

2024 Lakewood Leadership Academy











Lakewood Leadership Academy Module 2

Getting to know city government (part 2)

February 28, 2024



Module 2 Agenda

- ♦ Recap of Module 1
- Department Head Presentations on City Operations
 - Derek Nguyen, Water Resources
 - Anne Rodriguez, Finance and Administrative Services
 - ♦ Valarie Frost, Recreation and Community Services
 - Abel Avalos, Community Development
 - ♦ Kelli Pickler, Public Works
- Group Activity Vision, Mission and Values
- State of the City Video



Derek NguyenDirector of Water Resources

Dr. Derek Nguyen is a registered professional civil engineer in California. He is also a D5 and T3 water distribution and treatment operator. He has over 20 years of experience working in the water resources industry for municipal government. Dr. Derek Nguyen has a Bachelor of Science Degree in Civil Engineering from Cal Poly Pomona University, a Masters Degree in Civil Engineering from Cal State Fullerton and a Ph.D. in Environmental Engineering from the University of California, Irvine.



Water Resources Department



Derek Nguyen, Ph.D., P.E. Director of Water Resources



Today's GOALS

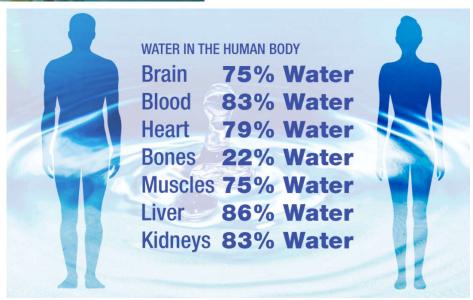
- ✓ Brief History of Water
- ✓ Water in California
- ✓ Lakewood Water Dept.

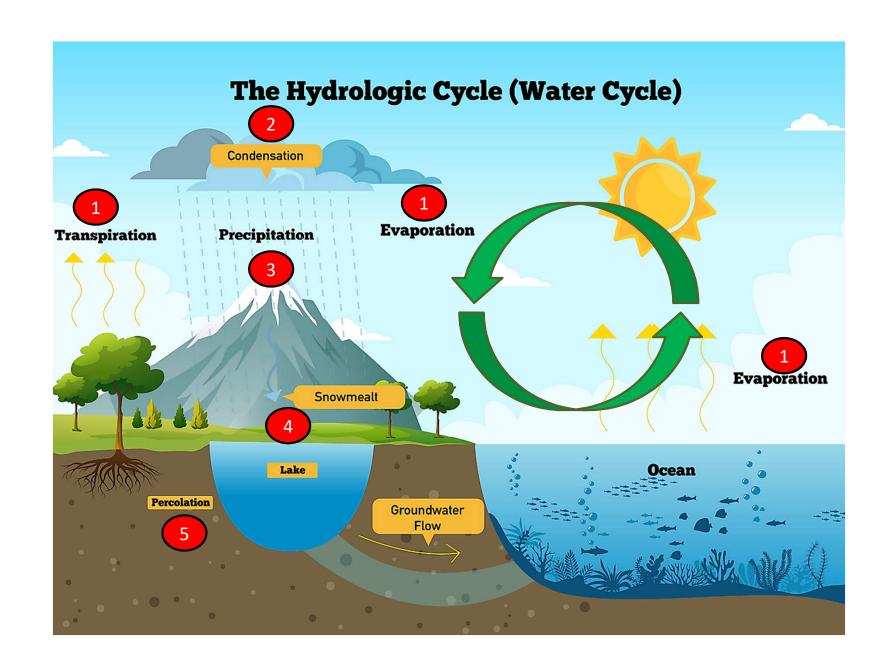


Water Facts

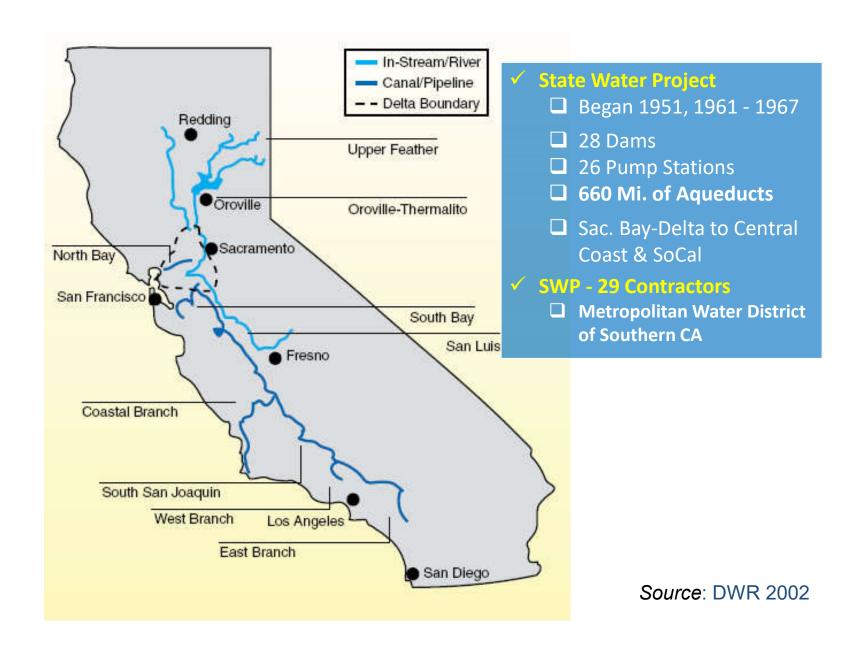


- □ 97% of water in ocean
- ☐ 2% in glaciers
- □ 0.5% in GW, lakes & streams
- □ Atmosphere, Humans, Animals& All Living Things









CALIFORNIA WATER SYSTEMS Major Water Infrastructure Sacramento River Sacramento-San Joaquin Delta San Joaquin River **Central Valley Project Los Angeles Aqueduct Colorado River Aqueduct State Water Project** Source: MWD

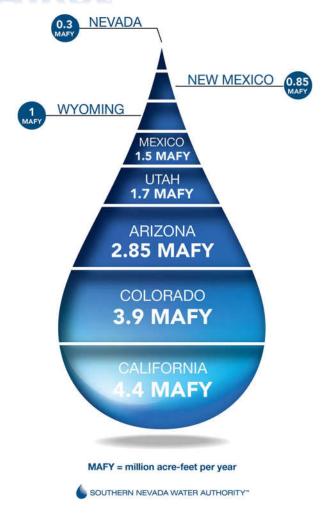


Source: LADWP



Colorado River





Southern California Water Sources

- 1. Imported Supplies (NorCal & Colorado River)
- 2. Groundwater
- 3. Recycled Water
- 4. Stormwater Capture





