

AGENDA
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

October 14, 2014

ADJOURNED MEETING: Holiday Lighting Event Study Session

6:30 p.m.
EXECUTIVE BOARD ROOM

CALL TO ORDER

7:30 p.m.

INVOCATION: Dr. Fardad Mogharabi, Spiritual Assembly of Baha'i of Lakewood

PLEDGE OF ALLEGIANCE: Boy Scout Troop 140

ROLL CALL: Mayor Todd Rogers
Vice Mayor Jeff Wood
Council Member Steve Croft
Council Member Diane DuBois
Council Member Ron Piazza

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Assembly Member Anthony Rendon Regarding the 2014 Legislative Session

Presentation by Yolanda Castro of Southeast Los Angeles County Workforce Investment Board

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 Approval of Minutes of the Meetings held September 9, and September 23, 2014

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

RI-4 Approval of Report of Monthly Investment Transactions

RI-5 Approval of Quarterly Schedule of Investments

RI-6 Approval of Street Closure for October 31st Block Party

RI-7 Approval of Encroachment Permit for 12205 Centralia Street

City Council Agenda

October 14, 2014

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ROUTINE ITEMS: Continued

RI-8 Adoption of Youth Employment Plan Associated with Grant from the Regional Park and Open Space District for West San Gabriel River Parkway, Phase III

RI-9 Approval of Maintenance Service Agreement for Telephone and Voicemail Systems with Standard Tel Networks

RI-10 Adoption of Administrative Policy – ADA Grievance Procedure

PUBLIC HEARINGS:

1.1 Appeal of Decision of the Planning and Environment Commission Regarding Conditional Use Permit No. 898, 5432 Lakewood Boulevard, Resolution No. 2014-58

REPORTS:

3.1 Emergency Management Update

3.2 Approval of Agreement for Compliance Inspection Services for Municipal Stormwater Program with John Hunter and Associates

3.3 Status Report on Del Valle Park Memorial Plaza

AGENDA LAKEWOOD SUCCESSOR AGENCY

1. Approval of Register of Demands

ORAL COMMUNICATIONS:

ADJOURNMENT

Any qualified individual with a disability that would exclude that individual from participating in or attending the above meeting should contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; at least 48 hours prior to the above meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting or other reasonable auxiliary aids or services may be provided.

Copies of staff reports and other writings pertaining to this agenda are available for public review during regular business hours in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, CA 90712

Routine Items

**Routine Item 1 – City Council Minutes
will be available prior to the meeting.**



Minutes

Lakewood City Council

Regular Meeting held
September 23, 2014

At 7:30 p.m. on September 23, 2014, in the City Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California, the Acting City Clerk was present.

It was the time and place for a Regular Meeting of the City Council of the City of Lakewood.

The Acting City Clerk immediately declared the Meeting adjourned due to lack of a quorum to Tuesday, October 14, 2014, at 6:30 p.m. in the Executive Board Room.

Respectfully submitted,

Jo Mayberry, CMC
Acting City Clerk

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COUNCIL AGENDA

October 14, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

	<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES				
A. Appointments				
	None			
B. Changes				
	None			
C. Separations				
	None			
2. PART-TIME EMPLOYEES				
A. Appointments				
	Garrett Higginbotham	Community Services Specialist	B	09/16/2014
	Gerald Williams	Community Services Specialist	B	09/16/2014
B. Changes				
	Caitlynn Brown	Pool Manager I	A to	09/28/2014
		Community Services Leader IV	B	
C. Separations				
	None			

Lisa Novotny
Assistant City Manager 

Howard L. Chambers
City Manager 

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**CITY OF LAKEWOOD
FUND SUMMARY 9/11/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 59350 through 59489. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	301,809.25
1050	COMMUNITY FACILITY	29,061.11
1070	RETIREE MEDICAL	217,635.00
1710	PROPOSITION "A" RECREATION	1,841.66
1720	RIVER PARKWAY GRANT	562.93
3070	PROPOSITION "C"	898.77
5010	GRAPHICS AND COPY CENTER	4,210.72
5020	CENTRAL STORES	5,753.60
5030	FLEET MAINTENANCE	4,745.61
6020	GEOGRAPHIC INFORMATION SYSTEM	17,493.31
7500	WATER UTILITY FUND	149,098.32
8030	TRUST DEPOSIT	400.00
		<hr/>
		733,510.28

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59350	09/08/2014	21050	LOS ANGELES CO CLERK	75.00	0.00	75.00
59351	09/11/2014	61307	A & G SALES - FENCE & SUPPLY	92.44	0.00	92.44
59352	09/11/2014	36901	ADVANCED INC.	325.00	0.00	325.00
59353	09/11/2014	4540	FITNESS VENTURES INTERNATIONAL. LLC	5,988.55	0.00	5,988.55
59354	09/11/2014	4084	AIR CONTROL SYSTEMS INC	1,080.00	0.00	1,080.00
59355	09/11/2014	2701	AIRE RITE A/C & REFRIGERATION INC	262.00	0.00	262.00
59356	09/11/2014	4551	ACCOUNTING PRINCIPALS. INC	1,922.00	0.00	1,922.00
59357	09/11/2014	3876	ALCANTAR. GILBERT	200.00	0.00	200.00
59358	09/11/2014	50163	AMERICAN PUBLIC WORKS ASSN	217.50	0.00	217.50
59359	09/11/2014	58000	AMERICAN TRUCK & TOOL RENTAL INC	341.14	0.00	341.14
59360	09/11/2014	48599	ANGELUS PACIFIC CO	82.49	0.00	82.49
59361	09/11/2014	65668	ANICETO. SANDRA	1,374.75	0.00	1,374.75
59362	09/11/2014	66012	BARTKUS. KRISTIN	14.63	0.00	14.63
59363	09/11/2014	39123	BACKFLOW APPARATUS & VALUE COMPANY	51.12	0.00	51.12
59364	09/11/2014	43808	BELLFLOWER AUTO TRIM	475.85	0.00	475.85
59365	09/11/2014	42144	BROEKER. CANDACE	13.00	0.00	13.00
59366	09/11/2014	60304	BSN SPORTS	887.59	0.00	887.59
59367	09/11/2014	4655	BURCH. JACK	22.67	0.00	22.67
59368	09/11/2014	4619	CAREERS IN GOVERNMENT INC	175.00	0.00	175.00
59369	09/11/2014	43135	CERRITOS. CITY OF - WATER DIVISION	38,664.60	0.00	38,664.60
59370	09/11/2014	45894	CINTAS CORPORATION	117.94	0.00	117.94
59371	09/11/2014	4397	CM SCHOOL SUPPLY	125.05	0.00	125.05
59372	09/11/2014	4380	CAPITAL ONE NATIONAL ASSOCIATION	393.19	0.00	393.19
59373	09/11/2014	4348	D&J INTERNATIONAL INC	2,670.50	0.00	2,670.50
59374	09/11/2014	4442	DANIEL'S TIRE SERVICE INC	288.41	0.00	288.41
59375	09/11/2014	27200	DICKSON R F CO INC	40,764.22	0.00	40,764.22
59376	09/11/2014	58618	DURHAM SCHOOL SERVICES	7,607.16	0.00	7,607.16
59377	09/11/2014	66397	EAGLE GRAPHICS INC	94.17	0.00	94.17
59378	09/11/2014	51930	EWING IRRIGATION PRODUCTS INC	313.36	0.00	313.36
59379	09/11/2014	52316	FEDERAL EXPRESS CORP	24.58	0.00	24.58
59380	09/11/2014	63519	FLUE STEAM INC	24.00	0.00	24.00
59381	09/11/2014	4289	FRAZIER. ROBERT C	32.50	0.00	32.50
59382	09/11/2014	3188	GALLS LLC/OUARTEMASTER LLC	161.82	0.00	161.82
59383	09/11/2014	34788	GEORGE CHEVROLET	909.63	0.00	909.63
59384	09/11/2014	43466	GLANCY. JAMES	98.08	0.00	98.08
59385	09/11/2014	54961	HACH COMPANY	74.12	0.00	74.12
59386	09/11/2014	58838	HANSON AGGREGATES LLC A LEHIGH HANSON C	100.00	0.00	100.00
59387	09/11/2014	65575	HAP'S AUTO PARTS	270.55	0.00	270.55
59388	09/11/2014	42031	HOME DEPOT	2,132.25	0.00	2,132.25
59389	09/11/2014	65390	IMN (IMAKENEWS INC)	2,669.85	0.00	2,669.85
59390	09/11/2014	242	INSTANT IMPRESSIONS INC	705.26	0.00	705.26
59391	09/11/2014	4128	INTERNATIONAL PEACE CHOIR INC	250.00	0.00	250.00
59392	09/11/2014	59605	J L WINGERT COMPANY	716.04	0.00	716.04
59393	09/11/2014	4622	JHM SUPPLY INC	1,387.51	0.00	1,387.51

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59394	09/11/2014	61616	JOHN DEERE CONSTRUCTION RETAIL SALES	99,142.49	0.00	99,142.49
59395	09/11/2014	63573	KDC INC	1,620.00	0.00	1,620.00
59396	09/11/2014	47815	KEESTER. RON	55.00	0.00	55.00
59397	09/11/2014	53365	KENNY'S AUTO SERVICE	366.00	0.00	366.00
59398	09/11/2014	4250	CEDAR FAIR	2,758.00	0.00	2,758.00
59399	09/11/2014	153	KUMAR. SANDRA	103.95	0.00	103.95
59400	09/11/2014	2822	LAGERLOF SENEAL GOSNEY &	1,071.59	0.00	1,071.59
59401	09/11/2014	2453	LAKEWOOD EDUCATION FOUNDATION	2,000.00	0.00	2,000.00
59402	09/11/2014	18550	LAKEWOOD. CITY OF	400.00	0.00	400.00
59403	09/11/2014	18400	LAKEWOOD. CITY WATER DEPT	96,023.14	0.00	96,023.14
59404	09/11/2014	2409	LIFTECH ELEVATOR SERVICES INC	475.00	0.00	475.00
59405	09/11/2014	19710	LINCOLN EQUIPMENT INC	1,013.68	0.00	1,013.68
59406	09/11/2014	59144	LONG BEACH CITY	1,176.31	0.00	1,176.31
59407	09/11/2014	3564	LONG BEACH . CITY OF. WATER DEPARTMENT	654.27	0.00	654.27
59408	09/11/2014	271	LOS ANGELES CO DEPT OF HEALTH SVCS	2,162.00	0.00	2,162.00
59409	09/11/2014	45505	LOS ANGELES CO. CHIEF INFO OFFICE	17,434.00	0.00	17,434.00
59410	09/11/2014	4521	PEACHY DEVELOPMENTS CALIFORNIA. LLC	477.00	0.00	477.00
59411	09/11/2014	4482	MALTY INTERNATIONAL GROUP INC	78.50	0.00	78.50
59412	09/11/2014	4410	MARK ANDY INC	215.66	0.00	215.66
59413	09/11/2014	60839	MARKOPULOS. CYNTHIA	71.50	0.00	71.50
59414	09/11/2014	65220	STEVEN MAHR PRINTING INC.	1,204.50	0.00	1,204.50
59415	09/11/2014	4402	MC KEE. RICH	1,000.00	0.00	1,000.00
59416	09/11/2014	4625	MERCHANT'S BUILDING MAINTENANCE LLC	12,869.00	0.00	12,869.00
59417	09/11/2014	47554	OFFICE DEPOT BUSINESS SVCS	1,063.35	0.00	1,063.35
59418	09/11/2014	4367	OROZCO'S AUTO SERVICE INC	30.39	0.00	30.39
59419	09/11/2014	3627	OSBORN. KAITLIN	30.47	0.00	30.47
59420	09/11/2014	63708	DY-JO CORPORATION	2,845.00	0.00	2,845.00
59421	09/11/2014	2174	PETTY CASH/LOVENEL REVELDEZ OR	1,191.85	0.00	1,191.85
59422	09/11/2014	39640	RAYVERN LIGHTING SUPPLY CO INC	6.30	0.00	6.30
59423	09/11/2014	62782	RESOURCE BUILDING MATERIALS	14.00	0.00	14.00
59424	09/11/2014	926	RICOH AMERICAS CORPORATION	3,995.06	0.00	3,995.06
59425	09/11/2014	2579	ROMBERG EXCAVATION & OPERATIONS INC	1,903.50	0.00	1,903.50
59426	09/11/2014	4309	SAFESHRED	50.00	0.00	50.00
59427	09/11/2014	1841	SAFETY DRIVER'S ED. LLC	31.85	0.00	31.85
59428	09/11/2014	56957	SALCO GROWERS INC	53.96	0.00	53.96
59429	09/11/2014	3153	SECTRAN SECURITY INC	116.60	0.00	116.60
59430	09/11/2014	52279	SMART & FINAL INC	671.61	0.00	671.61
59431	09/11/2014	26900	SO CALIF SECURITY CENTERS INC	8.99	0.00	8.99
59432	09/11/2014	29400	SOUTHERN CALIFORNIA EDISON CO	77,041.51	0.00	77,041.51
59433	09/11/2014	59693	SPRINT SPECTRUM LP	3,513.95	0.00	3,513.95
59434	09/11/2014	48274	STANDARD TEL NETWORKS LLC	355.00	0.00	355.00
59435	09/11/2014	60359	CNS INDUSTRIES INC	765.09	0.00	765.09
59436	09/11/2014	60685	TURF STAR	1,045.37	0.00	1,045.37
59437	09/11/2014	66245	TYLER TECHNOLOGIES MUNIS DIVISION	850.00	0.00	850.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59438	09/11/2014	4356	U.S. BANK PARS ACCT #6746022500	207,360.00	0.00	207,360.00
59439	09/11/2014	4356	U.S. BANK PARS ACCT #6746022500	10,275.00	0.00	10,275.00
59440	09/11/2014	1568	ULINE	193.14	0.00	193.14
59441	09/11/2014	35089	UNDERGROUND SERVICE ALERT	279.00	0.00	279.00
59442	09/11/2014	59074	UNITED RENTALS NORTHEAST INC	66.23	0.00	66.23
59443	09/11/2014	60430	VERIZON CALIFORNIA INC	1,871.25	0.00	1,871.25
59444	09/11/2014	43627	VISTA PAINT	781.13	14.36	766.77
59445	09/11/2014	33200	WALTERS WHOLESALE ELECTRIC CO	538.35	0.00	538.35
59446	09/11/2014	17640	WAXIE ENTERPRISES INC	749.45	0.00	749.45
59447	09/11/2014	1939	WAYNE HARMEIER INC	201.65	0.00	201.65
59448	09/11/2014	36166	WEGENER, KATHY	1,508.00	0.00	1,508.00
59449	09/11/2014	62628	WELLS C. PIPELINE MATERIALS	1,071.36	0.00	1,071.36
59450	09/11/2014	40925	WEST COAST ARBORISTS INC	17,887.00	0.00	17,887.00
59451	09/11/2014	37745	WESTERN EXTERMINATOR CO	167.00	0.00	167.00
59452	09/11/2014	50172	PRIMUS INC	652.19	0.00	652.19
59453	09/11/2014	50058	WHITE HOUSE FLORIST INC	78.48	0.00	78.48
59454	09/11/2014	35146	WILLDAN ASSOCIATES	6,596.00	0.00	6,596.00
59455	09/11/2014	3699	BACA, SYLVIA	250.00	0.00	250.00
59456	09/11/2014	3699	BETHANY LUTHERAN CHURCH	250.00	0.00	250.00
59457	09/11/2014	3699	CASTRO, JENNIFER	250.00	0.00	250.00
59458	09/11/2014	3699	DIEGO, ENRICO	250.00	0.00	250.00
59459	09/11/2014	3699	ESTRADA, PRUDENCIO	1,000.00	0.00	1,000.00
59460	09/11/2014	3699	GRIAR, GAUDENCIO	250.00	0.00	250.00
59461	09/11/2014	3699	HASTINGS, LAURREN	15.00	0.00	15.00
59462	09/11/2014	3699	HUNTINGTON, JEFF	250.00	0.00	250.00
59463	09/11/2014	3699	INDA, ARACELI	20.00	0.00	20.00
59464	09/11/2014	3699	KEATING, KACEY	20.00	0.00	20.00
59465	09/11/2014	3699	KUNTZ, MATTHEW	62.00	0.00	62.00
59466	09/11/2014	3699	LOPEZ, JONAH	250.00	0.00	250.00
59467	09/11/2014	3699	MERCED, GLEN	250.00	0.00	250.00
59468	09/11/2014	3699	MORA, MONICA	500.00	0.00	500.00
59469	09/11/2014	3699	NEVES, CARLA	250.00	0.00	250.00
59470	09/11/2014	3699	OCASIO, KALA	20.00	0.00	20.00
59471	09/11/2014	3699	PALACIOS, ERICA	25.00	0.00	25.00
59472	09/11/2014	3699	PEREZ, BRITTANIE	475.00	0.00	475.00
59473	09/11/2014	3699	PEREZ, INEZ	20.00	0.00	20.00
59474	09/11/2014	3699	POWELL, KRISTIN	435.00	0.00	435.00
59475	09/11/2014	3699	REDDEN, DANIEL	250.00	0.00	250.00
59476	09/11/2014	3699	RIVERS, LESLIE	250.00	0.00	250.00
59477	09/11/2014	3699	RODRIGUEZ, ARTURO	250.00	0.00	250.00
59478	09/11/2014	3699	ROSADO, RUBY	20.00	0.00	20.00
59479	09/11/2014	3699	RUBIO, EVELYN	20.00	0.00	20.00
59480	09/11/2014	3699	SMITH, CANDY	250.00	0.00	250.00
59481	09/11/2014	3699	SMITH, LETICIA	170.00	0.00	170.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59482	09/11/2014	3699	STODDARD. SHARYN	250.00	0.00	250.00
59483	09/11/2014	3699	STOOPS. KATHY	35.00	0.00	35.00
59484	09/11/2014	3699	THANASIRANGKUL. JEANETTE	250.00	0.00	250.00
59485	09/11/2014	2279	AMERICAN PACIFIC PRINTERS COLLEGES INC	6,797.35	0.00	6,797.35
59486	09/11/2014	47854	TRUESDAIL LABORATORIES INC	1,552.00	0.00	1,552.00
59487	09/11/2014	60195	CR TRANSFER INC	6,349.13	0.00	6,349.13
59488	09/11/2014	61282	TRUGREEN LANDCARE GENERAL PARTNERSHIP	7,184.28	0.00	7,184.28
59489	09/11/2014	66457	BRENNTAG PACIFIC INC	2,628.69	0.00	2,628.69
Totals:				<u>733,524.64</u>	<u>14.36</u>	<u>733,510.28</u>

**CITY OF LAKEWOOD
FUND SUMMARY 9/18/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 59490 through 59631. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	208,233.53
1020	CABLE TV	4,885.47
1030	CDBG CURRENT YEAR	2,108.25
1050	COMMUNITY FACILITY	5,430.07
1720	RIVER PARKWAY GRANT	116,752.39
3050	PARK DEDICATION	123.23
3070	PROPOSITION "C"	2,614.59
5010	GRAPHICS AND COPY CENTER	1,570.79
5020	CENTRAL STORES	1,604.80
5030	FLEET MAINTENANCE	5,218.43
6020	GEOGRAPHIC INFORMATION SYSTEM	766.83
7000	WATER DEBT SERVICE FUND	74,102.27
7500	WATER UTILITY FUND	230,562.09
8020	LOCAL REHAB LOAN	320.00
8030	TRUST DEPOSIT	392.56
		654,685.30

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59490	09/15/2014	21300	LOS ANGELES CO FIRE DEPT	35.00	0.00	35.00
59491	09/15/2014	4656	TOVAR. ROBERT	70.00	0.00	70.00
59492	09/18/2014	4212	SYN-TECH SYSTEMS INC	475.00	0.00	475.00
59493	09/18/2014	47854	TRUESDAIL LABORATORIES INC	665.00	0.00	665.00
59494	09/18/2014	57070	CITY LIGHT & POWER LKWD INC	1,307.96	0.00	1,307.96
59495	09/18/2014	66457	BRENNTAG PACIFIC INC	4,417.14	0.00	4,417.14
59496	09/18/2014	4260	SBC GLOBAL SERVICES INC	209.89	0.00	209.89
59497	09/18/2014	1000	ADVANCED ELECTRONICS INC	680.00	0.00	680.00
59498	09/18/2014	2701	AIRE RITE A/C & REFRIGERATION INC	369.00	0.00	369.00
59499	09/18/2014	4208	AIRGAS INC	281.37	0.00	281.37
59500	09/18/2014	1700	ALLIED REFRIGERATION INC	396.61	0.00	396.61
59501	09/18/2014	58000	AMERICAN TRUCK & TOOL RENTAL INC	150.77	0.00	150.77
59502	09/18/2014	3982	AMERICAN REPROGRAPHICS COMPANY, LLC	111.78	0.00	111.78
59503	09/18/2014	443	B&M LAWN AND GARDEN INC	149.86	0.00	149.86
59504	09/18/2014	66012	BARTKUS. KRISTIN	1,952.08	0.00	1,952.08
59505	09/18/2014	272	BRYANT. GERRY IRIS	115.00	0.00	115.00
59506	09/18/2014	60304	BSN SPORTS	279.88	0.00	279.88
59507	09/18/2014	48469	BURWELL MICHAEL RAY	1,615.00	0.00	1,615.00
59508	09/18/2014	56384	CALIF MUNICIPAL TREASURER'S ASSOCIATION	155.00	0.00	155.00
59509	09/18/2014	48239	CA REGIONAL WATER QUALITY CONTROL BOARD	2,061.89	0.00	2,061.89
59510	09/18/2014	307	CALIF. STATE DISBURSEMENT UNIT	442.60	0.00	442.60
59511	09/18/2014	53983	CALIFORNIA ST OF -FRANCHISE TAX BOARD	200.00	0.00	200.00
59512	09/18/2014	59274	CERTIFIED PLANT GROWERS INC	48.29	0.00	48.29
59513	09/18/2014	45894	CINTAS CORPORATION	53.39	0.00	53.39
59514	09/18/2014	4654	BRAGG INVESTMENT COMPANY, INC.	204.52	0.00	204.52
59515	09/18/2014	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
59516	09/18/2014	4380	CAPITAL ONE NATIONAL ASSOCIATION	383.29	0.00	383.29
59517	09/18/2014	4597	CS LEGACY CONSTRUCTION INC	116,287.76	0.00	116,287.76
59518	09/18/2014	4442	DANIEL'S TIRE SERVICE INC	1,558.86	0.00	1,558.86
59519	09/18/2014	57602	DATA QUICK INFORMATION SYSTEMS INC	466.50	0.00	466.50
59520	09/18/2014	4498	DELTA DENTAL INSURANCE COMPANY	1,440.79	0.00	1,440.79
59521	09/18/2014	56889	DELTA DENTAL OF CALIFORNIA	7,782.93	0.00	7,782.93
59522	09/18/2014	2929	DETTORE. TONY	175.00	0.00	175.00
59523	09/18/2014	27200	DICKSON R F CO INC	3,720.00	0.00	3,720.00
59524	09/18/2014	53283	EBERHARD EQUIPMENT	183.09	0.00	183.09
59525	09/18/2014	53706	F & A FEDERAL CREDIT UNION	8,213.50	0.00	8,213.50
59526	09/18/2014	52316	FEDERAL EXPRESS CORP	218.32	0.00	218.32
59527	09/18/2014	52316	FEDERAL EXPRESS CORP	17.52	0.00	17.52
59528	09/18/2014	63519	FLUE STEAM INC	198.00	0.00	198.00
59529	09/18/2014	4158	FRIENDS OF LAKEWOOD SHERIFF'S STATION	100.00	0.00	100.00
59530	09/18/2014	61688	FULL COMPASS SYSTEMS LTD	579.25	0.00	579.25
59531	09/18/2014	728	FUSIONSTORM	1,603.31	0.00	1,603.31
59532	09/18/2014	59433	GANAHL LUMBER COMPANY	304.69	0.00	304.69
59533	09/18/2014	33150	GRAINGER W W INC	681.20	0.00	681.20

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59534	09/18/2014	61769	GRAUTEN, EVELYN R	793.00	0.00	793.00
59535	09/18/2014	62491	HANDS ON MAILING &	212.75	0.00	212.75
59536	09/18/2014	65575	HAP'S AUTO PARTS	106.86	0.00	106.86
59537	09/18/2014	35477	HARA M LAWNMOWER CENTER	203.82	0.00	203.82
59538	09/18/2014	42031	HOME DEPOT	2,297.87	0.00	2,297.87
59539	09/18/2014	65891	HUMAN SERVICES ASSOCIATION	375.00	0.00	375.00
59540	09/18/2014	37944	IN-N-OUT BURGER INC	1,254.36	0.00	1,254.36
59541	09/18/2014	49843	INOUE, MICHAEL JOHN	949.00	0.00	949.00
59542	09/18/2014	60043	SCHOEPF DANIEL A	446.90	0.00	446.90
59543	09/18/2014	4622	JHM SUPPLY INC	108.13	0.00	108.13
59544	09/18/2014	63573	KDC INC	1,223.21	0.00	1,223.21
59545	09/18/2014	18300	LAKEWOOD CHAMBER OF COMMERCE	121.00	0.00	121.00
59546	09/18/2014	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	2,100.00	0.00	2,100.00
59547	09/18/2014	18550	LAKEWOOD, CITY OF	392.56	0.00	392.56
59548	09/18/2014	44733	LIEBERT CASSIDY WHITMORE	1,885.00	0.00	1,885.00
59549	09/18/2014	2409	LIFTECH ELEVATOR SERVICES INC	1,573.00	0.00	1,573.00
59550	09/18/2014	45069	LOS ANGELES CO/DEPT PW BLDG SVCS	40,780.76	0.00	40,780.76
59551	09/18/2014	65773	MAYFLOWER DISTRIBUTING COMPANY	244.53	0.00	244.53
59552	09/18/2014	64241	MAYNOR DONALD H.	1,250.00	0.00	1,250.00
59553	09/18/2014	46696	MEYER & ASSOCIATES	725.00	0.00	725.00
59554	09/18/2014	615	MUNI SERVICES LLC	2,695.63	0.00	2,695.63
59555	09/18/2014	61672	MUSCULAR DYSTROPHY ASSOC INC	20.00	0.00	20.00
59556	09/18/2014	4360	NESS CINDY LOUISE	588.00	0.00	588.00
59557	09/18/2014	2546	NIFTY AFTER FIFTY	19.20	0.00	19.20
59558	09/18/2014	4443	O'REILLY AUTOMOTIVE STORES INC	260.02	11.22	248.80
59559	09/18/2014	64479	OFFICE MAX - A BOISE COMPANY	769.54	0.00	769.54
59560	09/18/2014	4535	PACHECO, ARVIN & ELIZABETH AND	320.00	0.00	320.00
59561	09/18/2014	4497	PACIFIC COACHWAYS CHARTER SERVICES INC	886.25	0.00	886.25
59562	09/18/2014	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
59563	09/18/2014	3888	RP AUTOMOTIVE UAG CERRITOS 1 LLC	449.25	0.00	449.25
59564	09/18/2014	3963	PEOPLE MAGAZINE	44.50	0.00	44.50
59565	09/18/2014	51171	PERS LONG TERM CARE PROGRAM	268.65	0.00	268.65
59566	09/18/2014	66116	PETERSEN, LOUISE	140.40	0.00	140.40
59567	09/18/2014	4371	ORDWAY CORPORATION	256.25	0.00	256.25
59568	09/18/2014	4647	PUN & MCGEADY LLP	15,000.00	0.00	15,000.00
59569	09/18/2014	52279	SMART & FINAL INC	13.48	0.00	13.48
59570	09/18/2014	886	HAUSER JOHN	906.00	0.00	906.00
59571	09/18/2014	26900	SO CALIF SECURITY CENTERS INC	114.45	0.00	114.45
59572	09/18/2014	29400	SOUTHERN CALIFORNIA EDISON CO	43,438.61	0.00	43,438.61
59573	09/18/2014	29500	SOUTHERN CALIFORNIA GAS CO	3,928.09	0.00	3,928.09
59574	09/18/2014	4026	SPASEFF TED C	725.00	0.00	725.00
59575	09/18/2014	49529	SPICERS PAPER INC	529.40	4.86	524.54
59576	09/18/2014	37930	STANDARD INSURANCE CO UNIT 22	9,266.15	0.00	9,266.15
59577	09/18/2014	2559	STANLEY CONVERGENT SECURITY SOLUTIONS IN	176.00	0.00	176.00

