



Minutes

Lakewood City Council

Regular Meeting held
August 14, 2018

MEETING WAS CALLED TO ORDER at 7:30 p.m. by Mayor Croft in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California.

INVOCATION was offered by Pastor Tim Buzbee, Life Center Church

PLEDGE OF ALLEGIANCE was led by Boy Scout Troop 140

ROLL CALL: PRESENT: Mayor Steve Croft
Vice Mayor Todd Rogers
Council Member Ron Piazza
Council Member Jeff Wood
ABSENT: Council Member Diane DuBois (excused)

ANNOUNCEMENTS AND PRESENTATIONS:

Mayor Croft announced that the meeting would be adjourned in memory of Gilbert Lee Southwell, Jr., who passed away in Milwaukee, Wisconsin, and was the father-in-law of Community Development Director Sonia Southwell.

The Mayor also announced that "Summer Fest" at Lakewood Center, an event co-sponsored by the City in partnership with the mall and the Sheriff's Department, would be held on Saturday, August 18th, and would include food trucks, fun activities for the family, a beverage garden, and a concert by one of Lakewood's most popular bands, Knyght Ryder. He highlighted the "Hometown Heroes" portion of the event where local residents would be honored for special achievements over the past year, such as the silver medal-winning Lakewood Special Olympics softball team.

Mayor Croft introduced Girl Scout Troop 4893, who made a presentation regarding pet adoption.

ROUTINE ITEMS:

COUNCIL MEMBER PIAZZA MOVED AND COUNCIL MEMBER WOOD SECONDED TO APPROVE ROUTINE ITEMS 1 THROUGH 13.

RI-1 Approval of Minutes of the Meetings held June 26, 2018

RI-2 Approval of Personnel Transactions

RI-3 Approval of Registers of Demands

ROUTINE ITEMS: - Continued

RI-4 Approval of Report of City Council Committees' Activities

RI-5 Approval of Meeting Reports and Authorizations Pursuant to AB1234

RI-6 Approval of Monthly Report of Investment Transactions

RI-7 Approval of Quarterly Schedule of Investments

RI-8 RESOLUTION NO. 2018-43; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF ADMINISTRATION MORE THAN TWO YEARS OLD

RESOLUTION NO. 2018-44; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF ADMINISTRATION MORE THAN TWO YEARS OLD

RESOLUTION NO. 2018-45; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES MORE THAN TWO YEARS OLD

RESOLUTION NO. 2018-46; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF CITY CLERK MORE THAN TWO YEARS OLD

RESOLUTION NO. 2018-47; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF COMMUNITY DEVELOPMENT MORE THAN TWO YEARS OLD

RESOLUTION NO. 2018-48; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF PERSONNEL MORE THAN TWO YEARS OLD

RESOLUTION NO. 2018-49; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF RECREATION AND COMMUNITY SERVICES MORE THAN TWO YEARS OLD

RESOLUTION NO. 2018-50; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING THE DESTRUCTION OF CERTAIN PUBLIC RECORDS OF THE DEPARTMENT OF WATER RESOURCES MORE THAN TWO YEARS OLD

ROUTINE ITEMS: - Continued

RI-9 RESOLUTION NO. 2018-51; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING DISABLED PERSON DESIGNATED PARKING ON THE EAST SIDE OF ALBURTIS AVENUE WITHIN THE CITY OF LAKEWOOD

RI-10 RESOLUTION NO. 2018-52; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ESTABLISHING EMPLOYEE BENEFITS, DEFINING THE CONDITIONS AND HOURS OF EMPLOYMENT AND ADOPTING A CLASSIFICATION AND COMPENSATION PLAN FOR CITY OFFICERS AND EMPLOYEES

RI-11 RESOLUTION NO. 2018-53; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD ADDING A JOB CLASSIFICATION TO SCHEDULE B OF RESOLUTION NO. 2018-38 PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES AND ENACTING A PERSONNEL RESOLUTION ESTABLISHING THE COMPENSATION, RULES AND REGULATIONS PERTAINING TO HOURLY-RATED PART-TIME EMPLOYEES

RI-12 Approval of Sale of Former Sky Knight Helicopter to Oklahoma Helicopter

RI-13 Approval of Purchase of Two DASH Buses from Creative Bus Sales

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

1.1 • REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION

Jose Gomez, Director of Finance and Administrative Services, made a presentation based on the report in the agenda and stated 350 notices had been mailed to property owners with delinquent charges pending for garbage, waste and refuse collection. He advised that although, as of the close of business this day, 226 accounts remained delinquent, payments would be accepted until August 15th. It was the recommendation of staff that the City Council adopt the proposed resolution confirming the report of delinquent fees.

