



# Minutes

## Lakewood City Council

Regular Meeting held  
September 12, 2017

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**MEETING WAS CALLED TO ORDER** at 7:30 p.m. by Mayor DuBois in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California.

**INVOCATION** was offered by Monsignor Joseph Greeley, St. Pancratius Church

**PLEDGE OF ALLEGIANCE** was led by Junior Girls Scout Troop 5543

**ROLL CALL: PRESENT:** Mayor Diane DuBois  
Vice Mayor Steve Croft  
Council Member Todd Rogers  
Council Member Jeff Wood  
**ABSENT:** Council Member Ron Piazza (excused)

### **ANNOUNCEMENTS AND PRESENTATIONS:**

Mayor DuBois announced that the meeting would be adjourned in memory of Nancy Hicks, who served as Lakewood's Director of Finance from 1980 to 1995.

The Mayor expressed gratitude to staff and Lakewood residents who were involved in the previous evening's Patriot Day concert and commemoration for their involvement in such a memorable event.

Mayor DuBois introduced City Manager Thaddeus McCormack and welcomed him to his first Lakewood City Council meeting. She stated that he had been raised in nearby Whittier and earned a bachelor's degree from California State University, Long Beach and a master's degree from California State University, Fullerton and that prior to his career in local government, he worked in the private sector for a number of years. She noted that Mr. McCormack had been the city manager in nearby Santa Fe Springs and was well known and admired in city government throughout the area.

Mr. McCormack stated he was honored to have been selected and looked forward to working with staff and serving the community.

### **ROUTINE ITEMS:**

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE ROUTINE ITEMS 1 THROUGH 10.

RI-1 Approval of Minutes of the Meetings held July 25, August 8, and August 22, 2017

**ROUTINE ITEMS:** - Continued

- RI-2 Approval of Personnel Transactions
- RI-3 Approval of Registers of Demands
- RI-4 Approval of Monthly Report of Investment Transactions
- RI-5 Approval of Permit for Mayfair High School Homecoming Parade
- RI-6 RESOLUTION NO. 2017-48; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD APPOINTING A MEMBER AND ALTERNATES TO THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY GOVERNING BOARD
- RI-7 Approval of Amendment to Agreement with Willdan Engineering for Additional Services for the Proposition 84 Grant – Paramount Boulevard Drainage and Landscape Project
- RI-8 RESOLUTION NO. 2017-49; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING DISABLED PERSON DESIGNATED PARKING ON THE WEST SIDE OF PIONEER BOULEVARD WITHIN THE CITY OF LAKEWOOD
- RI-9 RESOLUTION NO. 2017-50; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RESCINDING A RESOLUTION ESTABLISHING A PHYSICALLY HANDICAPPED PERSONS DESIGNATED PARKING SPACE WITHIN THE CITY OF LAKEWOOD
- RI-10 Authorization for Willdan Engineering for Preparation of Pavement Management Database and Program

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

**1.1 • APPEAL OF DECISION OF THE PLANNING AND ENVIRONMENT COMMISSION REGARDING CONDITIONAL USE PERMIT NO. 948, 6741 CARSON STREET**

Steve Skolnik, for the City Attorney, stated that this was the time scheduled for the City Council to hear an appeal of the decision of the Planning and Environment Commission regarding Conditional Use Permit No. 948, for the establishment of a carwash and a car service building at 6741 Carson Street.

**1.1 • APPEAL OF DECISION OF THE PLANNING AND ENVIRONMENT COMMISSION REGARDING CUP NO. 948, 6741 CARSON STREET - Continued**

He briefly reviewed the Council's options for the hearing, as governed by Lakewood Municipal Code §9407.4, which included making a decision based on the record of the Planning and Environment Commission hearing and taking no new testimony or evidence; or the Council could set a de novo, or new, hearing and set a date for that hearing, the appropriate course of action should the Council desire to conduct a full hearing. He noted that the appellant had submitted a considerable amount of new material as part of the appeal.

In response to an inquiry from Council Member Rogers, Mr. Skolnik advised against receiving new evidence and testimony at this time since any actions taken could be invalidated and lead to potential litigation.