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CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59578	09/18/2014	60359	CNS INDUSTRIES INC	194.02	0.00	194.02
59579	09/18/2014	4620	SUSTAINABLE SOLUTIONS GROUP	99.83	0.00	99.83
59580	09/18/2014	59212	TETRA TECH INC	695.65	0.00	695.65
59581	09/18/2014	4364	THE RINKS-LAKEWOOD ICE	186.55	0.00	186.55
59582	09/18/2014	528	TIME WARNER CABLE	4,171.97	0.00	4,171.97
59583	09/18/2014	3110	TORRES LOPEZ JAVIER	100.00	0.00	100.00
59584	09/18/2014	52484	TREND OFFSET PRINTING SERVICES INC	12,255.44	0.00	12,255.44
59585	09/18/2014	65224	TUMBLE-N-KIDS. INC	162.50	0.00	162.50
59586	09/18/2014	60685	TURF STAR	536.80	0.00	536.80
59587	09/18/2014	66245	TYLER TECHNOLOGIES MUNIS DIVISION	3,000.00	0.00	3,000.00
59588	09/18/2014	57989	U S BANK	58,542.89	0.00	58,542.89
59589	09/18/2014	1437	U S BANK NATIONAL ASSOCIATION	24,737.88	0.00	24,737.88
59590	09/18/2014	57258	U.S. BANK TRUST N.A.	15,559.38	0.00	15,559.38
59591	09/18/2014	4216	U.S. DEPARTMENT OF HUD	125.00	0.00	125.00
59592	09/18/2014	58851	UNISOURCE WORLDWIDE INC	327.26	0.00	327.26
59593	09/18/2014	53760	UNITED WAY OF GREATER LOS ANGELE	150.00	0.00	150.00
59594	09/18/2014	1682	VELOCITY AIR ENGINEERING INC	934.16	0.00	934.16
59595	09/18/2014	49792	VILLAGE NURSERIES	524.80	0.00	524.80
59596	09/18/2014	57135	VISION SERVICE PLAN	4,488.27	0.00	4,488.27
59597	09/18/2014	64854	VITAL. BRENDA	89.39	0.00	89.39
59598	09/18/2014	7400	WATER REPLENISHMENT DISTRICT OF	217,666.92	0.00	217,666.92
59599	09/18/2014	62628	WELLS C. PIPELINE MATERIALS	609.12	0.00	609.12
59600	09/18/2014	37745	WESTERN EXTERMINATOR CO	310.00	0.00	310.00
59601	09/18/2014	50172	PRIMUS INC	185.30	0.00	185.30
59602	09/18/2014	50058	WHITE HOUSE FLORIST INC	110.00	0.00	110.00
59603	09/18/2014	4326	XOR MEDIA INC	4,167.96	0.00	4,167.96
59604	09/18/2014	3699	A R S	53.40	0.00	53.40
59605	09/18/2014	3699	ASIS. MARLO	250.00	0.00	250.00
59606	09/18/2014	3699	BOYD. KAREN	250.00	0.00	250.00
59607	09/18/2014	3699	CANNAVINA. MANUEL	250.00	0.00	250.00
59608	09/18/2014	3699	CASAS. GLADYS	250.00	0.00	250.00
59609	09/18/2014	3699	CRUZ. FRANK	10.00	0.00	10.00
59610	09/18/2014	3699	DORHAM. JASILYN	250.00	0.00	250.00
59611	09/18/2014	3699	GARDEA. SHELLEY	10.00	0.00	10.00
59612	09/18/2014	3699	GIBBINS. S	8.72	0.00	8.72
59613	09/18/2014	3699	GREEN. MARGIE	250.00	0.00	250.00
59614	09/18/2014	3699	GUIREY. JANN	250.00	0.00	250.00
59615	09/18/2014	3699	JESSIE. ROBERT	250.00	0.00	250.00
59616	09/18/2014	3699	KALLAS. LUCILA	250.00	0.00	250.00
59617	09/18/2014	3699	LOPEZ. ARACELY	250.00	0.00	250.00
59618	09/18/2014	3699	MARTINEZ. JOE	250.00	0.00	250.00
59619	09/18/2014	3699	MATTHEWS. DEBBIE A	67.07	0.00	67.07
59620	09/18/2014	3699	MILLER. MICHAEL & COPE. JENNA	11.42	0.00	11.42
59621	09/18/2014	3699	MURGU1A. MINERVA	250.00	0.00	250.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
59622	09/18/2014	3699	OSBORNE. LYNN M	51.00	0.00	51.00
59623	09/18/2014	3699	RIVAS. JUAN	250.00	0.00	250.00
59624	09/18/2014	3699	SAMORANO. RAYMOND	250.00	0.00	250.00
59625	09/18/2014	3699	STEWART. PORCHE	250.00	0.00	250.00
59626	09/18/2014	3699	TOLIVER. JERRY & EVANS. VICKI	36.98	0.00	36.98
59627	09/18/2014	3699	VANDERWAL. ALBERTA	250.00	0.00	250.00
59628	09/18/2014	3699	VEGA. EUSTAOUIA	250.00	0.00	250.00
59629	09/18/2014	3699	WILLIAMS. EULAND	250.00	0.00	250.00
59630	09/18/2014	3699	WRIGHT. NANCY	250.00	0.00	250.00
59631	09/18/2014	3699	ZERTUCHE. ERIKA	53.04	0.00	53.04
Totals:				<u>654,701.38</u>	<u>16.08</u>	<u>654,685.30</u>

**CITY OF LAKEWOOD
FUND SUMMARY 9/25/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 59632 through 59755. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,393,014.25
1015	SPECIAL OLYMPICS	30.36
1020	CABLE TV	4,023.24
1050	COMMUNITY FACILITY	487.50
1336	STATE COPS GRANT	5,831.82
3050	PARK DEDICATION	9,195.00
5010	GRAPHICS AND COPY CENTER	5,610.03
5020	CENTRAL STORES	4,885.02
5030	FLEET MAINTENANCE	23,502.71
7500	WATER UTILITY FUND	82,688.58
8030	TRUST DEPOSIT	4,172.98
		<hr/>
		1,533,441.49

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59632	09/22/2014	3699	FROELICH, LINDA	225.00	0.00	225.00
59633	09/25/2014	48210	AIRFLITE INC	5,624.87	0.00	5,624.87
59634	09/25/2014	4208	AIRGAS INC	248.80	0.00	248.80
59635	09/25/2014	4551	ACCOUNTING PRINCIPALS, INC	279.00	0.00	279.00
59636	09/25/2014	36885	SPECIALTY ALLIED MUFFLER OF BELLFLOWER IN	240.75	0.00	240.75
59637	09/25/2014	2550	AMERICAN PLANNING ASSOC	95.00	0.00	95.00
59638	09/25/2014	41215	AREND, DALE	122.85	0.00	122.85
59639	09/25/2014	3874	AVID TECHNOLOGY INC	4,023.24	0.00	4,023.24
59640	09/25/2014	49803	BANG DAVID ASSOCIATES INC	12,745.73	0.00	12,745.73
59641	09/25/2014	4604	BARNETT, KEVIN	214.50	0.00	214.50
59642	09/25/2014	66012	BARTKUS, KRISTIN	1,515.93	0.00	1,515.93
59643	09/25/2014	43808	BELLFLOWER AUTO TRIM	268.50	0.00	268.50
59644	09/25/2014	64282	BELTRAN, PAOLO	1,198.60	0.00	1,198.60
59645	09/25/2014	48108	BERG, APRIL	162.50	0.00	162.50
59646	09/25/2014	1935	BREA, CITY OF	41,893.25	0.00	41,893.25
59647	09/25/2014	60304	BSN SPORTS	125.91	0.00	125.91
59648	09/25/2014	4659	CASE ANYWHERE LLC	28.20	0.00	28.20
59649	09/25/2014	4220	CASTILLO, CAMILO	250.00	0.00	250.00
59650	09/25/2014	51331	CERRITOS POOL SUPPLY	17.40	0.00	17.40
59651	09/25/2014	1035	CHASE BANK	291.80	0.00	291.80
59652	09/25/2014	45894	CINTAS CORPORATION	63.02	0.00	63.02
59653	09/25/2014	4380	CAPITAL ONE NATIONAL ASSOCIATION	540.39	0.00	540.39
59654	09/25/2014	62407	CRN AM CAR WASH INC.	66.00	0.00	66.00
59655	09/25/2014	4361	CN SCHOOL AND OFFICE SOLUTIONS INC	330.76	0.00	330.76
59656	09/25/2014	4442	DANIEL'S TIRE SERVICE INC	275.13	0.00	275.13
59657	09/25/2014	4641	DAO, THAO	442.00	0.00	442.00
59658	09/25/2014	2548	DAY, KATHY	187.20	0.00	187.20
59659	09/25/2014	4660	ZW USA INC.	482.87	0.00	482.87
59660	09/25/2014	58618	DURHAM SCHOOL SERVICES	2,503.38	0.00	2,503.38
59661	09/25/2014	3199	EDCO WASTE SERVICES LLC	374,497.18	0.00	374,497.18
59662	09/25/2014	58284	EMAMI, CYNTHIA	409.50	0.00	409.50
59663	09/25/2014	3080	CARPET SERVICE, BERT THE DUTCHMAN, INC	250.00	0.00	250.00
59664	09/25/2014	60594	FOGGIA INC	117.50	0.00	117.50
59665	09/25/2014	4158	FRIENDS OF LAKEWOOD SHERIFF'S STATION	150.00	0.00	150.00
59666	09/25/2014	52875	FROST, VALARIE A.	250.00	0.00	250.00
59667	09/25/2014	64415	FULLER, LAURA	1,222.00	0.00	1,222.00
59668	09/25/2014	3188	GALLS LLC/OUARTEMASTER LLC	45.71	0.00	45.71
59669	09/25/2014	59433	GANAHL LUMBER COMPANY	12.95	0.00	12.95
59670	09/25/2014	65779	GOLDEN STATE WATER COMPANY	14,020.44	0.00	14,020.44
59671	09/25/2014	33150	GRAINGER W W INC	164.40	0.00	164.40
59672	09/25/2014	65575	HAP'S AUTO PARTS	406.86	0.00	406.86
59673	09/25/2014	35477	HARA M LAWNMOWER CENTER	245.12	0.00	245.12
59674	09/25/2014	49554	HAWK, TRUDY (FAHTIEM)	171.60	0.00	171.60
59675	09/25/2014	42031	HOME DEPOT	698.22	0.00	698.22

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59676	09/25/2014	36589	IMMEDIATE MEDICAL CARE	1,080.00	0.00	1,080.00
59677	09/25/2014	4149	INFOSEND INC	10,967.64	0.00	10,967.64
59678	09/25/2014	60043	SCHOEPF DANIEL A	570.62	0.00	570.62
59679	09/25/2014	4622	JHM SUPPLY INC	2,076.93	0.00	2,076.93
59680	09/25/2014	4180	JONES RICHARD D. A PROF LAW CORP	3,496.65	0.00	3,496.65
59681	09/25/2014	2956	KICK IT UP KIDZ. LLC	69.55	0.00	69.55
59682	09/25/2014	2822	LAGERLOF SENEAL GOSNEY &	1,443.77	0.00	1,443.77
59683	09/25/2014	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
59684	09/25/2014	18550	LAKEWOOD. CITY OF	400.00	0.00	400.00
59685	09/25/2014	18400	LAKEWOOD. CITY WATER DEPT	21,986.81	0.00	21,986.81
59686	09/25/2014	21600	LOS ANGELES CO SHERIFFS DEPT	750,412.44	0.00	750,412.44
59687	09/25/2014	36844	LOS ANGELES COUNTY DEPT OF PUBLIC WORKS	30,622.49	0.00	30,622.49
59688	09/25/2014	41545	PACIFIC PREMIER RETAIL TRUST	5,008.33	0.00	5,008.33
59689	09/25/2014	3856	MAILFINANCE	473.43	0.00	473.43
59690	09/25/2014	46658	MARTUCCI. CHUCK	117.00	0.00	117.00
59691	09/25/2014	332	MERRIMAC PETROLEUM INC	20,191.67	0.00	20,191.67
59692	09/25/2014	46696	MEYER & ASSOCIATES	26,893.00	0.00	26,893.00
59693	09/25/2014	41831	MIEIR-KING. RICHARD	783.90	0.00	783.90
59694	09/25/2014	52588	MILLER DON & SONS	715.68	13.14	702.54
59695	09/25/2014	64333	MOSES-CALDERA. ISABEL	358.15	0.00	358.15
59696	09/25/2014	59102	MOST DEPENDABLE FOUNTAINS	2,614.95	0.00	2,614.95
59697	09/25/2014	60224	MURPHY. PATRICK JEFF	145.00	0.00	145.00
59698	09/25/2014	4443	O'REILLY AUTOMOTIVE STORES INC	807.37	15.21	792.16
59699	09/25/2014	34536	OCOBOC. DEBRA	150.80	0.00	150.80
59700	09/25/2014	47554	OFFICE DEPOT BUSINESS SVCS	948.40	0.00	948.40
59701	09/25/2014	64479	OFFICE MAX - A BOISE COMPANY	46.14	0.00	46.14
59702	09/25/2014	4367	OROZCO'S AUTO SERVICE INC	322.65	0.00	322.65
59703	09/25/2014	65659	PHASE II SYSTEMS INC	3,968.53	0.00	3,968.53
59704	09/25/2014	3888	RP AUTOMOTIVE UAG CERRITOS 1 LLC	9.38	0.00	9.38
59705	09/25/2014	47288	PEP BOYS-MANNY MOE & JACK OF CALIFORNIA	118.81	0.00	118.81
59706	09/25/2014	1615	PFM ASSET MANAGEMENT LLC	3,058.40	0.00	3,058.40
59707	09/25/2014	4494	PIERSON. JEREMY L.	374.40	0.00	374.40
59708	09/25/2014	15600	LONG BEACH PUBLISHING CO	1,392.63	0.00	1,392.63
59709	09/25/2014	39640	RAYVERN LIGHTING SUPPLY CO INC	10.87	0.00	10.87
59710	09/25/2014	4266	REAL TIME COMMUNICATIONS LLC	959.88	0.00	959.88
59711	09/25/2014	63364	REEVES NORM HONDA	30.81	0.00	30.81
59712	09/25/2014	4333	REYES. MICHELLE	165.75	0.00	165.75
59713	09/25/2014	4309	SAFESHRED	25.00	0.00	25.00
59714	09/25/2014	56957	SALCO GROWERS INC	71.94	0.00	71.94
59715	09/25/2014	240	SGS TESTCOM	6.50	0.00	6.50
59716	09/25/2014	4468	SHERRARD. DONNA HOUSTON	78.00	0.00	78.00
59717	09/25/2014	59218	SIERRA INSTALLATIONS INC	1,771.00	0.00	1,771.00
59718	09/25/2014	64790	SKOLNIK STEVEN N	16,777.87	0.00	16,777.87
59719	09/25/2014	52279	SMART & FINAL INC	228.83	0.00	228.83

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59720	09/25/2014	26900	SO CALIF SECURITY CENTERS INC	10.31	0.00	10.31
59721	09/25/2014	29400	SOUTHERN CALIFORNIA EDISON CO	60,268.50	0.00	60,268.50
59722	09/25/2014	4368	SPECIALTY TIRES LLC	260.70	0.00	260.70
59723	09/25/2014	4201	AUDIO MESSAGING SOLUTIONS LLC	207.00	0.00	207.00
59724	09/25/2014	2559	STANLEY CONVERGENT SECURITY SOLUTIONS IN	26,870.37	0.00	26,870.37
59725	09/25/2014	37365	SU CASA DOMESTIC ABUSE NETWORK	1,000.00	0.00	1,000.00
59726	09/25/2014	57912	SURI. KAREN	84.50	0.00	84.50
59727	09/25/2014	2732	TANNEN. MITCH	811.20	0.00	811.20
59728	09/25/2014	1676	U S TELEPACIFIC CORP	331.86	0.00	331.86
59729	09/25/2014	4364	THE RINKS-LAKEWOOD ICE	120.90	0.00	120.90
59730	09/25/2014	982	TOSHIBA BUSINESS SOLUTIONS	2,603.15	0.00	2,603.15
59731	09/25/2014	65737	U S BANK NATIONAL ASSOCIATION	3,006.88	0.00	3,006.88
59732	09/25/2014	3733	TT TECHNOLOGIES. INC.	7,727.38	0.00	7,727.38
59733	09/25/2014	65224	TUMBLE-N-KIDS. INC	1,041.30	0.00	1,041.30
59734	09/25/2014	1682	VELOCITY AIR ENGINEERING INC	6,740.50	0.00	6,740.50
59735	09/25/2014	61019	CHRISTMAN WILLIAM B	175.00	0.00	175.00
59736	09/25/2014	17640	WAXIE ENTERPRISES INC	3,851.59	0.00	3,851.59
59737	09/25/2014	40925	WEST COAST ARBORISTS INC	33,909.05	0.00	33,909.05
59738	09/25/2014	49425	ACURITY SPECIALTY PRODUCTS INC	161.29	0.00	161.29
59739	09/25/2014	3699	ANDRADE. ASHLEY	250.00	0.00	250.00
59740	09/25/2014	3699	CLORES. EDEL	250.00	0.00	250.00
59741	09/25/2014	3699	COYOCA. JANET	250.00	0.00	250.00
59742	09/25/2014	3699	FLETCHER. KENSEY	250.00	0.00	250.00
59743	09/25/2014	3699	GAYFIELD. ORPHA	250.00	0.00	250.00
59744	09/25/2014	3699	GUZMAN. SORAYA	33.00	0.00	33.00
59745	09/25/2014	3699	HARDY. GENNIE	232.00	0.00	232.00
59746	09/25/2014	3699	HERNDON. AMBER	250.00	0.00	250.00
59747	09/25/2014	3699	HOY. NATALIE	35.00	0.00	35.00
59748	09/25/2014	3699	PARE & GRAN	250.00	0.00	250.00
59749	09/25/2014	3699	PORTER. LOCEITIA RENEE	250.00	0.00	250.00
59750	09/25/2014	3699	SEARCY. PATTI	29.00	0.00	29.00
59751	09/25/2014	3699	SIMON. PATRICIA	250.00	0.00	250.00
59752	09/25/2014	3699	SMITH. AMBER	250.00	0.00	250.00
59753	09/25/2014	3699	STARVIEW CHILDREN & FAMILY SVCS	250.00	0.00	250.00
59754	09/25/2014	3699	THOMPSON. BEVERLY	250.00	0.00	250.00
59755	09/25/2014	3699	URTIS. TRINA	250.00	0.00	250.00
Totals:				1,533,469.84	28.35	1,533,441.49

**CITY OF LAKEWOOD
FUND SUMMARY 10/2/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 59756 through 59891. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	472,167.65
1020	CABLE TV	555.00
1030	CDBG CURRENT YEAR	2,808.92
1050	COMMUNITY FACILITY	177.66
1630	USED OIL GRANT	448.50
3070	PROPOSITION "C"	615.20
5010	GRAPHICS AND COPY CENTER	1,034.68
5020	CENTRAL STORES	1,405.21
5030	FLEET MAINTENANCE	4,820.08
7500	WATER UTILITY FUND	73,168.36
8030	TRUST DEPOSIT	100.00
		<hr/> 557,301.26

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59756	10/02/2014	4113	SHAKER NERMINE	3,500.00	0.00	3,500.00
59757	10/02/2014	61142	ADAMS-HILLERY SHARRON	2,658.92	0.00	2,658.92
59758	10/02/2014	4644	AGRI-TURF DISTRIBUTING	434.08	0.00	434.08
59759	10/02/2014	2701	AIRE RITE A/C & REFRIGERATION INC	546.79	0.00	546.79
59760	10/02/2014	1700	ALLIED REFRIGERATION INC	25.45	0.00	25.45
59761	10/02/2014	66012	BARTKUS. KRISTIN	39.78	0.00	39.78
59762	10/02/2014	4432	BOTROS. DIANA	639.60	0.00	639.60
59763	10/02/2014	62737	BOYES. GOBIND	202.80	0.00	202.80
59764	10/02/2014	48469	BURWELL MICHAEL RAY	565.00	0.00	565.00
59765	10/02/2014	50972	CAL PERS	350.00	0.00	350.00
59766	10/02/2014	307	CALIF. STATE DISBURSEMENT UNIT	442.60	0.00	442.60
59767	10/02/2014	53983	CALIFORNIA ST OF -FRANCHISE TAX BOARD	264.54	0.00	264.54
59768	10/02/2014	53983	CALIFORNIA ST OF -FRANCHISE TAX BOARD	150.00	0.00	150.00
59769	10/02/2014	6600	CALIFORNIA STATE DEPT OF JUSTICE	5,435.00	0.00	5,435.00
59770	10/02/2014	1861	CALIFORNIA. STATE OF	450.00	0.00	450.00
59771	10/02/2014	4270	CARROLL MEGAN J	1,075.00	0.00	1,075.00
59772	10/02/2014	42754	CERRITOS FORD INC	751.93	0.00	751.93
59773	10/02/2014	43135	CERRITOS. CITY OF - WATER DIVISION	37,190.40	0.00	37,190.40
59774	10/02/2014	1035	CHASE BANK	2,312.98	0.00	2,312.98
59775	10/02/2014	2476	CHROMAN. JEFF	600.00	0.00	600.00
59776	10/02/2014	45894	CINTAS CORPORATION	53.39	0.00	53.39
59777	10/02/2014	64932	CJ CONSTRUCTION INC	137,607.57	0.00	137,607.57
59778	10/02/2014	56023	COMMERCIAL LANDSCAPE SUPPLY	339.03	0.00	339.03
59779	10/02/2014	62287	CRYSTAL TECH	1,553.86	0.00	1,553.86
59780	10/02/2014	4628	D' VALS SALES COMPANY	2,639.98	24.22	2,615.76
59781	10/02/2014	4442	DANIEL'S TIRE SERVICE INC	1,069.57	0.00	1,069.57
59782	10/02/2014	4498	DELTA DENTAL INSURANCE COMPANY	1,483.32	0.00	1,483.32
59783	10/02/2014	56889	DELTA DENTAL OF CALIFORNIA	6,619.19	0.00	6,619.19
59784	10/02/2014	27200	DICKSON R F CO INC	40,764.22	0.00	40,764.22
59785	10/02/2014	53283	EBERHARD EQUIPMENT	957.89	0.00	957.89
59786	10/02/2014	58284	EMAMI. CYNTHIA	250.25	0.00	250.25
59787	10/02/2014	53706	F & A FEDERAL CREDIT UNION	7,788.50	0.00	7,788.50
59788	10/02/2014	4289	FRAZIER. ROBERT C	35.75	0.00	35.75
59789	10/02/2014	3188	GALLS LLC/OUARTERMMASTER LLC	223.67	0.00	223.67
59790	10/02/2014	34788	GEORGE CHEVROLET	41.13	0.00	41.13
59791	10/02/2014	64215	GOLD COAST AWARDS INC	501.13	0.00	501.13
59792	10/02/2014	52540	GONSALVES JOE A & SON	4,437.00	0.00	4,437.00
59793	10/02/2014	33150	GRAINGER W W INC	348.65	0.00	348.65
59794	10/02/2014	4483	GREENFIX AMERICA. LLC	465.00	0.00	465.00
59795	10/02/2014	38311	H & H NURSERY	50.41	0.00	50.41
59796	10/02/2014	62491	HANDS ON MAILING &	325.00	0.00	325.00
59797	10/02/2014	65575	HAP'S AUTO PARTS	253.89	0.00	253.89
59798	10/02/2014	35477	HARA M LAWNMOWER CENTER	296.35	0.00	296.35
59799	10/02/2014	42031	HOME DEPOT	1,093.75	0.00	1,093.75

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59800	10/02/2014	41897	HOSE-MAN THE	615.00	0.00	615.00
59801	10/02/2014	4486	HUNDLEY. LINDSEY LOUISE	200.00	0.00	200.00
59802	10/02/2014	59605	J L WINGERT COMPANY	514.08	0.00	514.08
59803	10/02/2014	4622	JHM SUPPLY INC	62.01	0.00	62.01
59804	10/02/2014	53365	KENNY'S AUTO SERVICE	236.00	0.00	236.00
59805	10/02/2014	2956	KICK IT UP KIDZ. LLC	286.00	0.00	286.00
59806	10/02/2014	153	KUMAR. SANDRA	48.75	0.00	48.75
59807	10/02/2014	53849	LAKEWOOD ROTARY CLUB	123.00	0.00	123.00
59808	10/02/2014	18550	LAKEWOOD. CITY OF	100.00	0.00	100.00
59809	10/02/2014	20300	LONG BEACH CITY GAS & WATER DEPT	278.82	0.00	278.82
59810	10/02/2014	3564	LONG BEACH . CITY OF. WATER DEPARTMENT	530.94	0.00	530.94
59811	10/02/2014	59705	LOPEZ. JORGE	104.00	0.00	104.00
59812	10/02/2014	21600	LOS ANGELES CO SHERIFFS DEPT	4,111.06	0.00	4,111.06
59813	10/02/2014	59113	MACRO AUTOMATICS	4,248.48	0.00	4,248.48
59814	10/02/2014	58414	MANAGED HEALTH NETWORK	422.37	0.00	422.37
59815	10/02/2014	23130	MC MASTER-CARR SUPPLY CO	113.92	0.00	113.92
59816	10/02/2014	4190	NATIONAL UNION FIRE INSURANCE CO	720.65	0.00	720.65
59817	10/02/2014	63580	NYE. JENNIFER	80.00	0.00	80.00
59818	10/02/2014	4443	O'REILLY AUTOMOTIVE STORES INC	532.86	9.79	523.07
59819	10/02/2014	47554	OFFICE DEPOT BUSINESS SVCS	1,210.59	0.00	1,210.59
59820	10/02/2014	4367	OROZCO'S AUTO SERVICE INC	69.95	0.00	69.95
59821	10/02/2014	46179	PAN. WILLIAM	152.58	0.00	152.58
59822	10/02/2014	51171	PERS LONG TERM CARE PROGRAM	268.65	0.00	268.65
59823	10/02/2014	2174	PETTY CASH/LOVENEL REVELDEZ OR	954.99	0.00	954.99
59824	10/02/2014	51135	PVC TECH CORPORATION	216.92	1.85	215.07
59825	10/02/2014	926	RICOH AMERICAS CORPORATION	1,034.68	0.00	1,034.68
59826	10/02/2014	4607	ROYAL PAPER CORPORATION	273.86	0.00	273.86
59827	10/02/2014	66280	BARRY SANDLER ENTERPRISES	176.26	0.00	176.26
59828	10/02/2014	62312	SATTERTHWAITE. JACKIE	24.05	0.00	24.05
59829	10/02/2014	47141	STEARNS CONRAD & SCHMIDT CONSULTING ENGI	828.50	0.00	828.50
59830	10/02/2014	52279	SMART & FINAL INC	225.96	0.00	225.96
59831	10/02/2014	26900	SO CALIF SECURITY CENTERS INC	21.69	0.00	21.69
59832	10/02/2014	47054	SOUTHEAST AREA ANIMAL CONTROL AUTHORITY	175,095.50	0.00	175,095.50
59833	10/02/2014	4177	SOUTHERN CALIF ACADEMY OF MUSIC. INC	429.00	0.00	429.00
59834	10/02/2014	29400	SOUTHERN CALIFORNIA EDISON CO	2,918.44	0.00	2,918.44
59835	10/02/2014	3755	SPECTRA SYSTEMS INC	1,968.00	0.00	1,968.00
59836	10/02/2014	50299	SPENCER. GORDON	150.00	0.00	150.00
59837	10/02/2014	2559	STANLEY CONVERGENT SECURITY SOLUTIONS IN	26,870.37	0.00	26,870.37
59838	10/02/2014	64602	STAPLES CONTRACT & COMMERCIAL INC	64.96	0.00	64.96
59839	10/02/2014	44104	STATE WATER RESOURCES CONTROL BOARD	14,983.86	0.00	14,983.86
59840	10/02/2014	66215	SUPERIOR COURT OF CALIFORNIA	9,382.50	0.00	9,382.50
59841	10/02/2014	66215	SUPERIOR COURT OF CALIFORNIA	9,615.00	0.00	9,615.00
59842	10/02/2014	59212	TETRA TECH INC	3,078.93	0.00	3,078.93
59843	10/02/2014	2372	TGIS CATERING SVCS INC	1,753.24	0.00	1,753.24

