

AGENDA
REGULAR CITY COUNCIL MEETING
WEINGART BALLROOM
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

May 25, 2021

Pursuant to Governor Newsom's Executive Order No. N-29-20, members of the City Council of the City of Lakewood or staff may participate in this meeting via teleconference. While maintaining appropriate social distancing, members of the public may participate in person at 5000 Clark Avenue, Lakewood, California. Public comments and questions pertaining to any item on the agenda will be accepted via email at cityclerk@lakewoodcity.org up to 5:30 p.m. on the day of the meeting. We ask that you please indicate the specific item on which you wish to be heard or whether your comments will be under oral communications.

ADJOURNED MEETING: 6:00 p.m.
PROPOSED PLAN FOR USE OF FEDERAL AMERICAN RESCUE PLAN ACT FUNDS *MAPLE ROOM*
Staff recommends City Council provide direction for the potential uses of the ARPA funds earmarked for the City of Lakewood.

CALL TO ORDER 7:30 p.m.

INVOCATION: Pastor Sam Wilder, West Lakewood Baptist Church

PLEDGE OF ALLEGIANCE: Vice Mayor Steve Croft

ROLL CALL: Mayor Jeff Wood
Vice Mayor Steve Croft
Council Member Ariel Pe
Council Member Todd Rogers
Council Member Vicki Stuckey

ANNOUNCEMENTS AND PRESENTATIONS:

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held April 27, and May 11, 2021

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council approve report of City Council Committees' activities.

RI-5 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - APRIL 2021 - Staff recommends City Council receive and file the monthly report of investment transactions.

City Council Agenda

May 25, 2021

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ROUTINE ITEMS: - Continued

RI-6 REAPPOINTMENT TO THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD - Staff recommends City Council approve reappointment of Mark Dameron to Southeast Los Angeles County Workforce Development Board of Directors.

RI-7 RESOLUTION NO. 2021-17; DIRECTING THE PREPARATION OF A REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, AND SETTING A PUBLIC HEARING THEREON FOR JULY 27, 2021 - Staff recommends City Council adopt proposed resolution.

RI-8 JULY 2021 FIREWORKS DISPLAY - Staff recommends City Council authorize the Mayor to sign contract with Fireworks & Stage FX America, LLC for three fireworks displays throughout the City on Friday, July 2, 2021, not to exceed \$39,000.

RI-9 APPROVAL OF ENGINEERING SERVICES AGREEMENT WITH CRAFTWATER ENGINEERING - Staff recommends City Council authorize an on-call Engineering Services agreement with Craftwater Engineering, Inc. based upon their FY 20-21 rate schedule.

RI-10 AUTHORIZE RYNERSON RESTROOM ROOF IMPROVEMENTS WITH THE CONSERVATION CORPS OF LONG BEACH - Staff recommends City Council authorize up to \$30,000 for the labor on the Rynerson Restroom Roof Improvements by the Conservation Corps of Long Beach.

PUBLIC HEARINGS:

1.1 RESOLUTION NO. 2021-18; AMENDING THE RATE FOR BIN AND SPECIAL REFUSE SERVICES - Staff recommends City Council adopt proposed resolution.

LEGISLATION:

2.1 SECOND READING AND ADOPTION OF ORDINANCE NO. 2021-2; AMENDING ARTICLE IX OF THE LAKEWOOD MUNICIPAL CODE PERTAINING TO SIGN REGULATION UPDATES - Staff recommends City Council adopt proposed ordinance.

REPORTS:

3.1 SUMMER RECREATION PROGRAMS AND EVENTS - Staff recommends City Council receive and file report.

AGENDA

LAKEWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Study Session

COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Proposed Plan for Use of Federal American Rescue Plan Act Funds

INTRODUCTION

The American Rescue Plan Act of 2021 (ARPA) passed by the United States Congress and signed into law by President Joseph Biden on March 11, 2021, is a \$1.9 trillion economic stimulus bill providing for a wide variety of funding efforts to offset the economic losses resulting from the worldwide COVID-19 pandemic. ARPA includes \$350 billion in direct funding to states, counties and cities. The precise amount of aid to local governments is determined by a modified Community Development Block Grant (CDBG) formula that considers factors such as population, poverty level and housing instability. The City of Lakewood is scheduled to receive \$11.3 million.

STATEMENT OF FACTS

ARPA funds will be distributed in two tranches, one-half this year and the other half in 2022. Use of the funds is subject to the requirements specified in the Interim Final Rule adopted by the United States Department of the Treasury on May 10. Within the categories of eligible uses, cities have discretion to decide how best to use this funding to meet the needs of their communities. Specifically, recipients may use the funds to:

- Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare and certain public health and safety staff;
- Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries and the public sector;
- Serve the hardest-hit communities and families, using this funding to address the disproportionate public health and economic impacts of the crisis on these communities;
- Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- Invest in water, sewer and broadband infrastructure, making necessary improvements to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Regardless of which projects, programs or activities the funds are used for, all funds are required to be expended by December 31, 2024.

DISCUSSION

At their April 1, 2021 meeting, the City Council's ARPA Ad Hoc Committee proposed spending considerations using ARPA funds. It is worth noting that the suggestions were made prior to the release of Treasury's Interim Final Rule. In order to determine the feasibility of the suggested items as it relates to Treasury's guidance, staff proposes the following strategy:

1. *Determine those items that have direct correlation to the eligible use.*

As stated, these spending items are those that align with the eligible uses mentioned above. Some examples include replacing lost revenue incurred due to the COVID-19 pandemic, providing grants to small businesses, building new water and wastewater infrastructure, among other things.

2. *For items that do not have a direct correlation, determine the nexus between the cause of the need and the eligible use.*

The pandemic upended many aspects of daily life for everyone, and some of those aspects may not be directly correlated to what is an eligible use. Determining a nexus that caused a need and the eligible use is a strategy that can be employed to further expand possible uses for the ARPA funds. An example is making improvements to the City Council Chambers, as it has a nexus to the eligible use of capital investments in public facilities to meet pandemic operational needs.

3. *Divide the items into three "buckets" for residents, businesses and city use.*

After taking steps 1 and 2 above to determine feasibility, items could be divided into the three "buckets" above to further refine the type of support the funds could be used for. See Attachment A.

As such, there are some suggested items that were originally proposed by the Ad Hoc Committee that do not pass the feasibility test. However, note that the resulting list is not final by any means – because the funds are distributed over two tranches and there is some time before the funds are required to be spent, the City Council will have future opportunities to determine additional spending suggestions consistent with eligible uses.

RECOMMENDATION

That the City Council provide direction for the potential uses of the ARPA funds earmarked for the City of Lakewood.

Paolo Beltran 
Deputy City Manager


Thaddeus McCormack
City Manager

Encl: Attachment A: ARPA Funds Use Examples
Department of Treasury ARPA Funds Fact Sheet

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

| Type | Amount (\$ billions) |
|--|---------------------------------|
| States & District of Columbia | \$195.3 |
| Counties | \$65.1 |
| Metropolitan Cites | \$45.6 |
| Tribal Governments | \$20.0 |
| Territories | \$4.5 |
| Non-Entitlement Units of Local Government | \$19.5 |

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. Addressing the negative economic impacts caused by the public health emergency

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor’s benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. **Serving the hardest-hit communities and families**

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. **Replacing lost public sector revenue**

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- ✓ Staff at nursing homes, hospitals, and home-care settings
- ✓ Workers at farms, food production facilities, grocery stores, and restaurants
- ✓ Janitors and sanitation workers
- ✓ Public health and safety staff
- ✓ Truck drivers, transit staff, and warehouse workers
- ✓ Childcare workers, educators, and school staff
- ✓ Social service and human services staff

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.

Attachment A

ARPA Funds Use Examples

1. Resident Assistance

- Homeowner improvement grants
- Reduction of various city fees and forgiveness of delinquent bills
- Funding community cleanups

2. Business Assistance

- Business improvement grants
- Business counseling and outreach program
- Chamber of Commerce assistance
- Economic relief and development initiatives

3. City use

- Replacement of lost revenue
- Traffic safety/public safety improvements
- Replacement of concrete medians
- Facility improvements (HVAC upgrades, Council Chambers)
- Capital investments in city facilities
- Office space modifications and computer system upgrades
- "Civic Square" at Del Amo and Clark

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Routine Items

Routine Item 1 – City Council Minutes
will be available prior to the meeting.

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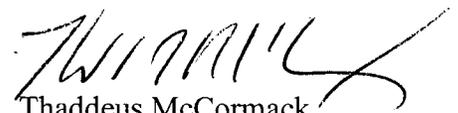
COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

| <u>Name</u> | <u>Title</u> | <u>Schedule</u> | <u>Effective Date</u> |
|-------------------------------|------------------------------|-----------------|-----------------------|
| 1. FULL-TIME EMPLOYEES | | | |
| A. Appointments | | | |
| None | | | |
| B. Changes | | | |
| None | | | |
| C. Separations | | | |
| None | | | |
| 2. PART-TIME EMPLOYEES | | | |
| A. Appointments | | | |
| Elvis Medel | Maintenance Trainee I | B | 05/03/2021 |
| Olivia Casillas | Community Services Leader II | B | 05/02/2021 |
| B. Changes | | | |
| Cynthia Alvarez | Recreation Leader II | A to | 05/02/2021 |
| | Community Services Leader II | B | |
| Anthony Martinez | Maintenance Trainee I | B to | 05/02/2021 |
| | Maintenance Trainee II | B | |
| C. Separations | | | |
| Gerald Labbe | Center Event Specialist | B | 05/12/2021 |


Thaddeus McCormack
City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 5/6/2021**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 101930 through 102014. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|-------------------------------|---------------------|
| 1010 | GENERAL FUND | 276,268.14 |
| 1030 | CDBG CURRENT YEAR | 5,749.36 |
| 1050 | COMMUNITY FACILITY | 771.64 |
| 1623 | LA CNTY MEASURE W | 6,383.75 |
| 3001 | CAPITAL IMPROV PROJECT FUND | 981,294.63 |
| 3060 | PROPOSITION "A" | 5,213.00 |
| 5010 | GRAPHICS AND COPY CENTER | 1,146.37 |
| 5020 | CENTRAL STORES | 6,260.04 |
| 5030 | FLEET MAINTENANCE | 3,170.85 |
| 6020 | GEOGRAPHIC INFORMATION SYSTEM | 57.88 |
| 7500 | WATER UTILITY FUND | 33,466.50 |
| | | 1,319,782.16 |

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|------------------------------------|--------------|--------------|---------------------|
| 101930 | 04/29/2021 | 5158 | BANNER BANK | 23,185.19 | 0.00 | 23,185.19 |
| 101931 | 04/29/2021 | 5158 | BANNER BANK | 27,779.54 | 0.00 | 27,779.54 |
| 101932 | 04/29/2021 | 5128 | SUKUT CONSTRUCTION. LLC | 440,518.70 | 0.00 | 440,518.70 |
| 101933 | 04/29/2021 | 5128 | SUKUT CONSTRUCTION. LLC | 527,811.20 | 0.00 | 527,811.20 |
| 101934 | 05/06/2021 | 61142 | ADAMS-HILLERY SHARRON | 4,874.36 | 0.00 | 4,874.36 |
| 101935 | 05/06/2021 | 1700 | ALLIED REFRIGERATION INC | 354.11 | 0.00 | 354.11 |
| 101936 | 05/06/2021 | 5131 | ALLISON MECHANICAL. INC. | 1,094.00 | 0.00 | 1,094.00 |
| 101937 | 05/06/2021 | 5179 | ALS GROUP USA. CORP. | 987.50 | 0.00 | 987.50 |
| 101938 | 05/06/2021 | 4684 | AMAZON.COM LLC | 702.99 | 0.00 | 702.99 |
| 101939 | 05/06/2021 | 58000 | AMERICAN TRUCK & TOOL RENTAL INC | 231.33 | 0.00 | 231.33 |
| 101940 | 05/06/2021 | 5322 | N. HARRIS COMPUTER CORPORATION | 27,400.80 | 0.00 | 27,400.80 |
| 101941 | 05/06/2021 | 4126 | AUTOZONE PARTS INC | 17.62 | 0.00 | 17.62 |
| 101942 | 05/06/2021 | 66044 | BENNETT-BOWEN & LIGHTHOUSE INC | 218.44 | 0.00 | 218.44 |
| 101943 | 05/06/2021 | 1813 | BIOMETRICS4ALL INC | 15.75 | 0.00 | 15.75 |
| 101944 | 05/06/2021 | 62737 | BOYES. GOBIND | 52.00 | 0.00 | 52.00 |
| 101945 | 05/06/2021 | 307 | CALIF. STATE DISBURSEMENT UNIT | 405.80 | 0.00 | 405.80 |
| 101946 | 05/06/2021 | 53983 | CALIF STATE FRANCHISE TAX BOARD | 452.93 | 0.00 | 452.93 |
| 101947 | 05/06/2021 | 53983 | CALIF STATE FRANCHISE TAX BOARD | 103.25 | 0.00 | 103.25 |
| 101948 | 05/06/2021 | 5545 | CALIFORNIA BARRICADE RENTALS. INC. | 2,742.00 | 0.00 | 2,742.00 |
| 101949 | 05/06/2021 | 4978 | CALIFORNIA FOUNDATION FOR THE | 254.80 | 0.00 | 254.80 |
| 101950 | 05/06/2021 | 5550 | CARLOS CERECEDO INC. | 750.00 | 0.00 | 750.00 |
| 101951 | 05/06/2021 | 5528 | SEMA. INC. | 751.56 | 0.00 | 751.56 |
| 101952 | 05/06/2021 | 45894 | CINTAS CORPORATION | 61.09 | 0.00 | 61.09 |
| 101953 | 05/06/2021 | 4348 | D&J INTERNATIONAL INC | 2,781.61 | 0.00 | 2,781.61 |
| 101954 | 05/06/2021 | 5540 | DE LAGE LANDEN FINANCIAL SERVICES | 394.81 | 0.00 | 394.81 |
| 101955 | 05/06/2021 | 4435 | ELLIOTT AUTO SUPPLY COMPANY INC | 108.27 | 0.00 | 108.27 |
| 101956 | 05/06/2021 | 3946 | FERGUSON ENTERPRISES INC | 4,824.20 | 0.00 | 4,824.20 |
| 101957 | 05/06/2021 | 4947 | FILE KEEPERS. LLC | 21.40 | 0.00 | 21.40 |
| 101958 | 05/06/2021 | 4884 | FRONTIER CALIFORNIA INC. | 2,840.57 | 0.00 | 2,840.57 |
| 101959 | 05/06/2021 | 5343 | GALLS PARENT HOLDINGS. LLC | 240.98 | 0.00 | 240.98 |
| 101960 | 05/06/2021 | 4422 | GARIBALDO'S NURSERY | 34.73 | 0.00 | 34.73 |
| 101961 | 05/06/2021 | 38311 | H & H NURSERY | 80.04 | 0.00 | 80.04 |
| 101962 | 05/06/2021 | 54961 | HACH COMPANY | 590.40 | 0.00 | 590.40 |
| 101963 | 05/06/2021 | 65575 | HAP'S AUTO PARTS | 7.14 | 0.00 | 7.14 |
| 101964 | 05/06/2021 | 35477 | HARA M LAWNMOWER CENTER | 382.14 | 0.00 | 382.14 |
| 101965 | 05/06/2021 | 34354 | HI-WAY SAFETY RENTALS INC | 1,954.07 | 0.00 | 1,954.07 |
| 101966 | 05/06/2021 | 4880 | HODGE PRODUCTS INC. | 386.17 | 0.00 | 386.17 |
| 101967 | 05/06/2021 | 42031 | HOME DEPOT | 856.94 | 0.00 | 856.94 |
| 101968 | 05/06/2021 | 4688 | HUNTER. JOHN L & ASSOCIATES | 6,383.75 | 0.00 | 6,383.75 |
| 101969 | 05/06/2021 | 4622 | JHM SUPPLY INC | 127.33 | 0.00 | 127.33 |
| 101970 | 05/06/2021 | 64510 | KRAUSE. DIANN | 131.18 | 0.00 | 131.18 |
| 101971 | 05/06/2021 | 18300 | LAKEWOOD CHAMBER OF COMMERCE | 1,615.00 | 0.00 | 1,615.00 |
| 101972 | 05/06/2021 | 18300 | LAKEWOOD CHAMBER OF COMMERCE | 715.00 | 0.00 | 715.00 |
| 101973 | 05/06/2021 | 53311 | LAKEWOOD MEALS ON WHEELS | 875.00 | 0.00 | 875.00 |

