating staff requests. Recently they completed the new electrical distribution equipment installation at San Martin Park, and installed new exterior lighting fixtures at the Centre.

Fineline's assistance has been invaluable to the Public Works Facilities division. Their work is performed on a time and material basis, under Fineline's standard rate schedule, with cost proposals submitted prior to work authorization. Work is assigned on an as-needed basis during the year and proposals are approved by the Director of Public Works prior to issuance of an approval to proceed. Staff recommends this service agreement be extended.

RECOMMENDATION

Staff recommends that the City Council:

Extend the Service Provider agreement with Fineline Electric for electrical support services for FY 2018-19, in an amount not to exceed \$55,000, and authorize the Mayor and City Clerk to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of Storm Water Services Agreement with John L. Hunter & Associates (JLHA)

INTRODUCTION

The City has utilized storm water consultant services for the past several years. The services provided for under the proposed agreement include assisting the City in storm water inspections, annual reporting assistance and review of plans to meet Low Impact Development (LID) requirements. Additional storm water assistance may be required in order to comply with the reporting requirements.

STATEMENT OF FACT

The City has been using a storm water consulting firm to provide assistance with compliance with the National Pollution Discharge Elimination System (NPDES). JLHA has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement. The work would be performed on a time and material basis, under JLHA's standard fee schedule. Before commencing on any specific assignment city staff will review the tasks, deliverables, and estimated costs with JLHA and provide written authorization to proceed.

RECOMMENDATION

It is the recommendation of staff that the City Council amends the storm water services agreement with John L. Hunter & Associates for period ending June 30, 2019, in an amount not to exceed \$68,000 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.



Lisa A. Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of Agreement for Elevator Preventative Maintenance and Repair Services with Liftech Elevator Services, Inc.

INTRODUCTION

Liftech Elevator Services, Inc. has been assisting the City in providing repair and preventative maintenance on the city's three elevators since July 2009. Staff recommends their agreement be amended.

STATEMENT OF FACT

The city has a substantial investment in the elevators at The Centre at Sycamore Plaza and Burns Community Center. Elevators are licensed by the State and require routine maintenance, inspection and testing services in order to maintain their state certifications. Occasionally, the elevators will require repairs. Downtime of an elevator, especially at Burns Center where there is only one and it is the only accessible route to the second floor, must be kept to a minimum. Liftech Elevator Services, Inc. has been providing these services for 9 years. It is a difficult job, as our elevators at The Centre are over 30 years old and the existing Burns Center elevator is over 40 years old, making repair parts hard to come by.

Staff recommends that the existing service provider agreement with Liftech Elevator Services, Inc. be amended for fiscal year 2018-19 to provide for general preventative routine maintenance, inspections and required testing. Staff believes their rates are very competitive and they are available for on-call emergency services as needed. Funds have been budgeted in the Public Works Facilities division for such services. This amendment updates their standard hourly rates for the upcoming fiscal year.

RECOMMENDATION

Staff recommends that the City Council:

Amend the elevator services agreement with Liftech Elevator Services, Inc., for a period of one year ending June 30, 2019, in an amount not to exceed \$22,000 per year, and authorize the Mayor and City Clerk to sign the amendment in a form as approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of Transportation Planning and Engineering Services Agreement with LSA Associates, Incorporated

INTRODUCTION

LSA has assisted the City with transportation planning and engineering related services for many years. LSA provided planning and engineering services related to Boeing's Douglas Park development. In addition, LSA continues to complete various smaller transportation planning and engineering projects as requested by the city on an as needed basis.

STATEMENT OF FACT


The City is in need of the part-time services of a contract transportation planning and engineering firm and LSA has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement.

LSA has provided transportation planning and engineering services for the City in a very professional and cost effective manner.

RECOMMENDATION

That the City Council extend the transportation planning and engineering services agreement with LSA for a period ending June 30, 2019, in an amount not to exceed \$10,000, and authorize the Mayor to sign the amendment in a form approved by the City Attorney.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Extension of Engineering and Traffic Survey Services Agreement with Newport Traffic Studies

INTRODUCTION

Newport Traffic Studies (NTS) has assisted the City with traffic-related services over the past several years. These services include conducting traffic counts for the Traffic Census Report, radar studies that must be filed with the Court for enforcement of speed limit violations, and various other traffic engineering services as requested by the City on an as needed basis.

STATEMENT OF FACT

The City is in need of the part-time services of a contract engineering and traffic survey firm and NTS has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement.

NTS has provided engineering and traffic survey services for the City in a very professional and cost effective manner.

RECOMMENDATION

That the City Council extend the engineering and traffic survey services agreement with NTS for a period ending June 30, 2019, in an amount not to exceed \$15,000 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment for Environmental Consulting Services with Nicholls Consulting

INTRODUCTION

The City has utilized solid waste consultant services for over a decade. The services provided for under the proposed agreement include assisting the City in complying with mandated solid waste and environmental related programs, completing required reports, management of certain grant programs, and conducting training for contractors, residents, and city staff. Nicholls Consulting has been instrumental in assisting the City in preparing many of the reports indicating the City's compliance with solid waste and other environmental mandates established by the State.

