### **AGENDA**

REGULAR CITY COUNCIL MEETING COUNCIL CHAMBERS 5000 CLARK AVENUE LAKEWOOD, CALIFORNIA

April 9, 2024, 7:30 p.m.

### **CALL TO ORDER**

**INVOCATION:** Wanda Thomas, Spiritual Assembly of the Bahá'ís of Lakewood

PLEDGE OF ALLEGIANCE: Scout Troop 247

**ROLL CALL:** Mayor Ariel Pe

Vice Mayor Todd Rogers

Council Member Cassandra Chase Council Member Steve Croft Council Member Jeff Wood

### **MARCH 5, 2024 GENERAL MUNICIPAL ELECTION**

- 1. ADOPTION OF RESOLUTION NO. 2024-6; DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION
- 2. ADMINISTRATION OF THE OATH OF OFFICE TO COUNCIL MEMBERS ELECT

### ANNOUNCEMENTS AND PRESENTATIONS:

### **ROUTINE ITEMS:**

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

- RI-1 MEETING MINUTES Staff recommends City Council approve Minutes of the Meeting held March 26, 2024
- RI-2 PERSONNEL TRANSACTIONS Staff recommends City Council approve report of personnel transactions.
- RI-3 REGISTERS OF DEMANDS Staff recommends City Council approve registers of demands.
- RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES Staff recommends City Council receive and file the report.
- RI-5 CONSULTING SERVICES AUTHORIZATION ARDURRA GROUP CIVIC CENTER GENERATOR REPLACEMENTS Staff recommends the City Council authorize work for the Generator Replacement project per the Ardurra proposal dated March 21, 2024, in an amount not to exceed \$186,500, and authorize the Mayor to sign the proposal.

### City Council Agenda

April 9, 2024 Page 2

### **REPORTS:**

3.1 AUTHORIZE PURCHASE OF VEHICLES FOR FY 23-24 - Staff recommends the City Council appropriate the funds, in the total amount of \$330,000, for the purchase of the vehicles as listed in 'Attachment A' of this staff report; authorize the City Manager to approve the purchase of one (1) Chevy Equinox in the amount of \$35,000; authorize the City Manager to approve the purchase of three (3) service body trucks in the amount of \$150,000; authorize the City Manager to approve the purchase of one (1) Light Truck in the amount of \$35,000; and authorize the City Manager to approve the purchase of one (1) Heavy Duty Dump Truck in the amount of \$110,000.

# AGENDA LAKEWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

**ORAL COMMUNICATIONS:** 

**ADJOURNMENT** 

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

### RESOLUTION NO. 2024-6

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD IN SAID CITY ON MARCH 5, 2024 DECLARING THE RESULTS THEREOF, AND SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a consolidated General Municipal Election was held and conducted within the City of Lakewood, California, on Tuesday, March 5, 2024, as required by law; and

WHEREAS, notice of said election was given in the time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed, and that in all respects said election was held and conducted and the votes were cast, received and canvassed, and the returns made and declared in the time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the Los Angeles County Registrar-Recorder/County Clerk canvassed the returns of said election, and the City Clerk has certified the results to the City Council, the results are received, attached and made a part hereof as "Exhibit A;" and

NOW, THEREFORE, the City Council of the City of Lakewood does hereby resolve, find, declare, and determine as follows:

SECTION 1. That said General Municipal Election was held for the purpose of electing two members of the City Council of the City of Lakewood for the full term of four (4) years.

SECTION 2. That the whole number of ballots cast in the City, except absent voter ballots and provisional ballots, was 1,962. That the whole number of absent voter and provisional ballots cast was 6,876, making a total of 8,838 cast in the City.

SECTION 3. That the names of persons voted for at the election for Member of the City Council District 3 were as follows:

Jeff Wood Ariel Pe

SECTION 4. That the names of persons voted for at the election for Member of the City Council District 4 were as follows:

David Arellano Vicki L. Stuckey SECTION 5. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates were as listed in Exhibit "A" attached hereto.

SECTION 6. The City Council does declare and determine that:

Jeff Wood was elected as a Member of the City Council District 3 of said City for the full term of four (4) years.

David Arellano was elected as a Member of the City Council District 4 of said City for the full term of four (4) years.

SECTION 7. The City Clerk shall enter on the records of the City Council of the City a statement of the results of the election showing:

- A. The whole number of votes cast in the City.
- B. The names of the persons voted for.
- C. For what office each person was voted for.
- D. The number of votes given at each precinct to each person.
- E. The total number of votes given to each person.

SECTION 8. The City Clerk shall immediately make and deliver to each of the persons so elected to the Lakewood City Council a Certificate of Election signed by the City Clerk, and duly authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California, and shall have them subscribe to it and file it in the Office of the City Clerk. Each and all of said persons so elected shall then be inducted into the office to which they have been elected.

SECTION 9. The City Clerk shall certify to the adoption of this resolution, and shall enter the same into the book of original resolutions of the City of Lakewood, and shall make a record of the passage and adoption thereof in the Minutes of this meeting, and in the records of the proceedings of the City Council.

ADOPTED AND APPROVED THIS 9TH DAY OF APRIL, 2024.

ATTEST:	Mayor	
City Clerk		



# LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

March 29, 2024

Jo Mayberry, City Clerk City of Lakewood 5050 Clark Avenue Lakewood, California 90712

### CITY OF LAKEWOOD GENERAL MUNICIPAL ELECTION

Dear City Clerk:

Enclosed are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct for the City of Lakewood General Municipal Election consolidated with the Presidential Primary Election held in Los Angeles County on March 5, 2024.

Please call the Election Planning Section at (562) 462-2317 if you have any questions.

Sincerely,

SONIA CORONA, Head

**Election Planning Section** 

Attachment:

Canvass Certificate

Final Official Election Returns

 ${\tt J:2024.} Presidential Primary Elec. March 2024. Can vass Cert. City Letter$ 







Los Angeles County Registrar-Recorder/County Clerk

## CERTIFICATE OF THE CANVASS

### OF THE ELECTION RETURNS

I, DEAN C. LOGAN, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I canvassed the returns of the votes cast for each elective office and/or measure(s) for

# Lakewood City

at the Presidential Primary Election, held on the 5th day of March, 2024.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 29th day of March 2024.