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59844	10/02/2014	65224	TUMBLE-N-KIDS. INC	1,790.10	0.00	1,790.10
59845	10/02/2014	60685	TURF STAR	101.91	0.00	101.91
59846	10/02/2014	4216	U.S. DEPARTMENT OF HUD	125.00	0.00	125.00
59847	10/02/2014	60430	VERIZON CALIFORNIA INC	79.99	0.00	79.99
59848	10/02/2014	57135	VISION SERVICE PLAN	4,496.18	0.00	4,496.18
59849	10/02/2014	43627	VISTA PAINT	191.17	3.51	187.66
59850	10/02/2014	17640	WAXIE ENTERPRISES INC	268.63	0.00	268.63
59851	10/02/2014	41559	WEIGHT WATCHERS	89.90	0.00	89.90
59852	10/02/2014	3699	ALMODOVAR. AHREN	250.00	0.00	250.00
59853	10/02/2014	3699	ANGLE. MORGAN	250.00	0.00	250.00
59854	10/02/2014	3699	ARZAGA. FORTUNATO	250.00	0.00	250.00
59855	10/02/2014	3699	AYALA. DANIELLE	250.00	0.00	250.00
59856	10/02/2014	3699	BAIRD. LORIE	450.00	0.00	450.00
59857	10/02/2014	3699	BASAL. JAMES	250.00	0.00	250.00
59858	10/02/2014	3699	BOOCHEE. TYUANA	166.00	0.00	166.00
59859	10/02/2014	3699	CALAYAG. JEZLYN	250.00	0.00	250.00
59860	10/02/2014	3699	CASTOR. LESLIE	250.00	0.00	250.00
59861	10/02/2014	3699	CASTOR. R N & L T	20.28	0.00	20.28
59862	10/02/2014	3699	CHRIST. GEORGE	250.00	0.00	250.00
59863	10/02/2014	3699	CORBETT. MICHELLE	250.00	0.00	250.00
59864	10/02/2014	3699	DAMIANO. ELIZABETH	70.00	0.00	70.00
59865	10/02/2014	3699	DAVIS. RYANNLEE	250.00	0.00	250.00
59866	10/02/2014	3699	DELGADO. AMANDA M	35.00	0.00	35.00
59867	10/02/2014	3699	DESMOND. RACHEL	56.00	0.00	56.00
59868	10/02/2014	3699	DODSON. LOUISE	250.00	0.00	250.00
59869	10/02/2014	3699	ECLARINAL. CARMELA	250.00	0.00	250.00
59870	10/02/2014	3699	FREEMAN. GERALDINE	250.00	0.00	250.00
59871	10/02/2014	3699	GERARD. SORAYA	250.00	0.00	250.00
59872	10/02/2014	3699	HARDY. JUDITH	40.00	0.00	40.00
59873	10/02/2014	3699	HASSEL. TESSIA M	1,125.07	0.00	1,125.07
59874	10/02/2014	3699	INNES. LAURA	70.00	0.00	70.00
59875	10/02/2014	3699	KISS. DENISE	70.00	0.00	70.00
59876	10/02/2014	3699	LEANILLO. JANELL	250.00	0.00	250.00
59877	10/02/2014	3699	LEE. SANDRA	450.00	0.00	450.00
59878	10/02/2014	3699	LOPEZ. MAXIMINO	250.00	0.00	250.00
59879	10/02/2014	3699	MAC ARTHUR ELEMENTARY	250.00	0.00	250.00
59880	10/02/2014	3699	MYERS. BETH	500.00	0.00	500.00
59881	10/02/2014	3699	PRESBY. MICHELE	23.00	0.00	23.00
59882	10/02/2014	3699	ROBINSON. ANN	15.00	0.00	15.00
59883	10/02/2014	3699	SIMMONS. DEBRA	70.00	0.00	70.00
59884	10/02/2014	3699	SLOSS. HELEN	11.00	0.00	11.00
59885	10/02/2014	3699	SOLORZANO. MARY	250.00	0.00	250.00
59886	10/02/2014	3699	THOMPSON. KAREN	2.00	0.00	2.00
59887	10/02/2014	3699	VALLE. LILLIANA	70.00	0.00	70.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
59888	10/02/2014	47854	TRUESDAIL LABORATORIES INC	830.50	0.00	830.50
59889	10/02/2014	57070	CITY LIGHT & POWER LKWD INC	3,535.00	0.00	3,535.00
59890	10/02/2014	65712	IDMODELING INC	1,625.00	0.00	1,625.00
59891	10/02/2014	66457	BRENNTAG PACIFIC INC	4,534.11	0.00	4,534.11
Totals:				<u>557,340.63</u>	<u>39.37</u>	<u>557,301.26</u>

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COUNCIL AGENDA

October 14, 2014

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased.

The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer "shall make a monthly report of those transactions to the legislative body." In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>
08-06-2014	\$ 121,693.62	TREAS	Sell
08-06-2014	\$ 851,855.29	TREAS	Sell
08-06-2014	\$ 972,806.25	FHLB	Purchase
08-12-2014	\$ 217,309.04	TREAS	Sell
08-12-2014	\$ 553,062.77	TREAS	Sell
08-12-2014	\$ 681,560.15	TREAS	Sell
08-12-2014	\$ 900,339.70	FHLMC	Purchase
08-12-2014	\$ 555,177.85	FHLMC	Purchase
08-13-2014	\$ 252,203.75	CORP	Sell
08-13-2014	\$ 251,673.75	CORP	Sell
08-13-2014	\$ 394,802.50	CORP	Purchase
08-15-2014	\$ 2,327.50	CORP	Interest 0.95%
08-21-2014	\$ 800,000.00	LAIF	Withdrawal
08-22-2014	\$ 3,099.38	CORP	Interest 0.95%
08-26-2014	\$ 4,500.00	CORP	Interest 1.25%
08-26-2014	\$ 997.50	CORP	Interest 0.7%
08-31-2014	\$ 2,425.00	TREAS	Interest 1%
08-31-2014	\$ 2.11	CAMP	Interest 0.06%
08-31-2014	\$ 32.64	CAMP	Interest 0.06%
09-02-2014	\$ 404,826.00	CORP	Sell
09-02-2014	\$ 404,826.00	CORP	Sell
09-02-2014	\$ 231,207.31	CORP	Sell
09-02-2014	\$ 1,136,433.28	TREAS	Purchase
09-04-2014	\$ 250,000.00	LAIF	Withdrawal

Monthly Report of Investment Transactions

October 14, 2014

Page Two

09-04-2014	\$	945.00	CORP	Interest	0.7%
09-04-2014	\$	437.50	CORP	Interest	0.7%
09-04-2014	\$	1,190.00	CORP	Interest	0.7%
09-09-2014	\$	223,383.05	TREAS	Sell	
09-09-2014	\$	503,685.75	TREAS	Sell	
09-09-2014	\$	723,832.75	CD	Purchase	
09-10-2014	\$	734.51	CD	Interest	0.414%
09-15-2014	\$	775.77	CD	Interest	0.414%
09-18-2014	\$	226,494.14	TREAS	Sell	
09-18-2014	\$	1,000,000.00	LAIF	Withdrawal	
09-18-2014	\$	199,732.00	CORP	Purchase	
09-18-2014	\$	1,925.00	CORP	Interest	0.7%
09-27-2014	\$	5,646.88	FHLB	Interest	1.625%
09-28-2014	\$	2,593.75	FNMA	Interest	1.25%
09-28-2014	\$	690.62	FHLB	Interest	0.5%
09-28-2014	\$	1,750.00	FNMA	Interest	1.25%
09-30-2014	\$	10,312.50	TREAS	Interest	1.875%
09-30-2014	\$	1,525.00	FNMA	Interest	0.5%
09-30-2014	\$	1.80	CAMP	Interest	0.05%
09-30-2014	\$	27.82	CAMP	Interest	0.05%

STAFF RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the months of August and September 2014.



Diane Perkin
Director of Administrative Services

Howard L. Chambers
City Manager



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COUNCIL AGENDA

October 14, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Schedule of Investments

INTRODUCTION

Effective January 1, 1996, the California Government Code, Section 53646 requires that:

“The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, the internal auditor and the legislative body of the local agency. The quarterly report shall be so submitted within 30 days following the end of the quarter covered by the report.”

In compliance with this section of the code, the schedule of investments is being rendered to be received and filed.

STATEMENT OF FACT

The investments represented in this report are allocated to a variety of funds such as the General Fund, Water Fund, Redevelopment Funds, Restricted Special Revenue Funds, and Fiduciary Funds.

The City’s idle funds are invested in compliance with the City’s investment policy, which was last reviewed and approved in January 2012 by the City Council, and is compliance with the updated Investment Policy proposed for adoption. Specifically, the city’s investment objectives in the investment of public funds are safety, liquidity and yield. To accomplish these objectives, the following types of investments have been chosen and the City is currently or in the past invested in the following securities:

Treasury Notes

TREAS Obligations of the U.S. Government to provide for the cash flow needs of the Federal Government.

Federal Agency Bonds or Notes:

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

FHLB (Federal Home Loan Bank Bonds)

Bonds and discount notes issued by the Federal Home Loan Bank to provide funding to member institutions and make available money to the residential mortgage market.

FHLMC (Federal Home Loan Mortgage Corp)

A publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees and then re-sells the securities on the open market.

FNMA (Federal National Mortgage Association)

National Mortgage Association is a government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

FFCB (Federal Farm Credit Bank)

The Federal Farm Credit Bank is an independent agency of the U.S. Government which issues bonds and discount notes to provide short- and long-term credit and credit-related services to farmers, ranchers, rural homeowners, producers and harvesters.

Negotiable Certificates of Deposit

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CD, that is either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

Municipal Bonds or Notes:

Registered treasury notes or bonds of any of the other 49 United States in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

Corporate Notes:

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of "A" or its equivalent or better.

Commercial Paper:

Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

Pooled Funds:

LAIF (Local Agency Investment Fund, State of California)

This investment pool is administered by the Treasurer of the State of California, and provides a high-level of liquidity and strong safety through diversification of investments.

CAMP (California Asset Management Program)

A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide professional investment services at a reasonable cost. Participation is limited to California public agencies.

Quarterly Schedule of Investments

October 14, 2014

Page 3

Los Angeles County Pool

Investment in the Los Angeles County Pool may not exceed the current pool limits and should be reviewed periodically.

MMKT (Money Market)

This is a money market interest-bearing checking account that is fully insured and collateralized.

SUMMARY

City of Lakewood
Schedule of Investments - September 30, 2014

<u>Type</u>	<u>Rating</u>	<u>Inst.</u>	<u>Par Value</u>	<u>Amortized Cost</u>	<u>Market Value</u>	<u>Yield</u>	<u>Duration</u>
Marketable Securities							
Agency	AA+	US Bank	\$5,155,000.00	\$5,163,115.00	\$5,160,143.92	0.76	1.870
US Treasury	AA+	US Bank	\$15,965,000.00	\$16,203,050.07	\$16,162,564.94	0.55	1.950
Certificate of Deposit	AA-:A-1+	US Bank	\$4,250,000.00	\$4,248,482.31	\$4,240,694.25	0.61	0.970
Municipal Bond	AAA:AA:SP-1	US Bank	\$575,000.00	\$575,000.00	\$575,868.00	0.58	1.180
Commercial Paper	A-1+:A-1	US Bank	\$0.00	\$0.00	\$0.00		
Corporate Note	AA:A	US Bank	\$9,740,000.00	\$9,734,449.32	\$9,751,592.94	1.00	1.640
			\$35,665,000.00	\$35,924,096.70	\$35,910,684.95	0.71	1.730
<i>(See attached report provided by PFM for more detail)</i>							
Pooled Investment Accounts							
City L.A.I.F.		Calif		\$17,254,839.73	\$17,249,686.39	0.246	Life 238 days
City C.A.M.P.		US Bank		\$43,076.59	\$43,064.76	0.050	WAM 1 day
				\$17,297,916.32	\$17,292,751.15		
Bank Accounts							
City - Checking		BofA		\$1,369,049.35	\$1,369,049.35	0.25	
City - Payroll		BofA		\$44,319.85	\$44,319.85	0.25	
Successor Housing - Checking		BofA		\$315,711.02	\$315,711.02	0.25	
				\$1,729,060.22	\$1,729,060.22		
Portfolio				\$54,951,998.24	\$54,982,715.42	0.55	
Funds held in reserve as required by debt issuance or non-agency funds- not available for City expenditures:							
Successor Agency - checking		BofA		\$115,022.74	\$115,022.74	0.25	
LRA C.A.M.P. - Arbitrage		US Bank		\$666,460.20	\$666,460.20	0.05	
LRA - Reserve		US Bank		\$790,092.50	\$790,092.50	-	
CLP Water - Reserve		US Bank		\$345,027.83	\$345,027.88	0.02	
Business Dev Loan MMKT		BofA		\$690,426.06	\$690,426.06	0.15	
City Light & Power- Reserve		Union Bank		\$224,236.66	\$233,176.32	0.03	
Water 2004 - Reserve		US Bank		\$463,500.00	\$463,500.00	-	
				\$3,294,766.26	\$3,393,705.72		
Total Portfolio:				\$55,246,869.52	\$58,288,421.14	0.52	

The attached Managed Account Summary Statement is provided by the city's investment advisor Public Financial Management (PFM). The report is divided into the following sections:

- (A) Managed Account Summary – total portfolio value, transactions and earnings
- (B) Portfolio Summary – summary of the characteristics of the portfolio
- (C) Managed Account Issuer Summary – breakdown of issuer concentration and credit quality
- (D) Managed Account Details of Securities Held – an analysis of each security holding in the portfolio as of the last day of the quarter
- (E) Managed Account Fair Market Value & Analysis – summary of unrealized gains and losses reflected in market values
- (F) Managed Account Securities Transactions & Interest – detail of all transactions related to securities that either have a trade or settle date during the most recent month; this information is provided to the Council monthly.

STAFF RECOMMENDATION

It is recommended that the City Council receive and file the Quarterly Schedule of Investments rendered for the 1st Quarter of Fiscal Year 2014-2015.


Diane Perkin
Director of Administrative Services

Howard L. Chambers 
City Manager



Managed Account Summary Statement

For the Month Ending September 30, 2014

PROPERTY OF LAKEWOOD - 51260100

Transaction Summary - Managed Account

Opening Market Value	\$35,910,879.91
Maturities/Calls	0.00
Principal Dispositions	(1,989,062.10)
Principal Acquisitions	2,051,150.69
Settled Trades	0.00
Change in Current Value	(62,084.45)
Closing Market Value	\$35,910,884.05

Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	1,994,422.25
Coupon/Interest/Dividend Income	28,526.53
Principal Payments	0.00
Security Purchases	(2,059,998.03)
Net Cash Contribution	(13,349.38)
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	33,886.68
Less Purchased Interest Related to Interest/Coupons	(8,847.34)
Net Realized Gains/Losses	(5,772.83)
Total Cash Basis Earnings	\$19,266.51

Cash Balance

Closing Cash Balance **\$164,585.85**

Earnings Reconciliation (Accrual Basis)

	Total
Beginning Amortized Value of Securities	35,924,096.70
Ending Accrued Interest	83,911.66
Less Proceeds from Sales	1,994,422.25
Less Proceeds of Maturities/Calls/Principal Payments	0.00
Less Coupons/Dividends Received	28,526.53
Less Cost of New Purchases	(2,059,998.03)
Less Beginning Amortized Value of Securities	(35,870,886.31)
Less Beginning Accrued Interest	(77,016.16)
Total Accrual Basis Earnings	\$23,056.64





Portfolio Summary and Statistics

For the Month Ending September 30, 2014

CITY OF LAKEWOOD - 51260100

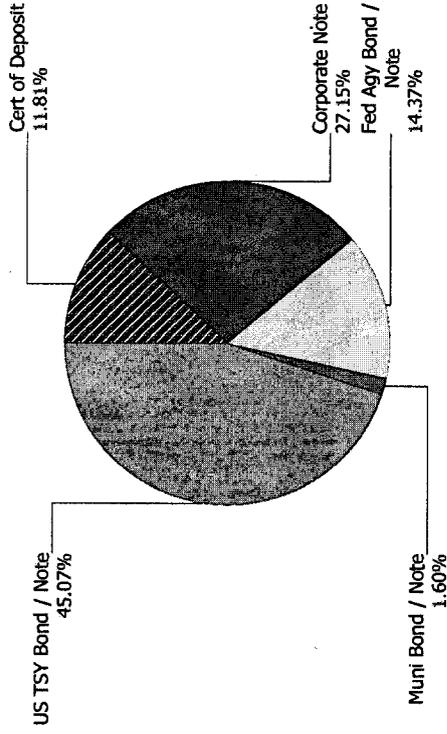
Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	15,965,000.00	16,182,564.94	45.07
Municipal Bond / Note	575,000.00	575,888.00	1.60
Federal Agency Bond / Note	5,155,000.00	5,160,143.92	14.37
Corporate Note	9,740,000.00	9,751,592.94	27.15
Certificate of Deposit	4,250,000.00	4,240,694.25	11.81
Inaugured Account Sub-Total	35,685,000.00	35,910,884.05	100.00%
Unrealized Interest		83,911.66	
Total Portfolio	35,685,000.00	35,994,795.71	

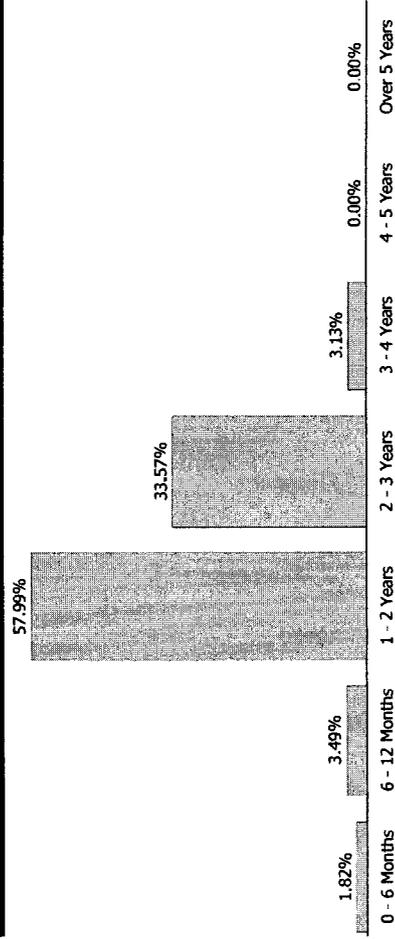
Unsettled Trades

0.00 0.00 0.00

Sector Allocation



Maturity Distribution



Characteristics

Yield to Maturity at Cost	0.71%
Yield to Maturity at Market	0.70%
Duration to Worst	1.83
Weighted Average Days to Maturity	694



PFM Asset Management LLC



Managed Account Issuer Summary

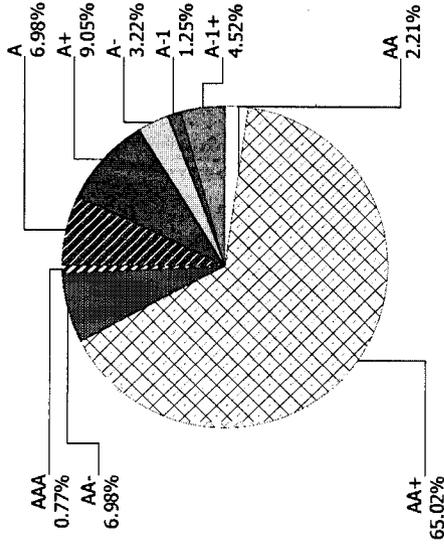
For the Month Ending September 30, 2014

ACCOUNT ID: 51260100

Issuer Summary

Credit Quality (S&P Ratings)

Issuer	Market Value of Holdings	Percent
AMERICAN EXPRESS CO	199,862.20	0.56
AMERICAN HONDA FINANCE	316,078.25	0.88
AMER PLE INC	1,096,518.40	3.05
AMER OF NEW YORK	810,489.73	2.26
AMER OF NOVA SCOTIA	725,014.50	2.02
AMER SHIRE HATHAWAY INC	491,787.52	1.37
AMER P PARIBAS	450,107.91	1.25
AMER ST DEPT OF WATER REV BONDS	275,706.75	0.77
AMER TERPILLAR INC	393,846.21	1.10
AMER FERE & COMPANY	1,008,762.54	2.81
AMER NINIE MAE	1,313,686.42	3.66
AMER DERAL HOME LOAN BANKS	2,397,439.00	6.68
AMER EDDIE MAC	1,449,018.50	4.04
AMER NERAL ELECTRIC CO	912,121.66	2.54
AMER AXOSMITHKLINE PLC	550,355.85	1.53
AMER BC HOLDINGS PLC	299,768.10	0.83
AMER 4 CORP	676,975.05	1.89
AMER MORGAN CHASE & CO	803,295.20	2.24
AMER PRDEA BANK AB	724,748.43	2.02
AMER PSICO, INC	957,857.59	2.67
AMER BOBANK NEDERLAND	895,837.50	2.49
AMER E WALT DISNEY CORPORATION	299,807.10	0.83
AMER YOTA MOTOR CORP	385,897.82	1.07
AMER ITED STATES TREASURY	16,182,564.94	45.05
AMER IVERSITY OF CALIFORNIA	300,181.25	0.64
AMER BANCORP	719,100.68	2.00
AMER :ILLS FARGO & COMPANY	548,169.72	1.53
AMER :STPAC BANKING CORP NY	725,885.23	2.02
total	\$35,919,884.05	100.00%



PFM Asset Management LLC



Managed Account Detail of Securities Held

For the Month Ending **September 30, 2014**

ITY OF LAKEWOOD - 51260100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
J.S. Treasury Bond / Note										
TREASURY NOTES D 01/31/2011 2.000% 01/31/2016	912828PS3	AA+	Aaa	03/04/14	03/05/14	526,495.31	0.30	1,718.48	521,516.00	521,674.41
TREASURY NOTES D 01/31/2014 0.375% 01/31/2016	912828B41	AA+	Aaa	02/04/14	02/07/14	1,902,449.22	0.31	1,200.41	1,001,048.14	1,902,745.50
TREASURY NOTES D 06/02/2014 0.375% 05/31/2016	912828MM8	AA+	Aaa	06/02/14	06/03/14	2,224,652.34	0.38	2,804.05	2,224,709.44	2,222,739.40
TREASURY NOTES D 06/17/2013 0.500% 06/15/2016	912828VG2	AA+	Aaa	04/08/14	04/11/14	139,983.59	0.51	206.56	139,987.22	140,131.32
TREASURY NOTES D 06/30/2009 3.250% 06/30/2016	912828KZ2	AA+	Aaa	05/10/13	05/15/13	843,417.97	0.41	6,365.32	813,334.74	812,206.20
TREASURY NOTES D 06/30/2009 3.250% 06/30/2016	912828KZ2	AA+	Aaa	05/22/13	05/24/13	1,249,322.27	0.44	9,445.31	1,206,107.42	1,205,209.20
TREASURY NOTES D 06/30/2009 3.250% 06/30/2016	912828KZ2	AA+	Aaa	05/24/13	05/31/13	1,976,845.70	0.53	14,989.30	1,911,358.25	1,912,614.60
TREASURY NOTES D 08/31/2011 1.000% 08/31/2016	912828RF9	AA+	Aaa	02/27/14	03/03/14	491,119.33	0.49	415.33	489,707.65	488,940.63
TREASURY NOTES D 11/30/2011 0.875% 11/30/2016	912828RU6	AA+	Aaa	10/31/13	11/01/13	1,788,728.52	0.62	5,219.52	1,784,675.44	1,781,517.58
TREASURY NOTES D 11/30/2011 0.875% 11/30/2016	912828RU6	AA+	Aaa	11/27/13	12/03/13	2,097,875.00	0.58	6,116.39	2,092,959.38	2,087,637.50
TREASURY NOTES D 05/31/2012 0.625% 05/31/2017	912828S7	AA+	Aaa	06/02/14	06/03/14	1,988,906.25	0.81	4,200.82	1,990,109.82	1,982,656.00
TREASURY NOTES D 09/30/2010 1.875% 09/30/2017	912828PA2	AA+	Aaa	09/02/14	09/04/14	1,127,585.94	1.04	56.66	1,126,936.57	1,124,492.60
Security Type Sub-Total		15,965,000.00				16,357,381.44	0.55	52,738.15	16,203,050.07	16,182,564.94
Municipal Bond / Note										
IV OF CAL TXBL REV BONDS D 10/02/2013 0.528% 05/15/2015	91412G5W6	AA	Aa2	09/26/13	10/02/13	125,000.00	0.53	249.33	125,000.06	125,206.25



PFM Asset Management LLC



Managed Account Detail of Securities Held

For the Month Ending September 30, 2014

ITY OF LAKEWOOD - 51260100

Security Type / Description	Dated Date / Coupon / Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Municipal Bond / Note											
ST DEPT OF WATER TXBL REV BONDS	D 09/27/2012 0.650% 12/01/2015	13066K087	AAA	Aa1	09/19/12	09/27/12	275,000.00	0.65	595.83	275,000.00	275,706.75
IV OF CAL TXBL REV BONDS	D 10/02/2013 0.907% 05/15/2016	91412GSX4	AA	Aa2	09/26/13	10/02/13	75,000.00	0.91	256.98	75,000.00	75,225.00
IV OF CAL TXBL REV BONDS	D 03/14/2013 0.659% 05/15/2016	91412GPX7	AA	Aa2	02/28/13	03/14/13	100,000.00	0.66	248.96	100,000.00	99,750.00
Security Type Sub-Total							575,000.00	0.66	1,351.10	575,000.00	575,888.00
Federal Agency Bond / Note											
B (EX-CALLABLE) GLOBAL NOTES	D 12/30/2013 0.375% 12/30/2015	3130A0GK0	AA+	Aaa	12/12/13	12/30/13	724,782.50	0.39	087.24	724,864.18	725,661.20
GNIE MAE GLOBAL NOTES	D 02/15/2013 0.500% 03/30/2016	3135G0VAB	AA+	Aaa	02/14/13	02/15/13	609,304.60	0.54	8.47	609,665.19	610,466.65
VA NOTES	D 08/19/2011 1.250% 09/28/2016	3135G0CM3	AA+	Aaa	10/01/13	10/03/13	284,135.60	0.75	29.17	282,768.63	283,311.56
VA NOTES	D 08/19/2011 1.250% 09/28/2016	3135G0CM3	AA+	Aaa	10/01/13	10/03/13	421,227.53	0.74	43.23	419,108.93	419,908.21
B NOTES	D 08/07/2014 0.500% 09/28/2016	3130A2T97	AA+	Aaa	08/06/14	08/07/14	972,806.25	0.61	40.63	972,958.29	972,144.23
GERAL HOME LOAN BANKS (CALLABLE)	D 03/27/2014 1.625% 03/27/2017	3130A1CR7	AA+	Aaa	04/02/14	04/04/14	702,638.05	1.25	125.49	698,812.91	699,633.57
EDDIE MAC GLOBAL NOTES	D 06/25/2012 1.000% 07/28/2017	3137EADJ5	AA+	Aaa	08/12/14	08/14/14	554,931.18	1.00	971.25	554,934.32	552,718.40
EDDIE MAC GLOBAL NOTES	D 06/25/2012 1.000% 07/28/2017	3137EADJ5	AA+	Aaa	08/12/14	08/14/14	899,939.70	1.00	1,575.00	899,942.55	896,300.10
Security Type Sub-Total							5,155,000.00	0.70	3,480.48	5,163,115.00	5,160,143.92
Corporate Note											



