

**AGENDA**  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
5000 CLARK AVENUE  
LAKEWOOD, CALIFORNIA

November 26, 2019, 7:30 p.m.

**CALL TO ORDER**

**INVOCATION:** Dr. Fardad Mogharabi, The Bahá'i Faith Community

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** Mayor Todd Rogers  
Vice Mayor Jeff Wood  
Council Member Steve Croft  
Council Member Diane DuBois  
Council Member Ron Piazza

**ANNOUNCEMENTS AND PRESENTATIONS:**

**ROUTINE ITEMS:**

All items listed within this section of the agenda are considered to be routine and will be enacted by one motion without separate discussion. Any Member of Council may request an item be removed for individual discussion or further explanation. All items removed shall be considered immediately following action on the remaining items.

- RI-1 MEETING MINUTES - Staff recommends City Council approve Minutes of the Meeting held October 8, 2019
- RI-2 PERSONNEL TRANSACTIONS - Staff recommends City Council approve report of personnel transactions.
- RI-3 REGISTERS OF DEMANDS - Staff recommends City Council approve registers of demands.
- RI-4 CITY COUNCIL COMMITTEES' ACTIVITIES - Staff recommends City Council approve report of City Council Committees' activities.
- RI-5 INFORMING THE PUBLIC ABOUT THE MARCH 3, 2020 GENERAL MUNICIPAL ELECTION - Staff recommends City Council authorize the Mayor to execute a contract with Trend Offset Printing Co., subject to approval as to legal form by the City Attorney, in an amount not to exceed \$30,000; that the City Council authorize the Mayor to execute a contract with DSP Inc., subject to approval as to legal form by the City Attorney, in an amount not to exceed \$59,000; that the City Council authorize the transfer of up to \$24,000 to the city's postage account; and that those funds be appropriated from the General Fund.

## **City Council Agenda**

November 26, 2019

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### **REPORTS:**

- 3.1 LAKEWOOD STATE LEGISLATIVE BILL POSITIONS AND FINAL OUTCOMES IN 2019 - Staff recommends City Council receive and file the report.
- 3.2 APPROVAL OF AGREEMENT FOR WATER UTILITY SERVICES - Staff recommends City Council approve the proposed agreement.

### **ORAL COMMUNICATIONS:**

### **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you are a qualified individual with a disability and need an accommodation to participate in the City Council meeting, please contact the City Clerk's Office, 5050 Clark Avenue, Lakewood, CA, at 562/866-9771, ext. 2200; or at [cityclerk@lakewoodcity.org](mailto:cityclerk@lakewoodcity.org) at least 48 hours in advance to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

Agenda items are on file in the Office of the City Clerk, 5050 Clark Avenue, Lakewood, and are available for public review during regular business hours. Any supplemental material distributed after the posting of the agenda will be made available for public inspection during normal business hours in the City Clerk's Office. For your convenience, the agenda and the supporting documents are available in an alternate format by request and are also posted on the City's website at [www.lakewoodcity.org](http://www.lakewoodcity.org)

# Routine Items

Routine Item 1 – City Council Minutes  
will be available prior to the meeting.

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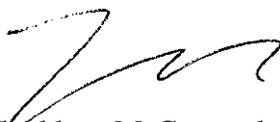
**COUNCIL AGENDA**

November 26, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Report of Personnel Transactions

<u>Name</u>	<u>Title</u>	<u>Schedule</u>	<u>Effective Date</u>
<b>1. FULL-TIME EMPLOYEES</b>			
<b>A. Appointments</b>			
None			
<b>B. Changes</b>			
Andrew Camacho	Management Aide Senior Management Analyst	15B to 26B	11/13/2019
Sonya Martinez-Radziuk	Parking Control Lead Worker Parking Control Supervisor	18A to 22B	11/17/2019
Tawny Ruiz	Accounting Technician Accountant	13A 18B	11/17/2019
Charles Schad	Tree Trimmer II Tree Lead Worker	15A 18A	11/03/2019
<b>C. Separations</b>			
Frederick Kapella	Tree Lead Worker	18A	10/30/2019
<b>2. PART-TIME EMPLOYEES</b>			
<b>A. Appointments</b>			
Dalton Ramos	Maintenance Trainee I	B	11/04/2019
<b>B. Changes</b>			
Donavan Morgan	Maintenance Trainee I Maintenance Trainee II	B to B	11/03/2019
<b>C. Separations</b>			
None			



Thaddeus McCormack  
City Manager

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**CITY OF LAKEWOOD  
FUND SUMMARY 11/14/2019**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 95292 through 95382. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	260,198.25
1030	CDBG CURRENT YEAR	3,199.58
1050	COMMUNITY FACILITY	1,059.22
1622	LA CNTY MEASURE M	312.18
3001	CAPITAL IMPROV PROJECT FUND	99,303.32
5010	GRAPHICS AND COPY CENTER	2,721.18
5020	CENTRAL STORES	2,321.19
5030	FLEET MAINTENANCE	3,234.06
7500	WATER UTILITY FUND	298,835.95
8030	TRUST DEPOSIT	100.00
		<b>671,284.93</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Administrative Services