DEAN C. LOGAN

Registrar-Recorder/County Clerk

**County of Los Angeles** 





STREAM OFFICIAL STREAM OFFICIA	TY OF LOS ANGELES		03/05	/24	PRESIDENTI	AL PRIMARY	ELECTION						18.1	-Page-	43
STATEMENT OF VOTES CAST BY PRECINCT  BY PRECINCT  Begistration  Registration  Cast  Cast Cast					LAKEWOOD C	ITY GENERA	L MUNICIPAI	LELECTION	Member of	the City C	ouncil, 3rd	d District			
LOCATION Registration Cast   Ballots   Ballots	EMENT OF VOTES CAST				WOOD	田石									
LAKEMOOD - 3450009B	tion	Re	aistration		EFF	RIEL									
VOTE BY MAIL   SERIAL 0461   SERIAL 0461   SERIAL 0463   SERIAL 0473		Re	gisciación												
TOTAL 2,624 877 439 368		TAT. 0461													
LAKEMOOD - 3450016A VOTE BY MAIL SERIAL 0463 VOTE BY MAIL SERIAL 0466 LAKEMOOD - 3450021B VOTE BY MAIL SERIAL 0466 VOTE BY MAIL SERIAL 0467 VOTE BY MAIL SERIAL 0471 VOTE BY MAIL SERIAL 0473 VOTE BY MAIL SERIAL 0470 VOTE B		IAD 0401	2 624												
VOTE BY MAIL SERIAL 0463			2,024												
TOTAL 2,191 708 343 293  LAKEWOOD - 3450021B  VOTE BY MAIL SERIAL 0466  CAN SERIAL 04671  CAN SERIAL 0471  CAN SERIAL 0471  CAN SERIAL 0471  CAN SERIAL 0471  CAN SERIAL 0473  CAN SERIAL 0474  CAN SERIAL 0474  CAN SERIAL 0474  CAN SERIAL 0475  CAN SERIAL 0475  CAN SERIAL 0475  CAN SERIAL 0476  CAN SERIAL 0476  CAN SERIAL 0477  CAN SERIAL 0478  C		TAT. 0463													
LAKEWOOD - 3450021B  VOTE BY MAIL SERIAL 0466  VOTE BY MAIL SERIAL 0466  COTAL		TUT 0403	2 101												
VOTE BY MAIL SERIAL 0466 2,059 813 426 345			2,131												
TOTAL 2,059 813 426 345		TAT. 0466													
LAKEWOOD - 3450054A		TITI 0400	2 050												
VOTE BY MAIL SERIAL 0471 2,969 1,191 675 445  LAKEWOOD - 3450064A 228 132 84  VOTE BY MAIL SERIAL 0473 660 372 234  TOTAL 2,183 888 504 318  LAKEWOOD - 3450071A* 3 0 3  VOTE BY MAIL SERIAL 6240 6 4 2  TOTAL 21 9 4 5  BALLOT GROUP 257 - 9990257A^ 0 0 0 0  VOTE BY MAIL SERIAL 8257 0 0 0 0  TOTAL 0 0 0 0 0  BALLOT GROUP 261 - 9990261A^ 0 0 0 0  VOTE BY MAIL SERIAL 8261 0 0 0 0 0		-	۵,039												
TOTAL 2,969 1,191 675 445  LAKEWOOD - 3450064A  VOTE BY MAIL SERIAL 0473 660 372 234  TOTAL 2,183 888 504 318  LAKEWOOD - 3450071A*  VOTE BY MAIL SERIAL 6240 6 4 2  TOTAL 21 9 4 5  BALLOT GROUP 257 - 9990257A^  VOTE BY MAIL SERIAL 8257 0 0 0 0  TOTAL 0 0 0 0 0  BALLOT GROUP 261 - 9990261A^  VOTE BY MAIL SERIAL 8261 0 0 0 0		TAT. 0471													
LAKEWOOD - 3450064A  VOTE BY MAIL SERIAL 0473  COTAL  2,183  888  504  318  LAKEWOOD - 3450071A*  VOTE BY MAIL SERIAL 6240  FOTAL  21  9  4  5  BALLOT GROUP 257 - 9990257A^  VOTE BY MAIL SERIAL 8257  TOTAL  0  0  0  0  0  0  0  0  0  0  0  0  0		- MU 04/1	2 960												
VOTE BY MAIL SERIAL 0473			2,303												
TOTAL 2,183 888 504 318		TAT. 0472													
AKEWOOD - 3450071A*  VOTE BY MAIL SERIAL 6240 6 4 2  TOTAL 21 9 4 5  BALLOT GROUP 257 - 9990257A^  VOTE BY MAIL SERIAL 8257 0 0 0  TOTAL 0 0 0 0  BALLOT GROUP 261 - 9990261A^  VOTE BY MAIL SERIAL 8261 0 0 0 0		TUT 04/2	2 102												
VOTE BY MAIL SERIAL 6240 6 4 2  TOTAL 21 9 4 5  BALLOT GROUP 257 - 9990257A^ 0 0 0 0  VOTE BY MAIL SERIAL 8257 0 0 0 0  TOTAL 0 0 0 0  BALLOT GROUP 261 - 9990261A^ 0 0 0  VOTE BY MAIL SERIAL 8261 0 0 0 0		-	2,103												
TOTAL 21 9 4 5		TAT. 6240													
BALLOT GROUP 257 - 9990257A^ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		LAU 0240	21												
VOTE BY MAIL         SERIAL 8257         0		574^	21												
TOTAL 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0															
BALLOT GROUP 261 - 9990261A^ 0 0 0 0 0 VOTE BY MAIL SERIAL 8261 0 0 0		025/	0												
VOTE BY MAIL SERIAL 8261 0 0 0		61A^	U												
		0201	n												
			U	0	0	U									
		j													

COUNTY OF LOS ANGELES	03/05,	/24	PRESIDENTI	AL PRIMARY	ELECTION						18.2	-Page-	44
			LAKEWOOD C	ITY GENERA	L MUNICIPAI	LELECTION	Member of	the City C	ouncil, 3rd	d District			
FINAL OFFICIAL STATEMENT OF VOTES CAST BY PRECINCT		Ballots	JEFF WOOD	ARIEL PE									
Location	Registration	Cast											
PRECINCT TOTAL		1,015											
VBM TOTAL		3,471											
GRAND TOTAL	12,047	4,486	2,391	1,774									

COUNTY OF LOS ANGELES	03/05	/24	PRESIDENTI	AL PRIMARY	ELECTION						19.1	-Page-	45
			LAKEWOOD C	CITY GENERA	L MUNICIPAL	ELECTION	Member of	the City C	ouncil, 4tl	h District			
FINAL OFFICIAL STATEMENT OF VOTES CAST BY PRECINCT			ARELLANO	L STUCKEY									
Location	Registration	Ballots Cast	DAVID	VICKI									
LAKEWOOD - 3450010A*	Regiberacion	36		22									
VOTE BY MAIL SERIAL 6238		146		85									
TOTAL	433	182		107									
LAKEWOOD - 3450019A		265		72									
VOTE BY MAIL SERIAL 0464		816											
TOTAL	2,620	1,081	657	352									
LAKEWOOD - 3450059A	=, :20	290		73									
VOTE BY MAIL SERIAL 0472		1,041		388									
TOTAL	3,550	1,331		461									
LAKEWOOD - 3450066A		322		69									
VOTE BY MAIL SERIAL 0474		1,299		457									
TOTAL	3,928	1,621	969	526									
LAKEWOOD - 3450079B*		34		9									
VOTE BY MAIL SERIAL 6241		103		36									
TOTAL	589	137	79	45									
BALLOT GROUP 258 - 9990258A^		0		0									
VOTE BY MAIL SERIAL 8258		0	0	0									
TOTAL	0	0	0	0									

COUNTY OF LOS ANGELES	03/05	5/24	PRESIDENTI	AL PRIMARY	ELECTION						19.2	-Page-	46
			LAKEWOOD C	CITY GENERA	L MUNICIPA	LELECTION	Member of	the City C	ouncil, 4tl	n District			
FINAL OFFICIAL STATEMENT OF VOTES CAST BY PRECINCT			D ARELLANO	I L STUCKEY									
Location	Registration	Ballots Cast	DAVID	VICKI									
PRECINCT TOTAL		947											
VBM TOTAL		3,405	1,915	1,246									
GRAND TOTAL	11,120												

.

