

AGENDA

REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

March 12, 2024

ADJOURNED MEETING:

6:00 p.m.

CLOSED SESSION:

EXECUTIVE BOARD ROOM

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code §54956.8

Property: 11369 E. Carson Street

Agency Negotiators: City Manager, Deputy City Manager, Director of Finance and Administrative Services, Director of Public Works, Director of Recreation and Community Services, Parks Superintendent, Legal Counsel

Negotiating Party: Southern California Edison

Under Negotiation: Lease Terms

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code §54956.8

Property: 5200 Clark Avenue

Agency Negotiators: City Manager, Deputy City Manager, Director of Community Development, Director of Finance and Administrative Services, Director of Public Works, Legal Counsel

Negotiating Party: United States Postal Service

Under Negotiation: Potential Sale

CALL TO ORDER

7:30 p.m.

INVOCATION: Reverend Dr. Candace Kelly, Acts Community Bible Church

PLEDGE OF ALLEGIANCE: Scout Troop 6925

ROLL CALL: Mayor Ariel Pe

Vice Mayor Todd Rogers

Council Member Cassandra Chase

Council Member Steve Croft

Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held February 27, 2024

City Council Agenda

March 12, 2024

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ROUTINE ITEMS: - Continued

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - FEBRUARY 2024 - Staff recommends City Council receive and file the report.

RI-5 RESOLUTION NO. 2024-3; ADDING A JOB CLASSIFICATION AND AMENDING EXISTING PAY RATE IN ATTACHMENT B OF RESOLUTION NO 2023-32 - Staff recommends the City Council introduce the proposed resolution.

RI-6 RESOLUTION NO. 2024-4; AMENDING THE EMPLOYER PAID SICK LEAVE POLICY FOR PART-TIME, TEMPORARY, AND SEASONAL EMPLOYEES - Staff recommends the City Council introduce the proposed resolution.

REPORTS:

3.1 INTRODUCTION OF ORDINANCE NO. 2024-2; AMENDING SECTION 3105.5(H) OF THE LAKEWOOD MUNICIPAL CODE REGARDING THE AMOUNTS PAID FOR RENTING A LOCATION FOR PLACEMENT OF A FIREWORKS STAND - Staff recommends the City Council introduce the proposed ordinance.

3.2 VOLUNTEER APPRECIATION MONTH - Staff recommends the City Council receive and file the Volunteer Program Annual Update.

AGENDA LAKEWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

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COUNCIL AGENDA
March 12, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES				
A. Appointments				
	None			
B. Changes				
	Kevin Yamakawa	Associate Civil Engineer Principal Civil Engineer	33B to 38B	02/18/2024
C. Separations				
	Daniel Lopez Gonzalez	Water Utility Worker	12A	02/22/2024
2. PART-TIME EMPLOYEES				
A. Appointments				
	Kaden Mansell	Maintenance Services Aide IV	B	02/21/2024
	Keila Lopez	Community Services Leader II	B	02/18/2024
B. Changes				
	None			
C. Separations				
	None			


Thaddeus McCormack
City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 2/22/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,108,064.46
1020	CABLE TV	582.73
1030	CDBG CURRENT YEAR	1,236.07
1050	COMMUNITY FACILITY	4,783.09
1070	RETIREE BENEFITS	2,958.05
1090	LAKWOOD EQUESTRIAN CENTER	5,350.80
1622	LA CNTY MEASURE M	3,358.41
3070	PROPOSITION "C"	644.62
5020	CENTRAL STORES	2,013.25
5030	FLEET MAINTENANCE	2,903.67
7500	WATER UTILITY FUND	4,376.40
8030	TRUST DEPOSIT	4,611.54
		1,140,883.09