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|-------------------------------------|---------------------|--------------|---------------------|
| 101974 | 05/06/2021 | 18400 | LAKEWOOD. CITY WATER DEPT | 38,808.17 | 0.00 | 38,808.17 |
| 101975 | 05/06/2021 | 19710 | LINCOLN EQUIPMENT INC | 152.87 | 0.00 | 152.87 |
| 101976 | 05/06/2021 | 20300 | LONG BEACH CITY GAS & WATER DEPT | 463.70 | 0.00 | 463.70 |
| 101977 | 05/06/2021 | 20700 | LONG BEACH PUBLIC TRANSPORTATION CO | 5,213.00 | 0.00 | 5,213.00 |
| 101978 | 05/06/2021 | 45069 | LOS ANGELES CO/DEPT PW BLDG SVCS | 122,807.72 | 0.00 | 122,807.72 |
| 101979 | 05/06/2021 | 36844 | LA COUNTY DEPT OF PUBLIC WORKS | 4,032.14 | 0.00 | 4,032.14 |
| 101980 | 05/06/2021 | 36844 | LA COUNTY DEPT OF PUBLIC WORKS | 666.66 | 0.00 | 666.66 |
| 101981 | 05/06/2021 | 65220 | STEVEN MAHR PRINTING INC. | 193.82 | 0.00 | 193.82 |
| 101982 | 05/06/2021 | 4887 | MATHESON TRI-GAS. INC. | 131.67 | 0.00 | 131.67 |
| 101983 | 05/06/2021 | 66339 | MC ENROE. BARBARA | 117.00 | 0.00 | 117.00 |
| 101984 | 05/06/2021 | 23130 | MC MASTER-CARR SUPPLY CO | 105.12 | 0.00 | 105.12 |
| 101985 | 05/06/2021 | 5537 | MITTERA GROUP. INC. | 4,621.41 | 0.00 | 4,621.41 |
| 101986 | 05/06/2021 | 4443 | O'REILLY AUTOMOTIVE STORES INC | 1,603.09 | 0.00 | 1,603.09 |
| 101987 | 05/06/2021 | 47554 | OFFICE DEPOT BUSINESS SVCS | 328.45 | 0.00 | 328.45 |
| 101988 | 05/06/2021 | 15600 | LONG BEACH PUBLISHING CO | 1,892.13 | 0.00 | 1,892.13 |
| 101989 | 05/06/2021 | 39640 | RAYVERN LIGHTING SUPPLY CO INC | 96.80 | 0.00 | 96.80 |
| 101990 | 05/06/2021 | 45437 | S & J SUPPLY CO | 984.32 | 0.00 | 984.32 |
| 101991 | 05/06/2021 | 41691 | SAFETY-KLEEN CORP | 995.50 | 0.00 | 995.50 |
| 101992 | 05/06/2021 | 5197 | SIGNAL HILL AUTO ENTERPRISES INC. | 330.75 | 0.00 | 330.75 |
| 101993 | 05/06/2021 | 5230 | SITEONE LANDSCAPE SUPPLY. LLC | 977.65 | 0.00 | 977.65 |
| 101994 | 05/06/2021 | 26900 | SO CALIF SECURITY CENTERS INC | 4.78 | 0.00 | 4.78 |
| 101995 | 05/06/2021 | 5022 | MWB COPY PRODUCTS. INC. | 115.76 | 0.00 | 115.76 |
| 101996 | 05/06/2021 | 5135 | SOLID SURFACE CARE. INC. | 3,927.00 | 0.00 | 3,927.00 |
| 101997 | 05/06/2021 | 3883 | SOURCE ONE PAYMENT SOLUTIONS. INC | 1,681.70 | 0.00 | 1,681.70 |
| 101998 | 05/06/2021 | 29400 | SOUTHERN CALIFORNIA EDISON CO | 692.40 | 0.00 | 692.40 |
| 101999 | 05/06/2021 | 66215 | SUPERIOR COURT OF CALIFORNIA | 6,971.50 | 0.00 | 6,971.50 |
| 102000 | 05/06/2021 | 66215 | SUPERIOR COURT OF CALIFORNIA | 8,780.50 | 0.00 | 8,780.50 |
| 102001 | 05/06/2021 | 66215 | SUPERIOR COURT OF CALIFORNIA | 8,910.00 | 0.00 | 8,910.00 |
| 102002 | 05/06/2021 | 66215 | SUPERIOR COURT OF CALIFORNIA | 11,437.50 | 0.00 | 11,437.50 |
| 102003 | 05/06/2021 | 5278 | THE TECHNOLOGY DEPOT | 298.00 | 0.00 | 298.00 |
| 102004 | 05/06/2021 | 1568 | ULINE | 594.43 | 0.00 | 594.43 |
| 102005 | 05/06/2021 | 35089 | UNDERGROUND SERVICE ALERT | 150.25 | 0.00 | 150.25 |
| 102006 | 05/06/2021 | 5284 | UNIFIRST CORPORATION | 253.01 | 0.00 | 253.01 |
| 102007 | 05/06/2021 | 4907 | VARSITY BRANDS HOLDING CO INC | 228.84 | 0.00 | 228.84 |
| 102008 | 05/06/2021 | 64652 | CELLCO PARTNERSHIP | 601.00 | 0.00 | 601.00 |
| 102009 | 05/06/2021 | 33200 | WALTERS WHOLESALE ELECTRIC CO | 254.10 | 0.00 | 254.10 |
| 102010 | 05/06/2021 | 5003 | WALTOWER. SHAWN | 84.50 | 0.00 | 84.50 |
| 102011 | 05/06/2021 | 3943 | WATERLINE TECHNOLOGIES INC | 1,812.96 | 0.00 | 1,812.96 |
| 102012 | 05/06/2021 | 17640 | WAXIE ENTERPRISES INC | 1,519.89 | 0.00 | 1,519.89 |
| 102013 | 05/06/2021 | 4501 | WEST COAST SAND AND GRAVEL. INC. | 768.88 | 0.00 | 768.88 |
| 102014 | 05/06/2021 | 37745 | WESTERN EXTERMINATOR CO | 57.50 | 0.00 | 57.50 |
| Totals: | | | | <u>1,319,782.16</u> | <u>0.00</u> | <u>1,319,782.16</u> |

**CITY OF LAKEWOOD
FUND SUMMARY 5/13/2021**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 102015 through 102087. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|-------------------------------|-------------------|
| 1010 | GENERAL FUND | 267,161.44 |
| 1030 | CDBG CURRENT YEAR | 3,199.58 |
| 1050 | COMMUNITY FACILITY | 403.67 |
| 1500 | MISC-SPECIAL REVENUE FUND | 23,396.00 |
| 5010 | GRAPHICS AND COPY CENTER | 616.94 |
| 5020 | CENTRAL STORES | 5,868.89 |
| 5030 | FLEET MAINTENANCE | 9,719.69 |
| 6020 | GEOGRAPHIC INFORMATION SYSTEM | 13,717.00 |
| 7500 | WATER UTILITY FUND | 227,245.00 |
| 8020 | LOCAL REHAB LOAN | 100.00 |
| | | <hr/> |
| | | 551,428.21 |

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|--|--------------|--------------|---------------------|
| 102015 | 05/13/2021 | 45102 | ASSOCIATION OF ENVIRONMENTAL PROFESSIONA | 150.00 | 0.00 | 150.00 |
| 102016 | 05/13/2021 | 4842 | A T & T CORP | 245.23 | 0.00 | 245.23 |
| 102017 | 05/13/2021 | 61142 | ADAMS-HILLERY SHARRON | 2,399.68 | 0.00 | 2,399.68 |
| 102018 | 05/13/2021 | 5518 | MNRO HOLDINGS. LLC | 774.82 | 0.00 | 774.82 |
| 102019 | 05/13/2021 | 4189 | ALLIED INTERNATIONAL | 2,330.14 | 0.00 | 2,330.14 |
| 102020 | 05/13/2021 | 5179 | ALS GROUP USA. CORP. | 25.00 | 0.00 | 25.00 |
| 102021 | 05/13/2021 | 4684 | AMAZON.COM LLC | 517.16 | 0.00 | 517.16 |
| 102022 | 05/13/2021 | 58000 | AMERICAN TRUCK & TOOL RENTAL INC | 73.35 | 0.00 | 73.35 |
| 102023 | 05/13/2021 | 35016 | ASSOCIATED SOILS ENGINEERING INC | 745.00 | 0.00 | 745.00 |
| 102024 | 05/13/2021 | 66044 | BENNETT-BOWEN & LIGHTHOUSE INC | 386.86 | 0.00 | 386.86 |
| 102025 | 05/13/2021 | 59748 | BIG STUDIO INC | 203.67 | 0.00 | 203.67 |
| 102026 | 05/13/2021 | 4800 | BISHOP COMPANY | 33.01 | 0.00 | 33.01 |
| 102027 | 05/13/2021 | 1025 | C A C E 0 | 38.00 | 0.00 | 38.00 |
| 102028 | 05/13/2021 | 53983 | CALIF STATE FRANCHISE TAX BOARD | 799.90 | 0.00 | 799.90 |
| 102029 | 05/13/2021 | 5132 | CALIFORNIA COMMERCIAL POOLS. INC. | 2,500.00 | 0.00 | 2,500.00 |
| 102030 | 05/13/2021 | 40572 | CHICAGO TITLE CO | 100.00 | 0.00 | 100.00 |
| 102031 | 05/13/2021 | 45894 | CINTAS CORPORATION | 71.62 | 0.00 | 71.62 |
| 102032 | 05/13/2021 | 57070 | CITY LIGHT & POWER LKWD INC | 1,365.90 | 0.00 | 1,365.90 |
| 102033 | 05/13/2021 | 5214 | CLEANCOR HOLDINGS LLC DBA CLEANCOR LNG L | 465.00 | 0.00 | 465.00 |
| 102034 | 05/13/2021 | 4911 | DG INVESTMENT INTERMEDIATE HOLDINGS 2. INC | 26,205.66 | 0.00 | 26,205.66 |
| 102035 | 05/13/2021 | 4776 | CORELOGIC. INC. | 35.75 | 0.00 | 35.75 |
| 102036 | 05/13/2021 | 5340 | DOXIM INC. | 13,806.78 | 0.00 | 13,806.78 |
| 102037 | 05/13/2021 | 5229 | DUNRITE PEST CONTROL INC. | 260.00 | 0.00 | 260.00 |
| 102038 | 05/13/2021 | 60797 | DUTHIE POWER SERVICES INC | 2,700.00 | 0.00 | 2,700.00 |
| 102039 | 05/13/2021 | 3199 | EDCO WASTE SERVICES LLC | 6,030.30 | 0.00 | 6,030.30 |
| 102040 | 05/13/2021 | 51393 | EMPLOYMENT DEVELOPMENT DEPT | 27,579.80 | 0.00 | 27,579.80 |
| 102041 | 05/13/2021 | 4251 | PROFIT SYSTEMS INC | 200.00 | 0.00 | 200.00 |
| 102042 | 05/13/2021 | 4435 | ELLIOTT AUTO SUPPLY COMPANY INC | 446.62 | 0.00 | 446.62 |
| 102043 | 05/13/2021 | 65038 | FED EX OFFICE & PRINT SVCS INC | 393.84 | 0.00 | 393.84 |
| 102044 | 05/13/2021 | 4641 | FONTELA. THAO | 1,281.80 | 0.00 | 1,281.80 |
| 102045 | 05/13/2021 | 5343 | GALLS PARENT HOLDINGS. LLC | 10.00 | 0.00 | 10.00 |
| 102046 | 05/13/2021 | 33150 | GRAINGER W W INC | 27.40 | 0.00 | 27.40 |
| 102047 | 05/13/2021 | 5107 | GREEN WISE SOIL TECHNOLOGIES | 578.81 | 0.00 | 578.81 |
| 102048 | 05/13/2021 | 35477 | HARA M LAWNMOWER CENTER | 1,567.76 | 0.00 | 1,567.76 |
| 102049 | 05/13/2021 | 42031 | HOME DEPOT | 2,739.51 | 0.00 | 2,739.51 |
| 102050 | 05/13/2021 | 4622 | JHM SUPPLY INC | 653.96 | 0.00 | 653.96 |
| 102051 | 05/13/2021 | 4180 | JONES RICHARD D. A PROF LAW CORP | 1,192.50 | 0.00 | 1,192.50 |
| 102052 | 05/13/2021 | 53365 | KENNY'S AUTO SERVICE | 152.00 | 0.00 | 152.00 |
| 102053 | 05/13/2021 | 18400 | LAKEWOOD. CITY WATER DEPT | 1,606.78 | 0.00 | 1,606.78 |
| 102054 | 05/13/2021 | 58741 | LANDSCAPE STRUCTURES INC | 1,966.68 | 0.00 | 1,966.68 |
| 102055 | 05/13/2021 | 45505 | LOS ANGELES CO. CHIEF INFO OFFICE | 13,717.00 | 0.00 | 13,717.00 |
| 102056 | 05/13/2021 | 5525 | MICHAEL BAKER INTERNATIONAL. INC. | 23,396.00 | 0.00 | 23,396.00 |
| 102057 | 05/13/2021 | 5250 | NATIONAL SHERIFFS' ASSOCIATION | 87.00 | 0.00 | 87.00 |
| 102058 | 05/13/2021 | 4443 | O'REILLY AUTOMOTIVE STORES INC | 439.18 | 0.00 | 439.18 |

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|-------------------------------------|-------------------|--------------|---------------------|
| 102059 | 05/13/2021 | 47554 | OFFICE DEPOT BUSINESS SVCS | 219.74 | 0.00 | 219.74 |
| 102060 | 05/13/2021 | 15600 | LONG BEACH PUBLISHING CO | 357.26 | 0.00 | 357.26 |
| 102061 | 05/13/2021 | 62782 | RESOURCE BUILDING MATERIALS | 965.60 | 0.00 | 965.60 |
| 102062 | 05/13/2021 | 5379 | SERVICWEAR APPAREL INC. | 81.40 | 0.00 | 81.40 |
| 102063 | 05/13/2021 | 5197 | SIGNAL HILL AUTO ENTERPRISES INC. | 889.61 | 0.00 | 889.61 |
| 102064 | 05/13/2021 | 5230 | SITEONE LANDSCAPE SUPPLY. LLC | 4,057.01 | 0.00 | 4,057.01 |
| 102065 | 05/13/2021 | 52279 | SMART & FINAL INC | 22.00 | 0.00 | 22.00 |
| 102066 | 05/13/2021 | 5135 | SOLID SURFACE CARE. INC. | 2,180.00 | 0.00 | 2,180.00 |
| 102067 | 05/13/2021 | 66146 | SOURCE NORTH AMERICA CORP. | 64.76 | 0.00 | 64.76 |
| 102068 | 05/13/2021 | 36658 | SOUTH COAST A.O.M.D. | 825.78 | 0.00 | 825.78 |
| 102069 | 05/13/2021 | 29400 | SOUTHERN CALIFORNIA EDISON CO | 25,896.13 | 0.00 | 25,896.13 |
| 102070 | 05/13/2021 | 29500 | SOUTHERN CALIFORNIA GAS CO | 860.73 | 0.00 | 860.73 |
| 102071 | 05/13/2021 | 1737 | SOUTHERN COUNTIES LUBRICANTS | 537.24 | 0.00 | 537.24 |
| 102072 | 05/13/2021 | 44104 | STATE WATER RESOURCES CONTROL BOARD | 70.00 | 0.00 | 70.00 |
| 102073 | 05/13/2021 | 4581 | STEIN. ANDREW T | 748.20 | 0.00 | 748.20 |
| 102074 | 05/13/2021 | 5278 | THE TECHNOLOGY DEPOT | 949.80 | 0.00 | 949.80 |
| 102075 | 05/13/2021 | 5284 | UNIFIRST CORPORATION | 23.61 | 0.00 | 23.61 |
| 102076 | 05/13/2021 | 4840 | VERITIV OPERATING COMPANY | 295.69 | 0.00 | 295.69 |
| 102077 | 05/13/2021 | 64652 | CELLCO PARTNERSHIP | 839.83 | 0.00 | 839.83 |
| 102078 | 05/13/2021 | 7400 | WATER REPLENISHMENT DISTRICT OF | 211,967.98 | 0.00 | 211,967.98 |
| 102079 | 05/13/2021 | 17640 | WAXIE ENTERPRISES INC | 1,180.80 | 0.00 | 1,180.80 |
| 102080 | 05/13/2021 | 62628 | WELLS C. PIPELINE MATERIALS | 579.95 | 0.00 | 579.95 |
| 102081 | 05/13/2021 | 40925 | WEST COAST ARBORISTS INC | 156,647.71 | 0.00 | 156,647.71 |
| 102082 | 05/13/2021 | 4837 | XEROX CORPORATION | 616.94 | 0.00 | 616.94 |
| 102083 | 05/13/2021 | 3699 | DEMOFONTE. ANDREW | 40.00 | 0.00 | 40.00 |
| 102084 | 05/13/2021 | 3699 | GANNON. DEBRA | 40.00 | 0.00 | 40.00 |
| 102085 | 05/13/2021 | 3699 | LIM. VICTOR | 10.00 | 0.00 | 10.00 |
| 102086 | 05/13/2021 | 3699 | LU. SUSIE | 110.97 | 0.00 | 110.97 |
| 102087 | 05/13/2021 | 3699 | VERDOORN. AMANDA | 50.00 | 0.00 | 50.00 |
| Totals: | | | | <u>551,428.21</u> | <u>0.00</u> | <u>551,428.21</u> |

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COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committee: Park Development Committee.

STATEMENT OF FACT

On Thursday, May 6, 2021, the Park Development Committee met and discussed:

- (1) Funding available for recommended playground replacement projects; (2) Los Angeles County's Measure A competitive grant opportunity; and, (3) the city's facility rentals program.

Recommended Playground Replacements

- a. Measure A and Prop 68 Per Capita Funding
- b. Boyar Park School-age Playground, Biscailuz Tot Lot and Del Valle Park Tot Lot

Staff presented recommendations for use of per capita funding provided by the State of California Prop 68 program and the Measure A program organized by the Los Angeles County Regional Park and Open Space District. The current total of funds banked by these two funding sources equals \$990,946, with approximately \$250,000 in annual per capita allocation from Measure A expected to be announced in September 2021.

The committee approved staff's recommendation to use the voter-approved funding for the replacement of playground equipment in the tot lot play area at Biscailuz Park and the school-age and tot lot play areas at Boyar Park. The committee requested that staff replace the Bloomfield Park school-age playground should the city not be awarded the state's Prop 68 competitive grant for which the city had applied in March of 2021. If the Bloomfield Park Activation and Revitalization Project is selected for Prop 68 funding, then staff is to proceed with the replacement of the tot lot play equipment at Del Valle Park.

Measure A Competitive Grant Opportunity

The committee was asked to direct staff as to the submission of a Measure A competitive grant. The committee provided direction to submit a competitive grant for a project at the Lakewood Equestrian Center. The grant amount sought by the application will total \$1 million for much needed improvements at the equestrian center. The grant application is due October 28, 2021. Staff from the Conservation Corps of Long Beach will be able to assist the city in the writing of

this grant application utilizing the balance of funds from the Open Space Regional Master Plan grant used for the Equestrian Center Master Plan.

Review of Facility Rentals Program at City Parks

The committee reviewed the facility rentals program at city parks as presented by staff. Staff noted that facility rental rates have not been increased since 2008 and are both significantly below "market rate" as well as insufficient for recouping city-borne costs. Additionally, the Joint Powers Insurance Authority has pointed out that the city is exposed to a higher level of risk due to the city not requiring event insurance for renters of city facilities. Staff conducted a survey of neighboring cities' rental fees, which showed that the inclusion of an insurance policy fee and a 25% increase to the hourly rate to rent the city's athletic fields, pools and activity rooms would still situate Lakewood's rental fees on the lower end of the scale compared with other surveyed cities. The committee approved recommending these changes to the fees, but asked that the security deposit be reduced to \$150 as an offsetting gesture, as well as recommended that renters have the option to show proof of insurance in lieu of paying the insurance fee.