PFM Asset Management LLC



Managed Account Detail of Securities Held

For the Month Ending September 30, 2014

ITY OF LAKEWOOD - 51260100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
GENERAL ELEC CAP CORP GLOBAL NOTES	D 01/09/2012 2.150% 01/09/2015	36962G5M2	AA+	A1	05/23/12	05/29/12	202,178.00	1.72	979.44	200,231.36	201,008.60
1 CORP GLOBAL NOTES	D 05/11/2012 0.750% 05/11/2015	459200HD6	AA-	Aa3	05/08/12	05/11/12	673,879.50	0.81	1,968.75	674,769.62	676,975.05
-IN DEERE CAPITAL CORP GLOBAL NOTES	D 06/29/2012 0.950% 06/29/2015	24422ERS0	A	A2	06/26/12	06/29/12	324,912.25	0.96	789.03	324,978.00	326,289.93
-IN DEERE CAPITAL CORP	D 09/07/2012 0.700% 09/04/2015	24422ERV3	A	A2	09/04/12	09/07/12	124,915.00	0.72	65.63	124,973.52	125,409.25
W OF NEW YORK MELLON (CALLABLE)	D 10/25/2012 0.700% 10/23/2015	06406HCD9	A+	A1	10/18/12	10/25/12	199,704.00	0.73	614.44	199,926.49	200,250.00
LT DISNEY CO GLOBAL NOTES	D 11/30/2012 0.450% 12/01/2015	25468PCU8	A	A2	11/27/12	11/30/12	297,765.00	0.70	450.00	299,126.20	299,807.10
*SICO INC GLOBAL NOTES	D 02/28/2013 0.700% 02/26/2016	713448CE6	A-	A1	02/25/13	02/28/13	284,900.25	0.71	193.96	284,952.91	285,613.61
MORGAN CHASE & CO GLOBAL NOTES	D 02/26/2013 1.125% 02/26/2016	46623EU4	A	A3	02/21/13	02/26/13	799,032.00	1.17	875.00	799,543.24	803,295.20
W OF NEW YORK MELLON (CALLABLE)	D 03/06/2013 0.700% 03/04/2016	06406HCG2	A+	A1	03/05/13	03/06/13	269,040.70	0.72	141.75	269,923.76	270,106.11
W OF NEW YORK MELLON (CALLABLE)	D 03/06/2013 0.700% 03/04/2016	06406HCG2	A+	A1	03/04/13	03/06/13	339,799.40	0.72	178.50	339,904.00	340,133.62
XOSMITHKLINE CAP INC GLOBAL NOTES	D 03/18/2013 0.700% 03/18/2016	377372AG2	A+	A2	09/27/13	10/02/13	549,609.50	0.73	139.03	549,767.04	550,355.85
*LE INC GLOBAL NOTES	D 05/03/2013 0.450% 05/03/2016	037833AH3	AA+	Aa1	04/30/13	05/03/13	199,638.00	0.51	370.00	199,807.60	199,582.00
YOTA MOTOR CREDIT CORP	D 05/17/2013 0.800% 05/17/2016	89236TAL9	AA-	Aa3	05/14/13	05/17/13	384,842.15	0.81	1,146.44	384,913.88	385,897.82
GENERAL ELEC CAP CORP (FLOATING)	D 07/12/2013 0.884% 07/12/2016	36962G7A6	AA+	A1	07/09/13	07/12/13	705,000.00	0.93	1,367.00	705,000.00	711,113.06



PFM Asset Management LLC



Managed Account Detail of Securities Held

For the Month Ending September 30, 2014

TY OF LAKEWOOD - 51260100

Security Type/Description	Dated Date/Coupen/Maturity	CUSIP	S&P Rating	Moody's Rating	Trado Date	Settlo Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
Corporate Note												
LLS FARGO & COMPANY	D 07/29/2013 1.250% 07/20/2016	949748FL9	A+	A2	07/22/13	07/29/13	544,476.80	1.28	1,343.58	544,680.34	548,169.72	
RKSHIRE HATHAWAY FIN GLOBAL NOTES	D 08/15/2013 0.950% 08/15/2016	084664BX8	AA	Aa2	08/06/13	08/15/13	489,740.30	0.97	594.81	489,837.07	491,787.52	
ERICAN HONDA FINANCE GLOBAL NOTES	D 10/10/2013 1.125% 10/07/2016	02665WAB7	A+	A1	10/03/13	10/10/13	313,003.80	1.24	1,712.81	314,256.56	316,078.25	
SICO CORP NOTES	D 02/28/2014 0.950% 02/22/2017	713448CLO	A-	A1	02/25/14	02/28/14	674,230.50	0.99	694.69	674,379.97	672,243.98	
LE INC CORP NOTE	D 05/06/2014 1.050% 05/05/2017	037833AM2	AA+	Aa1	04/29/14	05/06/14	899,523.00	1.07	3,806.25	899,586.26	896,936.40	
IN DEERE CAPITAL CORP NOTES	D 06/12/2014 1.125% 06/12/2017	24422ESNO	A	A2	06/09/14	06/12/14	559,736.80	1.14	1,907.50	559,762.99	557,063.36	
3C USA INC	D 06/23/2014 1.300% 06/23/2017	40434CAA3	A+	A2	06/16/14	06/23/14	299,544.00	1.35	1,061.67	299,584.68	299,768.10	
TERPILLAR FINANCIAL SE	D 08/20/2014 1.250% 08/18/2017	14912L6D8	A	A2	08/13/14	08/20/14	394,802.50	1.27	562.33	394,809.68	393,846.21	
ERICAN EXPRESS CREDIT CORP NOTES	D 09/23/2014 1.550% 09/22/2017	0258MODR7	A-	A2	09/18/14	09/23/14	199,732.00	1.60	68.89	199,733.95	199,862.20	
Security Type Sub-Total							9,731,795.45	1.00	21,031.50	9,734,449.32	9,751,592.94	
Certificate of Deposit												
P PARIBAS NY BRANCH CERT DEPOS	D 02/07/2014 0.450% 11/03/2014	05574RAF2	A-1	P-1	02/04/14	02/07/14	450,000.00	0.45	1,327.50	450,000.00	450,107.91	
STPAC BANKING CORP NY LT FLOAT CD	D 04/17/2014 0.414% 04/15/2016	9612ITWF1	A-1+	P-1	04/16/14	04/17/14	725,000.00	0.41	649.70	725,000.00	725,085.23	
30BANK NEDERLAND NY NY CD	D 05/13/2014 0.716% 05/06/2016	21684BPV0	A-1+	P-1	05/09/14	05/13/14	900,000.00	0.71	2,471.06	900,000.00	895,837.50	
WK OF NOVA SCOTIA HOUS CD FLOAT	D 06/13/2014 0.414% 06/10/2016	06417HMU7	A+	Aa2	06/11/14	06/13/14	724,562.10	0.28	174.92	724,628.26	725,014.50	





Managed Account Detail of Securities Held

For the Month Ending September 30, 2014

TY OF LAKEWOOD - 51260100

Security Type/Description	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Dated Date/Coupon/Maturity Certificate of Deposit										
RDEA BANK FINLAND NY FLOAT CERT	65558ET57	AA-	Aa3	06/11/14	06/13/14	725,000.00	0.31	133.43	725,000.00	724,748.43
D 06/13/2014 0.414% 06/13/2016										
BANK NA CINCINNATI (CALLABLE) CD	90333VPF1	AA-	Aa3	09/09/14	09/11/14	723,832.75	1.41	553.82	723,854.05	719,100.68
D 09/11/2014 1.375% 09/11/2017										
Security Type Sub-Total						4,248,394.55	0.61	5,310.43	4,248,482.31	4,248,694.25
Managed Account Sub-Total						36,002,337.15	0.71	83,911.66	35,924,096.70	35,919,884.05
Securities Sub-Total						\$36,682,337.15	0.71%	\$83,911.66	\$35,924,096.70	\$35,910,884.05
Accrued Interest										\$83,911.66
Total Investments										\$35,994,795.71





Managed Account Fair Market Value & Analytics

For the Month Ending September 30, 2014

ITY OF LAKEWOOD - 51260100

curity Type / Description	Dated Date / Coupon / Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
U.S. Treasury Bond / Note												
TREASURY NOTES	D 01/31/2011 2.000% 01/31/2016	912828PS3	510,000.00	BARCLAYS		102.29	521,674.41	(4,820.90)	158.41	1.32	1.32	0.28
TREASURY NOTES	D 01/31/2014 0.375% 01/31/2016	912828B41	1,900,000.00	MERRILL		100.14	1,902,745.50	296.28	1,097.36	1.33	1.33	0.27
TREASURY NOTES	D 06/02/2014 0.375% 05/31/2016	912828WM8	2,225,000.00	MERRILL		99.90	2,222,739.40	(1,912.94)	(1,970.04)	1.66	1.66	0.44
TREASURY NOTES	D 06/17/2013 0.500% 06/15/2016	912828VG2	140,000.00	MORGANST		100.09	140,131.32	147.73	144.10	1.70	1.70	0.44
TREASURY NOTES	D 06/30/2009 3.250% 06/30/2016	912828KZ2	775,000.00	RBS_SEC		104.80	812,206.20	(31,211.77)	(1,128.54)	1.70	1.70	0.49
TREASURY NOTES	D 06/30/2009 3.250% 06/30/2016	912828KZ2	1,150,000.00	RBS_SEC		104.80	1,205,209.20	(44,113.07)	(898.22)	1.70	1.70	0.49
TREASURY NOTES	D 06/30/2009 3.250% 06/30/2016	912828KZ2	1,825,000.00	BNP PARI		104.80	1,912,614.60	(64,231.10)	1,256.35	1.70	1.70	0.49
TREASURY NOTES	D 08/31/2011 1.000% 08/31/2016	912828RF9	485,000.00	MORGANST		109.81	488,940.63	(2,178.70)	(767.02)	1.90	1.90	0.57
TREASURY NOTES	D 11/30/2011 0.875% 11/30/2016	912828RU6	1,775,000.00	CITIGRP		100.37	1,781,517.58	(7,210.94)	(3,157.86)	2.14	2.14	0.70
TREASURY NOTES	D 11/30/2011 0.875% 11/30/2016	912828RU6	2,080,000.00	BARCLAYS		100.37	2,087,637.50	(10,237.50)	(5,321.88)	2.14	2.14	0.70
TREASURY NOTES	D 05/31/2012 0.625% 05/31/2017	912828S77	2,000,000.00	CITIGRP		99.13	1,982,656.00	(6,250.25)	(7,453.82)	2.63	2.63	0.96
TREASURY NOTES	D 09/30/2010 1.875% 09/30/2017	912828PA2	1,100,000.00	MORGANST		102.23	1,124,492.60	(3,093.34)	(2,443.97)	2.92	2.92	1.12
curity Type Sub-Total			15,965,000.00				16,182,564.94	(174,816.50)	(20,485.13)	1.95	1.95	0.60

Municipal Bond / Note												
IV OF CAL TXBL REV BONDS	D 10/02/2013 0.528% 05/15/2015	91412GSW6	125,000.00	BARCLAYS		100.17	125,206.25	206.25	206.25	0.62	0.62	0.26
ST DEPT OF WATER TXBL REV BONDS	D 09/27/2012 0.650% 12/01/2015	13066KX87	275,000.00	MORGANST		100.26	275,706.75	706.75	706.75	1.16	1.16	0.43
IV OF CAL TXBL REV BONDS	D 10/02/2013 0.907% 05/15/2016	91412GSX4	75,000.00	BARCLAYS		100.30	75,225.00	225.00	225.00	1.61	1.61	0.72



PFM Asset Management LLC



Managed Account Fair Market Value & Analytics

For the Month Ending September 30, 2014

TY OF LAKEWOOD - 51260100

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Municipal Bond / Note											
IV OF CAL TX8L REV BONDS	91412GPX7	100,000.00	JPMCHASE		99.75	99,750.00	(250.00)	(250.00)	1.61	1.61	0.81
D 03/14/2013 0.659% 05/15/2016											
Security Type Sub-Total		575,000.00				575,888.00	888.00	888.00	1.18	1.18	0.50
Federal Agency Bond / Note											
J-B (EX-CALLABLE) GLOBAL NOTES	3130AUGK0	725,000.00	JPMCHASE		100.09	725,661.20	878.70	797.02	1.25	1.25	0.30
D 12/30/2013 0.375% 12/30/2015											
UNITED MAE GLOBAL NOTES	3135G0VAB	610,000.00	CITIGRP		100.08	610,466.65	1,162.05	801.46	1.49	1.49	0.45
D 02/15/2013 0.509% 03/30/2016											
VA NOTES	3135G0CM3	280,000.00	BARCLAYS		101.18	283,311.56	(824.04)	542.93	1.97	1.97	0.65
D 08/19/2011 1.250% 09/28/2016											
VA NOTES	3135G0CM3	415,000.00	BNP PARI		101.18	419,908.21	(1,319.32)	739.28	1.97	1.97	0.65
D 08/19/2011 1.250% 09/28/2016											
J-B NOTES	3130AZT97	975,000.00	MORGANST		99.71	972,144.23	(662.02)	(814.06)	1.98	1.98	0.65
D 08/07/2014 0.500% 09/28/2016											
FEDERAL HOME LOAN BANKS (CALLABLE)	3130A1CR7	695,000.00	GOLDMAN	03/27/15	100.67	699,633.57	(3,004.48)	820.66	0.72	0.49	1.35
D 03/27/2014 1.625% 03/27/2017											
EDDIE MAC GLOBAL NOTES	3137EADJ5	555,000.00	BARCLAYS		99.59	552,718.40	(2,212.78)	(2,215.92)	2.77	2.77	1.15
D 06/25/2012 1.060% 07/28/2017											
EDDIE MAC GLOBAL NOTES	3137EADJ5	900,000.00	BARCLAYS		99.59	896,300.10	(3,639.60)	(3,642.45)	2.77	2.77	1.15
D 06/25/2012 1.000% 07/28/2017											
Security Type Sub-Total		5,155,000.00				5,160,143.92	(9,621.49)	(2,971.08)	1.87	1.84	0.81
Corporate Note											
GENERAL ELEC CAP CORP GLOBAL NOTES	36962GSM2	200,000.00	GOLDMAN		100.50	201,008.60	(1,169.40)	777.24	0.27	0.27	0.31
D 01/09/2012 2.150% 01/09/2015											
1 CORP GLOBAL NOTES	459200HD6	675,000.00	HSBC		100.29	676,975.05	3,095.55	2,205.43	0.61	0.61	0.27
D 05/11/2012 0.750% 05/11/2015											
IN-DEERE CAPITAL CORP GLOBAL	24422ERS0	325,000.00	DEUTSCHE		100.40	326,289.93	1,377.68	1,311.93	0.74	0.74	0.42
TES											
D 06/29/2012 0.950% 06/29/2015											





Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2014**

ITY OF LAKEWOOD - 51260100

Security Type/Description	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L Dn Cost	Unreal G/L Amort Cost	Effective Duration	Duration tu Worst at Mkt	YTM
Corporate Note											
IN DEERE CAPITAL CORP	24422ERV3	125,000.00	DEUTSCHE		100.33	125,409.25	494.25	435.73	0.92	0.92	0.35
D 09/07/2012 0.700% 09/04/2015											
NK OF NEW YORK MELLON (CALLABLE)	06406HCD9	200,000.00	MORGANST	09/23/15	100.13	200,250.00	456.00	323.51	0.97	0.97	0.58
D 10/25/2012 0.700% 10/23/2015											
LT DISNEY CO GLOBAL NOTES	25468PCU8	300,000.00	CITIGRP		99.94	299,807.10	2,042.10	680.90	1.16	1.16	0.51
D 11/30/2012 0.450% 12/01/2015											
*SICO INC GLOBAL NOTES	713448CE6	285,000.00	JPMCHASE		100.22	285,613.61	713.36	660.70	1.40	1.40	0.55
D 02/28/2013 0.700% 02/26/2016											
MORGAN CHASE & CO GLOBAL NOTES	46623EUI4	800,000.00	JPMCHASE		100.41	803,295.20	4,263.20	3,751.96	1.39	1.39	0.83
D 02/26/2013 1.125% 02/26/2016											
NK OF NEW YORK MELLON (CALLABLE)	06406HCG2	270,000.00	GOLDMAN	02/03/16	100.04	270,106.11	265.41	182.35	1.33	1.33	0.67
D 03/06/2013 0.700% 03/04/2016											
NK OF NEW YORK MELLON (CALLABLE)	06406HCG2	340,000.00	GOLDMAN	02/03/16	100.04	346,133.62	334.22	229.62	1.33	1.33	0.67
D 03/06/2013 0.700% 03/04/2016											
*XOSMITHLINE CAP INC GLOBAL	377372AG2	550,000.00	RBC CAP		100.06	550,355.85	746.35	588.81	1.46	1.46	0.66
TES											
D 03/18/2013 0.700% 03/18/2016											
*LE INC GLOBAL NOTES	037833AH3	200,000.00	GOLDMAN		99.79	199,582.00	(56.00)	(225.60)	1.58	1.58	0.58
D 05/03/2013 0.450% 05/03/2016											
YOTA MOTOR CREDIT CORP	89236TAL9	385,000.00	CITIGRP		100.23	385,897.82	1,055.67	983.94	1.61	1.61	0.66
D 05/17/2013 0.800% 05/17/2016											
VERAL ELEC CAP CORP (FLOATING)	36962G7A6	705,000.00	CITIGRP		100.87	711,113.06	6,113.06	6,113.06	0.25	1.77	0.41
D 07/12/2013 0.884% 07/12/2016											
LLS FARGO & COMPANY	949748FL9	545,000.00	WELLSFAR		100.58	548,169.72	3,692.92	3,489.38	1.78	1.78	0.92
D 07/29/2013 1.250% 07/20/2016											
RKSHIRE HATHAWAY FIN GLOBAL	084664BX8	490,000.00	WELLSFAR		100.36	491,787.52	2,047.22	1,950.45	1.85	1.85	0.75
TES											
D 08/15/2013 0.950% 08/15/2016											
ERICAN HONDA FINANCE GLOBAL	02665WA87	315,000.00	BARCLAYS		100.34	316,078.25	2,174.45	1,821.69	1.98	1.98	0.95
TES											
D 10/10/2013 1.125% 10/07/2016											
*SICO CORP NOTES	713448CL0	675,000.00	CITIGRP		99.59	672,243.98	(1,986.52)	(2,135.99)	2.36	2.36	1.12
D 02/28/2014 0.950% 02/22/2017											





Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2014**

TY OF LAKEWOOD - 51260100

Security Type/Description	Dated Date/Coupen/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	Duration to Worst at Mkt	YTM
Corporate Note												
PLE INC CORP NOTE		037833AMZ	900,000.00	DEUTSCHE		99.66	096,936.40	(2,586.60)	(2,649.06)	2.54	2.54	1.18
D 05/06/2014 1.050% 05/05/2017												
FIN DEERE CAPITAL CORP NOTES		24422ESNO	550,000.00	HSBC		99.48	557,063.36	(2,673.44)	(2,699.63)	2.64	2.64	1.32
D 06/12/2014 1.125% 06/12/2017												
3C USA INC		40434CAA3	300,000.00	HSBC		99.92	299,768.10	224.10	183.42	2.66	2.66	1.33
D 06/23/2014 1.309% 06/23/2017												
TERPILLAR FINANCIAL SE		14912L6D8	395,000.00	CITIGRP		99.71	393,846.21	(956.29)	(963.67)	2.82	2.82	1.35
D 08/20/2014 1.250% 08/18/2017												
ERICAN EXPRESS CREDIT CORP NOTES		0258MODR7	200,000.00	DEUTSCHE		99.93	199,862.20	130.20	128.25	2.90	2.90	1.57
D 09/23/2014 1.550% 09/22/2017												
Security Type Sub-Total			9,740,000.00				9,751,592.94	19,797.49	17,143.62	1.64	1.75	0.01

Certificate of Deposit

P PARIBAS NY BRANCH CERT DEPOS		05574RAFZ	450,008.00	BNP PARI		100.02	450,107.91	107.91	107.91	0.09	0.09	0.20
D 02/07/2014 0.450% 11/03/2014												
STPAC BANKING CORP NY LT FLOAT CD		9612ITWF1	725,000.00	GOLDMAN		100.12	725,885.23	885.23	885.23	0.25	1.54	0.20
D 04/17/2014 0.414% 04/15/2016												
3OBANK NEDERLAND NY NY CO		21684BPV0	900,000.00	GOLDMAN		99.54	895,837.50	(4,162.50)	(4,162.50)	1.59	1.59	1.00
D 05/13/2014 0.716% 05/06/2016												
W OF NOVA SCOTIA HOUS CD FLOAT		06417HMU7	725,000.00	GOLDMAN		100.00	725,014.50	452.40	386.24	0.25	1.69	0.29
D 06/13/2014 0.414% 06/10/2016												
RDEA BANK FINLAND NY FLOAT CERT		65558ET57	725,000.00	MERRILL		99.97	724,748.43	(251.57)	(251.57)	0.25	1.70	0.39
D 06/13/2014 0.414% 06/13/2016												
BANK NA CINCINNATI (CALLABLE) CD		90333VPF1	725,000.00	US BANK	08/11/17	99.19	719,100.68	(4,732.07)	(4,753.37)	2.93	2.93	1.63
D 09/11/2014 1.375% 09/11/2017												
Security Type Sub-Total			4,259,000.00				4,240,694.25	(7,700.68)	(7,768.06)	0.97	1.69	0.66

Managed Account Sub-Total

			35,685,000.00				35,910,884.05	(171,453.10)	(13,212.65)	1.72	1.63	0.70
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PFM Asset Management LLC



Managed Account Fair Market Value & Analytics

For the Month Ending **September 30, 2014**

TY OF LAKEWOOD - 51260100

curities Sub-Total	\$35,685,000.00	\$35,910,884.05	(\$171,453.18)	1.72	1.83	0.70%
rued Interest		\$83,911.66				
tal Investments		\$35,994,795.71				



PFM Asset Management LLC



Managed Account Security Transactions & Interest

For the Month Ending September 30, 2014

TY OF LAKEWOOD - 51260100

Transaction Type Date Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
02/14 09/04/14	US TREASURY NOTES DTD 09/30/2010 1.875% 09/30/2017	912828PA2	1,100,000.00	(1,127,585.94)	(8,847.34)	(1,136,433.28)			
09/14 09/11/14	US BANK NA CINCINNATI (CALLABLE) CD	90333VPF1	725,000.00	(723,832.75)	0.00	(723,832.75)			
18/14 09/23/14	AMERICAN EXPRESS CREDIT CORP NOTES DTD 09/11/2014 1.375% 09/11/2017	0258M0DR7	200,000.00	(199,732.00)	0.00	(199,732.00)			
Insaction Type Sub-Total			2,025,000.00	(2,051,150.09)	(8,847.34)	(2,059,998.03)			
INTEREST									
04/14 09/04/14	BANK OF NEW YORK MELLON (CALLABLE)	06406HCG2	270,000.00	0.00	945.00	945.00			
04/14 09/04/14	JOHN DEERE CAPITAL CORP DTD 03/08/2013 0.700% 03/04/2016	24422ERV3	125,000.00	0.00	437.50	437.50			
04/14 09/04/14	BANK OF NEW YORK MELLON (CALLABLE)	06406HCG2	340,000.00	0.00	1,190.00	1,190.00			
10/14 09/10/14	BANK OF NOVA SCOTIA HOUS CD FLOAT	06417HMU7	725,000.00	0.00	734.51	734.51			
15/14 09/15/14	NORDEA BANK FINLAND NY FLOAT CERT DEP	65558ETS7	725,000.00	0.00	775.77	775.77			
18/14 09/18/14	GLAXOSMITHKLINE CAP INC GLOBAL NOTES DTD 06/13/2014 0.414% 06/13/2016	377372AG2	550,000.00	0.00	1,925.00	1,925.00			
27/14 09/27/14	FEDERAL HOME LOAN BANKS (CALLABLE)	3130A1CR7	695,000.00	0.00	5,646.88	5,646.88			
28/14 09/28/14	FNMA NOTES DTD 03/27/2014 1.625% 03/27/2017	3135G0CM3	415,000.00	0.00	2,593.75	2,593.75			
	DTD 08/19/2011 1.250% 09/28/2016								





Managed Account Security Transactions & Interest

For the Month Ending September 30, 2014

TY OF LAKEWOOD - 51260100

Transaction Type	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Safe Method
INTEREST										
28/14	09/28/14	FHLB NOTES	3130A2T97	975,000.00	0.00	690.62	690.62			
		DTD 08/07/2014 0.500% 09/28/2016								
28/14	09/28/14	FNMA NOTES	3135G0CM3	280,000.00	0.00	1,750.00	1,750.00			
		DTD 08/19/2011 1.250% 09/28/2016								
30/14	09/30/14	US TREASURY NOTES	912828PA2	1,100,000.00	0.00	10,312.50	10,312.50			
		DTD 09/30/2010 1.875% 09/30/2017								
30/14	09/30/14	FANNIE MAE GLOBAL NOTES	3135G0VA8	610,000.00	0.00	1,525.00	1,525.00			
		DTD 02/15/2013 0.500% 03/30/2016								
Insaction Type Sub-Total				6,819,000.00	0.00	28,526.53	28,526.53			
SELL										
02/14	09/04/14	WELLS FARGO & COMPANY	94974BFE5	400,000.00	403,776.00	1,050.00	404,826.00	(3,145.64)	1,234.42	SPEC LOT
		DTD 06/27/2012 1.500% 07/01/2015								
02/14	09/04/14	WELLS FARGO & COMPANY	94974BFE5	400,000.00	403,776.00	1,050.00	404,826.00	(3,028.00)	1,277.38	SPEC LOT
		DTD 06/27/2012 1.500% 07/01/2015								
02/14	09/04/14	MCDONALDS CORP NOTES	58013MEP5	230,000.00	230,752.10	455.21	231,207.31	1,384.60	908.72	SPEC LOT
		DTD 05/29/2012 0.750% 05/29/2015								
09/14	09/11/14	US TREASURY NOTES	912828SY7	225,000.00	222,987.30	395.75	223,383.05	(764.65)	(877.49)	SPEC LOT
		DTD 05/31/2012 0.625% 05/31/2017								
09/14	09/11/14	US TREASURY NOTES	912828SM3	500,000.00	501,445.31	2,240.44	503,685.75	292.97	471.64	SPEC LOT
		DTD 03/31/2012 1.000% 03/31/2017								
18/14	09/23/14	US TREASURY NOTES	912828TG5	230,000.00	226,325.39	108.75	226,494.14	(512.11)	(744.90)	SPEC LOT
		DTD 07/31/2012 0.500% 07/31/2017								
Insaction Type Sub-Total				1,985,000.80	1,989,062.10	5,360.15	1,994,422.25	(5,772.83)	2,269.77	
Managed Account Sub-Total					(62,088.59)	25,039.34	(37,049.25)	(5,772.83)	2,269.77	
Total Security Transactions					(\$62,088.59)	\$25,039.34	(\$37,049.28)	(\$5,772.83)	\$2,269.77	



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COUNCIL AGENDA

October 14, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Application for Street Closure (Block Party)

INTRODUCTION

The City Council adopted Resolution No. 2008-5, establishing rules and regulations pertaining to the temporary closing of local City streets. The resolution was adopted pursuant to provisions of the Vehicle Code authorizing the City Council to adopt rules and regulations for the temporary closing of a portion of the street for celebrations or special events when the City Council finds such closing necessary for the safety and protection of persons who are to use that portion of the street during the temporary closing.

STATEMENT OF FACT

The City Clerk's Office was contacted by a resident, Karen Noriega, with a request to hold a block party at 5417-5537 Blackthorne Avenue, from 4:00 p.m. to 10:00 p.m. on Friday, October 31, 2014. A copy of the resolution outlining the rules and regulations pertaining to the temporary closure of local City streets was given to the applicant, together with the form for obtaining signatures of all residents within the area to be closed (map attached).

The staff of the Public Works Department has reviewed the map and canvassed the area of proposed closure for traffic safety conditions. They will provide a determination regarding the appropriate types and placement of barricades and warning devices to be utilized at the location.

Should the Council approve the request for temporary street closure, the Public Works Department will arrange for the placement and removal of the barricades for the event. Notification of said closure will be provided to the Sheriff's Station and the appropriate Fire Station.

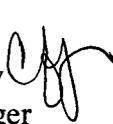
SUMMARY

A resident has complied with all the necessary requirements to obtain a street closure permit for a block party to be held on October 31, 2014. Such closing would provide a measure of safety and protection for persons who are to use a portion of the street during the temporary closure.