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
02/22/2024	HEALTH AND HUMAN RESOURCES CENTER INC	280.26
02/22/2024	ALL CITY MANAGEMENT SERVICES INC	10,190.69
02/22/2024	ALLIANT INSURANCE SERVICES	4,066.00
02/22/2024	AMAZON CAPITAL SERVICES INC	219.32
02/22/2024	ARDURRA GROUP INC	40,327.15
02/22/2024	CAL STATE AUTO PARTS INC	2,895.84
02/22/2024	CALIFORNIA CONTRACT CITIES ASN	4,375.00
02/22/2024	CANNON CORPORATION	121.50
02/22/2024	COMMUNITY FAMILY GUIDANCE CTR	548.33
02/22/2024	CORELOGIC INC	81.25
02/22/2024	DEERE & COMPANY	107,610.49
02/22/2024	DEKRA-LITE INDUSTRIES INC	49,295.87
02/22/2024	EDCO WASTE SERVICES LLC	525,672.29
02/22/2024	EEC ACOUISITION LLC	3,255.32
02/22/2024	EMPIRE DESIGN & BUILD LLC	68,740.23
02/22/2024	GRAINGER W W INC	30.67
02/22/2024	HOLIDAYGOO INC	1,607.45
02/22/2024	HOME DEPOT	1,352.30
02/22/2024	HUMAN SERVICES ASSOCIATION	598.33
02/22/2024	JONES RICHARD D. A PROF LAW CORP	17,252.50
02/22/2024	LAKEWOOD CHAMBER OF COMMERCE	1,833.33
02/22/2024	YMCA OF GREATER LONG BEACH	1,800.00
02/22/2024	MILLER DON & SONS	2,058.31
02/22/2024	O'REILLY AUTOMOTIVE STORES INC	160.89
02/22/2024	ODP BUSINESS SOLUTIONS LLC	1,049.76
02/22/2024	PHASE II SYSTEMS INC	2,958.05
02/22/2024	PATHWAYS VOLUNTEER HOSPICE	548.33
02/22/2024	PUN GROUP. THE LLP	7,959.00
02/22/2024	RAYVERN LIGHTING SUPPLY CO INC	478.46
02/22/2024	S.T.E.A.M.	15,153.83
02/22/2024	SANCHEZ. EUGENE	270.00
02/22/2024	SITEONE LANDSCAPE SUPPLY LLC	2,622.59
02/22/2024	SO CALIF SECURITY CENTERS INC	19.84
02/22/2024	SOUTH COAST SHINGLE CO	1,462.30
02/22/2024	SOUTHLAND INDUSTRIES	2,030.00
02/22/2024	SOUTHWEST PATROL INC	20,992.00
02/22/2024	STATE WATER RESOURCES CONTROL BOARD	105.00
02/22/2024	STEIN. ANDREW T	684.14
02/22/2024	THE HITT COMPANIES	26.33
02/22/2024	THE SALVATION ARMY	14,136.00
02/22/2024	U S BANK NATIONAL ASSOCIATION	42,324.83
02/22/2024	WATERLINE TECHNOLOGIES INC	3,284.57
02/22/2024	WAXIE ENTERPRISES INC	771.55
02/22/2024	WEST COAST ARBORISTS INC	178,299.60

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>
02/22/2024	WESTERN EXTERMINATOR CO	348.10
02/22/2024	BYRD, ROBIN	250.00
02/22/2024	CAL BOWL	273.70
02/22/2024	CHERGERIAN-DAWES, ASHLEY	100.00
02/22/2024	COPRICH, CHRISTINA	250.00
02/22/2024	HART, JAMES	100.00
02/22/2024	TRAN, SHEILA	11.79
	Total:	1,140,883.09

**CITY OF LAKEWOOD
FUND SUMMARY 2/29/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

1010	GENERAL FUND	277,283.50
1020	CABLE TV	39.87
1050	COMMUNITY FACILITY	307.35
1090	LAKWOOD EQUESTRIAN CENTER	22,563.48
1500	MISC-SPECIAL REVENUE FUND	40,772.35
1621	LA CNTY MEASURE R	155,183.18
1622	LA CNTY MEASURE M	24,212.24
3060	PROPOSITION "A"	18,752.00
3070	PROPOSITION "C"	650.00
5010	GRAPHICS AND COPY CENTER	1,185.80
5020	CENTRAL STORES	5,494.05
5030	FLEET MAINTENANCE	8,692.79
7500	WATER UTILITY FUND	21,587.00
8030	TRUST DEPOSIT	300.00
		577,023.61

