

AGENDA
REGULAR CITY COUNCIL MEETING
WEINGART BALLROOM
5000 CLARK AVENUE
LAKEWOOD, CALIFORNIA

July 28, 2020

Pursuant to Governor Newsom's Executive Order No. N-29-20, members of the City Council of the City of Lakewood or staff may participate in this meeting via teleconference. While maintaining appropriate social distancing, members of the public may participate in person at 5000 Clark Avenue, Lakewood, California. Public comments and questions pertaining to any item on the agenda will be accepted via email at cityclerk@lakewoodcity.org up to 5:30 p.m. on the day of the meeting. We ask that you please indicate the specific item on which you wish to be heard or whether your comments will be under oral communications.

ADJOURNED MEETING

5:30 p.m.

CLOSED SESSION:

EXECUTIVE BOARD ROOM

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code §54957

Title: City Manager

CALL TO ORDER

7:30 p.m.

INVOCATION:

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mayor Todd Rogers
Vice Mayor Jeff Wood
Council Member Steve Croft
Council Member Diane DuBois
Council Member Ariel Pe

ANNOUNCEMENTS AND PRESENTATIONS:

Presentation by Captain David Sprengel, Lakewood Sheriff's Station, Regarding Quarterly Public Safety Report.

ROUTINE ITEMS:

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meetings held October 8, October 22, and November 26, 2019.

RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.

RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.

City Council Agenda

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ROUTINE ITEMS: - Continued

- RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council receive and file report.
- RI-5 MONTHLY REPORT OF INVESTMENT TRANSACTIONS - JUNE 2020 - Staff recommends City Council receive and file monthly report of investment transactions rendered for month of June 2020.
- RI-6 DESIGNATION OF VOTING DELEGATE FOR LEAGUE ANNUAL CONFERENCE - Staff recommends City Council appoint a Council Member to represent the City as delegate for voting purposes at League Annual Business Meeting, or, in lieu of a Council Member, the City Manager.
- RI-7 RESOLUTION NO. 2020-37; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD EXTENDING A LOCAL EMERGENCY DUE TO THE COVID-19 VIRUS - Staff recommends City Council adopt proposed resolution.
- RI-8 PURCHASING AGREEMENT FOR WATER DISINFECTANT WITH WATERLINE TECHNOLOGIES - Staff recommends City Council authorize purchase of 12.5% sodium hypochlorite and hydrochloric acid from Waterline Technologies, Inc. of Santa Ana, CA and approve two-year professional services agreement with aforementioned vendor in amount not-to-exceed \$45,000 a year.
- RI-9 NOTICE OF COMPLETION – PUBLIC WORKS CONTRACT 2020-1; DRILLING WELL 28 PROJECT - Staff recommends City Council accept the work performed by Bakersfield Well & Pump in amount of \$1,147,719.40, and authorize City Clerk to file Notice of Completion for project.
- RI-10 FUND EXCHANGE AGREEMENT WITH METRO - Staff recommends City Council approve Funding Agreement with Los Angeles County Metropolitan Transportation Authority to exchange \$1,578,599 of City STPL funds for Metro Local Transportation funds and authorize City Manager to sign Agreement subject to approval of form by City Attorney.
- RI-11 WATERLINE RELOCATION AT LAKEWOOD/DEL AMO BOULEVARD PROJECT - Staff recommends City Council approve use of Doty Bros. Construction under the existing on-call emergency utility repairs contract for proposed waterline relocation needed for Del Amo/Lakewood intersection improvements in amount of \$30,106 to be funded by project.
- RI-12 ADDITIONAL EXPENDITURE FOR HAY BARN PROJECT WITH THE CONSERVATION CORP OF LONG BEACH - Staff recommends City Council authorize up to \$35,000 for the labor on the Lakewood Equestrian Center hay barn project by Conservation Corps of Long Beach.
- RI-13 PARKING, SIDEWALK AND RAMP REPAIRS AT DEL VALLE PARK AND BOLIVAR PARK FOR ADA COMPLIANCE - Staff recommends City Council authorize work for the parking, sidewalk, and ramp repairs at Bolivar Park for ADA Compliance in an amount not-to-exceed \$42,620 and authorize work for the parking, sidewalk, and ramp repairs at Del Valle Park for ADA Compliance in an amount not-to-exceed \$78,200.

City Council Agenda

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ROUTINE ITEMS: - Continued

RI-14 TRANSFER AGREEMENT WITH LOS ANGELES COUNTY FLOOD CONTROL DISTRICT - SAFE CLEAN WATER PROGRAM FOR MUNICIPAL PROGRAM FUNDS - Staff recommends City Council approve proposed agreement establishing terms and conditions for transfer of Safe, Clean Water Program funds to City and authorize Mayor to sign transfer agreement with Los Angeles County Flood Control District to receive funds through the Safe, Clean Water Program.

RI-15 AMENDMENTS TO MEMORANDA OF UNDERSTANDING WITH GATEWAY REGION INTEGRATED WATER MANAGEMENT JOINT POWERS AUTHORITY TO PREPARE AND IMPLEMENT WATERSHED MANAGEMENT PROGRAMS AND COORDINATED INTEGRATED MONITORING PROGRAMS FOR THE LOWER LOS ANGELES RIVER, THE LOS CERRITOS CHANNEL AND THE LOWER SAN GABRIEL RIVER WATERSHEDS - Staff recommends City Council approve Amendments No. 2 to MOU for Lower Los Angeles River - Reach 1 Watershed, for Los Cerritos Channel Watershed, for Lower San Gabriel River Watershed, in forms approved by City Attorney and authorize signatures by Mayor.

RI-16 FY 2020 JUSTICE ASSISTANCE GRANT PROGRAM FUNDING FOR PORTABLE RADIOS - Staff recommends City Council approve proposed JAG Program funding project for purchase of portable radios for Public Safety field staff; authorize Mayor to sign Certifications and Assurances by Chief Executive of Applicant Government; authorize City Manager to apply for grant and sign appropriate award acceptance documents; and direct Director of Finance and Administrative Services to appropriate \$17,405 of JAG funds in FY2020-2021 budget.

PUBLIC HEARINGS:

1.1 CONFIRMING REPORT OF DELINQUENT FEES AND CHARGES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL, RESOLUTION NO. 2020-38 - Staff recommends City Council hold a public hearing and adopt proposed resolution confirming Report of Delinquent Fees.

1.2 PROFESSIONAL SERVICES AGREEMENT FOR ON-CALL SERVICES FOR WELL AND BOOSTER PUMP MAINTENANCE - Staff recommends City Council award a contract to Bakersfield Well & Pump Co. of Bakersfield for on-call services for well and booster pump maintenance and authorize Mayor to sign contract in a form approved by City Attorney.

REPORTS:

3.1 PERFORMANCE REPORT REGARDING EXISTING AND PROPOSED TEMPORARY OUTDOOR ACTIVITIES ALLOWED IN DESIGNATED EVENT AREAS BY LAKEWOOD CENTER SPECIFIC PLAN 2011-2, AMENDMENT NUMBER 2 - Staff recommends City Council receive and file report.

3.2 SMALL BUSINESS EMERGENCY RELIEF GRANT PROGRAM - Staff recommends City Council ratify Small Business Emergency Relief Grant Program established and implemented by City Manager on July 13, 2020, as directed by Economic Development Committee.

3.3 RESOLUTION NO. 2020-39; TEMPORARY OUTDOOR PERMIT PROGRAM AND TEMPORARY OUTDOOR DINING POLICY - Staff recommends City Council adopt proposed resolution.

3.4 QUARTERLY SCHEDULE OF INVESTMENTS - June 30, 2020 - Staff recommends City Council receive and file report.

City Council Agenda

July 28, 2020

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REPORTS: - Continued

3.5 REPORT ON COMMUNITY DIALOGUE

AGENDA

LAKESWOOD HOUSING SUCCESSOR AGENCY

1. REGISTER OF DEMANDS - Staff recommends Housing Successor Agency approve registers of demands.

ORAL COMMUNICATIONS:

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at cityclerk@lakewoodcity.org at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at www.lakewoodcity.org

Routine Item 1 - City Council Minutes
will be available prior to the meeting

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COUNCIL AGENDA
July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
1. FULL-TIME EMPLOYEES			
A. Appointments			
None			
B. Changes			
Mark Benavides	Senior Park Maintenance Worker Licensed Pesticide Applicator	13A to 13A	06/28/2020
Eileen Bowe	Media Operations Specialist I Media Operations Specialist II	14A to 18A	06/28/2020
Sallie Cordova-Gallagher	Media Operations Specialist I Media Operations Specialist II	14A to 18A	06/28/2020
Kaitlin Osborn	Administrative Assistant II Public Safety Manager	22B to 32B	06/28/2020
C. Separations			
Zuriel Moreland	Water Utility Worker	12A	07/16/2020
2. PART-TIME EMPLOYEES			
A. Appointments			
None			
B. Changes			
None			
C. Separations			
None			

Thaddeus McCormack *PB for TM*
City Manager

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**CITY OF LAKEWOOD
FUND SUMMARY 06/25/20**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 98262 through 98335. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	157,866.28
1015	SPECIAL OLYMPICS	1,174.46
1020	CABLE TV	700.99
1030	CDBG CURRENT YEAR	5,699.58
1035	CASP CERTIFICATION & TRNG FUND	4.00
1050	COMMUNITY FACILITY	247.08
1621	LA CNTY MEASURE R	16,314.21
3001	CAPITAL IMPROV PROJECT FUND	162,976.13
3070	PROPOSITION "C"	3,389.03
5010	GRAPHICS AND COPY CENTER	47.88
5020	CENTRAL STORES	4,889.64
5030	FLEET MAINTENANCE	703.59
7500	WATER UTILITY FUND	95,145.34
8030	TRUST DEPOSIT	300.00
		449,458.21

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98262	06/19/2020	42031	HOME DEPOT	4,671.47	0.00	4,671.47
98263	06/25/2020	61142	ADAMS-HILLERY SHARRON	3,199.58	0.00	3,199.58
98264	06/25/2020	4551	ACCOUNTING PRINCIPALS. INC	1,571.21	0.00	1,571.21
98265	06/25/2020	5179	ALS GROUP USA. CORP.	1,165.00	0.00	1,165.00
98266	06/25/2020	4684	AMAZON.COM LLC	2,441.35	0.00	2,441.35
98267	06/25/2020	4800	BISHOP COMPANY	1,138.90	0.00	1,138.90
98268	06/25/2020	4978	CALIFORNIA FOUNDATION FOR THE	19.50	0.00	19.50
98269	06/25/2020	5263	CALIFORNIA RESOURCE RECOVERY ASSOCIATION	200.00	0.00	200.00
98270	06/25/2020	7500	CENTRAL BASIN MUNICIPAL WATER	6,249.83	0.00	6,249.83
98271	06/25/2020	45894	CINTAS CORPORATION	70.44	0.00	70.44
98272	06/25/2020	5368	CAMERON WELDING SUPPLY	325.64	0.00	325.64
98273	06/25/2020	66284	COCHICO. WILFRED Z	21.77	0.00	21.77
98274	06/25/2020	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
98275	06/25/2020	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
98276	06/25/2020	4911	CONVERGINT TECHNOLOGIES LLC	17,773.50	0.00	17,773.50
98277	06/25/2020	60195	CR TRANSFER INC	17,871.60	0.00	17,871.60
98278	06/25/2020	4660	ZW USA INC.	305.40	0.00	305.40
98279	06/25/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	236.85	0.00	236.85
98280	06/25/2020	52316	FEDERAL EXPRESS CORP	33.75	0.00	33.75
98281	06/25/2020	3946	FERGUSON ENTERPRISES INC	239.95	0.00	239.95
98282	06/25/2020	5343	GALLS PARENT HOLDINGS. LLC	770.89	0.00	770.89
98283	06/25/2020	4422	GARIBALDO'S NURSERY	425.95	0.00	425.95
98284	06/25/2020	5272	GREENE BACKFLOW	1,600.00	0.00	1,600.00
98285	06/25/2020	54961	HACH COMPANY	1,432.50	0.00	1,432.50
98286	06/25/2020	49520	HINDERLITER DE LLAMAS & ASSOC	3,039.36	0.00	3,039.36
98287	06/25/2020	42031	HOME DEPOT	2,913.46	0.00	2,913.46
98288	06/25/2020	4622	JHM SUPPLY INC	3,145.84	0.00	3,145.84
98289	06/25/2020	4180	JONES RICHARD D. A PROF LAW CORP	16,750.00	0.00	16,750.00
98290	06/25/2020	53311	LAKEWOOD MEALS ON WHEELS	1,750.00	0.00	1,750.00
98291	06/25/2020	18550	LAKEWOOD. CITY OF	300.00	0.00	300.00
98292	06/25/2020	64887	LANDSCAPE FORMS INC.	3,389.03	0.00	3,389.03
98293	06/25/2020	44733	LIEBERT CASSIDY WHITMORE	228.00	0.00	228.00
98294	06/25/2020	62156	LOS ANGELES CO SANITATION DISTRICTS	351.17	0.00	351.17
98295	06/25/2020	60037	LOS ANGELES ENGINEERING. INC	150,974.38	0.00	150,974.38
98296	06/25/2020	59113	MACRO AUTOMATICS	6,016.50	0.00	6,016.50
98297	06/25/2020	52225	MITY-LITE	935.24	0.00	935.24
98298	06/25/2020	4443	O'REILLY AUTOMOTIVE STORES INC	368.19	0.00	368.19
98299	06/25/2020	47554	OFFICE DEPOT BUSINESS SVCS	1,007.81	0.00	1,007.81
98300	06/25/2020	65659	PHASE II SYSTEMS INC	2,876.75	0.00	2,876.75
98301	06/25/2020	4760	PUN GROUP. THE LLP	15,000.00	0.00	15,000.00
98302	06/25/2020	4027	PUREFLOW FILTRATION DIV OF CALIF	43,810.50	0.00	43,810.50
98303	06/25/2020	5367	OUADIENT LEASING USA. INC.	979.50	0.00	979.50
98304	06/25/2020	5363	RAE PRODUCTS AND CHEMICALS CORP	4,500.00	0.00	4,500.00
98305	06/25/2020	63364	REEVES NORM HONDA	32.59	0.00	32.59

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98306	06/25/2020	4956	ROSS AVIATION INVESTMENT. LLC	4,143.97	0.00	4,143.97
98307	06/25/2020	65297	S.T.E.A.M.	25,655.77	0.00	25,655.77
98308	06/25/2020	4309	SAFESHRED	25.00	0.00	25.00
98309	06/25/2020	360	SATELLITE PHONE STORE	1,093.20	0.00	1,093.20
98310	06/25/2020	26900	SO CALIF SECURITY CENTERS INC	3.67	0.00	3.67
98311	06/25/2020	29400	SOUTHERN CALIFORNIA EDISON CO	30,129.50	0.00	30,129.50
98312	06/25/2020	1676	U S TELEPACIFIC CORP	1,420.19	0.00	1,420.19
98313	06/25/2020	1437	U S BANK NATIONAL ASSOCIATION	26,277.44	0.00	26,277.44
98314	06/25/2020	64024	U S POSTAL SERVICE	4,451.29	0.00	4,451.29
98315	06/25/2020	5284	UNIFIRST CORPORATION	80.10	0.00	80.10
98316	06/25/2020	3943	WATERLINE TECHNOLOGIES INC	878.63	0.00	878.63
98317	06/25/2020	17640	WAXIE ENTERPRISES INC	126.91	0.00	126.91
98318	06/25/2020	62628	WELLS C. PIPELINE MATERIALS	919.80	0.00	919.80
98319	06/25/2020	2279	AMERICAN PACIFIC PRINTERS COLLEGES	2,565.59	0.00	2,565.59
98320	06/25/2020	35146	WILLDAN ASSOCIATES	28,315.96	0.00	28,315.96
98321	06/25/2020	3699	AGUILAR. MONICA	43.00	0.00	43.00
98322	06/25/2020	3699	EMERSON. JULIA E	52.00	0.00	52.00
98323	06/25/2020	3699	GASTON. JEANINE	175.00	0.00	175.00
98324	06/25/2020	3699	GONZALEZ. NANCY	255.00	0.00	255.00
98325	06/25/2020	3699	KLEVEN. JENNIFER	43.00	0.00	43.00
98326	06/25/2020	3699	LEWIS. ROYSHAUN	43.00	0.00	43.00
98327	06/25/2020	3699	MARTINEZ. JUAN	48.00	0.00	48.00
98328	06/25/2020	3699	NAUFAHU. VEIONGO	43.00	0.00	43.00
98329	06/25/2020	3699	PEREZ. MELISSA	43.00	0.00	43.00
98330	06/25/2020	3699	PROFOUND SYSTEMS INC	1,251.20	0.00	1,251.20
98331	06/25/2020	3699	RANGEL. ANA	43.00	0.00	43.00
98332	06/25/2020	3699	RICHARDS. LAWAYNA	250.00	0.00	250.00
98333	06/25/2020	3699	SHELDON. JOE	10.00	0.00	10.00
98334	06/25/2020	3699	WAGNER. GLORIA	114.05	0.00	114.05
98335	06/25/2020	3699	WB ELECTRICS	37.00	0.00	37.00
Totals:				<u>449,458.21</u>	<u>0.00</u>	<u>449,458.21</u>

**CITY OF LAKEWOOD
SUMMARY ACH/WIRE REGISTER JUNE 2020**

ACH date	Amount	Recipient	Purpose	Period
6/3/20	93,865.34	CalPERS	PERS contribution	May 3-16, 2020
6/3/20	90,717.93	IRS via F&M	Fed taxes	May 17-30, 2020
6/4/20	25,209.62	EDD	State taxes	May 17-30, 2020
6/4/20	6,422.00	Southland C/U	employee savings account	May 17-30, 2020
6/4/20	3,438.50	F&A Fed C/U	employee savings account	May 17-30, 2020
6/8/20	99,943.71	CalPERS	PERS Health	Jun 2020
6/10/20	14,995.03	VOYA	VOYA 401(a)	May 17-30, 2020
6/10/20	5,282.08	PARS via U.S. Bank	stackable plan	May 17-30, 2020
6/10/20	3,425.00	PARS via U.S. Bank	excess stackable plan	May 17-30, 2020
6/10/20	24,622.70	VOYA	VOYA 457 & ROTH	May 17-30, 2020
6/10/20	1,135.09	MidAmerica	ARS aka APPLE	May 17-30, 2020
6/11/20	93,525.47	CalPERS	PERS contribution	May 17-30, 2020
6/17/20	107,095.69	IRS via F&M	Fed taxes	May 31-Jun 13, 2020
6/18/20	3,438.50	F&A Fed C/U	employee savings account	May 31-Jun 13, 2020
6/18/20	6,422.00	Southland C/U	employee savings account	May 31-Jun 13, 2020
6/18/20	73,378.62	MidAmerica	HRA aka CEMRB	Jan-Mar 2020
6/18/20	31,368.73	EDD	State taxes	May 31-Jun 13, 2020
6/19/20	498.48	IRS via F&M	Fed taxes (add'l taxes)	May 31-Jun 13, 2020
6/22/20	66.50	EDD	State taxes (add'l taxes)	May 31-Jun 13, 2020
6/22/20	1,020.40	MidAmerica	ARS aka APPLE	May 31-Jun 13, 2020
6/22/20	95,314.63	VOYA	VOYA 401(a)	May 31-Jun 13, 2020
6/22/20	8,791.07	PARS via U.S. Bank	stackable plan	May 31-Jun 13, 2020
6/22/20	24,622.70	VOYA	VOYA 457 & ROTH	May 31-Jun 13, 2020
6/24/20	59,984.26	City Light & Power	monthly maint fee	June 2020

Council Approval _____

Date

City Manager

Attest _____

City Clerk

Director of Finance & Administrative Services

**CITY OF LAKEWOOD
FUND SUMMARY 7/2/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 98336 through 98427. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	602,623.32
1020	CABLE TV	300.00
1070	RETIREE BENEFITS	204.47
3001	CAPITAL IMPROV PROJECT FUND	235,954.70
5010	GRAPHICS AND COPY CENTER	423.64
5020	CENTRAL STORES	400.10
5030	FLEET MAINTENANCE	10,534.37
7500	WATER UTILITY FUND	72,690.95
8020	LOCAL REHAB LOAN	4,635.00
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		927,766.55

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98336	06/30/2020	42031	HOME DEPOT	1,850.55	0.00	1,850.55
98337	06/30/2020	42031	HOME DEPOT	1,315.67	0.00	1,315.67
98338	07/02/2020	61307	PERRIS FENCE & SUPPLY	19.80	0.00	19.80
98339	07/02/2020	2701	AIRE RITE A/C & REFRIGERATION INC	4,655.17	0.00	4,655.17
98340	07/02/2020	4551	ACCOUNTING PRINCIPALS. INC	6,374.39	0.00	6,374.39
98341	07/02/2020	49803	BANG DAVID ASSOCIATES INC	10,148.30	0.00	10,148.30
98342	07/02/2020	5158	BANNER BANK	11,254.70	0.00	11,254.70
98343	07/02/2020	5158	BANNER BANK	11,235.00	0.00	11,235.00
98344	07/02/2020	66044	BENNETT-BOWEN & LIGHTHOUSE INC	124.69	0.00	124.69
98345	07/02/2020	1935	BREA. CITY OF	27,995.50	0.00	27,995.50
98346	07/02/2020	5244	CAMERON WELDING SUPPLY	362.29	0.00	362.29
98347	07/02/2020	1792	CARTER WOOD FLOORS INC	4,535.00	0.00	4,535.00
98348	07/02/2020	40572	CHICAGO TITLE CO	100.00	0.00	100.00
98349	07/02/2020	45894	CINTAS CORPORATION	61.96	0.00	61.96
98350	07/02/2020	60195	CR TRANSFER INC	5,331.00	0.00	5,331.00
98351	07/02/2020	5200	DAHLIN GROUP. INC.	650.00	0.00	650.00
98352	07/02/2020	4043	DIAMOND ENVIRONMENTAL SERVICES LP	89.38	0.00	89.38
98353	07/02/2020	4411	EPOWER NETWORK INC	665.28	0.00	665.28
98354	07/02/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	38.24	0.00	38.24
98355	07/02/2020	3610	FLEMING ENVIRONMENTAL INC	135.00	0.00	135.00
98356	07/02/2020	63519	FLUE STEAM INC	431.03	0.00	431.03
98357	07/02/2020	1542	FRENETTE. ROBIN	304.38	0.00	304.38
98358	07/02/2020	5361	FUEL EQUIPMENT SERVICES. INC.	9,305.47	0.00	9,305.47
98359	07/02/2020	5343	GALLS PARENT HOLDINGS. LLC	352.19	0.00	352.19
98360	07/02/2020	5220	GARCIA. CRYSTAL	150.00	0.00	150.00
98361	07/02/2020	5304	GDL BEST CONTRACTORS. INC.	86,692.25	0.00	86,692.25
98362	07/02/2020	4886	GROH. MARK LEE	200.00	0.00	200.00
98363	07/02/2020	35477	HARA M LAWNMOWER CENTER	2,654.28	0.00	2,654.28
98364	07/02/2020	42031	HOME DEPOT	81.73	0.00	81.73
98365	07/02/2020	42031	HOME DEPOT	1,032.00	0.00	1,032.00
98366	07/02/2020	36589	IMMEDIATE MEDICAL CARE	40.00	0.00	40.00
98367	07/02/2020	5243	J & A COMPANIES INC.	860.55	0.00	860.55
98368	07/02/2020	59873	JJS PALOMO'S STEEL INC	27.56	0.00	27.56
98369	07/02/2020	43815	KRUSEMARK. LEEANNE	37.05	0.00	37.05
98370	07/02/2020	63809	MACAULAY. CHRISTINA	150.00	0.00	150.00
98371	07/02/2020	3961	MALIKSI. MENESES	50.00	0.00	50.00
98372	07/02/2020	4887	MATHESON TRI-GAS. INC.	283.27	0.00	283.27
98373	07/02/2020	23130	MC MASTER-CARR SUPPLY CO	423.25	0.00	423.25
98374	07/02/2020	5201	NACHREINER. MATTHEW JASON	700.00	0.00	700.00
98375	07/02/2020	4513	OCEAN BLUE ENVIRONMENTAL SERVICES	2,772.42	0.00	2,772.42
98376	07/02/2020	47554	OFFICE DEPOT BUSINESS SVCS	364.36	0.00	364.36
98377	07/02/2020	3627	OSBORN. KAITLIN	100.70	0.00	100.70
98378	07/02/2020	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
98379	07/02/2020	1615	PFM ASSET MANAGEMENT LLC	3,196.85	0.00	3,196.85

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98380	07/02/2020	45437	S & J SUPPLY CO	984.41	0.00	984.41
98381	07/02/2020	26900	SO CALIF SECURITY CENTERS INC	507.98	0.00	507.98
98382	07/02/2020	36658	SOUTH COAST A.O.M.D.	137.63	0.00	137.63
98383	07/02/2020	49529	SPICERS PAPER INC	423.64	0.00	423.64
98384	07/02/2020	37930	STANDARD INSURANCE CO UNIT 22	2,258.75	0.00	2,258.75
98385	07/02/2020	37930	STANDARD INSURANCE CO UNIT 22	8,746.00	0.00	8,746.00
98386	07/02/2020	5128	SUKUT CONSTRUCTION. LLC	213,465.00	0.00	213,465.00
98387	07/02/2020	4069	TRAFFIC MANAGEMENT. INC	300.00	0.00	300.00
98388	07/02/2020	53026	TRANE U S INC	3,854.82	0.00	3,854.82
98389	07/02/2020	4873	TRANSAMERICA LIFE INSURANCE COMPANY	1,614.29	0.00	1,614.29
98390	07/02/2020	31800	U S POSTMASTER	254.00	0.00	254.00
98391	07/02/2020	5284	UNIFIRST CORPORATION	58.04	0.00	58.04
98392	07/02/2020	49848	USA BLUE BOOK A DIVISION OF	1,200.41	0.00	1,200.41
98393	07/02/2020	33200	WALTERS WHOLESALE ELECTRIC CO	215.18	0.00	215.18
98394	07/02/2020	5155	WATER SYSTEM SERVICES LLC	838.00	0.00	838.00
98395	07/02/2020	3943	WATERLINE TECHNOLOGIES INC	581.46	0.00	581.46
98396	07/02/2020	17640	WAXIE ENTERPRISES INC	47.91	0.00	47.91
98397	07/02/2020	37745	WESTERN EXTERMINATOR CO	57.50	0.00	57.50
98398	07/02/2020	35146	WILLDAN ASSOCIATES	1,850.50	0.00	1,850.50
98399	07/02/2020	3699	CLARK. DOROTHY	160.00	0.00	160.00
98400	07/02/2020	3699	CLEELAND-CORREIA. LISA	618.00	0.00	618.00
98401	07/02/2020	3699	FOURNIER. REBEKA	43.00	0.00	43.00
98402	07/02/2020	3699	HACKENBERG. MANDY	125.00	0.00	125.00
98403	07/02/2020	3699	KALLER. TAMI	248.00	0.00	248.00
98404	07/02/2020	3699	KIM. CARRIE	80.00	0.00	80.00
98405	07/02/2020	3699	LOPEZ. ISABEL	48.00	0.00	48.00
98406	07/02/2020	3699	LOPEZ. WENDY	43.00	0.00	43.00
98407	07/02/2020	3699	MANGAN. MICHAEL	125.00	0.00	125.00
98408	07/02/2020	3699	NGUYEN. LINH	95.00	0.00	95.00
98409	07/02/2020	3699	ONTIVEROS. ESTHER	43.00	0.00	43.00
98410	07/02/2020	3699	PLUMMER. TORI	258.00	0.00	258.00
98411	07/02/2020	3699	PREMIER RESTORATIONS	251.80	0.00	251.80
98412	07/02/2020	3699	RAAB. NICOLE	655.00	0.00	655.00
98413	07/02/2020	3699	SCIAMANNA. FRANCESCA	15.19	0.00	15.19
98414	07/02/2020	3699	THOMAS O'DONNELL ROOFING	128.06	0.00	128.06
98415	07/02/2020	3699	TREEIUM ENERGY INC	90.60	0.00	90.60
98416	07/02/2020	3699	WATSON. MELISSA	43.00	0.00	43.00
98417	07/02/2020	3699	WILLIAMS. CHALAOUE	43.00	0.00	43.00
98418	07/02/2020	5358	ARROW TRUSS CO.	960.00	0.00	960.00
98419	07/02/2020	57079	CALIF JOINT POWERS INS AUTHORITY	473,017.00	0.00	473,017.00
98420	07/02/2020	4498	DELTA DENTAL INSURANCE COMPANY	1,029.57	0.00	1,029.57
98421	07/02/2020	56889	DELTA DENTAL OF CALIFORNIA	7,800.58	0.00	7,800.58
98422	07/02/2020	50740	INTERNAL REVENUE SERVICE	204.47	0.00	204.47
98423	07/02/2020	58414	MANAGED HEALTH NETWORK	344.85	0.00	344.85

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
98424	07/02/2020	4190	NATIONAL UNION FIRE INSURANCE CO	527.38	0.00	527.38
98425	07/02/2020	5367	OUADIENT LEASING USA. INC.	984.49	0.00	984.49
98426	07/02/2020	59852	EBIX. INC.	758.40	0.00	758.40
98427	07/02/2020	57135	VISION SERVICE PLAN	4,409.74	0.00	4,409.74
Totals:				<u>927,766.55</u>	<u>0.00</u>	<u>927,766.55</u>

**CITY OF LAKEWOOD
FUND SUMMARY 7/09/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 98428 through 98514. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	360,948.38
1020	CABLE TV	1,538.46
1030	CDBG CURRENT YEAR	45,000.00
1050	COMMUNITY FACILITY	779.58
1070	RETIREE BENEFITS	4,000.00
1622	LA CNTY MEASURE M	1,686.74
3000	AIR QUALITY IMPROVEMENT	10,000.00
3001	CAPITAL IMPROV PROJECT FUND	20,662.60
3070	PROPOSITION "C"	905.38
5010	GRAPHICS AND COPY CENTER	1,366.79
5020	CENTRAL STORES	1,758.38
5030	FLEET MAINTENANCE	3,885.43
7500	WATER UTILITY FUND	23,989.29
8020	LOCAL REHAB LOAN	4,468.00
8030	TRUST DEPOSIT	300.00
		481,289.03

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98428	07/09/2020	4842	A T & T CORP	255.00	0.00	255.00
98429	07/09/2020	443	B&M LAWN AND GARDEN INC	78.61	0.00	78.61
98430	07/09/2020	48469	BURWELL MICHAEL RAY	660.00	0.00	660.00
98431	07/09/2020	6600	CALIFORNIA STATE DEPT OF JUSTICE	244.00	0.00	244.00
98432	07/09/2020	5244	CAMERON WELDING SUPPLY	76.55	0.00	76.55
98433	07/09/2020	5368	CAMERON WELDING SUPPLY	413.47	0.00	413.47
98434	07/09/2020	4654	BRAGG INVESTMENT COMPANY. INC.	155.28	0.00	155.28
98435	07/09/2020	66284	COCHICO. WILFRED Z	624.13	0.00	624.13
98436	07/09/2020	4361	CN SCHOOL AND OFFICE SOLUTIONS INC	435.91	0.00	435.91
98437	07/09/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	310.67	0.00	310.67
98438	07/09/2020	4884	FRONTIER CALIFORNIA INC.	2,819.99	0.00	2,819.99
98439	07/09/2020	61688	FULL COMPASS SYSTEMS LTD	1,123.49	0.00	1,123.49
98440	07/09/2020	5343	GALLS PARENT HOLDINGS. LLC	742.56	0.00	742.56
98441	07/09/2020	65779	GOLDEN STATE WATER COMPANY	15,864.95	0.00	15,864.95
98442	07/09/2020	65575	HAP'S AUTO PARTS	111.79	0.00	111.79
98443	07/09/2020	35477	HARA M LAWNMOWER CENTER	1,962.62	0.00	1,962.62
98444	07/09/2020	59873	JJS PALOMO'S STEEL INC	27.56	0.00	27.56
98445	07/09/2020	4180	JONES RICHARD D. A PROF LAW CORP	2,452.50	0.00	2,452.50
98446	07/09/2020	53365	KENNY'S AUTO SERVICE	151.00	0.00	151.00
98447	07/09/2020	18400	LAKEWOOD. CITY WATER DEPT	79,131.65	0.00	79,131.65
98448	07/09/2020	59144	LONG BEACH CITY	1,797.89	0.00	1,797.89
98449	07/09/2020	20300	LONG BEACH CITY GAS & WATER DEPT	470.09	0.00	470.09
98450	07/09/2020	45069	LOS ANGELES CO/DEPT PW BLDG SVCS	63,672.03	0.00	63,672.03
98451	07/09/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	30,335.56	0.00	30,335.56
98452	07/09/2020	4887	MATHESON TRI-GAS. INC.	212.17	0.00	212.17
98453	07/09/2020	5153	MIDWEST MOTOR SUPPLY CO. INC.	1,274.28	0.00	1,274.28
98454	07/09/2020	615	MUNI SERVICES LLC	3,243.79	0.00	3,243.79
98455	07/09/2020	36593	NORBERT'S ATHLETIC PRODUCTS INC	4,903.74	0.00	4,903.74
98456	07/09/2020	4443	O'REILLY AUTOMOTIVE STORES INC	702.57	0.00	702.57
98457	07/09/2020	47554	OFFICE DEPOT BUSINESS SVCS	1,778.92	0.00	1,778.92
98458	07/09/2020	4719	JOYCE LOU. INC.	733.70	0.00	733.70
98459	07/09/2020	39640	RAYVERN LIGHTING SUPPLY CO INC	2,017.80	0.00	2,017.80
98460	07/09/2020	5036	SFG RETIREMENT PLAN CONSULTING LLC	2,400.00	0.00	2,400.00
98461	07/09/2020	5230	SITEONE LANDSCAPE SUPPLY. LLC	9,675.63	0.00	9,675.63
98462	07/09/2020	26900	SO CALIF SECURITY CENTERS INC	21.90	0.00	21.90
98463	07/09/2020	5135	SOLID SURFACE CARE. INC.	5,897.15	0.00	5,897.15
98464	07/09/2020	36658	SOUTH COAST A.O.M.D.	412.89	0.00	412.89
98465	07/09/2020	4972	CHARTER COMMUNICATIONS HOLDINGS. LLC	4,666.31	0.00	4,666.31
98466	07/09/2020	49529	SPICERS PAPER INC	1,366.79	0.00	1,366.79
98467	07/09/2020	4581	STEIN. ANDREW T	2,117.96	0.00	2,117.96
98468	07/09/2020	5369	FIELDS. MICHAEL	2,512.50	0.00	2,512.50
98469	07/09/2020	35089	UNDERGROUND SERVICE ALERT	142.00	0.00	142.00
98470	07/09/2020	4840	VERITIV OPERATING COMPANY	128.51	0.00	128.51
98471	07/09/2020	64652	CELLCO PARTNERSHIP	5,321.98	0.00	5,321.98

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98472	07/09/2020	62628	WELLS C. PIPELINE MATERIALS	308.47	0.00	308.47
98473	07/09/2020	5319	WILBER. BILL	115.00	0.00	115.00
98474	07/09/2020	35146	WILLDAN ASSOCIATES	17,006.15	0.00	17,006.15
98475	07/09/2020	3699	IVANOV. ALEX	40.71	0.00	40.71
98476	07/09/2020	4551	ACCOUNTING PRINCIPALS. INC	765.00	0.00	765.00
98477	07/09/2020	860	ALLIANT INSURANCE SERVICES	6,028.00	0.00	6,028.00
98478	07/09/2020	5158	BANNER BANK	7,946.02	0.00	7,946.02
98479	07/09/2020	4978	CALIFORNIA FOUNDATION FOR THE	41.60	0.00	41.60
98480	07/09/2020	7600	CENTRAL BASIN WATER ASSN	4,954.64	0.00	4,954.64
98481	07/09/2020	53451	COMMUNITY FAMILY GUIDANCE CTR	10,000.00	0.00	10,000.00
98482	07/09/2020	1783	DEMSEY FILLIGER & ASSOCIATES LLC	4,000.00	0.00	4,000.00
98483	07/09/2020	58692	GATEWAY CITIES COUNCIL OF GOV'TS	20,000.00	0.00	20,000.00
98484	07/09/2020	5172	GOGOV. INC.	23,300.00	0.00	23,300.00
98485	07/09/2020	65835	GRANICUS INC	16,264.43	0.00	16,264.43
98486	07/09/2020	65891	HUMAN SERVICES ASSOCIATION	10,000.00	0.00	10,000.00
98487	07/09/2020	18300	LAKEWOOD CHAMBER OF COMMERCE	5,000.00	0.00	5,000.00
98488	07/09/2020	53311	LAKEWOOD MEALS ON WHEELS	10,000.00	0.00	10,000.00
98489	07/09/2020	18550	LAKEWOOD. CITY OF	300.00	0.00	300.00
98490	07/09/2020	5250	NATIONAL SHERIFFS' ASSOCIATION	83.00	0.00	83.00
98491	07/09/2020	50512	PATHWAYS VOLUNTEER HOSPICE	10,000.00	0.00	10,000.00
98492	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	8,677.00	0.00	8,677.00
98493	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	2,347.50	0.00	2,347.50
98494	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	2,482.50	0.00	2,482.50
98495	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	4,613.50	0.00	4,613.50
98496	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	5,460.00	0.00	5,460.00
98497	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	1,913.00	0.00	1,913.00
98498	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	2,420.50	0.00	2,420.50
98499	07/09/2020	66215	SUPERIOR COURT OF CALIFORNIA	10,282.50	0.00	10,282.50
98500	07/09/2020	63988	T2 SYSTEMS INC	21,409.69	0.00	21,409.69
98501	07/09/2020	3906	UNDERGROUND VAULTS & STORAGE	200.00	0.00	200.00
98502	07/09/2020	7400	WATER REPLENISHMENT DISTRICT OF	15,339.93	0.00	15,339.93
98503	07/09/2020	3699	CALIBER GARAGE DOORS	4,468.00	0.00	4,468.00
98504	07/09/2020	3699	DAVID. JENNIFER	43.00	0.00	43.00
98505	07/09/2020	3699	ENCINA. CIERY	43.00	0.00	43.00
98506	07/09/2020	3699	GONZALEZ. MARTHA	43.00	0.00	43.00
98507	07/09/2020	3699	LAKEWOOD AQUATICS SPORTS CLUB	230.00	0.00	230.00
98508	07/09/2020	3699	LOPEZ. ARACELI CEJA	473.00	0.00	473.00
98509	07/09/2020	3699	MACABULOS. JAMES	43.00	0.00	43.00
98510	07/09/2020	3699	MORALES. COLETTE	43.00	0.00	43.00
98511	07/09/2020	3699	RICHMOND. COREY	590.00	0.00	590.00
98512	07/09/2020	3699	SCHILLING. JESSICA	480.00	0.00	480.00
98513	07/09/2020	3699	TYNES. DAVID	43.00	0.00	43.00
98514	07/09/2020	3699	YU. ARTHUR	43.00	0.00	43.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
			Totals:	<u>481,289.03</u>	<u>0.00</u>	<u>481,289.03</u>

**CITY OF LAKEWOOD
FUND SUMMARY 7/16/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 98515 through 98607. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	350,116.30
1030	CDBG CURRENT YEAR	3,953.87
1050	COMMUNITY FACILITY	19,462.66
1500	MISC-SPECIAL REVENUE FUND	3,000.00
1622	LA CNTY MEASURE M	77.55
3001	CAPITAL IMPROV PROJECT FUND	815.80
3015	ROAD MAINTC & REHAB ACCT	596.96
3060	PROPOSITION "A"	14,718.00
3070	PROPOSITION "C"	1,342.25
5020	CENTRAL STORES	3,422.40
5030	FLEET MAINTENANCE	6,247.97
6020	GEOGRAPHIC INFORMATION SYSTEM	57.49
7500	WATER UTILITY FUND	145,823.64
8030	TRUST DEPOSIT	200.00
		549,834.89