RECOMMENDATION

It is recommended that the City Council receive and file this report.



Thaddeus McCormack
City Manager

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COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions – April 2021**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

| <u>Date</u> | <u>Amount at Cost</u> | <u>Investment</u> | <u>Transaction</u> |
|-------------|-----------------------|-------------------|--------------------|
| 04/01/2021 | 38.50 | CD | Interest 1.800% |
| 04/01/2021 | 2,953.13 | CORP | Interest 3.375% |
| 04/01/2021 | 2.89 | MMF | Interest |
| 04/12/2021 | 10,875.00 | AGENCY | Interest 3.000% |
| 04/13/2021 | 10,147.50 | CORP | Maturity 2.950% |
| 04/14/2021 | 1,475.00 | AGENCY | Interest 0.500% |
| 04/15/2021 | 21,287.04 | LAIF | Interest |
| 04/15/2021 | 550,000.00 | LAIF | Maturity |
| 04/15/2021 | 1,053.50 | ABS | Interest 1.720% |
| 04/15/2021 | 34.38 | ABS | Interest 0.550% |
| 04/15/2021 | 51.33 | ABS | Interest 0.440% |
| 04/15/2021 | 433.13 | ABS | Interest 1.890% |
| 04/15/2021 | 39.58 | ABS | Interest 0.500% |
| 04/15/2021 | 8,593.75 | ABS | Interest 1.375% |
| 04/15/2021 | 17.00 | ABS | Interest 0.340% |
| 04/15/2021 | 36.67 | ABS | Interest 0.400% |
| 04/15/2021 | 37.63 | ABS | Interest 0.430% |
| 04/18/2021 | 4,218.75 | CORP | Interest 2.250% |
| 04/18/2021 | 50.88 | ABS | Interest 0.370% |
| 04/20/2021 | 1,471.88 | AGENCY | Interest 0.375% |
| 04/20/2021 | 269,441.10 | SUPRA | Purchase 0.125% |
| 04/20/2021 | 78.33 | ABS | Interest 0.470% |
| 04/20/2021 | 35.63 | ABS | Interest 0.450% |
| 04/20/2021 | 282,465.11 | TREAS | Sell 1.875% |
| 04/21/2021 | 128,399.67 | TREAS | Sell 1.875% |
| 04/21/2021 | 124,973.06 | ABS | Purchase 0.520% |
| 04/22/2021 | 25,000.00 | CORP | Purchase 0.731% |

Monthly Investment Transactions

May 25, 2021

Page 2

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|------------|------------|--------|------------------|
| 04/22/2021 | 75,087.00 | CORP | Purchase 0.731% |
| 04/22/2021 | 2,109.38 | AGENCY | Interest 0.625% |
| 04/23/2021 | 215,378.75 | TREAS | Purchase 0.375% |
| 04/23/2021 | 218,028.65 | CORP | Sell 1.875% |
| 04/24/2021 | 682.50 | CORP | Interest 2.100% |
| 04/25/2021 | 34.44 | ABS | Interest 0.290% |
| 04/25/2021 | 32.00 | ABS | Interest 0.480% |
| 04/25/2021 | 33.82 | AGENCY | Paydown 3.203% |
| 04/25/2021 | 16,210.88 | AGENCY | Paydown 3.560% |
| 04/25/2021 | 65.54 | AGENCY | Interest 3.203% |
| 04/25/2021 | 102.26 | AGENCY | Interest 3.560% |
| 04/26/2021 | 74,919.75 | CORP | Purchase 0.500% |
| 04/26/2021 | 193,064.20 | CORP | Sell 2.875% |
| 04/26/2021 | 60,847.65 | CORP | Sell 0.750% |
| 04/28/2021 | 79,991.58 | ABS | Purchase 0.380% |
| 04/30/2021 | 234.38 | TREAS | Interest 0.125% |
| 04/30/2021 | 12,000.00 | TREAS | Interest 2.000% |
| 04/30/2021 | 7,031.25 | TREAS | Interest 1.875 % |
| 04/30/2021 | 3,000.00 | TREAS | Interest 1.500% |
| 04/30/2021 | 756.60 | CORP | Interest 0.776% |

INVESTMENT GLOSSARY

ABS (Asset-Backed Securities)

A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.

AGENCY (U.S. Government Agency Issues)

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no portfolio percentage limits for U. S. Government Agency issues.

BOND (Municipal Bonds or Note)

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

CAMP (California Asset Management Program)

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide an investment pool at a reasonable cost. Participation is limited to California public agencies.

CD (Certificate of Deposit)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

COM (Commercial Paper)

Commercial paper of “prime” quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

CORP (Corporate Notes)

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States.

FNMA (Federal National Mortgage Association)

A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

LAIF (Local Agency Investment Fund, State of California)

The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.

MMF (Money Market Fund)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUPRA (Supra-National Agency Bonds or Notes)

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

TREAS (U.S. Treasury Notes)

A Treasury obligation of the U.S. Government to provide for the cash flow needs of the Federal Government.

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of April 2021.



Jose Gomez
Director of Finance & Administrative Services



Thaddeus McCormack
City Manager

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COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Southeast Los Angeles County Workforce Development Board (SELACO WDB)

INTRODUCTION

The City of Lakewood has two private sector representatives serving on the Workforce Investment Board of Southeast Los Angeles County. The Workforce Development Board (WDB) members' terms are fixed and staggered and each year on June 30th one member's term expires.

STATEMENT OF FACTS

Mark Dameron has been the Lakewood Business Representative serving on the Workforce Development Board since April of 2016. He is currently serving as Chair of the Board of Directors. As required under the WDB Policy Board Agreement, the selected representative must be approved by the City Council.

Mr. Dameron is a member of the Board of Directors for the Greater Lakewood Chamber of Commerce and a Past President for the Rotary Club of Lakewood. He is an energetic and enthusiastic individual who has been active in the community and in the business sector. He is a valuable asset on the SELACO WDB.

RECOMMENDATION

It is recommended that the City Council approve the reappointment of Mark Dameron to the Southeast Los Angeles County Workforce Development Board of Directors.

Paolo Beltran *PB*
Deputy City Manager


Thaddeus McCormack
City Manager

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COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Delinquent Fees and Charges for Garbage, Waste and Refuse

INTRODUCTION

The Lakewood Municipal Code provides that unpaid balances for trash, waste and refuse accounts may be collected by placement on the annual property tax roll.

STATEMENT OF FACT

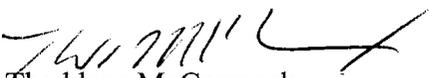
The attached resolution authorizes the Director of Finance and Administrative Services to prepare a report of all delinquent trash fees of \$46.00 (approximately two months of residential service) or more as of May 31, 2021.

It also sets a public hearing for July 27, 2021, where the Council shall hear any objections regarding the assessment of these delinquent trash fees. A notice of this hearing will be mailed to property owners listed on the report of delinquent fees. A sample copy of this Notice of Hearing is attached.

STAFF RECOMMENDATION

It is recommended that the City Council adopt the attached resolution.


Jose Gomez
Director of Finance and Administrative Services


Thaddeus McCormack
City Manager

RESOLUTION NO. 2021-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD DIRECTING THE PREPARATION OF A REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, AND SETTING A PUBLIC HEARING THEREON FOR JULY 27, 2021

WHEREAS, the City Council of the City of Lakewood, in accordance with the provisions of Chapter 3 of Article V of the Lakewood Municipal Code, commencing with Section 5300, did on and prior to May 31, 2021, provide to and remove from the parcels of land within the City of Lakewood, garbage, waste, and refuse for which a fee was charged pursuant to the terms and provisions of the Lakewood Municipal Code; and

WHEREAS, any fees which remain unpaid for a period of sixty or more days after the date upon which they were billed may be collected thereafter by the City pursuant to Government Code Section 25831; and

WHEREAS, a public hearing on a report of said delinquent fees should be set before the City Council for July 27, 2021;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEWOOD THAT:

SECTION 1. The Director of Finance and Administrative Services of the City of Lakewood is hereby directed to cause to be prepared a Report of Delinquent Fees of \$46.00 (approximately two months of residential service) or more existing on May 31, 2021, the City Council does hereby fix July 27, 2021 at 7:30 p.m., or as soon thereafter in the City Council Chambers of the City of Lakewood, 5000 Clark Avenue, Lakewood, California, as the time, date and place for a hearing on said Report, and any objections or protests thereto.

SECTION 2. The City Clerk shall cause notice of this hearing in the form and fashion of that attached hereto to be mailed to the landowners listed on the Report not less than ten (10) days prior to the date of said hearing.

SECTION 3. At the hearing the City Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees. The City Council may make such revisions or corrections to the Report as it deems just, after which by resolution the report shall be confirmed.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

ADOPTED AND APPROVED THIS 25TH DAY OF MAY, 2021.

Mayor

ATTEST:

City Clerk

TO: «Owner1»
«Owner2»

PROPERTY OWNER

NOTICE OF HEARING ON REPORT
OF DELINQUENT GARBAGE TRASH AND REFUSE COLLECTION

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City Council of the City of Lakewood on Tuesday, July 27, 2021, at 7:30 p.m., or as soon thereafter as the matter can be heard, in the City Council Chambers of the City of Lakewood, 5000 Clark Avenue, Lakewood, California, on the written report of the Director of Finance and Administrative Services of the City of Lakewood that the following fees and charges are delinquent and that the amount thereof should be confirmed and constitute a Special Assessment against the following described parcel, and a lien on that parcel for the amount of such delinquent fees. Said report further provides that if said delinquent charges are confirmed the same becomes a lien on the land and attaches upon recordation in the office of the Los Angeles County Recorder, and further may be collected at the same time and in the same manner as ordinary County ad valorem taxes are collected.

Said delinquent fees contained in said report pertain to the collection by the City of Lakewood from the following described parcel of land of garbage, waste, trash and refuse, for which a fee or charge was imposed pursuant to Chapter 3 of Article V of the Lakewood Municipal Code, which said fee or charge for said services provided said premises remained unpaid on May 31, 2021, in the following amount, all of which is now due and owing. Said parcel and the amount of said delinquent fee proposed to be a lien against said parcel is as follows:

| | |
|---|--------------|
| <u>Parcel No.:</u> | «Parcel» |
| <u>Account No.:</u> | «Account» |
| <u>Street Address:</u> | «LocAddress» |
| <u>Delinquent Charge and Lien Amount:</u> | «AmtDue» |

NOTICE IS FURTHER GIVEN that you may examine said report in the office of the Director of Finance and Administrative Services at 5050 Clark Avenue, Lakewood, California, during regular business hours at any time prior to said hearing, and further that you may appear at the time and place of said hearing for the purpose of protesting or objecting thereto. At the time of said hearing the City Council shall hear all objections or protests of land owners liable to be assessed for said delinquent fees, and the City Council may make such revision or corrections to the report as it deems just, after which by resolution the report shall be confirmed.

NOTICE IS FURTHER GIVEN that you are not required to appear at said hearing if you agree with the delinquent charge and lien amount. You may simply contact City Hall at the number listed below and make payment in full up to and including July 31, 2021.

NOTICE IS FURTHER GIVEN that if you are a transferee of the aforementioned parcel on or after May 31, 2021 and qualify as a BONA FIDE PURCHASER FOR VALUE, said parcel may be excluded from the lien of delinquent charges if you establish in the office of the Director of Finance and Administrative Services, 5050 Clark Avenue, Lakewood, California, prior to said hearing or the date on which the first installment of taxes will become delinquent that you acquired said property for value without knowledge or notice of the lien or charge for rubbish services. If you have SOLD OR TRANSFERRED said parcel on or after May 31, 2021, please forward this notice to your transferee, or the person to whom you conveyed said property, prior to July 31, 2021.

DATED THIS ___ day of ____, 2021.

IF YOU WOULD LIKE TO PAY THE LIEN AMOUNT, OR HAVE ANY QUESTIONS, PLEASE CONTACT
LAKEWOOD UTILITY BILLING CUSTOMER SERVICE AT (855) 785 – 4021.

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COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: July 2021 Fireworks Display

INTRODUCTION

The ongoing COVID-19 pandemic has severely impacted the ability to organize large scale special events. In preparing to organize the city's traditional summer special events, staff met with the Community Promotions Committee in January 2021 and again in May 2021, to discuss the possibility of hosting a Civic Center Block Party in June, and to determine alternative options in lieu of the cherished special event if health and safety protocols from Los Angeles County Public Health proved restrictive.

Staff received direction from the committee to proceed with the concept of offering three simultaneous fireworks displays throughout the city on Friday, July 2, 2021 in lieu of a large scale Civic Center Block Party event.

STATEMENT OF FACT

A fireworks extravaganza is set for Friday, July 2 beginning at 8:45 p.m. A 15-minute professional aerial fireworks display will launch from Artesia High School, Holmes Elementary School and Lakewood High School. There are no other special event elements accompanying the fireworks display. Residents are encouraged to watch the aerial display from their home or public areas near their home as there will be no spectator viewing areas or parking areas reserved to watch the fireworks display near the launch sites.

To minimize the potential for crowding around the school campuses, parking immediately adjacent to each of the school sites will be restricted on July 2. The city's public safety and parking control personnel will enforce posted parking notices and will discourage assembly on city parkways and medians adjacent to the school campuses.

Fireworks & Stage FX America has served as the city's pyrotechnic contractor since 2010 and has consistently provided a professional and safe fireworks display for the Lakewood community. The contractor has provided the city with a contract price of \$39,000 for three fireworks displays at three different locations in the city on Friday, July 2, 2021. The contractor will provide the city with required insurances including commercial general liability, automobile and worker's compensation, the equipment and personnel necessary to produce the fireworks display and all required permits from state and local authorities including Los Angeles County Fire.

July 2021 Fireworks Display
May 25, 2021
Page Two

SUMMARY

In lieu of a Civic Center Block Party which has traditionally attracted 25,000 attendees, three simultaneous fireworks displays spanning across the city on Friday, July 2 provides a safe alternative for residents to enjoy a professional fireworks show. The contractor requires a 50% deposit prior to proceeding with the scheduling of Lakewood's event. The funds for the deposit is budgeted in FY21 and the balance of the contract price is budgeted in FY22.

RECOMMENDATION

Authorize the Mayor to sign contract with Fireworks & Stage FX America, LLC for three fireworks displays throughout the city on Friday, July 2, 2021. Contract price not to exceed \$39,000.

Valarie Frost, Director *VF*
Recreation and Community Services


Thaddeus McCormack
City Manager



Presents

Celebrate America!

A Fireworks Extravaganza

July 2nd, 2021

Produced by



"The Difference is Quality"

City of Lakewood
Celebrate America!
July 2nd, 2021

Announcement Barrage

Program A

Aerial Titanium Flash Salutes
3" 10

Color and Multi-Color Finale Shells
3" 10

Aerial Grand Finale

Program A

Color and Multi-Color Finale Shells
3" 200

Aerial Flash Salutes
3" 100

Aerial Show Presentation

Aerial Titanium Flash Salutes
3" 10

Color and Multi-Color Aerial Shells
3" 140

Flitter, Glitter, Electric Color and
Color Changing Shells
3" 110

Distinctive and Unique Aerial Shells
3" 110

Premium Aerial Shells
3" 10

Grand Totals

Aerial Shells
3" 700

Total Aerial Shells
700 Per Show

Total for all 3 Shows
2,100

Program Price

Total Program Price Inclusive of
Insurance, Operator and
Transportation

Cost \$39,000
Total cost for all three shows



Fireworks America Products

The Quality Difference

Fireworks America has sought to affiliate itself with world renown-award winning manufacturers, both foreign and domestic. In every show you will find only the highest quality products and variety which will far surpass those of our competitors.

Product Definitions Are:

Color and Multi-Color include standard one color products and multiple colors such as Chrysanthemums, Peonies and Hearts, Red, Green and Blue, Variegated, etc.

Our variety is unmatched and as such we can guarantee over 40 varieties in this category.

Compare to our competitors "Color", "Fancy", some "Extra Fancy", "Standard" or "Japanese Style Deluxe" Shells.

Classic: includes Flitter, Glitter, Electric Color and Color Changing Transformation Penny Glitter, Glitter & Color, Magnesium Red Electric, Red to Blue, Comets, etc. Our variety is unmatched and as such we can guarantee over 50 varieties in this category.

Compare to our competitors "Extra Fancy", "Floral", "Classic" or "Japanese Style Super Effect" Shells

Select: Shells feature Distinctive and Unique Aerial Shells including, Spiders, Multiple Reports, Strobes, Multiple Effect Shells, Domestic Glittering Comets, . Crackling Effects, Double Ring Shells, Saturn Shells, Tourbillion Shells, Special Pattern Shells, Weeping Willow Shells, Shell of Shells and Serpentine Shells, etc..

Compare to our competitors "Special", "Special Effect", or "Japanese Style Special Effect" Shells.

Premium: Aerial Shells include Crossettes, Serpents, Whistles, Whistles and Reports, Serpents and Strobes, Fish and Whistles, Tourbillions to Reports, Thunder and Rainbow, Serpents and Stars, Nishiki Kamuros, and many other American Made Specialty Shells.

Our competitors cannot compare with our Domestically-Made Superstars.



City of Lakewood
**Show Concept, Services List,
and Miscellaneous Details**

Services List:

Fireworks America to Provide:

- 1) Permit Filings as Required
- 2) Storage and Delivery of fireworks
- 3) All Equipment to produce the display
- 4) Insurance Aggregate amount of \$10,000,000 (Sample attached)
- 5) Worker's Compensation Insurance (Statute)
- 6) Music CD or MP3

City of Lakewood to Provide:

- 1) A Suitable Firing Site
- 2) Adequate Security for Firing Site
- 3) Sand & Sand Removal, if req'd
- 4) Permit Fees
- 5) Standby Firefighter Fees, if req'd
- 6) Sound System and Playback
- 7) Minimum permit times as required below

Minimum Time Required

Fireworks America will provide permitting services on your behalf. There are minimum times required to pull these permits. Contracts and deposits must be signed and back to us prior to starting these services. Here are the **minimum permit times.**

Land Based Shows based require a minimum of **30 days** to permit based on Local and State Ordinance, FAA and other requirements.