# Routine Items

Routine Item 1 – City Council Minutes will be available prior to the meeting.

### **COUNCIL AGENDA**

April 09, 2024

TO:

The Honorable Mayor and City Council

**SUBJECT:** Report of Personnel Transactions

	Name	<u>Title</u>	<b>Schedule</b>	Effective <u>Date</u>
1. FULI	Appointments Teneale McCullough	Community Services Supervisor	24B	03/25/2024
В.	Changes None			
C.	Separations None			
PAI	RT-TIME EMPLOYEES			
<b>A.</b>	Appointments Alejandro Garcia	Community Services Leader II	В	03/17/2024
	Steve Lee	Community Services Leader II	В	03/17/2024
	Luis Medina	Maintenance Services Aide IV	В	03/18/2024
	Jacob Stroud	Maintenance Trainee I	В	04/01/2024
В.	Changes None			
С.	Separations Kareem Nayfeh	Water Resources Intern I	В	03/20/2024

Thaddeus McCorrack City Manager

•

•

·

•

# CITY OF LAKEWOOD FUND SUMMARY 3/21/2024

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

		1,857,914.45
8030	TRUST DEPOSIT	41,875.99
8020	LOCAL REHAB LOAN	11,700.00
7500	WATER UTILITY FUND	12,686.55
5030	FLEET MAINTENANCE	14,272.66
5020	CENTRAL STORES	3,052.64
5010	GRAPHICS AND COPY CENTER	50.23
3070	PROPOSITION "C"	200.95
1621	LA CNTY MEASURE R	13,435.75
1336	STATE COPS GRANT	16,666.66
1090	LAKEWOOD EQUESTRIAN CENTER	1,547.32
1070	RETIREE BENEFITS	2,986.79
1050	COMMUNITY FACILITY	1,624.40
1030	CDBG CURRENT YEAR	1,096.66
1025	AMERICAN RESCUE PLAN	892,245.84
1020	CABLE TV	2,142.13
1010	GENERAL FUND	842,329.88

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

CHECK DATE	VENDOR NAME	CHECK AMOUNT
03/21/2024	PERRIS FENCE & SUPPLY	256.30
03/21/2024	ABRUSCATO, DIANA	643.50
03/21/2024	ALAN'S LAWN AND GARDEN CENTER INC	81.31
03/21/2024	ALLEN, JOHNNY	171.60
03/21/2024	ALLIANT INSURANCE SERVICES	4,066.00
03/21/2024	ALS GROUP USA CORP	1,805.13
03/21/2024	AMAZON CAPITAL SERVICES INC	1,287.57
03/21/2024	AMERICAN PUBLIC WORKS ASSN	297.50
03/21/2024	AMERICAN TRUCK & TOOL RENTAL INC	2,035.01
03/21/2024	BREA, CITY OF	32,567.75
03/21/2024	BUCKNAM PETER JOSEPH	13,435.75
03/21/2024	C A C E 0	368.00
03/21/2024	CAL STATE AUTO PARTS INC	124.45
03/21/2024	CARSON TRAILER INC	12,349.28
03/21/2024	CB RANCH ENTERPRISES	1,176.00
03/21/2024	CINTAS CORPORATION	12.35
03/21/2024	CINTAS CORPORATION	343.84
03/21/2024	COMMUNITY FAMILY GUIDANCE CTR	548.33
03/21/2024	DELTA DENTAL OF CALIFORNIA	8,050.90
03/21/2024	DIAMOND ENVIRONMENTAL SERVICES LP	550.47
03/21/2024	EDCO WASTE SERVICES LLC	525,672.29
03/21/2024	FRONTIER CALIFORNIA INC	2,388.56
03/21/2024	GARIBALDO'S NURSERY	788.28
03/21/2024	GRAINGER WWINC	884.77
03/21/2024	H & H NURSERY	369.23
03/21/2024	HACH COMPANY	1,471.82
03/21/2024	HAWK, TRUDY (FAHTIEM)	159.25
03/21/2024	HINDERLITER DE LLAMAS & ASSOC	2,479.25
03/21/2024	HOME DEPOT	3,223.50
03/21/2024	JONES RICHARD D. A PROF LAW CORP	17,448.77
03/21/2024	KICK IT UP KIDZ LLC	260.00
03/21/2024	KIDSGUIDE INC	525.00
03/21/2024	LAKEWOOD CHAMBER OF COMMERCE	1,833.33
03/21/2024	LONG BEACH, CITY OF	1,163.26
03/21/2024	LOS ANGELES CO SHERIFFS DEPT	1,067,558.66
03/21/2024	MIEIR-KING, RICHARD	546.00
03/21/2024	MUSCO CORPORATION	15,119.15
03/21/2024	NATIONAL PACIFIC ISLANDER EDUCATOR	100.00
03/21/2024	O'REILLY AUTOMOTIVE STORES INC	104.27
03/21/2024	DY-JO CORPORATION	1,043.00
03/21/2024	PHASE II SYSTEMS INC	2,986.79
03/21/2024	PATHWAYS VOLUNTEER HOSPICE	548.33
03/21/2024	PICO GLASS	3,256.25
03/21/2024	PROVIDENCE MEDICAL INSTITUE	252.00

CHECK DATE	VENDOR NAME	CHECK AMOUNT
03/21/2024	OUADIENT LEASING USA INC	984.49
03/21/2024	RESOURCE BUILDING MATERIALS	688.24
03/21/2024	SAL'S PLUMBING INC	810.00
03/21/2024	SCHRUBBE, JACQUELINE	596.00
03/21/2024	SCMAF OFFICE	806.37
03/21/2024	SIEGEL, THEODORE	175.00
03/21/2024	SMART & FINAL INC	473.53
03/21/2024	SOUTHERN CALIFORNIA EDISON CO	65.59
03/21/2024	SOUTHERN CALIFORNIA GAS CO	7,001.74
03/21/2024	CHARTER COMMUNICATIONS HOLDINGS LLC	5,217.80
03/21/2024	STEIN, ANDREW T	841.53
03/21/2024	TENG, WHEA-FUN	184.80
03/21/2024	TGIS CATERING SVCS INC	1,795.75
03/21/2024	TURF STAR	90.67
03/21/2024	U S BANK NATIONAL ASSOCIATION	32,663.69
03/21/2024	UNDERGROUND SERVICE ALERT	248.00
03/21/2024	UNITED WATER WORKS INC	913.13
03/21/2024	URBAN PROFESSIONAL BUILDERS INC	23,283.17
03/21/2024	VARSITY BRANDS HOLDING CO INC	936.90
03/21/2024	WATER SYSTEM SERVICES LLC	195.00
03/21/2024	WATERLINE TECHNOLOGIES INC	1,843.38
03/21/2024	WAXIE ENTERPRISES INC	371.43
03/21/2024	WEST COAST ARBORISTS INC	24,618.80
03/21/2024	WILLDAN ASSOCIATES	9,207.00
03/21/2024	WITHROW, MAX	574.20
03/21/2024	AKAI, LEILANI	250.00
03/21/2024	CAL BOWL	273.70
03/21/2024	NEFF, KRISTEN	250.00
03/21/2024	RENZI, LISA	100.00
03/21/2024	SANTOS, EDERITO JR	151.74
03/21/2024	SCOT ROOF CO	11,700.00
03/21/2024	WILLINGHAM, SENOLIA	250.00