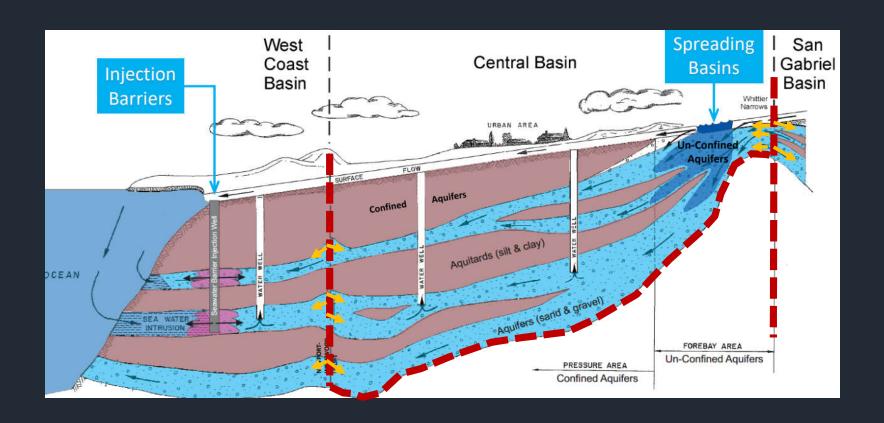
WRD Serves 43 Cities

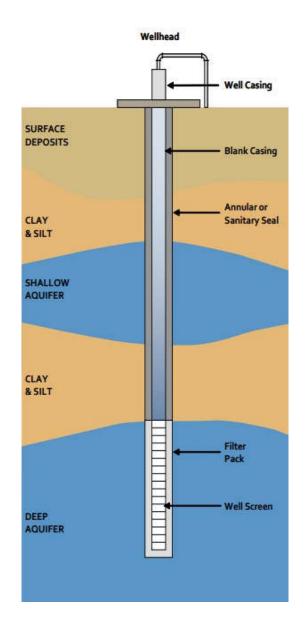
Artesia	Bell	Bellflower
Bell Gardens	Carson	Cerritos
City of Commerce	Compton	Cudahy
<u>Downey</u>	El Segundo	Gardena
Hawaiian Gardens	Hawthorne	Hermosa Beach
Huntington Park	Inglewood	La Habra Heights
La Mirada	Lakewood	Lawndale
Lomita	Long Beach	Los Angeles
Lynwood	Manhattan Beach	Maywood
<u>Montebello</u>	Monterey Park	Norwalk
Palos Verdes Estates	Paramount	Pico Rivera
Rancho Palos Verdes	Redondo Beach	Rolling Hills
Rolling Hills Estates	Santa Fe Springs	Signal Hill
South Gate	Torrance	Vernon
Whittier		

Top 10 Water Rights Holders 1. Long Beach 32,692 AF

2.	LADWP	17,236 AF
3.	Downey	16,553 AF
4.	Golden State	16,439 AF
5.	CA Water Serv. (East LA)	11,774 AF
6.	South Gate	11,183 AF
7.	Lakewood	9,432 AF
8.	Vernon	7,539 AF
9.	CA Water Serv. (Dominguez)	6,480 AF
10.	Paramount	5,883 AF











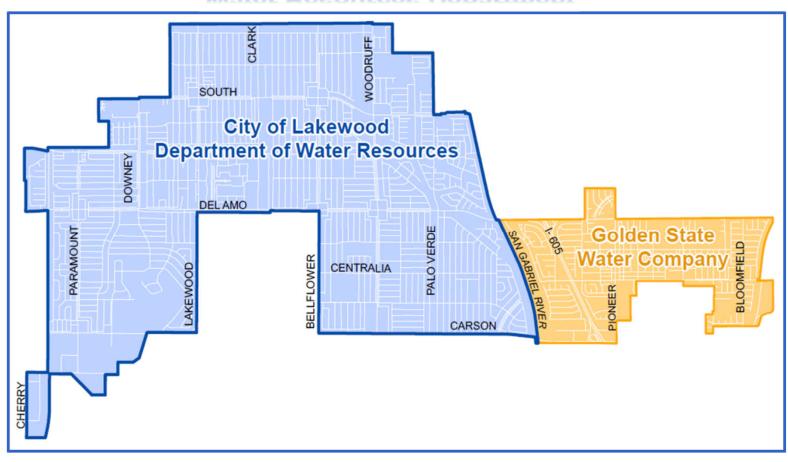
Lakewood Water History

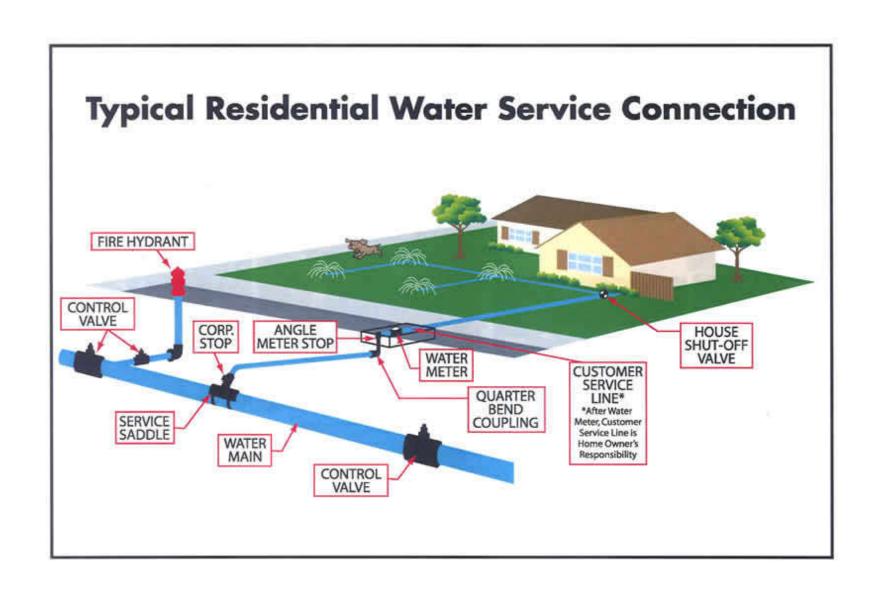
- ✓ 1897 Bixby Family sold 7,000 acres to William Clark of Montana for \$350,000
- √ 1904 Clark Family formed Montana Land Company
- ✓ 1949 Lakewood Park Corporation purchased Montana Land Company
- ✓ 1951–1959 Lakewood Water & Power Company
- ✓ March 1954 City of Lakewood was incorporated
- √ 1959 City purchased Lakewood Water and Power Company



Water operations became a city division with the purchase of the Lakewood Water and Power Company in 1959.