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
02/29/2024	AGRI-TURF DISTRIBUTING	692.16
02/29/2024	COASTAL OCCUPATIONAL MEDICAL GROUP	275.00
02/29/2024	ALESHIRE & WYNDER LLP	253.50
02/29/2024	ALL CITY MANAGEMENT SERVICES INC	11,804.00
02/29/2024	ALLEN, JOHNNY	241.80
02/29/2024	ALLENSWORTH JASON	9,878.40
02/29/2024	AMAZON CAPITAL SERVICES INC	873.88
02/29/2024	BANNER BANK	525.00
02/29/2024	TWO SHELLS ENTERPRISES INC	600.00
02/29/2024	FESTIVAL FUN PARKS INC	3,317.96
02/29/2024	BOWMAN, RYAN	198.74
02/29/2024	CALIF. STATE DISBURSEMENT UNIT	650.86
02/29/2024	CALIF STATE FRANCHISE TAX BOARD	153.51
02/29/2024	CANYON SPRINGS ENTERPRISES	9,975.00
02/29/2024	CARDIO PARTNERS INC	11,723.97
02/29/2024	SEMA INC	1,185.49
02/29/2024	CERRITOS, CITY OF	6,416.45
02/29/2024	CINTAS CORPORATION	196.01
02/29/2024	CINTAS CORPORATION	551.92
02/29/2024	CJ CONCRETE CONSTRUCTION INC	155,183.18
02/29/2024	CLEANCOR HOLDINGS LLC DBA CLEANCOR LNG	1,395.00
02/29/2024	CAMERON WELDING SUPPLY	164.36
02/29/2024	COLOR CARD ADMINISTRATOR CORP	68.64
02/29/2024	DG INVESTMENT INTERMEDIATE HOLDINGS 2 INC	729.60
02/29/2024	D&J INTERNATIONAL INC	796.56
02/29/2024	DANIEL'S TIRE SERVICE INC	1,134.25
02/29/2024	DEKRA-LITE INDUSTRIES INC	5,849.78
02/29/2024	DIRECTV INC	97.58
02/29/2024	EDCO WASTE SERVICES LLC	453.69
02/29/2024	EMPLOYMENT DEVELOPMENT DEPT	40.00
02/29/2024	FESTIVAL OF ARTS OF LAGUNA BEACH	2,224.00
02/29/2024	FORTEL TRAFFIC INC	7,526.81
02/29/2024	GILLIBRAND P W CO INC	2,173.73
02/29/2024	GLASBY MAINTENANCE SUPPLY CO	254.15
02/29/2024	GOLDEN STATE WATER COMPANY	5,421.62
02/29/2024	GONSALVES JOE A & SON	4,526.00
02/29/2024	HACIENDA SOSEGADO LLC	10,836.50
02/29/2024	HARA M LAWNMOWER CENTER	479.84
02/29/2024	HEATON, KATHRYN	409.50
02/29/2024	HERMAN, LINDA	275.00
02/29/2024	HOME DEPOT	1,363.84
02/29/2024	JHM SUPPLY INC	1,296.54
02/29/2024	JONES RICHARD D. A PROF LAW CORP	4,488.92
02/29/2024	CEDAR FAIR	4,705.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK DATE	VENDOR NAME	CHECK AMOUNT
02/29/2024	KOSMONT & ASSOCIATES INC	1,991.60
02/29/2024	LAKESWOOD, CITY OF	200.00
02/29/2024	LAKESWOOD, CITY WATER DEPT	30,447.73
02/29/2024	LANDCARE HOLDINGS INC	8,315.00
02/29/2024	LIEBERT CASSIDY WHITMORE	485.00
02/29/2024	LONG BEACH PUBLIC TRANSPORTATION CO	18,752.00
02/29/2024	LA COUNTY DEPT OF PUBLIC WORKS	64,774.48
02/29/2024	MALLORY SAFETY AND SUPPLY LLC	2,365.20
02/29/2024	MIDWEST MOTOR SUPPLY CO INC	663.00
02/29/2024	MILLER DON & SONS	395.93
02/29/2024	MOBILE ZOO OF SOUTHERN CALIFORNIA INC	899.00
02/29/2024	NESTLE WATERS NORTH AMERICA	490.13
02/29/2024	O'REILLY AUTOMOTIVE STORES INC	300.80
02/29/2024	ODP BUSINESS SOLUTIONS LLC	898.92
02/29/2024	NICK BARBIERI TRUCKING LLC	3,164.53
02/29/2024	DY-JO CORPORATION	570.00
02/29/2024	WGJ ENTERPRISES INC	16,685.43
02/29/2024	UAG CERRITOS I LLC	24.79
02/29/2024	PLAYPOWER LT FARMINGTON INC	4,776.85
02/29/2024	S & S WORLDWIDE	95.86
02/29/2024	SAFETY-KLEEN CORP	646.81
02/29/2024	SANCHEZ, EUGENE	225.00
02/29/2024	SECTRAN SECURITY INC	226.88
02/29/2024	SERVICEWEAR APPAREL INC	447.93
02/29/2024	SHARP ELECTRONICS CORPORATION	7,199.98
02/29/2024	SIEGEL, THEODORE	175.00
02/29/2024	SIGNAL HILL AUTO ENTERPRISES INC	385.32
02/29/2024	SITEONE LANDSCAPE SUPPLY LLC	40,173.18
02/29/2024	SMART & FINAL INC	12.12
02/29/2024	SO CALIF SECURITY CENTERS INC	359.11
02/29/2024	MWB COPY PRODUCTS INC	115.76
02/29/2024	SOMERS ENTERPRISES INC	8,360.00
02/29/2024	SOUTHERN CALIFORNIA EDISON CO	39,085.88
02/29/2024	SOUTHWEST PATROL INC	19,680.00
02/29/2024	CHARTER COMMUNICATIONS HOLDINGS LLC	365.31
02/29/2024	ARIZONA MACHINERY LLC	1,203.20
02/29/2024	SUPERIOR COURT OF CALIFORNIA	6,440.00
02/29/2024	SUPERIOR COURT OF CALIFORNIA	8,812.50
02/29/2024	T-MOBILE USA INC	276.24
02/29/2024	TOP HAT BALLOON WERKS LLC	484.88
02/29/2024	UNIVERSITY TROPHIES & AWARDS INC	2,544.85
02/29/2024	VERITIV OPERATING COMPANY	260.06
02/29/2024	VOORHEES, RONDA	162.50
02/29/2024	WATER SYSTEM SERVICES LLC	195.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>
02/29/2024	WATERLINE TECHNOLOGIES INC	2,007.93
02/29/2024	WAXIE ENTERPRISES INC	2,150.12
02/29/2024	WESTERN EXTERMINATOR CO	70.60
02/29/2024	WILD RIVERS WATERPARK IRVINE SPE LLC	2,588.00
02/29/2024	WOOD RODGERS INC	1,457.50
02/29/2024	WYNN, LAKYN	104.00
02/29/2024	BROWN, DIANA	250.00
02/29/2024	CALIFORNIA STATE UNIVERSITY-SCHOOL OF SOCIAL	250.00
02/29/2024	COUNTEE, CARLOS	250.00
02/29/2024	GIL, JACQUELINE	170.00
02/29/2024	JONES, LEE ANN	100.00
02/29/2024	LEITNER, JAYCEE	1,833.96
02/29/2024	YAP, CHRISTINE	250.00
Total:		577,023.61