Total: 1,857,914.45

# CITY OF LAKEWOOD FUND SUMMARY 3/28/2024

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	633,135.96
1030	CDBG CURRENT YEAR	618.50
1035	CASP CERTIFICATION & TRNG FUND	4.00
1050	COMMUNITY FACILITY	1,090.33
1070	RETIREE BENEFITS	8,210.00
1090	LAKEWOOD EQUESTRIAN CENTER	11,972.14
1622	LA CNTY MEASURE M	1,281.26
3070	PROPOSITION "C"	3,839.83
5010	GRAPHICS AND COPY CENTER	2,550.66
5020	CENTRAL STORES	2,963.21
5030	FLEET MAINTENANCE	4,174.68
7500	WATER UTILITY FUND	263,968.91
8030	TRUST DEPOSIT	100.00
		933.909.48

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

CHECK DATE	VENDOR NAME	CHECK AMOUNT
03/28/2024	ADVANTAGE MAILING LLC	6,813.54
03/28/2024	ALL CITIES ENGINEERING INC	210,829.75
03/28/2024	ALL CITY MANAGEMENT SERVICES INC	10,623.60
03/28/2024	ALLIED REFRIGERATION INC	333.75
03/28/2024	AMAZON CAPITAL SERVICES INC	10,566.10
03/28/2024	ARDURRA GROUP INC	3,020.00
03/28/2024	B & H FOTO & ELECTRONICS CORP	238.10
03/28/2024	BACKSTREET SURVEILLANCE INC	101,869.04
03/28/2024	BLUEALLY TECHNOLOGY SOLUTIONS	3,565.24
03/28/2024	CAL BLEND SOILS INC	1,345.05
03/28/2024	CAL STATE AUTO PARTS INC	1,002.17
03/28/2024	CALIF. STATE DISBURSEMENT UNIT	692.98
03/28/2024	CALIF STATE FRANCHISE TAX BOARD	1,126.93
03/28/2024	CALIFORNIA CONTRACT CITIES ASN	875.00
03/28/2024	LONG BEACH LINCOLN MERCURY INC	47.41
03/28/2024	SEMA INC	1,368.97
03/28/2024	CHIANG RYAN	300.00
03/28/2024	CINTAS CORPORATION	282.22
03/28/2024	CAMERON WELDING SUPPLY	147.88
03/28/2024	COLOR CARD ADMINISTRATOR CORP	37.54
03/28/2024	CORELOGIC INC	60.50
03/28/2024	CRAFCO INC	1,413.25
03/28/2024	DANIEL'S TIRE SERVICE INC	301.29
03/28/2024	DAVIS, RODERICK	1,000.00
03/28/2024	DELL SERVICE SALES	6,493.24
03/28/2024	DELTA DENTAL INSURANCE COMPANY	765.59
03/28/2024	DELTA DENTAL OF CALIFORNIA	8,232.23
03/28/2024	DIRECTV INC	46.25
03/28/2024	DISCOUNT CAMPER SHELLS LLC	3,296.15
03/28/2024	EDCO WASTE SERVICES LLC	453.69
03/28/2024	EMPLOYMENT DEVELOPMENT DEPT	40.00
03/28/2024	GANAHL LUMBER COMPANY	328.52
03/28/2024	GLASBY MAINTENANCE SUPPLY CO	254.15
03/28/2024	GOLDEN STATE WATER COMPANY	10,264.00
03/28/2024	GONSALVES JOE A & SON	9,052.00
03/28/2024	HACIENDA SOSEGADO LLC	10,836.50
03/28/2024	HARA M LAWNMOWER CENTER	160.97
03/28/2024	HASS, BARBARA	910.00
03/28/2024	HI-WAY SAFETY RENTALS INC	2,242.37
03/28/2024	HUMAN SERVICES ASSOCIATION	598.33
03/28/2024	JHM SUPPLY INC	756.85
03/28/2024	JONES RICHARD D. A PROF LAW CORP	1,091.13
03/28/2024	KOSMONT & ASSOCIATES INC	7,500.00
03/28/2024	LAKEWOOD, CITY WATER DEPT	33,866.90

CHECK DATE	VENDOR NAME	CHECK AMOUNT
03/28/2024	LIEBERT CASSIDY WHITMORE	3,774.00
03/28/2024	LA COUNTY DEPT OF PUBLIC WORKS	107,955.57
03/28/2024	MARIN, COUNTY OF/CAL-SLA	2,520.00
03/28/2024	STEVEN MAHR PRINTING INC	297.68
03/28/2024	MIDAMERICA ADMIN & RETIREMENT	710.00
03/28/2024	NATIONAL UNION FIRE INSURANCE CO	426.15
03/28/2024	O'REILLY AUTOMOTIVE STORES INC	183.46
03/28/2024	ODP BUSINESS SOLUTIONS LLC	101.58
03/28/2024	ORANGE COUNTY TANK TESTING INC	1,770.00
03/28/2024	UAG CERRITOS I LLC	156.20
03/28/2024	OUADIENT LEASING USA INC	854.84
03/28/2024	RAYVERN LIGHTING SUPPLY CO INC	1,216.40
03/28/2024	CERRITOS FORD INC	210,983.81
03/28/2024	RUIZ, TAWNY	471.85
03/28/2024	S & J SUPPLY CO	856.38
03/28/2024	S.T.E.A.M.	13,226.31
03/28/2024	SECTRAN SECURITY INC	227.78
03/28/2024	SERVICEWEAR APPAREL INC	358.09
03/28/2024	SIERRA INSTALLATIONS INC	7,892.50
03/28/2024	SMART & FINAL INC	195.68
03/28/2024	SO CALIF SECURITY CENTERS INC	27.45
03/28/2024	SOUTHERN CALIFORNIA EDISON CO	47,840.28
03/28/2024	SOUTHWEST PATROL INC	37,884.00
03/28/2024	SPICERS PAPER INC	884.01
03/28/2024	STANDARD INSURANCE CO UNIT 22	2,125.10
03/28/2024	STANDARD INSURANCE CO UNIT 22	10,596.03
03/28/2024	TGIS CATERING SVCS INC	1,200.00
03/28/2024	TURF STAR	151.32
03/28/2024	VARSITY BRANDS HOLDING CO INC	85.39
03/28/2024	CELLCO PARTNERSHIP	3,993.09
03/28/2024	VERNON CITY OF	4,000.00
03/28/2024	VISION SERVICE PLAN	4,334.85
03/28/2024	VOORHEES, RONDA	97.50
03/28/2024	WALTERS WHOLESALE ELECTRIC CO	700.35
03/28/2024	WATERLINE TECHNOLOGIES INC	4,267.51
03/28/2024	WAXIE ENTERPRISES INC	1,676.48
03/28/2024	WECK ANALYTICAL ENVIRONMENTAL SERVICES	1,812.00
03/28/2024	WESTERN EXTERMINATOR CO	149.30
03/28/2024	WESTERN WATER WORKS SUPPLY CO	506.42
03/28/2024	WILSON, JOHN III	117.00
03/28/2024	WYNN, LAKYN	130.00
03/28/2024	BAXA, REGINA	250.00
03/28/2024	BOWERS, RON	33.36
03/28/2024	COLEMAN, JENNIFER	250.00

