



Minutes

Lakewood City Council

Regular Meeting held
November 8, 2016

MEETING WAS CALLED TO ORDER at 7:30 p.m. by Mayor Piazza in the Council Chambers at the Civic Center, 5000 Clark Avenue, Lakewood, California.

INVOCATION was offered by Mr. David Montgomery, Church of Jesus Christ of Latter-day Saints

PLEDGE OF ALLEGIANCE was led by Zitupi Waku Camp Fire Club

ROLL CALL: PRESENT: Mayor Ron Piazza
Vice Mayor Diane DuBois
Council Member Steve Croft
Council Member Todd Rogers
Council Member Jeff Wood

ANNOUNCEMENTS AND PRESENTATIONS:

Mayor Piazza announced that the upcoming Veterans Day holiday provided an opportunity to reflect on the service and sacrifice that the men and women of the Armed Forces had given the nation for so many generations. He stated that one of the ways to honor them was through the "Thank A Service Member" program, where holiday greeting cards and letters would be collected and sent to those stationed overseas. He further noted that the deadline for submissions was December 1st. The Mayor also announced that the annual tree lighting event, which included food trucks, games, carolers and an appearance by Santa Claus, would be held on December 2nd.

Lakewood Center Senior Marketing Manager Annette Norwood displayed slides and made a presentation on the recently held Community Appreciation Day event. She highlighted the success of the event by noting the positive feedback received from those who attended and participated in the various activities.

Council Member Croft commented on the various forms of entertainment available at the event and stated that he looked forward to the event becoming an annual tradition.

Mayor Piazza expressed appreciation to the Lakewood Center management, the Sheriff's and City staff and to his Council colleagues for their work on planning the event noting the Center's importance to Lakewood.

Council Member Wood provided an update on the California Contract Cities Association, whose mission included assisting member cities by advocating and advancing the benefits of the contracting model; protecting local control; embracing public/private partnerships; and providing educational opportunities for its members. He stated that the City had been a

ANNOUNCEMENTS AND PRESENTATIONS: - Continued

member since its founding in 1957 and that Lakewood Council Members had served on its Executive Board. Council Member Wood highlighted some recent changes which included a new Executive Director, a new office location and the approval of a legislative analyst position. He also discussed the Association's recent efforts such as bringing in new member cities; the Liability Trust Fund Oversight Committee; support for Lakewood's resolution declaring support for accountability in criminal prosecution and sentencing; and the 50th annual legislative tour.

Council Member Rogers reported that the Lakewood Education Foundation, whose primary purpose had been to provide grants to Lakewood schoolteachers, had a record year, crediting the success of its fundraising efforts to the generosity of its supporters in providing 111 grants totaling over \$52,000, which put the total since 2003 at well over \$400,000.

ROUTINE ITEMS:

VICE MAYOR DUBOIS MOVED AND COUNCIL MEMBER CROFT SECONDED TO APPROVE ROUTINE ITEMS 1 THROUGH 7.

- RI-1 Approval of Minutes of the Meeting held October 25, 2016
- RI-2 Approval of Personnel Transactions
- RI-3 Approval of Registers of Demands
- RI-4 Approval of Agreement with G2 Construction, Inc. to Provide Purchase and Installation of Catch Basin Inserts
- RI-5 Ratification of Termination of Agreement for Architectural Services with Meyer and Associates
- RI-6 RESOLUTION NO. 2016-66; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKEWOOD AUTHORIZING LAKEWOOD'S PARTICIPATION IN VOTING FOR CENTRAL BASIN MUNICIPAL WATER DISTRICT'S BOARD OF DIRECTORS
- RI-7 Approval of Agreement for Cloud Hosted Parking Control Software Program with T2 System

UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Croft, DuBois, Rogers, Wood and Piazza

NAYS: COUNCIL MEMBERS: None

3.1 • APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR WATER MASTER PLAN AND WATER RATE STUDY