Council Approval

_____ Date

_____ City Manager

Attest

_____ City Clerk

_____ Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98515	07/16/2020	4113	SHAKER NERMINE	1,925.00	0.00	1,925.00
98516	07/16/2020	61142	ADAMS-HILLERY SHARRON	3,199.58	0.00	3,199.58
98517	07/16/2020	37071	ADVANCED EOUIPMENT CORP	4,223.37	0.00	4,223.37
98518	07/16/2020	4551	ACCOUNTING PRINCIPALS. INC	1,339.50	0.00	1,339.50
98519	07/16/2020	4684	AMAZON.COM LLC	4,695.55	0.00	4,695.55
98520	07/16/2020	5322	N. HARRIS COMPUTER CORPORATION	29,444.00	0.00	29,444.00
98521	07/16/2020	4050	B&K ELECTRIC WHOLESALE	270.55	0.00	270.55
98522	07/16/2020	4878	B.R. BREWER SIGN & GRAPHICS	1,861.50	0.00	1,861.50
98523	07/16/2020	4800	BISHOP COMPANY	71.12	0.00	71.12
98524	07/16/2020	6600	CALIFORNIA STATE DEPT OF JUSTICE	244.00	0.00	244.00
98525	07/16/2020	57070	CITY LIGHT & POWER LKWD INC	596.96	0.00	596.96
98526	07/16/2020	66284	COCHICO. WILFRED Z	84.95	0.00	84.95
98527	07/16/2020	4776	CORELOGIC. INC.	13.75	0.00	13.75
98528	07/16/2020	4519	CRAFCO. INC.	2,020.29	0.00	2,020.29
98529	07/16/2020	4043	DIAMOND ENVIRONMENTAL SERVICES LP	356.01	0.00	356.01
98530	07/16/2020	27200	DICKSON R F CO INC	45,836.43	0.00	45,836.43
98531	07/16/2020	3213	DIRECTV INC	69.24	0.00	69.24
98532	07/16/2020	4947	FILE KEEPERS. LLC	21.40	0.00	21.40
98533	07/16/2020	59433	GANAHL LUMBER COMPANY	885.30	0.00	885.30
98534	07/16/2020	47841	GARDNER TRACTOR SERVICE	6,953.00	0.00	6,953.00
98535	07/16/2020	5004	GEMINI GROUP LLC	2,727.00	0.00	2,727.00
98536	07/16/2020	33150	GRAINGER W W INC	293.51	0.00	293.51
98537	07/16/2020	5107	GREEN WISE SOIL TECHNOLOGIES	496.13	0.00	496.13
98538	07/16/2020	4622	JHM SUPPLY INC	527.68	0.00	527.68
98539	07/16/2020	4180	JONES RICHARD D. A PROF LAW CORP	6,532.05	0.00	6,532.05
98540	07/16/2020	60828	LIGHTING RESOURCES LLC	1,014.36	0.00	1,014.36
98541	07/16/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	12,467.37	0.00	12,467.37
98542	07/16/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	873.53	0.00	873.53
98543	07/16/2020	332	MERRIMAC PETROLEUM INC	2,794.38	0.00	2,794.38
98544	07/16/2020	4303	OGUNEDOJUTIMI. CRYSTAL	89.58	0.00	89.58
98545	07/16/2020	5136	OPUS INSPECTION. INC.	1,396.13	0.00	1,396.13
98546	07/16/2020	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
98547	07/16/2020	15600	LONG BEACH PUBLISHING CO	890.20	0.00	890.20
98548	07/16/2020	4027	PUREFLOW FILTRATION DIV OF CALIF	115,121.00	0.00	115,121.00
98549	07/16/2020	4330	RON'S MAINTENANCE INC	2,492.00	0.00	2,492.00
98550	07/16/2020	5197	SIGNAL HILL AUTO ENTERPRISES INC.	1,226.40	0.00	1,226.40
98551	07/16/2020	26900	SO CALIF SECURITY CENTERS INC	6.03	0.00	6.03
98552	07/16/2020	5022	MWB COPY PRODUCTS. INC.	114.98	0.00	114.98
98553	07/16/2020	29400	SOUTHERN CALIFORNIA EDISON CO	113,221.35	0.00	113,221.35
98554	07/16/2020	4026	SPASEFF TED C	200.00	0.00	200.00
98555	07/16/2020	5284	UNIFIRST CORPORATION	58.04	0.00	58.04
98556	07/16/2020	64652	CELLCO PARTNERSHIP	3,972.06	0.00	3,972.06
98557	07/16/2020	33200	WALTERS WHOLESALE ELECTRIC CO	2,414.93	0.00	2,414.93
98558	07/16/2020	3943	WATERLINE TECHNOLOGIES INC	870.89	0.00	870.89

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98559	07/16/2020	40925	WEST COAST ARBORISTS INC	4,707.50	0.00	4,707.50
98560	07/16/2020	2279	AMERICAN PACIFIC PRINTERS COLLEGES	1,676.89	0.00	1,676.89
98561	07/16/2020	35146	WILLDAN ASSOCIATES	3,063.00	0.00	3,063.00
98562	07/16/2020	4551	ACCOUNTING PRINCIPALS. INC	3,170.79	0.00	3,170.79
98563	07/16/2020	6300	CALIFORNIA CONTRACT CITIES ASN	5,300.00	0.00	5,300.00
98564	07/16/2020	45894	CINTAS CORPORATION	123.44	0.00	123.44
98565	07/16/2020	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
98566	07/16/2020	4243	COMPLETE FIRE SERVICE INC	3,537.10	0.00	3,537.10
98567	07/16/2020	4660	ZW USA INC.	251.28	0.00	251.28
98568	07/16/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	122.81	0.00	122.81
98569	07/16/2020	58692	GATEWAY CITIES COUNCIL OF GOV'TS	27,150.00	0.00	27,150.00
98570	07/16/2020	52540	GONSALVES JOE A & SON	4,526.00	0.00	4,526.00
98571	07/16/2020	3840	GOVERNMENTJOBSCOM INC	6,350.75	0.00	6,350.75
98572	07/16/2020	33150	GRAINGER W W INC	62.68	0.00	62.68
98573	07/16/2020	35477	HARA M LAWNMOWER CENTER	154.57	0.00	154.57
98574	07/16/2020	5377	HERNANDEZ. PHILLIP	149.00	0.00	149.00
98575	07/16/2020	18550	LAKEWOOD. CITY OF	200.00	0.00	200.00
98576	07/16/2020	19450	LEAGUE OF CALIFORNIA CITIES	1,412.25	0.00	1,412.25
98577	07/16/2020	44733	LIEBERT CASSIDY WHITMORE	4,440.00	0.00	4,440.00
98578	07/16/2020	271	LOS ANGELES CO DEPT OF HEALTH SVCS	2,988.00	0.00	2,988.00
98579	07/16/2020	4643	BRODERICK JAY	19.50	0.00	19.50
98580	07/16/2020	4814	MARQUETTE BANK	49,871.80	0.00	49,871.80
98581	07/16/2020	64333	MOSES-CALDERA. ISABEL	62.40	0.00	62.40
98582	07/16/2020	4443	O'REILLY AUTOMOTIVE STORES INC	734.93	0.00	734.93
98583	07/16/2020	47554	OFFICE DEPOT BUSINESS SVCS	564.99	0.00	564.99
98584	07/16/2020	63364	REEVES NORM HONDA	235.82	0.00	235.82
98585	07/16/2020	5045	SAN JUAN. CLYDE J	182.00	0.00	182.00
98586	07/16/2020	29400	SOUTHERN CALIFORNIA EDISON CO	28,363.14	0.00	28,363.14
98587	07/16/2020	4201	AUDIO MESSAGING SOLUTIONS LLC	263.67	0.00	263.67
98588	07/16/2020	5297	THURSTON ELEVATOR CONCEPTS. INC.	140.00	0.00	140.00
98589	07/16/2020	60685	TURF STAR	477.60	0.00	477.60
98590	07/16/2020	1833	TUSTIN. CITY OF	275.00	0.00	275.00
98591	07/16/2020	5284	UNIFIRST CORPORATION	58.04	0.00	58.04
98592	07/16/2020	4447	SAN BERNARDINO CO HUMAN RESOURCES	2,512.13	0.00	2,512.13
98593	07/16/2020	3699	BICKEL. JAMIS	800.00	0.00	800.00
98594	07/16/2020	3699	CAZARES. ARTURO	513.00	0.00	513.00
98595	07/16/2020	3699	HARDY. JASON	21.00	0.00	21.00
98596	07/16/2020	3699	HERNANDEZ. ARIANA	400.00	0.00	400.00
98597	07/16/2020	3699	HORTON. SHAMEKA	43.00	0.00	43.00
98598	07/16/2020	3699	HOWELL. MARCELLA	160.00	0.00	160.00
98599	07/16/2020	3699	JIMENEZ. CHRISTINA	42.00	0.00	42.00
98600	07/16/2020	3699	JIMENO. REBECCA	78.00	0.00	78.00
98601	07/16/2020	3699	LOWKIE. KAYLA	583.00	0.00	583.00
98602	07/16/2020	3699	MENDOZA. DANIEL	63.00	0.00	63.00

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98603	07/16/2020	3699	ONTIVEROS. ESTHER	43.00	0.00	43.00
98604	07/16/2020	3699	OZEN. VERONICA	65.00	0.00	65.00
98605	07/16/2020	3699	RUIZ. MARINA	50.00	0.00	50.00
98606	07/16/2020	3699	SCHILLING. HOLLY	21.00	0.00	21.00
98607	07/16/2020	5372	GOSECURE. INC.	19,107.17	0.00	19,107.17
Totals:				<u>549,834.89</u>	<u>0.00</u>	<u>549,834.89</u>

**CITY OF LAKEWOOD
FUND SUMMARY 7/23/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 98608 through 98712. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	688,115.47
1015	SPECIAL OLYMPICS	542.04
1030	CDBG CURRENT YEAR	2,375.00
1050	COMMUNITY FACILITY	111.61
1070	RETIREE BENEFITS	1,134.00
1371	JAG GRANT	7,307.57
1621	LA CNTY MEASURE R	1,604.00
1622	LA CNTY MEASURE M	89,761.04
3001	CAPITAL IMPROV PROJECT FUND	93,488.35
3060	PROPOSITION "A"	37,655.10
3070	PROPOSITION "C"	150.00
5010	GRAPHICS AND COPY CENTER	4,105.21
5020	CENTRAL STORES	1,807.81
5030	FLEET MAINTENANCE	2,992.05
6020	GEOGRAPHIC INFORMATION SYSTEM	12,663.84
7500	WATER UTILITY FUND	77,723.55
8020	LOCAL REHAB LOAN	2,350.00
8030	TRUST DEPOSIT	200.00
		1,024,086.64

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98608	07/23/2020	61307	PERRIS FENCE & SUPPLY	228.80	0.00	228.80
98609	07/23/2020	5264	ADVANTAGE MAILING. LLC	2,719.45	0.00	2,719.45
98610	07/23/2020	4551	ACCOUNTING PRINCIPALS. INC	570.00	0.00	570.00
98611	07/23/2020	4724	ARC DOCUMENT SOLUTIONS. LLC	295.16	0.00	295.16
98612	07/23/2020	4800	BISHOP COMPANY	30.50	0.00	30.50
98613	07/23/2020	1935	BREA. CITY OF	55,342.00	0.00	55,342.00
98614	07/23/2020	36824	CARWOOD HAND CARWASH & DETAIL CTR. LLC	84.00	0.00	84.00
98615	07/23/2020	7800	CERRITOS CITY	4,862.00	0.00	4,862.00
98616	07/23/2020	43135	CERRITOS. CITY OF	43,652.00	0.00	43,652.00
98617	07/23/2020	64932	CJ CONCRETE CONSTRUCTION INC	50,804.00	0.00	50,804.00
98618	07/23/2020	66284	COCHICO. WILFRED Z	155.80	0.00	155.80
98619	07/23/2020	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
98620	07/23/2020	60195	CR TRANSFER INC	7,268.40	0.00	7,268.40
98621	07/23/2020	27200	DICKSON R F CO INC	4,030.00	0.00	4,030.00
98622	07/23/2020	58088	GEOSCIENCE SUPPORT SERVICES INC	19,536.50	0.00	19,536.50
98623	07/23/2020	35477	HARA M LAWNMOWER CENTER	151.11	0.00	151.11
98624	07/23/2020	65891	HUMAN SERVICES ASSOCIATION	750.00	0.00	750.00
98625	07/23/2020	59873	JJS PALOMO'S STEEL INC	16.54	0.00	16.54
98626	07/23/2020	66412	KWIK-COVERS	1,099.54	0.00	1,099.54
98627	07/23/2020	53311	LAKEWOOD MEALS ON WHEELS	875.00	0.00	875.00
98628	07/23/2020	4783	LANDCARE HOLDINGS INC	14,368.56	0.00	14,368.56
98629	07/23/2020	59144	LONG BEACH CITY	2,169.65	0.00	2,169.65
98630	07/23/2020	20700	LONG BEACH PUBLIC TRANSPORTATION CO	4,629.10	0.00	4,629.10
98631	07/23/2020	21600	LOS ANGELES CO SHERIFFS DEPT	48,481.01	0.00	48,481.01
98632	07/23/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	157.80	0.00	157.80
98633	07/23/2020	36844	LA COUNTY DEPT OF PUBLIC WORKS	2,816.10	0.00	2,816.10
98634	07/23/2020	4887	MATHESON TRI-GAS. INC.	84.19	0.00	84.19
98635	07/23/2020	4446	MIDAMERICA ADMIN & RETIREMENT	1,134.00	0.00	1,134.00
98636	07/23/2020	52344	MMASC	105.00	0.00	105.00
98637	07/23/2020	47554	OFFICE DEPOT BUSINESS SVCS	239.22	0.00	239.22
98638	07/23/2020	3940	ORANGE COUNTY TANK TESTING INC	1,275.78	0.00	1,275.78
98639	07/23/2020	65659	PHASE II SYSTEMS INC	2,876.75	0.00	2,876.75
98640	07/23/2020	5019	WGJ ENTERPRISES. INC.	38,799.24	0.00	38,799.24
98641	07/23/2020	15600	LONG BEACH PUBLISHING CO	798.60	0.00	798.60
98642	07/23/2020	65297	S.T.E.A.M.	14,459.31	0.00	14,459.31
98643	07/23/2020	47141	STEARNS CONRAD & SCHMIDT CONSLT ENG	4,512.03	0.00	4,512.03
98644	07/23/2020	3153	SECTRAN SECURITY INC	153.42	0.00	153.42
98645	07/23/2020	5044	SHARP ELECTRONICS CORPORATION	4,105.21	0.00	4,105.21
98646	07/23/2020	5230	SITEONE LANDSCAPE SUPPLY. LLC	2,572.48	0.00	2,572.48
98647	07/23/2020	52279	SMART & FINAL INC	37.50	0.00	37.50
98648	07/23/2020	29100	SNAP-ON INDUSTRIAL	287.11	0.00	287.11
98649	07/23/2020	5278	THE TECHNOLOGY DEPOT	10,774.00	0.00	10,774.00
98650	07/23/2020	60685	TURF STAR	462.25	0.00	462.25
98651	07/23/2020	4907	VARSITY BRANDS HOLDING CO INC	542.04	0.00	542.04

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98652	07/23/2020	35146	WILLDAN ASSOCIATES	95,092.35	0.00	95,092.35
98653	07/23/2020	4551	ACCOUNTING PRINCIPALS. INC	5,253.52	0.00	5,253.52
98654	07/23/2020	5358	ARROW TRUSS CO.	960.00	0.00	960.00
98655	07/23/2020	443	B&M LAWN AND GARDEN INC	51.16	0.00	51.16
98656	07/23/2020	51721	C A P I O	275.00	0.00	275.00
98657	07/23/2020	61428	C A P R C B M	225.00	0.00	225.00
98658	07/23/2020	53046	C.P.R.S.	3,405.00	0.00	3,405.00
98659	07/23/2020	57079	CALIF JOINT POWERS INS AUTHORITY	11,205.00	0.00	11,205.00
98660	07/23/2020	63558	COLLINS GROUP. THE	966.98	0.00	966.98
98661	07/23/2020	4361	CN SCHOOL AND OFFICE SOLUTIONS INC	435.91	0.00	435.91
98662	07/23/2020	4680	DIAZ. ISABELLE	170.31	0.00	170.31
98663	07/23/2020	3199	EDCO WASTE SERVICES LLC	442,837.33	0.00	442,837.33
98664	07/23/2020	49735	ENVIRONMENTAL SYSTEMS RESEARCH	12,663.84	0.00	12,663.84
98665	07/23/2020	4435	ELLIOTT AUTO SUPPLY COMPANY INC	107.86	0.00	107.86
98666	07/23/2020	61688	FULL COMPASS SYSTEMS LTD	111.61	0.00	111.61
98667	07/23/2020	35477	HARA M LAWNMOWER CENTER	533.27	0.00	533.27
98668	07/23/2020	42031	HOME DEPOT	31.05	0.00	31.05
98669	07/23/2020	42031	HOME DEPOT	3,180.05	0.00	3,180.05
98670	07/23/2020	41897	HOSE-MAN THE	62.38	0.00	62.38
98671	07/23/2020	4180	JONES RICHARD D. A PROF LAW CORP	16,750.00	0.00	16,750.00
98672	07/23/2020	18300	LAKEWOOD CHAMBER OF COMMERCE	1,833.33	0.00	1,833.33
98673	07/23/2020	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	1,960.00	0.00	1,960.00
98674	07/23/2020	18550	LAKEWOOD. CITY OF	200.00	0.00	200.00
98675	07/23/2020	20700	LONG BEACH PUBLIC TRANSPORTATION CO	33,026.00	0.00	33,026.00
98676	07/23/2020	4443	O'REILLY AUTOMOTIVE STORES INC	65.53	0.00	65.53
98677	07/23/2020	47554	OFFICE DEPOT BUSINESS SVCS	94.15	0.00	94.15
98678	07/23/2020	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
98679	07/23/2020	15600	LONG BEACH PUBLISHING CO	322.39	0.00	322.39
98680	07/23/2020	3153	SECTRAN SECURITY INC	153.42	0.00	153.42
98681	07/23/2020	5321	SKYHAWKS SPORTS ACADEMY. LLC	29.25	0.00	29.25
98682	07/23/2020	52279	SMART & FINAL INC	260.91	0.00	260.91
98683	07/23/2020	2559	STANLEY CONVERGENT SECURITY	28,821.69	0.00	28,821.69
98684	07/23/2020	1676	U S TELEPACIFIC CORP	1,259.17	0.00	1,259.17
98685	07/23/2020	64024	U S POSTAL SERVICE	5,585.92	0.00	5,585.92
98686	07/23/2020	4718	UNITED WATER WORKS INC	99.67	0.00	99.67
98687	07/23/2020	17640	WAXIE ENTERPRISES INC	723.50	0.00	723.50
98688	07/23/2020	3837	WORTHINGTON FORD	265.63	0.00	265.63
98689	07/23/2020	3699	BENOIT. KAREN	50.00	0.00	50.00
98690	07/23/2020	3699	BRETON. BRIZZA	48.00	0.00	48.00
98691	07/23/2020	3699	BROWN. ANIA	43.00	0.00	43.00
98692	07/23/2020	3699	CORPUZ. RAY	26.00	0.00	26.00
98693	07/23/2020	3699	GALLARDO. ORLANDO	945.73	0.00	945.73
98694	07/23/2020	3699	GATSON. ZAARA	48.00	0.00	48.00
98695	07/23/2020	3699	GUTIERREZ. RICHARD	150.83	0.00	150.83

**CITY OF LAKEWOOD
SUMMARY CHECK REGISTER**

CHECK #	CHECK DATE	VEND #	VENDOR NAME	GROSS	DISC.	CHECK AMOUNT
98696	07/23/2020	3699	HARDY WINDOWS	2,350.00	0.00	2,350.00
98697	07/23/2020	3699	INGRAM. MURDIA	43.00	0.00	43.00
98698	07/23/2020	3699	JAMES. MICHELLE	43.00	0.00	43.00
98699	07/23/2020	3699	KAWAKAMI. ELIZABETH	21.00	0.00	21.00
98700	07/23/2020	3699	KIM. CARRIE	80.00	0.00	80.00
98701	07/23/2020	3699	LAKEWOOD AQUATICS SPORTS CLUB	1,628.00	0.00	1,628.00
98702	07/23/2020	3699	LOPEZ. DENNIS	43.00	0.00	43.00
98703	07/23/2020	3699	MARIN. AMEE	36.00	0.00	36.00
98704	07/23/2020	3699	MARTINEZ. AZUCENA	52.00	0.00	52.00
98705	07/23/2020	3699	MENDOZA. HECTOR	14.00	0.00	14.00
98706	07/23/2020	3699	MILLER. SHERRY	95.00	0.00	95.00
98707	07/23/2020	3699	MROSEK. JENNIFER	25.00	0.00	25.00
98708	07/23/2020	3699	MURPHY. DAVID	33.00	0.00	33.00
98709	07/23/2020	3699	PUREST ACADEMY FOR KIDS	43.00	0.00	43.00
98710	07/23/2020	3699	RABORAR. TERESITA	43.00	0.00	43.00
98711	07/23/2020	3699	SWEET. ALYSSON	20.00	0.00	20.00
98712	07/23/2020	3699	TRAUTNER. DANIEL	56.11	0.00	56.11
Totals:				<u>1,024,086.64</u>	<u>0.00</u>	<u>1,024,086.64</u>

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Report of City Council Committees' Activities

INTRODUCTION

A brief update is provided for City Council review on the activities of the following standing committees: Public Safety Committee, Audit Committee, Park Development Committee, Community Promotions Committee, and Economic Development Committee.

STATEMENT OF FACT

On May 28, the Public Safety Committee met and discussed:

Annual Community Organization Fireworks Booths

Finance and Administrative Services staff sought the Committee's recommendation to the City Council for the issuance of fireworks stand permits. It was not known if Federal, State, and County public health officials would allow fireworks stands to operate due to COVID-19, however staff was optimistic and moving forward with the permitting process in case booths were allowed to operate with safety guidelines. Staff reported that the fireworks booths would be in the same locations as last year and that the community organizations were all working with TNT and keeping good lines of communication. TNT was planning to provide each booth with a "COVID kit" consisting of face masks, hand sanitizer, gloves, etc. and created social distancing protocols for organizations to follow when in operation.

The Lakewood City Council passed an emergency ordinance to waive the requirement that community organizations with grandfathered status for fireworks stands permits obtain permits for 2020 to retain their status because an organization might not feel safe operating due to COVID-19 health concerns. Staff was contacting the community organizations to make them aware of the ordinance and inquiring about their decision to run a booth. So far, one organization was opting out of running a booth, and there could be more who do the same, so staff requested the Committee's input about filling the vacant booths with organizations who were on a waiting list. The Committee discussed the challenges that a new organization would face to run a fireworks booth for the first time during a pandemic and the operational spacing difficulties that some groups could have based on TNT's safety protocols. Staff clarified for the Committee that if they decided to fill booths that were opted out of by grandfathered organizations then they would have to be awarded through a lottery drawing and that the substitute organization(s) would only be allowed to operate in 2020 and were not eligible for grandfathered status in 2021. The Committee recommended that staff complete a lottery drawing for substitute groups to fill the vacant booths of opted out grandfathered organizations

Council Committees' Activities

July 28, 2020

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and have substitute groups sign a disclaimer stating that they were aware that the permit would be for 2020 only with no grandfather status.

Crime Trends and Statistics

LASD personnel reported that Part 1 crimes at Lakewood Mall in March had a decrease in thefts and grand theft autos (GTA) when compared to last year and had an increase in aggravated assaults, however most of the assault cases had been solved by the detective team. The month of April also had an increase in aggravated assaults and a slight increase in burglaries when compared to last year and decreases in both thefts and GTAs. The city experienced an almost six percent decrease of overall Part 1 crimes in the month of March and an almost seven percent decrease in April when compared to last year. LASD Personnel added that of all the robberies which occurred in March and April, more than half of the suspects were in custody and they noted that the suspect of a shooting at Round 1 in early March was also in custody. The Committee recommended that Round 1 be discussed at a later meeting.

LASD personnel noted that catalytic converter thefts increased in the months of March and April and an investigation led to the arrest of suspects. Business closures due to COVID-19 caused commercial burglaries throughout LA County to increase and the LASD major crimes bureau put together a task force that would supplement patrol for commercial areas including those in Lakewood.

The Committee inquired about burglaries of houses tented for fumigation and LASD personnel stated that there was no uptick for these types of incidents and that they were a crime of opportunity. Public Safety staff described the alarm program that the city and LASD used to run for tented houses that was no longer in place because the alarm company went out of business and staff had not been able to find another company with a reliable product. The Committee requested that staff continue to research options so that residents can be educated about devices and/or programs that can alert them of theft when their homes are tented. Staff noted that there had been cases of people who were alerted by their home security cameras, which caused them to call deputies, and resulted in arrests.

Public Safety Department Update

Public Safety staff reported that they were working with the Finance and Administrative Services department (FASD) to apply for public assistance grant funds from FEMA, which would allow the city to recover 75% of certain costs associated with COVID-19. Upon approval of the grant application, FEMA would assign an agent to do periodic reviews of the city's budget process at three-, five-, and 10-year marks. Over the course of this 10-year endeavor, Public Safety and FASD will collect information to support the city's claims of COVID-19 expenses. Staff explained that the two categories to apply for were a small reimbursement of less than \$130,000 or a large reimbursement of more than \$130,000. The city would be applying for a large reimbursement since COVID-19 expenses exceeded \$130,000 in two months after the federal emergency was declared. Staff also explained that the city was likely to receive several hundred thousand dollars from the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Council Committees' Activities

July 28, 2020

Page 3

Public Safety staff explained that public outreach for the Fourth of July holiday would be done through PSAs shared on CityTV, Lakewood's website, and through social media outlets. CityTV was also scheduled to film the illegal fireworks abatement efforts on July 4 to create a special for next year. Small scale illegal fireworks enforcement efforts were scheduled for an evening close to July 4 since the actual holiday was on a Saturday and staff felt that extra enforcement was needed to let residents know that the city hears their concerns about illegal fireworks. Large scale enforcement would be on July 4 and Sheriff's personnel continued to recruit deputies to work that evening.

Public Safety staff continued to publish the monthly Neighborhood Watch (NW) News and eWatch virtually and were working with block captains to have them check on their neighbors and share information virtually. There were no public safety programs or special events scheduled for the summer but staff was planning to have the NW Quarterly Seminar and Public Safety and Emergency Preparedness Expo in September with social distancing measures.

The Committee shared their preference for using social media to inform residents about the harm and penalties of using illegal fireworks versus hand-outs and flyers that would need to physically get into the hands of residents.

Public Outreach

The Public Information Office (PIO) was focusing on illegal fireworks messaging which started in May and will continue through the holiday. Electronic message boards were being utilized again this year to deter illegal fireworks use and would be displayed a week earlier than usual beginning on June 1. The next items of focus for PIO would be illegal dumping, auto theft danger, and ways to harden automobiles against burglary and theft.

Abatement Deputy Update

The Abatement Deputy reported that the County of Los Angeles was reaching out to the homeless population to educate them about COVID-19 and was distributing masks to them as well, however the county had halted encampment dispersals and clean-ups for the time being. He discussed areas of Lakewood where business and property owners were completing cleanups and implementing deterrents for the homeless to gather. He noted that there was an encampment of 30 to 40 homeless individuals on Union Pacific Railroad property in the city, however the company was also not doing clean-ups for the time being due to the State's "stay-at-home" orders. LASD personnel had presented the idea of placing fencing in the area to deter encampments but Union Pacific felt that the fencing would be too close to the railroad tracks. LASD personnel would recommend fencing again with placement down-hill and further away from the tracks. The Committee inquired if the city could help with the clean-up and staff explained that the work would have to be done through a contracted company for hazardous waste removal and that the cost would be significant. Staff recommended that the Abatement Deputy reach out to the county to have them do outreach at the encampment so that some individuals might be relocated through Project Roomkey which could then make the cleanup more possible with less individuals at the site. The Committee was in favor of the fencing and let the Abatement Deputy know that the city and City Council would help in the discussions with

Council Committees' Activities

July 28, 2020

Page 4

Union Pacific if needed. The Committee also suggested having city staff use their geographic information system to create a map showing the proposed fencing placement as a workable solution to be presented to Union Pacific.

Sky Knight Cost Sharing with Cerritos

The Committee recommended that they discuss Sky Knight costs with two Council Members of the Cerritos City Council and their City Manager.

Follow-Up Items

No items to discuss.

Miscellaneous

Staff explained how standing items are handled during meetings to newly appointed Committee Member Jeff Wood. It was recommended that Public Safety staff give Committee Member Wood an overview of the department and brief him on the changes to the Neighborhood Watch program over the past year. The Committee noted that one of their top priorities was to ensure that commitments to residents from the approval of Measure L were kept and realized.

On June 9, the Audit Committee met and discussed:

Ken Pun, Managing Partner with the city's independent auditors (The Pun Group) noted that there is a new audit engagement team working with the city on this year's audit as part of the new agreement approved earlier this year. Mr. Pun provided a comprehensive overview of the main components of their upcoming audit work:

- Scope of Work
- Responsibility in Accordance with Professional Standards
- Engagement Team
- Engagement Timing
- Implementation of New GASB Pronouncements
- COVID-19 Resources

Director Jose Gomez added that The Pun Group's review will also include the city's internal processes and procedures. He also provided an audit and financial report timeline for the Committee. He stated that there will be one more scheduled meeting of the Committee this year, in November, to review the draft CAFR (Comprehensive Annual Financial Report). Subsequently, The Pun Group will make a formal presentation of the final CAFR to the City Council at the first meeting in December.

Director Gomez informed Committee Members of an anticipated use of \$4.3 million in City General Fund reserves as part of a deficit for the year ending June 30, 2020. City Manager McCormack stated that the actual figure will not be known until the city "closes the books" in September or October. Director Gomez noted that the City Council has discretion as to the specific category of General Fund reserve funds to be used.

On June 10, the Community Promotions Committee met and discussed:

Fireworks Display for Friday, July 3, 2020. City Manager McCormack talked about the possibility of outreaching to Lakewood restaurants in order to tie them into the Firework Display Event evening. The idea of restaurants creating take out family packs in which families could pick up and take home to enjoy while watching the firework displays was discussed.

Staff Member Frost talked about the three fireworks displays set for Friday, July 3, 2020, and presented a slide show with details and pointed out the following:

- 15 minute fireworks display on Friday, July 3, 2020, beginning at 8:30 p.m.
- Approved launch zones are at Holmes Elementary, Lakewood High School and Artesia High School.
- Fireworks America is the preferred contractor (they have been the firework contractor for several of Lakewood's Block Parties and have served the city well). Fireworks America has availability to handle all three of the city's firework display locations on Friday, July 3, 2020.
- Staff is working with CityTV on the possibility of live telecast of the fireworks displays with accompanying patriotic music.
- Neighbors adjacent to the launch zones will be notified of the event prior to.
 - No parking areas and fall out zones were depicted on maps for the three launch zone locations.
 - Directional and informational signs for the community were depicted on the maps with the hope of limiting non-neighborhood traffic from coming into the neighborhoods for the show.
 - Barricades placed at the driveway entrances of the parks were depicted on the maps and are going to be used in hopes to limit large group gatherings.

Staff Member Frost noted that Lakewood Center Mall was considered as a launch zone but that because of the need to limit group congregations, having three shows at the locations mentioned above would help better attain the limit.

- Estimated Budget
 - Just over \$61,000 – detailed breakdown included in slide show (includes fireworks displays, fire safety officers, law enforcement, signage, equipment purchases and/or rental, full-time city personnel, part-time city personnel and facility rental fee cost [only for the school personnel to open up their buildings and the restrooms] not for rental of the facility)
- Possible Event Sponsorships
 - Vary on levels of recognition to be offered depending on contributions, should the Committee direct staff to reach out to businesses for them to participate in sponsorships at various dollar amount levels.

There was Committee discussion about keeping the above sponsorships specific to the 2020 fireworks event and not make it part of the city's regular sponsorship package that includes several events, should the Committee decide to move forward with a sponsorship program for the event. The current economy was a concern and considered in the conversation.

In response to Member Pe's inquiry about sponsor participation, Staff Member Frost noted that sponsor participation is not limited specifically to Lakewood businesses and that anyone who would like to participate could.

City Manager McCormack pointed out the school district's special exception allowing the city to have this year's event at the three schools because of the current situation. He talked about the hopes that in the future the city could come back to the traditional block party.

Staff Member Frost noted that the city has never had a sponsorship specific to the Block Party in past years and pointed out that the first Block Party was part of the City's 50th Anniversary. She also mentioned the use of sponsorships to continue the city's Tree Lighting events.

Staff Member Grady explained the process and time needed to promote a sponsorship program and pointed out the lack of time available in this instance.

There was Committee discussion on whether to move forward with the sponsorship program. Following discussion, the Committee concurred with City Manager McCormack's suggestion of a soft approach (recognizing the difficult time the world is in at the moment) in asking businesses if they would like the opportunity to participate in the event through contributions or some other fashion which would make them a partner in the event along with the City.

- Ideas for Community Engagement
 - Instagram Uploads to #Lakewoodfun
 - Patriotic Home Decorating - house, car, bike, stroller, etc.
 - Patriotic Sidewalk Chalk Art
 - Best Patriotic Outfit

Staff Member Frost suggested a contest for participants where pictures are uploaded to #Lakewoodfun and a group of staff would pick winners and gift cards (from the city's local eateries) could be given to them. She noted that staff could run #Lakewoodfun remotely without having to go out into the community.

Staff Member Frost mentioned an idea she had of asking local realtors (with the possible help of some non-profit organizations) if they would be interested in placing flags in resident's yards in a broader range than they usually do. Suggested outlets for marketing included #Lakewoodfun, and *Lakewood Living Magazine*, eMag, Facebook, and the RCS Online Summer Catalog.

In response to Member Pe's question of marketing being added to Lakewood Community News, Staff Member Frost stated that an ad could be added and that something would need to be put together quickly due to time constraints.

The Committee discussed ways to brand the event for signage, which would include enjoying fireworks from one's own home. Staff Member Frost suggested the placement of informational flyers on counters at local eatery locations that would talk about the event and suggest that patrons come back to pick up a meal deal to enjoy at home prior to the July 3 event.

The Committee also discussed the height that the fireworks can be displayed at and the possibility of some residents not having a good enough view to see them and the use of social media (such as Facebook live) to display a live view of the locations and have patriotic music accompany it. It was suggested, and the Committee concurred with, requesting that CityTV staff record the event locations and rebroadcast them on the Fourth of July.

The Committee concluded the meeting with discussion about the importance of timing the event letters that will be going to neighboring residents with the online marketing of the event.

On June 15, the Park Development Committee met and discussed:

The report titled Selection of Playground Equipment (ages 2-5) for San Martin Park.

The Committee was updated as to grant funding provided by the California Natural Resources Agency, through the advocacy of Anthony Rendon, Speaker of the California State Assembly, which awarded the City of Lakewood with a \$500,000 grant to renovate the Tot Lot playground and replace two picnic shelters at San Martin Park.

The Committee was presented with four playground design proposals from reputable commercial playground manufacturers who responded to the city's Request for Proposals (RFP) for the renovation of the tot lot playground at San Martin Park. Respondents to the RFP were limited to a \$125,000 equipment budget.

- a. Dave Bang Associates representing Playworld Systems Inc. (\$81,306.20)
- b. Great Western Recreation representing Game Time (\$124,954.69)
- c. Miracle Playground Sales representing Miracle (\$108,160.96)
- d. Pacific Park & Playground representing Little Tikes Commercial (\$118,432.60)

The Park Development Committee was presented with cost estimates, a visual depiction of the playground design and amenities from each manufacturer, as well as a list of pros and cons pertaining to each proposal.

The Park Development Committee identified the designs from Great Western Recreation and Pacific Park & Playground as the top two proposals. After deliberation, the proposal from Pacific Park & Playground representing Little Tikes Commercial was selected as the top choice. Favorable features in the decision included, the most play features (18) amongst all other proposals, a sailboat deck which provides an inclusive experience for children using mobility

devices, as well as a ramp leading into the playground which provide accessibility to the playground structure. Lastly, the design had creative placement of shade structures, which included seating at various points along the perimeter of the playground.

The Committee directed staff to request extensions of warranty on some products within the design, a revision to the original design that would include a set of parent and child swings, and additional play panels along the entrance ramp.

On June 30, 2020, the Economic Development Committee met and discussed:

Discussion was held on various items, including: Small Business Grant Program; Outdoor Dining Program; Shopping Center updates; and Boeing Property update. Staff discussed the specific requirements of the Small Business Grant Program, and asked for feedback from the committee members. Based on the feedback, staff agreed to modify the program to allow for sole proprietors to apply. Staff communicated that both the Grant Program and the Outdoor Dining Program would be implemented immediately, and the City Council will be asked to ratify the programs at the upcoming City Council meeting. Staff concluded the meeting by providing development status updates for various shopping centers, Timmons Subaru and the Boeing properties.

On Thursday, July 9, 2020, the Park Development Committee met and discussed:

The Recreation and Community Services (RCS) Department COVID-19 Response.

The Committee was provided a written report accompanied by a slide show, which summarized each supervision area within RCS and the effects and changes associated with the COVID-19 global pandemic beginning with changes instituted Friday, March 13 through June 2020.

The COVID-19 global pandemic has had an immense impact on the RCS Department's ability to provide recreational activities and facilities to the residents of Lakewood. Since March 13, 33 major and minor special events were cancelled, 479 meetings and facility rental permits at parks, community centers and The Centre were canceled or postponed, and countless ongoing and one-time recreation programs were canceled in response to the pandemic. These cancellations have totaled a loss in revenues of \$406,449 as of June 30, 2020. In addition to the cancellations, park amenities including picnic shelters, playgrounds and sporting fields and courts have been closed to the public since March.

The Committee was informed of staff's continued support of Lakewood's teen and senior population and participants of Adaptive Recreation and Special Olympics. Staff at the Lakewood Youth Center, Teen Resource Center and Weingart Senior Center have developed communication systems to "check-in" with their participants and ensure their social, mental and physical well-being by way of consistent wellness checks. Several special events that had been canceled were reimaged into a virtual format. The Pan American Fiesta and Summer Concerts in the Park Series are good examples of such efforts to connect residents to the city events for which they have been accustomed to participating. Staff also reported on the DASH transportation program, which has continued to operate through the pandemic while adapting

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July 28, 2020

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schedules to meet the needs of DASH clients. DASH drivers deliver frozen meals to senior clients who cannot leave their house and for those riders who are comfortable leaving the house, DASH provides transportation service to Lakewood grocery stores who have special shopping hours for seniors and people with a disability.

The Committee was also updated on the organization and success of programs permitted to operate with adherence to protocols provided by the County of Los Angeles Department of Public Health. Home Run Dog Park and the Nature Trail were noted as opened recreation amenities. Along with aquatic programming due to begin operation on July 13, pickleball and day camp were highlighted as programs now being offered to the public.

The specific programming areas detailed in the written report and oral presentation to the Committee were:

Special Events

The Centre and TGIS Catering

Aquatics

Day Camp

Youth and Adult Sports

Teen Programs

Adaptive Recreation and Special Olympics

Facility Rentals

Park Maintenance

Turf and Landscape Maintenance

Human Services

Senior Services

Contract Classes

DASH Transportation

RECOMMENDATION

It is recommended that the City Council receive and file this report.

Thaddeus McCormack *PB for TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council**SUBJECT:** Monthly Report of Investment Transactions – June 2020**INTRODUCTION**

In accordance with California Government Code Section 53607, the City Council has delegated to the City Treasurer the responsibility to invest or to reinvest funds, or to sell or exchange securities so purchased. The California Government Code Section 53607 requires that, if such responsibility has been delegated, then the Treasurer “shall make a monthly report of those transactions to the legislative body.” In compliance with this requirement, the Monthly Report of Investment Transactions is being rendered to be received and filed.