Water based shows require a minimum of **60 days** to permit based on all of the above PLUS Coast Guard requirements.

Please plan your show accordingly.

Operators and Assistants:

Fireworks America will provide the services of a State Licensed Pyrotechnic Operator and experienced crew to fire your display. The entire crew will be covered under Fireworks America's Worker's Compensation Insurance.

City of Lakewood
**Show Concept, Services List,
and Miscellaneous Details**

Payment Terms:

50% of the Sum is to be paid to FA at the signing of the Contract,
Balance Net 10 Days After Displays

Method of Discharge:

The show will be fired electrically. Each fireworks event will have its own ignitor for precise timing. Fireworks America will provide the firing panel, cable, distribution system and power for the show.





***PYROTECHNIC PUBLIC DISPLAY
CONTRACT***

Fireworks & Stage FX America, LLC
dba: Fireworks America
PO Box 488
Lakeside, CA 92040
619-938-8277
619-938-8273 Fax

BATF License Number:
9-CA-073-20-6B-01843
9-CA-073-23-6B-01844

California Licenses:
GPD-0528
I/E-1129
W-1132

- 1) This Contract, entered into this 12th day of May, 2021, by and between FIREWORKS & STAGE FX AMERICA, LLC., dba FIREWORKS AMERICA, a California Corporation, duly licensed by the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives and the State of California, hereinafter referred to as "FA" and CITY OF LAKEWOOD hereinafter referred to as "BUYER".

- 2) FA agrees to furnish BUYER, in accordance with the terms and conditions set forth herein, Three (3) fireworks/special effects display as per Program A, submitted, accepted and made part hereof, and the services of a licensed pyrotechnic operator who will be in charge of the execution of said display unless otherwise agreed in writing. The displays are to be performed on July 2nd, 2021, located at See Below for Locations.
The time of the display is to be: 8:45:00 PM

- 3) BUYER agrees to pay FA the sum of: Thirty Nine Thousand Dollars and No Cents (\$39,000.00), per the following terms:
50% of the Sum is to be paid to FA at the signing of the Contract, Balance Net 10 Days After Display

- Locations of each show on July 2nd, 2021 are:
Lakewood High School, 4400 Briercreech Ave, Lakewood, CA 90713
Artesia High School, 12108 Del Amo Blvd, Lakewood, CA 90715
Holmes Elementary School, 5020 Barlin Ave, Lakewood, CA 90712

- 4) Should the BUYER default on these payment terms, a finance charge at a rate of 1.5% per month, 18% annual percentage rate, or the maximum rate permitted by law, whichever is greater, will be charged and accrued on the unpaid balance of the Contract until the Contract is satisfied.
FA is hereby authorized to receive BUYER's financial information from any person or entity for the purpose of verifying BUYER's ability to pay.

- 5) BUYER, at its expense, agrees to provide FA a suitable DISPLAY SITE in which to stage, setup and fire the display. This DISPLAY SITE will incorporate an appropriate fallout zone, which has to be approved by FA, and that will fulfill any requirements set forth by any governing legal authority. Should the proposed site require the involvement of specialized equipment, watercraft or clean up, BUYER agrees to provide said equipment and labor at BUYER's expense.

Fireworks America Public Display Contract

6) BUYER, at its expense, agrees to provide adequate security to prevent any access to the DISPLAY SITE by members of the general public or any persons not expressly approved by FA. Any claim arising from damage to persons or property caused by any unauthorized access to the DISPLAY SITE is the sole responsibility of the BUYER. Should a multiple day setup be required, BUYER shall provide appropriate security during all the times FA is away from the DISPLAY SITE.

7) BUYER, at its expense, agrees to pay for any required "standby" Firemen, and/or any applicable permit costs and fees as required by state and local statutes, ordinances or regulations. BUYER agrees to indemnify FA for any and all changes or adjustments made to the DISPLAY at the request of any governing legal authority.

8) BUYER, at its expense, shall provide FA sufficient parking, all necessary site and event passes and allow FA sufficient time and available access, as determined by FA, to safely and professionally setup and discharge the display and subsequently remove the display equipment from the DISPLAY SITE.

9) Should BUYER fail to comply or prove itself unable to comply with the requirements stated in paragraphs 5, 6, 7 and 8 herein, FA shall have no obligation to continue with the performance of the display and the BUYER agrees to pay the full contract price plus any additional associated expenses incurred by FA.

10) BUYER agrees to assume the risk of weather, or any other cause that is beyond FA's control, that may prevent the display from being discharged on the scheduled date and time. In the event that FA, at its sole discretion, determines that the weather unsuitable for the discharge of the display, BUYER shall pay per the cancellation terms contained in paragraph 11 herein.

11) BUYER shall have the option to cancel this display at any time. If BUYER decides to cancel, BUYER agrees to pay to FA 35% of the display contract price and all other associated costs incurred by FA, including, but not limited to, permits, insurance, pyrotechnic operator's fee, transportation, choreography, custom design or any other provable expense associated with the execution of the Display.

12) BUYER agrees to hold FA harmless from all claims and penalties made against FA in the event that the display fails to start on time or is disrupted after commencement as a direct result of equipment or product malfunction or failure.

13) FA agrees to provide insurance coverage of Ten Million Dollars, Bodily Injury and Property Damage and statutory limits for Worker's Compensation. This insurance covers the operations of FA only and does not extend to any other aspect of the event at which such a display may be held. FA's operations are deemed complete when FA has vacated the premises.

14) Should BUYER fail to perform its obligations as set forth herein, BUYER agrees to indemnify, defend and hold FA harmless from all claims and suits made against FA in conjunction with the discontinuance or cancellation of the display.

Fireworks America Public Display Contract

15) FA agrees to defend, indemnify and hold harmless BUYER from and against all claims and liability arising out of the services to be performed by FA hereunder, except to the extent arising from BUYER'S negligence or willful misconduct.

16) The laws of the State of California shall govern this contract. It is agreed that any court of competent jurisdiction located in the County of San Diego, CA shall be proper venue for an action. Should such action be brought to enforce or interpret the terms or provisions of this Contract, the prevailing party shall be entitled to reasonable attorney fees and costs in addition to any other relief to which they may be entitled.

17) Nothing in this contract shall be construed as forming a partnership, joint venture, agency or any form of legal relationship, other than contractual, between BUYER and FA. Neither party shall be held responsible for any agreements or obligations not expressly provided for herein and shall be severally responsible for their own separate debts and obligations.

18) BUYER shall not under any circumstances, be entitled to recover any consequential damages from FA. Nothing in this paragraph shall be construed as a modification or limitation on the insurance coverages afforded in Paragraph 13 herein.

19) Other Considerations:

Access to restrooms or portable restrooms provided by BUYER at each location.

20) This agreement shall be binding on the parties and on their heirs, executors, administrators, successors and assigns.

In Witness the parties hereto, by or through their duly authorized agents, have set their hands and seals this 12th day of May, 2021.

Fireworks & Stage FX America, LLC

City of Lakewood

By _____

By _____

Title _____

Title _____

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COUNCIL AGENDA

January 26, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Engineering Services Agreement – Craftwater Engineering, Inc.

INTRODUCTION

The City of Lakewood is in need of additional consulting Engineering Services. An on-call agreement with Craftwater Engineering, Inc. is proposed for this purpose. Craftwater offers a wide array of project experience, including stormwater and drinking water systems. They are immediately available to assist the City whenever the need arises.

STATEMENT OF FACT

Craftwater was formed several years ago by several key engineers who worked on the design of the Bolivar and Mayfair Stormwater Projects. Lakewood staff is very familiar with Craftwater's capabilities and depth of expertise and knowledge. Since the stormwater projects are relatively new to Lakewood, and the technology is still evolving and advancing, it will be very helpful to have access to Craftwater's expertise as we continue to optimize the operations at Bolivar, as well as Mayfair, when it comes on line shortly. In addition, Craftwater is highly skilled in the Measure W funding arena and would be very helpful in the development of future stormwater project development and preparation of funding applications.

The Engineering Services Agreement would be structured the same as the previous agreements with our other on-call engineering firms. The firm would prepare a proposal for a project scope established by staff. Larger projects with fees in excess of \$20,000 would be presented to Council for approval. Smaller projects with fees less than \$20,000 could be authorized by the City Manager. Billing would be on an hourly basis with a not-to-exceed cap. Initially, they have prepared a proposal for their services to analyze the data generated for the Bolivar Park Project since inception, and develop recommendations for optimization of operations. The proposed fee is less than \$20,000, and it will be authorized by the City Manager under the terms of the on-call agreement.

The services that they would provide for stormwater related projects are eligible for funding under both the Measure W 5-year regional grant for Operations and Maintenance for both Bolivar and Mayfair, as well as Lakewood's local allocation of Measure W funding. Craftwater's current rate schedule will be in effect through 2022.

RECOMMENDATION

Staff recommends that the City Council:

- (1) Authorize an on-call Engineering Services agreement with Craftwater Engineering, Inc. based upon their FY 20-21 rate schedule.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

May 18, 2021

Ms. Lisa Rapp, Public Works Director
City of Lakewood Public Works Department
5050 Clark Avenue
Lakewood, CA 90712

**Subject: Proposal for Bolivar Park Stormwater and Urban Runoff Capture Project
Operations and Performance Assessment**

Dear Ms. Rapp:

Craftwater Engineering, Inc. (Craftwater) appreciates the opportunity to submit our proposal to assist the City with the performance evaluation of the Bolivar Park Stormwater and Urban Runoff Capture Project (Project). The Project was the first regional control measure implemented by the Los Cerritos Channel Group (LCC Group) in support of their Watershed Management Program (WMP), and the first stormwater project in the region to incorporate innovative real-time control (RTC) technology to amplify performance. It is therefore essential that the performance of the various components is well understood in the context of WMP goals and design intent. Lessons learned during the first years of operation will enable optimization of the Project to maximize capture in future years and will also inform the design and operation of other projects throughout the watershed.

This proposal describes Craftwater's approach to assess the performance of the Project and its RTC components.

Scope of Work

Craftwater proposes to conduct a system evaluation of the Bolivar Park Stormwater and Urban Runoff Capture Project to evaluate how well the Project performed relative to design and WMP goals, monitoring data collected during the first rainy season (provided by the City of Lakewood) will be analyzed. It is assumed that periods of time with questionable data will be flagged by the City of Lakewood. Craftwater will analyze the monitoring performance data collected by the City's Water Department to evaluate the performance of the system.

Task 1. Historical Operational Data

This task will consist of obtaining the operational data from the City's records. Data may include the monitored flow in the channel, pump station discharge rates, water levels in storage and in the wet wells, rubber dam gate settings, and the Wahaso Stormwater Harvesting Facility. In addition, water quality monitoring from Del Amo Channel and rainfall data will also be provided by the City. Craftwater will submit a data request from the City to coordinate the data needs with the City.

Task 2. Field Investigation

Craftwater Engineers will meet with the City Water Department staff to conduct a one-day field reconnaissance of the Bolivar Park Stormwater Capture Facility. This will be an opportunity to interview of the operational staff regarding operational issues and documentation collected to date.

The following components will be the focus of the field investigation and consist of visual inspection from access points, such as manholes, etc. It is assumed that the site visit will not consist of inspections in confined spaces.

- Del Amo Channel Diversion
- Pre-Treatment Unit, Nutrient Separating Baffle Box
- Pumps (Pump Station, Irrigation Pump, and discharge pump)
- Subsurface Storage Structure
- Groundwater Monitoring Wells

Task 3. System Performance Analysis

Because the LCC watershed responds differently each rainy season to variable rainfall frequency, intensity, duration, and depth, the only way to appropriately judge the performance of the Project is through a simulation exercise. The actual monitored flow rates will be loaded into the original modeling system used to inform Project design; then, the modeled (design) performance under the monitored conditions since project inception will be compared with the monitored (actual) performance to determine if any efficiencies/deficiencies were experienced over the first rainy season.

Once performance is characterized, the results will be used to generate recommendations to improve effectiveness of the Project and other LCC regional projects. To accomplish this, Craftwater will recalibrate the project simulation model to match observed conditions and test various operational scenarios. For example, different rubber dam or wet well storage operation logic can be simulated to better understand the impact on long-term runoff capture. The most effective operational scenarios will be discussed with the City of Lakewood's SCADA team to ensure that they are implementable under the current configuration. This scope of work assumes that the original simulation model will be provided by the City, as obtained from Tetra Tech.

Task 4. Performance and Operational Recommendations

Results of the System Performance Analysis (Task 3) and the preceding tasks will be documented in a Performance and Operational Recommendations Technical Memorandum that will guide project implementation by the City and LCC Group to maximize pollutant capture and take maximum credit for that capture during annual reporting. The content will provide the Group with valuable and graphically oriented information to share with stakeholders and the Regional Water Quality Control Board.

Deliverable

- Preliminary Performance Analysis Results Presentation
- Field Investigation Photo Log
- Draft and Final Performance and Operational Recommendations Technical Memorandum

Fee Proposal and Schedule

Craftwater proposes to perform the scope of services for a Not to Exceed Fee of \$19,906 as shown in Attachment A – Fee Proposal Table.

Ms. Rapp
May 18, 2021
Page 3

Thank you for considering this proposal and we look forward to the opportunity to continue to support the City with advancing the progress of your regional stormwater capture projects. Should you have any questions, you may contact Oliver Galang at 213.598.4178 or Oliver.Galang@craftwaterinc.com.

Respectfully submitted,

Chad Helmle, PE
President | Craftwater Engineering, Inc

PROJECT NAME: Bolivar Park Stormwater Capture Project Performance Assessment



Contract Type: Time and Materials

Technical Support for the evaluation of the Bolivar Park SW Capture Facility Performance

Submitted to: Lisa Rapp, Public Works Director, City of Lakewood

| Task Description | CRAFTWATER ENGINEERING INC | | | | | | | | ODCs | | TOTAL COST | |
|--|------------------------------|--|---|--------------------------------------|---|---------------------------------------|-------------------|--------------------|--------------|------------|---|---------------|
| | President (Chad Helmlle, PE) | Principal Engineer (Oliver Galang, PE, ENV SP) | Senior Project Manager (Brad Wardynski, PE) | Project Manager (Merrill Taylor, PE) | Associate Engineer (Andrew Takahashi, PE) | Senior Associate Engineer (Thom Epps) | Total Labor Hours | Total Labor Effort | Reproduction | Total ODCs | Subcontracts (NorCal Engineering, Geotechnical) | TOTAL EFFORT |
| Billing Rates | 277 | 256 | 241 | 226 | 174 | 195 | | | | | | |
| Task 1. Historical and Operational Data | - | 1 | 2 | 2 | - | 4 | 9 | 1,970 | - | - | - | 1,970 |
| Project review and Data Request | | 1 | 2 | 2 | | 4 | 9 | 1,970 | | | | 1,970 |
| Task 2. Field Investigation | - | 4 | - | 4 | 4 | - | 12 | 2,624 | - | - | - | 2,624 |
| Site Investigation at Del Amo Channel and Bolivar Park | | 4 | | 4 | 4 | - | 12 | 2,624 | | | | 2,624 |
| Task 3. System Performance Analysis | - | - | 3 | 3 | - | 28 | 34 | 6,861 | - | - | - | 6,861 |
| Stormwater Capture Performance Analysis | | | 1 | 1 | | 16 | 18 | 3,587 | | | | 3,587 |
| Dry-Weather Urban Runoff Capture Analysis | | | 1 | 1 | | 8 | 10 | 2,027 | | | | 2,027 |
| Stormwater Harvesting Facility Use Performance | | | 1 | 1 | | 4 | 6 | 1,247 | | | | 1,247 |
| Task 4. Performance and Operation Recommendations | 2 | 1 | 3 | 3 | - | 32 | 41 | 8,451 | - | - | - | 8,451 |
| Preliminary Results Presentation | 1 | 1 | 1 | 1 | | 8 | 12 | 2,560 | | | | 2,560 |
| Draft Performance and Recommendations Memo | 1 | | 1 | 1 | | 18 | 21 | 4,254 | | | | 4,254 |
| Final Performance and Recommendations Memo | | | 1 | 1 | | 6 | 8 | 1,637 | | | | 1,637 |
| GRAND TOTAL | 2 | 6 | 8 | 12 | 4 | 64 | 96 | 19,906 | - | - | - | 19,906 |

AGREEMENT FOR SERVICES
BETWEEN
CITY OF LAKEWOOD AND CRAFTWATER ENGINEERING, INC.

THIS AGREEMENT, made and entered into on May 25, 2021, by and between the CITY OF LAKEWOOD, a municipal corporation, sometimes hereinafter referred to as "City," and CRAFTWATER ENGINEERING, INC., sometimes hereinafter referred to as "Engineer"

W I T N E S S E T H:

WHEREAS, the City desires to retain CRAFTWATER ENGINEERING, INC. for Engineering services in connection with the work hereafter described; and

WHEREAS, CRAFTWATER ENGINEERING, INC. has the necessary skills and qualifications and licenses required by law to perform the Engineering services required under this Agreement in connection with said project; and

WHEREAS, the City Council at a regular meeting held on May 25, 2021, authorized the Mayor and the City Clerk to enter into this Agreement; and

NOW, THEREFORE, it is hereby agreed by and between the parties that:

1. DEFINITIONS. As used in this Agreement, the following definitions shall be applicable:

- A. Engineer. Engineer shall mean:
Craftwater Engineering, Inc.
10711 Oakbend Dr.
San Diego, California 92131 USA
Phone: (805) 729-0943
E-Mail: chad.helmle@craftwaterinc.com
- B. City. City shall mean the City of Lakewood, a municipal corporation, 5050 Clark Avenue, Lakewood, California, 90712.
- C. City Council. City Council shall mean the City Council of the City of Lakewood.
- D. Contractor. Contractor shall mean that person or persons awarded any contract by the City to perform the work designed by the Engineer.
- E. Services. Services shall mean the Engineering services to be performed by Engineer pursuant to this Agreement.
- F. Work. Work shall mean the installation, construction and development of projects as assigned under "On-Call Engineering Support Services" for which the Engineering services are hereby authorized.