**CITY OF LAKEWOOD
SUMMARY ACH/WIRE REGISTER FEBRUARY 2024**

ACH date	Amount	Recipient	Purpose	Period
2/7/24	\$127,808.27	CalPERS	Employee Medical Premiums	January 2024
2/7/24	\$646,320.46	Various	Employee Payroll	Jan 21-Feb 3, 2024
2/7/24	\$112,798.69	IRS via F&M	Payroll - Federal Taxes	Jan 21-Feb 3, 2024
2/8/24	\$14,907.90	VOYA	Payroll -Deferred Compensation	Jan 21-Feb 3, 2024
2/8/24	\$37,268.31	VOYA	Payroll - Deferred Compensation	Jan 21-Feb 3, 2024
2/8/24	\$3,687.88	MidAmerica	Retiree Medical Benefit	Jan 21-Feb 3, 2024
2/8/24	\$3,425.00	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 2	Jan 21-Feb 3, 2024
2/8/24	\$4,407.63	PARS via U.S. Bank	Payroll - Retirement Plan 2 of 2	Jan 21-Feb 3, 2024
2/8/24	\$31,017.01	EDD	Payroll - State Taxes	Jan 21-Feb 3, 2024
2/12/24	\$128,536.32	CalPERS	Payroll - Retirement Plan	Jan 7-20, 2024
2/12/24	\$127,754.05	CalPERS	Payroll - Retirement Plan	Jan 21-Feb 3, 2024
2/14/24	\$4,022.90	LEF	Online Donations	Oct-Dec 2023
2/14/24	\$11,756.08	Project Shepherd	Online Contributions	Oct-Dec 2023
2/20/24	\$26,068.21	MidAmerica	Retiree Medical Benefit	February 2024
2/21/24	\$109,205.66	IRS via F&M	Payroll - Federal Taxes	Feb 4-17, 2024
2/21/24	\$643,731.21	Various	Employee Payroll	Feb 4-17, 2024
2/22/24	\$16,201.88	VOYA	Payroll -Deferred Compensation	Feb 4-17, 2024
2/22/24	\$36,276.31	VOYA	Payroll - Deferred Compensation	Feb 4-17, 2024
2/22/24	\$7,832.63	PARS via U.S. Bank	Payroll - Retirement Plan 1 of 1	Feb 4-17, 2024
2/22/24	\$3,671.12	MidAmerica	Retiree Medical Benefit	Feb 4-17, 2024
2/22/24	\$30,018.21	EDD	Payroll - State Taxes	Feb 4-17, 2024
2/23/24	\$1,809.89	The Technology Depot	Communications Services 1 of 2	February 2024
2/27/24	\$254,074.00	CalPERS	Retirmnt-Unfunded Accrued Liab	February 2024

Council Approval

Date

City Manager

Attest:

City Clerk

Director of Finance & Administrative Services

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COUNCIL AGENDA

March 12, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Monthly Report of Investment Transactions – February 2024

INTRODUCTION

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

Date	Amount at Cost	Investment	Transaction	Rate*
01-Feb-24	\$ 186,755.63	CAMP POOL	Interest	5.500%
01-Feb-24	2,073.75	CORP	Interest	3.950%
01-Feb-24	560.43	BOND	Interest	0.773%
01-Feb-24	1,075.00	CORP	Interest	2.150%
03-Feb-24	590.63	CORP	Interest	1.125%
03-Feb-24	5,667.40	CORP	Interest	5.272%
05-Feb-24	300,000.00	CD	Purchase	4.760%
05-Feb-24	224,967.22	TREAS	Sell	0.000%
06-Feb-24	425,000.00	TREAS	Maturity	0.000%
07-Feb-24	515.63	CORP	Interest	1.875%
07-Feb-24	10,105.21	FNMA	Interest	5.450%
08-Feb-24	500,000.00	CAMP POOL	Maturity	5.500%
08-Feb-24	114,757.83	CORP	Purchase	4.850%
08-Feb-24	74,920.50	CORP	Purchase	4.600%
08-Feb-24	264,647.55	CORP	Purchase	4.600%
08-Feb-24	19,874.23	CORP	Sell	3.900%
08-Feb-24	94,402.61	CORP	Sell	3.900%
08-Feb-24	169,582.08	CORP	Sell	3.900%
08-Feb-24	127,975.54	CORP	Sell	3.500%
10-Feb-24	1,307.25	FNMA	Interest	0.830%
12-Feb-24	384.75	CORP	Interest	0.855%