STATEMENT OF FACT

The City is in need of on-call services of an environmental services consulting firm. Nicholls Consulting has experience to perform all aspects of the scope of work outlined in their existing agreement. The work is performed on a time and material basis, under Nicholl Consulting standard fee schedule. Before commencing on any specific assignment city staff will review the tasks, deliverables, and estimated costs with Nicholls Consulting and provide written authorization to proceed.

When Nicholls Consulting is asked to provide services for any larger project where the proposed fees are in excess of \$20,000, they provide a detailed, written proposal. Staff asks the City Council to authorize that proposal under this Professional Services agreement. For smaller projects or studies where fees are less than \$20,000, Nicholls Consulting provides a written letter proposal with fees capped at a not to exceed amount. This proposal is authorized by the City Manager prior to starting work. All fees are either budgeted under professional services in the solid waste operating budget or with Beverage Container Recycling or Used Oil Recycling grant funds.

RECOMMENDATION

It is the recommendation of staff that the City Council amends the environmental services agreement with Nicholls Consulting for a period ending June 30, 2019 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.



Lisa A. Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renewal of Agreement for On-Call Hazardous Waste Removal Services with Ocean Blue Environmental Services, Inc.

INTRODUCTION

Ocean Blue Environmental Services, Inc. has been our on-call service provider to provide hazardous waste removal services for the City of Lakewood. Staff recommends their agreement be renewed.

STATEMENT OF FACT

The City relies on hazardous waste removal services to pump Rynerson Park septic tanks, pick up hazardous materials from our City Yards, and clean up emergency hazardous waste spills. Ocean Blue Environmental Services, Inc. has the required skills to provide such services. Due to the unforeseen circumstance of hazardous waste emergencies and the importance of providing hazardous waste clean-up in a timely fashion, staff recommends renewing the contract service provider agreement with Ocean Blue.

RECOMMENDATION

Staff recommends that the City Council:

Renew the environmental services agreement with Ocean Blue Environmental Services, Inc., for a one-year period ending June 30, 2019, in an amount not to exceed \$35,000 per year, and authorize the Mayor and City Clerk to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of Agreement for Traffic Striping Maintenance Services with PCI

INTRODUCTION

PCI has assisted the City with traffic striping maintenance services for the past year. The City does not have its own crews or equipment for maintenance of traffic striping.

STATEMENT OF FACT

PCI has provided traffic striping maintenance services for the past year for the City in a very professional and cost effective manner.

The Agreement with PCI entitles them to a price increase based on the April to April CPI for this area. PCI has requested this CPI increase. The proposed Schedule of Compensation reflects a reduced CPI of 3.3% which is the pro-rated amount for the ten months the Agreement has been in effect.

RECOMMENDATION

That the City Council extend the traffic striping maintenance services agreement with PCI a period ending June 30, 2019, in an amount not to exceed \$40,000, and authorize the Mayor to sign the amendment in a form approved by the City Attorney.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renewal of Agreement with Pocock Design Solutions Inc. – On-Call Mechanical and Plumbing Engineering Services

INTRODUCTION

In the course of work assigned to the Public Works Department specialized engineering and technical consultants are needed. Pocock Design Solutions Inc. has been our on-call service provider to provide mechanical and plumbing engineering services for the City of Lakewood. Staff recommends their agreement be renewed.

STATEMENT OF FACT

Over the past several years, the Public Works Department has undertaken a number of small and large Capital Improvement Projects, studies, and development projects. The staff needs the assistance of specialized engineering and technical consultants for various projects. Due to this, staff recommends renewal of an on-call professional services agreement with Pocock Design Solutions.

Pocock Design Solutions perform mechanical and plumbing engineering services for both small projects that do not require public works contracts, as well as our larger capital improvement projects. PDS provides design engineering services as required to provide both HVAC systems and plumbing systems designs that comply with California code. They have provided such services on a large number of past projects as a sub-consultant under our previous on-call architectural services agreement. Recently, they provided the mechanical and plumbing plans for the renovation of the Burns Community Center, and have provided assistance during construction of the Burns project as needed. They also provided the design engineering and consulting for the City Hall Boiler project.


Funds have been budgeted in the Engineering division or within a specific capital project for consulting services. All work would be performed on a time and material basis, under Pocock Design Solutions's standard rate schedule. In the event they are assigned to work on a budgeted capital improvement project, a separate fee proposal specific to the project will be submitted for authorization prior to the start of work.

RECOMMENDATION

Staff recommends that the City Council:

1. Renew the consulting agreement with Pocock Design Solutions for mechanical and plumbing engineering services for a one-year period ending June 30, 2019, in an amount Not-To-Exceed \$20,000, and authorize the Mayor and City Clerk to sign the amendment in a form as approved by the City Attorney.