STATEMENT OF MONTHLY ACTIVITY

<u>Date</u>	<u>Amount at Cost</u>	<u>Vehicle</u>	<u>Transaction</u>
06/01/2020	.94	MMF	Interest
06/03/2020	154,783.00	CORP	Purchase 0.400%
06/03/2020	81,693.00	CORP	Purchase 1.350%
06/03/2020	384,222.60	CORP	Sell 2.750%
06/04/2020	129,893.40	CORP	Purchase 0.700%
06/05/2020	194,942.37	CORP	Purchase 0.800%
06/05/2020	176,558.82	TREAS	Sell 2.750%
06/05/2020	31,157.44	TREAS	Sell 2.750%
06/07/2020	8,910.00	CD	Interest 3.240%
06/08/2020	2,175.00	CORP	Interest 2.900%
06/08/2020	59,916.60	CORP	Purchase 0.800%
06/15/2020	1,053.50	CORP	Interest 1.720%
06/15/2020	433.13	CORP	Interest 1.890%
06/18/2020	2,200,000.00	LAIF	Withdrawal
06/18/2020	311,669.82	TREAS	Sell 2.750%
06/18/2020	198,579.46	CORP	Purchase 2.250%
06/18/2020	99,520.33	CORP	Purchase 2.950%
06/19/2020	803,333.65	FNMA	Purchase 0.500%
06/19/2020	337,654.16	TREAS	Sell 2.750%
06/19/2020	280,512.68	TREAS	Sell 2.750%
06/19/2020	285,707.36	TREAS	Sell 2.750%
06/23/2020	4,062.50	CORP	Interest 3.125%
06/25/2020	3,267.80	FNA	Paydown 3.560%
06/25/2020	11,805.18	FHMS	Paydown 3.203%

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July 28, 2020

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06/25/2020	271.78	FHMS	Interest 3.203%
06/25/2020	436.64	FNA	Interest 3.560%
06/30/2020	74,997.95	CORP	Purchase 0.550%
06/30/2020	2,712.50	TREAS	Interest 1.750%
06/30/2020	5,287.50	TREAS	Interest 2.250%
06/30/2020	3,437.50	TREAS	Interest 1.375%

RECOMMENDATION

It is recommended that the City Council receive and file the Monthly Report of Investment Transactions rendered for the month of June 2020.



Jose Gomez
Director of Finance & Administrative Services

Thaddeus McCormack *PB for TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Designation of Voting Delegate for League Annual Conference

STATEMENT OF FACT

The League of California Cities will hold its Annual Conference from October 7-9, 2020. The Annual Business Meeting portion of the conference will be held on the afternoon of October 9th. League bylaws require that the City Council designate a representative and alternate to vote on behalf of the City of Lakewood at the Annual Business Meeting.

RECOMMENDATION

It is recommended that the City Council appoint a Council Member to represent the City as the delegate for voting purposes at the League Annual Business Meeting, or, in lieu of a Council Member, the City Manager.

Thaddeus McCormack *PB fm TM*
City Manager

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RESOLUTION NO. 2020-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAKEWOOD EXTENDING A LOCAL EMERGENCY DUE TO
THE COVID-19 VIRUS.

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES RESOLVE AS
FOLLOWS:

SECTION 1. On March 24, 2020, the City Council adopted Resolution No. 2020-5, ratifying a Proclamation of a Local Emergency that the City Manager, acting in his capacity as the City's Director of Emergency Services, had issued on March 17, 2020, due to the COVID-19 virus. On May 12, 2020, the City Council adopted Resolution No. 2020-14, extending such Local Emergency. On June 23, 2020, the City Council adopted Resolution No. 2020-35, extending such Local Emergency. The City Council hereby extends such Local Emergency, on the same terms and conditions.

SECTION 2. The Local Emergency shall remain in effect until terminated by the City Council. The City Council shall review the need for continuing the Local Emergency at least once every 60 days until the City Council terminates the Local Emergency, as required by section 8630 of the California Government Code.

SECTION 3. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Resolution. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Resolution irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

ADOPTED AND APPROVED THIS 28TH DAY OF JULY, 2020.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Authorize Purchasing Agreement for Water Disinfectant with Waterline Technologies

INTRODUCTION

The City currently utilizes around 20,000 gallons of 12.5 % sodium hypochlorite and 4,000 gallons of hydrochloric acid per year to disinfect the City’s two public pools. The FY 20-21 budget provides for this expenditure under Special Supplies for Pool Treatment. The Purchasing Officer was requested to solicit proposals for the bulk delivery of 12.5% sodium hypochlorite and hydrochloric acid for a two-year period.

STATEMENT OF FACT

Required legal notices were posted and bid packages were distributed to five potential vendors. On December 16, 2019, the City received and opened three sealed bids at the City Clerk’s Office. The Assistant Project Manager and the Purchasing Officer reviewed the proposals to determine that specifications had been successfully met.

Below is a summary of prices, which are before sales tax and inclusive of delivery.

<i>Description</i>	WATERLINE		LINCOLN AQUATICS		HASA, INC.	
	<i>Price per gallon</i>					
	Year One	Year Two	Year One	Year Two	Year One	Year Two
Supply and delivery of 12.5% Sodium Hypochlorite	\$1.22	\$1.23	\$1.54	\$1.54	\$1.67	\$1.78
Supply and delivery of Hydrochloric Acid	\$1.99	\$2.01	\$1.82	\$1.82	\$2.31	\$2.45

Waterline Technologies has also provided delivery of water disinfectant to the Department of Water Resources for the past three years and the City has been satisfied with their service.

RECOMMENDATION

It is recommended that the City Council authorize the purchase of 12.5% sodium hypochlorite and hydrochloric acid from Waterline Technologies, Inc. of Santa Ana, CA and approve a two-year professional services agreement with the aforementioned vendor in an amount Not-To-Exceed \$45,000 a year.

Lisa Ann Rapp *LAR*
Director of Public Works

Thaddeus McCormack *TM*
City Manager

**PROFESSIONAL SERVICE AGREEMENT
FOR DELIVERY OF 12.5% SODIUM HYPOCHLORITE AND
HYDROCHLORIC ACID**

THIS AGREEMENT, made and entered into on July 28, 2020 referred to as CITY, and WATERLINE TECHNOLOGIES, INC. sometimes hereinafter referred to as SERVICE PROVIDER.

W I T N E S S E T H:

WHEREAS, the CITY currently utilizes around 20,000 gallons of 12.5% sodium hypochlorite and 4,000 gallons of hydrochloric acid per year to disinfect the City's pools; and

WHEREAS, the CITY issued a Request for Proposal (RFP); and

WHEREAS, on December 16, 2019, the CITY opened three sealed bids; and

WHEREAS, the SERVICE PROVIDER, being the lowest responsible bidder, has the necessary skills and qualifications and licenses required by law to perform the services required under this Agreement in connection with said work; and

WHEREAS, the City Council at a regular meeting held on July 28, 2020 authorized the Mayor and the City Clerk to enter into this Agreement; and

NOW, THEREFORE, it is hereby agreed by and between the parties that:

1. DEFINITIONS. As used in this Agreement, the following definitions shall be applicable:
 - A. SERVICE PROVIDER shall mean WATERLINE TECHNOLOGIES, INC, 620 N. Santiago St, Santa Ana, CA 92701.
 - B. CITY shall mean the City of Lakewood, a municipal corporation, 5050 Clark Avenue, Lakewood, California, 90712.
 - C. Services shall mean the professional services to be performed by the SERVICE PROVIDER pursuant to this Agreement.
2. SCOPE OF SERVICES. SERVICE PROVIDER shall provide the services as set forth in the Scope of Work, attached hereto as Exhibit "A" and incorporated herein by reference.
3. COMPENSATION FOR SERVICES. For and in consideration of the professional services performed by the SERVICE PROVIDER and when approved by the CITY, the CITY agrees to pay the SERVICE PROVIDER for the bulk delivery of 12.5% sodium hypochlorite for a two-year period not to exceed \$1.22 per gallon in year

one and \$1.23 per gallon in year two of this agreement and for the bulk delivery of hydrochloric acid for a two year period not to exceed \$1.99 per gallon in year one and \$2.01 per gallon in year two of this agreement. Contingent on the City Council's budget approval, a purchase order not to exceed before sales tax prices of \$45,000 in FY 2020/21, and \$45,000 in FY 2021/2022 will be executed.

The pricing submitted is firm for the two (2) years listed in this agreement.

4. PAYMENTS. The CITY shall pay the SERVICE PROVIDER monthly, based upon work performed and completed to date, and upon submission and approval of invoices. All invoices shall document and itemize all work completed to date. Each invoice statement shall include a record of time expended and work performed in sufficient detail to justify payment.
5. INDEPENDENT SERVICE PROVIDER. It is expressly understood and agreed that SERVICE PROVIDER has been retained, at its request, as an independent SERVICE PROVIDER, as distinguished from an employee or agent of the CITY to perform the aforementioned services. SERVICE PROVIDER acknowledges the independent SERVICE PROVIDER relationship and releases the CITY from any liability or obligation to make deductions or withholding from his compensation in respect to unemployment, income taxes, disability, social security, health or pension matters.

SERVICE PROVIDER acknowledges his independent SERVICE PROVIDER's status in performing said services, and agrees to bear the risk of property damage or loss to any property arising out of the work site, the place to work, or duties bestowed on SERVICE PROVIDER pursuant to this Agreement, and does hereby release CITY, its officers and personnel from any liability to SERVICE PROVIDER for any loss or damage thereby incurred, except where said loss or damage was caused by CITY.

In the performance of this agreement, SERVICE PROVIDER shall comply with all applicable provisions of the California Fair Employment Practices Act (California Labor Code Sections (410 et seq.) and the applicable equal employment provisions of the Civil Rights Act of 1964 (42 U.S.C. 200e 217), whichever is more restrictive.

6. TERMINATION. The CITY or SERVICE PROVIDER may terminate this Agreement at any time by giving thirty (30) days prior written notice. In the event of termination, the CITY shall pay the SERVICE PROVIDER the total value of the services of the SERVICE PROVIDER to the final date of termination, computed in accordance with the terms and provisions of this Agreement, provided, however, that the same does not in any case exceed the maximum amount hereinbefore set forth for payment of consideration. Except as herein provided, this Agreement shall continue until June 30, 2022.

7. TERM. This agreement shall be effective as of the date first set forth above and shall remain in full force and effect until June 30, 2022, unless terminated as otherwise provided in this Agreement.
8. ASSIGNMENT AND SUBCONSULTATION. Notwithstanding any provision of this Agreement to the contrary, SERVICE PROVIDER shall not assign, subcontract or transfer any part or portion of this Agreement, or any responsibility hereunder, without the prior written consent of the CITY.
9. COMPLETION OF MANIFEST DOCUMENTS. It is further agreed by and between the parties hereto that the SERVICE PROVIDER pursuant to this Agreement shall assist with the required documentation to accompany proper disposal of hazardous materials.
10. LIABILITY. The SERVICE PROVIDER at all times during the term of this Agreement, shall maintain and keep in full force and effect, and deposit with the CITY, insurance or a Certificate of Insurance which shall evidence the fact that the SERVICE PROVIDER has in full force and effect a comprehensive personal injury and property damage policy protecting the SERVICE PROVIDER and the CITY from liability in the following policies of insurance with minimum limits as indicated below and issued by insurers with A.M. Best ratings of no less than A-: VI: Commercial general liability at least as broad as ISO CG 0001 (per occurrence) \$1,000,000 (general aggregate) \$2,000,000; Commercial auto liability at least as broad as ISO CA 0001 (per accident) \$1,000,000; and Worker's compensation-Statutor.

SERVICE PROVIDER certifies that it is aware of the provisions of the Labor Code of the State of California, which require every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and it certified that it will comply with such provisions before commencing the performance of the work of this Agreement.

11. INDEMNITY. SERVICE PROVIDER shall indemnify and save CITY, its officers and employees, harmless from any suits, claims or actions brought by any person or persons, including his agents or employees, for or on account of any injuries or damages or other loss, cost or expense to the extent caused by the negligent or wrongful act or omission of SERVICE PROVIDER, his agents and employees, or his sub SERVICE PROVIDERS and the agents and employees thereof, arising out of the services to be performed by SERVICE PROVIDER pursuant to this Agreement.
12. ASSUMPTION OF RISK. SERVICE PROVIDER does hereby assume all risks to himself, his personnel, sub SERVICE PROVIDERS and agents, and any employees thereof, of personal injury or death, and all risk of property damage or loss to any property, wares, vehicles, or materials owned or possessed by SERVICE PROVIDER and said SERVICE PROVIDER further releases CITY, its officers

and employees, from any liability therefor.

13. PREVAILING RATE OF WAGES. CITY has obtained from the Department of Industrial Relations, State of California, the prevailing rate of per diem wage, and the general prevailing rate for holiday and overtime work in the locality in which this work is to be performed for each craft, classification or type or workmen needed to carry out this agreement. In that regard pursuant to Section 1773 of the Labor Code, holidays, upon which such rate shall be paid, need not be specified in this agreement, but shall be all holidays recognized in the collective bargaining agreement applicable to the particular craft, classification or type or workmen employed on the project. Copies of the prevailing rate of per diem wages are on file at the Public Works office, City Hall, and are available to any interested party upon request. Referenced hereto and made a part hereof as though set forth in full are rates applicable to this project and contract, and the SERVICE PROVIDER shall pay not less than the minimum thereof.
14. SAFETY. SERVICE PROVIDER shall be solely responsible for the safety of his employees. SERVICE PROVIDER shall develop and maintain an Injury and Illness Prevention Program (IIPP) in accordance with the Cal/OSHA requirements contained in the California Code of Regulations, Title 8 Section 3203 (CCR T8 Section 3203), "Injury and Illness Prevention Program." SERVICE PROVIDER shall provide safety, health, and job skills training so as to provide a safe and healthful workplace, and meet all applicable Cal/OSHA requirements. SERVICE PROVIDER shall maintain all OSHA 300 logs and records, and make them available for inspection upon request by the City.
15. RESERVATION OF RIGHTS. Nothing in this Agreement shall be deemed to bind the CITY to any course of conduct other than its obligation hereunder to pay SERVICE PROVIDER for said services as rendered. It is understood CITY reserves complete right within its discretion to reject all or any part of any recommendation made to it or submitted by said SERVICE PROVIDER, and in that regard the only responsibility of the CITY shall be to pay said SERVICE PROVIDER for services as rendered. It is further understood that acceptance herein by the CITY of any recommendation by the SERVICE PROVIDER shall be for the purpose of compensating the SERVICE PROVIDER only, and shall not be binding on the CITY as to any further course of action. CITY reserves the right to authorize additional, other independent SERVICE PROVIDER services, and it is agreed that SERVICE PROVIDER does not have any exclusive rights to said services for CITY.
16. LICENSES. SERVICE PROVIDER shall obtain a City of Lakewood Business License and any other licenses that may be required by regulatory agencies as they relate to the scope of work set forth in this agreement.
17. NOTICE. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail in an envelope bearing the

proper amount of postage thereon, and addressed as follows:

TO CITY:

City of Lakewood
5050 Clark Ave
Lakewood, California 90712

TO SERVICE PROVIDER:

WATERLINE TECHNOLOGIES, INC
620 N. Santiago St.
Santa Ana, CA 92701

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first above written.

SERVICE PROVIDER

CITY OF LAKEWOOD

WATERLINE TECHNOLOGIES, CEO

MAYOR

APPROVED AS TO FORM:

ATTEST:

CITY ATTORNEY

CITY CLERK

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Notice of Completion – Drilling Well 28 - PW Project 20-01

INTRODUCTION

Lakewood depends on deep wells scattered throughout the City for its water supply. As wells age, production goes down; therefore, it was prudent to drill a new well, Well #28, which is located at the Arbor Water Yard.

STATEMENT OF FACT

Well 28 was drilled to a depth of 1,010 feet. Estimated production rate is 2,400 gallons per minute. The Contractor completed the project on-time and under-budget.

On December 10, 2019 the City Council awarded a contract for the project in the amount of \$1,152,516.50 to Bakersfield Well & Pump Company of Bakersfield and authorized staff to approve a cumulative total of contract change orders not to exceed \$150,000.

The final amount of the construction contract was \$1,147,719.40. The decreased contract amount of \$4,797.10 was due to quantity adjustments of actual work done versus estimated bid quantities.

RECOMMENDATION

That the City Council accept the work constructed by Bakersfield Well & Pump Company of Bakersfield for “Drilling Well 28 - PW Project 20-01” in the amount of \$1,147,719.40 and authorize the City Clerk to file the Notice of Completion for the project.

Lisa Ann Rapp *LAR*
Director of Public Works

Thaddeus McCormack *PB for TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Fund Exchange Agreement with Metro

INTRODUCTION

Each year the City receives federal Surface Transportation Program-Local (STPL) funds of about \$235,000 to use for maintenance of streets that are eligible for federal funding. The Los Angeles County Metropolitan Transportation Authority (LACMTA or Metro) is willing to enter into an Agreement to exchange City STPL funds for local Metro funds that have less restrictions in the administration of their use.

STATEMENT OF FACT

The federal STPL funds have reporting and record keeping requirements that are difficult, time consuming and costly to properly account for usage of the federal funds. The exchange for local funds allows the City to follow normal City procedures for contracting and accounting purposes.

The City has an STPL balance of \$1,578,599. After Metro's two-percent processing and administrative fee, the City will net \$1,546,988.

The City will have three years to spend the funds on streets that are eligible for federal aid. As part of this Agreement, the City has proposed to Metro that Del Amo Boulevard between Studebaker Road and Bloomfield Avenue be repaved. Also to be repaved is Candlewood Street between Downey Avenue and the City Limits west of Paramount Boulevard.

RECOMMENDATION

That the City Council approve a Funding Exchange Agreement with Los Angeles County Metropolitan Transportation Authority that exchanges \$1,578,599 of City STPL funds for Metro Local Transportation funds and authorize the City Manager to sign the Agreement subject to approval of form by the City Attorney.

Lisa Ann Rapp *LAR*
Director of Public Works

Thaddeus McCormack *PB for TM*
City Manager

**EXCHANGE AGREEMENT AND ASSIGNMENT OF FEDERAL SURFACE
TRANSPORTATION PROGRAM — LOCAL FUNDS**

This Exchange Agreement and Assignment of Federal Surface Transportation Program-Local Funds ("AGREEMENT"), is made and entered into as of May 1, 2020, by and between the City of Lakewood ("CITY") and the Los Angeles County Metropolitan Transportation Authority ("LACMTA").

RECITALS

- A. CITY is eligible for and has available Federal Surface Transportation Program-Local funds ("STP-L Funds").
- B. CITY desires to exchange \$1,578,559 of CITY's STP-L Funds for a like amount of LACMTA Local Transportation Funds ("LACMTA Funds").
- C. LACMTA is willing to exchange \$1,578,559 in LACMTA Funds for a like amount of CITY's STP-L Funds subject to the terms and conditions contained herein.
- D. An exchange of CITY's STP-L Funds with LACMTA Funds is beneficial to and in the general interest of CITY and LACMTA.

NOW THEREFORE, in consideration of the mutual benefits to be derived by CITY and LACMTA, and of the promises contained herein, it is hereby agreed as follows:

AGREEMENT

- 1. CITY hereby assigns to LACMTA \$1,578,559 of CITY's STP-L Funds. LACMTA shall be authorized to deduct such amount from CITY's STP-L Fund balance. This assignment shall be automatically effective upon full execution of this AGREEMENT without the necessity of the execution, delivery or recording of any further instrument whatsoever. Notwithstanding the foregoing, at LACMTA's request, CITY shall execute and deliver such documents and instruments as may be required to evidence such assignment of STP-L Funds.
- 2. LACMTA hereby accepts CITY's assignment of CITY's STP-L Funds for use on Federal-aid eligible project(s), to be determined by LACMTA in its sole and absolute discretion.
- 3. Upon receipt of (i) a fully executed AGREEMENT, (ii) CITY's written certification of the amount of CITY's STP-L Fund Balance, as defined herein, which CITY's STP-L Fund Balance shows that CITY has sufficient STP-L Funds to meet its obligations hereunder, and (iii) LACMTA's deduction of CITY's STP-L Funds as provided in paragraph 1 above, LACMTA shall pay CITY \$1,546,988 of LACMTA Funds which includes the deduction for the processing fee described in paragraph 5 below. For purposes of this AGREEMENT, CITY's "STP-L Fund Balance" shall mean the amount of funds contained in CITY's STP-L Fund account as of the date that this AGREEMENT is fully executed, which includes

CITY's FY20 apportionment share of STP-L Funds. If the STP-L Fund Balance becomes insufficient to satisfy CITY's exchange obligations hereunder, CITY hereby authorizes LACMTA to deduct from CITY's future STP-L Funds until LACMTA has in the aggregate received the amount of CITY's STP-L Funds specified in paragraph 1 above.

4. CITY must complete an Automated Clearing House (ACH) form as provided in Exhibit A to allow LACMTA to make disbursements electronically. Disbursements via ACH will be made at no cost to CITY. If electronic disbursements are not the preferred method of disbursement, CITY may request an exception in writing.

5. CITY shall pay LACMTA a two-percent (2%) processing and administrative fee ("the Processing Fee") in connection with the exchange contemplated by this AGREEMENT. The Processing Fee shall be assessed against the total amount of LACMTA Funds payable to CITY. CITY hereby authorizes LACMTA to deduct the Processing Fee from the amount LACMTA is to pay CITY hereunder.

6. CITY shall expend the LACMTA Funds on STP-L-Eligible Projects and by the Lapsing Date, consistent with the Statement of Work, Schedule and Budget provided in Exhibit B. For the purposes of this AGREEMENT, "the Lapsing Date" shall mean the date that is three (3) years from the date that this AGREEMENT is fully executed. Any LACMTA Funds not expended by the Lapsing Date shall lapse and be returned to LACMTA within thirty (30) days of the Lapsing Date for further programming to third parties as LACMTA determines in its sole discretion.

- A. For the purposes of this AGREEMENT, the term "STP-L Eligible Project" shall mean the transportation capital improvement described in Exhibit B that would normally qualify for the STP-L program, provided however, that any applicable federal regulations and standards related to procurement and other project delivery issues may be substituted with applicable state and local regulations, standards, and policies.
- B. The term "expend" as used in Section 6 shall mean "encumbered by an awarded contract".
- C. If the LACMTA Funds have lapsed and CITY has not returned all or a portion of the lapsed LACMTA Funds to LACMTA, then CITY shall be considered to be in default and agrees that such outstanding payments shall be paid from CITY funds in the following priority: first, from any of CITY's unobligated STP-L balance funds, then from CITY's Proposition A local return funds, then from CITY's Proposition C local return funds, then from CITY's Measure R local return funds, and then from CITY's Measure M local return funds. If CITY is in default hereunder, in addition to all rights and remedies available to LACMTA at law or in equity and without further notice or ability to cure by CITY, CITY hereby authorizes LACMTA to withhold the applicable STP-L funds or local return funds in the amount needed to satisfy the outstanding amount of lapsed LACMTA Funds due and owing to LACMTA prior to LACMTA transferring the balance of such local return funds to the CITY in accordance with the applicable state laws or ordinances.

7. CITY must use the LACMTA Funds in the most cost-effective manner. If CITY intends to use a consultant or contractor to implement all or part of the STP-L Eligible Project, LACMTA requires that such activities be procured in accordance with CITY's contracting procedures and be consistent with State law as appropriate. CITY will also use the LACMTA Funds in the most cost-effective manner when the LACMTA Funds are used to pay "in-house" staff time. CITY staff or consultants with project oversight roles may not award work to companies in which they have a financial or personal interest. This effective use of funds provision will be verified by LACMTA through on-going project monitoring and through any LACMTA interim and final audits.

8. LACMTA, and/or its designee, shall have the right to conduct audits of CITY's use of the LACMTA Funds, as deemed appropriate, such as financial and compliance audits; interim audits; pre-award audits, performance audits, and final audits. CITY agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). CITY's records shall include, without limitation, any supporting evidence deemed necessary by LACMTA to substantiate CITY's use of LACMTA Funds. These records must be retained by CITY for five years following CITY's last use of the LACMTA Funds. CITY shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions of this AGREEMENT. The eligibility of costs for CITY's own expenditures submitted to LACMTA for the STP-L Eligible Project shall be in compliance with Office of Management and Budget (OMB) Circular A-87 (relocated to Title 2 in the Code of Federal Regulations, Subtitle A, Chapter II, part 225). The eligibility of costs for CITY's contractors, consultants, and suppliers expenditures submitted to LACMTA through CITY's Monthly Progress Reports and Quarterly Expenditures shall be in compliance with OMB Circular A-87 (as relocated) or Federal Acquisition Regulation (FAR) Subpart 31 (whichever is applicable). Findings of the LACMTA audit are final. When LACMTA audit findings require CITY to return monies to LACMTA, CITY agrees to return the monies within thirty (30) days after the final audit is sent to CITY.

9. The terms of this AGREEMENT shall commence on the date that this AGREEMENT is fully executed and shall terminate once CITY has expended all the LACMTA Funds and all LACMTA audit and reporting requirements have been satisfied.

10. CITY shall fully indemnify, defend and hold LACMTA and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages of any nature whatsoever arising out of (i) a breach of CITY's obligations under this AGREEMENT; or (ii) any act or omission of CITY or its officers, agents, employees, contractors, or subcontractors in the use of the LACMTA Funds.

11. LACMTA shall fully indemnify, defend and hold CITY and its officers, agents, and employees harmless from and against any liability and expenses, including, without limitation, defend costs, any costs or liability on account of bodily injury, death or personal injury of any person, or for damages to or loss of risk of property, any environmental obligations, any legal fees and any claims for damages of any nature whatsoever arising out of (i) a breach of LACMTA's obligations under this AGREEMENT; or (ii) any act or omission of LACMTA or its officers, agents, employees, contractors, or subcontractors in the use of CITY's STP-L Funds.

12. This AGREEMENT may be amended or modified only by mutual written consent of LACMTA and CITY.

13. Any correspondence, communication, or contact concerning this AGREEMENT shall be directed to the following:

CITY OF LAKEWOOD

Lisa Rapp
Director of Public Works
5050 Clark Ave
Lakewood, CA 90712

--

LACMTA

Ashad Hamideh
Senior Director, Countywide Planning and Development
One Gateway Plaza
Mail Stop: 99-23-3
Los Angeles, California 90012-2952

14. This AGREEMENT shall be interpreted and governed by the laws of the State of California.

15. This AGREEMENT constitutes the entire understanding between the parties with respect to the subject matter herein.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by their respective officers as of the date stated below.

**LOS ANGELES COUNTY
METROPOLITAN TRANSPORTATION
AUTHORITY**

CITY OF LAKEWOOD

By: _____

By: _____

Phillip A. Washington
Chief Executive Officer

Thaddeus McCormack
City Manager

APPROVED AS TO FORM:

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

STEVE SKOLNIK
City Attorney

By:  _____
Deputy

By:  _____
City Attorney


Metro

LOS ANGELES COUNTY
 METROPOLITAN TRANSPORTATION AUTHORITY
 AUTOMATED CLEARING HOUSE (ACH) PAYMENT
 AUTHORIZATION

SECTION I: <i>Supplier Information</i>		
Supplier Number:		
Company Name: City of Lakewood		
Payment Address: 5050 Clark Ave		
City: Lakewood	State: CA	Zip Code: 90712
Contact Name: Claire Houck	Contact Phone Number: 562 866-9771	
Email Address: chouck@lakewoodcity.org		
SECTION II: <i>Banking Information</i>		
Tax ID:		
Bank Name (Required):		
Account Name:		
Account Type (Required): <input type="checkbox"/> Checking <input type="checkbox"/> Savings		
Account Number (Required):		
Routing Number (Required):		
SECTION III: <i>Authorization</i>		
Print Name of Authorized Person:		
Print Title :		
Phone Number:		
Signature of Authorized Person:		
Date:		
SECTION IV: <i>Approval - Metro Use Only</i>		
Approved by:	Date:	
Entered by:	Date:	

STATEMENT OF WORK

The STP-L Eligible Project consists of pavement rehabilitation along: i) Del Amo Boulevard between Studebaker Road and Bloomfield Avenue; and ii) Candlewood Street between Downey Avenue and the City of Lakewood's limits about 1,300 feet west of Paramount Boulevard). Project activities include cold milling 2.0 inches of pavement and overlaying 2.0 inches of asphalt rubber hot mix, removing and replacing curbs, gutters and sidewalks (as needed), and striping.

SCHEDULE

Complete Design:	November 2020
Advertise:	December 2020
Award Contract:	January 2021
Start Construction:	February 2021
Complete Construction:	April 2021

BUDGET

LACMTA Funds:	\$1,546,988
Total Project Cost:	\$1,546,988

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COUNCIL AGENDA

July 28, 2020

TO: Honorable Mayor and City Council

SUBJECT: Waterline Relocation at Lakewood/Del Amo Blvd Project

INTRODUCTION

On June 9, 2020, the City Council extended the contract with Doty Bros. Construction (DBCC) for On-Call Emergency Utility Repairs. The contract with DBCC allows for contracting services to assist in the emergency repair of water pipelines and facilities.

STATEMENT OF FACT

As part of City of Lakewood's Department of Public Works Del Amo & Lakewood Blvd Intersection Improvements Project (Project PW15-04), it was deemed necessary to relocate two existing 2" service lines and one 10" water main in order to maintain the integrity of these services with the new improvements being made. Due to the specialty of this work and emergency nature of its completion, it is determined to utilize the existing contract with Doty Bros. Construction to facilitate these emergency water line relocations for this project.

FISCAL IMPACT

Public Works Project PW15-04 is funded by the Los Angeles County Metropolitan Transportation Authority's Funding Agreement to provide a grant of Measure R Funds, and the proposed cost of \$30,106 for these necessary water line relocations is to be funded by this grant. The proposed cost for these water line relocations exceeds \$20,000, therefore, City Council's approval is required.

RECOMMENDATION

Staff recommends that the City Council:

Approve use of Doty Bros. Construction under the existing On-Call Emergency Utility Repairs contract for the proposed waterline relocation needed for the Del Amo/Lakewood Intersection Improvements in the amount of \$30,106 to be funded by the project.



Jason J. Wen, Ph.D., P.E.
Water Resources Director

Thaddeus McCormack *PB for TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Authorize Additional Expenditure for Hay Barn Project with the Conservation Corps of Long Beach

INTRODUCTION

On February 11, 2020, the City Council approved a master agreement with the Conservation Corps of Long Beach (CC of LB) is a California non-profit corporation that provides training in job skills and environmental education to young men and women of the region. The Corps members have been participating in the construction of the hay barn at the Lakewood Equestrian Center (LEC), and additional authorization is now needed.

STATEMENT OF FACT

The work on the new hay barn at the LEC began on July 6, 2020. The CC of LB has supplied a crew of 5 workers plus a working supervisor. The charge for the crew is \$1,344 per day. They provide their members with PPE, training, insurance and transportation, and pay them an hourly wage. As of the end of the day on July 23rd, they will have provided 12 days of labor, at just over \$16,000. They are very close to finishing the framing and plywood sheathing part of the project, and will probably work several days into next week. The aluminum siding for the barn has been delayed by the manufacturer, so we may need to shut down the project for a couple of weeks while we wait for the siding and roofing material to be delivered. If there is no available work, the crew would be sent back to the CC of LB, until the additional materials are delivered. Some of the crew members may be retained to assist us with a large painting project at the Candlewood/Downey water reservoir and well site.

The Master Agreement provides for the City Manager to authorize assignments for the CC of LB at \$20,000 or less. It is likely that we will exceed \$20,000 for this project. Staff suggests that the Council authorize up to \$35,000 for this assignment at this time to provide additional flexibility in the use of the CC of LB's services. There are sufficient funds in the budget for the LEC improvements to allow for this authorization.

So far, this has been very successful partnership. We have generally had three members from the Facilities Maintenance Division working on the project with the Corps members. Our more experience skilled trades workers have been working alongside the corps members, teach them the safe use of hand and power tools, framing techniques, and safe work practices. The corps members have had the opportunity to get hands-on construction experience. We are also in discussion with the Corps management regarding additional projects, such as the maintenance of the new landscaping on Paramount Blvd., and other projects where they could gain valuable work experience and the city would benefit from their labor and enthusiasm.

RECOMMENDATION

- (1) Authorize up to \$35,000 for the labor on the LEC hay barn project by the Conservation Corps of Long Beach.

Lisa Ann Rapp *LAR*
Director of Public Works

Thaddeus McCormack *PB fm TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Authorize Parking, Sidewalk, and Ramp Repairs at Del Valle Park and Bolivar Park for ADA compliance

INTRODUCTION

CJ Construction, Inc. provides hardscape maintenance services to the City under their existing, previously bid on-call agreement. These services include removal and replacement of damaged sidewalk, curb, gutter, and access ramps. Accessible parking improvements are required at Del Valle Park and Bolivar Park for ADA Compliance.

STATEMENT OF FACT

Disabled parking, sidewalk, and access ramp improvements are necessary at Del Valle Park and Bolivar Park to meet ADA compliance. CJ Construction has provided an estimate of \$42,620 for the total scope of work at Bolivar Park under their current contract on-call agreement. CJ also provided an estimate of \$78,200 for the improvements necessary at Del Valle Park. The Del Valle site will have two separate inset parking stalls, near the memorial and adjacent to the Youth Center. There will be one inset parking stall near the picnic shelters adjacent to the service road at Bolivar Park. These ADA parking stalls will meet all current ADA codes, and are similar to the design used at Biscailuz Park.

CJ Construction, Inc. has provided hardscape maintenance services for the City under an existing service provider agreement in a very professional and cost effective manner. They have the required licenses and experience to perform all aspects of this scope of work as outlined in their existing on-call agreement. This project will be financed by the CJPIA Low-interest ADA Loan which has been approved and has been funded.

RECOMMENDATION

- (1) Authorize work for the parking, sidewalk, and ramp repairs at Bolivar Park for ADA Compliance in an amount not-to-exceed \$42,620.
- (2) Authorize work for the parking, sidewalk, and ramp repairs at Del Valle Park for ADA Compliance in an amount not-to-exceed \$78,200.

Lisa Ann Rapp *LAR*
Director of Public Works

Thaddeus McCormack *PB for TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Approve Transfer Agreement with the Los Angeles County Flood Control District – Safe Clean Water Program (SCWP) For Municipal Program Funds

STATEMENT OF FACT

On November 6, 2018, Measure W (the SCWP) ballot measure was successfully passed by the voters. With the approval of the SCWP, the first annual parcel tax is being collected on the tax bills for Fiscal Year 2019-20. Following the tax collection, SCWP revenues will be allocated as follows:

- 10 percent to the LACFCD;
- 40 percent to the municipalities within the District; and
- 50 percent to the nine watershed areas to fund regional watershed-based multi-benefit projects to be implemented by project developers, and to provide technical resources, and conduct scientific studies.

The transfer agreements for the Municipal Program will disburse funds to the municipalities in proportion to the tax collected in each jurisdiction on an annual basis. The transfer agreements for the Municipal Program will expire every 4 years, and funds received are to be used for implementation, operations and maintenance, and administration of eligible projects and programs.

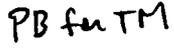
FISCAL IMPACT

There will be no impact to the City's General Fund. County-wide, the SCWP is estimated to generate up to \$285M annually in special tax revenues collected and Lakewood's estimated annual allocation for FY19-20 was approximately \$1.10M as a result of Covid-19 and exemption requests the amount may be far lower and is unknown at this time.

RECOMMENDATION

- (1) Approve the attached transfer agreement establishing terms and conditions for the transfer of Safe, Clean Water Program funds to the City of Lakewood, and
- (2) Authorize the Mayor to sign the transfer agreement with the Los Angeles County Flood Control District to receive funds through the Safe, Clean Water Program.

Lisa Ann Rapp 
Director of Public Works

Thaddeus McCormack 
City Manager

**TRANSFER AGREEMENT BETWEEN
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
AND
LAKEWOOD
AGREEMENT NO. 2020MP43
SAFE, CLEAN WATER PROGRAM – MUNICIPAL PROGRAM**

This Transfer Agreement, hereinafter referred to as "Agreement," is entered into as of June 25, 2020 by and between the Los Angeles County Flood Control District, hereinafter referred to as "District," and Lakewood, hereinafter referred to as "Municipality."

WHEREAS, District, pursuant to the Los Angeles Region Safe, Clean Water (SCW) Program ordinance (Chapter 16 of the Los Angeles County Flood Control District Code) and the SCW Program Implementation Ordinance (Chapter 18 of the Los Angeles County Flood Control District Code), administers the SCW Program for the purpose of funding Projects and Programs to increase stormwater and urban runoff capture and reduce stormwater and urban runoff pollution in the District;

WHEREAS, pursuant to Section 16.04.A.2. of the Los Angeles County Flood Control District Code, forty percent (40%) of annual SCW Program tax revenues shall be allocated to Municipalities within the District, in the same proportion as the amount of revenues collected within each Municipality, to be expended by those cities within the cities' respective jurisdictions and by the County within the unincorporated areas that are within the boundaries of the District, for the implementation, operation and maintenance, and administration of Projects and Programs, in accordance with the criteria and procedures established in this Chapters 16 and 18 of the Los Angeles County Flood Control District Code;

WHEREAS, pursuant to Section 16.05.A.1. of the Los Angeles County Flood Control District Code, prior to their receipt of SCW Program funds, Municipalities must enter into an agreement with the District to transfer SCW Program funds;

WHEREAS, the County of Los Angeles Board of Supervisors has approved a standard template Agreement, as required by and in accordance with Section 18.09 of the Los Angeles County Flood Control District Code, for the transfer of SCW Program funds to Municipalities.

NOW, THEREFORE, in consideration of the promises, mutual representations, covenants and agreements in this Agreement, the District and the Municipality, each binding itself, its successors and assigns, do mutually promise, covenant, and agree as follows:

I. DEFINITIONS

The definitions set forth in Sections 16.03 and 18.02 of the Los Angeles County Flood Control District Code shall apply to this Agreement. In addition, the following definitions shall also apply:

“Agreement” means this Transfer Agreement, including all exhibits and attachments hereto.

“Annual Plan” means the plan referred to in Section 18.09.B.5 of the Code that includes the contents specified in Exhibit A.

"Code" means the Los Angeles County Flood Control District Code.

“Days” means calendar days unless otherwise expressly indicated.

“Fiscal Year” means the period of twelve (12) months terminating on June 30 of any year.

“Safe Clean Water (SCW) Program Payment” means the Municipality's annual allocation of SCW Program funds as described in Section 16.04.A.2. of the Code disbursed by the District to the Municipality.

“Year” means calendar year unless otherwise expressly indicated.

II. PARTY CONTACTS

The District and the Municipality designate the following individuals as the primary points of contact and communication regarding the Municipal Program and the administration and implementation of this Agreement.

Los Angeles County Flood Control District		Municipality: Lakewood	
Name:		Name:	
Address:		Address:	
Phone:		Phone:	
Email:		Email:	

Either party to this Agreement may change the individual identified as the primary point of contact above by providing written notice of the change to the other party.

III. EXHIBITS INCORPORATED BY REFERENCE

The following exhibits to this Agreement, including any amendments and supplements hereto, are hereby incorporated herein and made a part of this Agreement:

- EXHIBIT A – ANNUAL PLAN CONTENTS
- EXHIBIT B – GENERAL TERMS AND CONDITIONS
- EXHIBIT C – NATURE-BASED SOLUTIONS (Best Management Practices)
- EXHIBIT D – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT

IV. MUNICIPAL PROGRAM IMPLEMENTATION

- A. The Municipality shall annually prepare and submit to the District, an Annual Plan. The Annual Plan for the 2020-21 Fiscal Year shall be submitted to the District no later than 45-days after the execution of this Agreement by the last party to sign. An Annual Plan for each subsequent Fiscal Year shall be submitted not later than 90-days prior to the start of the Fiscal Year for which the Plan is prepared.
- B. The Municipality shall utilize the SCW Program Payments in compliance with Chapters 16 and 18 of the Code.
- C. The Municipality shall comply with the terms and conditions in Exhibits B, C, and D, of this Agreement, and all applicable provisions of Chapters 16 and 18 of the Code, specifically including, without limitation, Section 18.06.

V. SCW PROGRAM PAYMENTS TO MUNICIPALITIES

- A. The District shall disburse the Municipality's SCW Program Payment for the 2020-21 Fiscal Year within 45-days of the signed executed Agreement or within 14-days of the District's receipt of the Annual Plan for 2020-21 Fiscal Year in compliance with Exhibit A, whichever comes later. The initial disbursement of SCW Program Payments shall include the amount of revenue collected by the District at the time of Agreement execution; any additional funds that are subsequently collected will be disbursed by August 31, 2020.
- B. SCW Program Payments in subsequent Fiscal Years will generally be available for disbursement by August 31, provided a duly executed transfer agreement is in effect and subject to the Municipality's compliance with the conditions described in paragraph C, below; however the District may, in its discretion, change the date and number of the actual disbursements for any Fiscal Year based on the amount and timing of revenues actually collected by the District.
- C. For subsequent Fiscal Years, the District shall disburse the Municipality's SCW Program Payment upon satisfaction of the following conditions: (1) the District has received the Annual Progress/Expenditure Report required pursuant to Section 18.06.D of the Code; (2) the District has received Municipality's Annual Plan for that Fiscal Year, and (3) the Municipality has complied with the audit requirements of Section B-6 of Exhibit B.
- D. Notwithstanding any other provision of this Agreement, no disbursement shall be made at any time or in any manner that is in violation of or in conflict with federal, state, County laws, policies, or regulations.
- E. All disbursements shall be subject to and be made in accordance with the terms and conditions in this Agreement and Chapters 16 and 18 of the Code.