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
95292	11/14/2019	61142	ADAMS-HILLERY SHARRON	3,199.58	0.00	3,199.58
95293	11/14/2019	38532	AREA E CIVIL DEFENSE &	7,847.00	0.00	7,847.00
95294	11/14/2019	5307	ASIAN JOURNAL PUBLICATIONS. INC.	375.00	0.00	375.00
95295	11/14/2019	3258	ATTORNEY GENERAL'S REGISTRY	50.00	0.00	50.00
95296	11/14/2019	5184	BEGINNERS EDGE SPORTS TRAINING. LLC	2,772.90	0.00	2,772.90
95297	11/14/2019	1025	C A C E O	380.00	0.00	380.00
95298	11/14/2019	53983	CALIF STATE FRANCHISE TAX BOARD	10.00	0.00	10.00
95299	11/14/2019	4654	BRAGG INVESTMENT COMPANY. INC.	74.24	0.00	74.24
95300	11/14/2019	5008	COLOR CARD ADMINISTRATOR CORP.	37.54	0.00	37.54
95301	11/14/2019	5308	COMMERCIAL DOOR OF LOS ANGELES COUNTY. IT	3,895.00	0.00	3,895.00
95302	11/14/2019	4660	ZW USA INC.	344.27	0.00	344.27
95303	11/14/2019	53159	RON BUTH STEPHENY CHAN INC	381.83	0.00	381.83
95304	11/14/2019	5157	INTERNATIONAL E-Z UP INC	431.85	0.00	431.85
95305	11/14/2019	65038	FED EX OFFICE & PRINT SVCS INC	341.71	0.00	341.71
95306	11/14/2019	52316	FEDERAL EXPRESS CORP	323.01	0.00	323.01
95307	11/14/2019	3946	FERGUSON ENTERPRISES INC	190.46	0.00	190.46
95308	11/14/2019	4947	FILE KEEPERS. LLC	20.00	0.00	20.00
95309	11/14/2019	5182	FRED ALLEN ENTERPRISES. INC.	137.94	0.00	137.94
95310	11/14/2019	5006	FREMONTIA HORTICULTURAL. INC	909.40	0.00	909.40
95311	11/14/2019	4884	FRONTIER CALIFORNIA INC.	2,896.71	0.00	2,896.71
95312	11/14/2019	61688	FULL COMPASS SYSTEMS LTD	314.27	0.00	314.27
95313	11/14/2019	4422	GARIBALDO'S NURSERY	119.08	0.00	119.08
95314	11/14/2019	58088	GEOSCIENCE SUPPORT SERVICES INC	12,973.25	0.00	12,973.25
95315	11/14/2019	34845	GLASBY MAINTENANCE SUPPLY CO	109.00	0.00	109.00
95316	11/14/2019	52540	GONSALVES JOE A & SON	4,526.00	0.00	4,526.00
95317	11/14/2019	33150	GRAINGER W W INC	22.18	0.00	22.18
95318	11/14/2019	5257	GRANITE TELECOMMUNICATIONS. LLC	85.08	0.00	85.08
95319	11/14/2019	5107	GREEN WISE SOIL TECHNOLOGIES	1,270.20	0.00	1,270.20
95320	11/14/2019	4872	HEATON. KATHRYN	65.00	0.00	65.00
95321	11/14/2019	59486	HERMAN. LINDA	300.00	0.00	300.00
95322	11/14/2019	42031	HOME DEPOT	57.36	0.00	57.36
95323	11/14/2019	36589	IMMEDIATE MEDICAL CARE	335.00	0.00	335.00
95324	11/14/2019	4622	JHM SUPPLY INC	75.14	0.00	75.14
95325	11/14/2019	53849	LAKEWOOD ROTARY CLUB	336.00	0.00	336.00
95326	11/14/2019	4783	LANDCARE HOLDINGS INC	7,184.28	0.00	7,184.28
95327	11/14/2019	45069	LOS ANGELES CO/DEPT PW BLDG SVCS	65,564.62	0.00	65,564.62
95328	11/14/2019	36844	LA COUNTY DEPT OF PUBLIC WORKS	1,976.82	0.00	1,976.82
95329	11/14/2019	3856	MAILFINANCE INC.	979.50	0.00	979.50
95330	11/14/2019	66339	MC ENROE. BARBARA	1,092.00	0.00	1,092.00
95331	11/14/2019	41831	MIEIR-KING. RICHARD	650.00	0.00	650.00
95332	11/14/2019	47481	N R P A	175.00	0.00	175.00
95333	11/14/2019	4443	O'REILLY AUTOMOTIVE STORES INC	336.23	0.00	336.23
95334	11/14/2019	47554	OFFICE DEPOT BUSINESS SVCS	108.55	0.00	108.55
95335	11/14/2019	450	PACIFIC EH & S SERVICES INC	1,792.00	0.00	1,792.00