CHECK DATE	VENDOR NAME	CHECK AMOUNT	
03/28/2024	CONTRERAS, INGRID		17.86
03/28/2024	DEL VALLE TOT LOT		250.00
03/28/2024	GREENE, JEREMY		100.00
03/28/2024	HODO, LANEISHA		250.00
03/28/2024	HOWARD, KAREEMA		17.86
03/28/2024	JONES, DELORES		250.00
03/28/2024	NGUYEN, VINCE		250.00
03/28/2024	ODYSSEY STEM ACADEMY		250.00
03/28/2024	PULIDO, DANA		17.86
03/28/2024	ROOTER HERO		67.00
03/28/2024	WILCOX, KELLIE		100.00
		Total:	933,909.48

# CITY OF LAKEWOOD **SUMMARY ACH/WIRE REGISTER MARCH 2024**

ACH date	Amount	Recipient	Purpose	Period
3/1/24	\$9,262.79	The Technology Depot	Communications Services 1 of 3	March 2024
3/1/24	\$128,391.87	CalPERS	Payroll - Retirement Plan	Feb 4-17, 2024
3/1/24	\$3,300,000.00	CAMP	City Investment Deposit	March 2024
3/1/24	\$2,525.00	LCEA	Employee Paid Dues	February 2024
3/6/24	\$111,692.11	IRS via F&M	Payroll - Federal Taxes	Feb 18-Mar 2, 2024
3/7/24	\$130,400.18	CalPERS	<b>Employee Medical Premiums</b>	March 2024
3/7/24	\$30,807.85	EDD	Payroll - State Taxes	Feb 18-Mar 2, 2024
3/8/24	\$17,093.77	VOYA	Payroll -Deferred Compensation	Feb 18-Mar 2, 2024
3/8/24	\$36,176.31	VOYA	Payroll - Deferred Compensation	Feb 18-Mar 2, 2024
3/8/24	\$3,759.11	MidAmerica	Retiree Medical Benefit	Feb 18-Mar 2, 2024
3/8/24	\$3,425.00	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 2	Feb 18-Mar 2, 2024
3/8/24	\$4,407.63	PARS via U.S. Bank	Payroll - Retirement Plan 2 of 2	Feb 18-Mar 2, 2024
3/13/24	\$129,761.37	CalPERS	Payroll - Retirement Plan	Feb 18-Mar 2, 2024
3/15/24	\$706.66	LB Meals on Wheels	Monthly Contribution	January 2024
3/15/24	\$26,370.93	MidAmerica	Retiree Medical Benefit	March 2024
3/19/24	\$254,074.00	CalPERS	Retirmnt-Unfunded Accrued Liab	March 2024
3/19/24	\$651,148.88	Various	Employee Payroll	Mar 3-16, 2024
3/21/24	\$110,930.24	IRS via F&M	Payroll - Federal Taxes	Mar 3-16, 2024
3/21/24	\$30,510.18	EDD	Payroll - State Taxes	Mar 3-16, 2024
3/21/24	\$2,475.00	LCEA	Employee Paid Dues	March 2023
3/21/24	\$17,428.72	VOYA	Payroll -Deferred Compensation	Mar 3-16, 2024
3/21/24	\$36,426.31	VOYA	Payroll - Deferred Compensation	Mar 3-16, 2024
3/21/24	\$7,833.42	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 1	Mar 3-16, 2024
3/21/24	\$4,045.38	MidAmerica	Retiree Medical Benefit	Mar 3-16, 2024
3/22/24	\$706.66	LB Meals on Wheels	Monthly Contribution	February 2024
3/22/24	\$2,161.54	The Technology Depot	Communications Services 2 of 3	March 2024
3/29/24	\$2,298.86	The Technology Depot	Communications Services 3 of 3	March 2024
3/29/24	\$2,000,000.00	City of West Hollywood	FY 23-24 Prop A Exchange	Mar 2024
3/29/24	\$129,462.98	CalPERS	Payroll - Retirement Plan	Mar 3-16, 2024

Council Approval		
	Date	City Manager
Attest:		
	City Clerk	Director of Finance & Administrative Services

•

.

**TO**: The Honorable Mayor and City Council

**SUBJECT**: Report of City Council Committees' Activities

### INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committees: Public Safety, Water Resources, and Measure L Citizens Oversight committees.

### STATEMENT OF FACT

### On February 6, 2024, the Public Safety Committee met and discussed:

### Crime Trends and Statistics

Overall, Part 1 Crimes within the city are down. However, grand theft auto crimes are up slightly, driven by the vulnerability of specific Hyundai and Kia models. Hyundai International held a security update event for certain model vehicles in northern Los Angeles County. LASD is researching bringing a similar event to the Lakewood and have reached out to the Mall accordingly. At Lakewood Mall, the number of crimes have decreased. Mall Deputies have been proactive with patrols and have had success in targeting shoplifting suspects. ALPR data was requested by the committee for review.

### Abatement Deputy Update

Updates were provided on several locations where outreach services were offered. Letter of Agencies were enforced for properties who are actively on file.

### Community Prosecutor Program Update

Updates were provided on various locations. Deputy District Attorney attended court matters for incidents in Lakewood.

### Public Safety Department Update

Details were shared about successful community programs. Neighborhood Watch meetings were held and a new block captain was added to the program. The city recently received notice of an approved grant from FEMA and Cal OES to complete a 5-year update of the Local Hazard Mitigation Plan.

### Public Outreach

Highlights of State of the City event will be shared with residents. Homeless assistance success stories, Neighborhood Safety Enhancement Plan elements, and traffic safety efforts will be publicized as well.

### Follow-Up Items

Member Pe inquired about a convenient, alternative method for residents to explore Public Safety resources. Chairman Rogers suggested the creation of an information card with a QR code.

### Miscellaneous

A separate study session regarding traffic safety will be scheduled with committee members once quotes are completed for review.

### On February 27, 2024 the Water Resources Committee met and discussed:

Staff reported that the Metropolitan Water District of Southern California (MWD) is collaborating with the Los Angeles County Sanitation Districts and are developing the Pure Water Southern California

Council Committees' Activities April 9, 2024 Page 2

Program. If built, the project would deliver recycled water from Carson to four groundwater basins in Los Angels and Orange counties for injection, spreading grounds and MWD treatment facilities.