2. SCOPE OF SERVICES. Engineer agrees to prepare and furnish the City, following written authorization to proceed from the City, those services as set forth in Engineer's written proposals for specific projects as requested by the City.

Upon specific and separate authorization by the City, Engineer agrees to prepare studies, plans and specifications and/or provide construction management for City projects, with scope of work and fee based on project-specific written proposals. Budgeted projects where the fee is less than \$20,000 may be authorized by the City Manager. Budgeted projects where the fee exceeds \$20,000 will require written approval by the City Council.

As applicable to the project-specific written proposal, Engineer agrees to consult with the Director of Public Works at such reasonable times and places as may be necessary to accomplish the foregoing. In performing said services Engineer shall use, whenever possible, the standard specifications and forms, prepared and approved by the City for public works contracts. All drawings and specifications shall be adequate and sufficient for the City to solicit bids for the award of the contract for said work.

As applicable to the project-specific written proposal, upon approval of said drawings and specifications by the Director of Public Works, Engineer shall furnish suitable reproducible plans, details, and special and technical specifications for the City to incorporate with its bid and contract documents for the purpose of advertising for bids to construct the work. Engineer shall subsequently make any necessary corrections to each set of drawing and specifications as required by any addenda, and incorporate any changes which may be authorized during construction to develop the "as-built" drawings. Engineer shall also prepare a list of qualified bidders and assist the City in the evaluation of the bids and the qualifications of the contractors being considered for award of contract.

As applicable to the project-specific written proposal, during the course of construction by the Contractor, Engineer shall provide consultation and interpretation of the plans and specifications, and shall review and approve any use of alternate equipment or materials, subject to approval by the Director of Public Works. Engineer shall review and approve detailed shop drawings accordingly.

As applicable to the project-specific written proposal, during the progress of the work, Engineer shall make monthly estimates of the completed work and shall have the responsibility of certifying to progress payments on the construction contract. Engineer agrees to use reasonable diligence to protect the City against any defects and deficiency in the work of the Contractor, but it is expressly understood Engineer does not guarantee the performance of any contract by any contractor.

3. EXCLUSION FROM SCOPE OF SERVICES. It is agreed by and between the parties hereto that the services to be provided by Engineer under this agreement do not include any exclusions listed in the project-specific proposal.

4. PAYMENT. For and in consideration of the Engineering services performed by Engineer and when approved by the City, the City agrees to pay to Engineer on a time and material basis, at a rate determined by the Schedule attached, for services actually rendered.

The aforementioned consideration shall be paid to Engineer upon completion of each phase and submission of Engineer's statement of time expended and the applicable rate to be charged to

the Director of Public Works. No payment shall be made until the aforementioned work has been certified by the Director of Public Works as having been completed in accordance with the applicable rate.

The Engineer shall submit invoices to the Director of Public Works for approval prior to authorization of payment. The total compensation under this Agreement shall not exceed \$100,000, unless amended.

5. TIME FOR PERFORMANCE. It is understood and agreed by and between the parties hereto that time is of the essence. Engineer agrees that he will diligently and reasonably pursue the performance of the services required by him by this Agreement consistent with Engineer's Standard of Care.

This Agreement shall be for a term commencing May 25, 2021 and terminating June 30, 2022, and may be renewed by the CITY with the concurrence of Engineer for any successive one-year term, unless sooner terminated as hereinbefore provided.

6. TERMINATION. The City may terminate this Agreement at any time by giving the Engineer at least fifteen days prior written notice. In the event of termination, the City shall pay the Engineer the total value of the services of the Engineer to the final date of termination, computed in accordance with the terms and provisions of this Agreement, provided, however, that the same does not in any case exceed the maximum amount hereinbefore set forth for payment of consideration. Except as herein provided, this Agreement shall continue until the successful completion of the work and the acceptance of said work by the City.

7. ASSIGNMENT AND SUBCONTRACTING. Notwithstanding any provision of this Agreement to the contrary, Engineer shall not assign, subcontract or transfer any part or portion of this Agreement, or any responsibility hereunder, without the prior written consent of the City.

8. OWNERSHIP OF DOCUMENTS. Upon receipt of undisputed invoice fees for services provided, it is further agreed by and between the parties hereto that the City shall have full, complete and absolute title to all preliminary plans, drawings, reports, cost estimates, schematic drawings, and other engineering drawings and specifications prepared by the Engineer pursuant to this Agreement, regardless of the state of completion thereof. It is further agreed by and between the parties that the City may make full and complete use of said materials so prepared for the City as it desires, and within its own discretion without any liability of any kind whatsoever to the Engineer other than payment of compensation as provided in this Agreement.

Originals of drawings, specifications, estimates, field notes and calculations prepared by the Engineer shall be and remain the property of the Engineer with the exception, however, that an electronic "CAD" copy, an electronic pdf copy, and mylar base copy of specifications and drawings shall be provided to the City, in which the City shall have full, complete and absolute title. The use by the City of the aforementioned documents, title to which is vested in the City pursuant to this paragraph, in any subsequent project in which Engineer has not been retained, shall be at the sole risk and responsibility of the City, and Engineer shall not be responsible to the City for any errors or omissions in respect to said materials.

9. INDEPENDENT CONTRACTOR. It is expressly understood and agreed that Engineer has been retained as an independent contractor as distinguished from an employee or agent of the City to perform the aforementioned services. Engineer acknowledges the independent contractual relationship and releases the City from any liability or obligation to make deductions or withhold

for the compensation of any officer, agent or employee thereof, in respect to unemployment, income tax, disability, social security, health, pension or retirement benefits. It is expressly understood that no officer, agent or employee of Engineer shall have any City status or benefit, including health, retirement and workers' compensation benefits.

Engineer shall cover all its officers and employees where required by law with workers' compensation insurance or benefits. Engineer does hereby assume all risk to himself, his personnel, subcontractors and agents and employees thereof for personal injury or death, and all risk of property damage or loss to any property, wares, vehicles and materials from whatever sources and further releases the City, its officers and employees from any liability therefor.

10. LIABILITY AND INDEMNIFICATION. Engineer agrees to assume liability, and defend and indemnify the City, the City Council, its officers and employees, and consultants from any loss, cost or expense caused by the negligent or wrongful act or omission of Engineer, its agents and employees, or its subcontractors and the agents and employees thereof, for or on account of any injury or damage sustained because of or arising out of services performed by Engineer herein, but only to the extent that liability is imposed on the City by reason of the malfeasance or nonfeasance of Engineer.

During the term of this Agreement, Engineer shall maintain in full force and effect, and deposit with the City, insurance or a Certificate of Insurance which shall evidence the fact that Engineer has in full force and effect a comprehensive personal injury and property damage policy protecting Engineer and the City from liability in amounts of not less than one million dollars (\$1,000,000) per occurrence. Said policy shall contain a provision that the same cannot be canceled without at least thirty (30) days notice to the City thereof and shall name the City as an additional insured.

Prior to commencing services under this Agreement, Engineer shall deliver to the City satisfactory proof that Engineer maintains Professional Liability Insurance with limits of not less than \$1,000,000 each occurrence/claim, and \$1,000,000 annual aggregate, which insurance shall remain in full force and effect throughout the term of this Agreement.

11. RESERVATION OF RIGHTS. Nothing in this Agreement shall be deemed to bind the City to any course of conduct other than its obligation hereunder to pay Engineer for said services as rendered. It is understood that the City reserves the complete right within its discretion to reject all or any part of any design, plan, specification or recommendation made to it or submitted by said Engineer, and in that regard the only responsibility of the City shall be to pay said Engineer for services as rendered. It is further understood that acceptance herein by the City of any design, plan or specification of Engineer shall be for the purpose of compensating Engineer only, and shall not be binding on the City as to any further course of action. The City reserves the complete right to authorize the completion and construction of any phase of the work, or to deviate from said construction plan in any degree, or to discharge Engineer in accordance with the terms and provisions of this Agreement.

12. NOTICE. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail in an envelope bearing the proper amount of postage thereon, and addressed as follows:

To the CITY:

CITY CLERK
CITY OF LAKEWOOD
5050 N. CLARK AVE.
LAKEWOOD, CA 90712

To ENGINEER:

CRAFTWATER ENGINEERING INC.
10711 OAKBEND DR.
SAN DIEGO, CALIFORNIA 92131 USA

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first above written.

SERVICE PROVIDER

CITY OF LAKEWOOD

CRAFTWATER ENGINEERING INC.

MAYOR

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY

CITY CLERK



BILLING RATE SCHEDULE

| Job Category | Hourly Billing Rate (2021) |
|---|----------------------------|
| MANAGEMENT | |
| President | \$277 |
| Principal Engineer/Scientist | \$256 |
| Senior Project Manager | \$241 |
| Project Manager | \$226 |
| ENGINEERING AND SCIENCE | |
| Senior Engineer | \$210 |
| Senior Associate Engineer | \$195 |
| Associate Engineer | \$174 |
| Junior Engineer | \$138 |
| Senior Water Resources Specialist or Hydrologist | \$179 |
| Associate Water Resources Specialist or Hydrologist | \$159 |
| Junior Water Resources Specialist or Hydrologist | \$128 |
| Senior Scientist | \$185 |
| Associate Scientist | \$149 |
| Junior Scientist | \$118 |
| TECHNICAL | |
| Senior Programmer/Web Developer | \$205 |
| Associate Programmer/Web Developer | \$154 |
| Civil Designer | \$144 |
| CADD Technician | \$123 |
| Senior GIS Analyst | \$164 |
| Associate GIS Analyst | \$133 |
| PRODUCTION AND ADMINISTRATIVE | |
| Senior Graphics Artist | \$154 |
| Staff Graphics Artist | \$113 |
| Senior Technical Editor | \$128 |
| Technical Editor | \$108 |
| Contract Administrator | \$113 |
| Administrative/Clerical | \$82 |
| Water Resources Intern | \$56 |

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TO: The Honorable Mayor and City Council

SUBJECT: Authorize Rynerson Restroom Roof Improvements with the Conservation Corps of Long Beach

INTRODUCTION

On February 11, 2020, the City Council approved a master agreement with the Conservation Corps of Long Beach (CC of LB). The CC of LB is a California non-profit corporation that provides training in job skills and environmental education to young men and women of the region. The Corps members previously assisted in the construction of the hay barn at the Lakewood Equestrian Center (LEC). Authorization is now needed for their assistance on the Rynerson Restroom Roof Improvements project.

STATEMENT OF FACT

Two restrooms at Rynerson Park are in need of roofing improvements. Similar to the LEC hay barn project, our Facilities Maintenance staff are prepared to complete the improvements in partnership with the CC of LB. Staff received the proposal from the CC of LB for the Rynerson Restroom Roof Improvements at the amount of \$26,880. Staff suggests that the Council authorize up to \$30,000 for this assignment at this time to provide additional flexibility in the use of the CC of LB's services. There are sufficient funds in the budget for improvements to allow for this authorization.

So far, this has been very successful partnership. For this project we will have three members from the Facilities Maintenance Division working on the project with the Corps members. Our more experience skilled trades workers work alongside the corps members, teach them the safe use of hand and power tools, framing techniques, and safe work practices. The corps members have had the opportunity to get hands-on construction experience. We are also in discussion with the Corps management regarding additional projects where they could gain valuable work experience and the City would benefit from their labor and enthusiasm.

RECOMMENDATION

- (1) Authorize up to \$30,000 for the labor on the Rynerson Restroom Roof Improvements by the Conservation Corps of Long Beach.

Lisa Ann Rapp 
Director of Public Works


Thaddeus McCormack
City Manager



Jack Wopschall
City of Lakewood
5050 Clark Avenue
Lakewood, California

May 21, 2021

Re: Conservation Corps of Long Beach (CCLB) Estimate for Roof @ Ryneresen Park

QUOTE -REVISED

Dear Mr. Wopschall,

Thank you for showing interest in utilizing the Conservation Corps of Long Beach to perform services for the City of Lakewood. As a community youth development agency, the Conservation Corps of Long Beach is continually searching for meaningful projects where young people have an opportunity to learn and grow and at the same time help enhance their community and environment. Working with the City of Lakewood is a venture where both the community and the young people working on the project benefit. We are extremely thrilled and eager to continue working with the City of Lakewood and we are pleased to submit the attached cost estimate for the outlined project.

Established in 1987, the Conservation Corps of Long Beach is one of 13 State Certified Community Conservation Corps programs in California. In order to fulfill our mission, we train and educate our young people by coupling our state accredited alternative high school with various conservation work projects. We utilize projects such as, but not limited to, graffiti removal, habitat restoration, recycling, urban forestry, fire fuel reduction, invasive vegetation treatment, community garden development, and construction to assist in the training our young people and provide them with marketable work skills while at the same time help preserve and restore our local environment. A list of past and current related projects as well as sponsor references is available upon request.

COST ESTIMATE

October –March (every other week –twice a month)

| <u>Description</u> | <u>Unit Cost</u> | <u>Crew #</u> | <u>Hours per day</u> | <u># of Days</u> | <u>Total</u> |
|--------------------|------------------|---------------|----------------------|------------------|--------------------|
| Crew Labor Rate | \$32.00 | 2 | 7 | 60 | \$26,880.00 |
| | | | Total: | | \$26,880.00 |

**Note: Outlined costs are all inclusive and incorporate: labor, supervision, coordination, transportation, and all applicable insurance, fringe, & taxes e.g. workers comp, liability, health, etc... The rate also includes CCLB owned equipment.*

Task to be performed:

- 1) Working under the direction of City of Lakewood Staff, reroofing restroom at Rynersen Park.

The Conservation Corps of Long Beach is a non-profit 501(c)(3) with over 29 years of experience performing a wide variety of projects with various cities and agencies within the County of Los Angeles and beyond. If you have any questions, please feel free to contact me at (714) 783-6080 or dknapp@cclb-corps.org or Irene Lopez-Muro at ilopezmuro@cclb-corps.org 562) 215-2940.

Sincerely,



Dan Knapp
Executive Director/CEO

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Public Hearings

COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Amending the Rate for Bin and Special Refuse Services

INTRODUCTION

The City of Lakewood's contract with EDCO Waste Services includes a provision for the annual adjustment of rates for bin and special refuse collection and disposal services, based upon the January to January CPI.

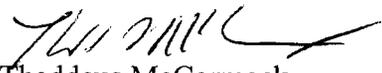
The tables attached to the proposed resolution have been adjusted to reflect an increase of 0.87 percent, based on the January-to-January CPI, to the amounts charged by EDCO for special bin service. The rates in the tables would be the maximum bin and special refuse rates that EDCO could charge, however, they are permitted to charge less. These rates will be effective July 1, 2021. EDCO will send notification to their commercial customers in their June billings.

Attached is the resolution, which implements these adjustments as listed in Appendix A.

STAFF RECOMMENDATION

It is recommended that the City Council adopt the attached Resolution, which adjusts the maximum amounts that may be charged by the contractor for special bin services

Lisa A. Rapp 
Director of Public Works


Thaddeus McCormack
City Manager

RESOLUTION NO. 2021-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD ADJUSTING THE MAXIMUM FEES OR
CHARGES FOR BIN AND SPECIAL REFUSE SERVICE

WHEREAS, the City of Lakewood (the “City”) and B-Z Disposal company (the “Contractor”) did, on February 26, 2002, and on July 1, 2009 enter into an agreement for refuse collection; and

WHEREAS, the Agreement provides for an escalation rate to said maximum cap commencing July 1, 2009, and each fiscal year thereafter commencing on July 1, based on the January-to-January C.P.I. (Consumer Price Index), to be prepared by the Director of Administrative Services; and

WHEREAS, on June 10, 2003, the City Council approved the assignment of the Agreement for Solid Waste Collection from B-Z Disposal Services, Inc., to EDCO Waste Services, LLC, effective July 1, 2003.

NOW, THEREFORE, the City Council of the City of Lakewood does hereby resolve as follows:

SECTION 1. The Director of Administrative Services finds that the escalation rate is 0.87 percent.

SECTION 2. The fees or charges for bin and special service set forth in Appendix A, attached hereto, have been adjusted by the Director of Administrative Services based on the escalation rate. Said adjusted fees or charges shall be effective on July 1, 2021, and shall be the maximum fees or charges collected by the Contractor for special bin service.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution, and the same shall be effective as of the 1st day of July, 2021.

ADOPTED AND APPROVED this 25th day of May, 2021.