City of Lakewood Water Resources Department









Water Resources Pept.

We are committed to providing safe, reliable and high quality drinking water services to Lakewood customers

Service Connections: 20,300 Homes & Businesses

Population Served: 66,000 People

Miles of Water Mains: 180 (Built 1937 & 1950s)

Water Wells: 11 (Built 1937 - 2022)

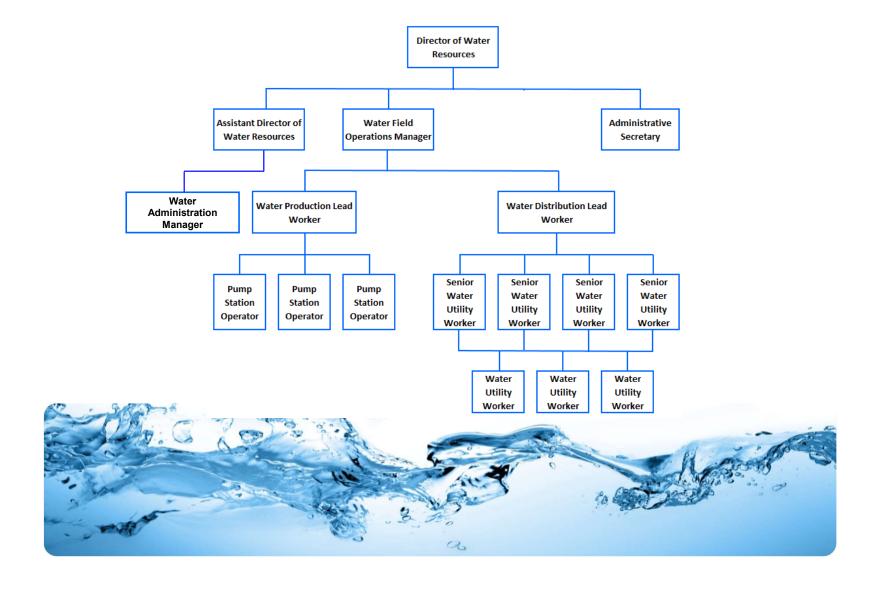
Storage Reservoirs: 9

Storage Capacity: 12.9 MG

Emergency Connections: MWD, LB, GSWC, Cerritos & Signal Hill

We Do All of This...with a Staff of 17





1) Management & Administration:

- Management of Personnel & Water System
- Interface with Public, Elected Officials, Inter-Agencies & Regulators

2) Engineering & Water Quality

- CIP projects, planning, design and construction
- Water Quality Reporting

3) Water Operations

- Operate & Maintain 11 Wells, 9 Storage Reservoirs, 3 Plant Facilities
- Maintain 180 mi. pipelines, 1541 Hydrants, 4257 Valves & 20,300 Connections

4) Water Administration Program

- Customer Complaints and Service Orders
- Water Education & Water Conservation
- Outreach, Compliance and Rebate





This Evening's Speakers



Anne Rodriguez
Assistant Director of Finance & Administrative Services

Anne Rodriguez has worked for the City of Lakewood for 16 years. She was first hired as an Accountant, was promoted to Senior Accountant, Finance Manager and, now serves as the Assistant Director of Finance and Administrative Services. Prior to working with the city, she worked at California State University- Chancellor's Office Risk Management Authority and at Su Casa~ Ending Domestic Violence, serving in various capacities in finance, accounting, treasury, and risk management. She holds a Bachelor's degree in Accounting and Master's degree in Business Administration. She is an active member of the Lakewood community as part of the Soroptimist International of Lakewood/Long Beach and as an advisory board for Su Casa.

Finance and Administrative Services Department

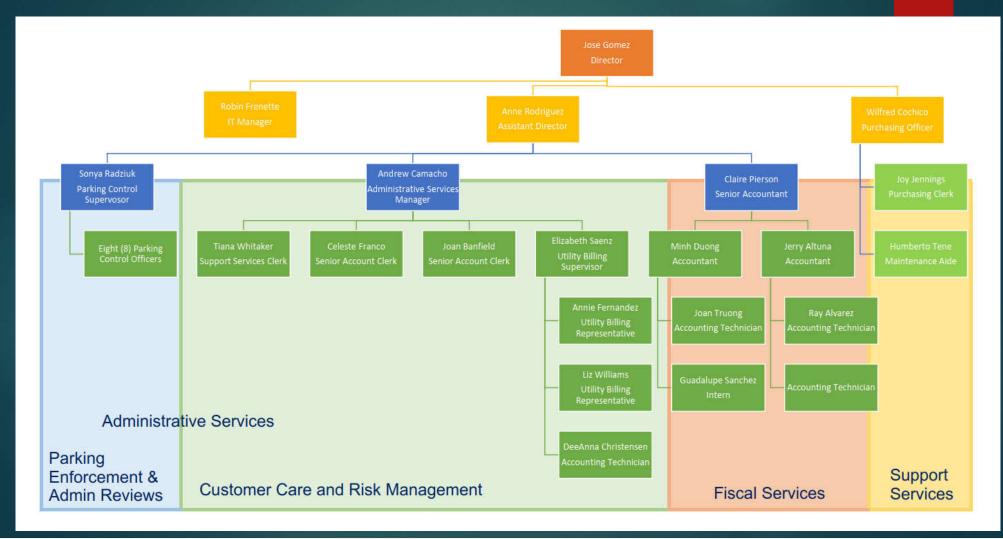


Mission

In a manner of excellence, integrity and dedication, the City's Finance and Administrative Services Department (FASD) is committed to providing fiscally responsible financial management, appropriate internal control and cooperative guidance to City staff, the Mayor, City Council and the Citizens of Lakewood.