Lisa Ann Rapp
Director of Public Works


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renewal of Agreement with Richard Fisher Associates – Landscape Architectural Support Services

INTRODUCTION

In the course of work assigned to the Public Works Department, specialized engineering and technical consultants are needed, specifically for landscape architectural support services. Richard Fisher Associates has been our on-call service provider to provide landscape architectural design services and construction observation services. Staff recommends their agreement be renewed.

STATEMENT OF FACT

Over the past several years, the Public Works Department has undertaken a number of small and large Capital Improvement Projects, studies, and development projects. The staff needs the assistance of specialized engineering and technical consultants for various projects. Due to this, staff recommends approval of an on-call professional services agreement with Richard Fisher Associates.

Richard Fisher Associates performs Landscape architectural design services as well as construction observation services for both small projects that do not require public works contracts, as well as our larger capital improvement projects. They have provided such services on a large number of past projects as a sub-consultant under our previous on-call architectural services agreement. Most recently, they provided the landscape and irrigation plans for the renovation of the Burns Community Center, and through this proposed agreement, provided assistance during construction of the Burns project.

Funds have been budgeted in the Engineering division or within a specific capital project for consulting services. All work is performed on a time and material basis, under Richard Fisher Associate's standard rate schedule. In the event they are assigned to work on a budgeted capital improvement project, a separate fee proposal specific to the project will be submitted for authorization prior to the start of work.

RECOMMENDATION

Staff recommends that the City Council:

1. Renew the consulting agreement with Richard Fisher Associates for Landscape Architectural Support Services for a one-year period ending June 30, 2019 in an amount Not-To-Exceed \$20,000, and authorize the Mayor and City Clerk to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renew Consulting Agreement with Robert F. Daniels Structural Engineer – On-Call Structural Engineering Services

INTRODUCTION

In the course of work assigned to the Public Works Department, specialized engineering and technical consultants are needed, specifically for structural engineering services.

STATEMENT OF FACT

Over the past several years, the Public Works Department has undertaken a number of small and large Capital Improvement Projects, studies, and development projects. The staff needs the assistance of specialized engineering and technical consultants for various projects. Due to this, staff recommends renewal of an on-call professional services agreement with Robert F. Daniels.

Robert F. Daniels performs structural engineering services for both small projects that do not require public works contracts, as well as our larger capital improvement projects. They have provided such services on a large number of past projects as a sub-consultant under our previous on-call architectural services agreement. Most recently, they provided the structural plans for the renovation of the Burns Community Center and provided assistance during construction of the Burns project as needed.

Funds have been budgeted in the Engineering division or within a specific capital project for consulting services. All work would be performed on a time and material basis, under Robert F. Daniels' standard rate schedule. In the event they are assigned to work on a budgeted capital improvement project, a separate fee proposal specific to the project will be submitted for authorization prior to the start of work.

RECOMMENDATION

Staff recommends that the City Council:

1. Renew the consulting agreement with Robert F. Daniels Structural Engineer for structural engineering services for a one-year period ending June 30, 2019, in an amount Not-To-Exceed \$20,000, and authorize the Mayor and City Clerk to sign the amendment in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of Environmental Services Agreement with S.C.S. Engineers

INTRODUCTION

The City has utilized solid waste and environmental consultant services for over a decade. The services provided for under the proposed agreement include assisting the City in complying with mandated solid waste and environmental related programs, completing required reports, management of certain grant programs, and conducting training for contractors, residents, and city staff. S.C.S. Engineers has been instrumental in assisting the City in preparing many of the reports indicating the City's compliance with solid waste and other environmental mandates establish by the State.

STATEMENT OF FACT

The City is in need of on-call services of an environmental services consulting firm. S.C.S. Engineers has the required licenses and experience to perform all aspects of the scope of work outlined in their existing agreement. The work would be performed on a time and material basis, under S.C.S.'s standard fee schedule. Before commencing on any specific assignment city staff will review the tasks, deliverables, and estimated costs with S.C.S. Engineers and provide written authorization to proceed.

When S.C.S. Engineers is asked to provide services for any larger project where the proposed fees are in excess of \$20,000, they provide a detailed, written proposal. Staff asks the City Council to authorize that proposal under this Professional Services agreement. For smaller projects or studies where fees are less than \$20,000, S.C.S. Engineers provides a written letter proposal with fees capped at a not to exceed amount. This proposal is authorized by the City Manager prior to starting work. All fees are either budgeted under professional services in the operating budget or within the capital project budget for a specific project.

RECOMMENDATION

It is the recommendation of staff that the City Council amends the environmental services agreement with S.C.S. Engineers for a period ending June 30, 2019 and authorize the Mayor to sign the amendment in a form approved by the City Attorney.



Lisa A. Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve Amendment of the Animal Control Agreement

INTRODUCTION

In July 2014, the City entered into a five-year agreement with the Southeast Area Animal Control Authority (SEAACA) for animal control services and the term of agreement will expire June 30, 2019.

STATEMENT OF FACT

The proposed amendment includes an increase to the contract rate and a compulsory interest rate on delinquent payments with all other terms remaining the same as the current five-year agreement.