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SUMMARY CHECK REGISTER**

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95336	11/14/2019	5222	PARKHOUSE TIRE SERVICES INC.	1,877.73	0.00	1,877.73
95337	11/14/2019	66116	PETERSEN. LOUISE	464.10	0.00	464.10
95338	11/14/2019	4494	PIERSON. JEREMY L.	32.76	0.00	32.76
95339	11/14/2019	4374	PITNEY BOWES INC	149.12	0.00	149.12
95340	11/14/2019	4866	SCOTT. REBECCA DBA PONY TIME	400.00	0.00	400.00
95341	11/14/2019	1199	PREFERRED AERIAL & CRANE TECHNOLOGY	650.00	0.00	650.00
95342	11/14/2019	4956	ROSS AVIATION INVESTMENT. LLC	5,228.93	0.00	5,228.93
95343	11/14/2019	45437	S & J SUPPLY CO	817.70	0.00	817.70
95344	11/14/2019	4761	SANCHEZ. EUGENE	200.00	0.00	200.00
95345	11/14/2019	52279	SMART & FINAL INC	284.81	0.00	284.81
95346	11/14/2019	29400	SOUTHERN CALIFORNIA EDISON CO	59,259.38	0.00	59,259.38
95347	11/14/2019	49529	SPICERS PAPER INC	537.68	0.00	537.68
95348	11/14/2019	44104	STATE WATER RESOURCES CONTROL BOARD	1,440.00	0.00	1,440.00
95349	11/14/2019	5180	SUPERCO SPECIALTY PRODUCTS	428.20	0.00	428.20
95350	11/14/2019	2732	TANNEN. MITCH	249.60	0.00	249.60
95351	11/14/2019	38679	WESTERN EXTERMINATOR COMPANY	374.12	0.00	374.12
95352	11/14/2019	2372	TGIS CATERING SVCS INC	514.29	0.00	514.29
95353	11/14/2019	4338	THE KOREA TIMES LA. INC.	499.00	0.00	499.00
95354	11/14/2019	60685	TURF STAR	157.92	0.00	157.92
95355	11/14/2019	4480	TYLER BUSINESS FORMS	1,050.30	0.00	1,050.30
95356	11/14/2019	57989	U S BANK	313.94	0.00	313.94
95357	11/14/2019	5291	VENECIANO. KRISTINA	115.70	0.00	115.70
95358	11/14/2019	64652	CELLCO PARTNERSHIP	3,171.75	0.00	3,171.75
95359	11/14/2019	7400	WATER REPLENISHMENT DISTRICT OF	254,879.50	0.00	254,879.50
95360	11/14/2019	33350	WATER WELL SUPPLY	17,792.14	0.00	17,792.14
95361	11/14/2019	3943	WATERLINE TECHNOLOGIES INC	930.32	0.00	930.32
95362	11/14/2019	17640	WAXIE ENTERPRISES INC	1,256.61	0.00	1,256.61
95363	11/14/2019	40925	WEST COAST ARBORISTS INC	90,563.15	0.00	90,563.15
95364	11/14/2019	35146	WILLDAN ASSOCIATES	97,326.50	0.00	97,326.50
95365	11/14/2019	2145	WYNN. LAKYN	78.00	0.00	78.00
95366	11/14/2019	4837	XEROX CORPORATION	2,183.50	0.00	2,183.50
95367	11/14/2019	5279	ZUMAR INDUSTRIES. INC.	312.18	0.00	312.18
95368	11/14/2019	3699	AGUSTIN. ROUENA	36.00	0.00	36.00
95369	11/14/2019	3699	ALVIDREZ. ANNA	250.00	0.00	250.00
95370	11/14/2019	3699	ANDERSON. WYNONA	250.00	0.00	250.00
95371	11/14/2019	3699	AVANCENA. CRISPINO	412.00	0.00	412.00
95372	11/14/2019	3699	COOKE. PATRICK	100.00	0.00	100.00
95373	11/14/2019	3699	GARCIA. ESMERALDA CARILLO	180.00	0.00	180.00
95374	11/14/2019	3699	GOINS. SANDRA	40.00	0.00	40.00
95375	11/14/2019	3699	JONES. JESSICA	5.00	0.00	5.00
95376	11/14/2019	3699	LACEFIELD. BRIDGETTE	75.00	0.00	75.00
95377	11/14/2019	3699	LAKEWOOD WOMEN'S CLUB	250.00	0.00	250.00
95378	11/14/2019	3699	PADUA. ELENITA	250.00	0.00	250.00
95379	11/14/2019	3699	PESANTI. KERI	83.00	0.00	83.00

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95380	11/14/2019	3699	ROSARIO. AMAURY	250.00	0.00	250.00
95381	11/14/2019	3699	SANTOS. SHANAROSE	250.00	0.00	250.00
95382	11/14/2019	3699	TORRES. GRACIELA	250.00	0.00	250.00
<b>Totals:</b>				<b><u>671,284.93</u></b>	<b><u>0.00</u></b>	<b><u>671,284.93</u></b>

**CITY OF LAKEWOOD  
FUND SUMMARY 11/21/19**

In accordance with section 2521 of the Lakewood Municipal Code there is presented herewith a summary of obligations to be paid by voucher 95383 through 95485. Each of the following demands has been audited by the Director of Administrative Services and approved by the City Manager.

1010	GENERAL FUND	1,549,541.20
1030	CDBG CURRENT YEAR	2,250.00
1050	COMMUNITY FACILITY	300.99
1336	STATE COPS GRANT	18,926.80
1621	LA CNTY MEASURE R	130,745.55
1623	LA CNTY MEASURE W	1,146.25
3001	CAPITAL IMPROV PROJECT FUND	993,225.38
3070	PROPOSITION "C"	177.65
5010	GRAPHICS AND COPY CENTER	204.80
5020	CENTRAL STORES	608.69
5030	FLEET MAINTENANCE	10,205.43
7500	WATER UTILITY FUND	96,324.79
8020	LOCAL REHAB LOAN	1,614.70
		<b>2,805,272.23</b>

Council Approval

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Date

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City Manager

Attest

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City Clerk

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Director of Administrative Services