Mayor

ATTEST:

City Clerk

Appendix A
BIN AND SPECIAL REFUSE SERVICE
MAXIMUM RATE SCHEDULE
Effective July 1, 2021

| Service | Maximum Fee | |
|--|--------------------|-------------------|
| <i>Trash or Split Bin (1/2 Trash- 1/2 Recycle)</i> | | |
| 1 Pickup Per Week, 3 yard bin | \$136.28 | per month |
| 2 Pickup Per Week, 3 yard bin | \$213.12 | per month |
| 3 Pickup Per Week, 3 yard bin | \$289.83 | per month |
| 4 Pickup Per Week, 3 yard bin | \$366.52 | per month |
| 5 Pickup Per Week, 3 yard bin | \$443.43 | per month |
| 6 Pickup Per Week, 3 yard bin | \$520.30 | per month |
| Lock Lids | \$22.07 | per month |
| Automated Trash/Recycle Cart -1 x Week | \$52.88 | per month |
| Automated Trash/Recycle Cart -2 x Week | \$105.75 | per month |
| Extra Automated Trash or Recycle Cart | \$11.34 | per cart per dump |
| Compactor Bins 1 x F/L | \$295.60 | |
| Compactor Bins 2 x F/L | \$462.36 | |
| Compactor Bins 3 x F/L | \$628.66 | |
| Compactor Bins 4 x F/L | \$794.99 | |
| Compactor Bins 5 x F/L | \$961.76 | |
| Compactor Bins 6 x F/L | \$1,128.48 | |
| Extra Pickups (Excluding Sundays) | \$66.13 | |
| Sunday Pickups | \$97.55 | |
| Steam Clean Bins | \$73.64 | |
| Roll Off Compactors | \$769.57 | |
| Steam Clean Compactors | \$174.86 | |
| Bin Roll Out Service Over 50 Feet 1 x | \$29.44 | per bin |
| Bin Roll Out Service Over 50 Feet 2 x | \$58.87 | per bin |
| Bin Roll Out Service Over 50 Feet 3 x | \$88.35 | per bin |
| Bin Roll Out Service Over 50 Feet 4 x | \$117.79 | per bin |
| Bin Roll Out Service Over 50 Feet 5 x | \$147.24 | per bin |
| Bin Roll Out Service Over 50 Feet 6 x | \$176.67 | per bin |
| Scout Service 1x per week | \$33.75 | per bin |
| Scout Service 2x per week | \$67.49 | per bin |
| Scout Service 3x per week | \$101.25 | per bin |
| Scout Service 4x per week | \$134.99 | per bin |
| Scout Service 5x per week | \$168.75 | per bin |
| Scout Service 6x per week | \$202.50 | per bin |
| Bin Roll Off Containers (Recycling) | \$340.50 | plus disposal fee |
| Shared Bin Usage | \$5.06 | per month |
| Roll-Off Container | \$542.93 | per bin |
| 3 Yard Recycling Bins 1x per week | \$49.87 | |
| 3 Yard Recycling Bins 2x per week | \$85.52 | |
| 3 Yard Recycling Bins 3x per week | \$121.15 | |
| 3 Yard Recycling Bins 4x per week | \$156.78 | |
| 3 Yard Recycling Bins 5x per week | \$183.91 | |
| 3 Yard House Bin – No dirt or concrete | \$119.64 | per bin |
| 1 Yard House Bin – Dirt and concrete | \$119.64 | per bin |
| Automated Recycling Carts 1x per week | \$22.86 | |
| Additional Carts 1x per week | \$7.50 | |
| Automated Recycling Carts 2x per week | \$45.70 | |
| Additional Carts 2x per week | \$15.01 | |
| Bulky Item Pick-up (One Item) | \$14.92 | |
| Bulky Item Pick-up (2-4 additional items) | \$11.93 | per item |

Appendix A (continued)
BIN AND SPECIAL REFUSE SERVICE
MAXIMUM RATE SCHEDULE
 Effective July 1, 2021

| Service | Maximum Fee | |
|-----------------------------------|--------------------|-----------|
| <i>Organic Waste Receptacles</i> | | |
| 1 Pickup Per Week, 65gl Cart | \$79.24 | per month |
| 2 Pickup Per Week, 65gl Cart | \$158.48 | per month |
| 3 Pickup Per Week, 65gl Cart | \$237.72 | per month |
| 4 Pickup Per Week, 65gl Cart | \$316.96 | per month |
| 5 Pickup Per Week, 65gl Cart | \$396.20 | per month |
| 6 Pickup Per Week, 65gl Cart | \$475.44 | per month |
| 7 Pickup Per Week, 65gl Cart | \$554.68 | per month |
| Extra Pickup, 65gl Cart | \$31.70 | per month |
| 1 Pickup Per Week, 96gl Cart | \$84.65 | per month |
| 2 Pickup Per Week, 96gl Cart | \$169.29 | per month |
| 3 Pickup Per Week, 96gl Cart | \$253.95 | per month |
| 4 Pickup Per Week, 96gl Cart | \$338.60 | per month |
| 5 Pickup Per Week, 96gl Cart | \$423.25 | per month |
| 6 Pickup Per Week, 96gl Cart | \$507.89 | per month |
| 7 Pickup Per Week, 96gl Cart | \$592.54 | per month |
| Extra Pickup, 96gl Cart | \$33.86 | per month |
| 1 Pickup Per Week, 1 cu. Yard Bin | \$119.14 | per month |
| 2 Pickup Per Week, 1 cu. Yard Bin | \$232.69 | per month |
| 3 Pickup Per Week, 1 cu. Yard Bin | \$349.04 | per month |
| 4 Pickup Per Week, 1 cu. Yard Bin | \$465.39 | per month |
| 5 Pickup Per Week, 1 cu. Yard Bin | \$581.38 | per month |
| 6 Pickup Per Week, 1 cu. Yard Bin | \$698.08 | per month |
| 7 Pickup Per Week, 1 cu. Yard Bin | \$814.43 | per month |
| Extra Pickup, 1 cu. Yard Bin | \$47.65 | per month |
| 1 Pickup Per Week, 2 cu. Yard Bin | \$136.03 | per month |
| 2 Pickup Per Week, 2 cu. Yard Bin | \$265.94 | per month |
| 3 Pickup Per Week, 2 cu. Yard Bin | \$398.92 | per month |
| 4 Pickup Per Week, 2 cu. Yard Bin | \$531.90 | per month |
| 5 Pickup Per Week, 2 cu. Yard Bin | \$664.85 | per month |
| 6 Pickup Per Week, 2 cu. Yard Bin | \$797.82 | per month |
| 7 Pickup Per Week, 2 cu. Yard Bin | \$930.80 | per month |
| Extra Pickup, 2 cu. Yard Bin | \$54.41 | per month |
| 1 Pickup Per Week, 3 cu. Yard Bin | \$169.84 | per month |
| 2 Pickup Per Week, 3 cu. Yard Bin | \$332.99 | per month |
| 3 Pickup Per Week, 3 cu. Yard Bin | \$499.51 | per month |
| 4 Pickup Per Week, 3 cu. Yard Bin | \$666.00 | per month |
| 5 Pickup Per Week, 3 cu. Yard Bin | \$832.51 | per month |
| 6 Pickup Per Week, 3 cu. Yard Bin | \$999.01 | per month |
| 7 Pickup Per Week, 3 cu. Yard Bin | \$1,165.50 | per month |
| Extra Pickup, 3 cu. Yard Bin | \$67.94 | per month |

Commencing July 1, 2019, and each fiscal year thereafter, the City Council shall by resolution adjust said maximum cap based on the January-to-January C.P.I. The adjustment shall be prepared by the Director of Finance and Administrative Services.

Bad Check Fee: \$37.00

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Legislation

ORDINANCE NO. 2021-2

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD AMENDING ARTICLE IX OF THE LAKEWOOD
MUNICIPAL CODE PERTAINING TO SIGN REGULATION
UPDATES

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES ORDAIN AS
FOLLOWS:

SECTION 1. INTENT. Article IX Planning - Zoning of the Lakewood Municipal Code is hereby amended as provided in this Ordinance to update and clarify sign regulations, pursuant to Public Hearings before the Planning and Environment Commission and the City Council.

SECTION 2. PURPOSE. The purpose of this ordinance is to update, clarify and modify Lakewood sign regulations in order to streamline the sign review process and to reflect current trends in commercial signage. The proposed ordinance conforms with current court rulings on sign content, corrects some internal conflicts within the regulations and will assist businesses in recovering by encouraging acceptable advertising practices. Increased clarity in regulation will facilitate both better compliance and enforcement of these regulations.

SECTION 3. Section 9502.2. of Article IX of the Lakewood Municipal Code regarding the definition of Advertising Sign is hereby repealed in its entirety and replaced to read as follows:

9502.2. ADVERTISING SIGN. Any sign which is not any of the following: an identification sign, a directional sign, an official notice, a legal notice, or a sign required by law, ordinance, or a City permit approval.

SECTION 4. Section 9502.3. of Article IX of the Lakewood Municipal Code, regarding the definition of Aerial Sign, is hereby repealed in its entirety and replaced to read as follows:

9502.3. AERIAL SIGN. Any sign that is attached to, painted on, or suspended from a balloon, kite, or similar airborne or inflated object, or simply consists of such an airborne, air-infused, or air-inflated object secured to property within the City of Lakewood.

SECTION 5. Section 9502.5. of Article IX of the Lakewood Municipal Code regarding the definition of Average Ground Level is hereby repealed in its entirety and replaced to read as follows:

9502.5. AVERAGE GROUND LEVEL. The mean ground level of a building site and building elevation.

SECTION 6. Section 9502.13. of Article IX of the Lakewood Municipal Code regarding the definition of Height of Sign is hereby amended to read as follows with the related diagrams:

9502.13. HEIGHT AND WIDTH OF SIGNS. The height of a sign shall be the overall height of the sign, including all portions of the sign structure above the curb grade or the crown of the adjacent roadway to which it is oriented, whichever is higher. The height and area of signs shall be as illustrated below.

SECTION 7. Section 9502.15. of Article IX of the Lakewood Municipal Code regarding the definition of Identification Sign is hereby repealed in its entirety and replaced to read as follows:

9502.15. IDENTIFICATION SIGN. A sign identifying the address, use, logo or name of the building, facility or complex name or the name of the business or residents who occupy the lot or the building where the sign is placed.

SECTION 8. Section 9502.16. of Article IX of the Lakewood Municipal Code regarding the definition of Illegal Sign is hereby repealed in its entirety and replaced to read as follows:

9502.16. ILLEGAL SIGN. A sign which lacks one or more of the following if required at-the time of erection or alteration: Development Review Board approval, any planning approval, Building and Safety plan check approval or a building permit with a successful final inspection. Illegal signs include those with an expired permit or a sign that was nonconforming but is now illegal as specified in this Part, or has otherwise been constructed, erected, or altered in violation of the provisions of this Part.

SECTION 9. Section 9502.17. of Article IX of the Lakewood Municipal Code regarding the definition of Incidental Signs is hereby repealed in its entirety and replaced to read as follows:

9502.17. INCIDENTAL SIGN. An information sign that may include, but is not limited to, hours of operation, open/closed signs, accepted credit cards, contact and delivery information.

SECTION 10. Section 9502.18. of Article IX of the Lakewood Municipal Code regarding the definition of Integrated Commercial Site is hereby repealed in its entirety and replaced to read as follows:

9502.18. INTEGRATED COMMERCIAL SITE. Any site within a commercial or manufacturing zone, regardless of the number of lots or individual tenants thereof, that is developed with common parking, layout, architecture, or design features as determined and approved by the Community Development Director or designee.

SECTION 11. Section 9502.18.a. of Article IX of the Lakewood Municipal Code regarding the definition of Light Pole Banner is hereby repealed in its entirety and replaced to read as follows:

9502.18.a LIGHT POLE BANNER. Any banner fabricated, installed, and maintained as authorized and pursuant to Section 9516 of this Part, including any brackets, hardware and poles necessary for attaching banners to a parking lot light standard. “Banner” as used herein does not include Signs as defined in Section 9502.34 or any regulation in this part pertaining to signs, except as provided in Section 9516, regarding Light Pole Banner Program.

SECTION 12. Section 9502.32. of Article IX of the Lakewood Municipal Code regarding the definition of Roof Sign is hereby repealed in its entirety and replaced to read as follows:

9502.32. ROOF SIGN. A roof sign is any sign which has a point of attachment to the roof of a building, erected upon or above a roof or a parapet wall of a building or placed above the apparent flat roof or eaves of a building.

SECTION 13. Section 9502.36. of Article IX of the Lakewood Municipal Code regarding the definition of Temporary Sign is hereby repealed in its entirety and replaced to read as follows:

9502.36. TEMPORARY SIGN. Any sign that is only intended for temporary use, regardless of materials used. Temporary signs may be included in an approved annual temporary sign permit program for recurrent temporary sign uses such as a drive-thru restaurant with seasonal promotional sign programs.

SECTION 14. Section 9502.40. of Article IX of the Lakewood Municipal Code regarding the definition of Width of Sign is hereby repealed in its entirety and replaced to read as follows:

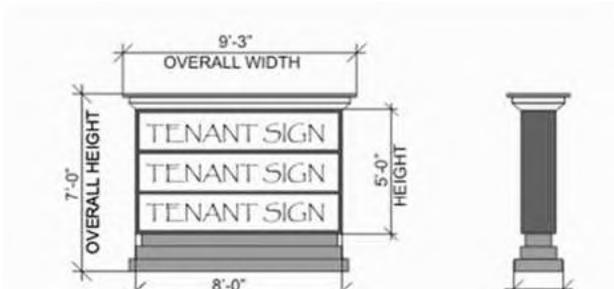
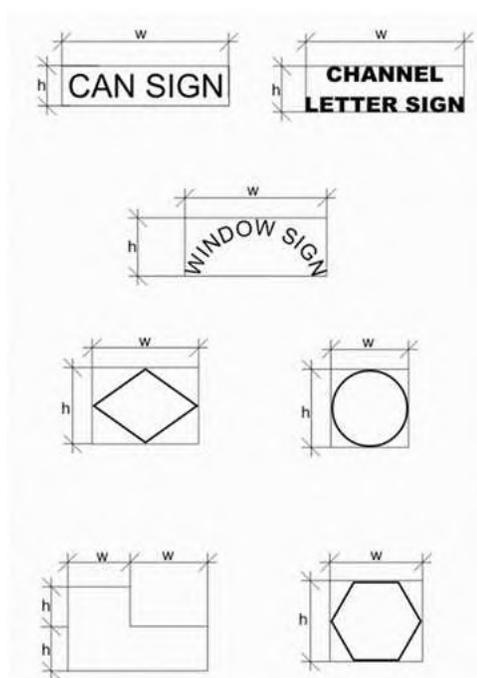
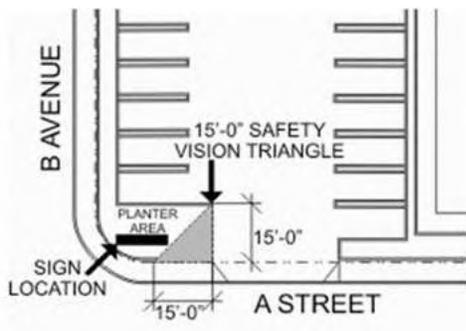
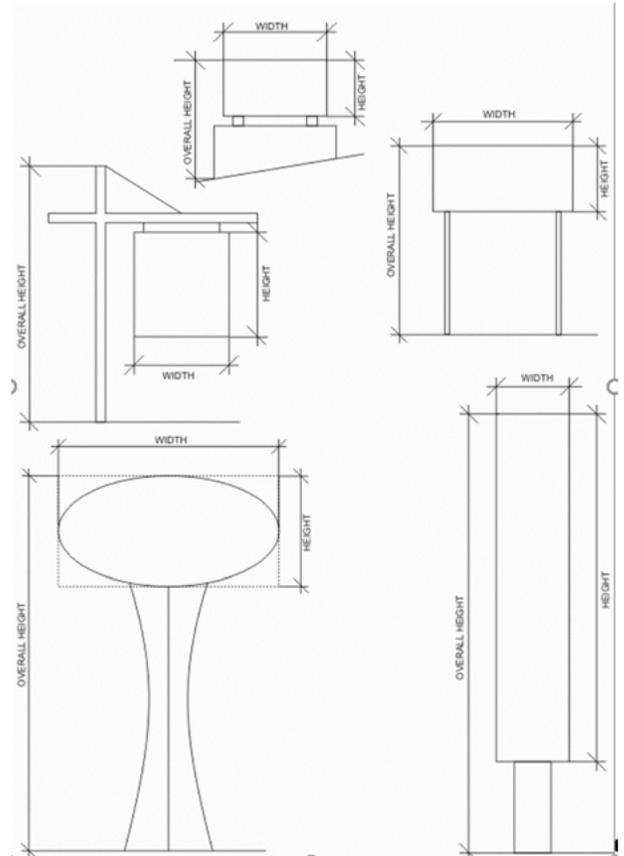
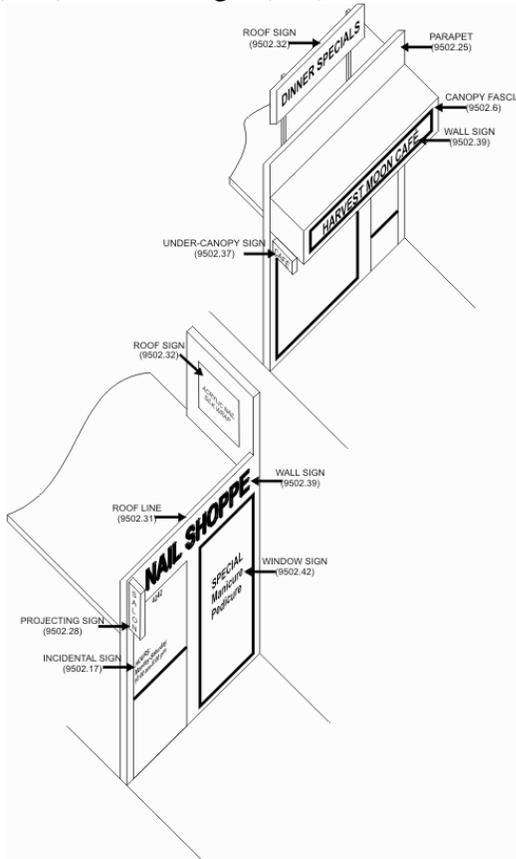
9502.40. WIDTH OF SIGN. The width of a sign shall be the overall width of the sign, including all portions of the sign structure.

SECTION 15. Section 9502.41. of Article IX of the Lakewood Municipal Code regarding the definition of window area, is hereby repealed in its entirety and replaced to read as follows:

9502.41. WINDOW AREA. Any building area covered with clear or translucent material such as glass or plexiglass, which has not been permanently covered by an opaque covering such as paint or wood. However, if such an area has been covered and serves as a background for a sign, then such opaque area will be considered a window area and the sign a window sign for the purposes of calculating window area and allowed window signs. Signs enclosed in glass encasements such as movie poster marquees shall not be defined as window signs and may be approved as a portion of allowed permanent or temporary signage.

SECTION 16. Section 9502.43. of Article IX of the Lakewood Municipal Code regarding Sign Illustrations, is hereby added to be displayed as follows. The illustrations contained previously in Sections 9502.4 Area of Sign, 9502.6 Canopy Fascia, 9502.13 Height of Sign and 9502.42 Window Sign are hereby repealed and replaced by the illustrations displayed below. This action does not affect any text in the above referenced sections. Such text remains in full force and affect, unless otherwise amended by another section of this ordinance.

9502.43. SIGN ILLUSTRATIONS. The purpose of these sign illustrations is to provide a visual reference and guide to implementation of the Lakewood sign regulations, including those regarding the height, width, area, and type of signs allowed. The illustrations indicate the width (“w”) and the height (“h”) measurements that are necessary to calculate sign area.