RESOLUTION NO. 2018-54; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD CONFIRMING THE REPORT OF DELINQUENT FEES AND CHARGES FOR GARBAGE, WASTE AND REFUSE COLLECTION AND DISPOSAL WITHIN THE CITY OF LAKEWOOD, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, MAY 31, 2018

Mayor Croft opened the public hearing at 7:45 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

1.1 • REPORT OF DELINQUENT FEES FOR GARBAGE, WASTE AND REFUSE COLLECTION - Continued

VICE MAYOR ROGERS MOVED AND COUNCIL MEMBER PIAZZA SECONDED TO ADOPT RESOLUTION NO. 2018-54. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

1.2 • APPEAL OF DECISION OF THE PLANNING AND ENVIRONMENT COMMISSION REGARDING CONDITIONAL USE PERMIT NO. 939, 4125 SOUTH STREET

Steve Skolnik, City Attorney's Office, provided a brief explanation of the sequence of events for the hearing, noting that the process for an appeal of a decision of the Planning and Environment Commission was governed by the Municipal Code, which detailed that the appeal determination was to be based on the record of the PEC hearing. He stated that the options before the City Council were to proceed with a hearing based on the PEC record, or to set a new hearing de novo in order to consider any new or additional material.

Sonia Southwell, Director of Community Development, displayed slides and made a presentation based on the report in the agenda. She reported that an appeal had been filed by Muichi Wong on the decision of the Planning and Environment Commission to revoke the conditional use permit for the continued operation of an existing massage establishment at 4125 South Street. She provided a brief history and identified the materials presented at the Planning Commission hearing. She stated that as outlined in the supporting documents and based on the continued operation in a manner contrary to the terms and conditions of approval, there were multiple justifications considered and adopted by the Planning Commission in the decision to revoke the conditional use permit, which included that the owner and/or manager of AA Massage continued to hire masseuses without immediately reporting to the Sheriff's Department all changes or transfers of masseurs employed in the business; the Sheriff's Department documented a business dispute with a customer of the establishment over tip money; the Sheriff's Department visited the site where they issued a warning for hiring unlicensed massage technicians and observed that neither the business owner nor manager were present on site; staff observed that one massage technician had displayed an expired certificate and that two other massage technicians had displayed photocopies of certificates; and staff conducted internet searches for the AA Massage phone number, which yielded multiple links to websites with escort services and other questionable websites. She concluded by stating that staff recommended the City Council deny the appeal and affirm the Planning and Environment Commission's decision to revoke CUP No. 939 and not allow AA Massage to continue to operate at 4125 South Street.

Mayor Croft opened the public hearing at 8:00 p.m. and called for anyone in the audience wishing to address the City Council on this matter.

1.2 • APPEAL OF DECISION OF THE PLANNING AND ENVIRONMENT COMMISSION REGARDING CUP NO. 939, 4125 SOUTH STREET - Continued

Ken Gaugh, Torrance, real estate attorney retained by Ms. Wong, addressed the City Council in support of Ms. Wong's appeal citing the documents and events leading to the Planning and Environment Commission's decision. He characterized that the massage industry was no longer being associated with illicit activity but rather as more of a therapeutic and widely accepted business. He expressed concern that his client might have been singled out for her ethnicity. He stated the opinion that there was no evidence that his client was in violation of the conditional use permit.

Cherry Wong, Lakewood, via translator, provided explanations for some of the findings as they pertained to the expired licenses and the incident with the tip money. She explained her situation as a business owner, noted the challenges of being a single parent and stated that it was not her intent to violate or challenge any laws or regulations.

Mayor Croft closed the public hearing at 8:17 p.m.