RECOMMENDATION

Staff recommends that a permit be issued to the responsible applicant, Karen Noriega, authorizing temporary closure at 5417-5537 Blackthorne Avenue, from 4:00 p.m. to 10:00 p.m. on Friday, October 31, 2014.

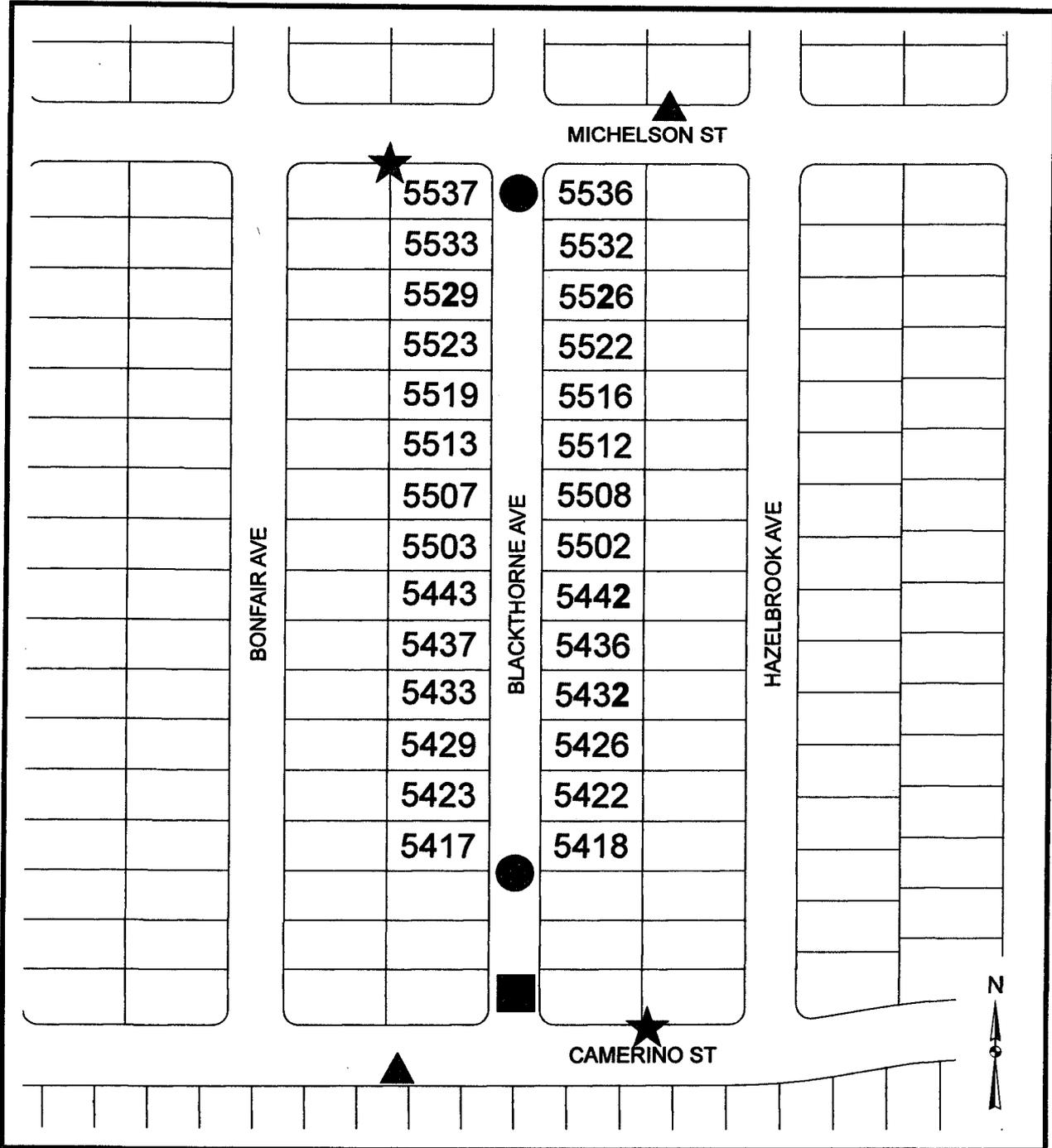
Carol Flynn Jaecoby
Deputy City Manager



Howard L. Chambers
City Manager



**BLOCK PARTY
OCTOBER 31, 2014
4 P.M. TO 10 P.M.
5417-5537 BLACKTHORNE AVENUE**



- 2 FULL CLOSURE POINT "ROAD CLOSED" SIGNS
- 1 ADVANCED WARNING "ROAD CLOSED AHEAD" SIGNS
- ★ 2 NO RIGHT TURN SIGNS
- ▲ 2 NO LEFT TURN SIGNS
- 6 BARRICADES
- 8 DELINEATORS

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TO: The Honorable Mayor and City Council

SUBJECT: Encroachment Permit – Norwalk Blvd side of 12205 Centralia St

INTRODUCTION

Pravin Parekh, owner of the property located at 12205 Centralia Street, submitted a letter requesting an encroachment permit for an existing building that encroaches into the public right-of-way on the Norwalk Boulevard side of the property.

STATEMENT OF FACT

The owner of the property at 12205 Centralia Street applied for a permit for a facade remodel at this address. It was discovered that the western wall and overhangs encroach into the public right-of-way on the Norwalk Boulevard side.

The existing, commercial building was constructed at 12205 Centralia Street in the 1960's. It is located in the northeast corner of Centralia Street and Norwalk Boulevard.

On the Norwalk Boulevard side of property, the building encroaches 4.5 inches into the public right-of-way at grade. At 8 feet height, extends an additional 18 inches and at 15 feet height, extends an additional 8.5 inches for a total encroachment of 31 inches.

At its meeting on August 13, 2014, the Development Review Board approved the application for a facade remodel with the condition that the owner obtain an encroachment permit from the City of Lakewood for any signage, architectural enhancements or other work on the portion of the building that is within or overhangs the public right-of-way.

The public sidewalk is about ten feet wide from curb face to the base of the building; therefore, this encroachment should not pose a problem to pedestrians.

RECOMMENDATION

That the City Council approve the encroachment permit for property located at 12205 Centralia Street, authorize the Mayor to sign, and direct the City Clerk to record it with the County Recorder.

Lisa Ann Rapp *LAR*
Director of Public Works

Howard L. Chambers 
City Manager

ENCROACHMENT PERMIT

The CITY OF LAKEWOOD, a municipal corporation, sometimes hereinafter referred to as "City" does hereby consent to the request of Pravin Parekh, 13821 Struikman Rd, Cerritos, CA 90703, property owner, for an encroachment permit at 12205 Centralia Street, Lakewood, California 90712. The encroachment into the public right-of-way is on the Norwalk Boulevard side of this address.

A commercial building constructed in the 1960's encroaches 4.5 inches into the public right-of-way at grade. At 8 feet height, extends an additional 18 inches and at 15 feet height, extends an additional 8.5 inches for a total encroachment of 31 inches. See attached Exhibit A.

Exhibit A attached hereto and made a part hereof, subject to the following terms and conditions:

1. The City reserves the paramount right to use said land and air space for public purpose for which the same were acquired, and the property owner's use of said land and air space is subject to said public purpose.
2. It is understood and agreed that the City retains the right to require the property owner at any time for any reason whatsoever to remove said encroachment upon a determination by the City that said encroachment should be removed for the public use or benefit.
3. The property owner agrees to remove said encroachment within ninety (90) days of being advised in writing by the City that said encroachment shall be removed. It is understood and agreed that on the failure of the property owner to remove said encroachment for any reason whatsoever, the City is hereby authorized to remove said encroachment. The property owner agrees in such case to pay to the City the cost of said removal within thirty (30) days of receipt of a statement from the City substantiating said cost.
4. In the event the City should remove the encroachment, the property owner hereby waives any and all right or claim for damages it may have against the City for any loss or damage sustained by the property owner or to the property, by reason of said removal.
5. The property owner agrees that all installation and reconstruction work of any encroachment within the public right-of-way shall be in accordance with the terms and provisions of the Planning Department of the City of Lakewood as well as the Ordinance of the City of Lakewood.
6. The property owner further agrees in consideration of the permit:
 - A. To pay to the City on demand the costs of all repairs to public property made necessary by any operation of the property owner under this permit.

- B. To indemnify, hold harmless and defend the City, the City Council, and its officers and employees from any and all liability for damages proximately resulting from said encroachment, or its installation or maintenance.
 - C. To properly repair at the sole cost and expense of the property owner, and to complete to the satisfaction of the City, any damages to any street or public property, sidewalk or public improvement caused directly or indirectly by said encroachment, or by the property owner, its officers, agcnts, employees or contractors or subcontractors in exercising any right, power or privilege under this permit, or in performing any duty pursuant to the provisions of this permit.
7. Any notice required to be given to the City pursuant to this permit shall be addressed to the City Clerk, 5050 Clark Avenue, Lakewood, California 90712, and any notice required to be given to the owner of the property loeated at 12205 Centralia Street, Lakewood, California 90715.

Dated this _____ day of _____ 2014.

CITY OF LAKEWOOD

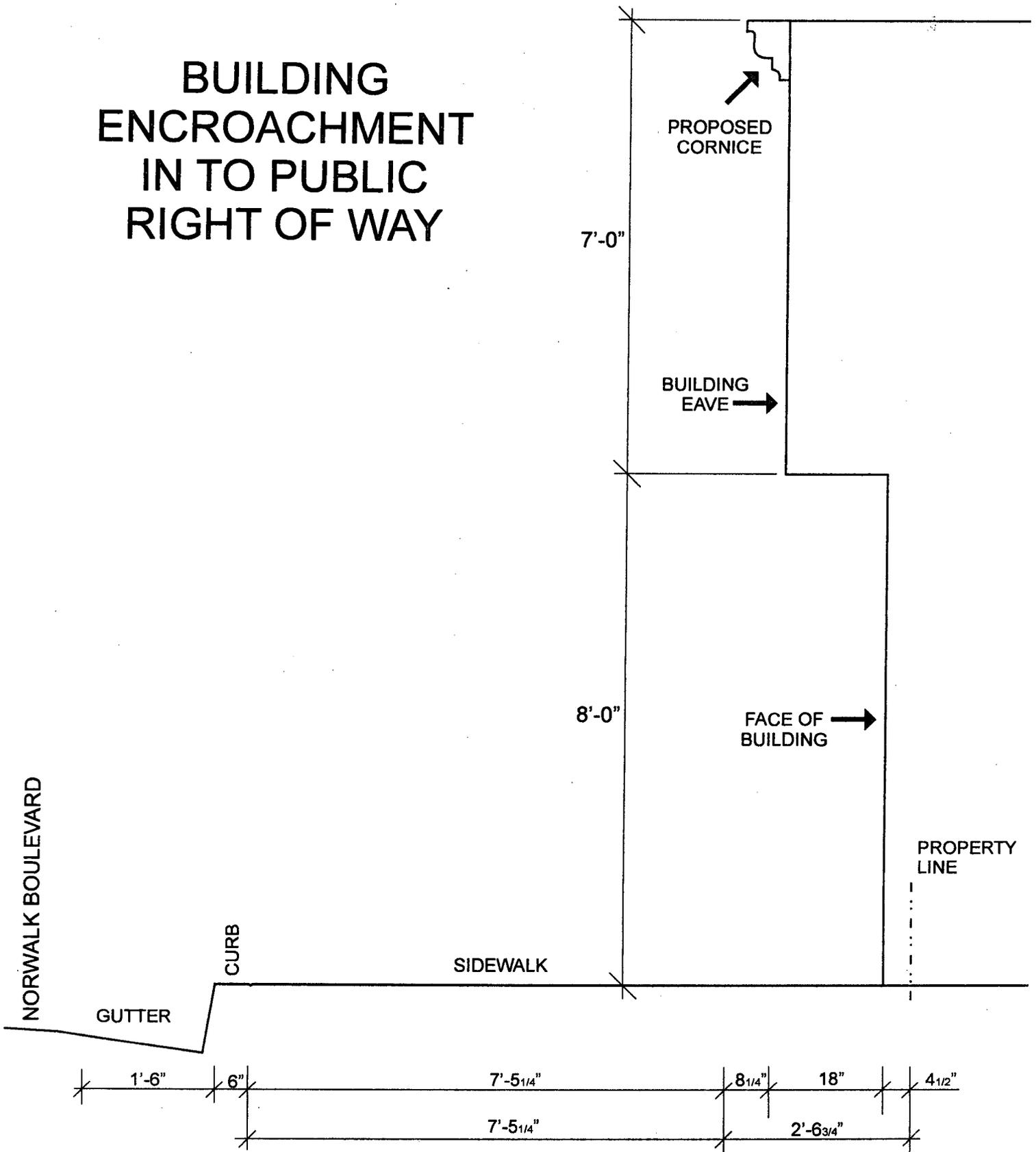
By: _____
Mayor

Attest:

City Clerk

Pravin Parekh
Owner of property located at
12205 Centralia Street
Lakewood, California 90715

BUILDING ENCROACHMENT IN TO PUBLIC RIGHT OF WAY



Total encroachment: 30.75 inches or 2 feet, six and 3/4 inches

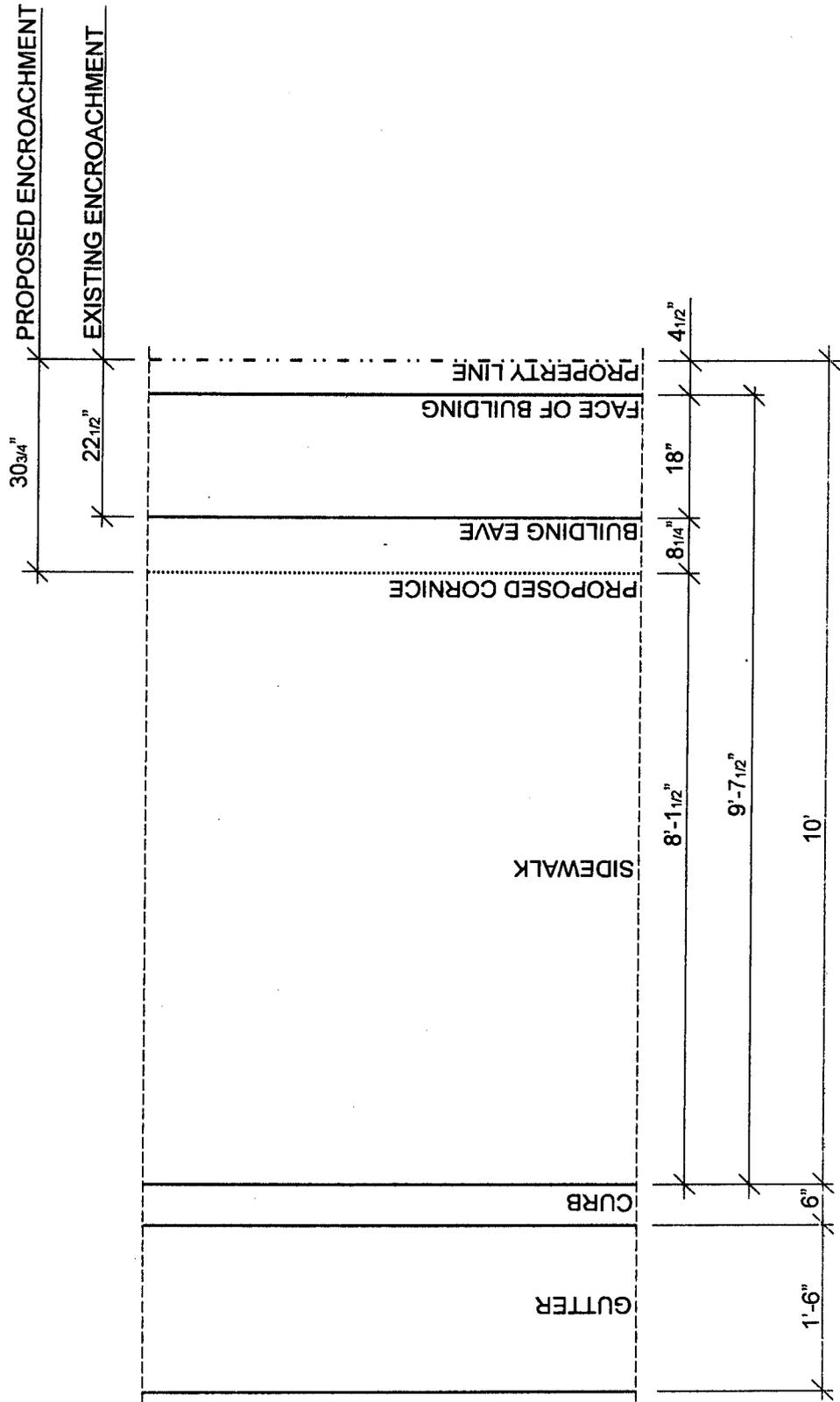
12205 CENTRALIA STREET

EXHIBIT A

1 of 3

SCALE:
1/2"=1'-0"

BUILDING ENCROACHMENT OF PUBLIC RIGHT OF WAY



NORWALK BOULEVARD

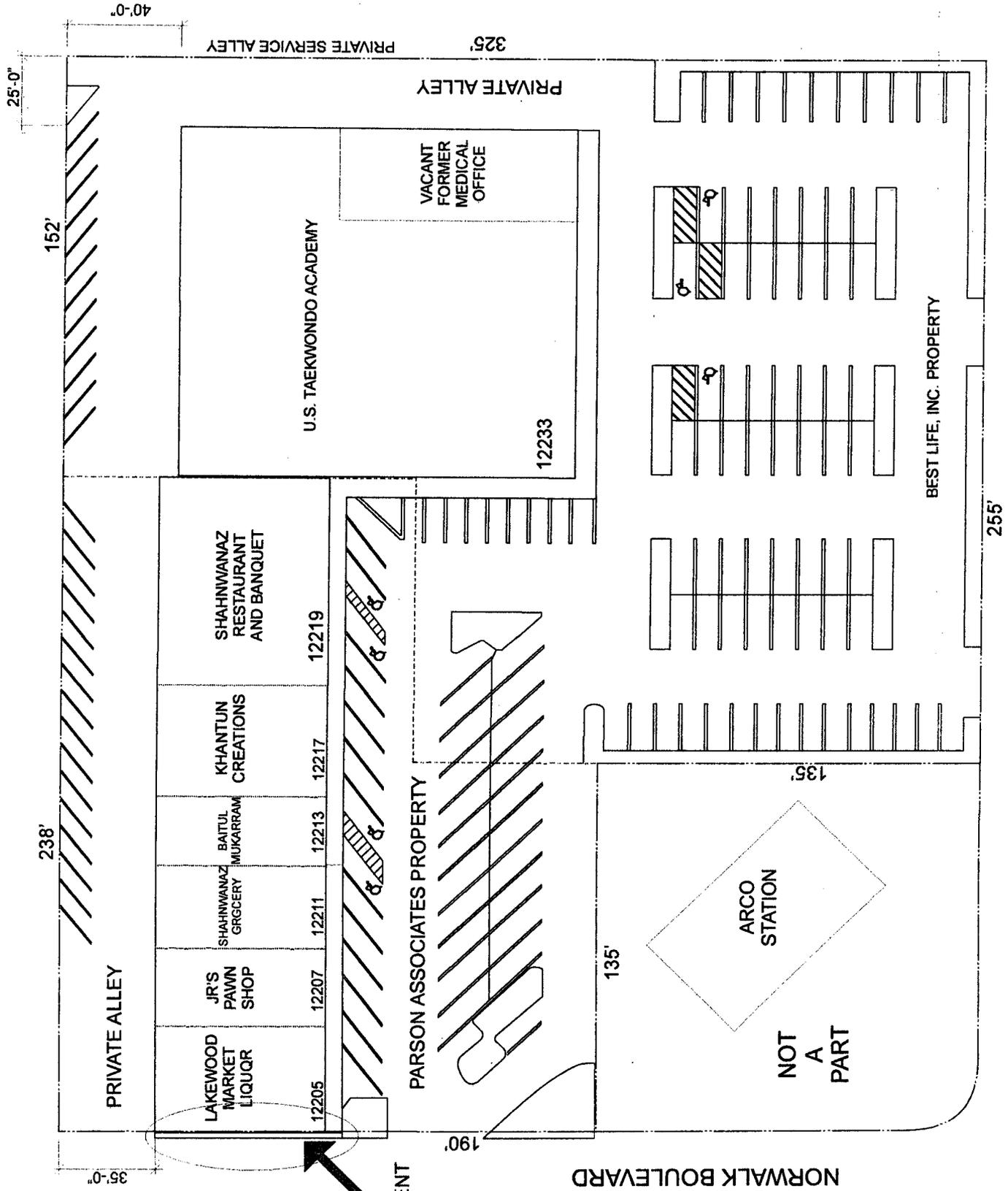
SCALE:
1/2"=1'-0"

12205 CENTRALIA STREET

EXHIBIT A

2 of 3

BUILDING ENCROACHMENT PERMIT



AREA OF BUILDING ENCROACHMENT

EXHIBIT A

3 of 3



SCALE: 1"=50'

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COUNCIL AGENDA

October 14, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Adoption of Youth Employment Plan Associated with Grant from The Regional Park and Open Space District for West San Gabriel River Parkway, Phase III

INTRODUCTION:

City of Lakewood staff recommends adoption of the attached Youth Employment Plan (YEP) required to finalize the funding of the grant for completion of the West San Gabriel River Parkway, Phase III from the Regional Park and Open Space District.

STATEMENT OF FACT

The Los Angeles County Regional Park and Open Space District has approved all aspects of Lakewood's grant application for the above noted project, but will not move forward without an adopted YEP through which, Lakewood will implement a standard of assigning an at-risk youth to work as the Maintenance Trainee on the trail. Staff will work within the YEP to maintain this standard when recruiting and hiring for this position.

RECOMMENDATION

Staff recommends the City Council adopt the YEP as written so final execution of the grant may be obtained.

Lisa Litzinger, Director
Recreation & Community Services



Howard L. Chambers
City Manager



YOUTH EMPLOYMENT PLAN
 City of Lakewood
 West San Gabriel River Parkway, Phase III

BACKGROUND

The City of Lakewood has developed a Maintenance Trainee program that allows temporary employees to work forty hours weekly for a span of two years. An additional Maintenance Trainee position has been approved to be assigned specifically to Phase III of the West San Gabriel River Parkway Nature Trail. The Maintenance Trainee will have opportunities to perform varying tasks providing him or her with practical and marketable skills for future, permanent employment.

TASKS THAT MAY BE PERFORMED BY AT-RISK YOUTH

Under supervision:

- Oversight of entirety of trail with regard for facility care and maintenance
- Care of native and drought tolerant plant materials
- Trimming and pruning of shrubs
- Maintenance of integrated potable and reclaimed irrigation system

ESTIMATED COST OF YOUTH EMPLOYMENT

Total estimated hours of youth employment	40 hours/week for a 2-year span
Cost per hour:	× <u>\$14.83 per hour</u>
Total estimated cost of youth employment:	\$30,846 (2 years)

METHOD OF YOUTH EMPLOYMENT

The trainee assigned to this project will be hired following an open recruitment and candidates will be interviewed and tested for the position. The position will be filled every two years or sooner if the job is vacated by the incumbent.

YOUTH EMPLOYMENT GOAL

All costs associated with the Youth Employment Plan will be undertaken by the City of Lakewood. The goal for Lakewood and the Recreation and Community Services Department is to recurrently employ at-risk youth within the Maintenance Trainee position assigned to this facility.

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TO: The Honorable Mayor and City Council

SUBJECT: Approval of Telephone System and Voicemail Maintenance Service Agreement with Standard Tel Networks

INTRODUCTION

The City of Lakewood purchased a new telephone system and voicemail system in September 2007. The phone system, including the voicemail system, needs periodic upgrades of the software in order to allow for newer technology and improved functionality. An annual maintenance service agreement is needed to keep the system current.

STATEMENT OF FACT

Standard Tel Networks is the supplier of our telephone and voicemail system and they have continued to service, repair and maintain our equipment and software since they installed it. In order to keep these systems current with the latest technology and continue the upkeep of the investment of these new systems, a maintenance agreement is needed for both the phone and voicemail systems.

Standard Tel has been a very supportive and effective service provider for over 18 years. The city's telecom consultant negotiated a two (2) year agreement which includes a 34% discount with Standard Tel for the Silver+ maintenance coverage for both the telephone and voicemail system. This agreement would have an annual payment of \$10,786.30 for two (2) years in order to maintain the existing equipment and allow for further upgrade when available.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve a two (2) year service agreement with Standard Tel Network for the maintenance and support of the Telephone System and Voicemail at a cost of \$10,786.30 per year for two years.

Lisa Ann Rapp 
Director of Public Works

Howard L. Chambers 
City Manager

Site-Specific Schedule "A"

This Master Service & Support Agreement is By and Between

Standard Tel Networks, LLC, and City of Lakewood

Equipment located at: **5050 Clark Ave.
Lakewood, CA 90712**

Reference Master File Dated: 09/13/11
Coverage Start Date: 10/01/14
Coverage Expiration Date: 09/30/16

Engineered by TS

SILVER Service & Support Program

Hardware Assurance				Software Assurance	
#	Type Of Card	Ports/ Card	Total Licenses	Software/Applications	# of Systems/ Units/Licenses
3300/200ICP					
1	3300/200 ICP Controllers		1	Mitel MCD SW Assurance (Base)	1
51	IP User Licenses	Licenses	51	Mitel MCD SW Assurance (+16)	35
2	T1/PRI Module(s)(# of active links)		2	MBG Software Assurance (Base)	0
0	ASU II (Licenses)	Licenses	0	MBG Software Assurance (TW Users)	0
1	Universal ASU	20	20	Mitel QNS SW Assurance	0
0	Embedded Analog Modules	8	0	Mitel Ent Mgr/Ops Mgr	0
0	SIP Trunk Licenses		0	Mitel Quick Conference	0
SX-2000 Hardware					
0	Main Control Cabinet		0	Mitel Mobile Extension	0
0	Peripheral Node(s)		0	Mitel Live Business Gateway	0
13	Digital Line Cards	16	208	<i>(Excludes)</i>	0
11	ONS Line Cards	15	176	Call Accounting	0
0	T1/PRI Trunk Cards (# of active links)	24	0	Prairiefyre CCM BE	0
7	OPS and/or LS/GS Trunk Cards	8	56	Prairiefyre CCM EE	0
1	E&M and/or DID Trunk Card	4	4	AVST XpressCare	1
0	COV Line Card	12	0	NPM 640 Base	0
SX-200 Hardware					
0	Main Control Cabinet		0	NPM 640 VMPorts	0
0	Peripheral Node(s)		0	NPM Advanced Unified Messaging	0
0	Digital Line Cards	12	0	NPM Mailboxes	0
0	ONS/BONS Line Cards	10	0	RightFax Business Server	0
0	T-1 Trunk Cards	24	0	RightFax Enterprise Server	0
0	LS/GS Trunk Cards	8	0	Vista Client	0
0	DID Trunk Cards	4	0		

Hardware Assurance (Ancillary Equipment)			
Equipment	# of Systems	Ports	
Call Accounting (Legacy)	0		
External Voice-Mail		16	
Enterprise/Ops Manager	0		
Paging System	0		
Embedded Voice Mail	0		

*Annual Fee:	
<input checked="" type="checkbox"/> 1-Year Program	\$11,354
<input type="checkbox"/> 2-Year Program	\$21,572.60 5% Savings/yr

*Payment Terms: Annually, In Advance, Due Upon Receipt Of Invoice



Digital & IP Phone Sets Included

Note: The Annual Maintenance Fee does not cover Battery Backups or Power Patch Panels; Peripheral Devices (keyboard, monitor, mouse, etc) headsets or music sources. Routers are not covered under Standard Tel Networks service & support program. Software maintenance does not cover hardware required for upgrade. Software Assurance is required by the Manufacturer.