Meet our FASD Team



I. Administrative Services



Administrative Services Functions



Utility Billing Operations (Water and Refuse/Trash)

Parking Control and Enforcement



Administrative Services and Customer Care Functions

Business License





Special Events and Film Permits

Administrative Services and Customer Care Functions

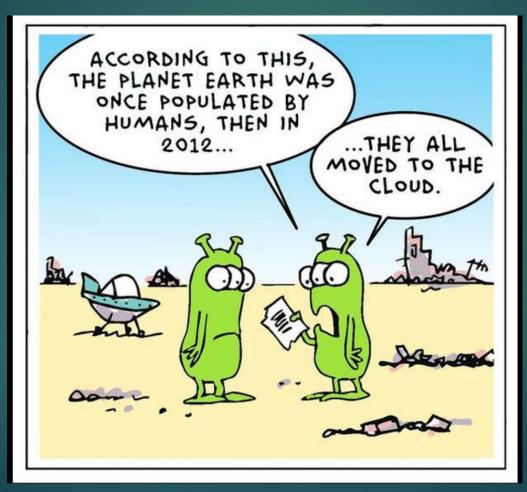
Administrative Hearings and Appeals





► Fireworks Booth

II. Support Services



Support Services Functions-IT



Support Services Functions-Purchasing and Procurement







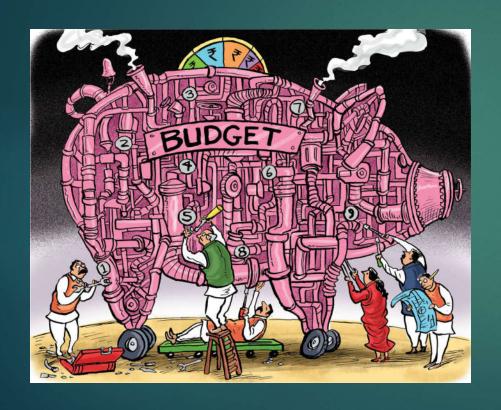
Support Services Functions-Risk Management



III. Fiscal Services



Fiscal Services Functions- Budget



The budget is the most important financial planning tool that the governing body has. This is where you shape the financial direction of the city.

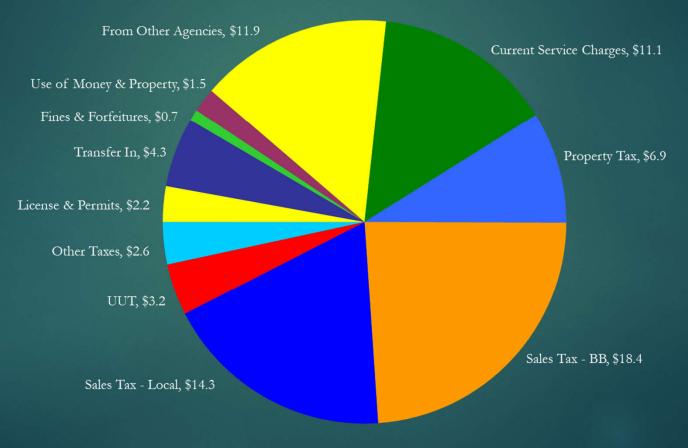
Fiscal Services Functions- Budget

- ► Budget- 6 Step Process
 - ▶ Planning
 - ► Budgetary Guidelines
 - ▶ Department Budget
 - ▶ Review
 - Presentation at Council Meeting
 - ▶ Monitor

- ► Types of Budget
 - Operating (General & Special Revenue Funds)
 - ▶ Capital
 - ▶ Water Utility

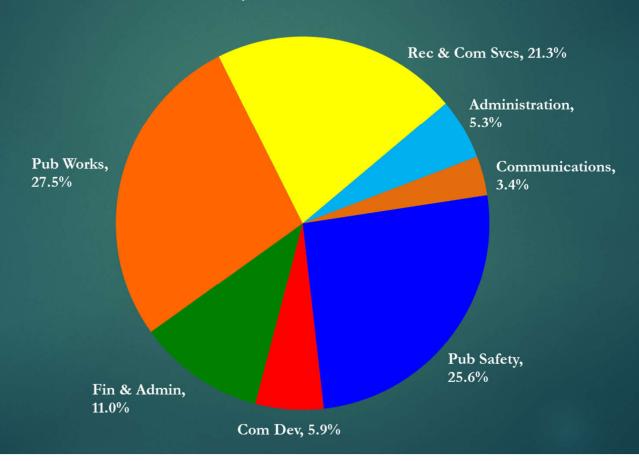
FY 2023-24: General Fund Revenues

\$77.1 Million



FY 2023-24: GF Departmental Expenditures

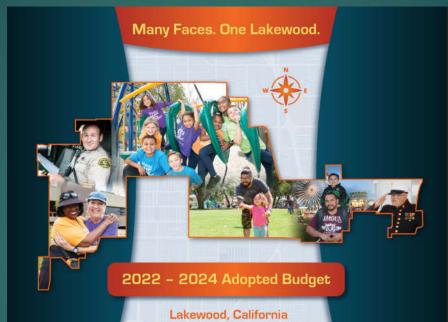
\$70.4 Million



Fiscal Services Functions- Budget Document

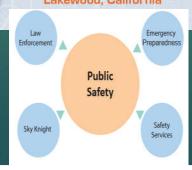














Fiscal Services Functions- Annual Comprehensive Financial Report (ACFR)

The City's financial reports (ACFR) are compiled to answer three basic questions:

- Where did the funds come from?
- What activities did we spend the funds on this year?
- Do we have enough funds to meet our obligations in the future years (what do we have left and our Fund Balance)?



Fiscal Services Functions-General Accounting

Business

Use Assets to Generate Revenue

> Exist to maximize economic profits

Indicator of success

City

Use Assets to provide services

Bottom line not an accurate indicator of success

Provide services within budgeted constraints "How much money did we make?"

VS

"How did we spend the money?"

Fiscal Services Functions-General Accounting

- Accounts Payable
 - Accounts
 Receivable
 - CIPs
- Accounting
 1S the language
 of business.
- Payroll & Benefits
 - CashManagement
 - Treasury

Grants Accounting

Audit

Internal Controls



Thank you!





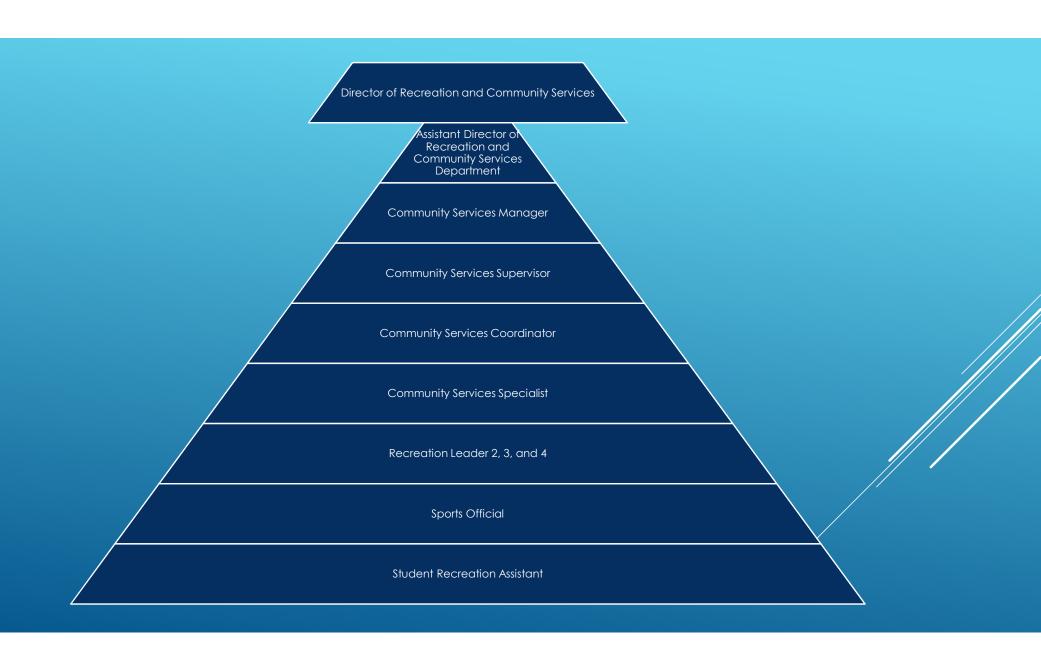
Valarie Frost
Director of Recreation and Community Services