VI. Term of Agreement

This Agreement shall expire at the end of the 2023-24 Fiscal Year. The parties shall thereafter enter into a new agreement based on the most recent standard template agreement approved by the Board.

VII. Execution of Agreement

This Agreement may be executed simultaneously or in any number of counterparts, including both counterparts that are executed manually on paper and counterparts that are in the form of electronic records and are executed electronically, whether digital or encrypted, each of which shall be deemed an original and together shall constitute one and the same instrument.

The District and the Municipality hereby agree to regard facsimile/electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on this Agreement and on any addenda or amendments thereto, delivered or sent via facsimile or electronic mail or other electronic means, as legally sufficient evidence that such original signatures have been affixed to this Agreement and any addenda or amendments thereto such that the parties need not follow up facsimile/electronic transmissions of such documents with subsequent (non-facsimile/electronic) transmission of "original" versions of such documents.

Further, the District and the Municipality: (i) agree that an electronic signature of any party may be used to authenticate this Agreement or any addenda or amendment thereto, and if used, will have the same force and effect as a manual signature; (ii) acknowledge that if an electronic signature is used, the other party will rely on such signature as binding the party using such signature, and (iii) hereby waive any defenses to the enforcement of the terms of this agreement based on the foregoing forms of signature.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LAKESWOOD

By: _____

Name:

Title:

Date: _____

LOS ANGELES COUNTY
FLOOD CONTROL DISTRICT:

By: _____

Name:

Title:

Date: _____

EXHIBIT A – ANNUAL PLAN CONTENTS

- A-1. Description of all projects anticipated to be funded using the SCW Program Payment. Include a discussion of how the projects will result in the achievement of one or more SCW Program Goals, including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.
- A-2. Description of all programs anticipated to be funded using the SCW Program Payment. Include a discussion of how the programs will result in the achievement of one or more SCW Program Goals; including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.
- A-3. Description of all operation and maintenance activities anticipated to be funded using the SCW Program Payment. Include a discussion of how those activities will result in the achievement of one or more SCW Program Goals. Additional operation and maintenance activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-4. Description of the stakeholder and community outreach/engagement activities anticipated to be funded with the SCW Program Payment, including discussion of how local NGOs or CBOs will be involved, if applicable, and if not, why. Additional outreach/engagement activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-5. Description of post-construction monitoring for projects completed using the SCW Program Payment. Additional post-construction monitoring activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-6. Provide the status of any projects that have been awarded (or are seeking award of) Institute for Sustainable Infrastructure (ISI) verification, if applicable.
- A-7. Provide the budget for the activities described in provisions A1 through A-5 SCW Program Payment.

EXHIBIT B – GENERAL TERMS AND CONDITIONS

B-1. Accounting and Deposit of Funding Disbursement

1. SCW Program Payments distributed to the Municipality shall be held in a separate interest-bearing account and shall not be combined with other funds. Interest earned from each account shall be used by the Municipality only for eligible expenditures consistent with the requirements of the SCW Program.
2. The Municipality shall not be entitled to interest earned on undisbursed SCW Program Payments; interest earned prior to disbursement is property of the District.
3. The Municipality shall operate in accordance with Generally Accepted Accounting Principles (GAAP).
4. The Municipality shall be strictly accountable for all funds, receipts, and disbursements for their SCW Program Payment.

B-2. Acknowledgement of Credit and Signage

The Municipality shall include appropriate acknowledgement of credit to the District's Safe, Clean Water Program for its support when promoting activities funded with SCW Program funds or using any data and/or information developed SCW Program funds. When the SCW Program Payment is used, in whole or in part, for construction of an infrastructure Project, signage shall be posted in a prominent location at Project site(s) or at the Municipality's headquarters and shall include the Safe, Clean Water Program color logo and the following disclosure statement: "Funding for this project has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." At a minimum the sign shall be 2' x 3' in size. The Municipality shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

When the SCW Program Payment is used, in whole or in part, for a scientific study, the Municipality shall include the following statement in the study report: "Funding for this study has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." The Municipality shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

B-3. Acquisition of Real Property - Covenant

Any real property acquired in whole or in part with SCW Program funds shall be used for Projects and Programs that are consistent with the SCW Program Goals and with the provisions of Chapter 16 and 18 of the Code.

Any Municipality that acquires the fee title to real property using, in whole or in part, SCW Program funds shall record a document in the office of the Registrar-Recorder/County

Clerk containing a covenant not to sell or otherwise convey the real property without the prior express written consent of the District, which consent shall not be unreasonably withheld.

B-4. Amendment

Except as provided in Section II of the Agreement, no amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties. No oral or written understanding or agreement not incorporated in this Agreement is binding on any of the parties.

B-5. Assignment

The Municipality shall not assign this Agreement.

B-6. Audit and Recordkeeping

1. The Municipality shall retain for a period of seven (7) years, all records necessary in accordance with Generally Accepted Accounting Principles to determine the amounts expended, and eligibility of Projects implemented using SCW Program Payments. The Municipality, upon demand by authorized representatives of the District, shall make such records available for examination and review or audit by the District or its authorized representatives. Records shall include accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files, including documentation covering negotiated settlements, invoices, and any other supporting evidence deemed necessary to substantiate charges related to SCW Program Payments and expenditures.
2. The Municipality is responsible for obtaining an independent audit to determine compliance with the terms and conditions of this Agreement and all requirements applicable to the Municipality contained in chapters 16 and 18 of the Code. Municipality shall obtain an independent audit of their SCW Program Payments every three (3) years. Audits shall be funded with Municipal Program funds.
3. Municipality shall file a copy of all audit reports by the ninth (9th) month from the end of each three (3) year period to detail the preceding three (3) years of expenditures. Audit reports shall be posted on the District's publicly accessible website.

Every Third Fiscal Year		
<u>Fiscal Year</u>	<u>Audit Begins</u>	<u>Audit Report Due to District</u>
2020-21	7/1/2023	No later than 3/31/2024

4. Upon reasonable advanced request, the Municipality shall permit the Chief Engineer to examine the infrastructure Projects using SCW Program Payments. The Municipality shall permit the authorized District representative, including the Auditor-Controller, to examine, review, audit, and transcribe any and all audit

reports, other reports, books, accounts, papers, maps, and other records that relate to the SCW Program Payments. Examination activities are considered District administration of the SCW Program.

5. Expenditures determined by an audit to be in violation of any provision of Chapters 16 or 18 of the Code, or of this Agreement, shall be subject to the enforcement and remedy provisions of Section 18.14 of the Code.

B-7. Availability of Funds

District's obligation to disburse the SCW Program Payment is contingent upon the availability of sufficient funds to permit the disbursements provided for herein. If sufficient funds are not available for any reason including, but not limited to, failure to fund allocations necessary for disbursement of the SCW Program Payment, the District shall not be obligated to make any disbursements to the Municipality under this Agreement. This provision shall be construed as a condition precedent to the obligation of the District to make any disbursements under this Agreement. Nothing in this Agreement shall be construed to provide the Municipality with a right of priority for disbursement over any other Municipality. If any disbursements due to the Municipality under this Agreement are deferred because sufficient funds are unavailable, it is the intention of the District that such disbursement will be made to the Municipality when sufficient funds do become available, but this intention is not binding. If this Agreement's funding for any Fiscal Year is reduced or deleted by order of the Board, the District shall have the option to either cancel this Agreement with no liability occurring to the District or offer an amendment to the Municipality to reflect the reduced amount.

B-8. Choice of Law

The laws of the State of California govern this Agreement.

B-9. Claims

Any claim of the Municipality is limited to the rights, remedies, and claims procedures provided to the Municipality under this Agreement. Municipal expenditures of a SCW Program Payment that involves the District shall utilize a separate and specific agreement to that Project that includes appropriate indemnification superseding that in this Agreement.

B-10. Compliance with SCW Program

The Municipality shall comply with and require its contractors and subcontractors to comply with all provisions of Chapters 16 and 18 of the Code.

B-11. Compliance with Law, Regulations, etc.

The Municipality shall, at all times, comply with and require its contractors and subcontractors to comply with all applicable local, state and federal laws, rules, guidelines, regulations, and requirements.

B-12. Continuous Use of Municipal Projects; Lease or Disposal of Municipal Projects

The Municipality shall not abandon, substantially discontinue use of, lease, or dispose of all or a significant part or portion of any Project funded in whole or in part with SCW Program Payments during the useful life (defined as 30 years unless specified otherwise in annual plans and subsequent reports) of the Project without prior written approval of the District. Such approval may be conditioned as determined to be appropriate by the District, including a condition requiring repayment of a pro rata amount of the SCW Program Payments used to fund the Project together with interest on said amount accruing from the date of lease or disposal of the Project.

B-13. Disputes

Should a dispute arise between the parties, the party asserting the dispute will notify the other parties in writing of the dispute. The parties will then meet and confer within 21 calendar days of the notice in a good faith attempt to resolve the dispute.

If the matter has not been resolved through the process set forth in the preceding paragraph, any party may initiate mediation of the dispute. Mediation will be before a retired judge or mediation service mutually agreeable to the parties. All costs of the mediation, including mediator fees, will be paid one-half by the District and one-half by the Municipality. SCW Program Payments shall not be used to pay for any costs of the mediation.

The parties will attempt to resolve any dispute through the process set forth above before filing any action relating to the dispute in any court of law.

B-14. Final Inspection and Certification of Registered Professional

Upon completion of the design phase and before construction of a project, the Municipality shall provide certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist) that the design has been completed.

Upon completion of the project, the Municipality shall provide for a final inspection and certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist), that the Project has been completed in accordance with submitted final plans and specifications and any modifications thereto and in accordance with this Agreement.

B-15. Force Majeure.

In the event that Municipality is delayed or hindered from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure materials not related to the price thereof, riots, insurrection, war, or other reasons of a like nature beyond the control of the Municipality, then performance of such acts shall be excused for the period of the delay, and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

B-16. Funding Considerations and Exclusions

1. All expenditures of SCW Program Payments by Municipality must comply with the provisions of Chapters 16 and 18 of the Los Angeles County Flood Control District Code, including but not limited to the provisions regarding eligible expenditures contained in Section 16.05.A.2 and the provision regarding ineligible expenditures contained in Section 16.05.A.3.
2. SCW Program Payments shall not be used in connection with any Project implemented as an Enhanced Compliance Action ("ECA") and/or Supplemental Environmental Project ("SEP") as defined by State Water Resources Control Board Office of Enforcement written policies, or any other Project implemented pursuant to the settlement of an enforcement action or to offset monetary penalties imposed by the State Water Resources Control Board, a Regional Water Quality Control Board, or any other regulatory authority; provided, however, that SCW funds may be used for a Project implemented pursuant to a time schedule order ("TSO") issued by the Los Angeles Regional Water Quality Control Board if, at the time the TSO was issued, the Project was included in an approved watershed management program (including enhanced watershed management programs) developed pursuant to the MS4 Permit.

B-17. Indemnification

The Municipality shall indemnify, defend and hold harmless the District, the County of Los Angeles and their elected and appointed officials, agents, and employees from and against any and all liability and expense, including defense costs, legal fees, claims, actions, and causes of action for damages of any nature whatsoever, including but not limited to bodily injury, death, personal injury, or property damage, arising from or in conjunction with: (1) any Project or Program implemented by the Municipality, in whole or in part, with SCW Program Payments or (2) any breach of this Agreement by the Municipality.

B-18. Independent Actor

The Municipality, and its agents and employees, if any, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents of the District.

The Municipality shall not contract work with a contractor who is in a period of debarment from any agency within the District. (LACC Chapter 2.202)

B-19. Integration

This is an integrated Agreement. This Agreement is intended to be a full and complete statement of the terms of the agreement between the District and Municipality, and expressly supersedes any and all prior oral or written agreements, covenants, representations and warranties, express or implied, concerning the subject matter of this Agreement.

B-20. Lapsed Funds

1. The Municipality shall be able to carry over uncommitted SCW Program Payments for up to five (5) years from the end of the fiscal year in which those funds are transferred from the District to the Municipality.
2. If the Municipality is unable to expend the SCW Program Payment within five (5) years from the end of the fiscal year in which those funds are transferred from the District to the Municipality, then lapsed funding procedures will apply. Lapsed funds are funds that were transferred to the Municipality but were not committed to eligible expenditures by the end of the fifth (5th) fiscal year after the fiscal year in which those funds were transferred from the District.
3. Lapsed funds shall be allocated by the Watershed Area Steering Committee of the respective Watershed Area to a new Project with benefit to that Municipality, if feasible in a reasonable time frame, or otherwise to the Watershed Area.
4. In the event that funds are to lapse, due to circumstances beyond the Municipality's control, then the Municipality may request an extension of up to twelve (12) months in which to commit the funds to eligible expenditures. Extension Requests must contain sufficient justification and be submitted to the District in writing no later than three (3) months before the funds are to lapse.
5. The decision to grant an extension is at the sole discretion of the District.
6. Funds still uncommitted to eligible expenditures after an extension is granted will be subject to lapsed funding procedures without exception.

<u>Fiscal Year Transferred</u>	<u>Funds Lapse After</u>	<u>Extension Request Due</u>	<u>Commit By</u>
2019-20	6/30/2025	No later than 3/31/2025	No later than 6/30/2026

B-21. Municipal Project Access

Upon reasonable advance request, the Municipality shall ensure that the District or any authorized representative, will have safe and suitable access to the site of any Project implemented by the Municipality in whole or in part with SCW Program Payments at all reasonable times.

B-22. Non-Discrimination

The Municipality agrees to abide by all federal, state, and County laws, regulations, and policies regarding non-discrimination in employment and equal employment opportunity.

B-23. No Third-Party Rights

The parties to this Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or of any duty, covenant, obligation, or undertaking established herein

B-24. Notice

1. The Municipality shall notify the District in writing within five (5) working days of the occurrence of the following:
 - a. Bankruptcy, insolvency, receivership or similar event of the Municipality; or
 - b. Actions taken pursuant to State law in anticipation of filing for bankruptcy.
2. The Municipality shall notify the District within ten (10) working days of any litigation pending or threatened against the Municipality regarding its continued existence, consideration of dissolution, or disincorporation.
3. The Municipality shall notify the District promptly of the following:
 - a. Any significant deviation from the submitted Annual Plan for the current Fiscal Year, including discussion of any major changes to the scope of funded projects or programs, noteworthy delays in implementation, reduction in benefits or community engagement, and/or modifications that change the SCW Program Goals intended to be accomplished.
 - b. Discovery of any potential archaeological or historical resource. Should a potential archaeological or historical resource be discovered during construction, the Municipality agrees that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the District has determined what actions should be taken to protect and preserve the resource. The Municipality agrees to implement appropriate actions as directed by the District.
 - c. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by District representatives with at least fourteen (14) days' notice to the District.

B-25. Municipality's Responsibility for Work

The Municipality shall be responsible for all work and for persons or entities engaged in work performed pursuant to this Agreement including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Municipality shall be responsible for responding to any and all disputes arising out of its contracts for work on the Project. The District will not mediate disputes between the Municipality and any other entity concerning responsibility for performance of work.

B-26. Reporting

The Municipality shall be subject to and comply with all applicable requirements of the District regarding reporting requirements. Municipalities shall report available data through the SCW Reporting Module, once available.

1. Annual Progress/Expenditure Reports. The Municipality shall submit Annual Progress/Expenditure Reports, using a format provided by the District, within six (6) months following the end of the Fiscal Year to the District to detail the activities of the prior year. The Annual Progress/Expenditure Reports shall be posted on the District's publicly accessible website and on the Municipality's website. The Annual Progress/Expenditure Report shall include:
 - a. Amount of funds received;
 - b. Breakdown of how the SCW Program Payment has been expended;
 - c. Documentation that the SCW Program Payment was used for eligible expenditures in accordance with Chapters 16 and 18 of the Code;
 - d. Description of activities that have occurred, milestones achieved, and progress made to date, during the applicable reporting period including comparison to the Annual Plan and corresponding metrics;
 - e. Discussion of any existing gaps between what was planned and what was achieved for the prior year, include any lessons learned;
 - f. Description of the Water Quality Benefits, Water Supply Benefits, and Community Investment Benefits and a summary of how SCW Program Payments have been used to achieve SCW Program Goals for the prior year, including graphical representation of available data and specific metrics to demonstrate the benefits being achieved through the years' investments.
 - g. Discussion of alignment with other local, regional, and state efforts, resources, and plans, as applicable. This includes discussion of opportunities for addressing additional SCW Program Goals, leveraging SCW Program Goals, and increasing regional capacity to supplement the SCW Program.
 - h. Additional financial or Project-related information in connection with activity funded in whole or in part using SCW Program Payments as required by the District.
 - i. Certification from a California Registered Professional (Civil Engineer or Geologist, as appropriate), that projects implemented with SCW Program Payments were conducted in accordance with Chapters 16 and 18 of the Code.

- j. Report on annual and total (since inception of program) benefits provided by programs and projects funded by SCW Program Payment. This includes comparisons to annual plans and alignment with corresponding specific quantitative targets and metrics (note that SCW Reporting Module will facilitate calculation of benefits and graphical representation of pertinent data):
 - i. Annual volume of stormwater captured and treated
 - ii. Annual volume of stormwater captured and reused
 - iii. Annual volume of stormwater captured and recharged to a managed aquifer
 - iv. Annual creation, enhancement, or restoration of Community Investment Benefits. If none, discuss considerations explored and reasons to not include.
 - v. Annual acreage increases in Nature-Based Solutions and claimed level of NBS (with matrix demonstrating determination of good, better, best, as outlined in Exhibit C). If none, discuss considerations explored and reasons to not include.
 - vi. Annual expenditures providing DAC Benefits. If none, discuss considerations explored and reasons to not include.
2. Documentation of the Community Outreach and Engagement utilized for and/or achieved with the SCW Program Payment described in the Annual Plan Exhibit A. This information must be readily accessible to members of the public.
3. As Needed Information or Reports. The Municipality agrees to promptly provide such reports, data, and information as may be reasonably requested by the District including, but not limited to material necessary or appropriate for evaluation of the SCW Program or to fulfill any reporting requirements of the County, state or federal government.

B-27. Representations, Warranties, and Commitments

The Municipality represents, warrants, and commits as follows:

1. Authorization and Validity. The execution and delivery of this Agreement, including all incorporated documents, by the individual signing on behalf of Municipality, has been duly authorized by the governing body of Municipality, as applicable. This Agreement constitutes a valid and binding obligation of the Municipality, enforceable in accordance with its terms, except as such enforcement may be limited by law.
2. No Violations. The execution, delivery, and performance by the Municipality of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other

instrument to which the Municipality is a party or by which the Municipality is bound as of the date set forth on the first page hereof.

3. No Litigation. There are no pending or, to the Municipality's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which affect the Municipality's ability to complete the Annual Plan.
4. Solvency. None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of the Municipality. As of the date set forth on the first page hereof, the Municipality is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Municipality is able to pay its debts as they become due.
5. Legal Status and Eligibility. The Municipality is duly organized and existing and in good standing under the laws of the State of California. The Municipality shall at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority.
6. Good Standing. The Municipality must demonstrate it has not failed to comply with previous County and/or District audit disallowances within the preceding five years.

B-28. Travel

Any reimbursement for necessary ground transportation and lodging shall be at rates not to exceed those set by the California Department of Human Resources; per diem costs will not be eligible expenses. These rates may be found at <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel amounts that are current as of the date costs are incurred by the Municipality. No travel outside the Los Angeles County Flood Control District region shall be reimbursed unless prior written authorization is obtained from the Program Manager.

B-29. Unenforceable Provision

In the event that any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

B-30. Withholding of Disbursements and Material Violations

Notwithstanding any other provision of this Agreement, the District may withhold all or any portion of the SCW Program Payment for any Fiscal Year in the event that:

1. The Municipality has violated any provision of this Agreement; or

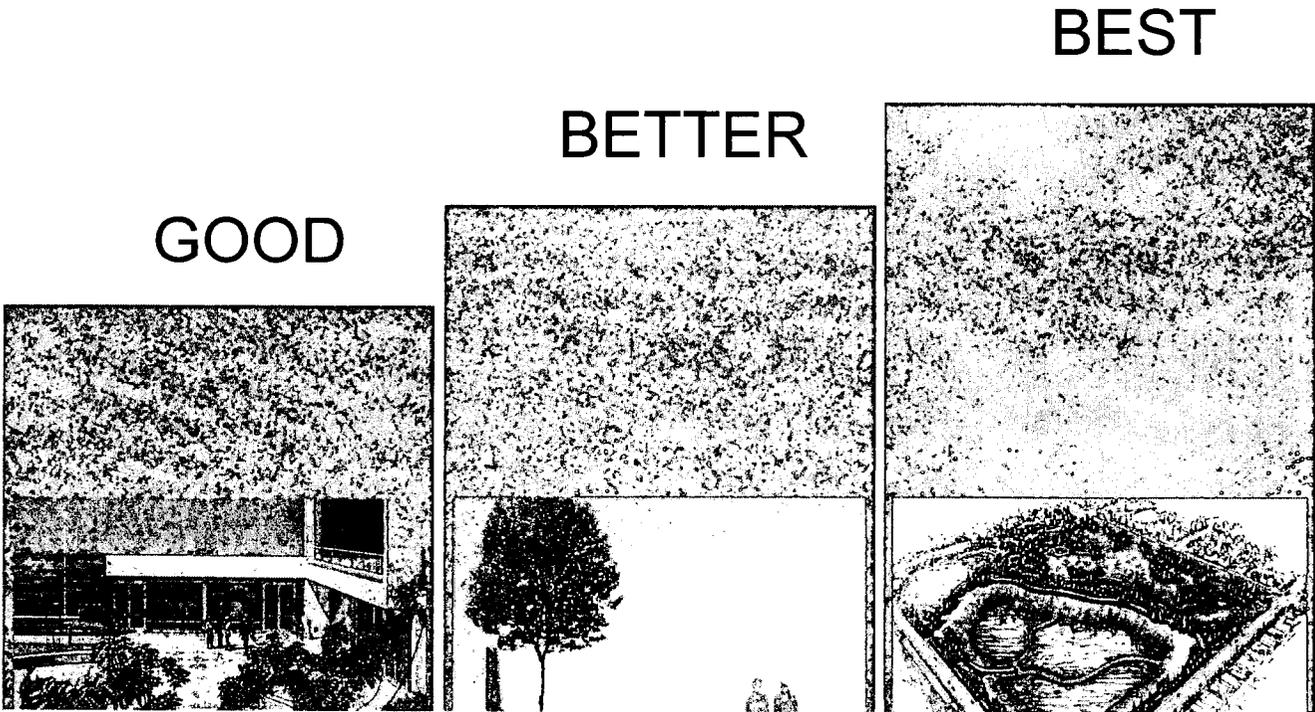
2. The Municipality fails to maintain reasonable progress in achieving SCW Program Goals, following an opportunity to cure.
3. Failure to remain in Good Standing, described in Section B-26 of Exhibit B.
4. Failure to submit annual reports on meeting SCW Program Goals.

EXHIBIT C – NATURE BASED SOLUTIONS (NBS) BEST MANAGEMENT PRACTICES

Municipalities shall consider incorporation of Nature-based solutions (NBS) into their projects. NBS refers to the sustainable management and use of nature for undertaking socio-environmental challenges, including climate change, water security, water pollution, food security, human health, and disaster risk management. As this environmental management practice is increasingly incorporated into projects for the SCW Program, this guidance document may be expanded upon to further quantify NBS practices based on benefits derived from their incorporation on projects.

The SCW Program defines NBS as a Project that utilizes natural processes that slow, detain, infiltrate or filter Stormwater or Urban Runoff. These methods may include relying predominantly on soils and vegetation; increasing the permeability of Impermeable Areas; protecting undeveloped mountains and floodplains; creating and restoring riparian habitat and wetlands; creating rain gardens, bioswales, and parkway basins; enhancing soil through composting, mulching; and, planting trees and vegetation, with preference for native species. NBS may also be designed to provide additional benefits such as sequestering carbon, supporting biodiversity, providing shade, creating and enhancing parks and open space, and improving quality of life for surrounding communities. NBS include Projects that mimic natural processes, such as green streets, spreading grounds and planted areas with water storage capacity. NBS may capture stormwater to improve water quality, collect water for reuse or aquifer recharge, or to support vegetation growth utilizing natural processes.

Municipalities are to include in each Annual Progress/Expenditure Report whether and how their project achieves a good, better, or best for each of the 6 NBS methods in accordance with the guidance below. Additionally, Annual Progress/ Expenditure Reports should include discussion on any considerations taken to maximize the class within each method. If at least 3 methods score within a single class, the overall project can be characterized as that class. Municipalities must attach a copy of the matrix for each project with the good, better, or best column indicated for each method, to facilitate District tracking of methods being utilized.



METHODS	GOOD	BETTER	BEST
Vegetation/Green Space	Use of climate-appropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 5%-15% covered by new climate-appropriate vegetation	Use of native, climate-appropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 16%-35% covered by new native vegetation	Establishment of plant communities with a diversity of native vegetation (groundcover, shrubs, and trees) / green space that is both native and climate-appropriate More than 35% covered by new native vegetation
Increase of Permeability	Installation of vegetated landscape – 25%-49% paved area removed Redesign of existing impermeable surfaces and/or installation of permeable surfaces (e.g. permeable pavement and infiltration trenches)	Installation of vegetated landscape – 50%-74% paved area removed Improvements of soil health (e.g., compaction reduction)	Installation of vegetated landscape – 75%-100% paved area removed Creation of well-connected and self-sustained natural landscapes with healthy soils, permeable surfaces, and appropriate vegetation
Protection of Undeveloped Mountains & Floodplains	<ul style="list-style-type: none"> • Preservation of native vegetation • Minimal negative impact to existing drainage system 	<ul style="list-style-type: none"> • Preservation of native vegetation • Installation of new feature(s) to improve existing drainage system 	<ul style="list-style-type: none"> • Creation of open green space • Installation of features to improve natural hydrology
Creation & Restoration of Riparian Habitat & Wetlands	<ul style="list-style-type: none"> • Partial restoration of existing riparian habitat and wetlands • Planting of climate appropriate vegetation - between 11 and 20 different climate-appropriate or native plant species newly planted • No potable water used to sustain the wetland 	<ul style="list-style-type: none"> • Full restoration of existing riparian habitat and wetlands • Planting of native vegetation - between 21 and 40 different native plant species newly planted • No potable water used to sustain the wetland 	<ul style="list-style-type: none"> • Full restoration and expansion of existing riparian habitat and wetlands Planting of plant communities with a diversity of native vegetation – between 41 and 50 different native plant species newly planted • No potable water used to sustain the wetland

<p>New Landscape Elements</p>	<p>Elements designed to capture runoff for other simple usage (e.g. rain gardens and cisterns), capturing the 85th percentile 24-hour storm event for at least 50% of the entire parcel</p>	<p>Elements that design to capture/redirect runoff and filter pollution (e.g. bioswales and parkway basins), capturing the 85th percentile 24-hour storm event from the entire parcel</p>	<p>Large sized elements that capture and treat runoff to supplement or replace existing water systems (e.g. wetlands, daylighting streams, groundwater infiltration, floodplain reclamation), capturing the 90th percentile 24-hour storm event from the entire parcel and/or capturing off-site runoff</p>
<p>Enhancement of Soil</p>	<p>Use of soil amendments such as mulch and compost to retain moisture in the soil and prevent erosion Planting of new climate-appropriate vegetation to enhance soil organic matter</p>	<p>Use of soil amendments such as mulch and compost that are locally generated to retain moisture in the soil, prevent erosion, and support locally based composting and other soil enhancement activities Planting of new native, climate-appropriate vegetation to enhance soil organic matter</p>	<p>Use of soil amendments such as mulch and compost that are locally generated, especially use of next-generation design with regenerative adsorbents (e.g. woodchips, biochar) to retain moisture in the soil, prevent erosion, and support on-site composting and other soil enhancement activities Planting of new native, climate appropriate vegetation to enhance soil organic matter</p>

EXHIBIT D – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT

Municipalities shall operate and maintain infrastructure projects for the useful life of the project and are to consider using the following guidance for operations and maintenance for infrastructure projects. Operational maintenance is the care and upkeep of Projects that may require detailed technical knowledge of the Project's function and design. Project specific operational and maintenance plans shall consider the activities listed below and set forth specific activities and frequencies (not limited to those below) as determined to be appropriate by the Municipalities and best practices, including stakeholder engagement as applicable. Operational maintenance is to be performed by the operator of the Project with a purpose to make the operator aware of the state of readiness of the Project to deliver stormwater and urban runoff benefits.

1. Litter Control

- Regular removal of litter, nonhazardous waste materials, and accumulated debris near planted areas, rock areas, decomposed granite areas, rest areas, fence perimeters, adjoining access roads and driveways, drains, pedestrian trails, viewing stations, shelter houses, and bicycle pathways.
- Regular inspection and maintenance of pet waste stations
- Maintaining trash receptacles
- Removal of trash, debris, and blockages from bioswales
- Inspection and cleaning of trash booms
- Inspection of weir gates and stop logs to clean debris, as required.

2. Vegetation Maintenance

- Weed control
 - Recognition and removal of weeds, such as perennial weeds, morning glory, vine-type weeds, ragweed, and other underground spreading weeds.
 - Avoiding activities that result in weed seed germination (e.g. frequent soil cultivation near trees or shrubs)
 - Regular removal of weeds from landscape areas, including from berms, painted areas, rock areas, gravel areas, pavement cracks along access roads and driveways, drains, pedestrian trails, viewing stations, park shelters, and bicycle paths.
- Tree and shrubbery trimming and care
 - Removal of dead trees and elimination of diseased/damaged growth
 - Prevent encroachment of adjacent property and provide vertical clearance
 - Inspect for dead or diseased plants regularly
- Wetland vegetation and landscape maintenance
 - Installation and maintenance of hydrophytic and emergent plants in perennially wet and seasonal, intermittent habitats.
 - Draining and drawdown of wetland and excessive bulrush removal

- Weed and nuisance plant control
- Removal of aquatic vegetation (e.g. algae and primrose) using appropriate watercraft and harvesting equipment
- Wildflower and meadow maintenance
- Grass, sedge, and yarrow management
- Removal of unwanted hydroseed

3. Wildlife Management

- Exotic species control
- Provide habitat management; promote growth of plants at appropriate densities and promote habitat structure for animal species
- Protect sensitive animal species (e.g. protection during critical life stages including breeding and migration)
- Avoid disturbances to nesting birds
- Avoid spread of invasive aquatic species

4. Facility Inspection

- Inspect project sites for rodent and insect infestations on a regular basis
- Inspect for and report graffiti in shelter houses, viewing stations, benches, paving surfaces, walls, fences, and educational and directional signs
- Inspect facilities for hazardous conditions on roads and trails (e.g. access roads and trails, decomposed granite pathways, and maintenance roads)
- Inspect shade structures for structural damage or defacement
- Inspect hardscapes
- Inspect and maintain interpretive and informational signs
- Inspect site furnishings (e.g. benches, hitching posts, bicycle racks)
- Maintain deck areas (e.g. benches, signs, decking surfaces)
- Visually inspect weirs and flap gates for damage; grease to prevent locking.
- Inspect all structures after major storm events, periodically inspect every 3 months, and operate gates through full cycles to prevent them from locking up.

5. Irrigation System Management

- Ensuring automatic irrigation controllers are functioning properly and providing various plant species with proper amount of water.
 - Cycle controller(s) through each station manually and automatically to determine if all facets are functioning properly.
 - Inspection should be performed at least monthly.
 - Recover, replace, or refasten displaced or damaged valve box covers.
 - Inspect and repair bubbler heads.

- Repair and replace broken drip lines or emitters causing a loss of water (to prevent ponding and erosion).
 - Maintain drip system filters to prevent emitters from clogging. Inspection and cleaning should occur at least monthly.
 - Inspect and clean mainline filters, wye strainers, basket filters, and filters at backflow devices twice a year.
 - Maintain and check function of the drip system.
- Keeping irrigation control boxes clear of vegetation
 - Operating irrigation system to ensure it does not cause excessively wet, waterlogged areas, and slope failure
 - Utilizing infrequent deep watering techniques to encourage deep rooting, drought tolerant plant characteristics to promote a self-sustaining, irrigation free landscape
 - Determine watering schedules based on season, weather, variation in plant size, and plant varieties. At least four times a year (e.g. change of season), reschedule controller systems.
 - Turn off irrigation systems at the controller at the beginning of the rainy season, or when the soil has a high enough moisture content.
 - Use moisture sensing devices to determine water penetration in soil.

6. Erosion Management and Control

- Inspect slopes for erosion during each maintenance activity
- Inspect basins for erosion
- Take corrective measures as needed, including filling eroded surfaces, reinstalling or extending bank protection, and replanting exposed soil.

7. Ongoing Monitoring Activities

- Monitor controllable intake water flow and water elevation
- Examine inflow and outflow structures to ensure devices are functioning properly and are free of obstructions.
- Water quality sampling (quarterly, unless justified otherwise)
- Checking telemetry equipment
- Tracking and reporting inspection and maintenance records

8. Vector and Nuisance Insect Control

- Monitoring for the presence of vector and nuisance insect species
- Adequate pretreatment of influent wastewater to lessen production of larval mosquitos
- Managing emergent vegetation
- Using hydraulic control structures to rapidly dewater emergent marsh areas
- Managing flow velocities to reduce propagation of vectors

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Approve the 2nd Amendment of Memorandums of Understanding (MOUs) with the Gateway Region Integrated Water Management Joint Powers Authority (GWMA) to prepare and implement Watershed Management Programs (WMPs) and Coordinated Integrated Monitoring Programs (CIMPs) for the Lower Los Angeles River, the Los Cerritos Channel and the Lower San Gabriel River Watersheds

INTRODUCTION

The City of Lakewood is located in three (3) separate drainage watersheds: the Lower Los Angeles River (LLAR) Watershed, the Los Cerritos Channel (LCC) Watershed and the Lower San Gabriel (LSGR) Watershed and, thus, the storm drain system that services the City drains to these three watersheds. The Municipal Separate Storm Sewer System (MS4) Permit requires that Lakewood along with other cities located within these watersheds develop WMPs and CIMPs for each watershed. This multi-agency approach in obtaining compliance has been more cost effective rather than addressing these regulatory requirements separately. In 2013, MOUs formalized the agreements among the participating watershed cities to complete these program studies and in June 2015, the City entered into the 1st amendment to all three (3) MOU's.

LOWER LOS ANGELES RIVER (LLAR) WATERSHED

The City of Lakewood has been participating with seven (7) other cities/agencies (Downey, Lynwood, Long Beach, Paramount, Signal Hill and South Gate and the Los Angeles County Flood Control District (LACFCD), as part of the Lower Los Angeles River (LLAR) Watershed Committee. The signing of the initial Memoranda MOU occurred in 2013 and the 1st Amendment in 2015 administered through the GWMA.

LOS CERRITOS CHANNEL (LCC) WATERSHED

The City of Lakewood has been participating with seven (7) other cities/agencies (Bellflower, Cerritos, Downey, Long Beach, Paramount and Signal Hill and the LACFCD), as part of the Los Cerritos Channel Watershed Committee (LCC Committee). The signing of the initial Memoranda MOU occurred in 2013 and the 1st Amendment in 2015 administered through the GWMA.

LOWER SAN GABRIEL RIVER (LSGR) WATERSHED

The City of Lakewood has been participating with 13 other cities/agencies (Artesia, Bellflower, Cerritos, Diamond Bar, Downey, Hawaiian Gardens, La Mirada, Long Beach, Norwalk, Pico Rivera, Santa Fe Springs, Whittier and the LACFCD), as part of the Lower San Gabriel River Watershed Committee (LSGR Committee). The signing of the initial Memoranda MOU occurred in 2013 and the 1st Amendment in 2015 administered through the GWMA.

Key elements for the Amendment of all three (3) MOU's for the LLAR, LCC, and LSGR include the following:

- Implementation of the WMP and CIMP;

- Does not include any construction of regional BMP projects;
- Outlines a process for invoicing and payments by the members of the watershed group; and
- The term of the MOU is through September 30, 2025, unless terminated earlier.
- GWMA will remain as the administering agency.

FISCAL IMPACT

The implementation of WMPs and CIMPs for the LLAR, the LCC and the LSGR watersheds will be multi-city efforts. Cities in each watershed are assessed costs based on the cost sharing formulas, as detailed in the respective 2nd Amendment to the MOUs. The annual contribution for these MOU amendments will vary depending on the required monitoring and special studies needed to comply with the MS4 Permit. Exhibit B for each watershed is the cost share table for the MOU Amendment. The following estimated budget for FY 2021/22 as follows:

Watershed	Regional Cost for WMP FY 21-22	Lakewood's Share FY 21-22
Lower Los Angeles River	\$686,890	\$ 9,214
Los Cerritos Channel	\$750,000	\$190,084
Lower San Gabriel River	\$704,984	\$ 19,076
TOTAL		\$218,374

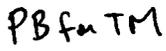
The City of Lakewood's annual contribution for implementation for the three (3) WMPs and CIMPs are based on the estimated cost share table at \$218,374. Funds have been included in the FY 2021-22 budget for this purpose.

RECOMMENDATION

Staff recommends that City Council:

1. Approve the Amendment No. 2 to the MOU with Gateway Water Management Authority "GWMA" for the implementation of the WMP and CIMP for the Lower Los Angeles River - Reach 1 Watershed in a form approved by the City Attorney and authorize signature by the Mayor.
2. Approve the Amendment No. 2 to the MOU with Gateway Water Management Authority "GWMA" for the implementation of the WMP and CIMP for the Los Cerritos Channel Watershed in a form approved by the City Attorney and authorize signature by the Mayor.
3. Approve the Amendment No. 2 to the MOU with Gateway Water Management Authority "GWMA" for the implementation of the WMP and CIMP for the Lower San Gabriel River Watershed in a form approved by the City Attorney and authorize signature by the Mayor.

Lisa Ann Rapp 
Director of Public Works

Thaddeus McCormack 
City Manager

**SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL
WATER MANAGEMENT JOINT POWERS AUTHORITY AND THE CITIES OF DOWNEY,
LAKEWOOD, LONG BEACH, LYNWOOD, PARAMOUNT, PICO RIVERA, SIGNAL HILL, SOUTH
GATE, AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
FOR
ADMINISTRATION AND COST SHARING TO PREPARE AND IMPLEMENT A WATERSHED
MANAGEMENT PROGRAM (“WMP”) and COORDINATED INTEGRATED MONITORING
PROGRAM (“CIMP”) AS REQUIRED BY THE REGIONAL WATER QUALITY CONTROL BOARD,
LOS ANGELES REGION, NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT ORDER NO. R4-2012-0175
MUNICIPAL SEPARATE STORM SEWER SYSTEM (“MS4 PERMIT”) AND SUBSEQUENT
MUNICIPAL SEPARATE STORM SEWER SYSTEM (“MS4 PERMIT”)**

This **SECOND AMENDMENT** to the memorandum of understanding (“MOU”) is made and entered into as of the date of the last signature set forth below, by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (“GWMA”), a California Joint Powers Authority, the Cities of Downey, Lakewood, Long Beach, Lynwood, Paramount, Pico Rivera, Signal Hill, South Gate (“Cities”), and the Los Angeles County Flood Control District (“LACFCD”):

1. Recitals. This **SECOND AMENDMENT** is made with the respect to the following facts and purposes:

A. For the purposes of this Second Amendment, the term “Watershed Permittees” shall mean the Cities of Downey, Lakewood, Long Beach, Lynwood, Paramount, Pico Rivera, Signal Hill, South Gate, and the Los Angeles County Flood Control District; and

B. The Watershed Permittees and GWMA are collectively referred to as the “Parties”; and

C. On August 1, 2013, the Parties entered into a Memorandum of Understanding between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the Cities of Downey, Lakewood, Long Beach, Lynwood, Paramount, Pico Rivera, Signal Hill, South Gate, and the Los Angeles County Flood Control District for Administration and Cost Sharing to Prepare a Watershed Management Program (“WMP”) and a Coordinated Integrated Monitoring Program (“CIMP”), collectively the “Plans” as required by the Regional Water Quality Control Board, Los Angeles Region, National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit, Order No. R4-2012-0175 Municipal Separate Storm Sewer System (“MOU”); and

D. The Watershed Permittees prepared and submitted the Plans to the Regional Board in compliance with certain elements of the MS4 Permit; and

E. The Watershed Permittees are now implementing the Plans in accordance with the MS4 Permit; and

F. The Parties have determined that authorizing GWMA to continue its retention of a consultant to implement the Plans will be beneficial to the Parties; and

G. The Parties entered into the First Amendment to the MOU in order to: (1) add implementation of the Plans to the scope and purpose of the MOU; and (2) provide a separate cost-share formula for the implementation of the Plans, subject to annual budget approval, in accordance with each Party's cost share allocations; and

H. The Parties now desire to amend the MOU to: (1) extend the MOU's term through September 30, 2025; (2) clarify that funding collected through this MOU may be used for regional BMP projects agreed to by the Watershed Permittees; (3) incorporate GWMA's administrative cost recovery program into the MOU; and (4) provide a consolidated cost-share formula for implementation of the Plans and any other approved expenditures, subject to annual budget approval, as set forth in Exhibit "B" ("Cost Sharing Formula).