In response to Vice Mayor Rogers' questions regarding the pending licenses, Mr. Skolnik stated that the findings at this business over an extended period of time with numerous extensions of compliance reports and inspections, there seemed to be a habitual problem with lack of full compliance with the licensing requirements both in terms of who was working there and what was displayed.

Ms. Wong responded to a question from Vice Mayor Rogers by stating that her absence on the day referenced in the report had been due to one of her children being sick and that she had been out for the entire day.

Responding to Vice Mayor Rogers' question regarding the advertising on adult sites, Ms. Wong acknowledged having other people place the advertisements on her behalf.

Ms. Southwell confirmed for Vice Mayor Rogers that the City did not track the ethnicity of massage parlor operators. Mr. Skolnik clarified that the person referenced by Mr. Gaugh who appeared to be an Asian member of the Planning and Environment Commission was, in fact, City Attorney Ivy Tsai, a Chinese American.

Ms. Wong confirmed for Council Member Wood that she was the current owner of the business and that the payment of tips was required when massage services were provided. He commented that a tip was often given based on the level of service received and usually not mandatory. Council Member Wood inquired whether any notification of expired or expiring licenses was provided by the California Association Massage Therapy Council. Ms. Southwell explained that while the license holder might be notified by the State, because some masseuses operated at more than one business, the licensing board may not provide notice to the businesses. Ms. Wong confirmed for Council Member Wood that she was present every day that the business was open except for the day one of her children had been sick.

1.2 • APPEAL OF DECISION OF THE PLANNING AND ENVIRONMENT COMMISSION REGARDING CUP NO. 939, 4125 SOUTH STREET - Continued

Ms. Southwell confirmed for Council Member Piazza that at the time of the Sheriff's Department investigation at the business, there were people receiving massages by therapists without current licenses and that code enforcement staff had been present when a masseuse had to be escorted from the premises for that reason. Council Member Piazza emphasized the importance that the owner take responsibility in all aspects of running such a business including where advertisements were placed and being aware of the requirements of the permit.

Responding to Mayor Croft's inquiries pertaining to other requirements of the conditional use permit, Ms. Southwell reported that in addition to the condition that the owner or manager be present during business hours, Ms. Wong was also required to provide the Sheriff's Department with an up-to-date list of current massage licensees. At the time of the investigation, there had been no manager and no owner onsite and it was found that masseuses who were not on the list were working or masseuses who were no longer working there were still on the list. Ms. Southwell confirmed for Mayor Croft that despite a statement made regarding the change of ownership during the Planning and Environment Commission meeting, Ms. Wong retained ownership of the business.

In response to Mr. Skolnik's request for clarification, Ms. Southwell stated that some of the licenses were pending because the Sheriff's or City staff were able to determine from the State licensing agency of the pending status of a license and had not been an inadvertent error.

Council Member Piazza inquired whether the applicant or appellant might have the opportunity to re-open the business in the future if the Planning and Environment Commission's decision were upheld. Mr. Skolnik responded by stating that there was nothing specific in the code to that effect and stated that since conditional use permits run with the land, the land use based entitlements were not specific to a particular individual. He further explained that if someone applied for a new conditional use permit, staff would make a recommendation based on the totality of the factors available but that there was no absolute prohibition or specific moratorium period.

Ms. Southwell confirmed for Vice Mayor Rogers and Council Member Piazza that only one masseuse had been unlicensed on the date of the investigation.

Council Member Wood determined from staff and the business owner that the hours of operation were 10:00 a.m. to 9:30 p.m.

Mr. Gaugh expressed the opinion that consideration of the appeal should be based only on licensing.

Mayor Croft stated that the broader issue had been the multiple violations of different requirements of the conditional use permit which demonstrated a pattern of non-compliance despite prior warnings from previous inspections.

1.2 • APPEAL OF DECISION OF THE PLANNING AND ENVIRONMENT COMMISSION REGARDING CUP NO. 939, 4125 SOUTH STREET - Continued

Vice Mayor Rogers concurred citing the significance of non-compliance and the totality of the circumstances and that such a decision to deny someone's ability to do business within the City had not been taken lightly but that it would be unfair to other operators who were following the rules and functioning within the parameters of the conditional use permit that we overlook a continued pattern of violations.