Valarie Frost joined the city in 1994 as a Student Recreation Assistant and steadily climbed through the ranks to become the RCS Director in 2018. She earned her bachelor's and master's degrees from CSU Long Beach. Valarie has received numerous awards, including the City of Lakewood's 2003 Manager of the Year, the Women in Leisure Services' National Award of Merit in 2014, and the 2020 Woman of Achievement for the Thirty-Second District of the California State Senate. Alongside her professional accomplishments, she remains committed to community service, actively participating in various organizations and volunteer efforts, both locally and internationally. Valarie is recognized for her dedication to the field of recreation and her commitment to mentoring future professionals.

THE RECREATION & COMMUNITY SERVICES DEPARTMENT

Lakewood Leadership - Class of 2024













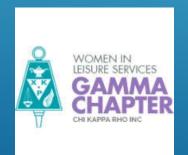












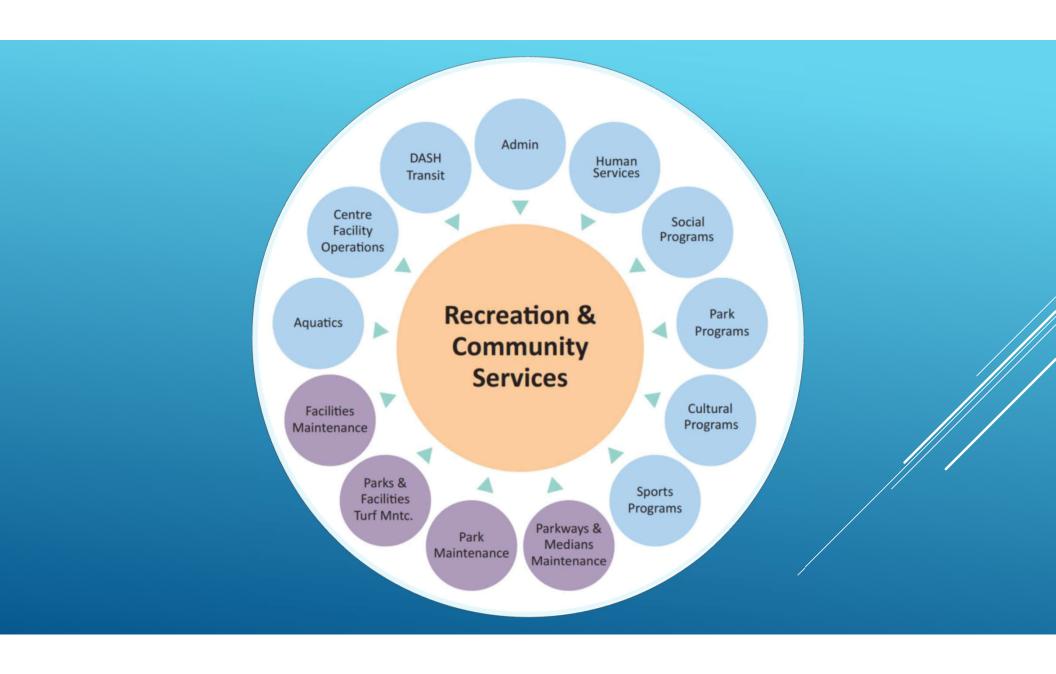


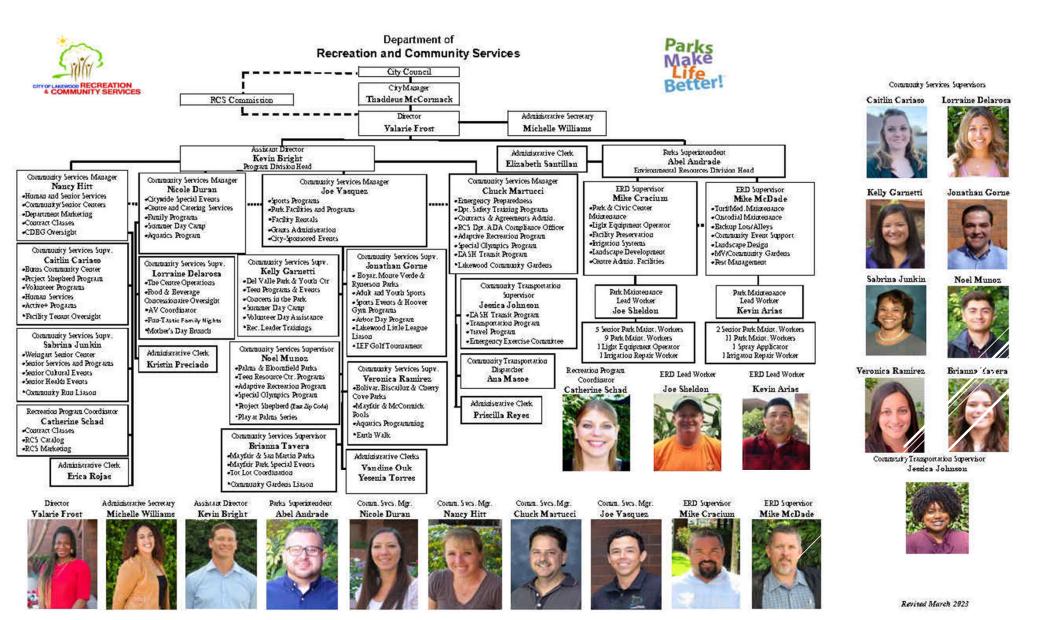
RCS MISSION STATEMENT

The Recreation and Community Services Department strives to enhance the quality of life for all residents now and in the future by providing quality recreation programs, services, events, and active and passive spaces.



