



# Minutes

## Lakewood City Council

Regular Meeting held  
October 24, 2017

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**MEETING WAS CALLED TO ORDER** at 7:30 p.m. by Mayor DuBois in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California.

**INVOCATION** was offered by Deacon Gary Alley, Good Shepherd Church

**PLEDGE OF ALLEGIANCE** was led by Boy Scout Troop 140

**ROLL CALL: PRESENT:** Mayor Diane DuBois  
Vice Mayor Steve Croft  
Council Member Ron Piazza  
Council Member Todd Rogers  
Council Member Jeff Wood

### **ANNOUNCEMENTS AND PRESENTATIONS:**

Mayor DuBois announced that the meeting would be adjourned in memory of Joe Eash, who retired as Light Equipment Operator for the Recreation and Community Services Department after 18 years in 2015, and who regularly participated in Lakewood golf tournaments.

The Mayor stated that on Friday, October 27th, the Lakewood Sheriff's Station would be hosting their annual, "Haunted Jail," which would be built and staffed by station volunteers, deputies and Explorer Scouts. She also announced that on Tuesday, October 31, City staff would turn eight of Lakewood's parks into amazing Halloween Carnivals, which were safe and fun places for youngsters. She also noted that in observance of Red Ribbon Week, people were reminded to be active in encouraging the City's youth to be drug, alcohol and tobacco free.

Mayor DuBois welcomed members of the Lakewood Teen Action Committee who were in attendance.

Mayor DuBois introduced Barbara Levine, Senior Regional Manager of the Los Angeles Economic Development Corporation, who made a presentation regarding the nomination of Lakewood as a 2017 Most Business Friendly City in L.A. County Finalist. She stated that finalists were selected through independent review by a panel of blue ribbon judges and cited some of the City's business-friendly features which included prompt turnaround of development requests, customer service training for staff, the "Shop Lakewood" publicity program and other services welcoming new businesses.

Council Member Piazza commended staff by stating that they deserved recognition for their efforts to assist customers by expediting the business licenses and permits processes.

**ANNOUNCEMENTS AND PRESENTATIONS:** - Continued

Council Member Rogers remarked on the success of the flu shot clinic held last week at the Weingart Senior Center by the L.A. County Department of Health noting how well the vaccination services were received by residents. He explained that he had recently received communications from Lakewood residents expressing their concerns regarding the prospect of a marijuana dispensary being considered at the Milk Barn location. He stated for the record that the proposed dispensary was located in the City of Long Beach and that Lakewood had no authority in the zoning or application process.

City Manager Thaddeus McCormack stated that he had contacted staff in Long Beach to receive information on the pending business and to voice concerns. He stated that they would be providing a telephone hotline which would be the best venue to submit oppositions.

Mr. McCormack responded to Council Member Wood's inquiry regarding the building set up by stating that the entire structure would be razed and a new one constructed.

**ROUTINE ITEMS:**

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER PIAZZA SECONDED TO APPROVE ROUTINE ITEMS 1 THROUGH 8.

- RI-1 Approval of Minutes of the Meetings held September 26, and October 10, 2017
- RI-2 Approval of Personnel Transactions
- RI-3 Approval of Registers of Demands
- RI-4 Approval of Monthly Report of Investment Transactions
- RI-5 Approval of Quarterly Schedule of Investments
- RI-6 RESOLUTION NO. 2017-57; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RESCINDING A RESOLUTION ESTABLISHING A PHYSICALLY HANDICAPPED PERSONS DESIGNATED PARKING SPACE WITHIN THE CITY OF LAKEWOOD
- RI-7 RESOLUTION NO. 2017-58; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING "NO PARKING 11:00 P.M. TO 7:00 A.M." ON DEL HOLLOW STREET AND ON PORTIONS OF MEADOW WOOD AVENUE AND ELDERHALL AVENUE WITHIN THE CITY OF LAKEWOOD
- RI-8 Approval of Request for Substitution of Sub-contractor for Public Works Contract 2016-1R, Improvements to the Existing Burns Community Center