Service provided under our agreement with SEAACA include returning wayward dogs to owners, handling barking dog complaints, pick-up of deceased animals from public right-of-ways and residences, conducting vaccination/licensing clinics, and responding to non-routine animal control incidents like animal hording and vicious animal complaints.

Staff has been satisfied with animal control services provided to Lakewood residents through contract with Southeast Area Animal Control Authority (SEAACA). Staff will be exploring potential adjustments to rates in order to reduce cost to the City.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve the amendment with SEAACA for animal control services for a period ending June 30, 2019, in an amount not to exceed \$637,114 per year, in a form approved by the City Attorney and authorize the signature by the Mayor.



Lisa Ann Rapp
Director of Public Works



Thaddeus MacCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Renewal of Agreement with Sierra Installations, Inc. for
Lakewood's Street Banner Marketing Program

INTRODUCTION

Sierra Installations, Inc. was hired in 2003 to install the city's street banner marketing campaigns, as one way of advertising citywide special events, and public awareness education. Staff recommends their agreement be renewed.

STATEMENT OF FACT

In 2003, the City Council authorized funds for a street banner marketing program. Campaigns this past year included advertising for events such as Shop Lakewood, Patriot's Day and Pan Am Fiesta; and marketing messages such as "Great Ideas Last for Generations", Neighborhood Watch, Celebrate Summer, Volunteerism, "Pitch It! Dunk It!", Saving Water and Used Oil Recycling campaigns. The banners also provide the annual December holiday greetings and July fireworks education campaign.

The "Great Ideas Last for Generations" banner continues as the "default" banner, meaning it is the banner that is up on all 287 light pole locations city-wide if there is no special campaign being advertised.

RECOMMENDATION

Staff recommends that the City Council:

Extend the agreement for the Street Banner Marketing Program for the installation, removal, cleaning and storage of city-owned banners with Sierra Installations, Inc., in an amount not to exceed \$30,000, for a one-year period ending June 30, 2019, and authorize the Mayor and City Clerk to sign the renewal agreement in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Approve an Amendment to the Engineering Services Agreement with Willdan

INTRODUCTION

Willdan Engineering has assisted the City with engineering services on public works projects for many years. In 2002, the City and Willdan entered into an Agreement for Willdan to provide engineering support services to the City.

STATEMENT OF FACT

Willdan assists the City with many types of projects including design, construction management, technical studies, and traffic engineering. When Willdan is asked to provide services for any larger project where the proposed fees are in excess of \$20,000, they provide a detailed, written proposal. Staff asks the City Council to authorize that proposal under this Engineering Services agreement. Most of these projects have been funded with grant funds or special project funds, such as transportation funds. A recent example is that they provided oversight of the design process to assist city staff and prepared the environmental documents for the two water capture projects funded 100% by Caltrans, and then provided assistance during the bidding phase, and construction oversight and inspection.

For smaller projects or studies where fees are less than \$20,000, Willdan provides a written letter proposal with fees capped at a not to exceed amount. This proposal is authorized by the city manager prior to starting work. An example of this type of assignment would be the traffic study recently ordered for the Cherry Cove tract and intersection of Del Amo/Cherry, and a study of the water system infrastructure east of the freeway.

The funds for Willdan's authorizations are all budgeted, either in the operating budget in Professional Services, or in the specific larger projects. The Agreement with Willdan needs to be revised to incorporate the latest rate schedule.

RECOMMENDATION

That the City Council approve an Amendment to the Agreement for Engineering Services with Willdan and authorize the Mayor to sign the revision in a form approved by the City Attorney.



Lisa Ann Rapp
Director of Public Works



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Support and Maintenance Contract for Document Imaging System

INTRODUCTION

The City's current agreement with ECS Imaging, Inc. to provide maintenance and technical support for the City's document imaging system has reached the end of its term and requires renewal.

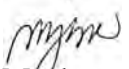
STATEMENT OF FACT

Since 1999, the City has utilized the Laserfiche document imaging system software. The system currently stores over a million pages in the database, including the entire text of the Lakewood Municipal Code, City Council minutes back to incorporation and the City's building permit records.

ECS Imaging, Inc. provides ongoing technical support and troubleshooting, both via telephone and on site service, and provides for the upkeep of the system software with upgrades as they become available. ECS Imaging, Inc. is one of the largest authorized dealers for Laserfiche document imaging software in California and specializes in support and maintenance to local government agencies. It is proposed that the existing agreement be extended through June 30, 2019.

RECOMMENDATION

It is the recommendation of staff that the City Council authorize an extension through June 30, 2019, of the agreement with ECS Imaging, Inc. for maintenance and support of the Laserfiche system in an amount not to exceed \$10,667 and authorize the Mayor to execute an amendment to the agreement subject to the approval of the City Attorney.


Jo Mayberry
City Clerk


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: Honorable Mayor and City Council

SUBJECT: Agreement with Macerich Lakewood LP for Law Enforcement Services at Lakewood Center Mall

INTRODUCTION

The City of Lakewood contracts with the Los Angeles County Sheriff's Department for deputies assigned to Lakewood Center mall. Cost of the deputies is shared with the managing agent, Macerich Lakewood LP.