SECTION 17. Section 9503.A. of Article IX of the Lakewood Municipal Code regarding the General Regulations Prohibited Signs is hereby repealed in its entirety and replaced to read as follows:

9503. GENERAL REGULATIONS.

A. PROHIBITED SIGNS. The following signs are not allowed, except as otherwise provided in this Part; Any flag-type A-frame, H-wire frame, or other moveable sidewalk signs, pennants, balloons, inflated, air-infused, any mechanical mannequin or human sign holders or twirlers and any vehicles or trailers being used as portable signs. No sign, except as otherwise provided by this Part, shall be erected, maintained, approved, or permitted where the sign:

1. Illumination exceeds .5-foot candles at any residential property line.
2. Interferes with the reasonable use and enjoyment of a residential property, as determined by the Director of Community Development.
3. Emits sound, smoke, visible particles, or odors, except that speakers on drive-through facilities shall be permitted.
4. May, by reason of its size, color, design, content, location or means of illumination, be construed as, or confused with, any official traffic control device, street signs, or signal which interferes with safe vehicle operations and pedestrian safety.
5. Has any visible moving parts or any portion that moves, rotates, or in any way gives the illusion of motion, including all aerial signs and air injected objects designed to attract attention, except those signs approved with changeable messages. This includes a person holding or twirling an advertising sign on a public sidewalk, alleyway or roadway.
6. Encroaches into any public right-of-way or property, except as herein provided.
7. Is attached to any public utility pole or structure, light pole, or tree.
8. Is erected, placed, suspended, attached, or maintained over any public street or other public way or place, including any cloth or canvas sign or banner for any purpose whatsoever without a permit from the City.

SECTION 18. Section 9504.D. of Article IX of the Lakewood Municipal Code regarding Exempt Signs, Real Estate Signs is hereby repealed in its entirety and replaced to read as follows:

D. REAL ESTATE SIGNS. Signs advertising the sale, lease or rent of the property upon which it is located and the identification and contact information of the person or firm handling such sale, lease or rent shall comply with the following:

1. One unlighted, free-standing real estate sign per frontage, not exceeding 8 square feet in area per face and not exceeding 7 feet in height from grade level pertaining only to the sale, lease, or rental of the particular building or property upon which displayed, in an R-1, M-F-R, R-A, or A zone.
2. One unlighted real estate sign for each 300 feet of frontage and allow one sign per frontage, not exceeding 32 square feet in size, pertaining only to the sale, lease, or rental of the particular building or property in a commercial, manufacturing, or open space zone.
3. Unlighted such real estate sign is displayed, up to 4 square feet in area per face, and pennants used for an open house activity, provided that a real estate agent is

present at the site for sale and no signs encroach on the public right-of-way.

SECTION 19. Section 9504. H. of Article IX of the Lakewood Municipal Code regarding Exempt Signs, Church Signs, is hereby repealed in its entirety and replaced to read as follows:

H. CHURCH SIGNS. Signs, not more than one per street frontage, pertaining to, and where located on, the premises of a church establishment. Such signs shall not exceed 32 square feet in area per face and 7 feet in height, exclusive of architectural features.

SECTION 20. Section 9504.I. of Article IX of the Lakewood Municipal Code regarding Exempt Signs, Temporary Window Signs is hereby repealed in its entirety and replaced to read as follows:

I. WINDOW SIGNS. In the commercial and manufacturing zones the combination of temporary and permanent advertising signs located on windows, shall not exceed 25% of the total area of the first 25 feet in height of the building elevation upon which they are placed, except as follows or as part of a temporary sign permit program. Seasonal window decorations and graphics are allowed and are not subject to any percentage restrictions. Perforated window screening material that shades windows with or without graphics and that allow a view of the outside from the building interior are allowed and are not subject to percentage restrictions.

SECTION 21. Section 9504.N. of Article IX of the Lakewood Municipal Code regarding Exempt Signs, Political Signs, is hereby added to read as follows:

N. POLITICAL SIGNS. Unlighted political signs shall be allowed without permit prior to an election and up to ten (10) days after the same election, provided that no sign is located within the vision clearance triangle specified in Section 9503.D or is otherwise maintained in a manner that makes it an obstruction or nuisance. The candidate and/or campaign manager shall be responsible for removal of signs.

SECTION 22. Section 9505. of Article IX of the Lakewood Municipal Code regarding Limitations on Permanent Signs is hereby repealed in its entirety and replaced to read as follows:

9505. LIMITATIONS ON PERMANENT SIGNS. Permanent signs which are not exempted by Section 9504 shall be subject to the following conditions and limitations, in addition to the general prohibitions contained in Section 9503.

A. ILLUMINATION.

1. No sign over 4 square feet in area shall be wholly or partially illuminated by unshielded lighting of any type.
2. No sign shall use mirrors reflecting a direct light source, or utilize flashing, blinking, or "running" lights, except as authorized in changeable message signs.

B. MATERIALS.

1. All signs and their supporting structures shall be composed of metal, wood, plastic, paint, or comparable weather-resistant material.
2. The background façade behind each proposed wall sign or other sign type

attached to a building shall be properly patched and fully repainted one continuous color prior to installation of the sign.

3. All portions of signs, including the display surface and the sign supports, braces, guys, anchors, and electrical equipment, shall be kept in good repair and maintained in safe, neat, clean, and attractive condition at all times.

4. Any graffiti shall be removed within 3 days of notice by the city.

C. CONSENT OF PROPERTY OWNER. No person, except a public officer or employee in the performance of a public duty, or a private person in giving a legal notice, shall paste, post, paint, nail, or tack or otherwise fasten, any card, banner, handbill, sign, poster, advertisement or notice of any kind upon any property without the written consent of the owner, holder, lessee, agent, or trustee thereof.

D. SIGN REVIEW. Approval of the size, design, location, and any required landscaping planter is required for all of the following signs by the Community Development Director or designee or by referral to the Development Review Board by the Director:

1. **Allowed Signs.** Directional, warning, or information signs or sign structures required by, allowed by, or authorized by, Federal or State law or regulation, or by a City ordinance, resolution, regulation, or minute order, a planning approval, or by administrative guidelines established by and on file with the Community Development Director. These signs shall be allowed, subject to approval of the size, design, and placement.

2. **Readerboards or Electronic Message Boards** on church or private school sites.

3. **Drive-Through Signs.** Signs such as advance order and menu boards, on the interior driveways of drive-through facilities.

4. **Flag Canopies.** Flag canopies erected and maintained at automobile sales lots.

E. OTHER GENERAL PROVISIONS.

1. Colors for all signs shall be harmonious with the area and the store where the signs are located.

2. All signs and their supporting structures shall be enclosed as to prevent infestation by birds and vermin, shall be structurally safe, and shall be maintained in good condition at all times.

3. Logos or identification symbols shall be considered signs and shall conform to all provisions of this Part.

SECTION 23. Section 9506. of Article IX of the Lakewood Municipal Code regarding Signs in Commercial and Manufacturing Zones is hereby repealed in its entirety and replaced to read as follows:

9506. SIGNS IN COMMERCIAL AND MANUFACTURING ZONES. Any sign not prohibited by Section 9503 or exempted by Section 9504 shall be allowed in any commercial or any manufacturing zone, subject to the general provisions of Section 9505 and, in addition, shall be subject to the following conditions and limitations.

A. FREE-STANDING SIGNS.

1. The number of free-standing signs permitted shall be one sign for each street frontage, unless otherwise approved with a conditional use permit.

2. No free-standing sign shall be placed closer than 25 feet from another freestanding sign, except where this would prohibit a property from having one such sign. No portion of a sign shall be closer than 1 foot from a common property line.
3. No individual free-standing sign shall exceed 25 feet in height.
4. The area of any free-standing sign shall not exceed 120 square feet, unless otherwise authorized by this Part.

B. NON-FREE-STANDING SIGNS

1. **Prohibited.** No sign except those exempted by Section 9504 may be placed on a building elevation which faces a residential zone less than 20 feet away from that sign.
2. **Primary Elevation.** The primary elevation of a business shall be directly abutting either a street or a parking area. If there is a choice, a business owner may choose which elevation is considered the primary elevation, except that in a multi-tenant building the owner must choose an elevation which is adjacent to a contiguous business primary elevation.
3. **Secondary Elevations.** Any elevation of a building not determined to be a primary elevation shall be considered a secondary elevation.
4. **Allowable Sign Area.** Allowable sign area will be determined for each business or commercial enterprise requesting a sign. The sign area to be allowed on any building face or elevation of a business shall be calculated as a percentage of the area of that elevation occupied by the business. All permanent signs, including permanent window signs and excepting exempt signs and those signs specified in Section 9505.A.4, shall be included in summing the area of actual signage.
 - a. The allowable permanent sign area for a primary elevation of a one or two-story business shall not exceed 20% of the area of the first 25 feet in height of that elevation and shall not exceed a maximum of 200 square feet.
 - b. The allowable permanent sign area for a secondary elevation of a one or two-story business shall not exceed 5% of the area of the first 25 feet in height of that elevation and shall not exceed a maximum of 100 square feet.
 - c. The allowable permanent sign area for a three or more-story commercial or manufacturing building shall not exceed 20% of the total area of the elevation to which they are attached and shall not exceed a maximum of 500 square feet for all signs on a single elevation and no one sign shall exceed 400 square feet in area.
 - d. The total area of permanent window signs on a particular elevation may not exceed 25% of the total window area on that elevation.
 - e. Projecting signs shall not exceed 4 square feet in area per face.
 - f. Under canopy signs shall not exceed 4 square feet in area per face.
5. **Location of Signs.**
 - a. No sign shall project above the parapet, canopy fascia, or wall to which it is attached, nor above the roofline if it is attached to the roof, unless otherwise approved by the Development Review Board and shall not exceed 10 feet above such building elements.
 - b. Wall and roof signs shall not project horizontally more than 18 inches from

their attachment to the building.

- c. Projecting and under canopy signs shall have a minimum clearance above grade of 8 feet over walkways and 12 feet over driveways.

6. **Dimensions of Signs.** Sign dimensions shall be consistent with the limitations on sign area and location mentioned herein. Projecting and under canopy signs shall be no larger than 12 inches thick from face to face.

7. **Signs for Buildings from 40,000 to 75,000 Square Feet in Gross Floor Area.** Buildings from 40,000 to 75,000 square feet of gross floor area, located in the C-4 (General Commercial) zone and less restrictive zones may have non-freestanding identification signs of a maximum 200 square feet in area on two elevations. No such sign shall exceed 20% of any elevation.

8. **Signs for Buildings over 75,000 Square Feet in Gross Floor Area**

Buildings of over 75,000 Square Feet of gross floor area, located in the C-4 (General Commercial) zone and less restrictive zones may have non-free standing identification signs of a maximum 200 square feet in area on three elevations. No such sign shall exceed 20% of any elevation.

SECTION 24. Section 9507.of Article IX of the Lakewood Municipal Code regarding Signs in Manufacturing Zones is hereby repealed in its entirety and is not replaced as such signs are addressed in Section 9506.

SECTION 25. Section 9509.of Article IX of the Lakewood Municipal Code regarding Signs in the M-F-R and PD Zones is hereby repealed in its entirety and replaced to read as follows:

9509. SIGNS IN THE M-F-R AND PD ZONES. No advertising signs for any products or services are to be displayed in or on any yards, or windows, walls, or doors of structures except for temporary signs posted by licensed contractors during the term of their work at the property. The following signs, if not prohibited by Section 9503 or exempted by Section 9504, shall be allowed in any M-F-R or PD zones subject to the general provisions of Section 9505 and the following conditions and limitations:

A. One unlighted sign for each multiple unit development of five units or more, not to exceed 32 square feet in area or 8 feet in any dimension. Said sign shall contain only the name of the development and the street address. In addition, if said sign is freestanding, it shall not exceed a height of 7 feet.

B. One unlighted directory type sign for each multiple unit development of five units or more, not exceeding 8 square feet in area or 4 feet in any dimension or 7 feet in height, provided such sign is located within an interior court and adjacent to an internal walkway as described in Section 9332.1 (Interior Walkways).

SECTION 26. Section 9510. of Article IX of the Lakewood Municipal Code regarding Signs in the O-S Zone is hereby repealed in its entirety and replaced to read as follows:

9510. SIGNS IN THE O-S ZONE. The following signs, if not prohibited by Section 9503 or exempted by Section 9504, shall be allowed in any O-S zone, subject to the general provisions of Section 9505 and the following conditions and limitations:

A. One low free-standing type sign shall be permitted for each parcel of land on record, provided that the exclusive use of the sign is to identify the primary use of the parcel, the maximum height of any sign shall be 7 feet from the finished grade to top of the sign, and the sign area shall not exceed 32 square feet.

B. One wall sign shall be permitted per building provided that the sign shall not exceed 20% of the area of the building elevation and it does not project more than 18 inches horizontally from the wall of the building.

SECTION 27. Section 9511 of Article IX of the Lakewood Municipal Code regarding Signs Requiring Conditional Use Permit is hereby repealed in its entirety and replaced to read as follows:

9511. SIGNS REQUIRING CONDITIONAL USE PERMIT.

A. Conditional Use Permit Required. It is the intent of the City to enhance the business environment, as well as the aesthetics and image of the community through proper sign control, to prevent harmful effects and to promote the public convenience, health, safety, and general welfare. The following additional signs shall be permitted subject to a conditional use permit (CUP), as hereinafter provided.

B. On-Premises Signs in the commercial and manufacturing zones with CUP, as follows:

1. **Electronic Message Boards** or other changeable copy signs, provided:
 - a. No such changeable non-free-standing sign shall exceed 50% of the overall allowable sign area for the elevations upon which they are placed.
 - b. No sign shall be located within 50 feet of any land zoned for residential use.
 - c. No sign shall exceed a height of 25 feet.
2. **Over Height High Freestanding Signs** in excess of 25 feet in height may be allowed with CUP, provided:
 - a. No more than one sign in excess of 25 feet shall be permitted per site.
 - b. No free-standing sign over 25 feet in height shall be erected, constructed, or maintained, which is 600 feet or further from a freeway off-ramp.
 - c. No free-standing sign shall exceed a maximum height of 50 feet, as measured from the crown of the roadway to which it is oriented.
 - d. The Planning and Environment Commission shall make a finding in each case, determining optimum height in consideration of the lot, use, location, streetscape, adjacent properties, and exposure.
3. **Additional High or Low Free-Standing Signs** in excess of the one allowed per street frontage per site may be allowed with CUP, provided:
 - a. The Planning and Environment Commission shall make a finding determining the need for additional high or low free-standing signs in consideration of lot size, number of tenants thereon, lot configuration, streetscape, and exposure.
 - b. No more than one additional high free-standing sign shall be granted a conditional use permit per each integrated commercial center with less than 1200 linear feet of frontage.
 - c. More than one additional low free-standing sign may be allowed per street frontage with justification to the Planning and Environment Commission.

d. Removal or elimination of pre-existing sign clutter and nonconforming signs shall be encouraged.

4. **Wall Graphic.** A property owner of a commercial or manufacturing zoned property may propose a wall graphic or mural whose area exceeds the maximum allowed for a non-free-standing wall sign subject to a CUP, provided:

a. The Development Review Board reviews and decides to make a positive recommendation to the Planning and Environment Commission, regarding the size, location, neighborhood compatibility and appropriateness of such.

b. The Planning and Environment Commission reviews and decides to approve with a positive finding that the proposal is acceptable in terms of the size, location, and neighborhood compatibility, and overall appropriateness.

C. Off-Premises Advertising and Billboards are permitted with CUP, provided:

1. All freeway oriented off-premises advertising structures shall conform to the size, location, and standards established by the State Outdoor Advertising Act.

2. No off-premises advertising shall be in the public right-of-way.

3. No sign shall be located within 50 feet of a residential zone and such signs shall be not oriented towards residential areas if possible.

4. No more than one off-premises sign per site.

5. No off-premises sign shall exceed a height of 25 feet, as measured from the crown of the roadway to which it is oriented.

SECTION 28. Section 9512. of Article IX of the Lakewood Municipal Code regarding Temporary Signs is hereby repealed in its entirety and replaced to read as follows:

9512. TEMPORARY SIGNS. Temporary signs are permitted as follows:

A. SUBDIVISION SIGNS. Unlighted subdivision signs shall be allowed with a temporary sign permit for a non-renewable period of up to one (1) year, provided that one sign is allowed per project and the sign area per face does not exceed 120 square feet, it is erected only for the purpose of announcing the subdivision and sale or rental of the property where located.

B. OTHER TEMPORARY SIGNS. The Director of Community Development or designee shall review and take an action to approve, approve with conditions or not approve an application for a temporary sign and/or a temporary sign program. The review shall determine the size, location, method of attachment and reasonable duration of the temporary sign or temporary sign program permit. Such signs shall be subject to any required fees or deposits, as adopted by the city and shall comply with administrative guidelines established by, and on-file, with the Director of Community Development. A temporary sign permit may be renewed and extended at the discretion of the Director of Community Development.

SECTION 29. Section 9513. of Article IX of the Lakewood Municipal Code regarding Sign Review is hereby repealed in its entirety and replaced to read as follows:

9513. SIGN REVIEW. Sign reviews are conducted by the Community Development Department for the purpose of monitoring conformity of signs with the purposes and regulations of this Part.

A. Sign Review Required. No permanent or temporary sign or other advertising structure not exempted by Section 9504 shall be erected, relocated, posted, or painted, except for routine maintenance which does not materially alter the structure, and does not alter the copy, by any person until such person has first submitted an application, paid applicable fees, received review and approval from the City Community Development Department and obtained a properly issued building permit if required.