This MWD project is proposed to traverse through Lakewood's streets along portions of Del Amo Blvd., Paramount Blvd., South St., and Palo Verde Ave. It would entail the installation of an 84-inch diameter pipe, which could potentially impact the city's ability utilize the underground right of way for other city utilities. Accordingly, staff has requested a proposal from Tetra Tech, Inc. to assess existing city pipelines and provide preliminary design to alleviate potential impacts. Staff plans to seek reimbursement from MWD for all cost related impacts from this project.

### On March 5, 2024, the Public Safety Committee met and discussed:

### Establishing Administrative Fine for Carwash Beyond Normal Operating Hours of Operation

The city has recently seen a growing trend of commercial car washes hosting special themed events that extend beyond the allowed hours of operations for carwashes setforth in the Municipal Code, which has resulted in a number of questions and complaints from the public. Staff presented the option of increasing the fine amounts for car wash businesses that operate beyond normal operating hours. The Committee took action to recommend to the City Council, increasing the fines for such circumstances - Chairman Rogers moved with Member Pe seconding.

### Local Roadway Safety Plan Projects Update

Staff presented the traffic safety plan report details and potential improvements were discussed. Staff will review proposals for a recommendation to the City Council.

### License Plate Reader Camera Update & Proposed Upgrade Project

The city has been an "early adapter" of License Plate Reader Cameras and has 20 existing cameras around the Lakewood Mall. Afeter several years of operation, those cameras are now in need of replaceming. Staff recommended the purchase and installation of 20 replacement Automated License Plate Reader cameras and eight communication hubs. The Committee agreed and took action to recommend to City Council, purchase of the equipment - Member Pe moved with Chairman Rogers seconding.

### Proposal to Implement Gunshot Detection, Alert & Analysis System

Specialized software provides precise location of gunshots 24 hours per day, 7 days a week and alerts law enforcement of details within minutes. The Committee agreed for staff to acquire a future proposal for a pilot program.

### Crime Trends and Statistics

Overall, Part 1 Crimes within the city increased in January 2024 as compared to January 2023, but are showing a downward trend in early February. Sheriff's will direct additional crime suppression teams to focus on retail theft prevention for businesses.

Similarly, the number of crimes at the Lakewood Mall has slightly increased. Mall Deputies will continue to be proactive with patrols with particular focus on retail theft.

Council Committees' Activities April 9, 2024 Page 3

### Abatement Deputy Update

Updates were provided on several locations. Outreach services were offered alongside the Homeless Services Liaison. Motel vouchers were offered and used by individuals during cold weather conditions.

### Community Prosecutor Program Update

Updates were provided on various locations. Deputy District Attorney attended court matters for incidents in Lakewood.

### Public Safety Department Update

Details were shared about successful community programs. Staff visited local businesses and shared reporting procedures and strategies if they encounter a disruptive individual.

Staff met with representatives from Cal OES regarding the recently approved grant to complete a 5-year update of the Local Hazard Mitigation Plan.

A lunch and learn event will be held for staff interested in becoming licensed amateur radio operators for emergency management and response purposes.

### Public Outreach

Homeless assistance efforts, traffic safety and illegal fireworks prevention will be publicized.

### Follow-Up Items

Staff suggested to re-visit ordinance amendment details for fireworks booths to create a resolution that would identify a financial threshold for organizations.

### Miscellaneous

Lakewood will be joining LARICS (Los Angeles Regional Interoperable Communications System) as a subscriber that will ensure Public Safety staff maintain vital radio connectivity with the Sheriff's Department and other public safety agencies while out in the field.

### On March 20, 2024, the Measure L Citizens Oversight Committee met and discussed:

Chair Crystal Jones-Duncan, introduced new member Joanie Dixson, representing the Greater Lakewood Chamber of Commerce, and thanked Vice Chair Jeanie Clark and Member Rose Nelson for thier service on the Committee as their terms conclude. The Committee received staff updates on the Annual Comprehensive Financial Report, mid-cycle budget, as well as the latest status on capital improvement projects, and public safety programs funded by Measure L.

### RECOMMENDATION

It is recommended that the City Council receive and file this report.

Thaddeus McCormack City Manager

### **COUNCIL AGENDA**

April 9, 2024

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Consulting Services Authorization – Ardurra Group – Civic Center Generator

Replacements

### INTRODUCTION

Staff has been working with our on-call electrical engineer on the electrical plans for the Civic Center generator replacement project, and as those plans are reaching completion, staff needs assistance with the completion of the design package and construction management of the project. The consulting engineering firm Ardurra has an agreement with the City of Lakewood to assist with various engineering matters and has submitted a proposal to provide the civil engineering design services, development of construction documents, and construction management and inspection services for the generator replacement project.

### STATEMENT OF FACT

On April 17<sup>th</sup> 2023, the CIP Committee directed staff to immediately increase resources to expedite the delivery of CIP Projects due to a recent influx of funding, several of which have looming funding deadlines. The City of Lakewood established an on-call consulting services agreement with the Ardurra Group Inc. in June 2023 for engineering and project management services in order to provide an extension of staff due to the Public Works Department's current workload.

Ardurra has provided a proposal under their on-call agreement for the services to develop construction documents suitable for public bid, inclusive of civil site design, structural design, and survey. The proposal is also inclusive of support during the construction of the project, such as construction management, full time inspection and special materials testing. Ardurra is ready to begin work immediately upon authorization of the agreement.

Their fee for this scope of work will not exceed \$186,500, inclusive of \$60,000 for inspection services and deputy inspection and testing (materials testing). In addition, this fee is inclusive of a full site survey of the entire Civic Center, for a cost of \$70,000, which is essential for development of several projects at the Civic Center, such as the development of the corner lot. As such, the Civic Center survey work would be separately funded within the CIP program and there are adequate funds for this scope of work in the recently adopted "Facilities Renovation – Recurring" project account. The remainder of the fee for the work is \$116,500, and there are adequate funds in the Generator Replacement project account 10109922-58200-70121 for this work. At the March 18, 2024 CIP Committee, the CIP Committee was briefed on this proposal, which at the time was yet to be received.

Consulting Services Authorization – Ardurra Group – Civic Center Generator Replacements April 9, 2024
Page 2 of 2

### **RECOMMENDATION**

Staff recommends that the City Council authorize work for the Generator Replacement project per the Ardurra proposal dated March 21, 2024, in an amount not-to-exceed \$186,500 and authorize the Mayor to sign the proposal.

Kelli Pickler VS
Director of Public Works

Thaddeus McCormack

City Manager



March 21, 2024

Kelli Pickler, PE
Director of Public Works/City Engineer
City of Lakewood, CA
5050 N. Clark Ave.
Lakewood, CA 90712

### SUBJECT: GENERATOR REPLACEMENT PROJECT

### Dear Director Pickler:

Ardurra Group, Inc., is pleased to submit this Proposal supporting the City's Generator Replacement Project at The Centre and City Hall. The below Scope of Services will provide the City with a ready-to-bid set of plans and specifications, including coordination with the City's plans as prepared by an independent Electrical Engineering firm. The Scope includes site civil design, structural pad design, survey of the entirety of the Civic Center, and construction management from Bid to Completion. We are also prepared to offer optional full-time inspection and special/deputy inspection and testing. Charles (Chuck) Stephens will lead a solid team to bring this project to completion.