STATEMENT OF FACTS

The City contracts with the Los Angeles County Sheriff's Department for two 40 hour relief deputies who are assigned to Lakewood Center mall. The cost per deputy for FY 2018/19 is \$321,329.58. The Agreement with Macerich Lakewood LP, which is effective July 1, 2018 through June 30, 2019, provides that the cost of one deputy will be funded by Macerich Lakewood LP and that they will reimburse the City \$26,777.47 per month for 12 months beginning July 1, 2018.

RECOMMENDATION

That the City Council approve the agreement with Macerich Lakewood LP for funding a deputy sheriff from July 1, 2018 through June 30, 2019, and authorize the Mayor to sign the agreement as approved by the City Attorney.


Joshua Yordt
Director of Public Safety


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Agreement for Helicopter Maintenance with STEAM Aircraft, Inc.

INTRODUCTION

STEAM Aircraft Inc. has been maintaining the Sky Knight helicopters since 2005. The current Agreement will expire on June 30, 2018 unless extended.


STATEMENT OF FACT


STEAM Aircraft is providing excellent maintenance for the Sky Knight helicopters at the Long Beach airfield. The helicopters are in good repair and STEAM mechanics have kept these aircraft airworthy and flying for every shift since their contract began.

The Agreement is based upon 1040 hours of annual flight time for three helicopters. The rate of \$134 per flight hour for inspections, maintenance, labor and servicing and guaranteed annual minimum usage of 800 flight hours will become effective July 1, 2018. The two-year agreement will continue until June 30, 2020.

RECOMMENDATION

That the City Council approve the Agreement for Robinson R44 Raven II and Sikorsky S-300C Helicopter Maintenance with STEAM Aircraft Inc. as prepared by the City Attorney beginning July 1, 2018.


Joshua Yordt
Director of Public Safety


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Legal Services Agreement with Telecom Law Firm, PC

INTRODUCTION

From time to time, the City needs expert legal services regarding wireless communications infrastructure. The proposed agreement include assisting the City with these services.

STATEMENT OF FACTS

Providing the city with legal services will be Telecom Law Firm, PC. Telecom's principals are Mr. Jonathan Kramer, Esq. and Mr. Robert May III. Mr. Kramer is the founder and managing partner of the firm, which serves the legal needs of corporate, government and private clients. The firm has handled more than 3,000 wireless and broadband projects and served more than 700 government clients in both legal and consulting capacities. They specialize in comprehensive telecommunications services from wired to wireless, including cell site leasing, wireless tower agreements, and right-of-way negotiations and agreements, to name a few. Mr. Kramer himself has more than 35 years of experience in wireless, cable television, telecommunications, technology, engineering and management. He is a nationally recognized attorney, telecom technology expert and expert witness. Mr. Kramer is also very familiar with Lakewood as his firm has provided consulting services to the city in the past, most recently assisting with the wireless telecommunications ordinances. Due to their extensive experience in this field, Telecom Law Firm, PC is the ideal firm to provide these specialized legal services regarding wireless communications infrastructure.

Staff anticipates that up to \$10,000 could be spent annually on legal services regarding wireless communications.

RECOMMENDATION

That the City Council approves the legal services agreement with Telecom Law Firm, PC for a period ending June 30, 2019 and authorize the Mayor to sign the agreement in a form approved by the City Attorney.



Paolo Beltran
Assistant to the City Manager



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Consultant Services Agreement with Telecom Law Firm, PC

INTRODUCTION

City staff desires to continue to enlist the assistance of a consultant to help review wireless telecommunications applications to ensure that the information received complies with existing federal, state, and local laws and regulations.


STATEMENT OF FACTS


Providing the city with consultant services will be Telecom Law Firm, PC. Telecom's principals are Mr. Jonathan Kramer, Esq. and Mr. Robert May III. Mr. Kramer is the founder and managing partner of the firm, which serves the legal needs of corporate, government and private clients. The firm has handled more than 3,000 wireless and broadband projects and served more than 700 government clients in both legal and consulting capacities. They specialize in comprehensive telecommunications services from wired to wireless, including cell site leasing, wireless tower agreements, and right-of-way negotiations and agreements, to name a few. Mr. Kramer himself has more than 35 years of experience in wireless, cable television, telecommunications, technology, engineering and management. He is a nationally recognized attorney, telecom technology expert and expert witness. Mr. Kramer is also very familiar with Lakewood as his firm has provided consulting services to the city in the past, most recently assisting with the wireless telecommunications ordinances. Due to their extensive experience in this field, Telecom Law Firm, PC is the ideal firm to provide expert technical and regulatory consultation, advice and other assistance with wireless permit application reviews.

Staff anticipates that up to \$15,000 could be spent annually on consultant services to review wireless telecommunications applications. However, this amount could vary, depending on the number of applications the city receives. Fees paid for by the applicant are expected to offset these costs.