On-Site Labor Charges for Non-Covered Services:

Standard: Mon.-Fri. 8:00 a.m.-5:00 p.m.	\$125.00 per hr.-1 hr. min.*
Overtime: Mon.-Fri. 5:00 p.m.-10:00 p.m., Sat. 8:00a.m.-10:00 p.m.	\$187.50 per hr.-1 hr. min.*
Premium: Mon.-Sat. 10:00 p.m-8:00 a.m., Sundays & Holidays	\$250.00 per hr.-1 hr. min.*
Site Charge:	\$85.00 per Visit

*Remote service labor minimum is 30 min. and billed in 30 min. increments afterwards

On-Site Engineering and Advanced Application Labor Charges:

Standard: Mon.-Fri. 8:00 a.m.-5:00 p.m.	\$145.00 per hr.-1 hr. min.*
Overtime: Mon.-Fri. 5:00 p.m.-10:00 p.m., Sat. 8:00a.m.-10:00 p.m.	\$217.50 per hr.-1 hr. min.*
Premium: Mon.-Sat. 10:00 p.m-8:00 a.m., Sundays & Holidays	\$290.00 per hr.-1 hr. min.*
Site Charge:	\$85.00 per Visit

*Remote service labor minimum is 30 min. and billed in 30 min. increments afterwards

Agreed and Accepted By:

For: <u>Standard Tel Networks</u> Signature: _____ Date: _____	For: _____ Signature: _____ Date: _____
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COUNCIL AGENDA

October 14, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Administrative Policy: ADA Grievance Procedure

INTRODUCTION

The City of Lakewood is committed to ensuring that people with disabilities are able to take part in, and benefit from, the whole range of public programs, services, and activities offered by the City. The City continues to modify its facilities, programs, policies, or practices, as necessary, to ensure such access is provided.

Title II of the Americans with Disabilities Act (ADA) requires that public entities adopt and publish grievance procedures to assure the prompt and equitable resolution of complaints. The purpose of this ADA grievance procedure is to resolve as promptly as possible any problems, complaints, or conflicts related to the City's ADA compliance without the need for the complainant to resort to other remedies available under the law.

STATEMENT OF FACT

The proposed Policy does not make substantive changes to the ADA Grievance Policy City of Lakewood has had in place to meet the requirements of the Americans with Disabilities Act of 1990. Rather the revised Policy only incorporates format changes that make the ADA grievance regulations, rights and procedure easier to understand and view online. The ADA Grievance Form is also now available in an online format.

STAFF RECOMMENDATION

It is respectfully recommended that the City Council adopt the Administrative Policy: ADA Grievance Procedure as presented.



Diane Perkin
Director of Administrative Services

Howard L. Chambers
City Manager





Administrative Policy: ADA Grievance Procedure

A. PURPOSE

The City of Lakewood is committed to ensuring that people with disabilities are able to take part in, and benefit from, the whole range of public programs, services, and activities offered by the City. The City continues to modify its facilities, programs, policies, or practices, as necessary, to ensure such access is provided.

Title II of the Americans with Disabilities Act (ADA) requires that public entities adopt and publish grievance procedures to assure the prompt and equitable resolution of complaints. The purpose of this ADA grievance procedure is to resolve as promptly as possible any problems, complaints, or conflicts related to the City's ADA compliance without the need for the complainant to resort to other remedies available under the law.

Please note that the City of Lakewood ADA Coordinator accepts and investigates grievances related to property, programs, and services of the government of the City of Lakewood. If you wish to file a disability discrimination complaint against any other public or private entity, please contact the United States Department of Justice.

B. CONTENTS

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4) Where should I submit my grievance?	3
5) What if I need assistance filling out my grievance?	3
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C. CITY ADA COMPLIANCE STRUCTURE	5
D. CITY CONTACT LIST	6
ADA GRIEVANCE FORM	7

Please note: This procedure applies only to the property, programs, and services of the government of the City of Lakewood. For information or assistance with regard to private property, please contact the City's Community Development Department at (562) 866-9771.



1. WHO MAY FILE A GRIEVANCE?

You or your authorized representative may file an ADA grievance if you believe that:

- The City is not in compliance with the physical access requirements of the Americans with Disabilities Act related to its public facilities, land, or rights-of-way, or
- You or a specific class of individuals have been denied access to participate in City programs, services, or activities on the basis of disability, or
- You or a specific class of individuals have been otherwise subjected to discrimination on the basis of disability by the City, or
- The City has otherwise violated the ADA.

2. WHEN SHOULD A GRIEVANCE BE FILED?

Before filing a grievance, you may seek informal resolution by contacting the Department Director of the affected department [See contact information contained in this Policy]. The City encourages, but does not require, an attempt to resolve concerns informally prior to filing a formal grievance. If your informal concern is not resolved in a timely fashion, you have the right to file a formal grievance under this procedure.

You are encouraged to file your grievance within 30 days of the date you became aware of any alleged discrimination or access violation. If reasonable circumstances prevent you from filing your grievance within that time period, the City may accept your grievance later than 30 days after the alleged incident(s). Failure to report an alleged violation within 180 days may impact your ability to redress your grievance.

3. WHAT SHOULD THE GRIEVANCE INCLUDE?

You may file your grievance using the Grievance form at the end of this policy. If you choose not to use the form, your grievance may be filed either in writing or verbally and must include the following information:

- a. Your name, address and telephone number. If a representative is filing the grievance on your behalf, his or her name, address and telephone number must also be included.
- b. A description of the offending behavior(s) or action(s) or violation(s).
- c. The date(s), time(s) and location(s) of the incident(s).
- d. If the incident(s) involved a City of Lakewood employee(s), his or her name(s) should be included, if you know it.
- e. The name(s) and contact information of witnesses, if any.
- f. If your grievance is being filed on behalf of another person or a group of people, all of the grievants should be described or identified by name, if possible.
- g. The remedy you desire.
- h. Your signature or the signature of your authorized representative.



CITY OF LAKEWOOD, CA Title II - Americans with Disabilities Act

The City will make every reasonable effort to ensure that confidentiality is maintained throughout the complaint and investigation process, to the extent consistent with the law, adequate investigation, and appropriate corrective action. This means that the City will share information only on a need-to-know basis.

4. WHERE SHOULD I SUBMIT MY GRIEVANCE?

You may file your grievance with the City's designated ADA Compliance Officer. The ADA Compliance Officer's name, office address and telephone number are:

Diane Perkin, ADA Compliance Officer
Administrative Services Department
City of Lakewood
P.O. Box 220
Lakewood, CA 90714
(562) 866-9771 phone
(562) 866-0505 fax
dperkin@lakewoodcity.org email

You may mail your grievance, fax it, e-mail it, or deliver it in person.

If you believe the ADA Compliance Officer is involved in alleged discrimination, you should submit your grievance to the Assistant City Manager [see contact information contained in this Policy].

5. WHAT IF I NEED ASSISTANCE FILLING OUT MY GRIEVANCE?

ADA Grievances may be filed by mail, by phone, or by e-mail. Assistance is available from the ADA Compliance Officer. You should contact his/her office and request the type of assistance you need. The ADA Grievance Procedure and Complaint Form are available in alternative formats upon request. Verbal grievances should be filed with the ADA Compliance Officer.

6. WHAT HAPPENS AFTER I FILE MY GRIEVANCE?

After receiving your grievance, the Department Director and ADA Compliance Officer (or his/her designee) will investigate your concerns. The investigation may include, but may not be limited to, interviews with: (a) you; (b) the person(s), if any, who allegedly discriminated against you; and (c) any other person the investigator believes to have relevant knowledge concerning your grievance. The investigator will also consider any written evidence that is given to him/her.



CITY OF LAKEWOOD, CA Title II - Americans with Disabilities Act

After completing the investigation, the investigator will review the factual information gathered through the investigation to determine whether discrimination has occurred or the ADA has been otherwise violated. The investigator will consider all of the factual information, all the circumstances, and the context in which any alleged incident(s) occurred.

The investigator will then prepare a written report which will include: (1) the results of the investigation; (2) a determination as to whether discrimination occurred or access requirements have been violated; and (3) any appropriate remedy which the City will provide. A copy of the report will be sent to you, and a copy will be sent to both the Department Director and the ADA Compliance Officer. The ADA Compliance Officer will then issue a written response to the complaint.

7. WHEN WILL I RECEIVE A RESPONSE?

Within 15 days of the City's receipt of the grievance, you will receive a confirmation that it has been received and is being investigated. If you do not receive a confirmation within 15 days, please contact the ADA Compliance Officer. Absent extenuating circumstances, all grievances will be investigated and a response issued within 90 days of receipt of the grievance. If a delay is expected, the Department Head or ADA Compliance Officer will notify you in writing of the reason(s) for the delay, and the date by which you will receive a response.

8. SHOULD I BE CONCERNED THAT A CITY OFFICER OR EMPLOYEE MIGHT RETALIATE AGAINST ME IF I COMPLAIN?

The City will not retaliate against you for filing a grievance and will not knowingly permit retaliation by its officers or employees. The City will take reasonable steps to protect you from retaliation by others as a result of filing a grievance. Please let the ADA Compliance Officer know immediately if you feel you are being retaliated against for filing a grievance.

9. WHAT CAN I DO IF I AM NOT SATISFIED WITH THE RESULTS OF THE CITY'S INVESTIGATION?

If you are not satisfied with the results of the investigation, you may submit a verbal or written appeal within 20 days of your receipt of the findings. Your appeal should detail the reasons you believe the findings to be in error. You will receive a response within 20 days of the day you submit your appeal.

Your appeal should be directed to the Assistant City Manager [see contact information contained in this Policy]. A written response to the appeal, approved by the City Manager, will be issued within 20 days.

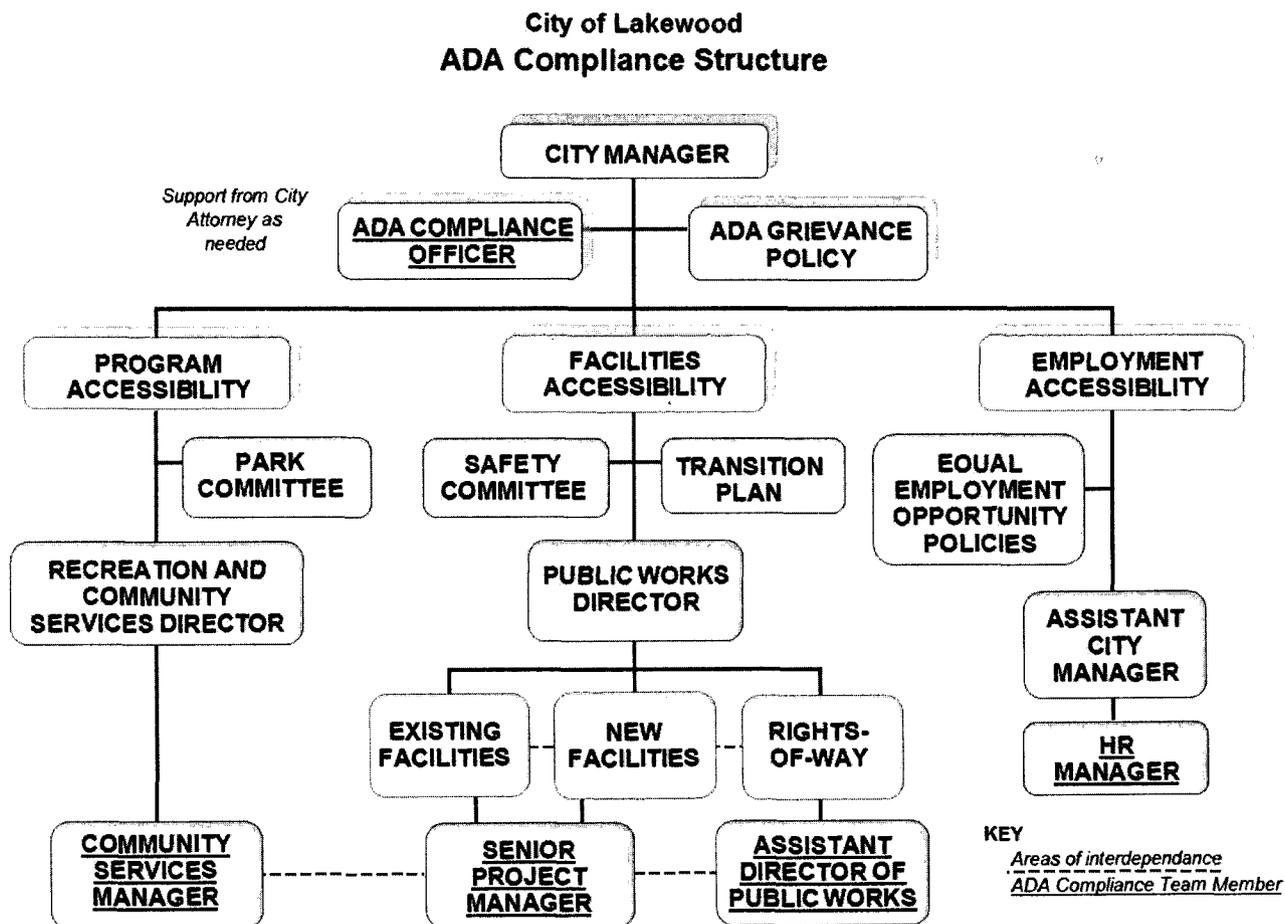


CITY OF LAKEWOOD, CA Title II - Americans with Disabilities Act

If you are not satisfied with the results of the appeal, you may file a complaint with the appropriate agency or department of the State or Federal government. Contact the U.S. Department of Justice, the U.S. Department of Education Office for Civil Rights, or the California Department of Justice Civil Rights Division for information about how to file a complaint with these agencies. You may also sue the City in federal court.

Using this grievance procedure is not a prerequisite to pursuing any of your other remedies. However, in the interest of a prompt resolution of alleged discrimination, the City encourages you to use this procedure in addition to any other available remedies you may choose.

C. CITY ADA COMPLIANCE STRUCTURE





CITY OF LAKEWOOD, CA Title II - Americans with Disabilities Act

D. CITY CONTACT LIST

ADA Compliance Officer

Diane Perkin, Director of Administrative Services
(562)-866-9771 ext 2601

City Manager's Office

Lisa Novotny, Assistant City Manager
(562) 866-9771 ext 2122

Public Facilities and Rights-of-Way (streets and sidewalks)

Lisa Rapp, Director of Public Works
(562) 866-9771 ext 2501

Parks, Recreation and Community Services

Lisa Litzinger, Director of Recreation and Community Services
(562) 866-9771 ext 2400

The Centre at Syeamore Plaza

Lisa Litzinger, Director of Recreation and Community Services
(562) 866-9771 ext 2400

Public Safety

Carol Flynn-Jaeoby, Deputy City Manager
(562) 866-9771 ext 2112

Community Development

Sonia Southwell, Director of Community Development
(562) 866-9771 ext 2301

Attachment 2

**CITY OF LAKEWOOD
GRIEVANCE FORM
COMPLAINT OF ACCESS VIOLATION OR DISCRIMINATION
ON THE BASIS OF DISABILITY**

The City will make every reasonable effort to ensure that confidentiality is maintained throughout the complaint and investigation process, to the extent consistent with the law, adequate investigation, and appropriate corrective action. This means that the City will share any sensitive information you provide here only on a need-to-know basis.

Individual identifying access violation or discrimination	Name	
	Address	
	Telephone	
Authorized representative of individual above (if any)	Name	
	Address	
	Telephone	

1. Please describe the City of Lakewood's alleged violation of access requirements, or discriminatory action, in enough detail so that the nature of your grievance can be clearly understood. Add additional pages if necessary:

2. Please give the date(s), time(s) and location(s) of the incident(s) or observation(s) you are reporting:

3. If the incident involves a City of Lakewood's employee(s) please provide his or her name(s), if known:

4. If the grievance involves physical access to a City of Lakewood public facility, land, or right-of-way, please provide the specific address(s) of those locations, if known:

5. Please give the name(s) and address(es), if known, of any witnesses to the access violation or alleged discrimination:

6. If this complaint is filed on behalf of a second person, or on behalf of a group of people, please provide the names and addresses of all of the grievants, if possible:

7. What action do you want taken to correct the alleged access violation or discrimination?

8. Is there any other information you want the City to know concerning your grievance?	
Signature:	
Date:	Signature of (check one) <input type="checkbox"/> Observer of alleged access violation <input type="checkbox"/> Victim of alleged discrimination <input type="checkbox"/> Authorized representative

Submit this form to the appropriate department head, or to the ADA Coordinator in the City Administrator's Office. List included as Attachment 1 to the ADA GRIEVANCE PROCEDURE.

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Public Hearings

COUNCIL AGENDA

October 14, 2014

TO: The Honorable Mayor and City Council

SUBJECT: Conditional Use Permit No. 898, 5432 Lakewood Boulevard

INTRODUCTION

On September 5, 2013, the appellant/applicant Ms. Beatriz Armado received approval from the Planning and Environment Commission (PEC) for Conditional Use Permit (CUP) No. 898 to construct a guest quarters in the rear yard of her property. On July 3, 2014 the PEC found that the guest quarters was being used contrary to the conditions of approval. The PEC then held a public hearing and following the hearing, revoked CUP No. 898.

STATEMENT OF FACTS

On July 3, 2014 the PEC conducted a public hearing for the modification or revocation of CUP No. 898. Following the hearing, the PEC adopted Resolution No. 18-2014 revoking CUP No. 898. On July 22, 2014, the City received a letter from the applicant appealing the PEC's decision. The applicant requests that the City Council overturn the decision of the PEC thereby reinstating CUP No. 898. The July 3, 2014 PEC meeting items attached to this report are as follows:

1. Report to the PEC on the modification or revocation of CUP No. 898, which includes:
 - a. Staff report for the modification or revocation of CUP No. 898.
 - b. Vicinity Map and Aerial View of the property and the surrounding area.
 - c. PEC Resolution No. 18-2013 approving CUP No. 898, with conditions of approval (signed).
 - d. Exhibits "A" – approved site plan /floor plan, "B" –elevations, and "C" – floor plan with violations.
 - e. Building permit records for construction of the guest quarters.
 - f. Notice of Condition No. 06-2014 for CUP 898.
2. Copy of the slideshow from the July 3, 2014 PEC public hearing.
3. Copy of the audio recording from the July 3, 2014 PEC public hearing.
4. PEC Resolution No. 18-2014 revoking CUP No. 898.
5. Letter from applicant to the City Council appealing the revocation of CUP No. 898.

RECOMMENDATION

The City Council has three actions available to take on this item. The first alternative is to deny the appeal and is required to be based solely on the testimony and evidence as presented at the July 3, 2014 PEC hearing. The second alternative would allow the applicant to continue to use the guest quarters subject to the conditions contained in PEC Resolution No. 18-2014. The third alternative would allow new testimony and evidence to be presented at a new public hearing on a later date before the City Council. The alternatives are:

Conditional Use Permit No. 898
City Council Agenda
October 14, 2014
Page 2

1. DENY the appeal and AFFIRM the PEC decision to revoke CUP No. 898 with conditions. (This action makes no changes to the PEC resolution revoking CUP No. 898); OR
2. Grant the appeal and restore CUP No. 898 to maintain the guest quarters; OR
3. Set a hearing for a later date and instruct staff to advertise a public hearing de novo for CUP No. 898, pursuant to LMC Section 9407.5 (This new hearing would allow the introduction of new testimony and evidence as part of a full reconsideration of the CUP).

Sonia Dias Southwell, AICP
Director of Community Development 

Howard L. Chambers
City Manager 

TO: Planning and Environment Commission

SUBJECT: Modification or Revocation of Conditional Use Permit No. 898

LOCATION: 5432 Lakewood Boulevard

ZONING: R-1 (Single-Family Residential)

INTRODUCTION

At its September 5, 2013 meeting, the Planning and Environment Commission considered the application of Ms. Beatriz Armado for Conditional Use Permit (CUP) No. 898, for the construction of a guest quarters in the rear yard of a property located at 5432 Lakewood Boulevard. The guest quarters was approved to be constructed adjacent to an existing two-car garage. At that hearing, the Planning and Environment Commission adopted Resolution No. 18-2013, approving CUP No. 898 with conditions of approval.

Building permits for the construction of the guest quarters were issued on December 3, 2013 and the final inspection occurred on February 19, 2014. On March 12, 2014 the City received a complaint that the two-car garage door had been removed and replaced with a single-car garage door. Upon inspection by a Community Conservation Representative, it was documented that a portion of the detached two-car garage had been converted to a kitchen, which was accessible from the guest quarters and this created an unauthorized second dwelling unit and illegally reduced the required covered two-car parking spaces to only a single-car garage. This action violates the conditions of approval set forth in Resolution No. 18-2013. Therefore, as a corrective action, staff has referred this case to the Planning and Environment Commission for consideration of a modification or revocation of CUP No. 898.

STATEMENT OF FACTS

Area Description

The subject site is located on the east side of Lakewood Boulevard, approximately 650 feet north of Candlewood Street. The property is designated by the General Plan for Low Density Residential uses and is in the R-1 (Single-Family Residential) zone. The surrounding properties to the north, south, east, and west are also single-family residential dwellings located in the R-1 zone.

Site Description

The subject site is developed on a 5,000 square foot lot with an existing 1,451 square-foot single-story, single-family home, with a 112 square-foot open patio cover, a 360 square-foot detached garage and a 412 square foot accessory structure currently authorized to be used as a guest quarters.

History

On March 11, 2004, the City approved and issued permits for an existing storage shed attached to the south side of the garage and an open patio cover built at the rear of the main building. A condition of this approval was that the half bathroom within the storage shed be removed. The permit received a final inspection by the City's building inspector on June 24, 2004.

The City received two complaints; one in December 2007 and the other in March 2008 claiming that a person was living in the shed. An inspection was conducted by a Community Conservation Representative following each complaint but the representative was unable to determine that the shed was being used for habitable purposes. These cases were closed.

On March 2, 2013, the City received a complaint that a bathroom was being installed in the garage. A stop work notice was issued. City staff then met with the property owner to discuss legal options regarding improvements to the property. On July 16, 2013 the property owner submitted a Conditional Use Permit application requesting approval of a guest quarters. As shown in Exhibits "A" and "B," the proposal included a 412 square foot guest quarters consisting of single room, a full bathroom, one closet, and a counter area with a single-basin sink. The proposal also included the demolition of the garage conversion, returning the structure to the original two-car garage. Staff recommended approval of the application and the Planning and Environment Commission adopted Resolution No. 8-2013 approving CUP No. 898 for the guest quarters on September 5, 2013.

Conditions of approval of Resolution No. 8-3013 include the following:

- *There shall be no food preparation or cooking facilities. Such equipment shall include, but not be limited to, ovens, stoves, or ranges, whether gas or electric, microwave ovens, barbeques, hot plates, or any other appliance used for the cooking of food.*
- *The proposed sinks shall be single-basin sinks.*
- *There shall be no utility hookups installed that are designed for cooking facilities.*
- *Gas connections within the guest quarters shall be limited to water heaters, fireplaces, area heaters and/or an HVAC system.*

- *The garage shall be used solely for the purpose of storing vehicles, tools, household items, and other miscellaneous items. The use of the garage for habitable purposes is prohibited.*

The final inspection of the guest quarters occurred on February 19, 2014 (see attached building permits). Since that time the applicant has violated the above listed conditions of approval for Resolution No. 8-2013. As shown in Exhibit "C," the applicant expanded the guest quarters by converting 84 square feet of the two-car garage into a kitchen. A wall has been erected dividing the kitchen from the garage. The kitchen consists of a two-basin sink, stove and oven, refrigerator and additional counter area. The applicant installed laundry facilities along the interior side wall of the garage. Additionally, the applicant relocated the water heater behind the guest house and installed a door at the rear wall of the guest quarters without plan approval or proper permits.

The CUP application for the guest quarters states that it is for a "guest quarters" and the applicant stated in the application that the guest quarters was intended to "for guests staying only for a visit."

During the public hearing for this case on September 5, 2013 the applicant explained to the Planning and Environment Commission that the addition would accommodate her children when they come to visit. The applicant responded affirmatively when the Planning and Environment Commission asked if she had read the Resolution and agreed to all the conditions.

A roof-mounted HVAC system was recently installed on the main residence without the benefit of plan approval or permits.

Code Requirements

Pursuant to Section 9405 of the Lakewood Municipal Code, the Planning and Environment Commission may, after a public hearing, held in the manner prescribed in Chapter 3, Part 12 governing variances and Conditional Use Permits, revoke or modify any variance or permit issued on any one or more of the following grounds:

- A. That the approval was obtained by fraud.*
- B. That the permit or variance granted is being, or recently has been exercised contrary to the terms or conditions of such approval or in violation of any statute, ordinance, law or regulation.*
- C. That the use for which the approval was granted is so exercised as to be detrimental to the public health or safety, or as to constitute a nuisance.*

The applicant is in violation LMC Sections 9405.B and 9405.C. based on the evidence submitted to the Planning and Environment Commission. The applicant has installed cooking facilities and removed required covered parking. CUP 898 can be revoked as this construction has been exercised contrary to the terms or conditions of CUP 898. These unauthorized improvements are in violation of local ordinances and the second dwelling use is exercised in a manner that constitutes a nuisance.

- The Resolution approving CUP No. 898 states that “there shall be no kitchen facilities allowed within the guest quarters” and “the garage shall be used solely for the purpose of storing vehicles, tools, household items, and other miscellaneous items. The use of the garage for habitable purposes is prohibited.” The guest quarters has been expanded 84 square feet into the adjacent garage, providing a kitchen and thereby creating habitable space within the garage and a second dwelling unit. This is a violation of the stated conditions of approval and of the Lakewood Municipal Code.
- A second dwelling unit in the single-family residential zone is only permitted when a lot has a minimum of 10,000 square feet and two enclosed off-street parking spaces are provided for the second dwelling unit in addition to the required off-street parking for the existing single-family dwelling unit. The size of the lot is only 5,000 square feet and no additional parking can be added to this property. This unauthorized conversion cannot be permitted at this property. The lack of adequate parking coupled with lack of safety inspections constitutes a nuisance to the City’s infrastructure and the surrounding character of the single-family residential neighborhood by increasing demands on parking, dwelling unit density, and utility usage.

Recommended Conditions of Revocation

The draft Resolution of Revocation of Conditional Use Permit No. 898 proposes that the property owner convert the guest quarters to a non-habitable accessory structure by completing the following:

- The unpermitted expansion into the adjacent garage shall be removed. The property owner shall re-install the fire-rated wall between the garage and the accessory structure.
- The garage shall be restored to function as a two-car garage with a two-car garage door and with two parking spaces available for vehicle storage.
- The washer and dryer located in the garage shall be removed and all plumbing shall be capped.
- All plumbing fixtures in the guest quarters including the tub and shower, water closet, lavatory and sink shall be removed and capped.
- The interior bathroom walls inside the guest quarters shall be removed.
- All sewer lines leading to the guest quarters and garage shall be removed.
- The water heated shall be relocated and properly permitted.
- The use of the structure shall be limited to non-habitable space only.

- The property owner shall either remove or obtain a demolition permit by July 17, 2014.
- The property owner shall complete the demolition work by August 18, 2014.
- The property owner shall sign a Notice of Condition that limits the use of the accessory structure to be only non-habitable accessory uses with no kitchen, restroom or laundry facilities allowed.
- The property owner shall allow inspections by the Community Development Department after the demolition is complete, prior to final inspection by the City's building inspector. Two subsequent inspections to take place, the first inspection shall be conducted six months after the final of the demolition permit and the second inspection shall be conducted one year after the final of the demolition permit.

CEQA

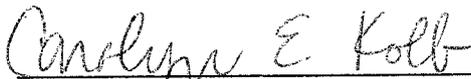
The actions taken by the Planning and Environment Commission regarding this Public Hearing, are Categorically Exempt from the California Environmental Quality Act based on Section 15321.(a), of the California Environmental Quality Act Guidelines of 1970, as amended. This section establishes that the following is exempt from the CEQA process: "Actions by regulatory agencies to enforce or revoke a lease permit, license, certificate, or other entitlement for use issued, adopted, or prescribed by the regulatory agency or enforcement of a law, general rule, standard or objective, administered or adopted by the regulatory agency."

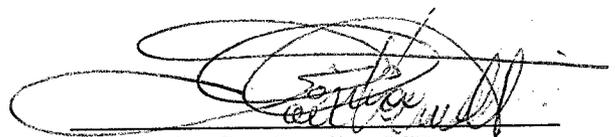
Notification

Notifications of the public hearing on the possible modification or revocation of Conditional Use Permit No. 898 were mailed to property owners within a 300-foot radius of the site on June 19, 2014. The notification was published on the City of Lakewood web page on June 19, 2014 and posted on June 19, 2014 pursuant to Section 9422, et seq., of the Lakewood Municipal Code and State Law.