Council Member Piazza agreed that the history of non-compliance had been a persuasive issue to consider and expressed regret that Ms. Wong had been unable to change the behaviors at the business.

RESOLUTION NO. 2018-55; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD DENYING THE APPEAL OF THE REVOCATION OF CONDITIONAL USE PERMIT NO. 939 AND UPHOLDING THE PLANNING AND ENVIRONMENT COMMISSION DECISION TO REVOKE CONDITIONAL USE PERMIT NO. 939, 4125 SOUTH STREET, LAKEWOOD, CALIFORNIA

VICE MAYOR ROGERS MOVED AND COUNCIL MEMBER WOOD SECONDED TO ADOPT RESOLUTION 2018-55. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

At 8:50 p.m., Mayor Croft announced that the City Council would take a brief recess. At 8:55 p.m., the City Council Meeting was reconvened.

1.3 • ORDINANCE NO. 2018-2; AMENDING THE LAKEWOOD MUNICIPAL CODE PERTAINING TO STANDARDS AND REGULATIONS FOR ACCESSORY DWELLING UNITS

The Director of Community Development displayed slides and made a presentation based on the report in the agenda. She explained that accessory dwelling units were additional independent living quarters constructed on residential lots with existing primary dwelling units in those zone districts that allow single-family and multiple-family dwelling units. They provide a completely independent living facility, including facilities for living, sleeping, eating, cooking, and sanitation. She reported that the purpose of the proposed ordinance was to implement current mandatory laws concerning the construction of such units to address State lawmakers' concerns about the dwindling supply of affordable housing in California. The proposed ordinance created a reasonable response to state law that reflected local development standards and resident expectations regarding maintaining current lifestyle.

1.3 • ORDINANCE NO. 2018-2; PERTAINING TO STANDARDS AND REGULATIONS FOR ACCESSORY DWELLING UNITS - Continued

The Community Development Department had received approximately 86 accessory dwelling units related inquiries since passage of the first law with two under construction and five more having been reviewed by the Development Review Board or currently in plan check. The proposed ordinance established development standards for accessory dwelling units, including being subject to review by the Development Review Board for design and architectural compatibility; allowed on a lot with a properly permitted owner-occupied dwelling; minimum floor area would be 460 feet; maximum floor area would be 1,200 square feet; maximum floor area for an accessory dwelling unit attached to or modified within an existing dwelling unit can be no more than 50% of the existing dwelling unit; no more two-story accessory structures allowed; a separate exterior entrance from the primary residence; primary residence shall be required to maintain two off-street parking spaces; a requirement for 650 square feet of contiguous and useable open space in addition to the 750 square feet of open space required for the primary residence; the 650 square feet of open space matches the requirement for a multi-family dwelling unit; open space dimensions shall be a minimum of 8 feet in every directions; be rented or leased for no less than 30 days; shall not be used as short-term rentals (less than 30 days); and a Notice of Condition shall be required to document the conditions for an accessory dwelling unit and to notify future homebuyers that the property owner must live on the property. She stated that staff recommended that the City Council introduce the proposed ordinance amending the Lakewood Municipal Code to establish standards and regulations for accessory dwelling units, and approve the related Categorical Exemption.

Council Member Wood expressed concerns with the open space requirement noting the possibility for some family members to retain their independence while being nearby. Ms. Southwell confirmed for Council Member Wood that standard lots in Lakewood were 50 feet by 100 feet in size and that the requirement of 650 square feet of open space would allow an accessory structure.

Mr. Skolnik clarified that such a requirement would not completely prevent any Lakewood lots from building such dwellings or rule out any particular configuration of property.

Council Member Wood inquired whether the requirements could be made less restrictive. Mr. Skolnik responded by stating that the approach with regards to what was proposed had been to regulate where State law had not completely foreclosed local discretion. He added that a severability provision had been included in the ordinance so that if the State were to become even more restrictive about local government's abilities to regulate any of the provisions, it would not require repeated consideration by the City Council.