Monthly Investment Transactions

March 12, 2024

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Date	Amount at Cost	Investment	Transaction	Rate*
14-Feb-24	\$ 3,250.00	CORP	Interest	5.000%
15-Feb-24	1,500,000.00	CAMP POOL	Maturity	5.500%
15-Feb-24	637.00	ABS	Interest	5.460%
15-Feb-24	4.05	ABS	Interest	0.340%
15-Feb-24	833.38	ABS	Interest	3.390%
15-Feb-24	518.92	ABS	Interest	4.790%
15-Feb-24	6.19	ABS	Interest	0.380%
15-Feb-24	501.21	ABS	Interest	5.230%
15-Feb-24	365.33	ABS	Interest	5.480%
15-Feb-24	642.08	ABS	Interest	4.600%
15-Feb-24	366.00	ABS	Interest	3.660%
15-Feb-24	862.00	ABS	Interest	4.310%
15-Feb-24	902.42	ABS	Interest	4.420%
15-Feb-24	1,683.29	ABS	Interest	5.690%
15-Feb-24	1,221.21	ABS	Interest	5.530%
15-Feb-24	1,372.88	ABS	Interest	5.230%
15-Feb-24	1,130.83	ABS	Interest	5.900%
15-Feb-24	19.51	ABS	Interest	0.520%
15-Feb-24	14,218.75	TREAS	Interest	1.625%
15-Feb-24	387.50	ABS	Interest	4.650%
15-Feb-24	1,311.50	ABS	Interest	5.160%
15-Feb-24	446.42	ABS	Interest	4.870%
15-Feb-24	1,583.33	ABS	Interest	5.000%
15-Feb-24	60.96	ABS	Interest	0.550%
15-Feb-24	359.67	ABS	Interest	3.320%
15-Feb-24	876.71	ABS	Interest	3.970%
15-Feb-24	375.83	ABS	Interest	4.510%
15-Feb-24	5.44	ABS	Interest	0.500%
15-Feb-24	9,923.86	ABS	Paydown	0.550%
15-Feb-24	2,016.94	ABS	Paydown	0.340%
15-Feb-24	3,543.11	ABS	Paydown	0.380%
15-Feb-24	5,024.64	ABS	Paydown	0.520%
15-Feb-24	3,425.02	ABS	Paydown	0.500%
16-Feb-24	363.33	ABS	Interest	5.450%
18-Feb-24	1,104.54	ABS	Interest	5.410%
18-Feb-24	186.50	ABS	Interest	3.730%
18-Feb-24	6,907.50	CORP	Interest	5.526%

Monthly Investment Transactions

March 12, 2024

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Date	Amount at Cost	Investment	Transaction	Rate*
20-Feb-24	\$ 1,852.50	CORP	Interest	3.900%
20-Feb-24	10.17	ABS	Interest	0.500%
20-Feb-24	22,442.69	ABS	Paydown	0.500%
21-Feb-24	92,064.34	CORP	Sell	3.900%
22-Feb-24	84,821.50	CORP	Purchase	4.900%
22-Feb-24	100,241.00	CORP	Purchase	4.900%
23-Feb-24	600,000.00	CAMP POOL	Maturity	5.500%
25-Feb-24	1,171.92	FNMA	Interest	3.430%
25-Feb-24	850.50	FNMA	Interest	4.860%
25-Feb-24	1,309.38	FNMA	Interest	4.190%
25-Feb-24	514.69	FNMA	Interest	2.745%
25-Feb-24	791.67	FNMA	Interest	5.000%
25-Feb-24	862.23	FNMA	Interest	2.653%
25-Feb-24	1,094.51	FNMA	Interest	3.243%
25-Feb-24	1,505.94	FNMA	Interest	4.819%
25-Feb-24	1,451.14	FNMA	Interest	4.377%
25-Feb-24	1,074.67	FNMA	Interest	3.224%
25-Feb-24	764.44	FNMA	Interest	3.347%
25-Feb-24	1,501.00	FNMA	Interest	4.740%
25-Feb-24	1,210.26	FNMA	Interest	4.777%
25-Feb-24	605.08	FNMA	Interest	3.750%
25-Feb-24	1,131.67	FNMA	Interest	4.850%
25-Feb-24	1,472.50	FNMA	Interest	4.650%
25-Feb-24	591.38	FNMA	Interest	5.069%
25-Feb-24	1,520.00	FNMA	Interest	4.800%
25-Feb-24	296.29	ABS	Interest	5.470%
25-Feb-24	157.44	FNMA	Paydown	4.777%
25-Feb-24	98.04	FNMA	Paydown	3.750%
25-Feb-24	516.65	FNMA	Paydown	3.347%
25-Feb-24	242.75	ABS	Paydown	4.377%
26-Feb-24	209,926.50	CORP	Purchase	4.850%
26-Feb-24	114,850.50	CORP	Purchase	4.800%
26-Feb-24	114,879.25	CORP	Purchase	4.850%
26-Feb-24	75,074.25	CORP	Sell	4.500%
26-Feb-24	44,017.79	TREAS	Sell	1.375%
26-Feb-24	77,910.86	TREAS	Sell	4.875%
26-Feb-24	87,592.38	CORP	Sell	1.700%

Monthly Investment Transactions

March 12, 2024

Page 4

Date	Amount at Cost	Investment	Transaction	Rate*
26-Feb-24	\$ 87,072.90	CORP	Sell	3.050%
26-Feb-24	88,035.59	TREAS	Sell	1.375%
26-Feb-24	74,943.92	CORP	Sell	4.250%
26-Feb-24	113,981.58	TREAS	Sell	0.625%
26-Feb-24	93,408.31	CORP	Sell	2.150%
26-Feb-24	74,943.92	CORP	Sell	4.250%
28-Feb-24	199,413.90	CORP	Purchase	4.900%
29-Feb-24	2,812.50	TREAS	Interest	1.125%
29-Feb-24	825.00	TREAS	Interest	0.750%
29-Feb-24	1,500.00	TREAS	Interest	0.500%
29-Feb-24	2,812.50	TREAS	Interest	1.125%

* Rates shown for MMF, LAIF, and CAMP are distribution yields. All others are coupon rates.