COUNCIL MEMBER ROGERS MOVED AND VICE MAYOR CROFT SECONDED TO CONDUCT A FULL HEARING OR HEARING DE NOVO ON OCTOBER 10, 2017. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

Arthur Pinette, expressed gratitude to those in attendance who supported his appeal and to the City Council for their action to set a de novo hearing.

**1.2 • AWARD OF BID FOR PURCHASING BID PUR03-17, STORAGE TANKS AND DELIVERY OF WATER DISINFECTANT**

Finance Manager Edianne Rodriguez made a presentation based on the memo contained in the agenda and stated that in response to five bid packages distributed, three sealed bids had been received for the supply, installation, and maintenance of storage tanks and the bulk delivery of sodium hypochlorite for a three-year period. It was the recommendation of staff that the City Council authorize the purchase of 12.5% sodium hypochlorite from Waterline Technologies, Inc., and approve a three-year professional services agreement.

Mayor DuBois opened the public hearing at 7:45 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE STAFF'S RECOMMENDATION. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

**1.3 • SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-7; GRANTING A PIPELINE FRANCHISE TO CARDINAL PIPELINE, L.P.**

Mr. Skolnik advised that the proposed ordinance had been introduced at the previous City Council meeting and was presented for public hearing, second reading and adoption at this time.

Mayor DuBois opened the public hearing at 7:48 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

ORDINANCE NO. 2017-7; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD GRANTING A FRANCHISE TO CONSTRUCT AND USE AN OIL PIPELINE TO CARDINAL PIPELINE, L.P.

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER ROGERS SECONDED TO CLOSE THE PUBLIC HEARING AND ADOPT ORDINANCE NO. 2017-7. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

**1.4 • APPROVAL OF SUBMITTAL OF JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FUNDING**

Carol Flynn Jacoby, Assistant City Manager, made a presentation based on the memo in the agenda and reported that the City had been notified of an entitlement grant in the amount of \$16,588 from the Justice Assistance Grant (JAG) program and that funding for the Abatement Team deputy was an eligible expenditure. The Abatement Team's mission had been to identify and "clean up" nuisance single and multiple family housing units and businesses that created a haven for criminal activities. They also addressed unsightly properties with residents who disturb the peace and safety of Lakewood neighborhoods. She stated the Special Assignment deputy was a key member of the team and a portion of the contract cost could be offset by the grant. It was staff's recommendation that the City Council approve the submittal of the JAG Program funding for the Crime, Public Nuisance, and Property Abatement Team deputy; receive public comment on the grant; authorize the City Manager to apply for the grant and sign the appropriate paperwork; and direct the Administrative Services Director to appropriate \$16,588 in the 2017 JAG grant fund when awarded.

Mayor DuBois opened the public hearing at 7:50 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

COUNCIL MEMBER ROGERS MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE STAFF'S RECOMMENDATIONS.

**1.4 • APPROVAL OF SUBMITTAL OF JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FUNDING - Continued**

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois  
NAYS: COUNCIL MEMBERS: None  
ABSENT: COUNCIL MEMBERS: Piazza

**1.5 • AWARD OF BID FOR PUBLIC WORKS PROJECT NO. 2017-5, RESILIENT SURFACING REPLACEMENT AT MAYFAIR PARK TOT PLAY AREA PROJECT**

Lisa Rapp, Director of Public Works, made a presentation based on her memo in the agenda and reported that two bids had been received for the replacement of existing resilient play surfacing at the existing tot play area. She stated that staff recommended that the City Council adopt the plans, specifications, and working details for the subject project; award a contract for Resilient Surfacing Replacement at Mayfair Tot Play Area, Public Works Contract 17-5, in the amount of \$38,633.12, to SpectraTurf, and authorize the Mayor to sign the contract in a form approved by the City Attorney; and authorize staff to approve a cumulative total of change orders for the resilient surfacing replacement as necessary not to exceed \$3,800.

Ms. Rapp responded to Council Member Wood's inquiry by stating that the surfacing material had a useful life expectancy of seven years and had last been replaced in 2007.