Chuck has forty-two years of experience in project management, construction management, engineering design, and management of staff and resources for public agencies and private corporations. He worked in the aerospace industry for the first seven years of his career in the manufacture and design of the Space Shuttle and Titan rocket engine hardware. He has spent the past thirty-five years in the public works sector as an engineer for public agencies, private engineering, and construction companies. He has diverse project experience in planning, designing, managing, and constructing transportation, educational, institutional, industrial, aerospace, municipal, residential, and commercial projects. He specializes in Capital Improvement Projects, notably for street and utility infrastructure improvement and rehabilitation projects.

# SCOPE OF SERVICES CIVIL SITE DESIGN

### **Preliminary Assessment:**

- Site visit to take photos and assess the generator courtyard and drainage issues in the trailer area.
- City Hall complex survey, including the generator and trailer areas, to support the civil and structural design. Work to be performed by CL Surveying and Mapping.

Survey - Please see the attached proposal.

### Plans Specifications and Estimate (60% & 100%):

- Civil site plan including:
  - Demolition plan
  - Limits of work



- Site improvements, including potential drainage improvements in the City Hall Generator Courtyard, incorporation of the structural improvements and reference to the structural plans, and references to the electrical plans (provided by others).
- One bid set of plans and specifications (this will be provided through a plan cover sheet with a table of contents including reference to the electrical drawings and coordinated technical specifications).
- Technical specifications
- Engineer's opinion of probable construction cost estimate

### STRUCTURAL DESIGN

### **Preliminary Assessment:**

- Review the provided generator cut sheets to understand the specific requirements, dimensions, and loads associated with the new generators.
- Review site photos to assess the existing conditions where the new structural pads will be installed, considering spatial constraints and integration with existing infrastructure.

### **Design Development:**

- Design two new structural pads tailored to the specifications of the proposed generators, ensuring they can accommodate the necessary anchor bolts for secure installation.
- Ensure the design meets the California Building Code (current edition) for structural safety and performance.
- Develop structural calculations to verify the adequacy of the structural pads and anchor bolt designs under the expected loads and conditions.

### Detailing:

- Prepare detailed structural drawings, including plan and section views, of the structural pads, indicating dimensions, reinforcement details, and specifications for construction.
- Coordinate with the civil engineering team to integrate the structural details into the overall civil design plans.

### Deliverables:

- Submit a draft of the final structural details for review and feedback by the project stakeholders.
- Incorporate feedback and finalize the structural detail drawings.
- Provide a final set of structural detail drawings, including plan and section views, to be included in the civil design plans for construction.

### COORDINATION AND COMMUNICATION

- Maintain ongoing communication with the City of Lakewood and other relevant stakeholders to ensure a cohesive and coordinated approach throughout the project.
- Address any questions or concerns that may arise during the design and detailing process promptly and efficiently.



### CONSTRUCTION MANAGEMENT

### **Bid Phase:**

- Coordinate with the City Clerk's Office and the Public Works Department to establish advertising dates, arrange pre-bid meeting and the bid opening date.
- Participate in Pre-Bid meeting to assist with answering bidder questions.
- Ensure that the project is advertised in appropriate publications and online contractor bid announcement services. Directly contact contractors specializing in this type of construction to encourage their participation.

### Construction Phase:

- Serve as the primary point of contact for the City and Contractor. The Consultant shall be fully responsible for communicating with every stakeholder as appropriate.
- Provide full control and management of the project through contract completion.
- Collaborate and work cooperatively with the City's Project Manager assigned to the project.
- Coordinate, conduct, and document the construction progress/coordination meetings as needed.
- Act as the City's representative and monitor the actions taken are in line with the City's policy, philosophy, strategy, standards.
- Oversee all construction activities. Continuously monitor schedules and budgets; and administer the contract.
- Understand and have knowledge of the public contract code and Standard Specification for Public Works Construction.
- Coordinate, monitor, and document compliance to the contract, plans, specifications, and standards.
- Actively coordinate between the Contractor and City (all groups and departments).
- Prepare and monitor a permit log and field verify that permit conditions are met by the Contractor and document the progress and completion of permits.
- Log, distribute, and respond to requests for information (RFIs) and submittals as needed.
- Track, review, analyze, negotiate, recommend for approval, and process all change orders (potential and actual).
- Review construction schedule provided by the Contractor and send notices on the City's behalf if there is lack of progress. Request and review updated schedule from Contractor when actual progress deviates from baseline schedule.
- Track, review, analyze, and process progress payments. Present any disputed items and recommend non-disputed items for payment.
- Assist with public relations as needed. Report and address complaints made by residents and other agencies.
- Host weekly, bi-weekly, or monthly construction progress / coordination meetings with the City, Contractor, and other stakeholders as necessary. The Consultant shall assume weekly progress meetings during construction.
- Prepare meeting agendas for review and approval prior to each construction / coordination meeting.



- Prepare meeting minutes for all meetings and submit a copy of the minutes to the City within five working days after each construction progress / coordination meeting.
- Monitor compliance with the City's Quality Management Plan (QAP) and/or plans, specifications, and referenced standards as applicable.
- Assist in monitoring Contractor's implementation and maintenance of SWPPP / BMP measures as applicable.
- Proactively assist the City with addressing and expeditiously resolving field problems that may arise.
- Track all pending inspection issues and support Inspectors with follow-up until issues are resolved, including monitoring the Contractor's compliance with Temporary Construction Easement (TCE) requirements and limitations.
- Assist the City's labor compliance staff/consultant as needed and document labor compliance requirements prior to processing each progress and/or final payment.
- Maintain all project records, folders, files using the City's existing file structure on City Public Works server and in hard copy file.
- Develop and distribute punch list items and assist the City with monitoring final completion by the Contractor. If required, the Consultant will host weekly progress meetings with the Contractor and applicable City departments to track and monitor the progress of the punch list.
- Assist with project closeout and filing of the Notice of Completion and Release of Retention.

### Inspection Services (Optional):

Inspection services will include, but are not limited to, the tasks listed below and will be performed daily.

- Review and familiarization with contract documents.
- Participate in pre-construction meetings, other meetings, and conferences, as required.
- Be present at all times, excluding weekends (unless approved in writing by the City), when construction is in progress.
- Review and, in conjunction with the City's Project Manager (PM), monitor and expedite the Contractor's proposed construction schedule.
- Monitor and document the Contractor's compliance with plans, specifications, and referenced standards.
- Assist in the review of "submittals" required by the specifications.
- Assist with coordination between PM, Contractor, and any other entities that may be involved.
- Review Contractor performance and expedite corrective measures for discrepancies as they occur.
- Coordinate and provide assistance and direction to technicians performing material tests. Measure the work-in-place to verify quantities.
- Closely monitor testing results and require Contractor to take corrective actions if results are unsatisfactory.
- Assist the City with public outreach. Document and respond to public inquiries, monitor and document compliance with working hours, noise levels, and dust mitigation requirements.
- Review and make recommendations for the processing of payment requests.
- Assist with the consideration, negotiation, and processing of change orders.