**ROUTINE ITEMS:** - Continued

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Piazza, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**1.1 • AWARD OF BID FOR PURCHASING BID PUR04-17, MICROSOFT SELECT LICENSE – MS OFFICE 2016 STANDARD**

Administrative Services Director Diane Perkin presented a report based on the memo contained in the agenda and stated that three bids had been received for licenses of Microsoft 2016 Office Standard. She provided a brief summary of the implementation schedule. It was the recommendation of staff that the City Council authorize the purchase of 210 Microsoft 2016 Office Standard licenses from the low bidder, CDW-G at the proposed contract price of \$50,337.

Ms. Perkin confirmed for Council Member Wood that software upgrades would be included.

Mayor DuBois opened the public hearing at 7:52 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

COUNCIL MEMBER WOOD MOVED AND COUNCIL MEMBER PIAZZA SECONDED TO AUTHORIZE THE PURCHASE OF THE MICROSOFT 2016 OFFICE STANDARD LICENSE FROM CDW-G AT THE CONTRACT PRICE OF \$50,337. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Piazza, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**2.1 • SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-8; PERTAINING TO THE DATE OF THE GENERAL MUNICIPAL ELECTION**

Steve Skolnik, for the City Attorney, advised that a presentation on the proposed ordinance had been made at the City Council's previous meeting and the ordinance was presented for second reading and adoption at this time.

Responding to Vice Mayor Croft's inquiry regarding the length of time for the approval process, Mr. Skolnik stated that the County did not provide a specific schedule but that no delays were expected.

ORDINANCE NO. 2017-8; AN ORDINANCE OF THE CITY OF LAKEWOOD MOVING THE CITY'S GENERAL MUNICIPAL ELECTIONS TO THE FIRST TUESDAY AFTER THE FIRST MONDAY IN MARCH OF EACH EVEN-NUMBERED YEAR BEGINNING IN MARCH OF 2021

**2.1 • ORDINANCE NO. 2017-8; PERTAINING TO THE DATE OF THE GENERAL MUNICIPAL ELECTION - Continued**

COUNCIL MEMBER ROGERS MOVED AND VICE MAYOR CROFT SECONDED TO ADOPT ORDINANCE NO. 2017-8. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Piazza, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**3.1 • 2017 HALLOWEEN CARNIVALS**

Recreation and Community Services Director Lisa Litzinger displayed slides and announced that Halloween carnivals would be held at eight Lakewood parks on Tuesday, October 31, from 6-8:30 p.m. She stated staff had created themed posters and decorations and that there would be game areas providing age appropriate offerings, stage contests, a costume parade and costume contests at each park location, as well as haunted houses at four of the locations. She added that a “Red Ribbon Booth” to promote a drug free society had become a carnival staple and that to further augment and support the larger attendance at Mayfair and Bolivar Parks, inflatable attractions would complement the carnival as affordable fee-based attractions. She explained that the success of each carnival was dependent upon the assistance received from the Lakewood community and that it was anticipated that over 15,000 children and adults would attend and over 400 volunteers would assist carnival operations. She concluded by stating that the Halloween carnivals offered a safe destination for residents to enjoy with their children.

Council Member Piazza stated that it brought a smile to his face when reminiscing about having taken his grandchildren to the City’s Halloween carnivals and encouraged residents to attend and create memories of their own.

**SUCCESSOR HOUSING ACTIONS**

**1. Approval of Register of Demands**

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER PIAZZA SECONDED TO APPROVE THE REGISTER OF DEMANDS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Piazza, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

**ORAL COMMUNICATIONS:** None

**ADJOURNMENT**

There being no further business to be brought before the City Council, Mayor DuBois adjourned the meeting at 8:00 p.m. A moment of silence was observed in memory of Joe Eash.

Respectfully submitted,

Jo Mayberry, CMC  
City Clerk