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

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95383	11/21/2019	4113	SHAKER NERMINE	1,925.00	0.00	1,925.00
95384	11/21/2019	4551	ACCOUNTING PRINCIPALS. INC	1,125.20	0.00	1,125.20
95385	11/21/2019	3211	ALL STAR GLASS	331.18	0.00	331.18
95386	11/21/2019	46678	AUTOLIFT SERVICES INC	833.78	0.00	833.78
95387	11/21/2019	443	B&M LAWN AND GARDEN INC	651.29	0.00	651.29
95388	11/21/2019	5158	BANNER BANK	28,746.27	0.00	28,746.27
95389	11/21/2019	5158	BANNER BANK	19,680.63	0.00	19,680.63
95390	11/21/2019	1935	BREA. CITY OF	50.00	0.00	50.00
95391	11/21/2019	5280	BROWN. BONNIE	377.00	0.00	377.00
95392	11/21/2019	53983	CALIF STATE FRANCHISE TAX BOARD	227.94	0.00	227.94
95393	11/21/2019	6300	CALIFORNIA CONTRACT CITIES ASN	1,425.00	0.00	1,425.00
95394	11/21/2019	5244	CAMERON WELDING SUPPLY	301.14	0.00	301.14
95395	11/21/2019	988	CDW LLC	300.99	0.00	300.99
95396	11/21/2019	45894	CINTAS CORPORATION	130.51	0.00	130.51
95397	11/21/2019	64932	CJ CONCRETE CONSTRUCTION INC	130,745.55	0.00	130,745.55
95398	11/21/2019	5214	CLEANCOR HOLDINGS LLC	658.11	0.00	658.11
95399	11/21/2019	5008	COLOR CARD ADMINISTRATOR CORP.	31.10	0.00	31.10
95400	11/21/2019	53451	COMMUNITY FAMILY GUIDANCE CTR	750.00	0.00	750.00
95401	11/21/2019	4963	COUCH. RON JR.	625.00	0.00	625.00
95402	11/21/2019	60195	CR TRANSFER INC	4,316.11	0.00	4,316.11
95403	11/21/2019	4442	DANIEL'S TIRE SERVICE INC	155.04	0.00	155.04
95404	11/21/2019	27200	DICKSON R F CO INC	50,021.43	0.00	50,021.43
95405	11/21/2019	39267	DOG DEALERS INC	438.10	0.00	438.10
95406	11/21/2019	3199	EDCO WASTE SERVICES LLC	419,661.50	0.00	419,661.50
95407	11/21/2019	4435	ELLIOTT AUTO SUPPLY COMPANY INC	133.23	0.00	133.23
95408	11/21/2019	5030	FATHOM WATER MANAGEMENT INC.	116,053.96	0.00	116,053.96
95409	11/21/2019	52316	FEDERAL EXPRESS CORP	40.88	0.00	40.88
95410	11/21/2019	63519	FLUE STEAM INC	88.00	0.00	88.00
95411	11/21/2019	5182	FRED ALLEN ENTERPRISES. INC.	811.78	0.00	811.78
95412	11/21/2019	5116	FUN EXPRESS LLC	967.70	0.00	967.70
95413	11/21/2019	59433	GANAHL LUMBER COMPANY	27.47	0.00	27.47
95414	11/21/2019	65779	GOLDEN STATE WATER COMPANY	13,351.82	0.00	13,351.82
95415	11/21/2019	4886	GROH. MARK LEE	600.00	0.00	600.00
95416	11/21/2019	35477	HARA M LAWNMOWER CENTER	96.85	0.00	96.85
95417	11/21/2019	5173	HOLMES. JASON	68.90	0.00	68.90
95418	11/21/2019	42031	HOME DEPOT	1,270.78	0.00	1,270.78
95419	11/21/2019	65891	HUMAN SERVICES ASSOCIATION	750.00	0.00	750.00
95420	11/21/2019	4688	HUNTER. JOHN L & ASSOCIATES	1,146.25	0.00	1,146.25
95421	11/21/2019	4622	JHM SUPPLY INC	739.13	0.00	739.13
95422	11/21/2019	4180	JONES RICHARD D. A PROF LAW CORP	7,166.49	0.00	7,166.49
95423	11/21/2019	533	LA OPINION	430.00	0.00	430.00
95424	11/21/2019	55469	LAKEWOOD CITY EMPLOYEE ASSOCIATION	2,040.00	0.00	2,040.00
95425	11/21/2019	2584	LANGUAGE NETWORK. INC	540.00	0.00	540.00
95426	11/21/2019	2409	LIFTECH ELEVATOR SERVICES INC	375.00	0.00	375.00

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SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
95427	11/21/2019	19710	LINCOLN EQUIPMENT INC	382.83	0.00	382.83
95428	11/21/2019	3564	LONG BEACH. CITY OF	430.89	0.00	430.89
95429	11/21/2019	21600	LOS ANGELES CO SHERIFFS DEPT	943,893.16	0.00	943,893.16
95430	11/21/2019	5306	METROPOLITAN WEST. INC.	1,146.00	0.00	1,146.00
95431	11/21/2019	57391	MINI COACH INC	1,375.00	0.00	1,375.00
95432	11/21/2019	4443	O'REILLY AUTOMOTIVE STORES INC	1,214.98	0.00	1,214.98
95433	11/21/2019	47554	OFFICE DEPOT BUSINESS SVCS	540.73	0.00	540.73
95434	11/21/2019	4497	PACIFIC COACHWAYS CHARTER SERVICES	2,118.75	0.00	2,118.75
95435	11/21/2019	50512	PATHWAYS VOLUNTEER HOSPICE	750.00	0.00	750.00
95436	11/21/2019	51171	PERS LONG TERM CARE PROGRAM	70.64	0.00	70.64
95437	11/21/2019	15600	LONG BEACH PUBLISHING CO	800.00	0.00	800.00
95438	11/21/2019	39640	RAYVERN LIGHTING SUPPLY CO INC	183.23	0.00	183.23
95439	11/21/2019	4459	READWRITE EDUCATIONAL SOLUTIONS INC	153.40	0.00	153.40
95440	11/21/2019	4309	SAFESHRED	25.00	0.00	25.00
95441	11/21/2019	63960	SOUTHERN COUNTIES OIL CO	2,653.90	0.00	2,653.90
95442	11/21/2019	47141	STEARNS CONRAD & SCHMIDT CONSLT ENG	4,100.00	0.00	4,100.00
95443	11/21/2019	5197	SIGNAL HILL AUTO ENTERPRISES INC.	319.39	0.00	319.39
95444	11/21/2019	4736	SKILL SURVEY. INC.	288.00	0.00	288.00
95445	11/21/2019	52279	SMART & FINAL INC	21.86	0.00	21.86
95446	11/21/2019	52279	SMART & FINAL INC	68.30	0.00	68.30
95447	11/21/2019	5135	SOLID SURFACE CARE. INC.	1,603.65	0.00	1,603.65
95448	11/21/2019	29500	SOUTHERN CALIFORNIA GAS CO	772.07	0.00	772.07
95449	11/21/2019	4026	SPASEFF TED C	625.00	0.00	625.00
95450	11/21/2019	4368	SPECIALTY TIRES LLC	248.28	0.00	248.28
95451	11/21/2019	49529	SPICERS PAPER INC	204.80	0.00	204.80
95452	11/21/2019	5128	SUKUT CONSTRUCTION. LLC	920,111.05	0.00	920,111.05
95453	11/21/2019	38679	WESTERN EXTERMINATOR COMPANY	654.82	0.00	654.82
95454	11/21/2019	2372	TGIS CATERING SVCS INC	10,800.30	0.00	10,800.30
95455	11/21/2019	5198	THE ILLINI COMPANIES. INC.	942.14	0.00	942.14
95456	11/21/2019	4364	THE RINKS-LAKEWOOD ICE	130.00	0.00	130.00
95457	11/21/2019	1676	U S TELEPACIFIC CORP	482.80	0.00	482.80
95458	11/21/2019	65224	TUMBLE-N-KIDS. INC	3,581.50	0.00	3,581.50
95459	11/21/2019	64024	U S POSTAL SERVICE	1,195.30	0.00	1,195.30
95460	11/21/2019	5254	US DEPARTMENT OF EDUCATION AWG	348.76	0.00	348.76
95461	11/21/2019	4907	VARSITY BRANDS HOLDING CO INC	77.75	0.00	77.75
95462	11/21/2019	2416	WAIT. STUART	948.00	0.00	948.00
95463	11/21/2019	33200	WALTERS WHOLESALE ELECTRIC CO	37.23	0.00	37.23
95464	11/21/2019	5003	WALTOWER. SHAWN	380.25	0.00	380.25
95465	11/21/2019	1939	WAYNE HARMEIER INC	147.83	0.00	147.83
95466	11/21/2019	40925	WEST COAST ARBORISTS INC	56,797.40	0.00	56,797.40
95467	11/21/2019	37745	WESTERN EXTERMINATOR CO	53.50	0.00	53.50
95468	11/21/2019	35146	WILLDAN ASSOCIATES	24,687.43	0.00	24,687.43
95469	11/21/2019	3699	1836 MOUNTAIN LLC	4,585.50	0.00	4,585.50
95470	11/21/2019	3699	ELCHICO-ROGERS. CARLYN	250.00	0.00	250.00