NOW, THEREFORE, the Parties agree that the following provisions of the MOU shall be amended as follows:

2. Section 1 of the MOU entitled "Recitals" is hereby amended by adding thereto Recitals A-H of Section 1 of this Second Amendment, which are set forth above and incorporated herein as though set forth in full.

3. Section 2 of the MOU entitled "Purpose" is hereby amended to read as follows:

"Section 2. Purpose. The purpose of this MOU is to cooperatively support and undertake preparation of the Plans and any additional services, including but not limited to implementation of the WMP and the CIMP, including the construction of regional BMP projects as agreed to by the Watershed Permittees working cooperatively as the Lower Los Angeles River ("LLAR") Watershed Committee and as approved by the GWMA. For the purposes of this MOU, the term "regional BMP projects" does not include individual cities' low impact development ("LID") projects, including LID or Green Streets projects."

4. Section 6 of the MOU entitled "Term" is hereby amended to read as follows:

"Section 6. Term. This MOU shall remain and continue in effect until September 30, 2025 or expiration of the forthcoming MS4 Permit (Order No R4-XXXX-XXXX), whichever occurs sooner, unless sooner terminated as provided herein."

5. Section 9 of the MOU entitled "Financial Terms" is hereby amended to read as follows:

“Section 9. Financial Terms.”

- a) Each Watershed Permittee shall pay its Proportional Costs as provided in **Exhibit “B”** (“Cost Sharing Formula”) for Consultants and any other related expenses to which the Parties may agree in writing.
- b) Each Watershed Permittee shall also pay its proportional share of GWMA’s staff time for retaining Consultants and invoicing the Watershed Permittees, audit expenses and other overhead costs, including reasonable legal fees (“MOU Costs”) incurred by GWMA in the performance of its duties under this MOU. The MOU costs added by GWMA to each invoice submitted to each Watershed Permittee shall be a percentage based on the following formulas:
 - i. **GWMA Members:** If the Watershed Permittee is a GWMA Member, then the MOU Costs do not include the GWMA’s estimated indirect, overhead costs, which GWMA Members absorb as part of their annual membership dues. The rate charged to GWMA Members in order to recover the MOU Costs will range between zero percent (0%) and five percent (5%) of the Watershed Permittee’s Proportional Costs. On an annual basis the GWMA will evaluate the percentage rate charged to GWMA Members to ensure it adequately recovers the GWMA’s cost of performing its duties under this MOU. Based on this review, the GWMA Board will establish the rate charged to recover the Administrative Costs for the next fiscal year. The GWMA will provide the Representative of the LLAR Watershed Committee fifteen (15) days’ written notice prior to July 1st of the fiscal year in which a new rate will take effect.
 - ii. **Non-GWMA Members.** If the Watershed Permittee is not a GWMA Member, then the MOU Costs will also include the GWMA’s estimated indirect, overhead costs. The rate charged to Non-GWMA Members, including LACFCD, in order to recover direct MOU Costs will range between five percent (5%) and ten percent (10%) of the Permittee’s Monitoring Costs and the rate charged to recover indirect MOU Costs will range between two percent (2%) and five percent (5%) of the Watershed Permittee’s Proportional Costs. On an annual basis the GWMA will evaluate the percentage rates charged to Non-GWMA Members to ensure they adequately recovers the GWMA’s cost of performing its duties under this MOU. Based on this review, the GWMA Board may increase or decrease the rates charged to recover the MOU Costs, including both direct and indirect costs, for the next fiscal year. The GWMA will provide the Representative of the LLAR Watershed Committee fifteen (15) days’ written notice prior to July 1st of the fiscal year in which a new rate will take effect.
- c) GWMA shall submit an invoice to each Watershed Permittee reflecting each Watershed Permittee’s estimated Proportional Costs of the Consultants’

services through the following June 30th. Prior to releasing payment to Consultants, GWMA shall submit a copy of the Consultants' invoices to the LLAR Watershed Committee for approval. The decision regarding whether to pay the invoice shall be communicated to the GWMA by the Representative.

- d) Upon receiving an invoice from GWMA, each Watershed Permittee shall pay its Proportional Costs set forth in that invoice to the GWMA within forty-five days (45) days of receipt.
- e) By March 15th of each year, the LLAR Watershed Committee shall submit to GWMA a recommended budget for the following fiscal year. GWMA shall consider the recommendation and adopt a budget by June 30th inclusive of the LLAR Watershed Committee's recommendation. GWMA will send each Watershed Permittee no later than June 30th of each year an invoice representing the Watershed Permittee's Proportional Costs of the adopted budget. GWMA shall not expend funds in excess of each annual budgeted amount without prior notification to and approval by the LLAR Watershed Committee.
- f) Each Watershed Permittee shall review their recommended Proportional Costs for the upcoming fiscal year in a timely manner for inclusion in its next budget cycle or exercise the withdrawal and termination clause as specified in Section 12.a of the MOU.
- g) A Watershed Permittee will be delinquent if the invoiced payment is within the budgeted amounts or the amounts authorized by the LLAR Watershed Committee and such invoiced payment is not received by the GWMA within forty-five (45) days after the GWMA first sent the invoice. The GWMA will follow the procedure listed below, or such other procedure that the LLAR Watershed Committee directs to effectuate payment: 1) verbally contact the official of the Watershed Permittee with copies to each other Watershed Permittee to the person and at the address to which notices should be addressed pursuant to Section 13 of the MOU, and 2) submit a formal letter from the GWMA Executive Officer to the Watershed Permittee. If payment is not received within sixty (60) days following the due date, the GWMA may terminate the MOU unless the City Managers/Administrators of the Watershed Permittees in good standing inform the GWMA in writing that their respective Watershed Permittees agree to adjust their Proportional Cost allocations in accordance with the Cost Share Formula in **Exhibit "B"** ("Cost Sharing Formula"). The terminated Watershed Permittee shall remain obligated to GWMA for its delinquent payments and any other obligations incurred prior to the date of termination.
- h) GWMA shall suspend all work being performed by any Consultants retained by GWMA if any Watershed Permittee has not paid its invoice within forty five (45) days after the GWMA first sent the invoice unless the City

Managers/ Administrators of the other Watershed Permittees inform the GWMA in writing that their respective Watershed Permittees will pay the delinquent Watershed Permittee's costs once the MOU with the delinquent Watershed Permittee has been terminated.

- i) Any delinquent payments by a Watershed Permittee shall accrue compound interest at the then-current rate of interest in the Local Agency Investment Fund, calculated from the first date of delinquency until the payment is made.
- j) Funds remaining in the possession of the GWMA at the end of the term of this MOU, or at the termination of this MOU, whichever occurs earlier, shall be promptly returned to the then remaining Watershed Permittees in accordance with the Cost Share Formula in **Exhibit "B"** ("Cost Sharing Formula") or rolled over into the subsequent MOU if requested by the Permittee."

6. Paragraph a) of Section 12 of the MOU entitled "Termination" is hereby amended to read as follows:

"a) A Watershed Permittee may withdraw from this MOU for any reason, or no reason, by giving the other Watershed Permittees thirty (30) days written notice thereof. The effective withdrawal date shall be the thirtieth (30th) day after GWMA receives the withdrawing Watershed Permittee's notice to withdraw from the MOU. The withdrawing Watershed Permittee shall be responsible for its Proportional Costs and proportional MOU Costs, which the GWMA incurred or to which it became bound through the effective date of withdrawal. Such MOU Costs shall include the remaining fees of any Consultant retained by the GWMA through the effective date of withdrawal. Should any Watershed Permittee withdraw from the MOU, the remaining Watershed Permittees' Proportional Cost allocation shall be adjusted in accordance with the Cost Share Formula in **Exhibit "B"** ("Cost Sharing Formula"). A withdrawing Watershed Permittee shall remain liable for any loss, debt, liability otherwise incurred while participating in this MOU.

7. **Exhibit "B"** ("Cost Sharing Formula") attached hereto and incorporated herein as though set forth shall replace "Exhibit "B1" ("Cost Sharing Formula for Preparation of the Plans") and Exhibit "B2" ("Cost Sharing Formula for Implementation of the Plans") previously adopted under the First Amendment.

8. Except for the changes specifically set forth herein, all other terms and conditions of the MOU and the First Amendment shall remain in full force and effect.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES GATEWAY REGION INTEGRATED
REGIONAL WATER MANAGEMENT JOINT
POWERS AUTHORITY

Lisa Ann Rapp
GWMA Chair

Nicholas R. Ghirelli
General Counsel

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF DOWNEY
City Manager
11111 Brookshire Avenue
Downey, CA 90241

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LAKEWOOD
City Manager
5050 Clark Avenue
Lakewood, CA 90712

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LONG BEACH
City Manager
411 West Ocean Boulevard
Long Beach, CA 90802

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

By: _____
Deputy City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LYNWOOD
City Manager
11330 Bullis Road
Lynwood, CA 90262

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF PICO RIVERA
City Manager
6615 Passons Boulevard
Pico Rivera, CA 90660

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF PARAMOUNT
City Manager
16400 Paramount Blvd
Paramount, CA 90723

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF SOUTH GATE
City Manager
8650 California Avenue
South Gate, CA 90280

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF SIGNAL HILL
City Manager
2175 Cherry Avenue
Signal Hill, CA 90602

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk-Treasurer

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES COUNTY FLOOD
CONTROL DISTRICT
County of Los Angeles
Department of Public Works
Watershed Management Division, 11th Fl.
900 South Fremont Avenue
Alhambra, CA 91803-1331

By:

Chief Engineer

APPROVED AS TO FORM:

County Counsel

Deputy

Exhibit B
Annual Average Cost Sharing Formula beginning FY July 1, 2021

Agency	Area (sq. mile)	Cost Share Percentage	90% of Average Cost (after Deducting LACFCD's Cost) Proportioned Based on Area	10% of Average Cost (after Deducting LACFCD's Cost) Proportioned Equally	Total Average Annual Cost*
Downey	5.54	12.67%	\$74,409.76	\$8,156.82	\$82,566.58
Lakewood	0.08	0.18%	\$1,057.12	\$8,156.82	\$9,213.94
Long Beach	19.22	43.96%	\$258,173.10	\$8,156.82	\$266,329.92
Lynwood	4.84	11.07%	\$65,013.11	\$8,156.82	\$73,169.93
Paramount	3.12	7.14%	\$41,932.57	\$8,156.82	\$50,089.39
Pico Rivera	2.36	5.40%	\$31,713.71	\$8,156.82	\$39,870.53
Signal Hill	1.21	2.77%	\$16,267.96	\$8,156.82	\$24,424.78
South Gate	7.35	16.81%	\$98,723.61	\$8,156.82	\$106,880.43
LACFCD (5% of total)		--	--	--	\$34,344.50
Total	43.72	100.00%	\$587,290.95	\$65,254.55	\$686,890.00

* Does not include GWMA Administrative Fee and Indirect Administrative Fee (approved by GWMA Board annually).

Notes:

- The LLAR Watershed Group will determine and approve a budget each year for the following fiscal year necessary to comply with the MS4 permit(s).
- The average Watershed budget for the next four years is anticipated to range between \$618,201 and \$755,579, (Average = \$686,890.00) depending on requirements in the new Regional MS4 permit, plus GWMA administrative fees. The final year may be higher if reassessments of the Watershed Management Program (WMP), the Coordinated Integrated Monitoring Program (CIMP), and the Reasonable Assurance Analysis (RAA) are required.
- Other agencies may participate upon approval of cost sharing agreements by the LLAR Watershed Committee and GWMA. Future participants shall be assessed a late entry cost as if they had been a participant from the beginning of the Metals TMDL MOU, as of March 1, 2012, unless otherwise determined by the LLAR Watershed Committee.
- Watershed Permittees and the cost share are subject to modifications due to, but not limited to, changes in the number of participating agencies, refinements in mapping, and changes in boundaries.
- LACFCD's annual contribution shall not exceed \$100,000 unless otherwise amended.

**SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL
WATER MANAGEMENT JOINT POWERS AUTHORITY AND THE CITIES OF BELLFLOWER,
CERRITOS, DOWNEY, LAKEWOOD, LONG BEACH, PARAMOUNT, AND SIGNAL HILL, AND
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
FOR
ADMINISTRATION AND COST SHARING TO PREPARE AND IMPLEMENT A WATERSHED
MANAGEMENT PROGRAM (“WMP”) and COORDINATED INTEGRATED MONITORING
PROGRAM (“CIMP”) AS REQUIRED BY THE REGIONAL WATER QUALITY CONTROL BOARD,
LOS ANGELES REGION, NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT ORDER NO. R4-2012-0175
MUNICIPAL SEPARATE STORM SEWER SYSTEM (“MS4 PERMIT”)**

This **SECOND AMENDMENT** to the memorandum of understanding (“MOU”) is made and entered into as of the date of the last signature set forth below, by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (“GWMA”), a California Joint Powers Authority, and the Cities of Bellflower, Cerritos, Downey, Lakewood, Long Beach, Paramount, and Signal Hill (“Cities”), and the Los Angeles County Flood Control District (“LACFCD”):

1. Recitals. This **SECOND AMENDMENT** is made with the respect to the following facts and purposes:

A. For the purposes of this Second Amendment, the term “Watershed Permittees” shall mean the Cities of Bellflower, Cerritos, Downey, Lakewood, Long Beach, Paramount, and Signal Hill, and the Los Angeles County Flood Control District; and

B. The Watershed Permittees and GWMA are collectively referred to as the “Parties”; and

C. The Los Cerritos Watershed Group (“Group”) is the technical committee comprised of one representative from each of the Watershed Permittees.

D. On December 6, 2013, the Parties entered into a Memorandum of Understanding between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the Cities of Bellflower, Cerritos, Downey, Lakewood, Long Beach, Paramount, and Signal Hill, and the Los Angeles County Flood Control District for Administration and Cost Sharing to Prepare a Watershed Management Program (“WMP”) and a Coordinated Integrated Monitoring Program (“CIMP”), collectively the “Plans,” as required by the Regional Water Quality Control Board, Los Angeles Region, National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit, Order No. R4-2012-0175 Municipal Separate Storm Sewer System (“MOU”); and

E. The Watershed Permittees prepared and submitted the Plans to the Regional Board in compliance with certain elements of the MS4 Permit; and

F. The Watershed Permittees are now implementing the Plans in accordance with the MS4 Permit; and

G. The Parties have determined that authorizing GWMA to continue its retention of a consultant to implement the Plans will be beneficial to the Parties; and

H. On June 11, 2015 the Parties entered into the First Amendment to the MOU in order to: (1) add implementation of the Plans to the scope and purpose of the MOU; and (2) provide a separate cost-share formula for the implementation of the Plans, subject to annual budget approval, in accordance with each Party's cost share allocations; and

I. The Parties now desire to amend the MOU to: (1) extend the MOU's term through September 30, 2025; (2) incorporate GWMA's administrative cost recovery program into the MOU; and (3) provide a consolidated cost-share formula for implementation of the Plans and any other approved expenditures, subject to annual budget approval, as set forth in Exhibit "B" ("Cost Sharing Formula").

NOW, THEREFORE, the Parties agree that the following provisions of the MOU shall be amended as follows:

2. Section 1 of the MOU entitled "Recitals" is hereby amended by adding thereto Recitals A-I of Section 1 of this Second Amendment, which are set forth above and incorporated herein as though set forth in full.

3. Section 6 of the MOU entitled "Term" is hereby amended to read as follows:

"Section 6. Term. This MOU shall remain and continue in effect until September 30, 2025, unless sooner terminated as provided herein. "

4. Section 9 of the MOU entitled "Financial Terms" is hereby amended to read as follows:

"Section 9. Financial Terms.

- a) Each Watershed Permittee shall pay its Respective Costs as provided in **Exhibit "B"** ("Cost Sharing Formula") for Consultants, and costs incurred in updating the Watershed Management Program, the Coordinated Integrated Monitoring Program, and the Reasonable Assurance Analysis; implementing the Metals TMDLs, implementing, the Los Cerritos Channel and Estuary Indicator Bacteria TMDL (or an approved Alternative Restoration Approach); development of project feasibility studies; and any other related expenses to which the Parties may agree in writing.
- b) Each Watershed Permittee shall also pay its proportional share of GWMA's staff time for retaining Consultants and invoicing the Watershed Permittees, audit expenses and other overhead costs, including reasonable legal fees

("MOU Costs") incurred by GWMA in the performance of its duties under this MOU. The MOU Costs added by GWMA to each invoice submitted to each Watershed Permittee shall be a percentage based on the following formulas:

- i. **GWMA Members:** If the Watershed Permittee is a GWMA Member, then the MOU Costs do not include the GWMA's estimated indirect, overhead costs, which GWMA Members absorb as part of their annual membership dues. The rate charged to GWMA Members in order to recover the MOU Costs will range between zero percent (0%) and five percent (5%) of the Watershed Permittee's Proportional Costs. On an annual basis the GWMA will evaluate the percentage rate charged to GWMA Members to ensure it adequately recovers the GWMA's cost of performing its duties under this MOU. Based on this review, the GWMA Board will establish the rate charged to recover the Administrative Costs for the next fiscal year. The GWMA will provide the Representative of the LSGR Watershed Committee fifteen (15) days' written notice prior to July 1st of the fiscal year in which a new rate will take effect.
- ii. **Non-GWMA Members.** If the Watershed Permittee is not a GWMA Member, then the MOU Costs will also include the GWMA's estimated indirect, overhead costs. The rate charged to Non-GWMA Members, including LACFCD, in order to recover direct MOU Costs will range between five percent (5%) and ten percent (10%) of the Permittee's Monitoring Costs and the rate charged to recover indirect MOU Costs will range between two percent (2%) and five percent (5%) of the Watershed Permittee's Proportional Costs. On an annual basis the GWMA will evaluate the percentage rates charged to Non-GWMA Members to ensure they adequately recovers the GWMA's cost of performing its duties under this MOU. Based on this review, the GWMA Board may increase or decrease the rates charged to recover the MOU Costs, including both direct and indirect costs, for the next fiscal year. The GWMA will provide the Representative of the LSGR Watershed Committee fifteen (15) days' written notice prior to July 1st of the fiscal year in which a new rate will take effect.
- c) GWMA shall submit an invoice to each Watershed Permittee reflecting each Watershed Permittee's estimated Respective Costs of the Consultants' services through the following June 30th. Prior to releasing payment to Consultants, GWMA shall submit a copy of the Consultants' invoices to the Group for approval. The decision regarding whether to pay the invoice shall be communicated to the GWMA by the Representative.
- d) Upon receiving an invoice frp, GWMA, each Watershed Permittee shall pay its Respective Costs set forth in that invoice to the GWMA within forty-five days (45) days of receipt.

- e) By March 15th of each year, the Group shall submit to GWMA a recommended budget for the following fiscal year. GWMA shall consider the recommendation and adopt a budget by June 30th inclusive of the Group's recommendation. GWMA will send each Watershed Permittee no later than June 30th of each year an invoice representing the Watershed Permittee's Respective Costs of the adopted budget. GWMA shall not expend funds in excess of each annual budgeted amount without prior notification to and approval by the Group.
- f) Each Watershed Permittee shall review its recommended Respective Costs for the upcoming fiscal year in a timely manner for inclusion in its next budget cycle or exercise the withdrawal and termination clause as specified in Section 13.a of the MOU.
- g) A Watershed Permittee will be delinquent if the invoiced payment is within the budgeted amounts or the amounts authorized by the Group and such invoiced payment is not received by the GWMA within forty-five (45) days after the GWMA first sent the invoice. The GWMA will follow the procedure listed below, or such other procedure that the Group directs to effectuate payment: 1) verbally contact the official of the Watershed Permittee with copies to each other Watershed Permittee to the person and at the address to which notices should be addressed pursuant to Section 15 of the MOU, and 2) submit a formal letter from the GWMA Executive Officer to the Watershed Permittee. If payment is not received within sixty (60) days following the due date, the GWMA may terminate the MOU unless the City Managers/Administrators of the Watershed Permittees in good standing inform the GWMA in writing that their respective Watershed Permittees agree to adjust their Proportional Cost allocations in accordance with the Cost Share Formula in **Exhibit "B"** ("Cost Sharing Formula"). The terminated Watershed Permittee shall remain obligated to GWMA for its delinquent payments and any other obligations incurred prior to the date of termination.
- h) GWMA shall suspend all work being performed by any Consultants retained by GWMA if any Watershed Permittee has not paid its invoice within forty five (45) days after the GWMA first sent the invoice unless the City Managers/ Administrators of the other Watershed Permittees inform the GWMA in writing that their respective Watershed Permittees will pay the delinquent Watershed Permittee's costs once the MOU with the delinquent Watershed Permittee has been terminated.
- i) Any delinquent payments by a Watershed Permittee shall accrue compound interest at the then-current rate of interest in the Local Agency Investment Fund, calculated from the first date of delinquency until the payment is made.
- j) Funds remaining in the possession of the GWMA at the end of the term of this MOU, or at the termination of this MOU, whichever occurs earlier, shall be

promptly returned to the then remaining Watershed Permittees in accordance with the Cost Share Formula in **Exhibit "B"** ("Cost Sharing Formula").

- k) All Parties except LACFCD and Caltrans previously entered into the TMDL MOU. Unencumbered TMDL funds shall be applied to the Participant Costs and MOU Costs of the signatories of the TMDL MOU.
- l) The PARTIES agree that if any other entity decides to cost share any element of the CIMP, GWMA will enter into a separate MOU with that entity and will reduce the PARTIES' future invoice amount(s) accordingly."

5. **Exhibit "B"** ("Cost Sharing") attached hereto and incorporated herein as though set forth in full shall replace Exhibit "B" as previously adopted under the First Amendment.

6. Except for the changes specifically set forth herein, all other terms and conditions of the MOU and the First Amendment shall remain in full force and effect.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES GATEWAY REGION INTEGRATED
REGIONAL WATER MANAGEMENT JOINT
POWERS AUTHORITY

Lisa Ann Rapp
GWMA Chair

Nicholas R. Ghirelli
General Counsel

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF BELLFLOWER
City Manager
16600 Civic Center Drive
Bellflower, CA 90706

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF CERRITOS
City Manager
P.O. Box 3130
Cerritos, CA 90703-3130

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF DOWNEY
City Manager
11111 Brookshire Avenue
Downey, CA 90241

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LAKEWOOD
City Manager
5050 Clark Avenue
Lakewood, CA 90712

Mayor

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LONG BEACH
City Manager
411 West Ocean Boulevard
Long Beach, CA 90802

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

By: _____
Deputy City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF PARAMOUNT
City Manager
16400 Colorado Avenue
Paramount, CA 90723

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF SIGNAL HILL
City Manager
2175 Cherry Avenue
Signal Hill, CA 90602

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES COUNTY FLOOD
CONTROL DISTRICT
County of Los Angeles
Department of Public Works
Watershed Management Division, 11th Fl.
900 South Fremont Avenue
Alhambra, CA 91803-1331

By:

Chief Engineer

APPROVED AS TO FORM:

County Counsel

Deputy

Exhibit B
Annual Average Cost Sharing Formula beginning FY July 1, 2021

Agency	Area (sq. mile)	Cost Share Percentage	90% of Average Cost (after Deducting LACFCD's Cost) Proportioned Based on Area	10% of Average Cost (after Deducting LACFCD's Cost) Proportioned Equally	Total Average Annual Cost*
Bellflower	4.40	16.46%	\$105,574.68	\$10,178.57	\$115,753.26
Cerritos	0.09	0.34%	\$2,157.62	\$10,178.57	\$12,336.19
Downey	0.38	1.43%	\$9,177.38	\$10,178.57	\$19,355.95
Lakewood	7.50	28.06%	\$179,905.45	\$10,178.57	\$190,084.02
Long Beach	11.77	44.02%	\$282,265.43	\$10,178.57	\$292,444.00
Paramount	1.76	6.59%	\$42,288.23	\$10,178.57	\$52,466.81
Signal Hill	0.83	3.10%	\$19,881.20	\$10,178.57	\$30,059.77
LACFCD (5% of total)					\$37,500.00
Total	26.75	100.00%	\$641,250.00	\$71,250.00	\$750,000.00

* Does not include GWMA Administrative Fee and Indirect Administrative Fee (approved by GWMA Board annually).

Notes:

- The LCC Watershed Group will determine and approve a budget each year for the following fiscal year necessary to comply with the MS4 permit(s).
- The average Watershed budget for the next four years is anticipated to range between \$650,000 and \$850,000 (Average = \$750,000) depending on requirements in the new Regional MS4 permit, plus GWMA administrative fees. The final year may be higher if reassessments of the Watershed Management Program (WMP), the Coordinated Integrated Monitoring Program (CIMP), and the Reasonable Assurance Analysis (RAA) are required.
- Other agencies may participate upon approval of cost sharing agreements by the LCC Watershed Committee and GWMA. Future participants shall be assessed a late entry cost as if they had been a participant from the beginning of the Metals TMDL MOU, as of March 1, 2012, unless otherwise determined by the LCC Watershed Committee.
- Watershed Permittees and the cost share are subject to modifications due to, but not limited to, changes in the number of participating agencies, refinements in mapping, and changes in boundaries.
- LACFCD's annual contribution shall not exceed \$100,000 unless otherwise amended.

**SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL
WATER MANAGEMENT JOINT POWERS AUTHORITY AND
THE CITIES OF ARTESIA, BELLFLOWER, CERRITOS, DIAMOND BAR, DOWNEY, HAWAIIAN
GARDENS, LA MIRADA, LAKEWOOD, LONG BEACH, NORWALK, PICO RIVERA, SANTA FE
SPRINGS, WHITTIER, AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
FOR
ADMINISTRATION AND COST SHARING TO PREPARE AND IMPLEMENT A WATERSHED
MANAGEMENT PROGRAM (“WMP”) and COORDINATED INTEGRATED MONITORING
PROGRAM (“CIMP”) AS REQUIRED BY THE REGIONAL WATER QUALITY CONTROL BOARD,
LOS ANGELES REGION, NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM
MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT ORDER NO. R4-2012-0175 AND
SUBSEQUENT MUNICIPAL SEPARATE STORM SEWER SYSTEM (“MS4 PERMIT”)**

This **SECOND AMENDMENT** to the memorandum of understanding (“MOU”) is made and entered into as of the date of the last signature set forth below, by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (“GWMA”), a California Joint Powers Authority, and the Cities of Artesia, Bellflower, Cerritos, Diamond Bar, Downey, Hawaiian Gardens, La Mirada, Lakewood, Long Beach, Norwalk, Pico Rivera, Santa Fe Springs, Whittier (“Cities”), and the Los Angeles County Flood Control District (“LACFCD”):

1. Recitals. This **SECOND AMENDMENT** is made with respect to the following facts and purposes:

A. For the purposes of this Second Amendment, the term “Watershed Permittees” shall mean the Cities of Artesia, Bellflower, Cerritos, Diamond Bar, Downey, Hawaiian Gardens, La Mirada, Lakewood, Long Beach, Norwalk, Pico Rivera, Santa Fe Springs, Whittier, and the Los Angeles County Flood Control District; and

B. The Watershed Permittees and GWMA are collectively referred to as the “Parties”; and

C. On August 1, 2013, the Parties entered into a Memorandum of Understanding between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the Cities of Artesia, Bellflower, Cerritos, Diamond Bar, Downey, Hawaiian Gardens, La Mirada, Lakewood, Long Beach, Norwalk, Pico Rivera, Santa Fe Springs, Whittier, and the Los Angeles County Flood Control District for Administration and Cost Sharing to Prepare a Watershed Management Program (“WMP”) and Coordinated Integrated Monitoring Program (“CIMP”), collectively the “Plans,” as required by the Regional Water Quality Control Board, Los Angeles Region, National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit, Order No. R4-2012-0175 Municipal Separate Storm Sewer System (“MOU”); and

D. The Watershed Permittees prepared and submitted the Plans to the Regional Board in compliance with certain elements of the MS4 Permit; and

E. The Watershed Permittees are now implementing the Plans in accordance with the MS4 Permit; and

F. The Parties have determined that authorizing GWMA to continue its retention of a consultant to implement the Plans will be beneficial to the Parties; and

G. The Parties entered into the First Amendment to the MOU in order to: (1) add implementation of the Plans to the scope and purpose of the MOU; and (2) provide a separate cost-share formula for the implementation of the Plans, subject to annual budget approval, in accordance with each Party's cost share allocations; and

H. The Parties now desire to amend the MOU to: (1) extend the MOU's term through December 31, 2025; (2) clarify that funding collected through this MOU may be used for regional BMP projects agreed to by the Watershed Permittees; (3) incorporate GWMA's administrative cost recovery program into the MOU; and (4) provide a consolidated cost-share formula for implementation of the Plans and any other approved expenditures, subject to annual budget approval, as set forth in **Exhibit "B"** ("Cost Sharing Formula").

NOW, THEREFORE, the Parties agree that the following provisions of the MOU shall be amended as follows:

2. Section 1 of the MOU entitled "Recitals" is hereby amended by adding thereto Recitals A-H of Section 1 of this Second Amendment, which are set forth above and incorporated herein as though set forth in full.

3. Section 2 of the MOU entitled "Purpose" is hereby amended to read as follows:

"Section 2. Purpose. The purpose of this MOU is to cooperatively support and undertake preparation of the Plans and any additional services, including but not limited to implementation of the WMP and the CIMP, including the construction of regional BMP projects as agreed to by the Watershed Permittees working cooperatively as the Lower San Gabriel River ("LSGR") Watershed Committee and as approved by the GWMA. For the purposes of this MOU, the term "regional BMP projects" does not include individual cities' low impact development ("LID") projects, including LID or Green Streets projects."

4. Section 6 of the MOU entitled "Term" is hereby amended to read as follows:

"Section 6. Term. This MOU shall remain and continue in effect until September 30, 2025 or expiration of the forthcoming MS4 Permit (Order No R4-XXXX-XXXX), whichever occurs sooner, unless sooner terminated as provided herein."

5. Section 9 of the MOU entitled "Financial Terms" is hereby amended to read as follows:

"Section 9. Financial Terms.

- a) Each Watershed Permittee shall pay its Proportional Costs as provided in **Exhibit "B"** ("Cost Sharing Formula") for Consultants and any other related expenses to which the Parties may agree in writing.
- b) Each Watershed Permittee shall also pay its proportional share of GWMA's staff time for retaining Consultants and invoicing the Watershed Permittees, audit expenses and other overhead costs, including reasonable legal fees ("MOU Costs") incurred by GWMA in the performance of its duties under this MOU. The MOU Costs added by GWMA to each invoice submitted to each Watershed Permittee shall be a percentage based on the following formulas:
 - i. GWMA Members: If the Watershed Permittee is a GWMA Member, then the MOU Costs do not include the GWMA's estimated indirect, overhead costs, which GWMA Members absorb as part of their annual membership dues. The rate charged to GWMA Members in order to recover the MOU Costs will range between zero percent (0%) and five percent (5%) of the Watershed Permittee's Proportional Costs. On an annual basis the GWMA will evaluate the percentage rate charged to GWMA Members to ensure it adequately recovers the GWMA's cost of performing its duties under this MOU. Based on this review, the GWMA Board will establish the rate charged to recover the Administrative Costs for the next fiscal year. The GWMA will provide the Representative of the LSGR Watershed Committee fifteen (15) days' written notice prior to July 1st of the fiscal year in which a new rate will take effect.
 - ii. Non-GWMA Members. If the Watershed Permittee is not a GWMA Member, then the MOU Costs will also include the GWMA's estimated indirect, overhead costs. The rate charged to Non-GWMA Members, including LACFCD, in order to recover direct MOU Costs will range between five percent (5%) and ten percent (10%) of the Permittee's Monitoring Costs and the rate charged to recover indirect MOU Costs will range between two percent (2%) and five percent (5%) of the Watershed Permittee's Proportional Costs. On an annual basis the GWMA will evaluate the percentage rates charged to Non-GWMA Members to ensure they adequately recovers the GWMA's cost of performing its duties under this MOU. Based on this review, the GWMA Board may increase or decrease the rates charged to recover the MOU Costs, including both direct and indirect costs, for the next fiscal year. The GWMA will provide the Representative of the LSGR Watershed Committee fifteen (15) days' written notice prior to July 1st of the fiscal year in which a new rate will take effect.

- c) GWMA shall submit an invoice to each Watershed Permittee reflecting each Watershed Permittee's estimated Proportional Costs of the Consultants' services through the following June 30th. Prior to releasing payment to Consultants, GWMA shall submit a copy of the Consultants' invoices to the LSGR Watershed Committee for approval. The decision regarding whether to pay the invoice shall be communicated to the GWMA by the Representative.
- d) Upon receiving an invoice from GWMA, each Watershed Permittee shall pay its Proportional Costs set forth in that invoice to the GWMA within forty-five days (45) days of receipt.
- e) By March 15th of each year, the LSGR Watershed Committee shall submit to GWMA a recommended budget for the following fiscal year. GWMA shall consider the recommendation and adopt a budget by June 30th inclusive of the LSGR Watershed Committee's recommendation. GWMA will send each Watershed Permittee no later than June 30th of each year an invoice representing the Watershed Permittee's Proportional Costs of the adopted budget. GWMA shall not expend funds in excess of each annual budgeted amount without prior notification to and approval by the LSGR Watershed Committee.
- f) Each Watershed Permittee shall review their recommended Proportional Costs for the upcoming fiscal year in a timely manner for inclusion in its next budget cycle or exercise the withdrawal and termination clause as specified in Section 12.a of the MOU.
- g) A Watershed Permittee will be delinquent if the invoiced payment is within the budgeted amounts or the amounts authorized by the LSGR Watershed Committee and such invoiced payment is not received by the GWMA within forty-five (45) days after the GWMA first sent the invoice. The GWMA will follow the procedure listed below, or such other procedure that the LSGR Watershed Committee directs to effectuate payment: 1) verbally contact the official of the Watershed Permittee with copies to each other Watershed Permittee to the person and at the address to which notices should be addressed pursuant to Section 13 of the MOU, and 2) submit a formal letter from the GWMA Executive Officer to the Watershed Permittee. If payment is not received within sixty (60) days following the due date, the GWMA may terminate the MOU unless the City Managers/Administrators of the Watershed Permittees in good standing inform the GWMA in writing that their respective Watershed Permittees agree to adjust their Proportional Cost allocations in accordance with the Cost Share Formulas in **Exhibit "B."** The terminated Watershed Permittee shall remain obligated to GWMA for its delinquent payments and any other obligations incurred prior to the date of termination.

- h) GWMA shall suspend all work being performed by any Consultants retained by GWMA if any Watershed Permittee has not paid its invoice within forty five (45) days after the GWMA first sent the invoice unless the City Managers/Administrators of the other Watershed Permittees inform the GWMA in writing that their respective Watershed Permittees will pay the delinquent Watershed Permittee's costs once the MOU with the delinquent Watershed Permittee has been terminated.
- i) Any delinquent payments by a Watershed Permittee shall accrue compound interest at the then-current rate of interest in the Local Agency Investment Fund, calculated from the first date of delinquency until the payment is made.
- j) Funds remaining in the possession of the GWMA at the end of the term of this MOU, or at the termination of this MOU, whichever occurs earlier, shall be promptly returned to the then remaining Watershed Permittees in accordance with the Cost Share Formula in **Exhibit "B"** ("Cost Sharing Formula") or rolled over into the subsequent MOU if requested by the Permittee."

6. Paragraph a) of Section 12 of the MOU entitled "Termination" is hereby amended to read as follows:

"a) A Watershed Permittee may withdraw from this MOU for any reason, or no reason, by giving the other Watershed Permittees thirty (30) days written notice thereof. The effective withdrawal date shall be the thirtieth (30th) day after GWMA receives the withdrawing Watershed Permittee's notice to withdraw from the MOU. The withdrawing Watershed Permittee shall be responsible for its Proportional Costs and proportional MOU Costs, which the GWMA incurred or to which it became bound through the effective date of withdrawal. Such MOU Costs shall include the remaining fees of any Consultant retained by the GWMA through the effective date of withdrawal. Should any Watershed Permittee withdraw from the MOU, the remaining Watershed Permittees' Proportional Cost allocation shall be adjusted in accordance with the Cost Share Formula in **Exhibit B** ("Cost Sharing Formula"). A withdrawing Watershed Permittee shall remain liable for any loss, debt, liability otherwise incurred while participating in this MOU."

7. **Exhibit "B"** ("Cost Sharing Formula") attached hereto and incorporated herein as though set forth in full shall replace "**Exhibit "B1"** ("Cost Sharing Formula for Preparation of the Plans") and **Exhibit "B2"** ("Cost Sharing Formula for Implementation of the Plans") previously adopted under the First Amendment.

8. Except for the changes specifically set forth herein, all other terms and conditions of the MOU and the First Amendment shall remain in full force and effect.

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES GATEWAY REGION INTEGRATED
REGIONAL WATER MANAGEMENT JOINT
POWERS AUTHORITY

Lisa Ann Rapp
GWMA Chair

Nicholas R. Ghirelli
General Counsel

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF ARTESIA
City Manager
18747 Clarkdale Avenue
Artesia, CA 90701

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF BELLFLOWER
City Manager
City of Bellflower
16600 Civic Center Drive
Bellflower, CA 90706

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF CERRITOS
City Manager
P.O. Box 3130
Cerritos, CA 90703-3130

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF DIAMOND BAR
City Manager
21810 Copley Drive
Diamond Bar, CA 91765

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF DOWNEY
City Manager
11111 Brookshire Avenue
Downey, CA 90241

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF HAWAIIAN GARDENS
City Manager
21815 Pioneer Blvd
Hawaiian Gardens, CA 90716

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LA MIRADA
City Manager
13700 La Mirada Blvd
La Mirada, CA 90638

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LAKEWOOD
City Manager
5050 Clark Avenue
Lakewood, CA 90712

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF LONG BEACH
City Manager
411 West Ocean Boulevard
Long Beach, CA 90802

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

By: _____
Deputy City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF NORWALK
City Manager
12700 Norwalk Blvd
Norwalk, CA 90650

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF PICO RIVERA
City Manager
6615 Passons Boulevard
Pico Rivera, CA 90660

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF SANTA FE SPRINGS
City Manager
11710 Telegraph Road
Santa Fe Springs, CA 90670

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

CITY OF WHITTIER
City Manager
13230 Penn Street
Whittier, CA 90602

City Manager

ATTEST:

APPROVED AS TO FORM:

City Clerk-Treasurer

City Attorney

IN WITNESS WHEREOF, the Parties hereto have caused this **SECOND AMENDMENT** to be executed on their behalf, respectively, as follows:

DATE: _____

LOS ANGELES COUNTY FLOOD
CONTROL DISTRICT
County of Los Angeles
Department of Public Works
Watershed Management Division, 11th Fl.
900 South Fremont Avenue
Alhambra, CA 91803-1331

By:

Chief Engineer

APPROVED AS TO FORM:

County Counsel

Deputy

Exhibit B
Annual Average Cost Sharing Formula beginning FY July 1, 2021

Agency	Area (sq. mile)	Cost Share Percentage	90% of Average Cost (after Deducting LACFCD's Cost) Proportioned Based on Area	10% of Average Cost (after Deducting LACFCD's Cost) Proportioned Equally	Total Average Annual Cost*
Artesia	1.62	1.85%	\$11,151.08	\$5,151.81	\$16,302.89
Bellflower	1.90	2.17%	\$13,079.92	\$5,151.81	\$18,231.73
Cerritos	8.82	10.09%	\$60,818.62	\$5,151.81	\$65,970.42
Diamond Bar	14.89	17.03%	\$102,650.25	\$5,151.81	\$107,802.06
Downey	6.62	7.57%	\$45,629.03	\$5,151.81	\$50,780.84
Hawaiian Gardens	0.96	1.10%	\$6,630.37	\$5,151.81	\$11,782.18
La Mirada	7.84	8.97%	\$54,067.69	\$5,151.81	\$59,219.50
Lakewood	2.02	2.31%	\$13,923.79	\$5,151.81	\$19,075.59
Long Beach	3.34	3.82%	\$23,025.48	\$5,151.81	\$28,177.29
Norwalk	9.76	11.16%	\$67,268.16	\$5,151.81	\$72,419.97
Pico Rivera	6.14	7.02%	\$42,313.84	\$5,151.81	\$47,465.65
Santa Fe Springs	8.88	10.15%	\$61,180.27	\$5,151.81	\$66,332.08
Whittier	14.66	16.76%	\$101,022.80	\$5,151.81	\$106,174.60
LACFCD (5% of total)		--	--	--	\$35,249.20
Total	87.45	100.00%	\$602,761.32	\$66,973.48	\$704,984.00

* Does not include GWMA Administrative Fee and Indirect Administrative Fee (approved by GWMA Board annually).