RECOMMENDATION

That the City Council approves the consultant services agreement with Telecom Law Firm, PC for a period ending June 30, 2019 and authorize the Mayor to sign the agreement in a form approved by the City Attorney.


Paolo Beltran
Assistant to the City Manager


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Agreement for Page Composition, Printing and Preparation for Mailing of the City Newsletter for FY 2018-2019

INTRODUCTION

The *Lakewood Living* newsletter has been one of the City's principal public information outlets since 1978. The FY 2018-2019 budget authorizes the production of six editions of the City newsletter and anticipates that an independent contractor will handle printing and preparation for mailing of the newsletter and, on a non-exclusive basis, other publications as determined by the City Manager. City staff write and design the content of the newsletter.

STATEMENT OF FACTS

Based on cost, production quality, new technology applications and customer service support, Western Printing and Graphics was retained to provide newsletter printing services.

Funding in the amount of \$31,000 for the production of six newsletters (and, on a non-exclusive basis, other publications as determined by the City Manager) has been allocated in the City budget.

STAFF RECOMMENDATION

That the City Council authorize the Mayor and City Clerk to execute an agreement with Western Printing and Graphics, subject to approval as to legal form by the City Attorney.


Bill Grady
Public Information Officer


Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: Honorable Mayor and Members of the Council

SUBJECT: Renewal and Amendment of Agreement with Fair Housing Consultants Inc.

STATEMENT OF FACT

As a Community Development Block Grant (CDBG) entitlement jurisdiction, the City is required to provide a fair housing counseling program for residents. The City currently contracts for these services. The City's fair housing counseling program consists of public outreach, education, and the coordination of fair housing training for local real estate agents, apartment managers and property owners. In addition, the fair housing consultant provides referrals to other agencies, which may better assist a tenant or landlord with his or her particular situation.

Since February 2001, the City has contracted with Sharron Hillery for the provision of a fair housing counseling program, which meets the U.S. Department of Housing and Urban Development (HUD) requirement. Ms. Hillery provides Lakewood residents and property owners with professional service in the areas of landlord/tenant relations, fair housing information and education, and client service referrals. The current contract expires on June 30, 2018. The cost for said services for the renewal of this contract will be funded by CDBG funds.

RECOMMENDATION

Staff recommends that the City Council approve the renewal of the contract with Sharron Hillery for fair housing consulting services to June 30, 2019 and authorize the contract amount not to exceed \$37,386 for the year.



Sonia Dias Southwell, AICP
Director of Community Development



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: Honorable Mayor and City Council

SUBJECT: Reimbursement Agreements with Long Beach Transit Fixed Route Subsidy and Dial-A-Lift Services

INTRODUCTION

Long Beach Transit has submitted a request for renewal of the City's Proposition "A" support of Fixed Route and Dial-A-Lift services. The present agreements expire on June 30, 2018. The request for Lakewood support is made in order to comply with the terms of the Long Beach Transit agreement with the City of Long Beach. Long Beach Transit is required to either secure a proportionate amount of subsidies from the jurisdictions it serves or withdraw services. Since 1984, through a contract, the City of Lakewood has been utilizing the transit services provided by Long Beach Transit.

STATEMENT OF FACTS

Lakewood residents utilize the Long Beach Transit system extensively. The table below shows the ridership since Fiscal Year 2012-2013:

PROGRAM	FISCAL YEAR						
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018*	2018-2019**
FIXED ROUTE TRIPS	1,016,395	1,047,938	1,214,132	1,181,674	1,092,822	1,147,914	1,179,906
DIAL-A-LIFT TRIPS	2,253	2,348	4,150	4,063	2,950	2,779	2,950

*Projection **Estimate

Both existing contracts will expire on June 30, 2018. A one-year contract has been prepared for the Fixed Route and Dial-A-Lift services for the next Fiscal Year. The terms of the proposed agreements are as follows:

Reimbursement for Fixed Route Transportation Services. Long Beach Transit proposes the subsidy for Fiscal Year 2018-2019 be a contribution of \$122,597.

Dial-A-Lift Services. The compensation for Dial-A-Lift services is based upon the rate of \$36.70 per passenger boarding for Fiscal Year 2018-2019. The total compensation is not to exceed \$108,265 for Fiscal Year 2018-2019.

SUMMARY

Long Beach Transit has requested renewal of the agreements with the City for subsidy of the Fixed Route and for Dial-A-Lift services for Fiscal Year 2018-2019. These projects have been included as a part of the budget.

RECOMMENDATION

Staff recommends that the City Council authorize the Mayor to sign the agreements with Long Beach Transit, for both Fixed Route bus services and Dial-A-Lift services at the same level of service as provided in previous years. The proposed agreement has been reviewed and approved by the City Attorney as to form.



Sonia Dias Southwell, AICP
Director of Community Development



Thaddeus McCormack
City Manager

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Brea/IT Solutions, Informational Technology Services Contract

INTRODUCTION

The city contracts with the City of Brea, also known as Brea/IT Solutions, for information technology (IT) management services to manage and support the city's network servers, desktop and laptop computers, printers, scanners, and an ever changing list of hardware, firmware, software and interfaces. In many cases, these IT resources must operate on a 24/7 basis, and the quality and commitment of the IT Specialists is crucial.