**CITY OF LAKEWOOD  
SUMMARY CHECK REGISTER**

<b>CHECK #</b>	<b>CHECK DATE</b>	<b>VEND #</b>	<b>VENDOR NAME</b>	<b>GROSS</b>	<b>DISC.</b>	<b>CHECK AMOUNT</b>
95471	11/21/2019	3699	ESTRADA. ALICIA	250.00	0.00	250.00
95472	11/21/2019	3699	GARCIA. ADRIANA	250.00	0.00	250.00
95473	11/21/2019	3699	GARCIA. VALERIE	250.00	0.00	250.00
95474	11/21/2019	3699	HAYES. SAMANTHA	250.00	0.00	250.00
95475	11/21/2019	3699	HEMPHILL. LAVONNDA	250.00	0.00	250.00
95476	11/21/2019	3699	HERNANDEZ. MARIA	250.00	0.00	250.00
95477	11/21/2019	3699	KIM IRON WORKS	1,200.00	0.00	1,200.00
95478	11/21/2019	3699	LAKEWOOD AQUATICS SPORTS CLUB	250.00	0.00	250.00
95479	11/21/2019	3699	MOBLEY. KACEY	250.00	0.00	250.00
95480	11/21/2019	3699	NAAL. LISA	250.00	0.00	250.00
95481	11/21/2019	3699	ORTEGA. SONIA MEDRANO	250.00	0.00	250.00
95482	11/21/2019	3699	PHINSEE. TEROLYN	250.00	0.00	250.00
95483	11/21/2019	3699	WESTERN HEATING. A/C & PLUMBING	414.70	0.00	414.70
95484	11/21/2019	3699	WILLIAMS. CHALAOUE	250.00	0.00	250.00
95485	11/21/2019	3699	YACUTA. CRISTINA	250.00	0.00	250.00
<b>Totals:</b>				<u>2,805,272.23</u>	<u>0.00</u>	<u>2,805,272.23</u>

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## **COUNCIL AGENDA**

November 26, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Report of City Council Committees' Activities

### **INTRODUCTION**

A brief update is provided for City Council review on the activities of the following standing committees: Economic Development Committee, Park Development Committee, and Water Resources Committee.

### **STATEMENT OF FACT**

#### **On October 29, the Economic Development Committee met and discussed:**

A review of completed and current commercial developments in 2019 was presented. Staff provided a summary/update for each commercial development and handed out a spreadsheet identifying the project valuation and total number of employees estimated for each project. In addition, staff discussed potential development projects for the upcoming year. Most notable amongst these were the Timmons Subaru dealership, the 24-unit apartments on Elaine Avenue, and the initial planning of the former Boeing property by Goodman.

#### **On October 29, the Park Development Committee met and discussed six reports as follows:**

- Review of Prospective Tenant for Burns Community Center - Following direction from the city council at the October 8, 2019 study session, staff provided a report to the committee for prospective tenant, Refresh Youth Center. The Park Development Committee directed staff to draft a lease agreement for a one (1) year term with Refresh Youth Center to be presented for approval at the November 12, 2019 regular meeting of the Lakewood City Council.
- Older Adult Volunteer of the Year Nomination Process - Historically, the Older Adult Volunteer of the Year nomination standards have required the individual winning the award to be a Lakewood resident. Staff provided examples of older adult volunteers who have generously volunteered at an above-and-beyond level as compared to their counterparts, yet don't live in Lakewood, and would otherwise would be worthy of receiving the Adult Volunteer of the Year award. An example is a Lakewood Meals On Wheels volunteer – who happens to not be a Lakewood resident – who donates upwards of 2,000 hours annually, fare in excess of her Lakewood resident counterpart. The committee directed staff to amend the standards and allow for non-residents to earn this recognition as voted on by the selection committee.
- Lakewood Youth Sports Coach's Recognition Program - The LYS coach's recognition program is a three-tiered awards program, recognizing only head coaches for seasons of services as follows:
  - a) Citation – 7 seasons of service