Notes:

- The LSGR Watershed Group will determine and approve a budget each year for the following fiscal year necessary to comply with the MS4 permit(s).
- The average Watershed budget for the next four years is anticipated to range between \$634,485 and \$775,482 (Average = \$704,984), depending on requirements in the new Regional MS4 permit, plus GWMA administrative fees. The final year may be higher if reassessments of the Watershed Management Program (WMP), the Coordinated Integrated Monitoring Program (CIMP), and the Reasonable Assurance Analysis (RAA) are required.
- Other agencies may participate upon approval of cost sharing agreements by the LSGR Watershed Committee and GWMA. Future participants shall be assessed a late entry cost as if they had been a participant from the beginning of the Metals TMDL MOU, as of March 1, 2012, unless otherwise determined by the LSGR Watershed Committee.
- Watershed Permittees and the cost share are subject to modifications due to, but not limited to, changes in the number of participating agencies, refinements in mapping, and changes in boundaries. LACFCD's annual contribution shall not exceed \$100,000 unless otherwise amended.

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TO: Honorable Mayor and City Council

SUBJECT: FY 2020 Justice Assistance Grant Program Funding for Portable Radios

INTRODUCTION

Each year the City is eligible to receive an allocation of funds from the Edward Byrne Memorial Justice Assistance Grant (JAG) program. The purpose of the program is to fund crime prevention and criminal justice programs and projects. The City's eligible allocation is \$17,405.

STATEMENT OF FACTS

Currently, Public Safety field staff utilize radios available through the Lakewood Sheriff's Station for direct communications with Sheriff's dispatch and field personnel. These are older model radios using outdated technology and are often in need of repair. The available JAG funds may be used to purchase new radios with the latest technology would provide a reliable communication platform for Public Safety field staff to communicate with the Sheriff's Department. Using approximately \$16,883 of the available award, about eight radios along with necessary accessories would be purchased.

Additionally, there is a requirement of all JAG awards that 3% of the award amount be set aside for the purpose of compliance with a new National Incident Based Reporting System (NIBRS). NIBRS is a new crime reporting system that all law enforcement agencies must be in compliance of by January 2021. The 3% set aside, approximately \$522, will be remitted to the Los Angeles County Sheriff's Department to be used specifically for their NIBRS compliance project.

The JAG program requires the City Council to review the proposed project during a public meeting and allow an opportunity for the public to provide comment.

RECOMMENDATION

Staff recommends the City Council:

- 1) Approve the proposed JAG Program funding project for the purchase of portable radios for Public Safety field staff.
- 2) Authorize the Mayor to sign the Certifications and Assurances by the Chief Executive of the Applicant Government.
- 3) Authorize the City Manager to apply for the grant and sign the appropriate award acceptance documents.

- 4) Direct the Director of Administrative Services to appropriate \$17,405 of JAG funds in the FY2020-2021 budget.

Joshua Yordt
Director of Public Safety



Thaddeus McCormack *PB for TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Delinquent Fees and Charges for Garbage, Waste and Refuse

INTRODUCTION

The City Council reaffirmed the policy relative to unpaid charges for garbage, waste and refuse accounts at their regular meeting of May 26, 2020. The City Council also adopted Resolution Number 2020-21 directing the Director of Finance and Administrative Services to prepare a Report of Delinquent Fees as of May 31, 2020, and setting a public hearing date.

STATEMENT OF FACT

The attached notice of public hearing has been mailed to all property owners owing \$44.00 (approximately two months of service) or more as of May 31, 2020. Staff mailed 410 notices, representing \$71,230.99 in delinquent charges. As a result of these notices, payments have been made reducing the revised delinquent charges to \$58,679.73 (as of the time this report was written). The final lien amount will likely be lower as additional payments are anticipated through July 31, 2020, the last day prior to placing the lien on the tax roll. Staff will provide a report with updated figures on Tuesday evening.

A comparison of this year with the preceding three years is shown below:

	2020 Lien <u>2019-20</u>	2019 Lien <u>2018-19</u>	2018 Lien <u>2017-18</u>	2017 Lien <u>2016-17</u>
Notices Mailed:	410	464	350	368
Delinquent Accounts as of Public Hearing:	298*	273	226	228
Liens Recorded at County:	TBD	264	210	193
	\$58,679.73*	\$48,240.08	\$41,697.88	\$34,487.62

*As of the time this report was written

Delinquent Fees and Charges for Garbage, Waste and Refuse

July 28, 2020

Page 2

While the majority of the proposed lien amounts are less than \$260 (approximately one year's worth of basic service charges), accounts with a greater lien amount largely include other unpaid fees/charges (i.e. additionally requested trash bins, bounced checks, etc.). Lastly, it is important to note that those parcels which have been transferred/conveyed to bona fide purchasers will be removed from the list.

STAFF RECOMMENDATION

It is recommended that the City Council conduct a public hearing and adopt the Resolution confirming the Report of Delinquent Fees.



Jose Gomez
Director of Finance & Administrative Services

Thaddeus McCormack *PB for TM*
City Manager

TO: Owner1
Owner2

PROPERTY OWNER

NOTICE OF HEARING ON REPORT
OF DELINQUENT GARBAGE TRASH AND REFUSE COLLECTION

NOTICE IS HEREBY GIVEN that a public hearing will be held by the City Council of the City of Lakewood on Tuesday, July 28, 2020, at 7:30 p.m., or as soon thereafter as the matter can be heard, in the The Centre, Weingart Ballroom, 5000 Clark Avenue, Lakewood, California, on the written report of the Director of Finance and Administrative Services of the City of Lakewood that the following fees and charges are delinquent and that the amount thereof should be confirmed and constitute a Special Assessment against the following described parcel, and a lien on that parcel for the amount of such delinquent fees. Said report further provides that if said delinquent charges are confirmed the same becomes a lien on the land and attaches upon recordation in the office of the Los Angeles County Recorder, and further may be collected at the same time and in the same manner as ordinary County ad valorem taxes are collected.

Said delinquent fees contained in said report pertain to the collection by the City of Lakewood from the following described parcel of land of garbage, waste, trash and refuse, for which a fee or charge was imposed pursuant to Chapter 3 of Article V of the Lakewood Municipal Code, which said fee or charge for said services provided said premises remained unpaid on May 31, 2020, in the following amount, all of which is now due and owing. Said parcel and the amount of said delinquent fee proposed to be a lien against said parcel is as follows:

<u>Parcel No.:</u>	Parcel
<u>Account No.:</u>	Account
<u>Street Address:</u>	LocAddress
<u>Delinquent Charge and Lien Amount:</u>	AmtDue

NOTICE IS FURTHER GIVEN that you may examine said report in the office of the Director of Finance and Administrative Services at 5050 Clark Avenue, Lakewood, California, during regular business hours at any time prior to said hearing, and further that you may appear at the time and place of said hearing for the purpose of protesting or objecting thereto. At the time of said hearing the City Council shall hear all objections or protests of land owners liable to be assessed for said delinquent fees, and the City Council may make such revision or corrections to the report as it deems just, after which by resolution the report shall be confirmed.

NOTICE IS FURTHER GIVEN that you are not required to appear at said hearing if you agree with the delinquent charge and lien amount. You may simply contact City Hall at the number listed below and make payment in full up to and including July 31, 2020.

NOTICE IS FURTHER GIVEN that if you are a transferee of the aforementioned parcel on or after May 31, 2020 and qualify as a BONA FIDE PURCHASER FOR VALUE, said parcel may be excluded from the lien of delinquent charges if you establish in the office of the Director of Finance and Administrative Services, 5050 Clark Avenue, Lakewood, California, prior to said hearing or the date on which the first installment of taxes will become delinquent that you acquired said property for value without knowledge or notice of the lien or charge for rubbish services.

DATED THIS 17th day of July, 2020.

IF YOU WOULD LIKE TO PAY THE LIEN AMOUNT, OR HAVE ANY QUESTIONS, PLEASE CONTACT
LAKEWOOD UTILITY BILLING CUSTOMER SERVICE AT (855) 785 – 4021.

RESOLUTION NO. 2020-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD CONFIRMING THE REPORT OF DELINQUENT FEES AND CHARGES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, MAY 31, 2020

WHEREAS, the City Council of the City of Lakewood, in accordance with the provisions of Chapter 3 of Article V of the Lakewood Municipal Code, commencing with Section 5300, did on and prior to May 31, 2020, provide to and remove from the parcels of land described on the Report, attached hereto and made a part hereof, the collection of garbage, waste, and refuse, and for which a fee was charged pursuant to the terms and provisions of the Lakewood Municipal Code; and

WHEREAS, said fees and charges for said services so provided by the City of Lakewood, and as hereinafter set forth, have remained unpaid for a period of sixty (60) or more days after the date upon which they were billed; and

WHEREAS, the City of Lakewood on May 26, 2020, by Resolution Number 2020-21 directed the Director of Finance and Administrative Services to prepare a Report of Delinquent Fees as of May 31, 2020, of \$44.00 or more, and to report upon the same at the time of the public hearing thereon set for July 28, 2020 at 7:30 p.m., in the The Centre, Weingart Ballroom, 5000 Clark Avenue; and

WHEREAS, pursuant to said direction of the City Council of the City of Lakewood the Director of Finance and Administrative Services has prepared such a Report, and caused the same to be filed in her office, and the City Clerk has, in accordance with Section 25831 of the Government Code of the State of California, and the direction of the City Council, given notice in writing by mail to the landowners listed on the Report not less than ten days prior to the date of said hearing; and

WHEREAS, the City Council did hear any objection or protest of landowners liable to be assessed for said delinquent fees at a regular meeting of the City Council meeting and a said hearing held for that purpose on July 28, 2020; and

WHEREAS, said Report, as prepared by the Director of Finance and Administrative Services with such revisions or corrections to the Report made by the City Council as it deems just at said hearing, should be confirmed as hereinafter set forth, and a certified copy of the confirmed Report filed with the Los Angeles County Auditor-Controller and the amount thereof collected at the same time and in the same manner as ad valorem taxes are collected, and shall be subject to the same penalties and the same procedures and sale;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKEWOOD THAT:

SECTION 1. The Report of the Director of Finance and Administrative Services of Delinquent Garbage, Waste, Refuse and Disposal Fees within the City of Lakewood, California, of \$44.00 or more existing on May 31, 2020, as amended and revised and attached hereto, is hereby confirmed and approved. The delinquent fees therein set forth are confirmed and shall constitute a special assessment against the respective parcels of land as therein stated, and are a lien of said respective parcels of land in the amount of such delinquent fees. The City Clerk is directed to file a certified copy of said Confirmed Report attached hereto with the County Auditor-Controller for the amount of the respective assessments against the respective parcels of land, as they appear on the current assessment rolls. The City Clerk is further directed to forward a copy of this resolution with said Confirmed Report attached thereto to the County Auditor-Controller so that the same may be collected at the same time and in the same manner as ordinary ad valorem taxes are collected, and shall be subject to the same penalties and the same procedure and sale, in case of delinquency, as provided for such taxes. All laws applicable to the levy, collection and enforcement of ad valorem taxes shall be applicable to such assessments, and further subject to the terms and provisions of Section 25831 of the Government Code of the State of California.

SECTION 2. Said assessment shall constitute a lien against the property if not paid prior to the delivery of such Report to the County Auditor-Controller. Any assessment paid on or before the delivery of such Report to the County Auditor-Controller may be deleted by the City Clerk prior to delivery of such Report.

SECTION 3. If any real property to which such lien would be attached has been transferred or conveyed to a bona fide purchaser for value, or if a lien of a bona fide encumbrance for value has been created and attached thereto, prior to the date on which the first installment of such taxes will become delinquent, then the lien which would otherwise be imposed by this section shall not attach to such real property, and the delinquent fees, as confirmed, relating to such property shall be transferred to the unsecured rolls for collection.

SECTION 4. The City Clerk is hereby authorized to certify to said Report, and cause a copy of this Resolution and said Report to be filed with the County Auditor-Controller on or after the 3rd day of August, 2020. In any case, where said lien cannot be collected on the tax rolls, the City Clerk is directed to file a Notice of Lien of said assessment in the Office of the County Auditor-Controller and the lien thereby created attached upon recordation of said Notice.

ADOPTED AND APPROVED THIS 28th DAY OF JULY, 2020.

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

July 28, 2020

TO: Honorable Mayor and City Council

SUBJECT: Professional Services Agreement (PSA) for On-Call Services for Well and Booster Pump Maintenance

INTRODUCTION

The regular maintenance of City Well pumps/motors and booster pumps is a critical activity that ensures the reliability of providing water to the City of Lakewood. The Department of Water Resources routinely schedules maintenance of City facilities typically in low demand months, but often well motors and pumps require timely repair and/or replacement due to various unforeseen reasons. Therefore, On-Call services are paramount for timely and efficient repairs/replacements that would ensure the continued water supply to our residents in the event of unforeseen maintenance/repair issues in the future.

STATEMENT OF FACT

On June 11, 2020, the Department of Water Resources contacted five Well Maintenance contractors and provided them with a bid sheet for On-Call services for a typical well rehabilitation job. From these five contacts, two proposals were received, with the lowest bid coming from Bakersfield Well & Pump Company (BWPC). After careful review of the bids, and taking into consideration BWPC's exceptional performance in the recent drilling of Well 28 (as well as past successful drillings of Well 15 and Well 27), it is recommended to award the contract to BWPC for On-Call services for Well and Booster Pump Maintenance.

FISCAL IMPACT

Funds are proposed in Operating Account 75008200-55380 Maintenance/Operation not to exceed \$175,000 in each fiscal year of 2020/21 and 2021/22.

RECOMMENDATION

Staff recommends that the City Council:

- A. Award a contract to Bakersfield Well & Pump Co. of Bakersfield, CA for On-Call Services for Well and Booster Pump Maintenance;
- B. Authorize the Mayor to sign the contract in a form approved by the City Attorney.


Jason J. Wen, Ph.D., P.E.
Water Resources Director

Thaddeus McCormack *PB for TM*
City Manager

**AGREEMENT FOR
PROFESSIONAL SERVICES
FOR ON-CALL SERVICES FOR WELL
AND BOOSTER PUMP MAINTENANCE**

THIS AGREEMENT, made and entered into on July 28, 2020, by and between the CITY OF LAKEWOOD, a municipal corporation, hereinafter referred to as CITY, and BAKERSFIELD WELL & PUMP CO., hereinafter referred to as SERVICE PROVIDER.

W I T N E S S E T H:

WHEREAS, CITY desires to retain SERVICE PROVIDER for professional services in connection with the work hereafter described; and

WHEREAS, SERVICE PROVIDER has the necessary skills and qualifications and licenses required by law to perform the professional services required under this Agreement in connection with said work; and

NOW, THEREFORE, it is hereby agreed by and between the parties that:

1. DEFINITIONS. As used in this Agreement, the following definitions shall be applicable:
 - A. Service Provider. SERVICE PROVIDER shall mean:
Bakersfield Well & Pump Co.
7212 Fruitvale Avenue
Bakersfield, CA 93308
661.393.9661
 - B. City. CITY shall mean the City of Lakewood, a municipal corporation, 5050 Clark Avenue, Lakewood, California, 90712.
 - C. Services. The Services shall mean the professional services to be performed by SERVICE PROVIDER pursuant to this Agreement.
 - D. Work. Work shall mean on-call maintenance and/or repair of well pumps, motors, and booster pumps for which the professional services are hereby authorized.
2. SCOPE OF SERVICES. SERVICE PROVIDER agrees to provide for CITY the Services as set for in SERVICE PROVIDER'S written proposal dated June 9, 2020, attached hereto as Exhibit "A" and incorporated herein by reference.

3. TIME FOR PERFORMANCE. SERVICE PROVIDER agrees to diligently and reasonably pursue the performance of the Services, and that the Services shall be completed as needed from the date of the Notice to Proceed.
4. COMPENSATION FOR SERVICES. For and in consideration of the professional services performed by SERVICE PROVIDER and when approved by CITY, CITY agrees to pay to SERVICE PROVIDER a sum not to exceed \$175,000.00 for FY 2021 & FY 2022 respectively, on a time and material basis, at a proposed cost determined by the attached proposal, for services actually rendered.

The aforementioned consideration shall be paid to SERVICE PROVIDER upon completion of each phase and submission of SERVICE PROVIDER'S statement of time expended and the applicable rate to be charged to CITY'S Director of Water Resources. No payment shall be made until the aforementioned work has been certified by the Director of Water Resources as having been completed in accordance with the applicable rate.

5. INDEPENDENT CONTRACTOR. It is expressly understood and agreed that SERVICE PROVIDER has been retained, at its request, as an independent contractor, as distinguished from an employee or agent of CITY to perform the Services. SERVICE PROVIDER acknowledges the independent contractor relationship and releases CITY from any liability or obligation to make deductions or withholding from compensation in respect to unemployment, income taxes, disability, social security, health or pension matters.

SERVICE PROVIDER acknowledges the independent contractor's status in performing the Services, and agrees to bear the risk of property damage or loss to any property arising out of the work site, the place to work, or duties bestowed on SERVICE PROVIDER pursuant to this Agreement, and does hereby release CITY, its officers and personnel from any liability to SERVICE PROVIDER for any loss or damage thereby incurred, except where said loss or damage was caused by CITY.

In the performance of this Agreement, SERVICE PROVIDER shall comply with all applicable provisions of the California Fair Employment Practices Act (California Labor Code Sections (410 et seq.) and the applicable equal employment provisions of the Civil Rights Act of 1964 (42 U.S.C. 200e 217), whichever is more restrictive.

6. TERMINATION. CITY or SERVICE PROVIDER may terminate this Agreement at any time by giving at least thirty (30) days prior written notice. In the event of termination, CITY shall pay to SERVICE PROVIDER the total value of the services of the SERVICE PROVIDER to the final date of termination, computed in accordance with the terms and provisions of this Agreement, provided, however, that the same does not in any case exceed the maximum amount hereinbefore set forth for payment of consideration.

7. TERM. This Agreement shall be for a term commencing July 28, 2020, terminating June 30, 2022, and may be renewed by CITY, with the concurrence of the SERVICE PROVIDER for any successive one or two-year term, unless sooner terminated as hereinbefore provided.
8. ASSIGNMENT AND SUBCONTRACTING. Notwithstanding any provision of this Agreement to the contrary, SERVICE PROVIDER shall not assign, subcontract or transfer any part or portion of this Agreement, or any responsibility hereunder, without the prior written consent of CITY.
9. OWNERSHIP OF DOCUMENTS. It is further agreed by and between the parties hereto that CITY shall have full, complete and absolute title to all computer files and software prepared by SERVICE PROVIDER pursuant to this Agreement, regardless of the state of completion thereof. It is further agreed by and between the parties that CITY may make full and complete use of said materials so prepared for CITY as it desires, and within its own discretion without any liability of any kind whatsoever to SERVICE PROVIDER other than payment of compensation as provided in this Agreement.
10. LIABILITY. SERVICE PROVIDER at all times during the term of this Agreement, shall maintain and keep in full force and effect, and deposit with CITY, insurance or a Certificate of Insurance which shall evidence the fact that SERVICE PROVIDER has in full force and effect a comprehensive personal injury and property damage policy protecting SERVICE PROVIDER and CITY from liability in the following policies of insurance with minimum limits as indicated below and issued by insurers with A.M. Best ratings of no less than A-: VI: Commercial general liability at least as broad as ISO CG 0001 (per occurrence) \$1,000,000 (general aggregate) \$2,000,000; Commercial auto liability at least as broad as ISO CA 0001 (per accident) \$1,000,000; and Worker's compensation- Statutor. Said policy shall contain a provision that the same cannot be canceled without at least thirty (30) days notice to CITY thereof and shall name CITY as an additional insured.

SERVICE PROVIDER certifies that it is aware of the provisions of the Labor Code of the State of California, which require every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and it certified that it will comply with such provisions before commencing the performance of the work of this Agreement.

11. INDEMNITY. SERVICE PROVIDER shall indemnify and save CITY, its officers and employees, harmless from any suits, claims or actions brought by any person or persons, including its agents or employees, for or on account of any injuries or damages or other loss, cost or expense caused by the negligent or wrongful act or omission of SERVICE PROVIDER, its agents and employees, or its subcontractors and the agents and employees thereof, arising out of the Services to be performed by SERVICE PROVIDER pursuant to this Agreement.

12. ASSUMPTION OF RISK. SERVICE PROVIDER does hereby assume all risks to itself, personnel, subcontractors and agents, and any employees thereof, of personal injury or death, and all risk of property damage or loss to any property, wares, vehicles, or materials owned or possessed by SERVICE PROVIDER and said SERVICE PROVIDER further releases CITY, its officers and employees, from any liability therefor.
13. PREVAILING RATE OF WAGES. CITY has obtained from the Department of Industrial Relations, State of California, the prevailing rate of per diem wage, and the general prevailing rate for holiday and overtime work in the locality in which this work is to be performed for each craft, classification or type or workmen needed to carry out this agreement. In that regard pursuant to Section 1773 of the Labor Code, holidays, upon which such rate shall be paid, need not be specified in this agreement, but shall be all holidays recognized in the collective bargaining agreement applicable to the particular craft, classification or type or workmen employed on the project. Copies of the prevailing rate of per diem wages are on file at the Public Works office, City Hall, and are available to any interested party upon request. Referenced hereto and made a part hereof as though set forth in full are rates applicable to this project and contract, and the contractor shall pay not less than the minimum thereof.
14. SAFETY. SERVICE PROVIDER shall be solely responsible for the safety of its employees. SERVICE PROVIDER shall develop and maintain an Injury and Illness Prevention Program (IIPP) in accordance with the Cal/OSHA requirements contained in the California Code of Regulations, Title 8 Section 3203 (CCR T8 Section 3203), "Injury and Illness Prevention Program." SERVICE PROVIDER shall provide safety, health, and job skills training so as to provide a safe and healthful workplace, and meet all applicable Cal/OSHA requirements. SERVICE PROVIDER shall maintain all OSHA 300 logs and records, and make them available for inspection upon request by CITY.
15. RESERVATION OF RIGHTS. Nothing in this Agreement shall be deemed to bind CITY to any course of conduct other than its obligation hereunder to pay SERVICE PROVIDER for said services as rendered. CITY reserves complete right within its discretion to reject all or any part of any recommendation made to it or submitted by SERVICE PROVIDER, and in that regard the only responsibility of CITY shall be to pay SERVICE PROVIDER for the Services as rendered. It is further understood that acceptance herein by CITY of any recommendation by SERVICE PROVIDER shall be for the purpose of compensating SERVICE PROVIDER only, and shall not be binding on CITY as to any further course of action. CITY reserves the right to authorize additional, other independent services, and it is agreed that SERVICE PROVIDER does not have any exclusive rights to perform services for CITY.

16. LICENSES. SERVICE PROVIDER shall obtain a City of Lakewood Business License and any other licenses that may be required by regulatory agencies as they relate to the scope of work set forth in this agreement.
17. NOTICE. Any notice required to be given hereunder shall be deemed to have been given by depositing said notice in the United States mail in an envelope bearing the proper amount of postage thereon, and addressed as follows:

TO CITY:
 City of Lakewood
 5050 Clark Avenue
 Lakewood, California 90712

TO SERVICE PROVIDER:
 Bakersfield Well & Pump Co.
 7212 Fruitvale Avenue
 Bakersfield, CA 93308

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF LAKEWOOD

By: _____ Date _____
 Mayor

Assigned to the Director of Water Resources

APPROVE AS TO FORM:

 Office of the City Attorney Date _____

BAKERSFIELD WELL & PUMP CO.

 Signature Date _____

 Print Name

 Print Title

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COUNCIL AGENDA

July 28, 2020

TO: Honorable Mayor and Members of the City Council

SUBJECT: Performance Report regarding existing and proposed temporary outdoor activities allowed in designated event areas by Lakewood Center Specific Plan 2011-2, Amendment Number 2.

INTRODUCTION

The City Council established with the adoption of Ordinance 2016-1 a requirement to have periodic performance reviews of the temporary outdoor special events authorized in designated event areas at Lakewood Center. This report summarizes the performance of the special events conducted under the authorization of this Ordinance, since the last report on September 11, 2018, and references the impacts of the COVID-19 pandemic on this promotional opportunity.

STATEMENT OF FACTS

On January 12, 2016, the City Council conducted a public hearing regarding Ordinance 2016-1 (“Ordinance”), which adopted Amendment No. 2 to the Lakewood Center Specific Plan 2011-2. This Ordinance modified the external sign program criteria and authorized, for a limited time, the temporary outdoor activities in four designated event areas at Lakewood Center. The second reading of the Ordinance was completed on January 26, 2016 and the adoption became effective on February 26, 2016. The Ordinance also called for periodic performance reviews of the special events. On September 11, 2018, the City Council adopted Resolution No. 2018-59 removing the limited time restrictions and making permanent the Specific Plan provisions that authorized temporary outdoor activities, subject to annual special event permits at the Lakewood Center Mall.

The Specific Plan authorizes the following events: Farmer’s Market – recurring (weekly), Art Shows, Car Shows (display only), City Sponsored Events and Promotions, Ice Skating Rink, Santa’s Village and other seasonal activities (e.g. Halloween Pumpkin Patch, Easter, etc.). The Ordinance clarifies that additional uses may be approved by a Special Event Permit on a “*discretionary case-by-case basis.*” Temporary events conducted inside the mall buildings are not subject to these regulations or permitting requirements.

Upon adoption of the Ordinance, Lakewood Center contracted with SoCal Farmer’s Markets to conduct a weekly “Farmer’s Market” in the event area adjacent to Lakewood Boulevard. The Lakewood Farmer’s Market has operated almost every week since that approval, until it was suspended in April 2020 due to public health restrictions caused by the COVID-19 pandemic.

Other recurring special events include “Friday Night Feast,” which is a group of food trucks that serves food outdoors from 5 p.m. to 9 p.m. every Friday night, and Circus Vargas, which has successfully held a multi-day event the last two years in the western parking lot facing Lakewood

Boulevard. Recently, Lakewood Center has proposed to host a weekly “Drive-In Movie” experience in the same parking lot during the month of August 2020.

In addition to these recurring special events, the Lakewood Center has also sponsored the “Smiles Direct” dental marketing featuring Invisalign products (July 20-22 and September 7-9, 2019), and “E-Waste Recycler” electronic waste recycling event (June 15 and October 19-20, 2019).

Staff has continually monitored these temporary outdoor special events and there have been no reports of disturbances or other problems with these events. The plans for each event shall comply with existing ordinances and include security services, restroom access, trash and litter maintenance, navigational signage, enhanced lighting, traffic and crowd management, fire and structural safety, business license compliance and other applicable city guidelines.

RECOMMENDATION

That the City Council receive and file this report.


Abel Avalos
Director of Community Development

Thaddeus McCormack *PB fm TM*
City Manager

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COUNCIL AGENDA

July 28, 2020

TO: Honorable Mayor and members of the City Council

SUBJECT: Small Business Emergency Relief Grant Program

INTRODUCTION

The COVID-19 pandemic has created unprecedented challenges for small businesses in Lakewood. In response, City staff has established a grant program to support small businesses in this time of need. With funding provided by the Coronavirus Aid, Relief and Economic Security Act (CARES Act), selected businesses will be awarded a \$1,000 grant, which can be used as general working capital that can be applied to payroll, rent, utilities, or be used to implement COVID-19 social distancing.

STATEMENT OF FACTS

On April 28, 2020 the City Council approved the FY 2019-2020 Community Development Block Grant (CDBG) Action Plan Substantial Amendment. The amendment was required to allocate \$289,937 in emergency CDBG funds that the City of Lakewood received from the federal CARES Act. Of the \$289,937 in emergency funds, the City Council allocated \$80,950 to be used for a business development/support program.

On June 30, 2020, the Economic Development Committee provided staff valuable feedback on the draft emergency relief grant program, and instructed the City Manager to implement the program as soon as possible. Informational flyers were mailed out to all non-home based businesses on Wednesday, July 15th. The two-week application window will close on July 29th, and staff is currently reviewing the applications.

In order to qualify for the Lakewood Small Business Emergency Relief Grant Program, businesses must meet the following criteria:

- Be a for-profit, Lakewood-based business, including, but not limited to, a restaurant, coffee shop, retail shop, salon, barber shop, or small scale manufacturer;
- Have a demonstrable financial impact related to COVID-19;
- Have a business history of at least one (1) year (with a valid business license);
- Have a physical storefront or place of business (no home based businesses);
- Had less than 30 employees on payroll since March 16, 2020;
- Had less than \$1 million in gross annual sales during calendar year 2019;
- Have no more than three (3) locations; and
- Must comply with federal low-income income requirements (see below).

Because the grant funding is provided by the Department of Housing and Urban Development, recipients must comply with the federal low-income requirements. Businesses are required to have at least one employee from a low-moderate income household, defined as having household income that is 80% or below the Area Median Income (AMI) limits. If the business is a sole proprietor, the owner must meet the income requirements shown below:

Los Angeles County Metropolitan Area CDBG Low-Income Requirements								
Household Size	1	2	3	4	5	6	7	8
80% AMI	\$63,100	\$72,100	\$81,100	\$90,100	\$97,350	\$104,50	\$111,750	\$118,950

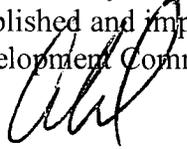
Businesses will be evaluated on the following criteria:

- Non-essential business designation, as determined by LA County Public Health
- Nature of business: those involving assembly or personal contact by its nature
- Ownership status: veteran, woman, or minority-owned
- Other types of funding: businesses have applied for other financial assistance
- Job creation/retention: business has retained/rehired income qualified employee

Grant applications will be scored and ranked based on the above criteria. In cases where there are more businesses with the same score than can be awarded, priority will be given based on the length of time a business has been in Lakewood. Selected businesses will be notified to begin the follow-up documentation and grant agreement process. Detailed information on the grant program, including a copy of the application, is attached to this staff report.

RECOMMENDATION

That the City Council ratify the Small Business Emergency Relief Grant Program that was established and implemented by the City Manager on July 13, 2020, as directed by the Economic Development Committee.


 Abel Avalos
 Director of Community Development

Thaddeus McCormack *PB for TM*
 City Manager



Small Business Emergency Relief Grant Program

Introducing the Lakewood Small Business Emergency Relief Grant Program

The COVID-19 pandemic has created unprecedented challenges for small businesses in Lakewood. As a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the City of Lakewood has become the recipient of additional Community Development Block Grant (CDBG) funding, and with this allocation it is launching a grant program to support small businesses in this time of need. Selected businesses will be awarded \$1,000.

Eligibility

In order to qualify for the Lakewood Small Business Emergency Relief Grant Program, businesses must meet the following criteria:

- Must be a Lakewood-based small business, including but not limited to a restaurant, coffee shop, retail shop, salon, barber shop, or small-scale manufacturer.
- Have a physical storefront or commercial-designated facility in Lakewood (home-based businesses do not qualify).
- Have documented business income loss stemming from COVID-19.
- Be a for-profit business.
- Been in business for at least one year.
- Had no more than 30 employees on payroll in a Lakewood business location(s) at the time the initial Los Angeles County Shelter-in-Place Order was issued on March 16, 2020 by the County of Los Angeles Health Officer. Sole proprietors are eligible to apply.
- Have a maximum of 3 business locations.
- Had gross receipts under \$1 million for all business locations for calendar year 2019.
- Be in possession of a valid business license at the time the initial Los Angeles County Shelter-in-Place Order was issued on March 16, 2020 by the County of Los Angeles Health Officer.
- Must comply with CDBG low-moderate income requirements (see below).

Business must commit to retaining at least one employee from a low-moderate income household, defined as having household income that is 80% or below the Area Median Income (AMI) limits. Lakewood is within the Los Angeles County Metropolitan area. Sole proprietors must demonstrate owner meets criteria shown below:

LOS ANGELES COUNTY METROPOLITAN AREA CDBG LOW-INCOME REQUIREMENTS	
Household Size	80% of Area Median Income
1	\$63,100
2	\$72,100
3	\$81,100
4	\$90,100
5	\$97,350
6	\$104,550
7	\$111,750
8	\$118,950

Evaluation Criteria

Businesses will be selected based on the below evaluation criteria. Each criterion is worth one (1) point:

- **Non-Essential Designation:** businesses in an industry designated as non-essential based on the Los Angeles County's extended Shelter at Home Order, including dine-in restaurants.
- **Nature of Business:** business involves assembly or personal contact by its nature.
- **Ownership Status:** business is veteran, woman, or minority-owned.
- **Other Funding:** business has applied for other financial assistance such as Paycheck Protection Program (PPP) or SBA Economic Injury Disaster Loan (EIDL) can provide documentation.
- **Job Creation/Retention:** business retained, rehired or employed an employee who complies with CDBG low-moderate income requirements

At the end of the application period, grant applications will be ranked based on their scoring from the above criteria. In cases where there are more businesses with the same score than can be awarded, the City will give priority based on the length of time a business has been in Lakewood (determined by business tax record).

Selected businesses will be notified to begin the follow-up documentation and grant agreement process. Regardless of whether or not your business meets all the above criteria, **we strongly encourage all eligible Lakewood businesses to apply.**

Frequently Asked Questions (FAQs)

- **How much money is the grant award?**
\$1,000 for eligible businesses (see eligibility requirements).
- **What can the grant award be used for?**
Grants can be used as general working capital for businesses that can be applied to payroll, rent, utilities, or implementing COVID-19 social distancing. Grants **cannot** be used for refinancing debt.
- **What are the eligibility requirements?**
 - Must be a Lakewood-based small business, including but not limited to a restaurant, coffee shop, retail shop, salon, barber shop, or small-scale manufacturer.
 - Have a physical storefront or commercial-designated facility in Lakewood (home-based businesses do not qualify).
 - Have documented business income loss stemming from COVID-19.
 - Be a for-profit business.
 - Been in business for at least one year.
 - Had no more than 30 employees (full time equivalent) on payroll in a Lakewood business location(s) at the time the initial Los Angeles County Shelter-in-Place Order was issued on March 16, 2020 by the County of Los Angeles Health Officer. Sole proprietors are eligible to apply.
 - Have a maximum of 3 business locations.
 - Had gross receipts under \$1 million for all business locations for calendar year 2019.
 - Be in possession of a valid business license at the time the initial Los Angeles County Shelter-in-Place Order was issued on March 16, 2020 by the County of Los Angeles Health Officer.
 - Must comply with CDBG low-moderate income requirements.

- **Is this application first come, first served? Do I need to apply early to have a chance of getting an award?**

No! All applications will be evaluated together at the end of the 2-week application window using the evaluation criteria. As long as you submit a fully filled out application by Friday, July 24, 2020 at 11:59 pm your application will be considered.

- **Can I apply if I have also applied for other sources of funding such as Paycheck Protection Program (PPP) and Economic Injury Disaster Loans (EIDLs)?**

Yes! This grant can fill any additional gap between the assistance you receive and the impacts you have suffered from COVID-19.

- **How are applications being evaluated?**

Funds will **not** be allocated on a first-come, first-served basis; rather, businesses will be selected based on the below evaluation criteria:

- **Non-Essential Designation:** businesses in an industry designated as non-essential based on the Los Angeles County's extended Shelter at Home Order, including dine-in restaurants.
- **Nature of Business:** business involves assembly or personal contact by its nature.
- **Ownership Status:** business is veteran, woman, or minority-owned.
- **Other Funding:** business has applied for other financial assistance such as Paycheck Protection Program (PPP) or SBA Economic Injury Disaster Loan (EIDL) can provide documentation.
- **Job Creation/Retention:** business retained, rehired or employed an employee who complies with CDBG low-moderate income requirements

Each criterion is worth 1 point. In cases where there are more businesses with the same score than can be awarded, tie-breaker is length of time in business in Lakewood (determined by business tax history).

- **What information do I need to provide on the application?**

- Basic business information (contact info, address, etc.,)
- Other forms of assistance you have applied for
- Estimated gross receipts (total sales) during calendar year 2019 from all your business locations (NOTE: follow-up documentation will be required if your business is selected).
- Estimated monthly pre-COVID-19 revenue
- Estimated monthly revenue during COVID-19 pandemic
- Estimated July 2020 revenue
- Knowledge of at least one employee who qualifies under CDBG low-moderate income guidelines

How to Apply

The application period will open on Wednesday, July 15, 2020 and close on Wednesday, July 29, 2020 at 11:59 pm.

If you believe your business may be eligible, complete the application using this link www.lakewoodcity.org/SmallBizGrant

Please Note: Have all required information for your reference prior to starting the application. Once the application is started, you may not exit and then return. If you start it, and while in it, you can go back to a prior page and fix it. The application is 24 questions and will take approximately 30 minutes.

Additional Information

Have further questions? Please contact Carolyn Lehouillier at 562-866-9771, ext. 2320 or clehouillier@lakewoodcity.org

City of Lakewood COVID-19 Small Business Relief Grant Application

Please Note: Have all required information for your reference prior to starting the application. Once the application is started, you may not exit and then return. If you start it, and while in it, you can go back to a prior page and fix it. The application is 24 questions and will take approximately 30 minutes.

Program Overview

The City of Lakewood has created an emergency relief grant program for small businesses in financial jeopardy as a result of COVID-19 public safety measures.

This program is funded through the Community Development Block Grant (CDBG) Program. In order to be eligible for this funding source, certain criteria must be met.

- Must be a Lakewood-based small business, including but not limited to a restaurant, coffee shop, retail shop, salon, barber shop, or small-scale manufacturer.
- Have a physical storefront or commercial-designated facility in Lakewood (home-based businesses do not qualify).
- Have documented business income loss stemming from COVID-19 public health and safety measures, including business income comparisons before and after Shelter-at-Home measures and a description of impacts.
- Be a for-profit business.
- Been in business for at least one year.
- Had no more than 30 employees (full time equivalent) on payroll in a Lakewood business location(s) at the time the initial Los Angeles County Shelter-in-Place Order was issued on March 16, 2020 by the County of Los Angeles Health Officer. Sole proprietors may be eligible.
- Had gross receipts under \$1 million across all business locations for calendar year 2019.
- Have a maximum of 3 business locations.
- Be in possession of a valid business license at the time the initial Los Angeles County Shelter-in-Place Order was issued on March 16, 2020 by the County of Los Angeles Health Officer.
- Meet HUD's CDBG requirements by retaining at least one low-moderate income employee. Sole proprietors who are low-moderate income are eligible to apply. Low-moderate income is defined as having household income that is 80% or below the Area Median Income (AMI) limits, which for the Los Angeles County Metropolitan area are as follows:
 - 1 person Household = \$63,100
 - 2 Person Household = \$72,100
 - 3 Person Household = \$81,100
 - 4 Person Household = \$90,100
 - 5 Person Household = \$97,350
 - 6 Person Household = \$104,550
 - 7 Person Household = \$111,750
 - 8 Person Household = \$118,950

Businesses must certify in good faith on this application that with the assistance of this grant program, at least one FTE employee from a low-moderate income household will be able to be retained. Assistance is in the form of a grant, which will require repayment only if terms of grant agreement are willfully not met.