Jason Wen, Director of Water Resources, made a presentation based on the memo in the agenda and stated that the City Council had previously approved a project for a Water Master Plan and Water Rate Study to develop a long-term capital improvement program and review of the City's water fees and rates to ensure adequate funding for the proposed capital improvements. He reported that in September, staff had requested proposals and received four responses. The selection criteria included project understanding and approach, project team qualifications, project management, and budget/schedule. He concluded by stating that the Water Resources Committee recommended that the City Council award a Professional Services Agreement in an amount not to exceed \$200,900 to Stetson Engineers Inc. of Covina for the preparation of a Water Master Plan and Water Rate Study; authorize the Mayor to sign the Agreement in a form approved by the City Attorney; and to authorize, if needed, additional consulting costs in an amount not to exceed \$30,135.

Council Member Croft commented that with the drought and mandatory conservation resulting in a substantial reduction in volume that affected rates, the Water Resources Committee acknowledged that the costly nature of water-related capital projects necessitated a reassessment of the overall system. He stated that an update to the plan was a necessary step in providing a prioritized list of capital needs and facilitated the ability to make informed and quality decisions relating to future water rate structures.

VICE MAYOR DUBOIS MOVED AND COUNCIL MEMBER ROGERS SECONDED TO APPROVE THE WATER RESOURCES COMMITTEE AND STAFF RECOMMENDATIONS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Croft, DuBois, Rogers, Wood and Piazza

NAYS: COUNCIL MEMBERS: None

3.2 • APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR ASSET MANAGEMENT PROGRAM

The Water Resources Director made a presentation based on the memo in the agenda and explained that staff had previously retained GHD Inc. to perform a pilot asset management program of Plant 4 located at 5812 Arbor Road, which identified 302 assets with a total value of \$48 million. He stated that the program listed approximately \$14 million in costs for repair or replacement over a span of twenty years with the assets to be made a part of the Water Master Plan long-term capital improvement budget. Mr. Wen stated it was staff's recommendation that the City Council award a Professional Services Agreement in an amount not to exceed \$20,000 to GHD Inc. for the completion of a system wide Asset Management Program for water supply facilities; authorize the Mayor to sign the Agreement in a form approved by the City Attorney; and authorize, as contingency, additional consulting costs in an amount not to exceed \$3,000.

3.2 • AGREEMENT FOR ASSET MANAGEMENT PROGRAM - Continued

Mayor Piazza expressed appreciation that in his brief tenure, Mr. Wen had developed a plan for the future by considering all the department's assets, right down to each pump and filter, and then assessing the useful life of each asset, noting that such considerations were necessary to move the City forward to the next twenty to thirty years.

Council Member Croft concurred by stating that one of the factors behind taking such measures was that a number of longtime staff members had retired over the last few years. He stated that by conducting the documentation and evaluation, the knowledge carried by those who either had retired or were about to would be transferred into software and database systems ensuring that everything would be accounted for as part of the process and making it easier to plan better for the future.

COUNCIL MEMBER CROFT MOVED AND VICE MAYOR DUBOIS SECONDED TO APPROVE STAFF'S RECOMMENDATIONS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Croft, DuBois, Rogers, Wood and Piazza

NAYS: COUNCIL MEMBERS: None

SUCCESSOR HOUSING ACTIONS

1. Approval of Register of Demands

COUNCIL MEMBER CROFT MOVED AND VICE MAYOR DUBOIS SECONDED TO APPROVE THE REGISTER OF DEMANDS. UPON ROLL CALL VOTE, THE MOTION WAS APPROVED:

AYES: COUNCIL MEMBERS: Croft, DuBois, Rogers, Wood and Piazza

NAYS: COUNCIL MEMBERS: None

ORAL COMMUNICATIONS:

Theresa Hew, Long Beach, and Kimberly Leonard, Lakewood, addressed the City Council regarding coyotes.

ADJOURNMENT

There being no further business to be brought before the City Council, Mayor Piazza adjourned the meeting at 8:14 p.m.

Respectfully submitted,

Jo Mayberry, CMC
City Clerk