## Council Committees' Activities

November 26, 2019

Page 2

b) Merit – 12 seasons of service

c) Mayor's – 18 seasons of service

Coaches are awarded plaques for the Citation and Merit levels at Lakewood Celebrates, while Mayor's Award winners are inducted into the Lakewood Youth Hall of Fame and given the traditional personalized jacket. When the awards program was developed, assistant coaches did not receive credit for seasons of service with regard to the recognition levels, largely due to a lesser role as a coach. With the development of many legal requirements (e.g. Live Scan background checks, head injury training and the Safe Sport Act) as well as a lengthy training program developed by staff, assistant coaches now have a similar level of commitment.

The committee directed staff to extend the coach's recognition program to include assistant coaches commensurate to head coaches and to review coaches currently volunteering in the program to identify service milestones, but no lookback to volunteers whom are no longer active.

- On Site Cooking for Private Rentals of Recreation Facilities - In 2004 the city council passed an ordinance making the use of portable barbecues and other cooking devices illegal on park premises in Lakewood. The ordinance was initiated in an effort to maintain safety at park facilities, while also maintaining open space at parks to be used by the public as intended. In recent years, taco cart style caterers have become a popular outlet for parties at both public and private facilities. Staff conducted a survey of 23 surrounding cities to determine their policies with regard to taco cart caterers and other on-site cooking outlets. The survey demonstrated that 21 of 23 cities allowed on site catering of some kind, but nearly all cities had restrictions to accompany such permits. Restrictions included insurance, additional fees, business licenses and specific areas to which catering was restricted. Staff identified for the committee a list of Lakewood Facilities at which taco cart catering could take place both safely and secluded to maintain a level of privacy exclusive to the facility permit if the ordinance were to be amended. The Committee asked questions and weighed the pros and cons of on-site cooking at specified facilities, but deferred making a decision until a later date, when the potential impact of the new street vendor law can be assessed.
- Facility Rental Insurance – Community Rooms - The City's 2017 risk management evaluation by the California Joint Powers Insurance Authority recommended that Lakewood include general liability insurance to be held by permit holders. In response, Staff conducted a survey of 20 surrounding cities, querying what requirements they hold for facility permits with regard to general liability insurance. While specifics varied, 18 of the cities required some level of insurance from permit holders. Research demonstrated that insurance costs would range from \$90 to \$250 to be passed along to facility permit applicants. With the cost analysis and fee allocation study currently being conducted, there is a possibility that facility permit costs may adjust in the near future. Due to this possibility, no recommendation was made and no direction was given to staff.

### **On November 5, 2019, the Water Resources Committee met and discussed:**

- The urgency of needed repairs to the filter underdrain of Treatment Plant 27 that provides required treatment for the city's largest production well (2,300 gpm) - Well #27 at the Arbor Yard.

Council Committees' Activities

November 26, 2019

Page 3

- An update was provided on the Capital Improvement Program (CIP). The focus was on newly available knowledge, tools, and perspectives on distribution pipeline replacement, which is the single largest long-term CIP budget item. The new approach may include various source control measures and more accurate assessments that have the potential to reduce the CIP pipeline budget.
- The Water Fund Finance Report Update was tabled for a later Committee meeting discussion in January 2020.

**RECOMMENDATION**

It is recommended that the City Council receive and file this report.



Thaddeus McCormack  
City Manager

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## **COUNCIL AGENDA**

November 26, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Informing the Public about the March 3, 2020 General Municipal Election

### **INTRODUCTION**

At the November 12 City Council meeting, staff indicated that a program would be developed to provide the public with information pertaining to the upcoming March 2020 municipal election, and that the program would include a multi-disciplinary approach including direct mail, electronic media and the display of information on the City's website, social media and CityTV.

In addition, Los Angeles County will be implementing a new voting system for the March 2020 election countywide that will include a new format of ballot, touch-screen system for voting, new polling locations, and longer polling hours, including one or more locations in Lakewood that are open for up to 10 days prior to election day. Lakewood's March 2020 Municipal Election will incorporate all of these changes, and thus there will be significant new polling information for residents to learn in order to participate in the March 2020 Lakewood Municipal Election.

### **STATEMENT OF FACT**

Staff has developed a program to educate and inform Lakewood residents on the 2020 Municipal Election, and staff believes that adding education and information about the new voting methods, locations and hours of operation in Lakewood is appropriate in order to help residents participate in the election. As indicated in the November 12 staff report, the information program would include direct mail, electronic media and the display of information on the City's website, social media and CityTV.

The cost of this program of public information would be \$113,000, which would include a contract not to exceed \$30,000 with the city's existing contract printing company for the printing of direct mail newsletters; \$24,000 for the city's postage account to pay for the delivery of the newsletters; and a contract not to exceed \$59,000 with an electronic media information firm.

It is important to note that this program covers education and information about the municipal election and new county voting process; it does not and legally cannot cover advocacy for or against any measure or item on the ballot.

**RECOMMENDATION**

Staff recommends that the City Council authorize the Mayor to execute a contract with Trend Offset Printing Co., subject to approval as to legal form by the City Attorney, in an amount not to exceed \$30,000; that the City Council authorize the Mayor to execute a contract with DSP Inc., subject to approval as to legal form by the City Attorney, in an amount not to exceed \$59,000; that the City Council authorize the transfer of up to \$24,000 to the city's postage account; and that those funds be appropriated from the General Fund.

  
Bill Grady  
Public Information Officer

  
Thaddeus McCormack  
City Manager

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# Reports

## COUNCIL AGENDA

November 26, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Lakewood State Legislative Bill Positions and Final Outcomes in 2019

### INTRODUCTION

With direction and guidance from the 2019 Legislative Platform, the City of Lakewood took a position on 16 pieces of legislation in the 2019 State Legislative Session.