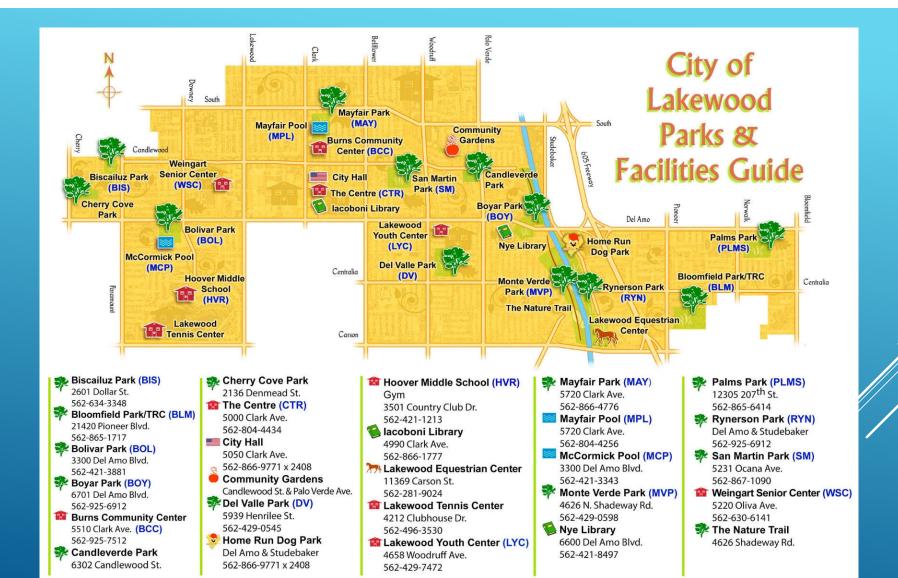




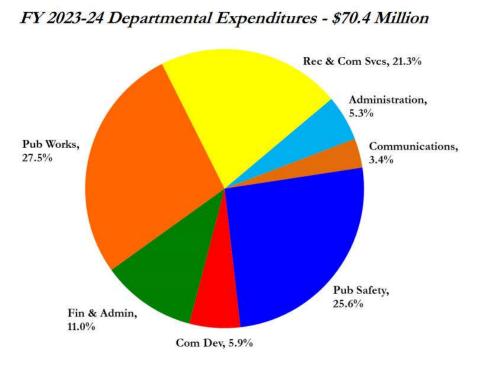












Creating Community

- Residents
- Volunteers
- Businesses
- Religious Groups

- Service Clubs
- Educators
- City Departments
- Civic Leaders









Religious Groups



Rotary Club of Lakewood

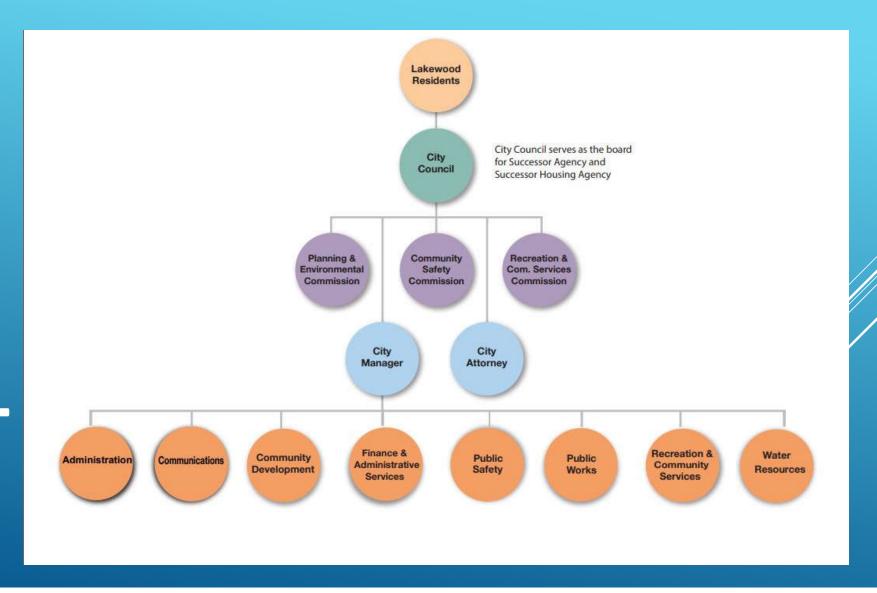


SOROPTIMIST

Best for Women











Build on what brings you...





GENERAL HOSPITAL GENERAL HOSPITAL ODE SAMILY, LEGACY. ODE SAMILY, LEG





Machu Pichu

What makes Dead Woman's Pass so famous (or infamous) is its altitude. At 4,215m (13,828 ft), it's the highest (and most dreaded) point of the Inca Trail, and nearly 1,800m (5,905 ft) higher than the altitude of Machu Picchu itself.



Mt. Whitney

Mount Whitney is the highest mountain in the contiguous United States and the Sierra Nevada, with an elevation of 14,505 feet (4,421 m).



Half Dome

Rising nearly 5,000 feet above Yosemite Valley and 8,800 feet above sea level, Half Dome is a Yosemite icon.

The 14- to 16-mile round-trip hike to Half Dome takes most hikers take 10 to 12 hours to hike. The most famous--or infamous--part of the hike is the ascent up the cables. The two metal cables allow hikers to climb the last 400 feet to the summit without rock climbing equipment.



Mt. Baldy

This hike begins at the 6160ft trailhead of Manker Flats and gains 4100ft of elevation in 4 miles to the 10,064 summit of Mt. Baldy







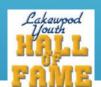
Lakewood Teen Action Committee

























YOF LAKEWOOD RECREATION & COMMUNITY SERVICES















2024 Lakewood Leadership Academy













Abel AvalosDirector of Community Development

Abel Avalos is the Director of Community Development, overseeing the City's Planning, Building, Code Enforcement, Housing and Economic Development functions. Mr. Avalos has over 25 years of municipal experience, having worked in the cities of Anaheim, Carson, Bell Gardens and for the last 4 years in the City of Lakewood. Abel is a graduate of Cal State Long Beach and Harvard University, and he resides in Cerritos. In his spare time he enjoys cooking, traveling, reading, listening to music and binge watching Netflix.