Mayor DuBois opened the public hearing at 7:53 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

COUNCIL MEMBER WOOD MOVED AND VICE MAYOR CROFT SECONDED TO APPROVE STAFF'S RECOMMENDATIONS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois  
NAYS: COUNCIL MEMBERS: None  
ABSENT: COUNCIL MEMBERS: Piazza

**1.6 • PURCHASE OF TWO DASH BUSES**

The Finance Manager made a presentation based on the memo in the agenda and stated that staff had recommended replacement of two of the buses used in the DASH Transit program with two sixteen-passenger buses. The City's Fleet Manager identified the appropriate vehicles equipped with the necessary hardware and obtained a proposal from Creative Bus Sales, who could supply the buses through the Purchasing Cooperative Contract. She concluded by stating it was recommended that the City Council hold a public hearing and authorize the purchase of two El Dorado-Aerotech buses at a contract price of \$169,822.49 from Creative Bus Sales by utilizing Proposition A Funds.

**1.6 • PURCHASE OF TWO DASH BUSES -Continued**

Ms. Rapp confirmed for Vice Mayor Croft that along with usage of the vans for smaller groups, such larger capacity buses were still being utilized for larger groups.

In response to Council Member Wood's question, Ms. Rapp stated that the buses being replaced would be sold at auction.

Mayor DuBois opened the public hearing at 7:56 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER ROGERS SECONDED TO APPROVE STAFF'S RECOMMENDATION. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

**1.7 • APPROVAL OF FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT BETWEEN THE CITY AND THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY**

Jason Wen, Director of Water Resources, made a presentation based on the memo in the agenda and reported that the City Council had previously approved a Subrecipient Agreement between participating members of the Gateway JPA and the Bureau of Reclamation for the installation of 251 advanced meters, which had been completed and for which the City had received reimbursements totaling \$32,462. However, since then, the City of Vernon withdrew from the grant project and Lakewood received the opportunity to install 75 additional smart meters. By submitting documentation for the smart meters already installed during the grant cycle, the City would receive reimbursement in the amount \$26,200. Staff recommended that the City Council approve the First Amendment to the Subrecipient Agreement between the City of Lakewood and the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and authorize the Mayor to sign on behalf of the City in a form approved by the City Attorney.

Vice Mayor Croft stated that it had been determined during a recent Water Resources Committee meeting that the new meters would be compatible with and could be retrofitted to the software and meter reading program utilized by Fathom, with whom the City recently entered into an agreement.

In response to Council Member Rogers' inquiry regarding the City of Vernon's withdrawal, Mr. Wen stated that it was possible that the limited resources and the number of available meters may have been prohibitive.

**1.7 • APPROVAL OF FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT BETWEEN THE CITY AND THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JPA - Continued**

Mr. Wen confirmed for Council Member Wood that the total number of meters was 326.

Mayor DuBois opened the public hearing at 8:01 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

COUNCIL MEMBER ROGERS MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE THE FIRST AMENDMENT TO THE SUBRECIPIENT AGREEMENT. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

**1.8 • APPROVAL OF SUBMITTAL OF OUTDOOR ENVIRONMENTAL EDUCATION FACILITIES (OEEF) GRANT PROGRAM**

The Water Resources Director made a presentation based on the memo in the agenda and explained that Water Resources and Recreation and Community Services staff had sought grant opportunities to build a California Native Outdoor Education Center in front of the Department of Water Resources office at 5812 Arbor Road. The City was requesting a \$310,000 grant from the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 to display innovative concepts in water reuse, energy sustainability, and low water use landscaping, which would educate homeowners, businesses, as well as water agencies on how to best utilize existing water reuse techniques to irrigate landscaping. Should the State award grant funds to the City for the California Native Outdoor Education Center, staff proposes to appropriate \$35,000 in matching funds. He concluded by stating that staff recommended that the City Council adopt the proposed resolution approving the application for Outdoor Environmental Education Facilities Grant Funds and upon the grant funding, authorize staff to appropriate \$345,000 to the Capital Improvement Budget of which \$310,000 would be reimbursed.