Evaluation Criteria

The City of Lakewood will give preference to:

- **Non-Essential Designation:** businesses in an industry designated as non-essential based on the Los Angeles County's extended Shelter at Home Order, including dine-in restaurants.
- **Nature of Business:** business involves assembly or personal contact by its nature.
- **Ownership Status:** business is veteran, woman, or minority-owned.
- **Other Funding:** business has applied for other financial assistance such as Paycheck Protection Program (PPP) or SBA Economic Injury Disaster Loan (EIDL) can provide documentation.
- **Job Creation/Retention:** business retained, rehired or employed an employee who complies with CDBG low-moderate income requirements

Survey by Wufoo

Small Business Relief Grant Application

The COVID-19 pandemic has created unprecedented challenges for small businesses in Lakewood. As a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the City of Lakewood has become the recipient of additional Community Development Block Grant (CDBG) funding, and with this allocation, it is launching a grant program to support small businesses in this time of need. Selected businesses will be awarded \$1,000.

Please be sure you have reviewed the eligibility requirements and believe you qualify before completing this form.

Please Note: Have all required information for your reference prior to starting the application. Once the application is started, you may not exit and then return. If you start it, and while in it, you can go back to a prior page and fix it. The application is 24 questions and will take approximately 30 minutes.

Business Owner Information

1. Contact Information
 - Primary owner or Applicant Name
 - Home Address
 - Best Contact email
 - Best Contact Phone
2. Is this business your primary source of income?
 - Yes
 - No
3. Please describe other sources of income.

Business Information

4. Business Contact Information
 - Business Name
 - Address Line 1
 - Address Line 2
 - Address Line 3
 - Phone

5. Which of these sectors best applies to your business?

Food & Restaurants

Healthcare Services

Health, Beauty and Fitness

Auto Repair and Services

Business of Professional Service

Leisure and Hospitality

General Retail

Manufacturing

Other (please specify)

6. Do any of these business owner characteristics apply to your business?

US military veteran-owned business

Woman-owned business

Minority-owned business

None of these apply to my business

7. Please briefly describe your business

8. Is your business for-profit?

Yes

No

9. How many locations does your business have?

10. How long (in years, months) has your business been operating?

11. Please estimate your gross receipts (total sales) during calendar year 2019 from all your business locations. Please note, that if your business is selected for a grant you will need to provide proof that your total business sales are under \$1 million annually.

12. Landlord or property owner information (Note: we will only contact a landlord in situations where we need to verify that a business' lease is current and will not do so without your prior permission).

Name

Company

Address

City

State

Zip Code

Email address

Phone number

Job Impacts

13. How many people did you directly employ in Lakewood as of March 16, 2020?

14. Of these, how many were full time? Full time is considered 40 hours per week.

15. Have you had to lay off any of your employees since March 16, 2020?

Yes

No

16. If yes, how many?

17. If yes, have you rehired them or filled the position?

Yes

No

Not Applicable

Other (please specify)

18. Do any of your employees currently meet CDBG low-income requirements?

Yes

No

Financial Impacts

19. What was your estimated monthly gross revenue on average, before this crises?
20. What is your estimated monthly gross revenue on average, during this crises?
21. What do estimate your revenue for July 2020 to be?
22. Please provide a brief explanation of what adverse economic impacts COVID-19 has had on your business?
23. Have you applied for any other forms of assistance? We strongly encourage you to apply for multiple forms of assistance in this uncertain time.

SBA Economic Disaster Loans <https://disaster loan.gov/ela>

SBA Payback Protection Loans <https://www.sba.gov/document/sba-form-2483-paycheck-protection-program-borrower-application-form>

Facebook Small Business Grant

Kiva.org Loans

Please list any other loans or grant programs you have applied for

I have not received any forms of financial assistance

Application Certification

24. Application Certification

I certify that the information I have submitted is accurate and true under pains and penalty of perjury and can provide documentation as needed.

Name and Date

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COUNCIL AGENDA

July 28, 2020

TO: Honorable Mayor and members of the City Council

SUBJECT: Temporary Outdoor Permit Program and Temporary Outdoor Dining Policy, including the “Dining Outside Lakewood” Program.

INTRODUCTION

Due to the ongoing COVID-19 pandemic, local businesses have been restricted from using indoor sales and sit-down dining. This restriction has been financially devastating, triggering reduced sales and employment layoffs. In response, City staff has recently established a Temporary Outdoor Permit (TOP) program to address the needs of all businesses to propose outdoor facilities in conformance with the public health directives established by the State and the County of Los Angeles. The TOP program expanded the concepts implemented in the Temporary Outdoor Dining Policy that was established by the City Manager on July 13, 2020.

STATEMENT OF FACTS

On June 30, 2020, the Economic Development Committee instructed the City Manager to:

1) Immediately develop and implement an emergency temporary outdoor dining policy; 2) Notify all council members of the policy elements and modify the policy if necessary; and 3) Ratify the policy at the next regularly scheduled City Council meeting. The City Manager notified all City Council Members of the program in a memo dated July 2, 2020, implemented the temporary policy on July 13, 2020 and created a business outreach promotion called “Dining Outside Lakewood.” This program allowed local restaurants to partially restore lost seating capacity due to the implementation of social distancing requirements. The temporary policy allowed restaurants to establish outdoor seating through the use of underutilized parking spaces, hardscape, and landscaped turf areas in the common areas adjacent to the restaurant.

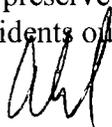
As the program was being finalized, the Governor began to expand the types of businesses that could operate outdoors, including most personal service businesses, such as barbers, massage, and hair/nail salons. The attached resolution ratifies the Temporary Outdoor Permit (TOP) program, the Temporary Outdoor Dining Policy along with the related “Dining Outside Lakewood” promotional program and waives all City permit fees associated with the creation of these temporary outdoor business areas. Fire inspection and other agency fees may still apply.

The new policy allows eligible businesses to submit a no-fee application to authorize participation in the TOP program. In order to participate in the program the business must provide a signature of acknowledgement from the property owner or authorized agent.

The TOP program will allow participating businesses to create outdoor sales and sit-down dining areas by using a combination of: 1) no more than 30% of the allocated parking spaces, 2) any surplus parking spaces and 3) any available hardscape and landscaped turf areas for such sales and sit-down dining areas. The business will be required to provide traffic control and vehicle intrusion barriers to protect outdoor sales and seating areas. These can be created with landscape planters, staff vehicles or traffic control devices. All temporary outdoor sales and seating areas shall be designed to fully comply with all California COVID-19 guidelines. This temporary policy can be modified, suspended or fully revoked at any time by direction of the City Manager.

RECOMMENDATION

That the City Council adopt the attached resolution that ratifies the Temporary Outdoor Dining policy and the “Dining Outside Lakewood” promotional program that was established and implemented by the City Manager on July 13, 2020, as directed by the Economic Development Committee on June 30, 2020. Furthermore, that the City Council adopt the attached resolution to expand this program to all qualifying businesses and establish the Temporary Outdoor Permit (TOP) program to assist all Lakewood businesses in establishing these outdoor business opportunities. In addition, this resolution waives all fees normally charged by the City for the establishment of such outdoor facilities (including all building and electrical permit fees); finding that there is a beneficial public purpose in waiving such fees to encourage outdoor business areas to preserve business sales, sales tax, retain workforce employment and provide Lakewood residents outdoor opportunities for shopping, personal service and sit-down dining.



Abel Avalos
Director of Community Development

Thaddeus McCormack *PB for TM*
City Manager

TEMPORARY OUTDOOR DINING POLICY

In accordance with the June 30, 2020 directive of the Lakewood Economic Development Committee, the City Manager hereby establishes a Temporary Outdoor Dining Policy and a “Dining Outside Lakewood” program. This policy will allow and authorize the potential use of any privately-owned common areas, including parking spaces, within Lakewood shopping centers for outside sit-down dining. This seating is in lieu of and replaces existing indoor seating that has been restricted from use by the Public Health Officer in response to the COVID-19 pandemic. Furthermore, the Director of Community Development is hereby instructed to immediately implement this policy by establishing an application process and a business promotional outreach program (“Dining Outside Lakewood”) to encourage its use.

Policy Summary:

- The City of Lakewood shall implement the Temporary Outdoor Dining Policy as an emergency measure that is available and effective immediately.
- There shall be a no-fee application, which has the signed consent of the property owner or authorized agent. And there shall be no fees charged by the City for any required permits.
- Restaurants shall be subject to all other required permits and licenses. This may include an electrical permit, a miscellaneous building permit, plan check and/or a fire inspection.
- Outdoor seating areas shall be protected from vehicle intrusion through the placement of water-filled barriers, large potted plants or other traffic control devices.
- A site plan is required, and it shall indicate the location and number of outdoor tables, seats, umbrellas, tents, lighting, heating units, trash containers and any other amenities.
- No more than 30% of the parking spaces allocated to the restaurant can be used for this program in addition to any surplus parking (e.g. A restaurant with 30 seats has 10 required parking spaces. The program would allow 3 parking spaces to be used for seating.)
- Restaurants may also use hardscape and landscaped turf areas as seating areas, subject to a permit and property owner approval.
- Conversions of outdoor spaces shall comply with all public safety standards, including those for ADA and fire access. Alcohol consumption and sales shall comply with ABC.
- Seating areas shall comply with all California COVID-19 public health directives.
- This is a temporary emergency measure that can be suspended, amended or fully revoked at any time by direction of the City Manager.
- Areas shall be properly maintained and strive to have a nice street viewable aesthetic that is landscaped and free of graffiti and litter.
- The term of the Temporary Outdoor Dining permit shall expire when both the State and the County of Los Angeles remove restrictions on occupancy and social distancing for such establishments. The business owner shall remove the outdoor dining area within 72 hours of any termination of this permit.

Thaddeus McCormack for TM

Thaddeus McCormack, City Manager

7/13/20

Date

TEMPORARY OUTDOOR PERMIT

The City Manager hereby establishes a Temporary Outdoor Permit (TOP) process to expand the concepts and opportunities created by the Temporary Outdoor Dining policy to all businesses that are allowed to conduct business outside, in conformance with State and Los Angeles County public health directives. The Temporary Outdoor Dining Policy was established on July 13, 2020 in response to the June 30, 2020 directive of the Lakewood Economic Development Committee to create a permitting process for temporary outdoor dining and create a “Dining Outside Lakewood” program. The TOP process replaces and expands that policy and program to all eligible businesses, where applicable. This will allow and authorize the potential use of any privately-owned common areas, including parking spaces, within Lakewood shopping centers for outside dining, business services and sales. Furthermore, the Director of Community Development is hereby instructed to immediately implement this TOP by establishing an application process and a business promotional outreach program.

Permit Summary:

- The City of Lakewood shall implement the TOP as an emergency measure that is available and effective immediately.
- There shall be a no-fee application, which has the signed consent of the property owner or authorized agent. And there shall be no fees charged by the City for any required permits.
- Businesses shall be subject to all other required permits and licenses. This may include an electrical permit, a miscellaneous building permit, plan check and/or a fire inspection.
- Outdoor seating/business areas shall be protected from vehicle intrusion through the placement of staff vehicles, water-filled barriers, large potted plants, or other devices.
- A site plan is required, and it shall indicate the location and number of outdoor displays, personal service stations, tables, seats, umbrellas, lighting, heating units, trash containers tents (*120 sq. ft. or less do not require a building permit*), and any other amenities.
- No more than 30% of the parking spaces allocated to the business can be used for this program in addition to any surplus parking or other common outdoor areas.
- Businesses may also use hardscape and landscaped turf areas as outdoor business areas.
- Conversions of outdoor spaces shall comply with all public safety standards, including those for ADA and fire access. Alcohol consumption and sales shall comply with ABC.
- Outdoor business sales areas shall comply with all public health directives.
- This is a temporary emergency measure that can be suspended, amended or fully revoked at any time by direction of the City Manager.
- Areas shall be properly maintained and strive to have a nice street viewable aesthetic that is landscaped and free of graffiti and litter.
- The term of the Temporary Outdoor Permit shall expire when both the State and the County of Los Angeles remove restrictions on occupancy and social distancing for such establishments. The business owner shall remove the outdoor dining, seating or business area within 72 hours of any termination of this permit.

Parlo Beltra for TM

Thaddeus McCormack, City Manager

7/13/20

Date

RESOLUTION NO. 2020-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD RATIFYING THE ESTABLISHMENT AND IMPLEMENTATION OF THE TEMPORARY OUTDOOR PERMIT, THE TEMPORARY OUTDOOR DINING POLICY WITH THE RELATED BUSINESS PROMOTIONAL PROGRAM ENTITLED "DINING OUTSIDE LAKEWOOD," AND WAIVING ANY RELATED CITY FEES FOR PLAN CHECK, PERMITS AND INSPECTIONS OF THESE OUTDOOR FACILITIES FOR SHOPPING, PERSONAL SERVICES AND SIT-DOWN DINING

THE CITY COUNCIL OF THE CITY OF LAKEWOOD DOES HEREBY FIND, RESOLVE, RATIFY AND DETERMINE AS FOLLOWS:

SECTION 1. The City Council hereby finds that due to the ongoing Covid-19 pandemic, local businesses have been restricted from using all or portions of their indoor areas for sales and indoor sit-down dining. This restriction has been financially devastating, triggering reduced sales and employment layoffs. The City desires to allow local businesses to partially restore lost sales by implementing a Temporary Outdoor Permit Policy.

SECTION 2. The City Council reports that it held a public hearing on July 28, 2020 and hereby ratifies the establishment of the Temporary Outdoor Permit process and the previous Temporary Outdoor Dining Policy as directed by the Economic Development committee on June 30, 2020 and the related business promotion called "Dining Outside Lakewood." This is an appropriate emergency response to business closures caused by the Covid-19 pandemic.

SECTION 3. The City Council hereby finds and determines that there is a beneficial public purpose in directing City staff to waive all City fees for plan check, building permits, and inspections related to the establishment of temporary outdoor business facilities, as this will assist in the retention of jobs; restaurant and other business sales; sales tax revenue; and provide an opportunity for Lakewood residents to enjoy shopping and restaurant dining in a permitted social-distancing manner.

SECTION 4. CEQA. The City Council finds that this ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and that CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

ADOPTED AND APPROVED this 28th day of July, 2020, by the City Council of the City of Lakewood voting as follows:

	AYES	NAYS	ABSENT
Council Member Croft	_____	_____	_____
Council Member DuBois	_____	_____	_____
Council Member Wood	_____	_____	_____
Council Member Pe	_____	_____	_____
Mayor Rogers	_____	_____	_____

Mayor

ATTEST:

City Clerk

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COUNCIL AGENDA

July 28, 2020

TO: The Honorable Mayor and City Council

SUBJECT: Quarterly Schedule of Investments – June 30, 2020

INTRODUCTION

The City invests idle funds in compliance with the California Government Code (CGC) and the City's investment policy, which the City Council last reviewed and approved in January 2020. The portfolio is highly-rated and well-diversified. While the portfolio is subject to the ebb and flow of market yield fluctuations, it is largely protected from the stock market volatility as the CGC and the City's investment policy narrowly define the authorized types of investments available. Additionally, City staff works closely with PFM Asset Management, LLC (PFM), the City's investment advisor, to seek out quality investments in proven sectors and keep investment allocations to any one issuer low as a percentage.

The City's investments summarized in this report are allocated to a variety of funds such as the General Fund, Water Utility Fund, Redevelopment Successor Agency Funds, Restricted Special Revenue Funds, and Fiduciary Funds.

The City's investment objectives, in order of priority, are safety, liquidity and yield. To meet these objectives, the City utilizes the following types of investments:

U.S. Treasury Notes

Treasury Obligations of the U.S. Government to provide for the cash flow needs of the Federal Government.

Federal Agency Bonds or Notes:

Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This includes Collateralized Mortgage Obligations (CMOs).

- **FHLB (Federal Home Loan Bank Bonds)**
Bonds and discount notes issued by the Federal Home Loan Bank to provide funding to member institutions and make available money to the residential mortgage market.
- **FHLMC (Federal Home Loan Mortgage Corp)**
A publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees and then re-sells the securities on the open market.
- **FNMA (Federal National Mortgage Association)**
A government-sponsored, privately owned corporation established to create a secondary market for Federal Housing Administration mortgages.

- **FFCB (Federal Farm Credit Bank)**

The Federal Farm Credit Bank is an independent agency of the U.S. Government that issues bonds and discount notes to provide short- and long-term credit and credit-related services to farmers, ranchers, rural homeowners, producers and harvesters.

Supra-National Agency Bonds or Notes

Supranational bonds and notes are debt of international or multi-lateral financial agencies. The debt is used to finance economic/infrastructure development, environmental protection, poverty reduction and renewable energy around the globe, rated AAA, highly liquid and issued in a range of maturities.

Negotiable Certificates of Deposit (CDs)

Negotiable CDs are issued by large banks and are freely traded in secondary markets as short term (2 to 52 weeks), large denomination (\$100,000 minimum) CDs, that are either issued at a discount on its par value, or at a fixed interest rate payable at maturity.

Municipal Bonds or Notes:

Registered treasury notes or bonds issued by states or municipalities, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.

Corporate Notes:

Medium-term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States, or any state and operating within the United States. Medium-term corporate notes shall be rated in a rating category of "A" or its equivalent or better.

Commercial Paper:

Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization.

Pooled Funds:

- **LAIF (Local Agency Investment Fund, State of California)**
The Treasurer of the State of California administers this investment pool, providing a high-level of liquidity and strong safety through diversification of investments.
- **CAMP (California Asset Management Program)**
A Joint Powers Authority established in 1989 by the treasurers and finance directors of several California public agencies to provide professional investment services at a reasonable cost. Participation is limited to California public agencies.
- **Los Angeles County Pool**
This pool is very similar to LAIF. It is well-diversified, very liquid, and offers competitive yields.

- Money Market Fund (MMF)
 This is a money market interest-bearing checking account that is fully insured and collateralized.

SUMMARY – Schedule of Investments as of June 30, 2020

MANAGED PORTFOLIO

Security Type	Market Value	% of Portfolio	% Change vs. 3/31/20	Permitted by Policy	In Compliance
U.S. Treasury Notes	\$ 18,212,516.00	46.3%	-11.3%	100%	Yes
Corporate Notes	8,516,156.00	21.6%	2.9%	30%	Yes
Negotiable CDs	3,036,749.00	7.7%	-0.1%	30%	Yes
Federal Agency	4,581,826.00	11.6%	7.2%	100%	Yes
Supranationals	1,734,541.00	4.4%	1.0%	30%	Yes
Municipal Bonds	1,755,077.00	4.5%	0.3%	100%	Yes
Federal Agency CMO	236,972.00	0.6%	-0.1%	100%	Yes
Asset-Backed Security	1,114,139.00	2.8%	0.2%	20%	Yes
Securities Sub-Total	\$39,187,976.00	99.6%			
Accrued Interest	195,152.00				
Money Market Fund	160,884.00	0.4%	-0.3%	20%	Yes
Total Managed Portfolio	\$39,544,012.00	100%			

POOLED INVESTMENT ACCOUNTS

	Market Value
LAIF	\$17,653,770.85
CAMP	\$2,407,578.07
	\$20,061,348.92

BANK ACCOUNTS

	Balance
City – Checking*	\$3,430,505.18
City Payroll	\$39,988.24
Successor Housing - Checking	\$482,629.22
	\$3,953,122.64

Funds held in reserve as required by debt issuance or non-agency funds - not available for City expenditures:

Successor Agency – Checking	F&M	\$2,501,884.16
Total Portfolio		\$66,060,367.72

* The balance is higher than usual as it includes a significant amount in uncashed (recently-issued) checks.

Attached is a more detailed report of the managed portfolio provided by PFM

STAFF RECOMMENDATION

It is recommended that the City Council receive and file this report.



Jose Gomez
Director of Finance & Administrative Services

Thaddeus McCormack *PB for TM*
City Manager



Managed Account Summary Statement

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Transaction Summary - Managed Account

Opening Market Value	\$39,158,180.81
Maturities/Calls	(15,072.98)
Principal Dispositions	(1,792,745.39)
Principal Acquisitions	1,795,964.90
Unsettled Trades	0.00
Change in Current Value	41,648.16
Closing Market Value	\$39,187,975.50

Cash Transactions Summary - Managed Account

Maturities/Calls	0.00
Sale Proceeds	1,807,482.88
Coupon/Interest/Dividend Income	28,780.99
Principal Payments	15,072.98
Security Purchases	(1,797,659.76)
Net Cash Contribution	0.00
Reconciling Transactions	0.00

Earnings Reconciliation (Cash Basis) - Managed Account

Interest/Dividends/Coupons Received	43,518.48
Less Purchased Interest Related to Interest/Coupons	(1,694.86)
Plus Net Realized Gains/Losses	54,589.06
Total Cash Basis Earnings	\$96,412.68

Cash Balance

Closing Cash Balance **\$160,884.21**

Earnings Reconciliation (Accrual Basis)

Total	37,726,918.67
Ending Amortized Value of Securities	195,152.44
Ending Accrued Interest	1,807,482.88
Plus Proceeds from Sales	15,072.98
Plus Proceeds of Maturities/Calls/Principal Payments	28,780.99
Plus Coupons/Dividends Received	(1,797,659.76)
Less Cost of New Purchases	(37,686,211.01)
Less Beginning Amortized Value of Securities	(174,190.98)
Less Beginning Accrued Interest	(174,190.98)

Total Accrual Basis Earnings **\$115,346.21**



Portfolio Summary and Statistics

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

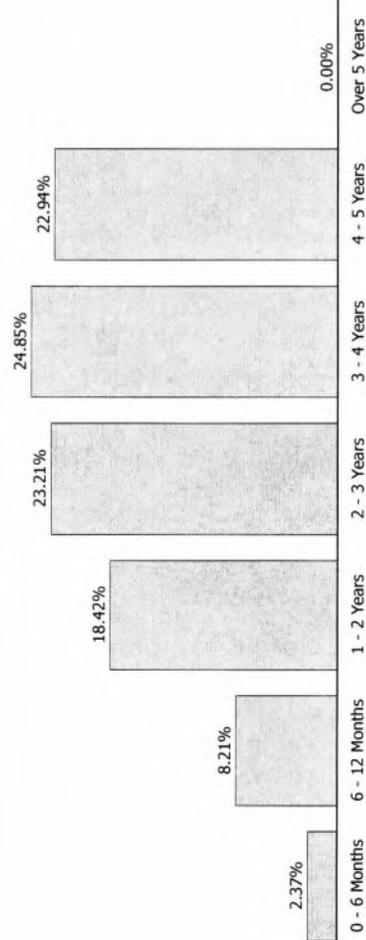
Account Summary

Description	Par Value	Market Value	Percent
U.S. Treasury Bond / Note	17,445,000.00	18,212,516.28	46.48
Supra-National Agency Bond / Note	1,705,000.00	1,734,540.53	4.43
Municipal Bond / Note	1,670,000.00	1,755,077.10	4.48
Federal Agency Collateralized Mortgage Obligation	232,354.13	236,971.80	0.60
Federal Agency Bond / Note	4,490,000.00	4,581,825.85	11.69
Corporate Note	8,125,000.00	8,516,155.73	21.73
Certificate of Deposit	2,985,000.00	3,036,749.14	7.75
Asset-Backed Security	1,085,000.00	1,114,139.07	2.84
Managed Account Sub-Total	37,737,354.13	39,187,975.50	100.00%
Accrued Interest		195,152.44	
Total Portfolio	37,737,354.13	39,383,127.94	

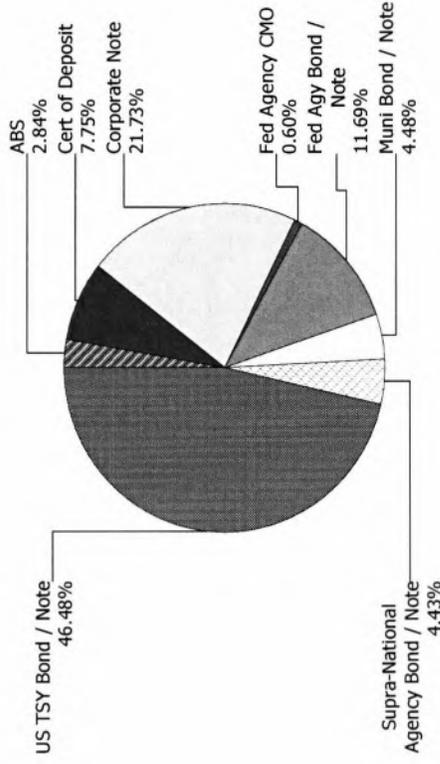
Unsettled Trades

0.00 0.00 0.00

Maturity Distribution



Sector Allocation



Characteristics

Yield to Maturity at Cost	2.05%
Yield to Maturity at Market	0.42%
Weighted Average Days to Maturity	1037



Managed Account Issuer Summary

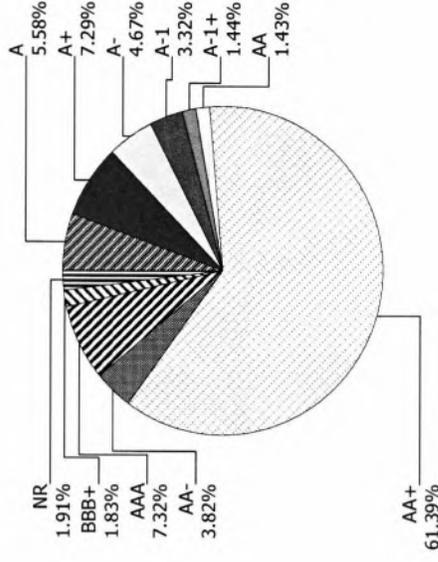
For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Issuer Summary

Issuer	Market Value of Holdings	Percent
3M COMPANY	419,204.19	1.07
AMAZON.COM INC	351,403.75	0.90
AMERICAN HONDA FINANCE	364,697.90	0.93
APPLE INC	356,244.80	0.91
ARIZONA ST TRANSPRTN BRD HIGHW	326,163.40	0.83
BANK OF AMERICA CO	359,082.75	0.92
BANK OF MONTREAL	551,648.35	1.41
CALIFORNIA ST	539,795.05	1.38
CAPITAL ONE FINANCIAL CORP	754,955.25	1.93
CATERPILLAR INC	503,474.40	1.28
CHAFFEY CA JT UNION HS DIST	124,988.40	0.32
CHARLES SCHWAB	178,920.00	0.46
CHEVRON CORPORATION	111,822.81	0.29
CITIGROUP INC	154,486.65	0.39
COCA-COLA COMPANY	292,945.94	0.75
CREDIT AGRICOLE SA	371,570.73	0.95
DEERE & COMPANY	130,209.43	0.33
DISCOVER FINANCIAL SERVICES	284,141.00	0.73
EXXON MOBIL CORP	179,950.93	0.46
FANNIE MAE	2,014,616.59	5.14
FEDERAL HOME LOAN BANKS	1,924,116.48	4.91
FREDDIE MAC	880,064.58	2.25
GENERAL DYNAMICS CORP	218,230.53	0.56
GOLDMAN SACHS GROUP INC	385,801.50	0.98
HERSHEY COMPANY	138,291.03	0.35
HOME DEPOT INC	110,123.16	0.28
HONEYWELL INTERNATIONAL	236,663.11	0.60
INTER-AMERICAN DEVELOPMENT BANK	830,134.01	2.12
INTERNATIONAL FINANCE CORPORATION	380,979.75	0.97
INTL BANK OF RECONSTRUCTION AND DEV	523,426.77	1.34
JP MORGAN CHASE & CO	553,101.15	1.41
MASTERCARD INC	193,728.15	0.49

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

CITY OF LAKEWOOD - 51260100

Issuer	Market Value of Holdings	Percent
MICROSOFT CORP	194,273.46	0.50
MORGAN STANLEY	177,851.10	0.45
NATIONAL RURAL UTILITIES CO FINANCE CORP	157,513.95	0.40
NISSAN AUTO RECEIVABLES	75,042.82	0.19
NORDEA BANK AB	391,540.22	1.00
PACCAR FINANCIAL CORP	154,657.20	0.39
PEPSICO INC	288,541.60	0.74
PFIZER INC	242,599.67	0.62
PNC FINANCIAL SERVICES GROUP	190,712.55	0.49
ROYAL BANK OF CANADA	565,355.45	1.44
SAN DIEGO CA CMNTY CLG DIST	110,175.80	0.28
SAN JOSE CA	345,442.50	0.88
SKANDINAVISKA ENSKILDA BANKEN AB	391,621.54	1.00
SOCIETE GENERALE	387,390.85	0.99
SWEDBANK AB	377,622.00	0.96
TAMALPAIS CA UNION HIGH SCH DIST	308,511.95	0.79
THE BANK OF NEW YORK MELLON CORPORATION	124,971.81	0.32
THE WALT DISNEY CORPORATION	362,409.60	0.92
TOYOTA MOTOR CORP	700,456.19	1.79
UNILEVER PLC	97,859.34	0.25
UNITED STATES TREASURY	18,212,516.28	46.47
US BANCORP	318,754.20	0.81
WAL-MART STORES INC	267,172.88	0.68
Total	\$39,187,975.50	100.00%



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note												
UNITED STATES TREASURY NOTES	DTD 10/15/2018 2.875% 10/15/2021	9128285F3	725,000.00	AA+	Aaa	12/11/18	12/12/18	727,067.38	2.77	4,385.16	725,938.09	750,148.44
US TREASURY NOTES	DTD 01/31/2017 1.875% 01/31/2022	912828V72	2,100,000.00	AA+	Aaa	01/07/19	01/09/19	2,061,773.44	2.50	16,442.31	2,080,202.88	2,156,437.50
US TREASURY N/B NOTES	DTD 06/01/2015 1.875% 05/31/2022	912828XD7	1,200,000.00	AA+	Aaa	06/03/19	06/05/19	1,201,687.50	1.83	1,905.74	1,201,081.18	1,239,187.44
US TREASURY NOTES	DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	750,000.00	AA+	Aaa	03/12/19	03/13/19	730,253.91	2.43	4,587.05	737,767.21	773,203.13
UNITED STATES TREASURY NOTES	DTD 10/15/2019 1.375% 10/15/2022	912828YK0	1,250,000.00	AA+	Aaa	12/02/19	12/04/19	1,240,527.34	1.65	3,615.95	1,242,429.12	1,284,375.00
US TREASURY N/B NOTES	DTD 11/02/2015 1.875% 10/31/2022	912828M49	750,000.00	AA+	Aaa	03/12/19	03/13/19	735,585.94	2.43	2,369.23	740,752.43	779,765.63
US TREASURY NOTES	DTD 11/15/2012 1.625% 11/15/2022	912828TY6	725,000.00	AA+	Aaa	07/01/19	07/03/19	721,743.16	1.76	1,504.67	722,706.19	750,035.12
US TREASURY NOTES	DTD 03/31/2016 1.500% 03/31/2023	912828O29	750,000.00	AA+	Aaa	03/12/19	03/13/19	723,076.17	2.44	2,827.87	731,741.31	777,304.65
US TREASURY N/B NOTES	DTD 05/31/2016 1.625% 05/31/2023	912828R69	750,000.00	AA+	Aaa	03/12/19	03/13/19	725,683.59	2.44	1,032.27	733,199.57	781,640.63
US TREASURY NOTES	DTD 06/30/2016 1.375% 06/30/2023	912828S35	500,000.00	AA+	Aaa	06/17/19	06/18/19	490,781.25	1.85	18.68	493,153.22	517,890.60
US TREASURY NOTES	DTD 08/01/2016 1.250% 07/31/2023	912828S92	325,000.00	AA+	Aaa	06/24/19	06/26/19	318,830.08	1.73	1,696.43	320,360.19	335,664.06
US TREASURY NOTES	DTD 08/31/2016 1.375% 08/31/2023	912828D11	1,800,000.00	AA+	Aaa	06/03/19	06/05/19	1,764,632.81	1.86	8,272.42	1,773,588.84	1,868,062.50
US TREASURY NOTES	DTD 01/03/2017 2.250% 12/31/2023	912828V23	470,000.00	AA+	Aaa	04/02/19	04/04/19	469,026.96	2.30	28.74	469,282.02	503,560.91
UNITED STATES TREASURY NOTES	DTD 02/28/2019 2.375% 02/29/2024	9128286G0	550,000.00	AA+	Aaa	03/05/19	03/07/19	545,337.89	2.56	4,366.00	546,572.58	593,484.38



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note										
US TREASURY N/B DTD 03/31/2017 2.125% 03/31/2024	912828W71	AA+	Aaa	04/02/19	04/04/19	644,998.05	2.29	3,471.99	646,243.74	696,312.50
US TREASURY N/B NOTES DTD 05/01/2017 2.000% 04/30/2024	912828X70	AA+	Aaa	05/09/19	05/10/19	1,186,078.13	2.25	4,043.48	1,189,280.85	1,281,375.00
US TREASURY NOTES DTD 05/15/2014 2.500% 05/15/2024	912828WJ5	AA+	Aaa	06/03/19	06/05/19	555,229.69	1.90	1,724.18	551,924.02	587,418.75
UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024	912828Y87	AA+	Aaa	01/02/20	01/06/20	251,132.81	1.65	1,826.92	251,012.60	265,390.63
UNITED STATES TREASURY NOTES DTD 09/30/2019 1.500% 09/30/2024	912828YH7	AA+	Aaa	03/02/20	03/04/20	515,136.72	0.82	1,885.25	514,058.76	526,562.50
UNITED STATES TREASURY NOTES DTD 10/31/2019 1.500% 10/31/2024	912828YM6	AA+	Aaa	11/01/19	11/05/19	399,640.63	1.52	1,010.87	399,687.77	421,500.00
US TREASURY N/B DTD 12/31/2019 1.750% 12/31/2024	912828YY0	AA+	Aaa	01/02/20	01/06/20	311,465.23	1.65	14.74	311,322.81	330,634.38
UNITED STATES TREASURY NOTES DTD 01/31/2020 1.375% 01/31/2025	912828Z52	AA+	Aaa	02/03/20	02/05/20	450,035.16	1.37	2,583.79	450,032.32	472,640.63
UNITED STATES TREASURY NOTES DTD 02/29/2020 1.125% 02/28/2025	912828ZC7	AA+	Aaa	03/02/20	03/04/20	507,167.97	0.83	1,880.10	506,699.81	519,921.90
Security Type Sub-Total		17,445,000.00				17,276,891.81	2.04	71,493.84	17,339,037.51	18,212,516.28
Supra-National Agency Bond / Note										
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLO7	AAA	Aaa	03/09/18	03/16/18	374,718.75	2.66	3,074.17	374,935.18	380,979.75
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	AAA	Aaa	04/12/18	04/19/18	414,087.00	2.70	2,178.75	414,756.76	422,752.20



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	510,000.00	AAA	Aaa	07/18/18	07/25/18	508,806.60	2.83	6,155.42	509,577.84	523,426.77
INTER-AMERICAN DEVEL BK CORPORATE NOTES DTD 04/24/2020 0.500% 05/24/2023	4581X0DM7	405,000.00	AAA	Aaa	04/17/20	04/24/20	404,862.30	0.51	208.13	404,870.62	407,381.81
Security Type Sub-Total		1,705,000.00					1,702,474.65	2.22	11,616.47	1,704,140.40	1,734,540.53
Municipal Bond / Note											
CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	435,000.00	AA-	Aa2	04/18/18	04/25/18	435,017.40	2.80	3,045.00	435,004.45	443,121.45
SAN DIEGO CCD, CA TXBL GO BONDS DTD 10/16/2019 1.996% 08/01/2023	797272ON4	70,000.00	AAA	Aaa	09/18/19	10/16/19	70,000.00	2.00	582.17	70,000.00	73,153.50
CHAFFEY UHSD, CA TXBL GO BONDS DTD 12/05/2019 2.001% 08/01/2023	157411TJ8	120,000.00	AA-	Aa1	11/06/19	12/05/19	120,000.00	2.00	1,000.50	120,000.00	124,988.40
TAMALPAIS UHSD, CA TXBL GO BONDS DTD 10/09/2019 1.971% 08/01/2023	874857KJ3	160,000.00	NR	Aaa	09/20/19	10/09/19	160,000.00	1.97	1,314.00	160,000.00	166,496.00
SAN JOSE, CA TXBL GO BONDS DTD 07/25/2019 2.300% 09/01/2023	798135H51	325,000.00	AA+	Aa1	07/09/19	07/25/19	327,154.75	2.13	2,491.67	326,663.14	345,442.50
AZ TRAN BOARD TXBL REV BONDS DTD 02/12/2020 1.958% 07/01/2024	040654XU4	310,000.00	AA+	Aa1	01/10/20	02/12/20	310,000.00	1.96	2,343.62	310,000.00	326,163.40
SAN DIEGO CCD, CA TXBL GO BONDS DTD 10/16/2019 2.046% 08/01/2024	797272OP9	35,000.00	AAA	Aaa	09/18/19	10/16/19	35,000.00	2.05	298.38	35,000.00	37,022.30
TAMALPAIS UHSD, CA TXBL GO BONDS DTD 10/09/2019 2.021% 08/01/2024	874857KK0	135,000.00	NR	Aaa	09/20/19	10/09/19	135,000.00	2.02	1,136.81	135,000.00	142,015.95
CA ST T/E GO BONDS DTD 04/22/2020 5.000% 03/01/2025	13063DUY2	80,000.00	AA-	Aa2	04/17/20	04/22/20	94,928.00	1.05	766.67	94,338.96	96,673.60
Security Type Sub-Total		1,670,000.00					1,687,100.15	2.17	12,978.82	1,686,006.55	1,755,077.10



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
Federal Agency Collateralized Mortgage Obligation												
FNA 2018-M5 A2	04/01/2018 3.560% 09/01/2021	313661XP4	AA+	Aaa	04/11/18	04/30/18	145,169.69	2.93	422.27	143,329.37	144,080.10	
FHMS KP05 A	12/01/2018 3.203% 07/01/2023	3137FKK39	AA+	Aaa	12/07/18	12/17/18	90,015.43	3.20	240.27	90,015.52	92,891.70	
Security Type Sub-Total			232,354.13				235,185.12	3.04	662.54	233,344.89	236,971.80	
Federal Agency Bond / Note												
FEDERAL HOME LOAN BANKS NOTES	10/12/2018 3.000% 10/12/2021	3130AF5B9	AA+	Aaa	11/02/18	11/06/18	724,579.50	3.02	4,772.92	724,816.25	750,887.58	
FANNIE MAE NOTES	01/11/2019 2.625% 01/11/2022	3135G0U92	AA+	Aaa	01/09/19	01/11/19	369,733.60	2.65	4,586.46	369,864.13	383,585.66	
FREDDIE MAC NOTES	04/20/2020 0.375% 04/20/2023	3137EAE08	AA+	Aaa	04/17/20	04/20/20	783,037.50	0.46	580.57	783,166.54	787,172.88	
FHLB BONDS	02/15/2019 2.500% 02/13/2024	3130AFW94	AA+	Aaa	02/14/19	02/15/19	538,088.40	2.58	5,175.00	538,614.51	581,772.78	
FEDERAL HOME LOAN BANK NOTES	04/16/2020 0.500% 04/14/2025	3130AJHU6	AA+	Aaa	04/15/20	04/16/20	587,073.60	0.60	614.58	587,195.53	591,456.12	
FANNIE MAE NOTES	04/24/2020 0.625% 04/22/2025	3135G03U5	AA+	Aaa	04/22/20	04/24/20	673,609.50	0.67	785.16	673,661.34	680,682.15	
FANNIE MAE NOTES	06/19/2020 0.500% 06/17/2025	3135G04Z3	AA+	Aaa	06/17/20	06/19/20	803,333.65	0.54	134.17	803,344.61	806,268.68	
Security Type Sub-Total			4,490,000.00				4,479,455.75	1.39	16,648.86	4,480,662.91	4,581,825.85	
Corporate Note												
NATIONAL RURAL UTIL COOP NOTE	02/26/2018 2.900% 03/15/2021	63743HER9	A	A2	02/21/18	02/26/18	154,827.95	2.94	1,323.53	154,960.27	157,513.95	
TOYOTA MOTOR CREDIT CORP NOTES	04/13/2018 2.950% 04/13/2021	89236TEU5	A+	A1	04/10/18	04/13/18	109,956.00	2.96	703.08	109,988.52	111,912.57	