Of the 5 bills the City supported:

- 2 were enacted and will become State law;
- 2 were adopted by the State Legislature but vetoed by the Governor; and,
- 1 failed passage in the State Legislature

Of the 11 bills the City opposed;

- 6 were enacted and will become State law; and,
- 5 failed passage in the State Legislature

It is important to note that even though bills may have failed passage, the Legislature will be entering the second year of a two-year legislative session, therefore bills that have failed can be made into two-year bills.

### STATEMENT OF FACTS

A description of each bill, the City's position and its outcome in 2019 is below.

#### Land Use and Housing

**Opposition to AB 68 (Ting).** AB 68 circumvents local ordinances that may exclude ADUs for criteria based on health and safety. This measure would allow for up to two new-construction ADUs on a parcel with a multifamily dwelling, unlimited ADUs converted from existing space with a multifamily building, a new-construction ADU on a parcel with a single family home, and conversions of existing space to create an ADU and Junior Accessory Dwelling Unit (JADU) within a single family home or associated accessory structure would have to be allowed on any residential or mixed use parcel. This measure would also further restrict the parking requirements or an ADU. When a garage, carport, or covered parking structure is demolished or converted into an ADU, AB 68 would prohibit a city from requiring replacement parking. This would only exacerbate existing parking conflicts because we are currently prohibited from imposing parking requirements on new ADUs if they are within one-half mile of transit. *The bill was signed by the Governor into law.*

**Opposition to AB 881 (Bloom).** The City objects to the provision in AB 881 that would prohibit us from requiring a property owner live in the main house or one of the accessory structures until January 1, 2025. This would incentivize operating the property as a commercial enterprise and could have the unintended effect of large-scale investors purchasing many single-family homes and adding ADUs, thus operating more like a property management company, not a homeowner seeking some additional income. *The bill was signed by the Governor into law.*

**Opposition for AB 1763 (Chiu).** This bill which would greatly expand existing Density Bonus Law (DBL) to require a city to award a developer significantly more density, additional concessions and incentives, and greater allowable height if 100% of the units are restricted to lower income households. This bill would allow for unlimited density and up to three additional stories for developments within one-half mile of a “major transit stop.” This increase in allowable height and density would be too extreme for our community and would likely undermine our state certified housing element and community-based housing plans. *The bill was signed by the Governor into law.*

**Opposition to SB 13 (Wieckowski).** This bill arbitrarily caps impact fees that can be imposed on ADUs, prohibits replacement parking and prohibits owner occupancy requirements. *The bill was signed by the Governor into law.*

**Opposition to SB 50 (Wiener).** This bill would exempt certain housing projects from locally developed and adopted height limitations, densities, parking requirements, and design review standards. This legislation proposed to require local governments to provide developers with incentives for constructing residential developments in job-rich and transit-rich areas and include significant exceptions to local planning requirements. The City expects this topic to resurface in the 2020 Legislative Session. *The bill failed passage in the Senate and was made into a two-year bill.*

**Opposition to SB 330 (Skinner).** The City opposes the bill due to three main reasons: It creates a new type of housing project application that limits the number of public hearings, freezes nearly all project related fees and starts the approval timeline before an application is deemed complete. The bill also freezes impact fees for up to 2 1/2 years and essentially bans project specific fees. Lakewood strongly questions the effectiveness of restricting essential housing related fees, particularly when SB 330 does not require any of the cost savings associated with these limitations to be passed on to the renter or purchaser of the housing unit. *The bill was signed by the Governor into law.*

### **Economic Development**

**Support for SB 5 (Beall/McGuire).** Essentially Redevelopment 2.0. SB 5 would create a new local-State partnership to provide up to \$2 billion annually to fund State approved affordable housing, infrastructure, and economic development projects that also support State policies to reduce greenhouse gas emissions, expand transit oriented development (TOD), address poverty, and revitalize neighborhoods. *The bill was vetoed by the Governor.*

## Cannabis

**Opposition for AB 1356 (Ting).** Under this bill, if more than 50 percent of the voters of a local jurisdiction voted in favor of Proposition 64, these local jurisdictions would be required to issue a minimum number of licenses authorizing retail cannabis activity within that jurisdiction. More specifically, the bill requires these cities to issue a minimum of one retail cannabis license for every four liquor licenses, or one retail cannabis license for every 10,000 residents. We oppose this bill because existing law, under both the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA) and Proposition 64, states that local jurisdictions have the ability to adopt and enforce local ordinances to regulate cannabis businesses. *The bill was held in the Assembly.*

## Local Government Finance

**Opposition to AB 1208 (Ting).** This bill would extend the sunset date on the prohibition on local jurisdictions to impose a utility users tax (UUT) on clean electricity from January 1, 2020 to January 1, 2027. In simplest terms, the bill would grant a tax exemption to consumption of electricity generated by means of solar panels or photovoltaic cells. We oppose the bill because as renewable energy types such as residential and commercial solar increase, cities with UUTs will experience a corresponding reduction in UUT revenues. *The bill was signed by the Governor into law.*

**Opposition to SB 266 (Leyva).** SB 266 would require public agencies to directly pay retirees and/or their beneficiaries, disallowed retirement benefits using general fund dollars. The city's objections to this measure are rooted in policy, operational cost, and legal concerns. *The bill failed passage in the Senate and was made into a two-year bill.*

**Support for SB 344 (McGuire).** This bill would provide a one-year sunset extension, from January 1, 2020 to January 1, 2021, for the point-of-sale collection mechanism for Utility User Taxes (UUTs) imposed on prepaid wireless service. AB 1717 (2014) set up this collection mechanism, similar to sales tax, where the California Department of Tax and Fee Administration (CDTFA) collects our voter-approved locally imposed UUT from retail sales of prepaid wireless telecommunication products and services and distributes those revenues to our community and the other 103 local agencies that participate in the program. *The bill was signed by the Governor into law.*