RECOMMENDATION

It is the recommendation of staff that the Planning and Environment Commission move to adopt the draft Resolution revoking Conditional Use Permit No. 898, subject to the findings and conditions contained in the attached resolution.


Carolyn E. Kolb
Assistant Planner


Sonia Dias Southwell, AICP
Director of Community Development

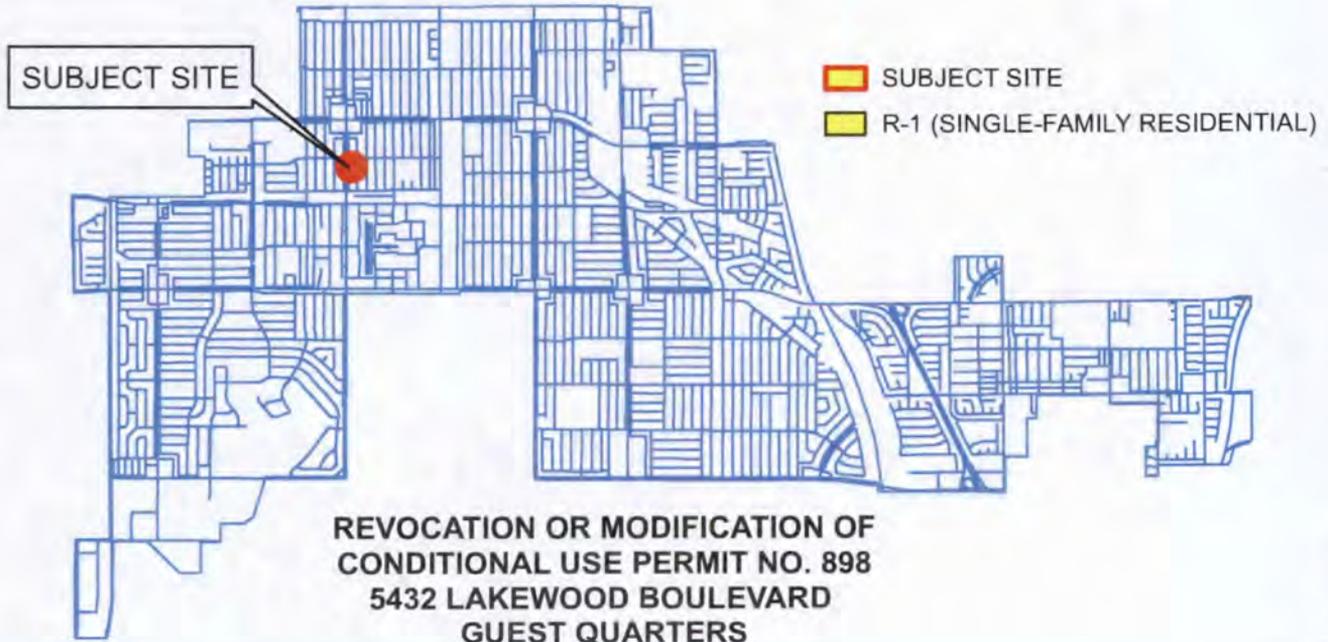
VICINITY MAP

5519		5518	5517		5516	5519	
5513		5512	5513		5512	5513	
5509		5506	5509		5508	5507	
5503		5502	5503		5502	5503	
5443	LAKWOOD BOULEVARD	5442	5443		5442	5443	
5439		5438	5439		5436	5439	
5433		5432	5433		5432	5435	
5429		5428	5429		5426	5429	
5423		5422	5423		5422	5423	
5417		5418	5419		5416	5417	

SUBJECT SITE

LAKWOOD BOULEVARD

PEPPERWOOD AVENUE



AERIAL VIEW



REVOCATION OR MODIFICATION OF
CONDITIONAL USE PERMIT NO. 898
5432 LAKEWOOD BOULEVARD
GUEST QUARTERS



RESOLUTION NO. 18-2013

A RESOLUTION OF THE PLANNING AND ENVIRONMENT COMMISSION OF THE CITY OF LAKEWOOD APPROVING THE APPLICATION FOR CONDITIONAL USE PERMIT NO. 898, 5432 LAKEWOOD BOULEVARD, LAKEWOOD, CALIFORNIA, FOR A GUEST QUARTERS.

THE PLANNING AND ENVIRONMENT COMMISSION OF THE CITY OF LAKEWOOD DOES HEREBY FIND, RESOLVE AND DETERMINE AS FOLLOWS:

SECTION 1. The Planning and Environment Commission of the City of Lakewood, having had submitted to it the application of Ms. Beatriz Armado, owner of an interest in the following described real property, requesting a Conditional Use Permit, pursuant to the provisions under Sections 9302.1, 9302.25ab, 9320.C.8, and 9386 of the Lakewood Municipal Code for the construction of a guest quarters, on that certain real property, described as Lot 280 of Tract No. I4592, in the City of Lakewood, in the County of Los Angeles, in the State of California, as per map recorded in Book 362, Pages 6 to 8 inclusive of maps, in the Office of the County Recorder of the Los Angeles County and more particularly described as 5432 Lakewood Boulevard, Lakewood, California; all as shown in the attached minutes and report of the Planning and Environment Commission, attached hereto and made a part hereof as though set forth in full, the Planning and Environment Commission does hereby find and determine as provided in this Resolution.

SECTION 2. The Planning and Environment Commission does hereby find that the project is categorically exempt from California Environmental Quality Act requirements, pursuant to Section 15303.(e) of the California Environmental Quality Act Guidelines, as amended.

SECTION 3. The Planning and Environment Commission of the City of Lakewood does hereby report that a public hearing was held before the Planning and Environment Commission in respect to said application on the 5th day of September, 2013, and the Planning and Environment Commission does hereby find and determine that said application, subject to the conditions hereinafter specified, should be granted for the following reasons:

A. The request is for approval of a Conditional Use Permit for the construction of a guest quarters at 5432 Lakewood Boulevard, Lakewood, all as shown on Exhibits "A" and "B."

B. The subject 412 square-foot guest quarters includes a single room with a 43 square-foot full bathroom, a 23 square-foot closet, and a six-foot counter with a single basin sink.

C. The subject guest quarters is not in conflict with the General Plan.

D. The nature, condition, and development of the adjacent uses have been considered, and the proposed guest quarters will not adversely affect or be materially detrimental to adjacent uses.

E. The site for the guest quarters is adequate in size and shape to accommodate the minimum development standards for the R-1 (Single-Family Residential) zone.

F. The subject site is served by Lakewood Boulevard which is a major arterial that is adequate in width to carry the kind and quantity of traffic generated by this use and that of the neighborhood.

G. Notification of the public hearing for this Conditional Use Permit was published on the City of Lakewood's web page, was posted and mailed to property owners within a 300-foot radius on August 22, 2013, pursuant to Section 9422, et seq., of the Lakewood Municipal Code and Statc Law.

SECTION 4. The Planning and Environment Commission of the City of Lakewood, based upon the aforementioned findings and determinations, hereby grants the use as requested in Conditional Use Permit No. 898 provided the following conditions are observed and complied with at all times:

A. Said conditions, unless otherwise specified herein, shall be complied with within one year from the date of the granting of this application, and not thereafter violated or deviated from except where authorized by amendment to this Resolution adopted in accordance with the provisions of this Resolution and the Municipal Code. The granting of said Conditional Use Permit and this Resolution, and any modification or change thereof, shall not be effective for any purpose until a certified copy of this Resolution (Exhibits excluded) has been recorded in the Office of the Los Angeles County Recorder. The granting of said Amendment, subject to the conditions herein set forth, are binding on their heirs, assigns, and successors in interest of the applicant and their heirs, assigns, and successors in interest.

B. Approval for the proposed guest quarters, located at 5432 Lakewood Boulevard, Lakewood, shall be based on Exhibits "A" and "B."

C. The subject guest quarters shall be used strictly by the residents and or guests of the residents of the main building only. The use of the building shall be incidental to that of the main building.

D. No rent, remuneration, or consideration shall be received for use of the proposed guest quarters.

E. The guest quarters shall not have metered utilities separate from that of the existing single-family dwelling, including electrical, gas and water services.

F. There shall be no food preparation or cooking facilities. Such equipment shall include, but not be limited to, ovens, stoves, or ranges, whether gas or electric, microwave ovens, barbeques, hot plates, or any other appliance used for the cooking of food.

G. The proposed sinks shall be single-basin sinks.

H. The counter shall not exceed six feet in length.

I. There shall be no utility hookups installed that are designed for cooking facilities.

J. Gas connections within the guest quarters shall be limited to water heaters, fireplaces, area heaters and/or an HVAC system.

K. The guest quarters shall not have a different postal address from that of the existing single-family dwelling.

L. A Notice of Condition shall be signed, notarized and returned to the City of Lakewood for recordation in the Office of the Los Angeles County Recorder, prior to issuance of building permits. The Notice shall restrict the use of the guest quarters to the occupants of the main building and guests of the occupants only.

M. The garage shall be used solely for the purpose of storing vehicles, tools, household items, and other miscellaneous items. The use of the garage for habitable purposes is prohibited.

N. The subject guest quarters and garage shall be inspected for compliance with this Resolution prior to final approval of the building permits for guest quarters.

O. Proper permits for all new work shall be obtained from Building and Safety for all interior and exterior work, prior to the commencement of such work.

P. The design of the guest quarters shall comply with Development Review Board requirements.

Q. The applicant shall sign a written statement certifying that they have read, understand, and agree to the conditions of approval for this Conditional Use Permit within 20 days of the adoption date of the Resolution of this Conditional Use Permit. Otherwise, this approval shall become null and void.

R. This use permit may be modified or revoked by the City Council or the Planning and Environment Commission should they determine that the proposed uses or conditions under which it is being operated or maintained is detrimental to the public health, welfare or materially injurious to property or improvements in the vicinity or if the property is operated or maintained so as to constitute a public nuisance.

S. The applicant agrees to indemnify, hold harmless and defend the City, its officers, agents, and employees, from any and all liability or claims that may be brought against the City arising out of its approval of this permit, or arising out of the operation of this facility, save and except that caused by City's active negligence.

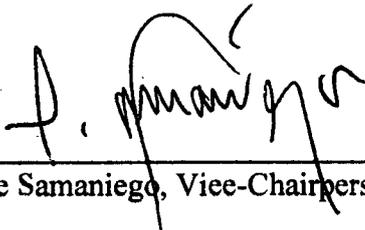
T The applicant shall comply with all federal, state, and local laws. Material violation of any of those laws in connection with the use will be cause for revocation of this application.

U By signing or orally accepting the terms and provisions of this permit entered into the minutes of these proceedings, the permittee acknowledges all of the conditions imposed and accepts this permit subject to those conditions with a full awareness that the violation of any said permits could subject permittee to further hearings before the Planning and Environment Commission on the issue of revocation or modification.

SECTION 5. A certified copy of the excerpts of the minutes applicable to this case and this Resolution shall be delivered to the applicant.

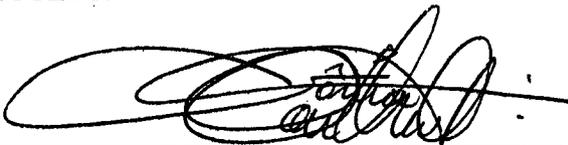
ADOPTED AND APPROVED this 5th day of September, 2013, by the Planning and Environment Commission of the City of Lakewood voting as follows:

AYES:	COMMISSIONERS: Wade, Stucke y, Quarto, Samaniego
NOES:	COMMISSIONERS:
ABSENT:	COMMISSIONERS: McKinnon
ABSTAIN:	COMMISSIONERS:



 Pete Samaniego, Vice-Chairperson

ATTEST.



 Soma Dias Southwell, AICP, Secretary

DRB 8013 7-10-13

LOT INFORMATION:
 7130-024-024
 TRACT: 2897
 LOT: 2897
 ZONE: R1K
 LOT SIZE: 5,000 SQ. FT.
 NEW ADDRESS: 1460 SQ. FT.
 TYPE OF CONST.: TYPE V 412 SQ. FT. ONE STORY ATTACHED TO GARAGE
 BUILDING HEIGHT: 12'-0"
 OCCUPANCY GROUP: E3
 EXIST. PARKING: 2 CAR GARAGE

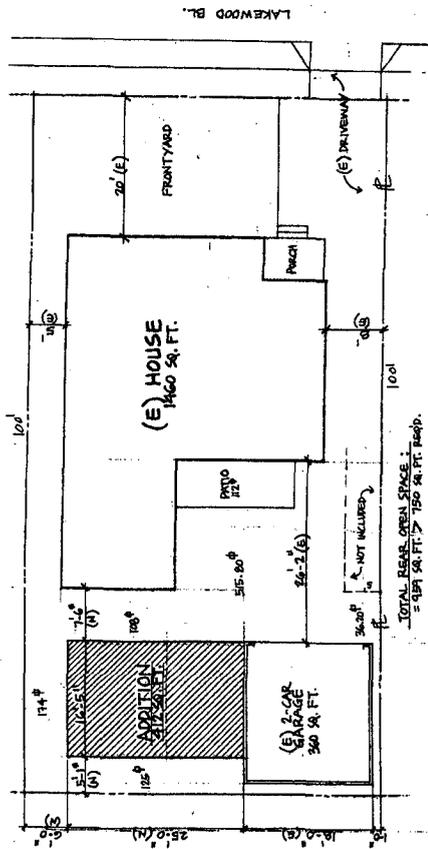
FOLLOWING CODES SHALL GOVERN THE CONSTRUCTION OF THIS PROJECT:
 1. THE 2010 CALIFORNIA BUILDING CODE
 2. THE 2010 CALIFORNIA MECHANICAL CODE
 3. THE 2010 CALIFORNIA ELECTRICAL CODE
 4. THE 2010 PLUMBING CODE

BUILDING OWNER: BEATRIZ ARMANDO
 5432 LAKEWOOD BLVD.
 LAKEWOOD, CA 90712
 (562) 595-1112

ARCHITECT / DESIGNER: V M K DESIGN GROUP
 17844 CASTELLANARME DRIVE
 PACIFIC PALISADES, CA 90272
 (310) 459-5176 (310) 309-0559

SCOPE OF WORK:
 1. NEW ONE STORY TYPE V 412 SQ. FT. ACCESSORY GUEST QUARTERS
 2. NEW ONE STORY TYPE V 412 SQ. FT. ACCESSORY GUEST QUARTERS
 3. BATH SINK WITH COUNTERS

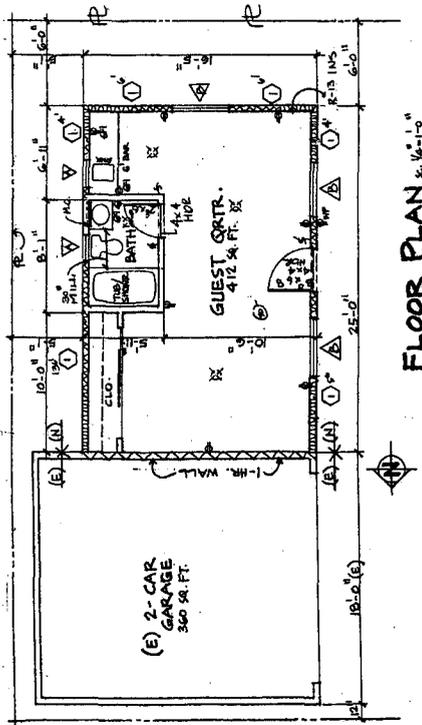
EXHIBIT "A"



SITE PLAN $\frac{1}{8}'' = 1'-0''$

LOT COVERAGE:
 LOT AREA = 5,000 SQ. FT.
 (E) HOUSE = 1,460 " "
 (E) GARAGE = 360 " "
 (N) ADDITION = 412 " "
 TOTAL = 2,232 SQ. FT. / 5,000 SQ. FT. = 44.64%

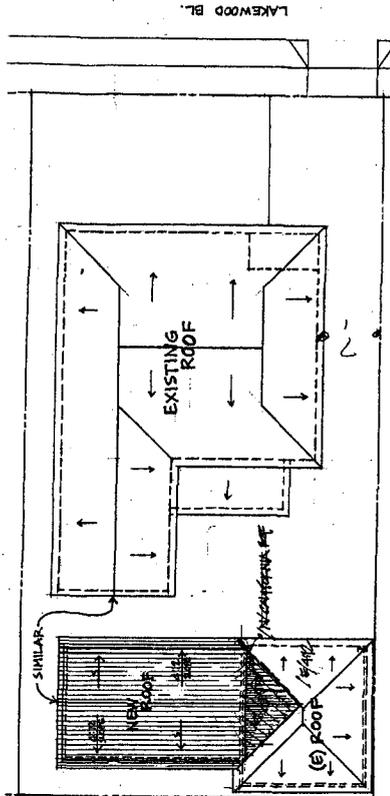
ACCESSORY GUEST QUARTER (A-1)
 5432 LAKEWOOD BL., LAKEWOOD, CA 90712



FLOOR PLAN $\frac{1}{8}'' = 1'-0''$

WINDOW SCHEDULE

- A. 2'-0" x 3'-0" NEW WINDOW, DUAL GLAZED, DOUBLE HANG
 - B. 4'-0" x 6'-0" EXIST. WINDOW, DUAL GLAZED, SLIDER
- NOTE:**
 BEDROOM EXTERIOR WINDOWS HAVE A MINIMUM NET WIDTH OF 20"
 AND SHALL HEIGHT NOT MORE THAN 48" INCLUDING ABOVE FINISH FLOOR.



ROOF PLAN $\frac{1}{8}'' = 1'-0''$

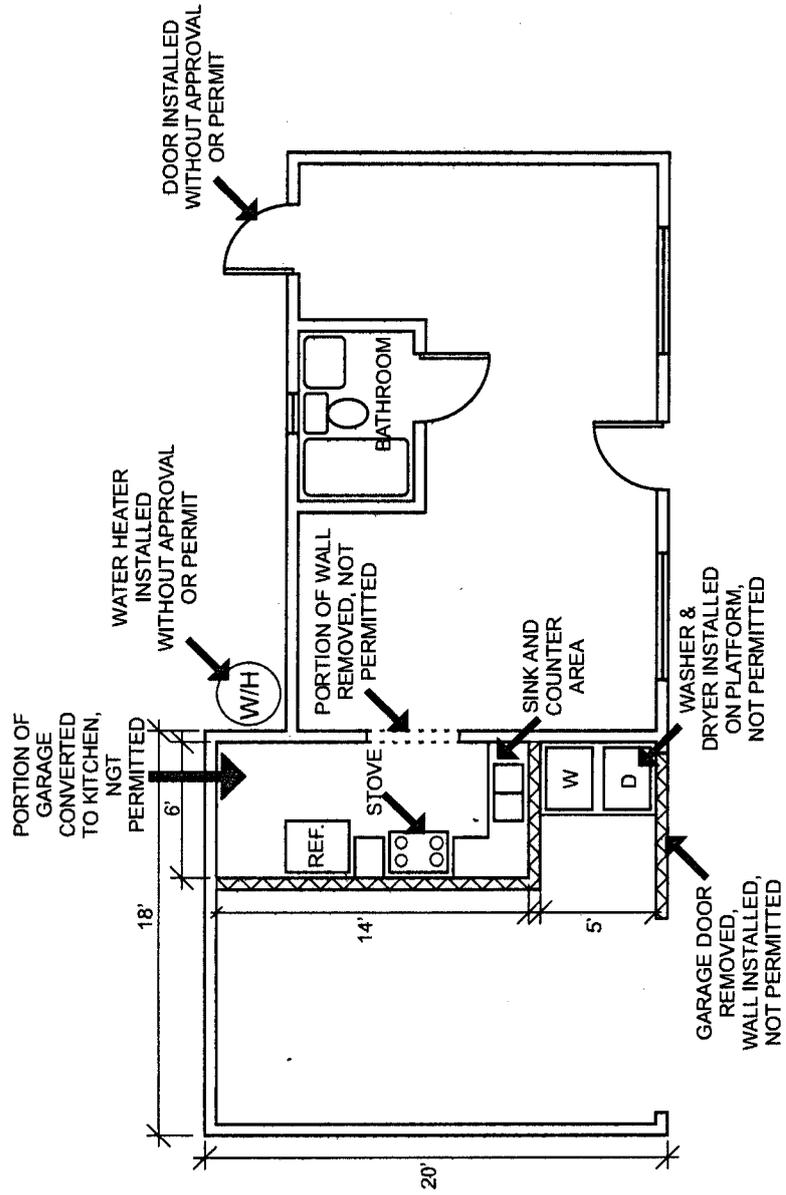
REVOCATION OR MODIFICATION OF
 CONDITIONAL USE PERMIT NO. 898
 5432 LAKEWOOD BOULEVARD
 GUEST QUARTERS

V M K DESIGN GROUP
 RESIDENTIAL AND COMMERCIAL BUILDING DESIGN
 17844 Castellannarme Drive
 Pacific Palisades, CA 90272
 Telephone: (310) 459-5176
 Facsimile: (310) 459-8752

DATE: 7/10/13
 DRAWN BY: [Signature]
 CHECKED BY: [Signature]
 SCALE: 1/8" = 1'-0"
 SHEET: 13-900
 PROJECT: A-1

MS. BEATRIZ ARMANDO
 5432 LAKEWOOD BLVD.
 LAKEWOOD, CA 90712

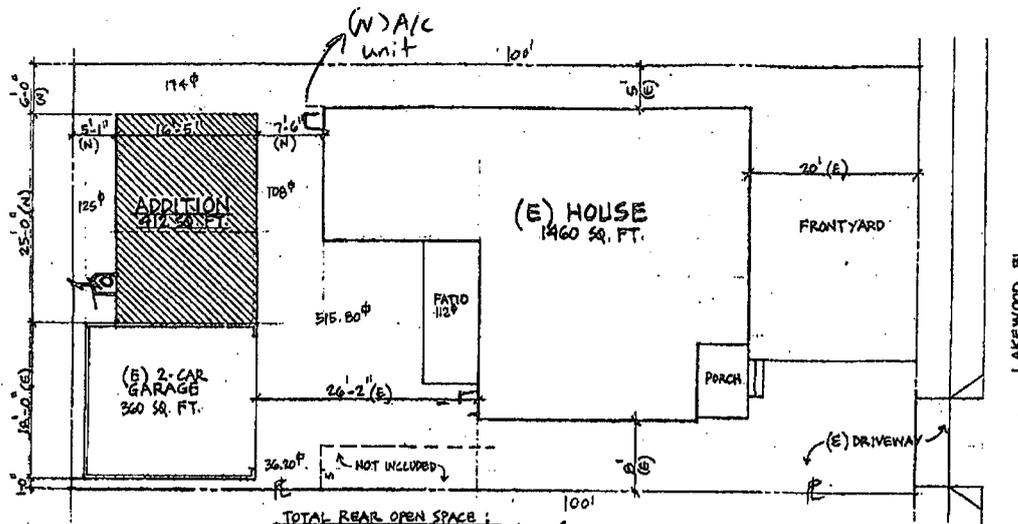
EXHIBIT "C"



REVOCATION OR MODIFICATION OF
 CONDITIONAL USE PERMIT NO. 898
 5432 LAKEWOOD BOULEVARD
 GUEST QUARTERS

SCALE:
 1/8"=1'-0"





LOT COVERAGE:
 LOT AREA = 5,000 SQ. FT.
 (E) HOUSE = 1,460 " "
 (E) GARAGE = 360 " "
 (N) ADDITION = 412 SQ. FT.
 TOTAL = 2,232 SQ. FT. / 5,000 SQ. FT. = 44.64%

BUILDING AND SAFETY DIVISION
 Department of Public Works
 APPROVED
 UNDER SITE PLAN $\approx 1/8"=1'-0"$
 BY: _____
 DEC 02 2013

ACCESSORY GUEST QUARTER (A-1)
 4122 LAKEWOOD BL., LAKEWOOD, CA 90712

This set of plans and specifications must be kept on the job at all times and it is unlawful to make any change or alterations on same without written permission from the Building and Safety Division, County of Los Angeles. The signing of this plan and specification SHALL NOT be held to permit or to be an approval of the validity or propriety of any County Ordinance or State Law.

COMMUNITY DEVELOPMENT DEPARTMENT
 APPROVAL FOR ZONING CODE CONFORMANCE
 ONLY IF NOT TO BUILDING & SAFETY
 REQUIREMENTS AND CONDITIONS AS NOTED
 BELOW:

David Barlow 9/30/13
 Zoning Section Approval Date

CITY OF LAKEWOOD
 DEVELOPMENT REVIEW BOARD APPROVAL
 Case No. 8013 Date 7/10/13

NOTICE
 NO DEVIATION FROM APPROVED BUILDING PLANS
 WITHOUT PRIOR APPROVAL
 Approval of this plan is made without verification of property line location or distance of structures to actual property line.

* Approval for a 412^{sq ft} addition at side of garage as shown, to replace existing storage room per DRB 8013 and CUP 898, to be used as a guest quarters. All conditions of CUP 898 shall be complied with at all times including no rent for use of guest quarters and no food preparation and cooking facilities. Guest quarters consists of a 43^{sq ft} full bathroom, a 23^{sq ft} closet, 6' of counter space, and a main living area. A separate bedroom is not included, cabinetry areas shall be less than 6' in length. Two single-basin sinks are proposed. Gas connection within the guest quarters is limited to hot water from the existing water heater for the main house.

* Approval for the location of A/C unit at rear of house as shown. Roof, eaves, fascia and exterior walls of addition to match existing in color, size, pitch and material. No exposed plumbing or conduit.

Recording Requested by:

City of Lakewood
Community Development Department
5050 Clark Avenue
Lakewood, California 90712

And when recorded, mail to the above
Department and to the following:

Beatriz Armador
5432 Lakewood Boulevard
Lakewood, California 90712

NOTICE OF CONDITION

NOC No. 06-2014

The purpose of this document is to certify the legal use of the property and to disclose in public record conditions of use and any other long term conditions or restrictions that apply to the subject use or property.

DETERMINATION

Pursuant to the Lakewood Municipal Code and based upon a review of official records and other evidence provided, the City of Lakewood has determined that an existing single-family dwelling unit ("main building") with a non-habitable accessory building on that certain real property described as Assessor Parcel No. 7170-026-024, Lot 280 of Tract No. 14592, in the City of Lakewood; in the County of Los Angeles, in the State of California, as per map recorded in Book 364, Pages 6 to 8 inclusive of maps, in the Office of the County Recorder of the Los Angeles County and more particularly described as 5432 Lakewood Boulevard, Lakewood, California, are legally conforming land uses. Furthermore, the use of the accessory building is to be incidental to that of the main building and used exclusively by the occupants of the main building. No rent, remuneration, or consideration shall be received for use of the non-habitable accessory building. The use of the adjoining garage is not to be used for habitation.

PROPERTY INFORMATION

Assessor's Parcel Number: 7170-026-024
Property Situs Address: 5432 Lakewood Boulevard, Lakewood, California 90712
Owner Name: Beatriz Armador
Owner Mailing Address: 5432 Lakewood Boulevard, Lakewood, California 90712

CITY OF LAKEWOOD

NOTICE OF CONDITION

**Revocation of Conditional Use Permit No. 898
5432 Lakewood Boulevard, Lakewood, California, 90712**

REQUIREMENTS

Community Development Department – (562) 866-9771, Extension 2300

1. Conditional Use Permit No. 898 approving the construction of a 412 square-foot accessory structure at the south side of a detached garage located in the rear yard at 5432 Lakewood Boulevard, Lakewood, California, 90712 to be used as a guest quarters is hereby revoked. The Property owner is approved to use a 412 square-foot structure for non-habitable use only. There shall remain in the garage an unobstructed two-car off-street parking area that is a minimum of 18' x 20' that is directly accessible through the two-car garage door from the street.
2. The use of the accessory structure shall be limited to be only non-habitable accessory uses with no kitchen, restroom, cooking or laundry facilities allowed. Prohibited cooking equipment includes, microwave ovens, hot plates, or any other appliance used for the cooking of food.
3. Any deviation from the allowable non-habitable accessory uses will require additional review and approval by the City of Lakewood.
4. All conditions imposed by the Planning and Environment Commission of the Revocation of Conditional Use Permit No. 898 for the guest quarters shall be continuously in effect. Failure of the property owner to comply with any or all of the conditions at any time may result in further legal action.
5. The subject property is developed with a 1,451 square-foot single-story, single-family home, a 112 square-foot open patio cover, a 360 square-foot detached garage, and a 412 square-foot non-habitable accessory structure. The 412 square-foot accessory structure shall consist of no more than a single room. The interior bathroom walls shall be removed and all plumbing fixtures are to be permanently removed and capped.
6. The existing garage shall remain free and clear of any partition walls, restrooms, kitchen area, laundry facilities, etc. The garage shall be used solely for the purpose of storing vehicles, tools, household items, and other miscellaneous items and shall remain open so as to accommodate two vehicles. The use of the garage for habitable purposes is prohibited.
7. The subject non-habitable structure shall be used strictly by the residents of the main building only. The use of the building shall be incidental to that of the main building.
8. No rent, remuneration, or consideration of any kind shall be accepted for use of any accessory structure on this property.