STATEMENT OF FACT

Brea/IT has provided Information Technology services to the city since May 1, 2008. The support Brea/IT provides to the city includes both onsite staff in Lakewood as well as using technical and IT management staff members at its Brea offices. Throughout the city's on-going relationship, Brea/IT has exhibited open communication, consistency, professional ethics and flexibility in all areas of vendor relations. Their on-site staff provides efficient, effective and courteous service, and proactively offers the necessary feedback to ensure any future adjustments are incorporated to the further support of our staff. They have exhibited strong technical knowledge in all areas of information technology, which has allowed the City to successfully implement many various IT products and maintain systems in a cost saving manner. The city benefits greatly from the support of Brea/IT.


In recognition of the city's cost reduction needs, Brea/IT has proposed a 3% decrease in their fees for Fiscal Year 2018-2019 resulting in an hourly rate of \$128 per hour and an annual not to exceed amount of \$484,608.

STAFF RECOMMENDATION

It is respectfully recommended that the City Council approve the agreement with Brea IT Solutions for FY 2018-2019 pursuant to the attached contract amendment.


Jose Gomez

Director of Administrative Services


Thaddeus McCormack
City Manager

D I V I D E R S H E E T

Reports

COUNCIL AGENDA

June 12, 2018

TO: The Honorable Mayor and City Council

SUBJECT: Summer Programs and Catalog Review

INTRODUCTION

The new Summer Recreation Catalog is scheduled to be delivered to Lakewood homes on Saturday, May 26. The cover features Lakewood's summer mascot, Professor Fun, dancing it up to summer tunes at the popular summer concert series. He, and a veritable horde of Lakewoodites, are enjoying some fun in the sun, while creating community at Del Valle Park. The theme lets residents know it's summertime and that the Recreation and Community Services Department is ready to let the good times roll.

There are hundreds of programs and events scheduled to help residents plan their summer activities. From the Finally It's Friday series, to various recreation classes, residents have many options to make this summer a fun one. As advertised, the return of the ever-popular Summer Concerts in the Park series, and certainly the Civic Center Block Party, add to the action-packed season.

To provide an overview of summer recreational programming, highlights of the variety of activities offered are as follows:

CONTRACT CLASSES

Over 600 classes are advertised in this summer's recreation catalog. Department staff have worked closely with contract instructors to target a broad age range of new programs. Several new classes have been added this year.

New classes for adults include Stroller Barre Fusion, Trampoline Cardio, Beginner's Guide to Getting Published, and Metal Embossing. Children are invited to participate in Art Fun for Kids, Fairytale Theatre, and Music for Little Mozart's. New summer camps include Can You Dig It – Dinosaur Fossil Hunt, Minescratch–Video Game Design, and a Summer Gymnastics Camp.

SUMMER CONCERTS IN THE PARK

The Summer Concerts in the Park program offers eight weekly concerts featuring another hot and rockin' summer of tributes. The series begins Thursday, June 21 with a tribute to the 90s with *90's 210* – the name cleverly taken from popular era TV hit, *Beverly Hills, 90210*. Other headlines will include a tribute to The Beatles, Motown and country. Classic rockers, *The Answer*, will close the series on August 9. The free concerts will be held at Del Valle Park from 6:30 to 8 p.m. Residents are encouraged to bring the entire family and enjoy an evening of music. Each week, food trucks will provide concessions with proceeds of the profits benefitting Lakewood community groups.

The following is the schedule for the 2018 Summer Concert Series:

<u>DATE</u>	<u>BAND</u>	<u>MUSIC STYLE</u>
June 21	90's 210	90s
June 28	Jungle Boogie	70s
July 5	Smokin' Cobras	50s
July 12	Stone Soul	Motown
July 19	Doo Wah Riders	Country
July 26	Hard Day's Night	Beatles Tribute
August 2	Escape	Journey Tribute
August 9	The Answer	Classic Rock

FINALLY IT'S FRIDAY FAMILY PROGRAMS

Special events are offered throughout the summer on Fridays with the Finally It's Friday series. These free or low cost programs offer an opportunity for Lakewood families to start the weekend together with a night of family fun.

<u>DATE</u>	<u>TIME</u>	<u>EVENT</u>
June 22	7 p.m. – 10 p.m.	Movie Night @ Monte Verde Park
July 6	10 a.m. – 1 p.m.	Lakewood's Summer Fair @ San Martin Park
July 13	7 p.m. – 9 p.m.	Shakespeare by the Sea @ Monte Verde Park
July 20	7 p.m. – 10 p.m.	Movie Night @ Monte Verde Park
July 27	6 p.m. – 10 p.m.	Family Game Night @ Lakewood Youth Center
August 3	7 p.m. – 10 p.m.	Movie Night @ Monte Verde Park
August 10	6 p.m. – 10 p.m.	Parent's Night Out @ Lakewood Youth Center
August 17	6:30 p.m. – 8 p.m.	FUN-Tastic Family Night @ The Centre

LAKEWOOD YOUTH SPORTS

The Lakewood Youth Sports summer season consists of t-ball, boys baseball, and girls softball. Teams will be organized at each park with nearly 1,000 youth participating citywide. The 2018-2019 season will mark Lakewood Youth Sports' 62nd year. Registration was held May 5-19, and teams began practicing the week of June 4. Future program dates are noted below.