Ms. Southwell explained that because the City could not require parking with such units, there was the possibility of people parking on the streets and potentially causing an overcrowding situation. She confirmed for Council Member Wood that part of the driveway could count as open space. She explained, in response to Mr. Skolnik's inquiry, that the minimal amount of open space required for a multiple family residential configuration, such as for an apartment unit, would be 650 square feet. Mr. Skolnik stated that his intent in asking had been to establish that it was not an arbitrarily selected number but was logically consistent with something already in the code.

1.3 • ORDINANCE NO. 2018-2; PERTAINING TO STANDARDS AND REGULATIONS FOR ACCESSORY DWELLING UNITS - Continued

Mayor Croft opened the public hearing at 9:09 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

ORDINANCE NO. 2018-2; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING ARTICLE IX OF THE LAKEWOOD MUNICIPAL CODE PERTAINING TO STANDARDS AND REGULATIONS FOR ACCESSORY DWELLING UNITS (ADUs) was read by title by the City Clerk.

Council Member Piazza stated for the record that by the State's pressing of the cities to allow for more accessory dwelling units, it would eventually lead to the demise of what was known of residential areas. He noted that more time had been spent by the City Council dealing with residents upset over such issues as the parking of extra cars, people parking on lawns, and where to park on street sweeper days.

Mayor Croft concurred and expressed his understanding for the need for housing but added that by the State compelling cities to create what was basically inadequate housing forced people to live in small areas with no open space. He noted that in order to maintain the nature of the community and to assure that new residents would at least have some quality of life by having adequate spaces to live in, the proposed recommendations made sense.

Vice Mayor Rogers opined that it seemed the majority of the legislators in Sacramento were social engineering the housing stock. He stated that with people taking on boarders to help pay their mortgages, it was evident that the additional occupants caused street parking issues, congested roadways and increased the volume of front lawn parking on street sweeper day. He noted that if the legislators in Sacramento got their way, it would only get worse.

VICE MAYOR ROGERS MOVED AND MAYOR CROFT SECONDED TO WAIVE FURTHER READING AND INTRODUCE ORDINANCE NO. 2018-2, AND APPROVE THE RELATED CATEGORICAL EXEMPTION. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

1.4 • ORDINANCE NO. 2018-3; AMENDING THE LAKEWOOD MUNICIPAL CODE PERTAINING TO NON-FREESTANDING IDENTIFICATION SIGNS FOR BUILDINGS IN THE C-4 (GENERAL COMMERCIAL), M-1 (LIGHT MANUFACTURING), AND M-2 (HEAVING MANUFACTURING) ZONES

The Director of Community Development made a presentation based on the report in the agenda and stated that the purpose of the proposed ordinance was to permit buildings ranging from 40,000 square feet in gross floor area to 75,000 square feet in gross floor area to have non-free standing identification signs with a maximum area of 200 square feet in area on two elevations, where such buildings are located in the C-4 (General Commercial), M-1 (Light

1.4 • O2018-3; PERTAINING TO NON-FREESTANDING IDENTIFICATION SIGNS FOR BUILDINGS IN THE C-4, M-1, AND M-2 ZONES - Continued

Manufacturing), and M-2 (Heavy Manufacturing) zones. It was staff's recommendation that the City Council introduce the proposed ordinance and adopt the related Categorical Exemption.

In response to suggestions from Council Member Wood and Vice Mayor Rogers, Ms. Southwell stated that a rendering of the Burlington signage and elevation could be provided at the following meeting.

Ms. Southwell confirmed for Council Member Piazza that the proposed ordinance pertained to both illuminated or non-illuminated signs.

Mayor Croft opened the public hearing at 9:17 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

ORDINANCE NO. 2018-3; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AMENDING THE LAKEWOOD MUNICIPAL CODE AND THE ZONING ORDINANCE PERTAINING TO NON-FREESTANDING IDENTIFICATION SIGNS FOR BUILDINGS IN THE C-4 (GENERAL COMMERCIAL), M-1 (LIGHT MANUFACTURING), AND M-2 (HEAVING MANUFACTURING) ZONES was read by title by the City Clerk.