Vice Mayor Croft stated that such funding would provide an opportunity to offer residents a hands-on educational experience on efficient water usage.

Mr. Wen responded to Council Member Wood's question regarding a timeline by stating that it would take approximately seven and a half years from the time of securing the grant funds.

Mayor DuBois opened the public hearing at 8:06 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

**1.8 • APPROVAL OF SUBMITTAL OF OUTDOOR ENVIRONMENTAL EDUCATION FACILITIES (OEEF) GRANT PROGRAM - Continued**

RESOLUTION NO. 2017-51; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD APPROVING THE APPLICATION FOR OUTDOOR ENVIRONMENTAL EDUCATION FACILITIES GRANT FUNDS

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE STAFF'S RECOMMENDATIONS AND ADOPT RESOLUTION NO. 2017-51. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois  
NAYS: COUNCIL MEMBERS: None  
ABSENT: COUNCIL MEMBERS: Piazza

**1.9 • APPROVAL OF CDBG PROGRAM CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT**

Patrick McGuckian, Assistant Director of Community Development, displayed slides and gave a report based on the memo in the agenda and stated that Community Development Block Grant regulations required the City to prepare an annual performance report called the Consolidated Annual Performance and Evaluation Report to summarize the City's accomplishments during the program year. He noted that a public hearing was required to receive any citizen comments on the report. It was the recommendation of staff that the City Council hold a public hearing and then direct staff to submit the Consolidated Annual Performance and Evaluation Report, along with any comments received, to the local office of the Housing and Urban Development Department.

Mr. McGuckian confirmed for Council Member Rogers that the status of future CDBG funding was uncertain and undetermined at this time.

In response to Council Member Rogers' inquiry, Paolo Beltran, Assistant to the City Manager, stated that staff had communicated with Federal representatives on the importance of CDBG funding including details on how the monies were spent.

Responding to Council Member Wood's questions regarding the 324 service requests within the CDBG eligible areas, Mr. McCormack stated that such activities were limited to census tracts where there were 51 percent of low to moderate income residents.

Mayor DuBois opened the public hearing at 8:15 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

**1.9 • APPROVAL OF CDBG PROGRAM CAPER - Continued**

COUNCIL MEMBER ROGERS MOVED AND VICE MAYOR CROFT SECONDED TO DIRECT STAFF TO SUBMIT THE CAPER ALONG WITH ANY COMMENTS RECEIVED TO THE LOCAL OFFICE OF HOUSING AND URBAN DEVELOPMENT. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

**3.1 • WATER MASTER PLAN AND WATER RATE STUDY**

The Director of Water Resources made a presentation based on the memo in the agenda and stated that the City Council had previously approved an agreement with Stetson Engineers Inc. to prepare a Water Master Plan and Water Rate Study. The Water Master Plan was a comprehensive long-term capital improvement plan that supplemented the proposed five-year Water Rate Study. Staff had worked with Stetson to develop a water system Capital Improvement Plan and proposed water rate structure to ensure rate stabilization to meet future operating and capital improvement costs. It was staff's recommendation that the City Council receive and file the Water Master Plan and Water Rate Study.

MAYOR DUBOIS DIRECTED THAT THE ITEM BE RECEIVED AND FILED. THERE BEING NO OBJECTION, IT WAS SO ORDERED.

**SUCCESSOR HOUSING ACTIONS**

**1. Approval of Register of Demands**

VICE MAYOR CROFT MOVED AND COUNCIL MEMBER ROGERS SECONDED TO APPROVE THE REGISTER OF DEMANDS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Wood, Croft, Rogers and DuBois

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Piazza

**ORAL COMMUNICATIONS:**

Don Venitsky recited a poem entitled, "The American Spirit."

**ADJOURNMENT**

There being no further business to be brought before the City Council, Mayor DuBois adjourned the meeting at 8:21 p.m. to Tuesday, September 26, 2017, at 6:00 p.m. in the Executive Board Room. A moment of silence was observed in memory of Nancy Hicks.

Respectfully submitted,

Jo Mayberry, CMC  
City Clerk