LYS Opening Day	June 16	Family Play Day and Awards	August 4
Regular season concludes	August 3	Playoffs	August 6-11

AQUATICS

The summer aquatics season promises to be a busy one. The season will start with recreation swim sessions Memorial Day Weekend, May 26-28, and a session of pre-summer swim lessons May 29-June 8. Daily operations will commence June 16. At McCormick Pool, three filters will be replaced, which will hold programming back until June 30, when full operation will commence.

Both pools will operate through Labor Day Weekend. Mayfair will remain open weekends through September, with an introduction of post-summer, private swim lessons for patrons looking to get additional swim instruction in the pool.

After almost a decade in practice, the online registration for swim lessons through eCatalog is, by far, the preferred method for participants to register for aquatic classes. The highly successful registration program has relegated walk-in registration to a minimal number per session. This process saves staff time, and more importantly creates a customer friendly service, expediting wait times and ease of use. Lakewood residents are allotted a priority registration period for each session of swim lessons.

Swim session schedules on the summer operational dates, as previously noted for each pool, are as follows:

Recreation Swim Sessions 1-2:30 p.m. & 2:45-4:15 p.m. Daily at both pools


Resident only events:

Family Swim Sessions 6:30-8 p.m. Mondays and Wednesdays at Mayfair Pool
 Special Event Family Nights 6:30-8 p.m. Every Friday at both pools*

*Beginning July 6 at McCormick Pool.

Wading pools are a fun place for youngsters, ages 3-7, to keep cool, splash, and play. Wading pools are free and in operation from Saturday, June 16 through Sunday, August 26. Pools will also be in operation for the Labor Day holiday weekend, September 1-3.

Schedule for wading pools June 16 – August 26, 11 a.m. – 4 p.m. (“X” indicates days open)

WADING POOL	SUN	MON	TU	WED	TH	FRI	SAT
Mayfair Park	X	X	X	X	X	X	X
San Martin Park	X	X		X		X	X
Del Valle Park	X	X		X		X	X
Palms Park 	X	X	X	X	X	X	X
Boyar Park	X		X		X		X
Bloomfield Park	X		X		X		X

The department will continue an evening wading pool schedule on Wednesdays, June 20 through August 22. Wading Pool Wednesdays, invites residents to enjoy wading pool fun at Del Valle, Mayfair, Palms, and San Martin Parks from 5 to 7 p.m. The wading pools are not be drained of water between 4 and 5 p.m., as staff is scheduled to perform routine maintenance and cleaning of the wading pool area during this time.

TRAINING

Staff training is a vital part of planning for the summer season. An abbreviated list of the recreation staff's summer training curriculum is as follows:

- Community First Aid/CPR classes will be offered on Saturdays May 5, May 19, June 2, June 9, and concluding on June 16. All part-time recreation staff must be certified by June 18, 2018.
- Aquatics staff training will be held on Saturday, June 2.
- Wading pool training will be held at each wading pool beginning the week of June 4.
- Supervisors will hold facility staff meetings prior to the start of summer programs in June.
- New Recreation Leader training will be held on Wednesday, June 6, from 4 to 8 p.m. at the Lakewood Youth Center.
- Summer Recreation Leader Orientation, for approximately 80 staff, will take place on Thursday, June 7, from 6 to 9:30 p.m. at Monte Verde Park.
- Bloodborne Pathogens Certification Training will be offered to staff on Tuesday, June 5 and Thursday, June 14.
- Lakewood Youth Sports Administration training will be held on Tuesday, June 12 at San Martin Park.

For the Council's information, the following event calendar gives an overview of the summer events:

<u>DATE</u>	<u>EVENT</u>
May 26	Mayfair Pool opens for Memorial Weekend recreation swim
June 16	Mayfair Pool begins daily schedule
June 16	LYS Opening Day Ceremony at Mayfair Park
June 16	Wading pools begin daily schedule
June 18	Park programs and Day Camp begin, along with augmented supervision hours at city parks.
June 30	Civic Center Block Party
June 30	McCormick Pool begins daily schedule
August 4	Family Play Day and LYS Sports Awards
August 6-11	LYS Playoffs and Championship Games
September 3	Final day of full operation schedule at Mayfair and McCormick Pools


Valarie Frost, Director
Recreation and Community Services


Thaddeus McCormack
City Manager

DIVIDER SHEET

Housing Successor

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 5/31/2018**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 338 through 338. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	33.00
		<hr/>
		33.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
338	05/31/2018	40572	CHICAGO TITLE CO	33.00	0.00	33.00
Totals:				<u>33.00</u>	<u>0.00</u>	<u>33.00</u>