Lakewood Leadership Academy

Community Development Overview

Director of Community Development Abel Avalos

Community Development Functional Divisions

- Planning and Zoning
- Building and Safety
- Neighborhood Preservation
- Economic Development
- Geographic Information Systems (GIS)

Planning and Zoning

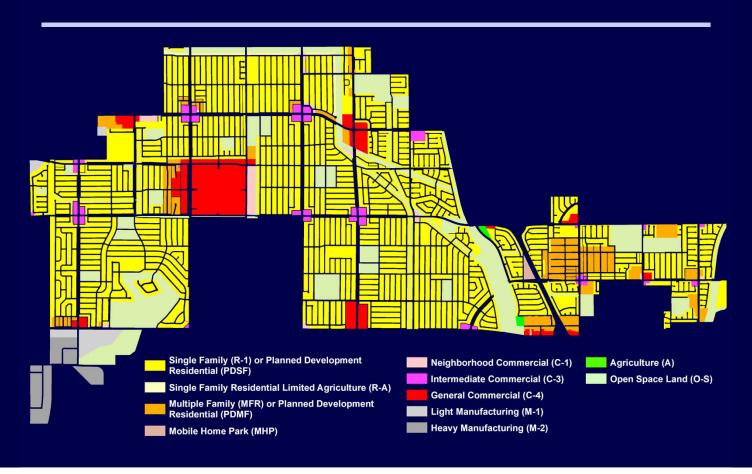
- General Plan
- Zoning Regulations
- Development Review Board (DRB)
- Planning and Environment Commission (PEC) staff

General Plan

- Major Revision in 1996
- Elements:
 - Land Use
 - Circulation
 - Conservation
 - Open Space
 - Noise
 - Safety

- Air Quality
- Recreation and Community Services
- EconomicDevelopment
- Housing (2022)

Zoning Map

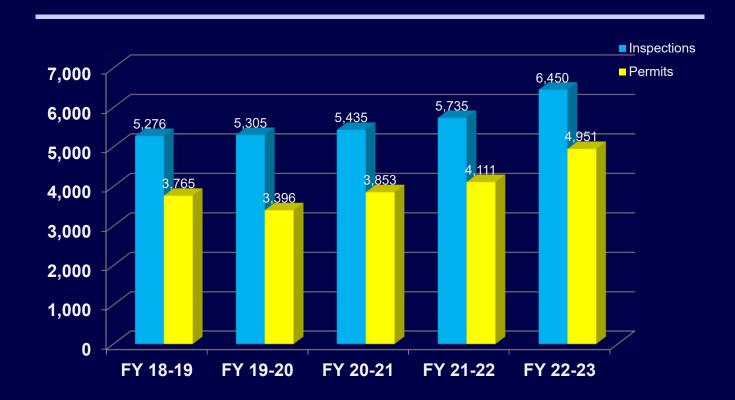


Building and Safety

- Contract with Los Angeles County Public Works for:
 - Plan Check
 - Permit Issuance
 - Building Inspection
 - Supervision



Building and Safety



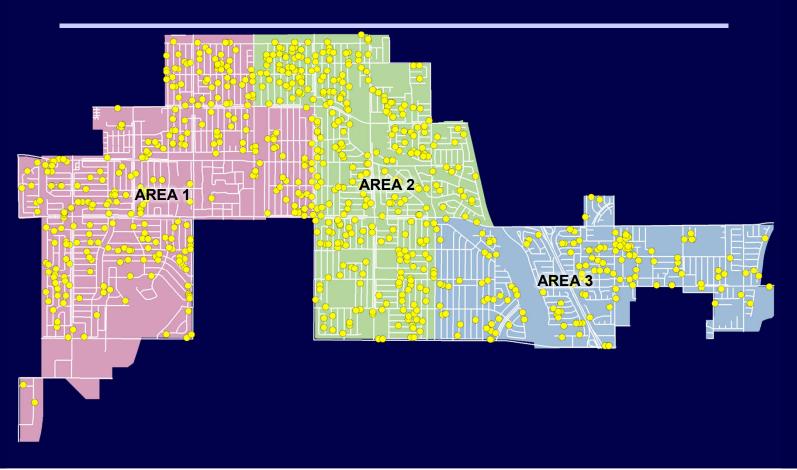
Neighborhood Preservation

- Code Enforcement
- Housing
- Fair Housing

Code Enforcement

- Health & Safety
- Property Maintenance
- Nuisance Abatement Team
- Building Rehabilitation Board
- City Prosecutor

Code Enforcement Activity



Code Enforcement Tools

- Notices
- Administrative Citations
- Criminal Citations
- Warrants
- Prosecution
- Receivership

Code Enforcement – Property Maintenance



Code Enforcement – Abatement Team



Housing / Fair Housing

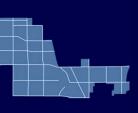
- Community Development Block Grant (CDBG)
- Single-Family Residential Rehabilitation
 - Home Improvement Loan
 - Fix-Up, Paint–Up Grant
- Scattered Lot Development

Map of CDBG Areas



Fix-Up, Paint-Up Grant Program





Scattered Lot Program







Kelli PicklerDirector of Public Works

Kelli Pickler became Lakewood's Director of Public Works on April 17th, 2022. She has a 20-plus year career in the public works profession divided between the private and public sectors, including her previous service as Director of Public Works for Signal Hill. Kelli grew up nearby in Garden Grove, and earned her bachelors and masters degrees in civil engineering from Cal State Long Beach. She is married with two teenagers...she is pretty sure she and they will ultimately survive...and in her spare time she enjoys golf, skiing and watching her kids play water polo.

Lakewood Public Works



Director of Public Works Kelli Pickler

PUBLIC WORKS 101

Public Works is the combination of physical assets, management practices, policies, and personnel necessary for government to provide and sustain structures and services essential to the welfare and acceptable quality of life for its citizens.

PUBLIC WORKS 101

Public Works encompasses construction and maintenance of:

- public buildings (civic centers, community and parks bldgs, libraries, etc)
- public transport facilities (sidewalks, local streets, arterials)
- public spaces (trees and open spaces)
- public services (sewers, storm water, street lights, trash and water*)
- Other public projects that might be financed and constructed for the "greater" good

LAKEWOOD PUBLIC WORKS

- Stewards of the public right-of-way and City facilities
- Four operating divisions
 - Administration and Engineering
 - Facilities Maintenance
 - Tree and Hardscape Maintenance
 - Fleet Maintenance

ADMINISTRATION AND ENGINEERING



Administration and Engineering

- PW Management Team
 - Kelli Pickler– Director
 - Max Withrow Assistant Director
 - Kevin Yamakawa Principal Engineer
 - Konya Vivanti Environmental Programs Manager
 - Jack Wopschall
 – Sr. Management Analyst
 - Sam Chambers

 Project Manager

Administration and Engineering

- Supervise PW Field Operations and Personnel
- 4 Operating Divisions with sub-budgets
- Administer LA County Contracted Services
- Capital Project Planning and Construction
- Traffic Engineering
- Environmental Programs Management
- Intergovernmental Relations
- Interdepartmental Coordination



LACDPW Traffic Signal Maintenance



LACDPW Street Light Maintenance (Other than those owned by SCE)