CITY OF LAKEWOOD

NOTICE OF CONDITION

**Revocation of Conditional Use Permit No. 898
5432 Lakewood Boulevard, Lakewood, California, 90712**

DECLARATION: The undersigned declare that they are the Owners of an interest in the real property located in the City of Lakewood, County of Los Angeles, State of California, commonly known as 5432 Lakewood Boulevard, Lakewood, California, and more particularly described as follows:

Lot 280 of Tract No. 14592, in the City of Lakewood, County of Los Angeles, State of California, as per Map recorded in Book 362, Pages 6 to 8 inclusive of maps, in the Office of the County Recorder of said County.

The undersigned hereby covenants and agrees for the benefit of THE CITY OF LAKEWOOD, a municipal corporation, that they, and each of them, their heirs, successors and assigns, will use, maintain and develop said property in accordance with the requirements of this Notice of Condition. This declaration shall be binding upon the heirs, successors, administrators and assigns of each of the undersigned declarants and is hereby expressly declared to be for the benefit of and enforceable by the City of Lakewood, California, and may be released and modified only by the City of Lakewood, California. The City of Lakewood is hereby authorized to record this declaration pursuant to Section 27281.5 of the Government Code of the State of California and this declaration shall be effective upon such recordation.

DATED this _____ day of _____, 2014.

Signature of Owner

Print Name

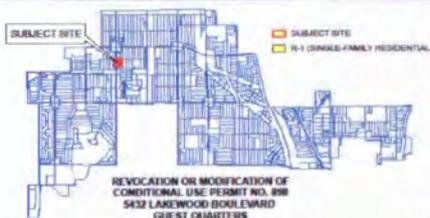
REVOCATION OR MODIFICATION OF CONDITIONAL USE PERMIT NO. 898



July 3, 2014

VICINITY MAP

5519		5518	5517	5516	5519
5513		5512	5513	5512	5513
5509		5506	5509	5508	5507
5503		5502	5503	5502	5503
5443	SUBJECT SITE	5442	5443	5442	5443
5439		5438	5439	5436	5439
5433		5432	5433	5432	5435
5429		5428	5429	5426	5429
5423		5422	5423	5422	5423
5417		5418	5419	5416	5417





HISTORY

March 2004

- Existing unpermitted storage shed approved and permitted
- An existing unpermitted restroom within the shed was removed

December 2007 and March 2008

- City received complaints of a person living in the shed
- Inspections by Community Conservation Representative could not confirm shed was being used as a habitable space

March 2, 2013

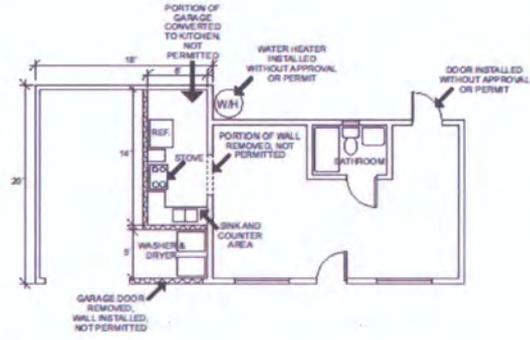
- City received a complaint that a bathroom was being added inside garage
- Community Conservation Representative documented unauthorized bathroom, issued stop work notice and arranged meeting with home owner and planning to discuss legal options for improvements to the property

July 16, 2013

- City received a CUP application for a guest quarters



EXHIBIT "C"



REVOCATION OR MODIFICATION OF
CONDITIONAL USE PERMIT NO. 898
5432 LAKEWOOD BOULEVARD
GUEST QUARTERS

SCALE:
1/8"=1'-0"











LMC SECTIONS 9405.B & 9405.C

Section 9405.B

Permit being granted is exercised contrary to the terms or conditions of such approval or in violation of any statute, ordinance, law or regulation

Section 9405.C

That the use for which the approval was granted is so exercised as to be detrimental to public health or safety, or as to constitute a nuisance

Property Owner to Convert Guest Quarters to Non-Habitable Space by Completing the Following:

- Obtain a demolition permit to perform the following:
 - Remove expansion into garage
 - Re-install fire-rated wall between garage and accessory structure
 - Restore garage to accommodate 2 automobiles and install a functioning 2-car garage door
 - Remove washer and dryer, cap plumbing
 - Remove all plumbing fixtures in accessory building, cap all plumbing
 - Remove interior walls of the bathroom
 - Remove all sewer lines leading to the accessory structure and garage

Continued...

- Relocate and properly permit water heater
- The use of the structure be limited to non-habitable uses only
- Obtain DRB approval for the roof-mounted HVAC on main structure, obtain proper permits
- Sign and notarize Notice of Condition





STAFF RECOMMENDATION

- PEC hold a public hearing
- Move to adopt the attached resolution revoking cup no. 898
- Approve the Categorical CEQA Exemption Section 15321.(A)

RESOLUTION NO. 18-2014

A RESOLUTION OF THE PLANNING AND ENVIRONMENT COMMISSION OF THE CITY OF LAKEWOOD REVOKING CONDITIONAL USE PERMIT NO. 898 FOR A GUEST QUARTERS, 5432 LAKEWOOD BOULEVARD, LAKEWOOD, CALIFORNIA.

THE PLANNING AND ENVIRONMENT COMMISSION OF THE CITY OF LAKEWOOD DOES HEREBY FIND, RESOLVE AND DETERMINE AS FOLLOWS:

SECTION 1. The Planning and Environment Commission of the City of Lakewood, having considered revocation or modification of Conditional Use Permit No. 898 for a guest quarters at the following described real property, 5432 Lakewood Boulevard, Lakewood, California, pursuant to the provisions under Sections 9405.B and 9405.C of the Lakewood Municipal Code for modifying or revoking a Conditional Use Permit on that certain real property, described as Lot 280 of Tract No. 14592, in the City of Lakewood, in the County of Los Angeles, in the State of California, as per map recorded in Book 362, Pages 6 to 8 inclusive of maps, in the Office of the County Recorder of the Los Angeles County and more particularly described as 5432 Lakewood Boulevard, Lakewood, California; all as shown in the attached minutes and report of the Planning and Environment Commission, attached hereto and made a part hereof as though set forth in full, the Planning and Environment Commission does hereby find and determine as provided in this Resolution.

SECTION 2. The Planning and Environment Commission of the City of Lakewood does hereby find that the project is Categorically Exempt from CEQA requirements, pursuant to Section 15321.(a) of the California Environmental Quality Act Guidelines. This section establishes that the following is exempt from the CEQA process: "Actions by regulatory agencies to enforce or revoke a lease permit, license, certificate, or other entitlement for use issued, adopted, or prescribed by the regulatory agency or enforcement of a law, general rule, standard or objective, administered or adopted by the regulatory agency."

SECTION 3. The Planning and Environment Commission of the City of Lakewood does hereby report that a public hearing was held before the Planning and Environment Commission in respect to said application on the 3rd day of July, 2014, and the Planning and Environment Commission does hereby find and determine that said application, subject to the conditions hereinafter specified, should be granted for the following reasons:

A. The property owner has exercised the Conditional Use Permit contrary to the terms or conditions of such approval and in violation of any statute, ordinance, law or regulation. The guest quarters has been expanded into the adjacent garage, providing a kitchen, thereby creating habitable space within the garage and creating a second dwelling unit.

B. The use for which the approval of the Conditional Use Permit was granted is so exercised as to constitute a nuisance. A second dwelling unit in the single-family residential zone

is only permitted when a lot has a minimum of 10,000 square feet and two additional enclosed off-street parking spaces are provided for the second dwelling unit. The unauthorized conversion is nuisance to the City's infrastructure and the surrounding character of the single-family residential neighborhood by increasing demands on parking, dwelling unit density and utility usage.

SECTION 4. The property owner is hereby ordered to convert the guest quarters to a non-habitable accessory structure by completing the following:

A. The unpermitted expansion into the adjacent garage shall be removed. The property owner shall re-install the fire-rated wall between the garage and the accessory structure.

B. The garage shall be restored with a two-car garage door and with two parking spaces available for vehicle storage.

C. The washer and dryer located in the garage shall be removed and all plumbing shall be capped.

D. All plumbing fixtures in the guest quarters including the bathtub and shower, water closet, lavatory and sink shall be removed and capped.

E. The interior bathroom walls inside the guest quarters shall be removed.

F. All sewer lines leading to the guest quarters and garage shall be removed and capped.

G. The water heater shall be relocated and properly permitted.

H. The property owner shall either remove or obtain Development Review Board approval for the location of the roof-mounted HVAC system. If approval is granted, obtain proper permits in accordance with the approval.

I. The property owner shall obtain a demolition permit by July 17, 2014.

J. The property owner shall complete the demolition work by August 18, 2014.

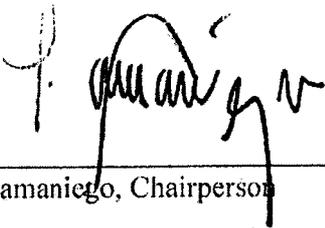
K. The property owner shall sign a Notice of Condition that limits the use of accessory structure to be only non-habitable accessory uses with no kitchen, restroom or laundry facilities allowed.

L. The property owner shall allow inspections by the Community Development Department after the demolition is complete, prior to final inspection by the City's building inspector. Two subsequent inspections to take place, the first inspection shall be conducted six months after the final of the demolition permit and the second inspection shall be conducted one year after the final of the demolition permit.

SECTION 5. A certified copy of the excerpts of the minutes applicable to this case and this Resolution shall be delivered to the applicant.

ADOPTED AND APPROVED this 3rd day of July, 2014, by the Planning and Environment Commission of the City of Lakewood voting as follows:

AYES:	COMMISSIONERS: Wade, Stuckey, McKinnon, Quarto, Samaniego
NOES:	COMMISSIONERS:
ABSENT:	COMMISSIONERS:
ABSTAIN:	COMMISSIONERS:



Pete Samaniego, Chairperson

ATTEST:



Sonia Dias Southwell, AICP, Secretary

5432 Lakewood Boulevard
Lakewood, CA 90712

July 22, 2014

Josefina Semense-Mayberry
Deputy City Clerk
The City of Lakewood
5050 Clark Avenue,
Lakewood, CA 90712

RECEIVED

0195 '14 JUL 22 P12:04

CITY OF LAKEWOOD
CITY CLERK

Subject: Appeal for Reinstatement of Conditional Use Permit No. 898

Dear Ms. Semense-Mayberry:

I hereby submit this appeal for a reinstatement of the subject permit for the following reasons:

1. I take full responsibility for the violation surrounding the revocation of the subject permit. Please accept my sincere apologies. In compliance with all City of Lakewood Municipal building codes and ordinances, the required changes in the construction of the Guest Quarters have been made in support of this appeal. My doors are open for any inspections to be conducted for this purpose. I am willing to abide by any compliance regulations that are deemed necessary for the subject permit.
2. The primary reason why I wanted to build the Guest Quarters has nothing to do with seeking any financial gain but to give my children the opportunity to stay with me as long as they want and to provide a comfortable space for my family and friends from across the United States and abroad when they visit on special occasions such family reunions and major holidays. The Guest Quarters would also give some privacy in my own house. I hope you understand that, in this day and age, modern technology and the lifestyle of the younger generation invade our privacy in so many ways.
3. I have a very high regard to all the honorable members of Lakewood City Council. Under Mayor Todd Rogers' superb tutelage and exemplary leadership, I trust that your consideration of my humble request will continue to demonstrate your unfailing support for a "hospitable and family-oriented culture in our community." Your continuing support will allow me and my family to enjoy the company of my children and relatives when they visit as well as the enjoyment of my privacy as a single parent.

I look forward to your favorable consideration of this appeal.

Sincerely,


Beatriz E. Armado

cc: ✓ Mayor Todd Rogers, The City of Lakewood, Lakewood, CA
✓ Sonia Dias Southwell, Director of Community Development

RESOLUTION NO. 2014-58

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD DENYING THE APPEAL OF THE REVOCATION CONDITIONAL USE PERMIT NO. 898 AND UPHOLDING THE PLANNING AND ENVIRONMENT COMMISSION DECISION TO REVOKE CONDITIONAL USE PERMIT NO. 898, 5432 LAKEWOOD BOULEVARD, LAKEWOOD, CALIFORNIA.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY FIND, RESOLVE AND DETERMINE AS FOLLOWS:

SECTION 1. The City Council finds that the Planning and Environment Commission, by Resolution No. 18-2014, revoked Conditional Use Permit No. 898, 5432 Lakewood Boulevard, Lakewood, California, pertaining to a guest quarters.

SECTION 2. The City Council further finds that appellant; Ms. Beatriz Armado timely filed a written appeal of the Planning Commission decision with the City Council on July 22, 2014. A copy of the written appeal is attached hereto and made a part hereof.

SECTION 3. The City Council of the City of Lakewood does hereby report that a public hearing was held before it in respect to said appeal on the 14th day of October, 2014, and the City Council does hereby find and determine that said appeal should be denied for the following reasons:

A. The property owner has exercised the Conditional Use Permit contrary to the terms or conditions of such approval and in violation of applicable, ordinances and regulations. The guest quarters has been expanded into the adjacent garage, providing a kitchen, thereby creating habitable space within the garage and creating a second dwelling unit.

B. The use for which the approval of the Conditional Use Permit was granted has been so exercised in a manner contrary to that approved and in a manner that constitutes a nuisance. A second dwelling unit in the single-family residential zone is only permitted when a lot has a minimum of 10,000 square feet and two additional enclosed off-street parking spaces are provided for the second dwelling unit. The unauthorized conversion is nuisance to the City's infrastructure and the surrounding character of the single-family residential neighborhood by increasing demands on parking, dwelling unit density and utility usage.

ADOPTED AND APPROVED this 14th day of October, 2014, by the City Council of the City of Lakewood by the following roll call vote:

Council Member Croft
Council Member DuBois
Council Member Wood
Council Member Piazza
Mayor Rogers

Ayes	Nays	Absent
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Mayor

ATTEST:

City Clerk

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Reports

TO: The Honorable Mayor and City Council

SUBJECT: Emergency Management Update

INTRODUCTION

The City of Lakewood understands the probability for a damaging earthquake or other natural disaster occurring in many parts of California in the near future. The City's goal is to protect lives and property by effectively preparing for, preventing, responding to, and recovering from all threats, hazards, and emergencies. In the event of a major disaster, public safety providers, including cities, will be stretched to the limit when dealing with initial response and recovery issues. The City is continually working to become better prepared to deal with a disaster or major catastrophe.

STATEMENT OF FACT

Community Education Programs

In conjunction with the Los Angeles County Fire Department, Lakewood continues to offer the Community Emergency Response Team (CERT) training. The free 21-hour program educates residents about disaster preparedness and basic disaster response skills for dealing with a serious crisis situation. It is taught by Los Angeles County Fire Department firefighters. Both lecture and hands-on exercises cover topics such as fire safety, light search and rescue, psychological first aid, and disaster medical operations. The CERT course goal is to help homeowners be better prepared to respond and cope with the aftermath of a disaster. Additionally, it develops a pool of trained civilians who can be recruited as auxiliary responders. These groups can provide immediate assistance to victims in their area, organize spontaneous volunteers who have not had the training, and collect disaster intelligence that will assist professional responders with prioritization and allocation of resources following a disaster. The CERT class will prepare the citizens of Lakewood to become self-sufficient during and after a major emergency or disaster through the development of multi-functional teams cross-trained in basic survival skills. In January 2009, the Lakewood CERT began to participate with other Area E CERT members in quarterly trainings taught by the Los Angeles County Fire Department.

To date, the City has offered ten CERT classes and has enrolled approximately 381 students. Of these 381 students approximately 65% are Lakewood residents and over 270 CERT certificates have been presented to Lakewood residents who completed the training. In order to assist the Los Angeles County Fire Department CERT instructors, three Lakewood employees have attended a three-day Train the Trainer CERT class and co-instructed with Los Angeles County Fire instructors in subsequent classes. Two more Lakewood employees will be taking the Train the Trainer class in 2014.

All Lakewood residents who complete the CERT program receive a backpack containing a CERT helmet and vest, work gloves, filter mask, emergency blanket, light stick, and a whistle. After the CERT participants graduate, they become part of the Lakewood CERT. The Lakewood CERT participates in quarterly trainings and are invited to attend the annual CERT Conference held in July. In 2014, the quarterly trainings offered to date were: Disaster Medical, Radiological Weapons of Mass

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October 14, 2014
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Destruction and the Annual Conference. The quarterly trainings will culminate with a social mixer in November allowing the CERT to socialize with members from the other Area E CERTs.

The Survive for Seven disaster planning program is offered three times annually to Lakewood residents at no cost to the participant. Having food, water, and shelter for seven days is the standard for personal and family disaster survival. The Survive for Seven programs educate residents about emergency preparedness and offer the skills they might need to survive in the first week following a catastrophe. One hundred five residents were trained in the Survive for Seven programs in 2014 and over 900 residents have participated in the Survive for Seven programs since it began in 2006. Future classes are planned for February, July, and October 2015.

Employee Disaster Response Trainings

In the event of a disaster, after stabilizing their own family situation, all City employees are required to report to work. If they cannot reach Lakewood, they are required to report to the city where they live. City employees will report to any of three pre-designated sites, City Hall, Nixon Street Maintenance Yard, and the Arbor Road Water Yard, and begin the process of assessing facilities and operational systems and mobilization of the response effort. All full-time employees are trained annually with the basic knowledge and equipment to mobilize the City's three major emergency response facilities through assessment and activation of response procedures using a comprehensive checklist system for each facility. The checklists are used in a "walk through" training format to reinforce the steps that will be necessary during the assessment period. Strike Team assessments are performed by a number of responders using the single task method.

The following training modules are included in the employee emergency response awareness training program:

- Home and Family Preparedness
- Interior/Exterior Building Damage Assessment
- Utilities Management (electric; gas; water, including reclaimed)
- Communications Systems (including switchboard, base/remotes, and portable radios)
- Site Security
- Emergency Operation Center (EOC) Set Up/Operations
- Emergency Response Equipment and Supplies

As part of the City's ongoing emergency preparedness training, all Recreation and Community Services staff, Recreation Leader II and above, are given initial training and recertification classes in CPR and First Aid. All field staff and City Hall personnel are also afforded the opportunity to obtain initial training and recertification classes. In 2014, the City purchased eight new Automatic External Defibrillators (AED), bringing the total number of AEDs up to fifteen. These are located at facilities throughout the city. All staff receiving First Aid/CPR training also receives AED training. In addition, wall-mounted first aid kits are located at every park facility, McCormick and Mayfair Pools, Burns Community Center, Weingart Senior Center, the Lakewood Youth Center, The Centre, and City Hall. All of the kits are stocked with general first aid inventory as recommended by the Occupational Safety and Health Administration (OSHA).

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As mandated by the federal government and approved in a resolution by the Lakewood City Council, the City is required to train employees in the National Incident Management System (NIMS). Four NIMS-related courses (ICS-100, IS-700, ICS-200, IS-800) are required to be completed by different sections of our workforce.

The City of Lakewood's NIMS Compliance Assistance Support Tool (NIMSCAST) was submitted to the Federal Emergency Management Agency (FEMA) in September 2014. The NIMSCAST is a web-based self-assessment tool for local governments to evaluate and report their jurisdiction's achievement of all NIMS implementation activities. The NIMSCAST is designed for local governments to complete a comprehensive self-assessment based on FY 2011 Compliance Metrics. This information is submitted each year and will allow the National Integration Center (NIC) to provide information to Congress and identify best practices and shortfalls, so that appropriate technical assistance can be provided.

In an effort to gain as much knowledge as possible in the area of Emergency Management and Disaster Preparedness, management staff has been attending several trainings, including Disaster Mitigation, Disaster Planning, EOC Management and Operations, ICS/EOC Interface and the week-long Introduction to Emergency Management in California: Earthquake training in San Luis Obispo.

Emergency Operations Center (EOC)

An Emergency Operations Center is a location or a facility from which centralized emergency management can be performed for a jurisdiction or organization. The primary functions of the EOC are management, operations, planning/intelligence, logistics, and finance/administration. These functions will take place at all local government, operational areas, and region or state levels using EOCs. The primary role of the EOC is to bring together all relevant information about the emergency in one place, organize that information in a useful format to the jurisdiction's decision-making body, and facilitate the coordination of resources needed to mitigate the effects of the emergency. The City's principal EOC site is located in the Pan American Room at City Hall, with the alternate EOC located at the Arbor Road Water Yard. In addition, the EOC is set up twice annually to ensure that all of the components are operational.

The Community Resource Command Vehicle (RCV) is designed to serve as the back-up EOC in the event that City facilities are severely damaged. The vehicle will bring advanced management and information gathering tools to the scene of an emergency or a public safety incident. It is fitted with Internet access, radio and computer links to Sheriff's operations, a media center with five televisions to gather information from multiple news sources, and satellite telephones. The unit also is equipped to serve as a public information resource in the field, using built-in video display equipment. The RCV made appearances at many special events including the Pan Am Fiesta, the Public Safety Expo, and the Civic Center Block Party. The vehicle is operated under a joint-use agreement with the Sheriff's Department and will roll to major crime scenes, hazardous material spills, and suspected terrorist incidents.

In preparation for an actual emergency, Lakewood's Recreation and Community Services manager responsible for emergency management meets with the section coordinator for each of the sections of

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the EOC to discuss position alignment and to familiarize the coordinators with their sections' responsibilities and answer any questions.

Emergency Planning

A common concern in any emergency response plan is the ability to acquire equipment/needs for first responders and a municipality's citizenry. The City has established a Memorandum of Understanding (MOU) with United Animal Nations' Emergency Animal Rescue Service, d.b.a. Red Rover, Smart & Final, Costco, DS Waters, Merrimac Fuel, United Rentals, Diamond Environmental Services, and Home Depot U.S.A. Inc. in support of procurement of emergency supplies. The City continues to pursue other businesses and service agencies to secure Memorandums of Understanding in preparation of a disaster.

In order to keep current with City needs, the City's Emergency Management Interdepartmental Committee meets quarterly. The Emergency Management Committee is made up of members from every department's management team. The Emergency Management Committee's mission is to develop an emergency preparedness plan of action. The goal is to better prepare the workforce and constituency to be adequately prepared to survive and thrive during and after a disaster.

County and Regional Involvement

Area E is a group of 25 cities and the unincorporated county area in Southeast Los Angeles County. The City of Lakewood joined this group in 1963. The Area E office serves as a coordination link between the local, county, state, and federal governments and assists cities in post-disaster recovery efforts. Some Area E responsibilities include assisting cities in preparation of emergency plans, required documentation, and drills/exercises. Area E conducts emergency management training programs for City staff and is the liaison for sharing information among city agencies, county agencies, state agencies, and federal government levels. Area E provides public information and education materials following disasters. The City of Lakewood's emergency manager attends monthly meetings which bring other city emergency management coordinators together with county agencies and other service agencies for networking opportunities.

SUMMARY

The City of Lakewood's emergency preparedness program ensures that City employees and residents can provide appropriate relief and rescue services following a major disaster. Program goals include well-trained disaster response employees, up-to-date disaster response plans, and City facilities well-equipped with disaster response supplies and equipment. These goals are obtained through community education programs, disaster response training to employees, emergency planning, and keeping current through county and regional involvement.

RECOMMENDATION

Staff recommends that City Council receive and file the report.

Lisa Litzinger, Director
Recreation and Community Services 

Howard L. Chambers 
City Manager

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TO: The Honorable Mayor and City Council

SUBJECT: Approval of an Agreement with John Hunter and Associates, Inc. for Compliance Inspection Services for Municipal Stormwater Program

INTRODUCTION

In 2012, the Los Angeles Regional Water Quality Control Board issued a new Municipal National Pollutant Discharge Elimination System (NPDES) Permit, which regulates discharge of storm water and urban runoff in the County of Los Angeles. The new permit contains several updated requirements and new programs that cities must implement in order to reduce storm water runoff and various pollutants.

BACKGROUND

The new Municipal National Pollutant Discharge Elimination System (NPDES) Permit has increased the compliance requirements and activities for all regulated cities, such as Lakewood. Due to the increased requirements and the need for special technical expertise; it is recommended that the city use a single consultant to ensure adequate and consistent implementation of the required commercial and industrial inspections.

STATEMENT OF FACT

Since 2006, there are approximately 151 commercial and industrial businesses that have been issued an Industrial Waste (IW) Permit from the Los Angeles County Department of Public Works/Industrial Waste Division. An IW Permit is issued to any commercial or industrial business that is undergoing a tenant improvement or constructing a new development and in most cases have to install a grease control device at the business, because they discharge wastes to a public sewer. The IW Division inspects only businesses with IW permits and focuses on terminating all non-stormwater discharges to the sewer, storm drain, and flood control channels. These inspections do not cover the frequency needed and increased requirements that are imposed by the new MS4 permit.

Additionally, the city has 253 additional commercial and industrial businesses not under the IW permit program and need to be inspected. Because of a time constraints, the Public Works Department is seeking professional consulting services to get the initial inspections completed in order to comply with the MS4 permit requirements. In the future, staff will evaluate the possibility of taking over some, if not most of the inspections from the consultant.

Staff has currently been working closely with John L. Hunter & Associates (JLHA), an environmental consultant for the Lower Los Angeles River, Los Cerritos Channel and the Lower San Gabriel River Watersheds, all of which Lakewood is a member. JLHA is currently providing stormwater assistance and inspection services to several local municipalities including Signal Hill, South Gate, Norwalk, Downey, Hawaiian Gardens and Paramount.

JLHA will provide the following services to the city to complete the initial commercial and industrial inspections:

- Develop and mail pre-inspection letter to businesses;
- Conduct stormwater inspections at approximately 373 restaurant/auto service/commercial and Industrial General Permit facilities in the city;
- Hand out educational materials to each business as part of the site inspection;
- Complete an inspection report for each business;
- Prepare notices of violations for businesses found to be in violation of the municipal permit;
- Provide follow-up re-inspections for businesses given violations;
- Maintain and organize records for annual reporting purposes; and
- Input all inspection results, including follow-up activities, to the MS4Front database which the city utilizes to store all storm water activities for tracking and annual reporting purposes.

RECOMMENDATION

Staff recommends that the City Council:

1. Approve a one (1) year service agreement with John Hunter and Associates, Inc. for compliance inspection services for the period ending September 30, 2015; and
2. Appropriate \$60,500 from the general fund for stormwater inspection services.

Lisa Ann Rapp *LAR*
Director of Public Works

Howard L. Chambers 
City Manager

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Item 3.3 – Status Report on Del Valle Park Memorial Plaza
will be an oral presentation.

*Successor
Agency*

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**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
FUND SUMMARY 9/18/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 46 through 46. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

2902	ENFORCEABLE OBLIGATIONS	450,000.00
		<hr/>
		450,000.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
46	09/15/2014	41545	PACIFIC PREMIER RETAIL TRUST	450,000.00	0.00	450,000.00
Totals:				<u>450,000.00</u>	<u>0.00</u>	<u>450,000.00</u>

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
FUND SUMMARY 9/25/2014**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 47 through 47. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

2902	ENFORCEABLE OBLIGATIONS	16,251.86
		<hr/>
		16,251.86

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - PROJECT AREAS
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
47	09/25/2014	4428	COLANTUONO HIGHSMITH & WHATLEY PC	16,251.86	0.00	16,251.86
Totals:				<u>16,251.86</u>	<u>0.00</u>	<u>16,251.86</u>