INVESTMENT GLOSSARY

ABS (Asset-Backed Securities)

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

AGENCY (U.S. Government Agency Issues)

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no portfolio percentage limits for U. S. Government Agency issues.

BOND (Municipal Bonds or Note)

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

CAMP (California Asset Management Program) Pool and Term

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide an investment tool at a reasonable cost. Participation is limited to California public agencies. The Pool option offers daily liquidity with a variable rate of return. In recent years the Term option was added offering an investment tool for a fixed period (up to one year) and a fixed rate of return.

CD (Certificate of Deposit)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

COM (Commercial Paper)

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

CORP (Corporate Notes)

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States.

FNMA (Federal National Mortgage Association)

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

LAIF (Local Agency Investment Fund, State of California)

The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.

MMF (Money Market Fund)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUPRA (Supra-National Agency Bonds or Notes)

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

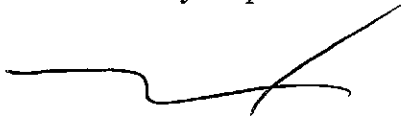
TREAS (U.S. Treasury Notes)

A Treasury obligation of the U.S. Government to provide for the cash flow needs of the Federal Government.

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of February 2024.


Jose Gomez
Director of Finance & Administrative Services


Thaddeus McCormack
City Manager

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RESOLUTION NO. 2024-3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ADDING A JOB CLASSIFICATION AND AMENDING EXISTING PAY RATE IN ATTACHMENT B OF RESOLUTION NO 2023-32

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The following job classification and monthly pay rate is hereby added to Schedule B, attached to Resolution No. 2023-32:

Schedule	Classification	Step 1	Step 2	Step 3	Step 4	Step 5
42B	Assistant Director of Public Works/City Engineer	11023	11574	12153	12761	13399

ADOPTED AND APPROVED THIS 12TH DAY OF MARCH, 2024.

Mayor

ATTEST:

City Clerk

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RESOLUTION 2024-4

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING THE EMPLOYER PAID SICK LEAVE POLICY FOR PART-TIME, TEMPORARY, AND SEASONAL EMPLOYEES.

WHEREAS, on September 10, 2014 the Governor of the State of California signed Healthy Workplaces, Healthy Families Act of 2014 (AB 1522) providing paid sick leave for covered employees effective January 1, 2015; and

WHEREAS, the AB 1522 paid sick leave provisions took effect July 1, 2015; and

WHEREAS, the City of Lakewood established a paid sick leave policy pursuant to AB 1522 for part-time, temporary and seasonal employees on June 9, 2015; and

WHEREAS, SB 616 expanded the State's existing paid leave mandate and paid leave provisions took effect on January 1, 2024;

WHEREAS, the City wishes to modify the accrual method, caps on the total accrual of paid sick leave ongoing, and the minimum usage increment for paid sick leave, as allowed by AB 1522 and SB 616;

NOW, THEREFORE BE IT RESOLVED, that the City Council hereby adopts the provisions below as the City of Lakewood's Sick Leave Policy for Part-Time, Temporary, and Seasonal Employees.

SICK LEAVE POLICY FOR PART-TIME, TEMPORARY AND SEASONAL EMPLOYEES

Effective January 1, 2024, the Healthy Workplaces, Healthy Families Act of 2014 requires the City of Lakewood to provide paid sick leave to employees under the following conditions:

- An employee who works 30 or more days in a twelve-month period is entitled to paid sick leave.
- An employee is not eligible to begin using any paid sick leave until the 90th day of employment with the City.
- Paid sick leave will initially be credited to an employee on the employee's 90th day of employment at the rate of forty (40) hours or five (5) days, whichever is greater. Thereafter, paid sick leave shall be credited at the beginning of each fiscal year on July 1st at the rate of forty (40) hours or five (5) days, whichever is greater, for the fiscal year.

No unused sick leave, including the initial amount credited upon the employee's 90th day of employment, shall be carried over to the following fiscal year.

- An employee is only allowed to use up to a maximum of forty (40) hours or five (5) days, whichever is greater, of paid leave in a 12-month period.
- An employee may use paid sick leave for one of the following reasons:
 - For the employee's own diagnosis, care, or treatment of an existing health condition or preventative care.
 - For the diagnosis, care, or treatment of an existing health condition or preventative care for an employee's family member, including:
 - Child (including a biological, adopted or foster child, step child, legal ward or a child to whom the employee stands in loco parentis)
 - Spouse or Registered Domestic Partner
 - Parent (including biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child)
 - Grandparent
 - Grandchild
 - Sibling
 - An employee may designate one additional person per 12-month period at the time the employee requests sick leave
 - To obtain relief or services related to being a victim of domestic violence, sexual assault, or stalking, including the following with appropriate certification of the need for such services:
 - A temporary restraining order or restraining order.
 - Other injunctive relief to help ensure the health, safety or welfare of themselves or their children.
 - To seek medical attention for injuries caused by domestic violence, sexual assault, or stalking.
 - To obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking.
 - To obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking.