Managed Account Detail of Securities Held

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note										
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	BBB+	A3	02/13/18	02/15/18	172,060.00	3.06	850.69	174,255.50	177,851.10
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	A	A1	05/03/18	05/10/18	134,906.85	3.12	534.75	134,973.10	138,291.03
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	A	A2	05/17/18	05/22/18	174,994.75	3.25	631.94	174,998.45	178,920.00
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	93114ZEJ8	AA	Aa2	06/20/18	06/27/18	259,987.00	3.13	180.56	259,995.75	267,172.88
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913O2N8	A	A3	09/04/18	09/07/18	99,923.00	3.18	997.50	99,969.58	103,129.20
3M COMPANY DTD 09/14/2018 3.000% 09/14/2021	88579YBA8	A+	A1	09/11/18	09/14/18	89,815.50	3.07	802.50	89,925.93	92,439.09
PFIZER INC CORP NOTE DTD 09/07/2018 3.000% 09/15/2021	717081EM1	AA-	A1	09/04/18	09/07/18	234,682.75	3.05	2,075.83	234,873.27	242,599.67
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	BBB+	A3	01/15/19	01/17/19	147,271.50	3.57	277.92	148,643.50	154,486.65
HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	A	A2	11/27/18	12/06/18	104,712.30	3.34	1,137.50	104,851.89	110,123.16
EXXON MOBIL CORP (CALLABLE) NOTE DTD 03/06/2015 2.397% 03/06/2022	30231GAJ1	AA	Aa1	11/26/18	11/28/18	169,687.00	3.38	1,339.99	172,272.30	179,950.93
BANK OF NY MELLON CORP CORP NOTES DTD 08/23/2019 1.950% 08/23/2022	06406RAK3	A	A1	08/20/19	08/23/19	54,982.40	1.96	381.33	54,987.43	56,653.36
AMERICAN HONDA FINANCE CORP NOTES DTD 11/16/2017 2.600% 11/16/2022	02665WCA7	A-	A3	07/01/19	07/03/19	353,937.50	2.25	1,137.50	352,774.15	364,697.90
PEPSICO INC CORPORATE NOTES DTD 05/01/2020 0.750% 05/01/2023	713448EY0	A+	A1	04/29/20	05/01/20	89,821.80	0.82	112.50	89,831.73	90,813.78
APPLE INC CORPORATE NOTES DTD 05/11/2020 0.750% 05/11/2023	037833DV9	AA+	Aa1	05/04/20	05/11/20	59,836.80	0.84	62.50	59,844.40	60,582.84



Managed Account Detail of Securities Held

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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
CHEVRON CORP CORPORATE NOTES DTD 05/11/2020 1.141% 05/11/2023	166764BV1	AA	Aa2	05/07/20	05/11/20	110,000.00	1.14	174.32	110,000.00	111,822.81
JPMORGAN CHASE & CO CORP NOTES DTD 05/18/2016 2.700% 05/18/2023	46625HRL6	A-	A2	04/02/19	04/04/19	519,408.75	2.98	1,693.13	521,095.41	553,101.15
AMAZON.COM INC CORPORATE NOTES DTD 06/03/2020 0.400% 06/03/2023	023135BP0	NR	A2	06/01/20	06/03/20	154,783.00	0.45	48.22	154,788.55	154,900.49
PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/08/2020 0.800% 06/08/2023	69371RO82	A+	A1	06/01/20	06/08/20	59,916.60	0.85	30.67	59,918.35	60,042.00
JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 06/04/2020 0.700% 07/05/2023	24422EVH9	A	A2	06/01/20	06/04/20	129,893.40	0.73	68.25	129,895.96	130,209.43
GENERAL DYNAMICS (CALLABLE) CORP NOTES DTD 08/12/2016 1.875% 08/15/2023	369550AW8	A	A2	07/11/19	07/15/19	207,475.80	2.18	1,487.50	208,071.32	218,230.53
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 10/18/2016 2.250% 10/18/2023	89236TDK8	A+	A1	07/11/19	07/15/19	375,660.00	2.21	1,710.94	375,510.69	392,288.63
BANK OF AMERICA CORP NOTE DTD 01/21/2014 4.125% 01/22/2024	06051GFB0	A-	A2	07/17/19	07/19/19	346,011.25	2.60	5,921.09	341,574.41	359,082.75
PNC BANK NA CORP NOTES DTD 01/23/2019 3.500% 01/23/2024	693475AV7	A-	A3	10/23/19	10/25/19	184,854.25	2.11	2,688.19	183,265.88	190,712.55
MICROSOFT CORP(CALLABLE) NOTE DTD 02/06/2017 2.875% 02/06/2024	594918BX1	AAA	Aaa	03/09/20	03/11/20	190,834.20	1.29	2,084.38	189,945.24	194,273.46
3M COMPANY DTD 09/14/2018 3.250% 02/14/2024	88579YB86	A+	A1	06/17/19	06/19/19	311,115.00	2.40	3,710.42	308,645.00	326,765.10
GOLDMAN SACHS CORP NOTES DTD 03/03/2014 4.000% 03/03/2024	38141GVM3	BBB+	A3	04/02/19	04/04/19	360,251.50	3.35	4,588.89	357,658.64	385,801.50



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
UNILEVER CAPITAL CORP CORPORATE NOTES (C) DTD 09/07/2018 3.250% 03/07/2024	904764BG1	A+	A1	05/18/20	05/20/20	97,473.60	1.01	926.25	97,242.46	97,859.34
MASTERCARD INC CORP NOTES DTD 03/31/2014 3.375% 04/01/2024	57636OAB0	A+	A1	04/02/19	04/04/19	180,498.50	2.70	1,476.56	179,129.90	193,728.15
US BANCORP DTD 07/29/2019 2.400% 07/30/2024	91159HHX1	A+	A1	08/02/19	08/06/19	302,298.00	2.24	3,020.00	301,881.33	318,754.20
PACCAR FINANCIAL CORP NOTES DTD 08/15/2019 2.150% 08/15/2024	69371RO25	A+	A1	05/26/20	05/28/20	93,092.40	1.31	731.00	93,024.13	94,615.20
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.300% 08/15/2024	438516BW5	A	A2	05/19/20	05/20/20	152,679.20	1.02	1,259.89	152,466.59	154,509.83
WALT DISNEY COMPANY/THE DTD 09/06/2019 1.750% 08/30/2024	254687FK7	A-	A2	09/03/19	09/06/19	348,572.00	1.83	2,092.71	348,806.60	362,409.60
COCA-COLA CO/THE DTD 09/06/2019 1.750% 09/06/2024	191216CL2	A+	A1	09/06/19	09/10/19	184,008.40	1.86	1,034.20	184,168.86	193,898.69
BANK OF NY MELLON CORP DTD 10/24/2019 2.100% 10/24/2024	06406RAL1	A	A1	01/21/20	01/28/20	65,286.00	2.00	254.04	65,260.39	68,318.45
CATERPILLAR FINL SERVICE DTD 11/08/2019 2.150% 11/08/2024	1491303B3	A	A3	01/09/20	01/13/20	380,843.60	2.10	1,202.81	380,762.16	400,345.20
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	89236TGT6	A+	A1	02/19/20	02/21/20	189,595.30	1.84	1,311.00	189,624.45	196,254.99
PEPSICO INC CORPORATE NOTES DTD 03/19/2020 2.250% 03/19/2025	713448E07	A+	A1	06/16/20	06/18/20	197,550.40	0.79	1,179.38	197,456.36	197,727.82
COCA-COLA CO/THE CORPORATE NOTES DTD 03/25/2020 2.950% 03/25/2025	191216CN8	A+	A1	06/16/20	06/18/20	98,908.20	0.83	708.00	98,841.68	99,047.25
APPLE INC (CALLABLE) CORP NOTES DTD 05/11/2020 1.125% 05/11/2025	037833DT4	AA+	Aa1	05/19/20	05/20/20	95,920.55	0.93	148.44	95,898.91	96,854.78



Managed Account Detail of Securities Held

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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
APPLE INC (CALLABLE) CORP NOTES DTD 05/11/2020 1.125% 05/11/2025	037833DT4	195,000.00	AA+	Aa1	05/12/20	05/14/20	195,306.15	1.09	304.69	195,297.95	198,807.18
HONEYWELL INTERNATIONAL CORP NOTES (CALL) DTD 05/18/2020 1.350% 06/01/2025	438516CB0	80,000.00	A	A2	06/01/20	06/03/20	81,648.00	0.93	129.00	81,622.26	82,153.28
AMAZON.COM INC CORPORATE NOTES DTD 06/03/2020 0.800% 06/03/2025	023135B08	195,000.00	AA-	A2	06/03/20	06/05/20	194,933.70	0.81	121.33	194,934.65	196,503.26
Security Type Sub-Total		8,125,000.00					8,220,220.85	2.22	52,654.92	8,213,933.90	8,516,155.73
Certificate of Deposit											
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	550,000.00	A-1	P-1	08/01/18	08/03/18	550,000.00	3.19	16,131.65	550,000.00	551,648.35
SWEDBANK (NEW YORK) CERT DEPOS DTD 05/18/2020 2.270% 11/16/2020	87019U6D6	375,000.00	A-1	P-1	11/16/17	11/17/17	375,000.00	2.27	1,040.42	375,000.00	377,622.00
CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021	22535CDU2	365,000.00	A-1	P-1	04/03/19	04/04/19	365,000.00	2.83	2,467.60	365,000.00	371,570.73
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	550,000.00	A-1+	P-1	06/07/18	06/08/18	550,000.00	3.24	1,188.00	550,000.00	565,355.45
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XD19	385,000.00	A	A1	02/14/20	02/19/20	385,000.00	1.80	2,541.00	385,000.00	387,390.85
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	380,000.00	AA-	Aa3	08/27/19	08/29/19	380,000.00	1.84	2,460.50	380,000.00	391,540.22
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	380,000.00	A+	Aa2	08/29/19	09/03/19	380,000.00	1.85	2,473.80	380,000.00	391,621.54
Security Type Sub-Total		2,985,000.00					2,985,000.00	2.52	28,302.97	2,985,000.00	3,036,749.14
Asset-Backed Security											
NAROT 2020-B A3 DTD 06/30/2020 0.550% 07/15/2024	65479CAD0	75,000.00	AAA	Aaa	06/23/20	06/30/20	74,997.95	0.55	1.15	74,997.95	75,042.82

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Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security												
COMET 2019-A2 A2	09/05/2019 1.720% 08/15/2024	14041NFU0	735,000.00	AAA	NR	08/28/19	09/05/19	734,814.93	1.73	561.87	734,845.67	754,955.25
DCENT 2019-A3 A	10/31/2019 1.890% 10/15/2024	254683CM5	275,000.00	NR	Aaa	10/24/19	10/31/19	274,940.93	1.89	231.00	274,948.89	284,141.00
Security Type Sub-Total			1,085,000.00					1,084,753.81	1.69	794.02	1,084,792.51	1,114,139.07
Managed Account Sub-Total			37,737,354.13					37,671,082.14	2.05	195,152.44	37,726,918.67	39,187,975.50
Securities Sub-Total			\$37,737,354.13					\$37,671,082.14	2.05%	\$195,152.44	\$37,726,918.67	\$39,187,975.50
Accrued Interest												\$195,152.44
Total Investments												\$39,383,127.94



Managed Account Fair Market Value & Analytics

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CITY OF LAKEWOOD - 51260100

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
U.S. Treasury Bond / Note										
UNITED STATES TREASURY NOTES DTD 10/15/2018 2.875% 10/15/2021	9128285F3	725,000.00	MERRILL		103.47	750,148.44	23,081.06	24,210.35	1.27	0.19
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	2,100,000.00	CITIGRP		102.69	2,156,437.50	94,664.06	76,234.62	1.56	0.18
US TREASURY N/B NOTES DTD 06/01/2015 1.875% 05/31/2022	912828XD7	1,200,000.00	BNP_PARI		103.27	1,239,187.44	37,499.94	38,106.26	1.89	0.17
US TREASURY NOTES DTD 08/15/2012 1.625% 08/15/2022	912828TJ9	750,000.00	JPM_CHAS		103.09	773,203.13	42,949.22	35,435.92	2.09	0.17
UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	1,250,000.00	MERRILL		102.75	1,284,375.00	43,847.66	41,945.88	2.26	0.17
US TREASURY N/B NOTES DTD 11/02/2015 1.875% 10/31/2022	912828M49	750,000.00	BARCLAYS		103.97	779,765.63	44,179.69	39,013.20	2.29	0.17
US TREASURY NOTES DTD 11/15/2012 1.625% 11/15/2022	912828TY6	725,000.00	RBC		103.45	750,035.12	28,291.96	27,328.93	2.34	0.17
US TREASURY NOTES DTD 03/31/2016 1.500% 03/31/2023	912828O29	750,000.00	BARCLAYS		103.64	777,304.65	54,228.48	45,563.34	2.70	0.17
US TREASURY N/B NOTES DTD 05/31/2016 1.625% 05/31/2023	912828R69	750,000.00	BARCLAYS		104.22	781,640.63	55,957.04	48,441.06	2.86	0.17
US TREASURY NOTES DTD 06/30/2016 1.375% 06/30/2023	912828S35	500,000.00	BNP_PARI		103.58	517,890.60	27,109.35	24,737.38	2.95	0.18
US TREASURY NOTES DTD 08/01/2016 1.250% 07/31/2023	912828S92	325,000.00	BARCLAYS		103.28	335,664.06	16,833.98	15,303.87	3.02	0.18
US TREASURY NOTES DTD 08/31/2016 1.375% 08/31/2023	912828D1	1,800,000.00	BNP_PARI		103.78	1,868,062.50	103,429.69	94,473.66	3.10	0.18
US TREASURY NOTES DTD 01/03/2017 2.250% 12/31/2023	912828V23	470,000.00	BNP_PARI		107.14	503,560.91	34,533.95	34,278.89	3.39	0.20
UNITED STATES TREASURY NOTES DTD 02/28/2019 2.375% 02/29/2024	9128286G0	550,000.00	BNP_PARI		107.91	593,484.38	48,146.49	46,911.80	3.52	0.21
US TREASURY N/B DTD 03/31/2017 2.125% 03/31/2024	912828W71	650,000.00	MERRILL		107.13	696,312.50	51,314.45	50,068.76	3.61	0.22
US TREASURY N/B NOTES DTD 05/01/2017 2.000% 04/30/2024	912828X70	1,200,000.00	BNP_PARI		106.78	1,281,375.00	95,296.87	92,094.15	3.70	0.22
US TREASURY NOTES DTD 05/15/2014 2.500% 05/15/2024	912828WJ5	540,000.00	BNP_PARI		108.78	587,418.75	32,189.06	35,494.73	3.72	0.22



Managed Account Fair Market Value & Analytics

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U.S. Treasury Bond / Note										
UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024	912828Y87	250,000.00	MORGAN_S		106.16	265,390.63	14,257.82	14,378.03	3.94	0.23
UNITED STATES TREASURY NOTES DTD 09/30/2019 1.500% 09/30/2024	912828YH7	500,000.00	BARCLAY		105.31	526,562.50	11,425.78	12,503.74	4.12	0.24
UNITED STATES TREASURY NOTES DTD 10/31/2019 1.500% 10/31/2024	912828YM6	400,000.00	MERRILL		105.38	421,500.00	21,859.37	21,812.23	4.21	0.25
US TREASURY N/B DTD 12/31/2019 1.750% 12/31/2024	912828YY0	310,000.00	CITIGRP		106.66	330,634.38	19,169.15	19,311.57	4.35	0.26
UNITED STATES TREASURY NOTES DTD 01/31/2020 1.375% 01/31/2025	912828Z52	450,000.00	MERRILL		105.03	472,640.63	22,605.47	22,608.31	4.44	0.27
UNITED STATES TREASURY NOTES DTD 02/29/2020 1.125% 02/28/2025	912828ZC7	500,000.00	BNP_PAR		103.98	519,921.90	12,753.93	13,222.09	4.55	0.27
Security Type Sub-Total		17,445,000.00				18,212,516.28	935,624.47	873,478.77	2.83	0.19

Supra-National Agency Bond / Note

INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VL07	375,000.00	HSBC		101.59	380,979.75	6,261.00	6,044.57	0.69	0.32
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	415,000.00	CITIGRP		101.87	422,752.20	8,665.20	7,995.44	0.80	0.29
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	510,000.00	MORGAN_S		102.63	523,426.77	14,620.17	13,848.93	1.04	0.27
INTER-AMERICAN DEVEL BK CORPORATE NOTES DTD 04/24/2020 0.500% 05/24/2023	4581X0DM7	405,000.00	RBC		100.59	407,381.81	2,519.51	2,511.19	2.88	0.30
Security Type Sub-Total		1,705,000.00				1,734,540.53	32,065.88	30,400.13	1.34	0.29

Municipal Bond / Note

CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	435,000.00	JPM_CHAS		101.87	443,121.45	8,104.05	8,117.00	0.75	0.31
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PFM Asset Management LLC



Managed Account Fair Market Value & Analytics

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CITY OF LAKEWOOD - 51260100

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Municipal Bond / Note											
SAN DIEGO CCD, CA TXBL GO BONDS	797272QNH	797272QNH	70,000.00	RBC		104.51	73,153.50	3,153.50	3,153.50	2.99	0.52
DTD 10/16/2019 1.996% 08/01/2023											
CHAFFEY UHSD, CA TXBL GO BONDS	157411TJ8	157411TJ8	120,000.00	RBC		104.16	124,988.40	4,988.40	4,988.40	2.99	0.64
DTD 12/05/2019 2.001% 08/01/2023											
TAMALPAIS UHSD, CA TXBL GO BONDS	874857KJ3	874857KJ3	160,000.00	RBC		104.06	166,496.00	6,496.00	6,496.00	2.99	0.64
DTD 10/09/2019 1.971% 08/01/2023											
SAN JOSE, CA TXBL GO BONDS	798135H51	798135H51	325,000.00	MORGAN_S		106.29	345,442.50	18,287.75	18,779.36	3.06	0.30
DTD 07/25/2019 2.300% 09/01/2023											
AZ TRAN BOARD TXBL REV BONDS	040654XU4	040654XU4	310,000.00	JPM_CHAS		105.21	326,163.40	16,163.40	16,163.40	3.85	0.64
DTD 02/12/2020 1.958% 07/01/2024											
SAN DIEGO CCD, CA TXBL GO BONDS	797272ZOP9	797272ZOP9	35,000.00	RBC		105.78	37,022.30	2,022.30	2,022.30	3.91	0.61
DTD 10/16/2019 2.046% 08/01/2024											
TAMALPAIS UHSD, CA TXBL GO BONDS	874857KK0	874857KK0	135,000.00	RBC		105.20	142,015.95	7,015.95	7,015.95	3.92	0.73
DTD 10/09/2019 2.021% 08/01/2024											
CA ST T/E GO BONDS	13063DUY2	13063DUY2	80,000.00	MERRILL		120.84	96,673.60	1,745.60	2,334.64	4.24	0.48
DTD 04/22/2020 5.000% 03/01/2025											
Security Type Sub-Total			1,670,000.00				1,755,077.10	67,976.95	69,070.55	2.76	0.48
Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2	3136B1XP4	3136B1XP4	142,338.43	JPM_CHAS		101.22	144,080.10	(1,089.59)	750.73	0.74	2.50
DTD 04/01/2018 3.560% 09/01/2021											
FHMS KP05 A	3137FKK39	3137FKK39	90,015.70	CSFB		103.20	92,891.70	2,876.27	2,876.18	1.55	2.10
DTD 12/01/2018 3.203% 07/01/2023											
Security Type Sub-Total			232,354.13				236,971.80	1,786.68	3,626.91	1.06	2.34
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANKS NOTES	3130AF5B9	3130AF5B9	725,000.00	CITIGRP		103.57	750,887.58	26,308.08	26,071.33	1.26	0.21
DTD 10/12/2018 3.000% 10/12/2021											
FANNIE MAE NOTES	3135GOU92	3135GOU92	370,000.00	NOMURA		103.67	383,585.66	13,852.06	13,721.53	1.49	0.22
DTD 01/11/2019 2.625% 01/11/2022											
FREDDIE MAC NOTES	3137EAE08	3137EAE08	785,000.00	CITIGRP		100.28	787,172.88	4,135.38	4,006.34	2.79	0.28
DTD 04/20/2020 0.375% 04/20/2023											



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Federal Agency Bond / Note											
FHLB BONDS		3130AFW94	540,000.00	BARCLAYS		107.74	581,772.78	43,684.38	43,158.27	3.46	0.35
DTD 02/15/2019 2.500% 02/13/2024											
FEDERAL HOME LOAN BANK NOTES		3130AJHU6	590,000.00	CITIGRP		100.25	591,456.12	4,382.52	4,260.59	4.73	0.45
DTD 04/16/2020 0.500% 04/14/2025											
FANNIE MAE NOTES		3135G03U5	675,000.00	CITIGRP		100.84	680,682.15	7,072.65	7,020.81	4.74	0.45
DTD 04/24/2020 0.625% 04/22/2025											
FANNIE MAE NOTES		3135G04Z3	805,000.00	NOMURA		100.16	806,268.68	2,935.03	2,924.07	4.91	0.47
DTD 06/19/2020 0.500% 06/17/2025											
Security Type Sub-Total			4,490,000.00				4,581,825.85	102,370.10	101,162.94	3.43	0.35

Corporate Note											
NATIONAL RURAL UTIL COOP NOTE		63743HER9	155,000.00	RBC		101.62	157,513.95	2,686.00	2,553.68	0.70	0.60
DTD 02/26/2018 2.900% 03/15/2021											
TOYOTA MOTOR CREDIT CORP NOTES		89236TEU5	110,000.00	JPM_CHAS		101.74	111,912.57	1,956.57	1,924.05	0.78	0.73
DTD 04/13/2018 2.950% 04/13/2021											
MORGAN STANLEY CORP NOTES		61746BEA0	175,000.00	GOLDMAN		101.63	177,851.10	5,791.10	3,595.60	0.80	0.48
DTD 04/21/2016 2.500% 04/21/2021											
HERSHEY COMPANY CORP NOTES		427866BA5	135,000.00	MERRILL		102.44	138,291.03	3,384.18	3,317.93	0.87	0.31
DTD 05/10/2018 3.100% 05/15/2021											
CHARLES SCHWAB CORP NOTES		808513AW5	175,000.00	CSFB	04/21/21	102.24	178,920.00	3,925.25	3,921.55	0.80	0.72
DTD 05/22/2018 3.250% 05/21/2021											
WAL-MART STORES INC CORP NOTES		931142EJ8	260,000.00	CITIGRP		102.76	267,172.88	7,185.88	7,177.13	0.97	0.31
DTD 06/27/2018 3.125% 06/23/2021											
CATERPILLAR FINANCIAL SERVICES CORP		1491302N8	100,000.00	BARCLAYS		103.13	103,129.20	3,206.20	3,159.62	1.16	0.50
CORP											
DTD 09/07/2018 3.150% 09/07/2021											
3M COMPANY		88579YBA8	90,000.00	CITIGRP		102.71	92,439.09	2,623.59	2,513.16	1.18	0.74
DTD 09/14/2018 3.000% 09/14/2021											
PFIZER INC CORP NOTE		717081EM1	235,000.00	CSFB		103.23	242,599.67	7,916.92	7,726.40	1.19	0.32
DTD 09/07/2018 3.000% 09/15/2021											
CITIGROUP INC CORP (CALLABLE) NOTE		172967LC3	150,000.00	RBC	11/08/21	102.99	154,486.65	7,215.15	5,843.15	1.34	0.80
DTD 12/08/2016 2.900% 12/08/2021											



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HOME DEPOT INC		437076BV3	105,000.00	JPM_CHAS		104.88	110,123.16	5,410.86	5,271.27	1.62	0.32
DTD 12/06/2018 3.250% 03/01/2022											
EXXON MOBIL CORP (CALLABLE) NOTE		30231GAJ1	175,000.00	CITIGRP	01/06/22	102.83	179,950.93	10,263.93	7,678.63	1.49	0.70
DTD 03/06/2015 2.397% 03/06/2022											
BANK OF NY MELLON CORP CORP NOTES		06406RAK3	55,000.00	CITIGRP		103.01	56,653.36	1,670.96	1,665.93	2.10	0.54
DTD 08/23/2019 1.950% 08/23/2022											
AMERICAN HONDA FINANCE CORP NOTES		02665WCA7	350,000.00	CITIGRP		104.20	364,697.90	10,760.40	11,923.75	2.32	0.81
DTD 11/16/2017 2.600% 11/16/2022											
PEPSICO INC CORPORATE NOTES		713448EY0	90,000.00	GOLDMAN		100.90	90,813.78	991.98	982.05	2.81	0.43
DTD 05/01/2020 0.750% 05/01/2023											
APPLE INC CORPORATE NOTES		037833DV9	60,000.00	JPM_CHA		100.97	60,582.84	746.04	738.44	2.84	0.41
DTD 05/11/2020 0.750% 05/11/2023											
CHEVRON CORP CORPORATE NOTES		166764BV1	110,000.00	JPM_CHA		101.66	111,822.81	1,822.81	1,822.81	2.82	0.56
DTD 05/11/2020 1.141% 05/11/2023											
JPMORGAN CHASE & CO CORP NOTES		46625HRL6	525,000.00	JPM_CHAS		105.35	553,101.15	33,692.40	32,005.74	2.79	0.82
DTD 05/18/2016 2.700% 05/18/2023											
AMAZON.COM INC CORPORATE NOTES		023135BP0	155,000.00	GOLDMAN		99.94	154,900.49	117.49	111.94	2.91	0.42
DTD 06/03/2020 0.400% 06/03/2023											
PACCAR FINANCIAL CORP CORPORATE NOTES		69371RO82	60,000.00	TD		100.07	60,042.00	125.40	123.65	2.91	0.78
DTD 06/08/2020 0.800% 06/08/2023											
JOHN DEERE CAPITAL CORP CORPORATE NOTES		24422EVH9	130,000.00	HSBC		100.16	130,209.43	316.03	313.47	2.99	0.65
DTD 06/04/2020 0.700% 07/05/2023											
GENERAL DYNAMICS (CALLABLE) CORP NOTES		369550AW8	210,000.00	WELLS_FA	06/15/23	103.92	218,230.53	10,754.73	10,159.21	2.87	0.61
DTD 08/12/2016 1.875% 08/15/2023											
TOYOTA MOTOR CREDIT CORP CORP NOTES		89236TDK8	375,000.00	HSBC		104.61	392,288.63	16,628.63	16,777.94	3.19	0.83
DTD 10/18/2016 2.250% 10/18/2023											
BANK OF AMERICA CORP NOTE		06051GF80	325,000.00	SCOTIA		110.49	359,082.75	13,071.50	17,508.34	3.31	1.11
DTD 01/21/2014 4.125% 01/22/2024											
PNC BANK NA CORP NOTES		693475AV7	175,000.00	MKTX		108.98	190,712.55	5,858.30	7,446.67	3.34	0.93
DTD 01/23/2019 3.500% 01/23/2024											



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Corporate Note										
MICROSOFT CORP(CALLABLE) NOTE DTD 02/06/2017 2.875% 02/06/2024	594918BX1	180,000.00	MERRILL	12/06/23	107.93	194,273.46	3,439.26	4,328.22	3.26	0.64
3M COMPANY DTD 09/14/2018 3.250% 02/14/2024	88579YBB6	300,000.00	MORGAN_S		108.92	326,765.10	15,650.10	18,120.10	3.42	0.75
GOLDMAN SACHS CORP NOTES DTD 03/03/2014 4.000% 03/03/2024	38141GVM3	350,000.00	GOLDMAN		110.23	385,801.50	25,550.00	28,142.86	3.43	1.15
UNILEVER CAPITAL CORP CORPORATE NOTES (C) DTD 09/07/2018 3.250% 03/07/2024	904764BG1	90,000.00	US_BANC	02/07/24	108.73	97,859.34	385.74	616.88	3.41	0.84
MASTERCARD INC CORP NOTES DTD 03/31/2014 3.375% 04/01/2024	57636OAB0	175,000.00	DAIWA		110.70	193,728.15	13,229.65	14,598.25	3.54	0.49
US BANCORP DTD 07/29/2019 2.400% 07/30/2024	91159HHX1	300,000.00	MKTX		106.25	318,754.20	16,456.20	16,872.87	3.88	0.84
PACCAR FINANCIAL CORP NOTES DTD 08/15/2019 2.150% 08/15/2024	69371RO25	90,000.00	MKTX		105.13	94,615.20	1,522.80	1,591.07	3.94	0.88
HONEYWELL INTERNATIONAL (CALLABLE) NOTE DTD 08/08/2019 2.300% 08/15/2024	438516BW5	145,000.00	BNP_PAR	07/15/24	106.56	154,509.83	1,830.63	2,043.24	3.86	0.68
WALT DISNEY COMPANY/THE DTD 09/06/2019 1.750% 08/30/2024	254687FK7	350,000.00	JPM_CHAS		103.55	362,409.60	13,837.60	13,603.00	4.02	0.88
COCA-COLA CO/THE DTD 09/06/2019 1.750% 09/06/2024	191216CL2	185,000.00	MITSU		104.81	193,898.69	9,890.29	9,729.83	4.03	0.58
BANK OF NY MELLON CORP DTD 10/24/2019 2.100% 10/24/2024	06406RAL1	65,000.00	MORGAN_S		105.11	68,318.45	3,032.45	3,058.06	4.14	0.89
CATERPILLAR FINL SERVICE DTD 11/08/2019 2.150% 11/08/2024	1491303B3	380,000.00	JPM_CHAS		105.35	400,345.20	19,501.60	19,583.04	4.17	0.89
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 02/13/2020 1.800% 02/13/2025	892361GT6	190,000.00	GOLDMAN		103.29	196,254.99	6,659.69	6,630.54	4.43	1.07
PEPSICO INC CORPORATE NOTES DTD 03/19/2020 2.250% 03/19/2025	713448EO7	185,000.00	SUNTRUS		106.88	197,727.82	177.42	271.46	4.49	0.76
COCA-COLA CO/THE CORPORATE NOTES DTD 03/25/2020 2.950% 03/25/2025	191216CN8	90,000.00	TD		110.05	99,047.25	139.05	205.57	4.44	0.78



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	Broker	Next Call Date	Market Price	Market Value	Unreal G/L On Cost	Unreal G/L Amort Cost	Effective Duration	YTM at Mkt
Corporate Note										
APPLE INC (CALLABLE) CORP NOTES DTD 05/11/2020 1.125% 05/11/2025	037833DT4	95,000.00	BONY	04/11/25	101.95	96,854.78	934.23	955.87	4.66	0.72
APPLE INC (CALLABLE) CORP NOTES DTD 05/11/2020 1.125% 05/11/2025	037833DT4	195,000.00	GOLDMAN	04/11/25	101.95	198,807.18	3,501.03	3,509.23	4.66	0.72
HONEYWELL INTERNATIONAL CORP NOTES (CALL DTD 05/18/2020 1.350% 06/01/2025	438516CB0	80,000.00	BNP_PAR	05/01/25	102.69	82,153.28	505.28	531.02	4.77	0.79
AMAZON.COM INC CORPORATE NOTES DTD 06/03/2020 0.800% 06/03/2025	023135B08	195,000.00	CITIGRP	100.77	196,503.26	1,568.61			4.84	0.64
Security Type Sub-Total		8,125,000.00				8,516,155.73	295,934.88	302,221.83	2.98	0.74
Certificate of Deposit										
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 08/03/2018 3.190% 08/03/2020	06370REU9	550,000.00	BMO	100.30	551,648.35	1,648.35	1,648.35		0.09	-0.04
SWEDBANK (NEW YORK) CERT DEPOS DTD 05/18/2020 2.270% 11/16/2020	87019U6D6	375,000.00	MERRILL	100.70	377,622.00	2,622.00	2,622.00		0.38	2.25
CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021	22535CDU2	365,000.00	CREDAG	101.80	371,570.73	6,570.73	6,570.73		0.76	0.44
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	550,000.00	RBC	102.79	565,355.45	15,355.45	15,355.45		0.93	0.25
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	385,000.00	MERRILL	100.62	387,390.85	2,390.85	2,390.85		1.60	1.41
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	380,000.00	MERRILL	103.04	391,540.22	11,540.22	11,540.22		2.11	0.43
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	380,000.00	BARCLAYS	103.06	391,621.54	11,621.54	11,621.54		2.11	0.43
Security Type Sub-Total		2,985,000.00				3,036,749.14	51,749.14	51,749.14	1.08	0.66
Asset-Backed Security										

PFM Asset Management LLC



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Asset-Backed Security											
NAROT 2020-B A3		65479CAD0	75,000.00	MIZUHO		100.06	75,042.82	44.87	44.87	2.00	0.54
DTD 06/30/2020 0.550% 07/15/2024											
COMET 2019-A2 A2		14041NFU0	735,000.00	RBC		102.72	754,955.25	20,140.32	20,109.58	2.09	1.05
DTD 09/05/2019 1.720% 08/15/2024											
DCENT 2019-A3 A		254683CM5	275,000.00	MERRILL		103.32	284,141.00	9,200.07	9,192.11	2.25	1.10
DTD 10/31/2019 1.890% 10/15/2024											
Security Type Sub-Total			1,085,000.00				1,114,139.07	29,385.26	29,346.56	2.12	1.03
Managed Account Sub-Total			37,737,354.13				39,187,975.50	1,516,893.36	1,461,056.83	2.70	0.42
Securities Sub-Total			\$37,737,354.13			\$39,187,975.50	\$1,516,893.36	\$1,461,056.83	\$1,461,056.83	2.70	0.42%
Accrued Interest						\$195,152.44					
Total Investments						\$39,383,127.94					



Managed Account Security Transactions & Interest

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Transaction Type Trade Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY									
06/01/20	AMAZON.COM INC CORPORATE NOTES DTD 06/03/2020 0.400% 06/03/2023	023135BP0	155,000.00	(154,783.00)	0.00	(154,783.00)			
06/01/20	HONEYWELL INTERNATIONAL CORP NOTES (CALL)	438516CB0	80,000.00	(81,648.00)	(45.00)	(81,693.00)			
06/01/20	JOHN DEERE CAPITAL CORP CORPORATE NOTES DTD 05/18/2020 1.350% 06/01/2025	24422EVH9	130,000.00	(129,893.40)	0.00	(129,893.40)			
06/01/20	PACCAR FINANCIAL CORP CORPORATE NOTES DTD 06/04/2020 0.700% 07/05/2023	69371ROB2	60,000.00	(59,916.60)	0.00	(59,916.60)			
06/03/20	AMAZON.COM INC CORPORATE NOTES DTD 06/03/2020 0.800% 06/03/2025	023135B08	195,000.00	(194,933.70)	(8.67)	(194,942.37)			
06/16/20	PEPSICO INC CORPORATE NOTES DTD 03/19/2020 2.250% 03/19/2025	713448E07	185,000.00	(197,550.40)	(1,029.06)	(198,579.46)			
06/16/20	COCA-COLA CO/THE CORPORATE NOTES DTD 03/25/2020 2.950% 03/25/2025	191216CN8	90,000.00	(98,908.20)	(612.13)	(99,520.33)			
06/17/20	FANNIE MAE NOTES DTD 06/19/2020 0.500% 06/17/2025	3135G04Z3	805,000.00	(803,333.65)	0.00	(803,333.65)			
06/23/20	NAROT 2020-B A3 DTD 06/30/2020 0.550% 07/15/2024	65479CAD0	75,000.00	(74,997.95)	0.00	(74,997.95)			
Transaction Type Sub-Total						1,775,000.00	(1,795,964.90)	(1,694.86)	(1,797,659.76)
INTEREST									
06/01/20	MONEY MARKET FUND	MONEY0002	0.00	0.00	0.94	0.94			
06/01/20	FHMS KP05 A	3137FK39	101,820.88	0.00	271.78	271.78			
06/01/20	FNA 2018-M5 A2	3136B1XP4	145,606.23	0.00	436.64	436.64			
06/07/20	ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	550,000.00	0.00	8,910.00	8,910.00			



Managed Account Security Transactions & Interest

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Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
	06/08/20	06/08/20	CITIGROUP INC CORP (CALLABLE) NOTE	172967LC3	150,000.00	0.00	2,175.00	2,175.00			
			DTD 12/08/2016 2.900% 12/08/2021								
	06/15/20	06/15/20	COMET 2019-A2	14041NFU0	735,000.00	0.00	1,053.50	1,053.50			
			DTD 09/05/2019 1.720% 08/15/2024								
	06/15/20	06/15/20	DCENT 2019-A3 A	254683CM5	275,000.00	0.00	433.13	433.13			
			DTD 10/31/2019 1.890% 10/15/2024								
	06/23/20	06/23/20	WAL-MART STORES INC CORP NOTES	931142E18	260,000.00	0.00	4,062.50	4,062.50			
			DTD 06/27/2018 3.125% 06/23/2021								
	06/30/20	06/30/20	US TREASURY N/B	912828YY0	310,000.00	0.00	2,712.50	2,712.50			
			DTD 12/31/2019 1.750% 12/31/2024								
	06/30/20	06/30/20	US TREASURY NOTES	912828V23	470,000.00	0.00	5,287.50	5,287.50			
			DTD 01/03/2017 2.250% 12/31/2023								
	06/30/20	06/30/20	US TREASURY NOTES	912828S35	500,000.00	0.00	3,437.50	3,437.50			
			DTD 06/30/2016 1.375% 06/30/2023								
Transaction Type Sub-Total					3,497,427.11	0.00	28,780.99	28,780.99			
PAYDOWNS											
	06/01/20	06/25/20	FNA 2018-M5 A2	3136B1XP4	3,267.80	3,267.80	0.00	3,267.80	(65.00)	0.00	
			DTD 04/01/2018 3.560% 09/01/2021								
	06/01/20	06/25/20	FHMS KP05 A	3137FKK39	11,805.18	11,805.18	0.00	11,805.18	0.04	0.00	
			DTD 12/01/2018 3.203% 07/01/2023								
Transaction Type Sub-Total					15,072.98	15,072.98	0.00	15,072.98	(64.96)	0.00	
SELL											
	06/02/20	06/03/20	UNILEVER CAPITAL CORP NOTES	904764AZ0	375,000.00	382,188.75	2,033.85	384,222.60	9,105.00	7,699.28	FIFO
			DTD 03/22/2018 2.750% 03/22/2021								
	06/05/20	06/05/20	US TREASURY NOTES	9128284W7	30,000.00	30,905.86	251.58	31,157.44	1,033.59	958.80	FIFO
			DTD 08/15/2018 2.750% 08/15/2021								
	06/05/20	06/05/20	US TREASURY NOTES	9128284W7	170,000.00	175,133.20	1,425.62	176,558.82	5,259.37	5,184.71	FIFO
			DTD 08/15/2018 2.750% 08/15/2021								
	06/17/20	06/18/20	US TREASURY NOTES	9128284W7	300,000.00	308,859.38	2,810.44	311,669.82	10,136.73	9,372.99	FIFO
			DTD 08/15/2018 2.750% 08/15/2021								



Managed Account Security Transactions & Interest

For the Month Ending June 30, 2020

CITY OF LAKEWOOD - 51260100

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
	SELL										
	06/17/20	06/19/20	US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	325,000.00	334,584.96	3,069.20	337,654.16	10,854.49	10,096.65	FIFO
	06/17/20	06/19/20	US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	270,000.00	277,962.89	2,549.79	280,512.68	9,112.50	8,424.05	FIFO
	06/17/20	06/19/20	US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	275,000.00	283,110.35	2,597.01	285,707.36	9,152.34	8,530.73	FIFO
Transaction Type Sub-Total						1,792,745.39	14,737.49	1,807,482.88	54,654.02	50,267.21	
Managed Account Sub-Total						11,853.47	41,823.62	53,677.09	54,589.06	50,267.21	
Total Security Transactions						\$11,853.47	\$41,823.62	\$53,677.09	\$54,589.06	\$50,267.21	

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Item 3.5 – Report on Community Dialogue
will be an oral presentation.

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**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
FUND SUMMARY 6/25/2020**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 383 through 383. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

3901	HOUSING SUCCESSOR AGENCY	18,000.00
		<hr/>
		18,000.00

Council Approval

Date

City Manager

Attest

City Clerk

Director of Administrative Services

**CITY OF LAKEWOOD SUCCESSOR AGENCY - HOUSING
SUMMARY CHECK REGISTER**

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>VEND #</u>	<u>VENDOR NAME</u>	<u>GROSS</u>	<u>DISC.</u>	<u>CHECK AMOUNT</u>
383	06/25/2020	5373	LAWRENCE AND PEGGY MILLER	18,000.00	0.00	18,000.00
			Totals:	<u>18,000.00</u>	<u>0.00</u>	<u>18,000.00</u>