**Support for SB 531 (Glazer).** This bill would prospectively ban sales tax rebate agreements between a retailer and a local agency involving Bradley-Burns Sales and Use Taxes in exchange for the retailer locating or continuing to maintain a place of sale to generate (and rebate) revenue from the sales of tangible property delivered to, and received by, the purchaser in the territorial jurisdiction of another city or county. Lakewood believes that these practices ultimately promote a race to the bottom that ends up harming all cities. *The bill was vetoed by the Governor.*

**Opposition to SB 732 (Allen).** SB 732 would allow the South Coast Air Quality Management District to impose, increase, or extend a transactions and use tax in increments of .25%, up to a total of 1%, that exceeds the 2% cap. While Los Angeles County ranks among the top three worst counties in smog and particulate levels in the country and that the intent of this bill is to improve air quality and public health in our communities, the City disagrees that the solution to improving air quality and meeting federal clean air deadlines is through the creation of a transactions and use tax in the four counties of the SCAQMD. *The bill failed passage in the Senate and was made a two-year bill.*

### Water

**Support for AB 1220 (Garcia).** This bill would preserve our region's representation on the Board of the Directors for the Metropolitan Water District of Southern California (MWD). The City supports this bill because it would protect our region's voice by ensuring that the Central Basin Municipal Water District does not lose a seat on the MWD Board of Directors. *The bill was signed by the Governor into law.*

**Support for SB 669 (Caballero).** This bill would create the Safe Drinking Water Trust (Trust) at the state Treasury. The purpose of the Trust would be to provide a durable funding source to help community water systems in disadvantaged communities provide their customers with access to safe drinking water. The Trust is a better approach than a statewide water tax. *The bill was held in the Senate.*

### Local Control

**Opposition to AB 516 (Chiu).** We oppose the bill because it would eliminate enforcement tools for cities to address motorists who disregard basic laws designed to benefit entire communities. Specifically, the measure would eliminate the ability for cities to "immobilize," or place a boot on a vehicle, for motorists who have five or more unpaid parking tickets; remove vehicles with expired registration that are operating illegally; and remove vehicles in violation of parking time restrictions. AB 516 will exacerbate parking scarcity by creating an environment extremely vulnerable for exploitation with consequences much more serious than the problem the bill is trying to solve. *The bill failed passage in the Assembly and was made into a two-year bill.*

### **RECOMMENDATION**

Staff recommends that the City Council receive and file this report.



Paolo Beltran  
Deputy City Manager



Thaddeus McCormack  
City Manager

Encl: Attachment A, Overview of the City's Legislative Positions

**Attachment A**

<b>Legislation</b>	<b>Position</b>	<b>Outcome</b>
AB 68 (Ting) – Land Use: Accessory Dwelling Units	Oppose	Enacted
AB 516 (Chiu) – Authority to Remove Vehicles	Oppose	Failed
AB 881 (Bloom) – Accessory Dwelling Units	Oppose	Enacted
AB 1208 (Ting) – Utility User Taxes: Exemption: Clean Energy Resource	Oppose	Enacted
AB 1220 (Garcia) – Metropolitan Water Districts	Support	Enacted
AB 1356 (Ting) – Cannabis: Local Jurisdictions: Retail Commercial Cannabis Activity	Oppose	Failed
AB 1763 (Chiu) – Planning and Zoning: Density Bonuses: Affordable Housing	Oppose	Enacted
SB 5 (Beall/McGuire) – Affordable Housing and Community Investment Program	Support	Vetoed
SB 13 (Wieckowski) – Accessory Dwelling Units	Oppose	Enacted
SB 50 (Wiener) – Planning and Zoning: Housing Development: Streamlined Approval: Incentives	Oppose	Failed
SB 266 (Leyva) – Public Employees’ Retirement System: Disallowed Compensation: Retirement Benefits	Oppose	Failed
SB 330 (Skinner) – Housing Crisis Act of 2019	Oppose	Enacted
SB 344 (McGuire) – Local Prepaid Mobile Telephony Services Collection Act	Support	Enacted
SB 531 (Glazer) – Local Agencies: Retailers	Support	Vetoed
SB 669 (Caballero) – Water Quality: Safe Drinking Water Fund	Support	Failed
SB 732 (Allen) – Transactions and Use Tax: Air Quality Management District	Oppose	Failed

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## **COUNCIL AGENDA**

November 26, 2019

**TO:** The Honorable Mayor and City Council

**SUBJECT:** Approval of Agreement for Water Utility Services

### **BACKGROUND**

On Friday, November 8, 2019, the City of Lakewood was informed via email that its current water billing services vendor, Fathom, would no longer be providing service to its clients and would cease operations on November 30, 2019. Fathom subsequently held a conference call attended by its clients on Tuesday, November 12, 2019, to discuss their abrupt decision and intent to cease operations, as well as to introduce a potential interim transitional and long-term solution that could ensure continuity of service to their customers, including the City. The proposed solution involves contracting with an alternate service provider, Vertex Data Utility Services, LLC (Vertex), which has indicated it has obtained the sole rights to utilize Fathom's existing software and billing platform to ensure no interruption in services to customers for a fixed period of time. Vertex would then begin implementation of a project to migrate the City from Fathom's systems onto the VertexOne platform.

Over the last week and half, staff has been working diligently to research the viability of the proposed solution and the wherewithal of the vendor (Vertex), as well as explore any other viable options. As of this writing and the posting of the agenda, we are close to making a recommendation. It is our intention to provide a more detailed report, inclusive of a specific recommendation on Monday, November 25.

### **RECOMMENDATION**

Approval of agreement for water utility services.



Thaddeus McCormack  
City Manager