- To participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.
- An employee shall provide reasonable advance notification of their need to use paid sick leave to their supervisor if the need for paid sick leave is foreseeable (e.g., doctor's appointment scheduled in advance). If the need for paid sick leave use is unforeseeable, the employee shall provide notice of the need for the leave to their supervisor as soon as is practicable.
- An employee who uses paid sick leave must do so with a minimum of one hour of sick leave.
- Paid sick leave will not be considered hours worked for purposes of over-time calculation.
- An employee will not receive compensation for unused paid sick leave upon termination, resignation, retirement or other separation from employment from the City.
- If an employee separates from City employment and is re-hired by the City within one year of the date of separation, previously earned and unused paid sick leave hours shall be reinstated. However, if a rehired employee had not yet met the requisite 90 days of employment to use paid sick leave at the time of separation, the employee must still satisfy the 90 days of employment requirement collectively over the periods of employment with the City before paid sick leave can be used.

ADOPTED AND APPROVED THIS 12TH DAY OF MARCH, 2024.

Mayor

ATTEST:

City Clerk

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Reports

COUNCIL AGENDA

March 12, 2024

TO: The Honorable Mayor and City Council

SUBJECT: Temporary Firework Stand Rent Ordinance

BACKGROUND


The City of Lakewood annually allows up to 25 local nonprofit organizations to set up a temporary stand and sell fireworks leading up to the Fourth of July holiday. The Lakewood Municipal Code section 3105.5.(H) limits the rent amount an organization is required to pay for a temporary firework stand to a property owner or manager to \$1,000 per year. The limit was established by Ordinance 2002-2 in March 2003 and has not been increased since then. To prevent an organization from potentially losing their location due to lack of financial motivation from a property owner, staff is recommending the proposed ordinance.

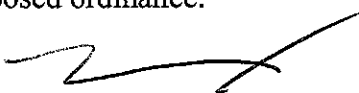
The proposed ordinance modifies the code to allow the rent to be set by City Council resolution. This would allow the Council to make future rent adjustments in a quicker and more efficient manner, responding to market changes should they deem them necessary.

If the Council introduces the proposed ordinance this evening, the resolution referenced in the ordinance will be formally introduced in conjunction with the second reading of the proposed ordinance at the March 26th City Council meeting. The proposed resolution will increase the rent limit to \$1,750 per year for current rent-paying organizations. For organizations not currently paying rent, the resolution adds a rent equalization fee to be determined by a formula established by the City based on prior year's gross receipts, but not to exceed \$500 per year.

RECOMMENDATION

It is recommended that the City Council introduce the proposed ordinance.


Jose Gomez
Director of Finance and Administrative Services


Thaddeus McCormack
City Manager

ORDINANCE NO. 2024-2

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING SECTION 3105.5(H) OF THE LAKEWOOD MUNICIPAL CODE REGARDING THE AMOUNTS PAID FOR RENTING A LOCATION FOR PLACEMENT OF A FIREWORKS STAND.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS FOLLOWS:

SECTION 1. Subsection (H) of Section 3105.5 of the Lakewood Municipal Code is hereby amended to read as follows:

“The total amount of any compensation paid by an organization to the property owner or manager for the cost of renting a location for placement of a fireworks stand, whether paid in cash or merchandise, and whether paid by the organization or other party, including a company distributing fireworks, shall be calculated in a manner established by City Council Resolution.”

SECTION 2. The City Council hereby declares it would have passed this Ordinance word by word, sentence by sentence, paragraph by paragraph and section by section, and hereby declares the provisions of this Ordinance are severable, and if for any reason any portion of this Ordinance should be held invalid, such decision shall not affect the validity of the remaining parts of this Ordinance.

SECTION 3. The City Clerk shall certify to the adoption of this Ordinance. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause said Ordinance within fifteen (15) days after its passage to be posted in at least three (3) public places within the City as established by Ordinance.

ADOPTED AND APPROVED this ____ day of _____, 2024, by the following roll call vote:

	AYES	NAYS	ABSENT
Council Member Wood	_____	_____	_____
Council Member Croft	_____	_____	_____
Council Member Chase	_____	_____	_____
Council Member Rogers	_____	_____	_____
Mayor Pe	_____	_____	_____

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

March 12, 2024

TO: Honorable Mayor and City Council

SUBJECT: Volunteer Appreciation Month

INTRODUCTION

April is recognized as National Volunteer Month, and the Recreation and Community Services Department is celebrating the hard work of Lakewood's volunteers by offering several events to both celebrate and encourage volunteerism. Many of the department's programs would not be possible without the assistance of the hundreds of volunteers who give their time, energy and effort to help others. Giving back to the community through volunteer service is a Lakewood tradition, and volunteers have helped to make the city what it is today; a strong and caring community.