LACDPW Sign & Marking Crews



LACDPW Street Maintenance Crew



LACDPW Sewer Maintenance

LACDPW Flood Control Maintenance



EDCO Disposal



SCA Street Sweeping



SEAACA Facility in Downey

Visit Enclosure





City Hall Telecommunications



Security Cameras and Proximity Readers

Administration and Engineering

- "Gatekeeper" On-call System
 - Calls monitored 24/7 by a PW Manager
 - PW Standby available on weekends
 - Can call any contract resources for emergencies
 - Access Gatekeeper by calling City Hall after hours, follow prompts, and leave message
 - Gatekeeper will return call within 20 minutes



PW Operations

Public Works Field Operations

- Nixon Yard Main Operations Base
 - Facilities Maintenance Skilled Trades, Carpenter and Paint Shops
 - Trees and Hardscape Maintenance
 - Fleet Maintenance
- Arbor Yard Satellite Shops
 - Electrical Shop
 - Plumbing Shop

Facilities Maintenance

- Frank Spiegel, Supervisor
 - Bill Holland Leadworker
 - 2 Maintenance Electricians
 - 1 Plumber and 1 Carpenter
 - 2 FT and 1 PT Maintenance Painters
 - 5 FT and 1 PT Skilled Trades Workers
 - 1 Maintenance Worker
 - 4 Maintenance Trainees



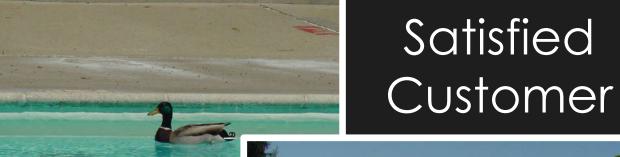




Facility Repairs



Graffiti Removal Crew





Mayfair Pool Maintenance



PW Bldg B

Welding & Paint Shop





Carpenter Shop – Nixon Yard



Plumbing Shop – Arbor Yard

Tree and Hardscape Maintenance

- Max Withrow, Assistant Director
- Tim Hunt, Hardscape Manager
 - Andrew Schad, Leadworker
 - 2 Tree Trimmers
 - 2 Maintenance Trainees
 - 1 Sr. Administrative Clerk
- Contract Tree Services WCA
- Contract Hardscape Repair Services C.J. Construction



WCA Trimming Crew





C.J. Construction



Tree Service Request Crew



Sidewalk Grinding



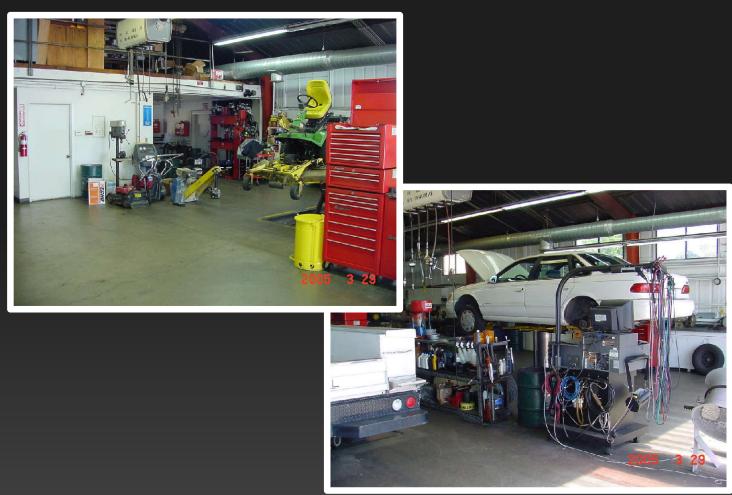




Fleet Maintenance Staff

Fleet Maintenance

- Max Withrow, Assistant Director
- Taso Bogris, Fleet Manager
 - 3 Fleet Technicians
- State of the Art shop
 - Engine Analyzer, Dyno, and Smog Computer
- Over 150 rolling stock in fleet plus 250 small items
- 3 CNG Fueling Stations and Gasoline Pumps/Tanks
- 11 emergency generators



Fleet Maintenance – Nixon Yard

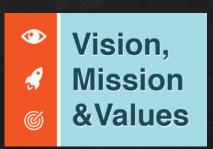


Thanks for Visiting Lakewood Public Works!

Vision, Mission and Values

- We recently unveiled Vision, Mission and Values for the city organization
- ♦ Group activity: Based on the Goals Statement that you are assigned, come up with things that the city is doing that you believe meet these goals and suggest things we could be doing that we could be better at or we are not doing currently





1. GOAL: SAFE COMMUNITY

Lakewood is a safe community and prepared to protect lives and property through our partnerships with public safety agencies, the application of proven risk management practices, and public education.

2. GOAL: RECREATION AND LEISURE OPPORTUNITIES

Residents and visitors benefit from Lakewood's parks, leisure facilities, public spaces, and recreational programs for all ages that promote a healthy community and make Lakewood a great place to live and play.

3. GOAL: FISCAL RESPONSIBILITY

Lakewood's financial resources are managed in a responsible and prudent manner. The city makes informed decisions about how to allocate funds and maintain a balanced budget that serves the community's needs and priorities.

4. GOAL: WELL MAINTAINED INFRASTRUCTURE

Lakewood plans, develops, and maintains a high-quality built environment of city facilities and infrastructure that makes Lakewood livable and attractive.

5. GOAL: AN INFORMED AND ENGAGED COMMUNITY

Lakewood gives community members access to accurate and timely information about issues that affect them, as well as opportunities to engage in dialogue with one another and with civic leaders. Lakewood also recognizes the importance of service to the community, and actively encourages volunteerism to help youth, seniors, those in need and the community as a whole.

6. GOAL: ECONOMIC HEALTH AND PROSPERITY

Lakewood actively promotes a healthy and prosperous local economy and stimulates new investment to help the local economy grow and businesses to thrive



2024 Lakewood Leadership Academy











Contact Us

- Derek Nguyen, Director of Water Resources, dnguyen@lakewoodcity.org
- Anne Rodriguez, Assistant Director of Finance, erodriguez@lakewoodcity.org
- Valarie Frost, Director of RCS, <u>vfrost@lakewoodcity.org</u>
- Abel Avalos, Director of Community Development, aavalos@lakewoodcity.org
- Kelli Pickler, Director of Public Works, fontiveros@lakewoodcity.org

Announcements!

- ♦ Next module: Thursday, March 28, 2024.
- ♦ Volunteer Day! RSVP Deadline is March 11th. Volunteer day is on Saturday, April 13th
- **♦ LLA Mixer, Wednesday, March 13.**
- Sign up for Lakewood's eMagazine for all the latest news.



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