COUNCIL MEMBER WOOD MOVED AND COUNCIL MEMBER PIAZZA SECONDED TO WAIVE FURTHER READING AND INTRODUCE ORDINANCE NO. 2018-3. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

1.5 • CONGESTION MANAGEMENT PROGRAM CONFORMANCE SELF-CERTIFICATION PROCESS

The Director of Community Development made a presentation based on the report in the agenda and stated that the Congestion Management Program was a State required program that directed local agencies to prepare an annual report showing development activity and adopt a resolution to self-certify conformance with program requirements. It was the recommendation of staff that the City Council hold a public hearing and adopt the proposed resolution finding the City to be in conformance with the Congestion Management Program and adopting the Congestion Management Program Local Development Report.

RESOLUTION NO. 2018-56; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD, CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089

1.5 • CONGESTION MANAGEMENT PROGRAM CONFORMANCE SELF-CERTIFICATION PROCESS - Continued

Mayor Croft opened the public hearing at 9:20 p.m. and called for anyone in the audience wishing to address the City Council on this matter. There was no response.

VICE MAYOR ROGERS MOVED AND COUNCIL MEMBER PIAZZA SECONDED TO ADOPT RESOLUTION NO. 2018-56 AND ADOPT THE CMP LOCAL DEVELOPMENT REPORT. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

3.1 • SERVICE REQUEST AND CODE ENFORCEMENT CASE MANAGEMENT SYSTEM AGREEMENT

Paolo Beltran, Assistant to the City Manager, displayed slides and made a presentation based on the report in the agenda. He provided a quick overview and brief history of the City's current service request and code enforcement case management system. He stated that due to a combination of factors including technological obsolescence, declining support levels and desirable features that the current system did not offer, staff proposed that the current system be replaced. He explained that the acquisition of the replacement had been included in the FY 2018-19 budget. Upon review of the response to the Request For Proposal, staff recommended that the City Council approve GOGovApps, Inc. as the service request/code enforcement management system provider and authorize the Mayor to execute a contract with the company in an amount not to exceed \$29,500, of which \$23,300 was for annual software licensing and maintenance and \$6,200 for a one-time fee for data conversion and on-site staff training, and appropriate said amount from the General Fund.

Responding to Vice Mayor Rogers' question regarding the proposed costs as they compared to charges for the current service request system, Mr. Beltran stated that in 2006, the City had paid almost \$80,000 as a one-time purchase with an annual fee of \$7,000. He stated that while the proposed system would be at triple the current annual cost, there were no upfront fees. He also cited the possibility of the current software company's becoming obsolete and the potential for their going out of business.

Mr. Beltran replied to Council Member Wood's inquiries regarding the records to be converted by stating that the open service requests and code enforcement cases would be converted first and that the cutoff would be from last twelve years when the last system had been implemented. He further stated that there would be no added costs for the existing Lakewood Connect app, which had been developed in-house and could still be used by residents. He confirmed for Council Member Wood that residents would receive a response to a service request submission and a link would be provided in the app to check the status of a request.

3.1 • SERVICE REQUEST AND CODE ENFORCEMENT CASE MANAGEMENT SYSTEM AGREEMENT - Continued

COUNCIL MEMBER WOOD MOVED AND VICE MAYOR ROGERS SECONDED TO APPROVE STAFF'S RECOMMENDATIONS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

SUCCESSOR HOUSING ACTIONS

1. Approval of Register of Demands

COUNCIL MEMBER WOOD MOVED AND VICE MAYOR ROGERS SECONDED TO APPROVE THE REGISTER OF DEMANDS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Piazza, Rogers, Wood and Croft

NAYS: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: DuBois

COUNCIL COMMUNICATIONS:

Council Member Wood requested a report addressing the recent actions of neighboring cities to allow rentable scooters.

Mr. McCormack responded by stating that there had not been any current sightings of the scooters but that a report could be brought back to the City Council.

ORAL COMMUNICATIONS:

William Bush, Lakewood, addressed the City Council regarding crime issues in the pedestrian bridge neighborhood.

ADJOURNMENT

There being no further business to be brought before the City Council, Mayor Croft adjourned the meeting at 9:40 p.m. A moment of silence was observed in memory of Gilbert Lee Southwell, Jr.

Respectfully submitted,

Jo Mayberry, CMC
City Clerk