STATEMENT OF FACT

Volunteer Recognition

Events to recognize the efforts of volunteers have been scheduled this spring. California Parks and Recreation Society (CPRS) District 10 will host its Awards and Installation Banquet on Thursday, March 21, where two Lakewood volunteer groups received the Volunteer Merit Award. The Tree Huggers, a high school club on the campus of Odyssey STEM Academy in Lakewood, volunteered at Lakewood's Nature Trail one Saturday per month last year, removing litter, maintaining paths and removing unwanted weeds and tree suckers. The Women's Club of Lakewood was also recognized for their unwavering commitment to the City of Lakewood's Adaptive Recreation Program (ARP), through generous donations augmenting programming at the ARP Pool Party and BBQ, the ARP Luau, and the annual ARP Prom.

The Older Adult Volunteer Recognition Luncheon is scheduled for Wednesday, April 17 at Monte Verde Park. At this event, the Older Adult Volunteers of the Year, Bob and Marjorie Medrano, Weingart's Karaoke providers, will be honored along with many other older adult volunteers who give their time throughout the year. Rounding out the month, Lakewood Youth Sports (LYS) coaches will be treated to a recognition event, which includes a trip to an Angels baseball game the evening of Saturday, April 27. The event will be hosted at Mayfair Park and attendees will be treated to a meal, a word of thanks from the Mayor and will then board buses bound for Angel Stadium of Anaheim.

Volunteers in Action

In 2023, volunteers coached youngsters on 91 baseball/softball teams, 59 football/volleytennis/volleyball teams, and 60 basketball teams, contributing 6,338 hours of service. Volunteers also enhanced many senior programs and services. A dedicated group of 61 volunteers contributed 3,627 hours to Meals on Wheels of Long Beach. Ten Burns Community Center volunteers provide class instruction in special activities such as book club, poker club, and technology classes. Fifteen adult volunteers regularly worked at the Weingart Senior Center assisting at the information desk and special events. Senior Center volunteers also provided class instruction in specialty classes such as knitting, crocheting, book club, and karaoke for a total of 1,114 hours of service. Other programs such as the senior nutrition program rely heavily on volunteers to perform tasks such as meal preparation, service and clean up. Lastly, the 2023 AARP Tax Program utilized six volunteers in February, March and April contributing 655 hours of service. Volunteers continue to augment public service and assistance, and supervision at a variety of special events and weekly programs.

Lakewood Volunteer Day is one way many residents get involved and help their neighbors. This day is set aside as a means for the entire community to come and volunteer a few hours “close to home” working on a variety of projects. Volunteer groups are matched with appropriate project sites. All projects are designed to begin work at 8 a.m. and conclude by 12 p.m. In 2023, 250 volunteers contributed 1,000 hours of service working on 22 project sites at the Volunteer Day event held on April 13, 2024. Immediately following the Volunteer Day event, volunteers are thanked at a recognition luncheon.

Lakewood teens continue to be enthusiastic volunteers. In 2023, teens contributed 1,283 hours of service at parks and community centers. The Teens in Lakewood Care (TLC) program saw 25 teens assisting two homeowners with yard cleanup in July and October contributing 100 hours of service. This tradition of voluntary action provides an opportunity for teens to create a strong pattern of civic engagement into adulthood.

Annual Halloween carnivals rely heavily on volunteers to carry out individual events at eight Lakewood parks. Volunteers are utilized on October 31 to assist with carnival game booths, contests and haunted houses. In 2023, 218 volunteers contributed 805 hours of service to make these carnivals a success.

The Project Shepherd Holiday Program is made possible because of the many volunteers who generously give their time. In December, 2023, 91 volunteers worked in the warehouse at the Lakewood Youth Center, or assisted in sorting food at the Burns Community Center. Volunteers packed boxes, distributed gifts, and loaded cars totaling 359 hours of service. This enabled 467 families to receive food and gifts over the holiday season.

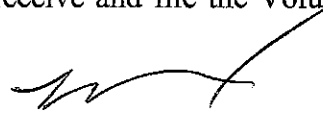
SUMMARY

Volunteers have an enormous impact on the health and well-being of communities. According to the most recent research from the Independent Sector, the estimated dollar value of volunteer time in California is \$37.32 per hour. The value of volunteer programs is not derived simply by looking at this dollar amount and the total volunteer hours worked; instead, the contribution made by all generations of volunteers in Lakewood is of the greatest importance. Volunteers have enabled the Recreation and Community Services Department to maximize its resources and provide a variety of quality programs and services to all ages. Volunteers continue to be a cornerstone in maintaining the programs that improve the quality of life in Lakewood and make it such a unique community.

RECOMMENDATION

It is the recommendation of staff that the City Council receive and file the Volunteer Program Annual Update.

Valarie Frost, Director *VF*
Recreation and Community Services


Thaddeus McCormack
City Manager

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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 2/29/2024**

In accordance with section 2521 of the Lakewood Municipal Code, presented herewith is a summary of obligations to be paid by the City of Lakewood. Each of the following demands has been audited by the Director of Finance and Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	50.00
		<hr/>
		50.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Finance and Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>CHECK AMOUNT</u>
02/29/2024	CHICAGO TITLE CO	50.00
	Totals:	<u>50.00</u>