B. Staff Review of Signs. All applications for permanent and temporary signs shall be reviewed by the Community Development Department staff for compliance with this Part. The staff may approve, approve with conditions, or deny any sign application, as follows:

1. **Permanent sign applications** shall require:
 - a. A completed application form that fulfills the submittal requirements of the Community Development Department.
 - b. Any applicable fees, as established by the City.
2. **Temporary sign applications** shall require:
 - a. A completed application form that fulfills the submittal requirements of the Community Development Department. The application shall contain the location, size, and proposed duration of all temporary signs.
 - b. Each temporary sign approval shall specify a duration with a final date for the sign to be removed. The approval shall also require that the temporary sign be removed, repaired, or replaced if it becomes damaged, frayed or is in any manner objectionable or unsightly, as determined by the Community Development Department.
 - c. Any applicable processing fees and/or any required surety deposits, as established by the Community Development Director to assure immediate removal of the temporary signs after the specified duration of the temporary sign permit has lapsed. The deposit shall be forfeited upon failure to remove the temporary sign within five (5) days of the final day authorized by the permit.
3. **General Code Compliance.** Each staff sign review shall include confirmation that the commercial or industrial tenant space and the center, if any, in which it is located, is in compliance with normal site maintenance, accessibility and the trash collection and storage requirements for such uses, established by applicable law, regulation or administrative directive. A signed agreement by the property owner or property manager to correct any such non-complying situations within a reasonable period of time as determined and acknowledged by the Director of Community Development, shall be sufficient to authorize approval for such signs. The signed agreement shall be provided to the Community Development Department, prior to the issuance of permits for such signs or other improvements related to the use.

C. Appeal. Any Community Development Department decision regarding permanent or temporary signs or related conditions of approval may be appealed, within 19 days of the decision, by application to the Planning and Environment Commission.

D. BUILDING PERMITS REQUIRED. No section of this Part may be construed as an exemption from obtaining proper building permits as required from the Building and Safety Section. Final inspection of all permanent signs, including painted signs, shall be conducted by a building official for compliance with an approved precise plan of design.

SECTION 30. Section 9514.of Article IX of the Lakewood Municipal Code regarding Non-Conforming Signs is hereby repealed in its entirety and replaced to read as follows:

9514. NON-CONFORMING SIGNS.

A. NON-CONFORMING SIGN BECOMES ILLEGAL SIGN. A non-conforming sign becomes an illegal sign and must be removed, altered, or changed to comply with all provisions of this Part, when:

1. The non-conforming status expires in accordance with Section 9392 of this Code.
2. It is structurally altered or expanded so as to extend its useful life.
3. There is damage or destruction of more than 50% of the value of the original permit.
4. The site is vacant or unoccupied, not offered for sale or lease and there is no active use of the property for one year or more.
5. Any sign which pertains to any occupant or business unrelated to the premises' present occupant or business, or a sign which pertains to a time, event or purpose which no longer applies shall be either removed or replaced with a blank panel within 10 days following the business closing or following the referenced time, date, event, or other purpose. This action will not render a non-conforming sign illegal and a new business occupying the premises may apply to install new sign copy without losing nonconforming status of the sign.

B. EXISTING SIGNS. Notwithstanding any provision in this chapter to the contrary, any sign other than an off-premise sign, which was lawfully erected, or altered or maintained at the date of the adoption of the ordinance enacting this section, may continue as a legal nonconforming sign in accordance with Section 9392 and of Section 9505.C of the Lakewood Municipal Code, with the exception that Section 9392.B (Amortization of Nonconforming Buildings, Uses or Structures) shall be inapplicable.

C. OFF-PREMISE SIGNS. Notwithstanding any provision in this chapter to the contrary, any off-premise sign which was lawfully erected or altered or maintained at the date of the adoption of the ordinance enacting this section, may continue as a legal nonconforming sign subject to the provisions Section 9392.

SECTION 31. Section 9516. of Article IX of the Lakewood Municipal Code regarding Light Pole Banner Program is hereby repealed in its entirety and replaced to read as follows:

9516. LIGHT POLE BANNER PROGRAM. Light pole banners may be installed and maintained within commercial and manufacturing zoned parking lots subject to the following:

- A.** The banners shall be located and maintained only on light poles in parking lots located in commercial and manufacturing zones.
- B.** No banner or part thereof may encroach into the public right-of-way.
- C.** No such banner shall be placed or maintained on any permanent structure, free-standing sign or utility pole used exclusively for supporting electrical or communication lines.
- D.** All banners shall be fabricated and installed in accordance with the diagrams and standards approved by, and on file in, the office of the Director of Community Development.

E. Such light pole banners shall be in accordance with, and subject to, a Light Pole Banner Program authorized or approved by the owner of person or persons in charge of the integrated commercial site and by the Director of the Community Development Department. A Light Pole Banner Program shall include a site plan showing all light pole banner locations and the type(s) of light pole banners that will be installed at each location in accordance with the standards on file in the office of the Director of Community Development. The Light Pole Banner Program shall include a color drawing or image of each type of light pole banner and the proposed Program duration.

F. No Program duration shall exceed 4 months within any calendar year.

G. Any banner that becomes damaged or falls into a state of disrepair shall be repaired, replaced, or removed as directed by the Director of Community Development.

H. The approved Light Pole Banner Program, including the fabrication and installation of the banners and the copy to be displayed on the banners, shall be filed in the office of the Director of Community Development. The person to whom said approved Light Pole Banner Program is issued shall sign an agreement, in the form approved by the City Attorney, which shall include, among other things, the following:

1. A provision that if any banner has become damaged or falls into a state of disrepair, as determined by the Director of Community Development, the same shall be repaired, replaced, or removed as directed by the Director of Community Development.
2. If any person with an approved Light Pole Program should fail to repair, replace or remove the banners, as aforementioned, on the direction of the Director of Community Development, or should fail to remove said banners at the termination of the Program as specified in the approval, the City is authorized to enter the integrated commercial site and to remove and dispose of all banners and paraphernalia, in which event, the owner or manager who has received approval of the Program agrees to hold the City free and harmless from any liability for damage to the property of such manager or owner.

SECTION 32. CEQA. This ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment. This ordinance has no impact on the physical environment as it will only modify administrative procedures and not result in any changes to the physical environment.

SECTION 33. SEVERABILITY. If any section, subsection, subdivision, sentence, clause, phrase or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 34. CONTINUITY. To the extent the provisions of the Lakewood Municipal Code, as amended by this ordinance, are substantially the same as the provisions of that Code as they read immediately prior to the adoption of this ordinance, then those provisions shall be construed as continuations of the earlier provisions and not as new enactments.

SECTION 35. CERTIFICATION. The City Clerk shall certify to the adoption of this ordinance and shall post a certified copy of this ordinance, including the vote for and against same, in the Office of the City Clerk, in accordance with Government Code Section 36933. The City Council hereby finds and determines there are no newspapers of general circulation both published and circulated within the City and, in compliance with Section 36933 of the Government Code, directs the City Clerk to cause the ordinance within 15 days after its passage to be posted in at least three (3) public places within the City as established by ordinance.

SECTION 36. EFFECTIVE DATE. This Ordinance shall be posted or published as required by law and shall take effect thirty (30) days after its adoption.

APPROVED AND ADOPTED this _____ day of _____, 2021, by the following roll call vote:

| | AYES | NAYS | ABSENT |
|------------------------|-------|-------|--------|
| Council Member Croft | _____ | _____ | _____ |
| Council Member Pe | _____ | _____ | _____ |
| Council Member Rogers | _____ | _____ | _____ |
| Council Member Stuckey | _____ | _____ | _____ |
| Mayor Wood | _____ | _____ | _____ |

Mayor

ATTEST:

City Clerk

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Reports

COUNCIL AGENDA

May 25, 2021

TO: The Honorable Mayor and City Council

SUBJECT: Summer Recreation Programs and Events

INTRODUCTION

Due to the Coronavirus Pandemic still affecting the nation, the activities, events and programs contained in this report are subject to change and/or cancellation as guidelines from the Los Angeles County Department of Public Health (Public Health) are updated.

The 2021 Summer Recreation Catalog was posted on the city's website on Friday, May 21. The vibrant catalog cover features a striking photo of Airplane Playground at Del Valle Park, which is accompanied by a collage of descriptive words including "community," "play" and "family fun," along with summer-themed graphics, including a popsicle, beach ball and sunglasses.

There are hundreds of programs offered to help residents plan their summer activities. From drive-in movies and concerts, to various recreation classes, residents have many options to make this summer fun and to begin to return to pre-pandemic recreation experiences.

To provide an overview of the summer programs, highlights of the variety of activities offered are described in the following report.

STATEMENT OF FACT

Contract Classes

Over 275 classes will be advertised in this summer's recreation catalog. Department staff have worked closely with contract class instructors to offer a broad age range of in-person and virtual programs.

This summer, participants are welcomed back to Palms Park with several gymnastics class offerings including Ninja Gymnastics, Junior Olympians, Gymnastics Giants, Tootsie Rollers, Trampoline Cardio for Kids and many more.

Additionally, new in-person summer camps including Beginning Golf, Flag Football, Mini-Hawk Multi-Sport and Skyhawks Soccer will be taking place at Monte Verde Park.

Summer Concert Series

The Summer Concert series returns in 2021, beginning with two socially distant drive-in concerts at Lakewood Center. On Thursday, June 17, the Amanda Castro Band will perform modern big band melodies and on Thursday, June 24, the Blue Breeze Band will showcase R&B and funk music. The drive-in concerts begin at 6:30 p.m. with car staging beginning at 5:30 p.m. Pre-registration is required and open to 100 vehicles.

In July, the concert series will continue with outdoor concerts at Del Valle Park on Thursdays from 6:30 to 8 p.m. The series will once again offer live outdoor performances in the shaded meadow area, but will operate in line with present-day Public Health guidelines.

The following is the schedule for the 2021 Summer Concert Series:

Drive-in Concerts at Lakewood Center

| <u>DATE</u> | <u>BAND</u> | <u>MUSIC STYLE</u> |
|--------------------|--------------------|----------------------------|
| June 17 | Amanda Castro Band | Modern Big Band |
| June 24 | Blue Breeze Band | Motown/R&B/Soul/Funk/Blues |

Outdoor Concerts at Del Valle Park

| <u>DATE</u> | <u>BAND</u> | <u>MUSIC STYLE</u> |
|--------------------|--------------------|---------------------------|
| July 8 | Stone Soul | Motown |
| July 15 | Country Nation | Country |
| July 22 | Hard Days Nights | Beatles Tribute |
| July 29 | Electric Vinyl | Classic Rock |
| August 5 | The Smokin' Cobras | 60s/70s |
| August 12 | Knyght Ryder | 80s |

Family Programs and Special Events

Though a full return to gatherings and special events is not yet allowable, staff have planned several events throughout the summer which adhere to Public Health standards. On Friday, July 2, in celebration of the Independence Day holiday, residents will be once again regaled with a trio of fireworks shows as was offered in tandem with December's Tree Lighting Ceremony. Fireworks will be launched from three Lakewood schools—Artesia and Lakewood High Schools and Holmes Elementary School—providing residents ample opportunity to view at least one of the three aerial shows comfortably at home with close friends and family.

A Patriotic Photo Contest, as was offered in 2020, will serve as a way for residents to showcase their patriotism over the July 4th holiday weekend.

Smaller family-oriented events which allow for safe distancing continue to be the order of the times. Free or low cost programs offer an opportunity for Lakewood families to join together with a night of much needed community and family fun. The schedule below outlines this summer’s slate of family programs.

| <u>DATE</u> | <u>TIME</u> | <u>EVENT</u> |
|--------------------|--------------------|---|
| June 12 | 8 – 10 p.m. | Drive-In Movies at Lakewood Center |
| June 19 | 8 – 10 p.m. | Drive-In Movies at Lakewood Center |
| June 25 | 7 – 7:30 p.m. | Virtual FUN-Tastic Family Night |
| July 10 | 8 – 10 p.m. | Outdoor Movies at San Martin Park |
| July 30 | 6:30 – 7:30 p.m. | FUN-Tastic Family Night at Monte Verde Park |
| July 31 | 8 – 10 p.m. | Outdoor Movies at Lakewood Center |
| August 14 | 8 – 10 p.m. | Outdoor Movies at Palms Park |

If revised Public Health protocols and pre-planning timelines allow, staff are prepared to expand offerings accordingly.

Lakewood Youth Sports

The Lakewood Youth Sports (LYS) summer season consists of t-ball, boys’ baseball, and girls’ softball. Teams will be organized at each park with nearly 1,000 youth participating citywide. The 2021-2022 season will mark Lakewood Youth Sports’ 65th year. To celebrate this milestone, staff will coordinate a closing day event on Saturday, August 7 similar in scope to what has been typically available at the annual opening day celebration. Teams will be invited to take part in a citywide event featuring a team parade with games and attractions depending on Public Health protocols at the time.

Important LYS league dates are listed below:

| | | | |
|-----------------|----------------|----------------------------|-------------|
| Registration | April 24-May 8 | Regular season concludes | August 5 |
| Practices begin | June 1 | Family Play Day and Awards | August 7 |
| Games begin | June 19 | Playoffs | August 9-14 |

Camp Circle – Revised version of Day Camp

The impacts of cancelled recreation programming due to the COVID-19 pandemic led to the creation of Camp Circle, a revised version of the city’s popular Summer Day Camp Program. Different from the Day Camp program traditionally offered at Monte Verde Park, where up to 125 campers participated each week, Camp Circle will be offered at Mayfair Park, Palms Park and the Lakewood Youth Center for up to 24 participants at each site with a 1:12 ratio of staff to participants. The protocols for day camp operation issued by Public Health limits camp activities to only those where physical distancing can be achieved. Masks are required of both staff and participants and sanitization and hand washing occurs numerous times throughout the day. Additionally, each camper is assigned their own set of supplies inclusive of scissors, crayons, markers and pencils.

While Camp Circle may be very different from the traditional Day Camp program offered, staff is already working on a varied schedule of fun activities throughout the day while ensuring staff and participant safety.

Aquatics

Mayfair Pool is scheduled to open for the 2021 summer season on Tuesday, June 1 for pre-summer swim lessons. On Saturday, June 19, weekday programming will begin and consist of activities for all ages and skills levels, including swim lessons, water aerobics, Aqua Zumba, and lap swim. Saturday programming will include water aerobics, lap swim and swim lessons. New aquatic programming has been added on Sundays, featuring water aerobics and lap swim for adults 50 years and older. Program registration for aquatic programs began on May 22.

In an effort to further educate the public on the importance of water safety, the Save-A-Life Event will return this year to Mayfair Pool on Saturday, July 24 from 9 to 11 a.m. Free swim lessons, American Red Cross CPR demonstrations, life jacket fittings for youth, and more will be part of the day's offerings. Additionally, attendees will be given a Water-Watcher card and whistle. The card reminds residents of the importance of assigning an adult to be the designated Water-Watcher at gatherings when around a body of water. The card serves as a physical token of responsibility when held by the supervising adult, and offers the idea of rotating the Water-Watcher role to ensure continued attention for children playing in a pool or at the beach.

The Lakewood Family YMCA will again offer aquatic programming at McCormick Pool this summer. The YMCA will provide swim classes, lap swim and group fitness classes for their membership. Lakewood residents can register online through the city's website for aquatic opportunities at McCormick Pool at the same rates as YMCA members.

Anticipating California's reopening of the economy on or about June 15, wading pools are set to open for use on Saturday, June 19. The tot-friendly pools will provide a fun place for youngsters, ages 3-7, to keep cool, splash, and play. Wading pools are free and will be in operation through Sunday, August 29, with operating hours from 11 a.m. to 4 p.m. Anticipating a busy unofficial end to the summer season, wading pools will also be in operation for the Labor Day holiday weekend, September 4-6.

The department will also offer an evening wading pool schedule on Wednesdays, June 23 through August 25. Wading Pool Wednesdays, invites residents to enjoy wading pool fun at Del Valle, Mayfair, Palms, and San Martin Parks from 5 to 7:30 p.m. The wading pools are not drained between 4 and 5 p.m., however staff performs routine maintenance and cleaning of the wading pool area during this time.

The traditional daily schedule for wading pools throughout the city is tabled below. An “X” indicates days of operation.

| WADING POOL | SUN | MON | TU | WED | TH | FRI | SAT |
|--|------------|------------|-----------|------------|-----------|------------|------------|
| Mayfair Park | X | X | X | X | X | X | X |
| San Martin Park | X | X | | X | | X | X |
| Del Valle Park | X | X | | X | | X | X |
| Palms Park  | X | X | X | X | X | X | X |
| Boyar Park | X | | X | | X | | X |
| Bloomfield Park | X | | X | | X | | X |

Recreation Staff Training Program

Staff training is a vital part of planning for the summer season. This year, staff will participate in a slate of organized trainings.

- Basic Adult and Pediatric First Aid/CPR/AED classes offered to staff through June 19. All part-time recreation staff must have current certification by June 26, 2021.
- Bloodborne Pathogens Certification Training will be taken virtually by all new staff throughout May and June.
- New Recreation Leader Training and Orientation was held on Monday, May 10.
- Aquatics Staff Training will be held on Friday, June 4.
- Community Services Supervisors for parks and community centers will hold facility specific meetings prior to the start of summer programs in June.
- The Summer Kick-Off Training for all assigned Recreation Leaders will take place on Thursday, June 3, from 6 to 9:30 p.m.

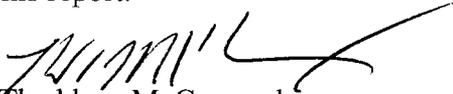
SUMMARY

The Recreation and Community Services Department is prepared to offer a slate of classes, events, and programs with health and safety at the forefront. Staff are well-informed and continue to remain agile in response to Public Health and state protocols, reopening and offering programming whenever allowable and within expedient timelines. With further openings, staff intend to add and augment programming and events accordingly.

RECOMMENDATION

Staff recommends the City Council receive and file this report.

Valarie Frost, Director 
 Recreation and Community Services


 Thaddeus McCormack
 City Manager

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*Housing
Successor*

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 05/13/21**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 406 through 407. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

| | | |
|------|--------------------------|------------------|
| 3901 | HOUSING SUCCESSOR AGENCY | 18,050.00 |
| | | <hr/> |
| | | 18,050.00 |

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

| CHECK # | CHECK DATE | VEND # | VENDOR NAME | GROSS | DISC. | CHECK AMOUNT |
|----------------|-------------------|---------------|--------------------|------------------|--------------|---------------------|
| 406 | 05/13/2021 | 40572 | CHICAGO TITLE CO | 50.00 | 0.00 | 50.00 |
| 407 | 05/13/2021 | 3699 | OLDS. TAMARA AND | 18,000.00 | 0.00 | 18,000.00 |
| Totals: | | | | <u>18,050.00</u> | <u>0.00</u> | <u>18,050.00</u> |