- Prepare daily inspection reports (daily activity report, weekly statement of working days) including photographs.
- Measure and track quantities of satisfactorily completed improvements.
- Monitor Contractor's implementation of approved traffic control measures; drive routes with active
  detours and/or lane closures daily to confirm or require adjustments in compliance with approved
  traffic control plans, Watch Manual, MUTCD and/or Caltrans Traffic Control Manual, as applicable.
- Review items requiring corrective action with the Contractor and the City and develop punch list items and monitor corrections made.
- Issue field correction notices and respond to requests for information as needed.
- Monitor Contractor's implementation and maintenance of SWPPP / BMP measures as applicable.
- Monitor and document strict compliance with the requirements for health and public safety on the project.
- Perform inspection for line and grade, earthwork, grading, excavation, backfilling of utility trenches, asphalt paving, concrete form work reinforcement, and other related work. Surveying is excluded and is the Contractor's responsibility.
- Maintain a set of redline plans for use in reviewing and confirming the accuracy of the Contractor's as-built documents.
- Prepare project punch list at substantial completion and follow up.

### **FEE ESTIMATE**

### Fee Estimate Total \$126,500, consisting of:

- Civil Site Design: \$10,000
- Survey: \$70,000 (Including markup and coordination of subconsultant see attached)
- Structural Design: \$8,500
- Construction Management (bid through close-out, 12 weeks): Part-Time CM & Project Controls: \$38,000

### **OPTIONAL WORK:**

- Full-Time Inspector: \$45,000 (estimate)
- Special / Deputy Inspection & Testing \$15,000 (estimate)

Sincerely,

Anissa Voyiatzes, PE, ENV SP

Engineering & Municipal Services, Group Leader

•

Reports

### **COUNCIL AGENDA**

April 9, 2024

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Authorize Purchase of Vehicles for FY 23-24

### INTRODUCTION

Lakewood's aging fleet is in need of replacement vehicles and as we approach the end of FY 2024, the California Air Resources Board (CARB) and South Coast Air Quality Management District (AQMD) regulations will significantly impact the composition and operation of vehicle fleets in California. Key among these changes is the need for cities and local governments to ensure their fleets align with the new environmental standards set forth by both CARB and the AQMD program guidelines for the use of AB2766 subvention funds (AQMD funds). Public Works has identified five (5) vehicles for replacement and the need for one (1) additional vehicle, listed in "Attachment A", totaling \$330,000 using a combination of Water, General, and AB2766 funds.

### STATEMENT OF FACT

Some of our existing fleet vehicles have remained in service since the 1990's. The age of the vehicles poses maintenance issues with lack of availability of replacement parts, increased frequency in repairs, and issues with reliability.

To ensure continued service to our community with efficiency and environmental responsibility, the City has thoroughly assessed its current fleet situation: 2 (two) service body trucks, 1 (one) large heavy duty dump truck, and 1 (one) light truck have reached their end of useful life and need to be replaced. It is important to underscore that these trucks have been in service for decades. The imminent regulation restricts cities and local governments from adding or replacing their fleets with traditional internal combustion engine vehicles starting in July of 2024. Therefore, we now have a timely window of opportunity to replace these trucks, ensuring that our fleet meets operational requirements and that we strategically prepare for future regulatory constraints. This proactive approach will not only maintain the efficiency and effectiveness of our city's services but will also provide a degree of fiscal foresight, avoiding potentially higher costs or limited availability in the current market.

The two (2) passenger vehicles listed in "Attachment A" have different reasons for purchase. Vehicle 200 is a hybrid with a battery pack that is nearing its end of useful life. A replacement battery pack would be required to keep the vehicle in operation and it is a costly expense. Our fleet supervisor determined a replacement vehicle would be a better use of funds and staff time.

In addition, a new passenger vehicle for Public Safety was identified as a necessity for they do not currently have a pool vehicle for their staff to use. AB2766 recipients may use subvention funds

Authorize Purchase of Vehicles for FY 23-24 April 9, 2024 Page 2

to transition their on-road fleet to clean or zero-emission vehicles. Currently, regulations allow these funds to be utilized to purchase super ultra-low emissions vehicles (SULEVs), however beginning July 2024, SULEVs will no longer be eligible for purchase with subvention funding. Staff is proposing to utilize these subvention funds for the purchase of one new vehicle for Public Safety.

The timely purchase of these vehicles will allow us to bridge the gap between our current fleet's limitations and a future where electric vehicles are more readily available.

### RECOMMENDATION

It is recommendation of Staff that the City Council:

- 1. Appropriate the funds, in the total amount of \$330,000, for the purchase of the vehicles as listed in 'Attachment A' of this staff report;
- 2. Authorize the City Manager to approve the purchase of one (1) Chevy Equinox in the amount of \$35,000;
- 3. Authorize the City Manager to approve the purchase of three (3) service body trucks in the amount of \$150,000;
- 4. Authorize the City Manager to approve the purchase of one (1) Light Truck in the amount of \$35,000;

5. Authorize the City Manager to approve the purchase of one (1) Heavy Duty Dump Truck in the amount of \$110,000.

Kelli Pickler \(\frac{\lambda}{\text{Director of Public Works}}\)

Thaddeus McCormack City Manager

### Attachment A

Vehicle#	Description	Year Added	Replacement Cost	Department	Funding Source	Expense Account
224	Light Truck	1995	\$ 50,000	RCS	G/F	10107740-58200
23	Light Truck	1988	\$ 35,000	Public Works	G/F	50306900-58200
225	Light Truck	1995	\$ 50,000	RCS	G/F	10107740-58200
200	Passenger	2007	\$ 50,000	RCS	G/F	10107740-58200
Sub-total G	eneral Funds		\$ 185,000			

Vehicle #	Description	Year Added	ı	Replacement Cost Department	Funding Source	Expense Account
727	Heavy Truck	1992	\$	110,000 Water	G/F	75008000-58200
Sub-total	AQMD Funds		\$	110,000		

Vehicle #	Description	Year Added	Rep	lacement Cost	Department	Funding Source	Expense Account
New	Passenger	N/A	\$	35,000	Public Safety	AQMD	30006900-58200
Sub-total	AQMD Funds		\$	35,000			

	pment Replac		330,000

.

Housing Successor

# CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING FUND SUMMARY 3/28/2024

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

3901

HOUSING SUCCESSOR AGENCY

			40,575.00
Council Approval			
	Date	City Manager	
Attest	City Clark	Discotor of Floring and Administrative Co	om doos
	City Clerk	Director of Finance and Administrative S	ervices

40,575.00

# CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING SUMMARY CHECK REGISTER

CHECK DATE	VENDOR NAME	CHECK AMOUNT
03/28/2024	SINDAHA SAMIR	4,575.00
03/28/2024	DOWNING, JUDITH AND THE CITY OF LAKEWOOD	18,000.00
03/28/2024	OZORIO, DAN AND ANNA AND THE CITY OF	18,000.00
	Totals:	40,575.00