



**CITY OF LAKEWOOD COMMUNITY  
DEVELOPMENT DEPARTMENT**

Request for Lot Line Adjustment

Date: \_\_\_\_\_

Job No. \_\_\_\_\_  
(Office Use)

Record Owner(s): \_\_\_\_\_

Address (include zip code): \_\_\_\_\_

Area Code/Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Authorized Applicant: \_\_\_\_\_  
(other than owner)

Address (include zip code): \_\_\_\_\_

Area Code/Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Site Address: \_\_\_\_\_

Zone: \_\_\_\_\_

Located Generally: \_\_\_\_\_

Size of entire parcel: \_\_\_\_\_

Reason for the Lot Line Adjustment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CONSENT: I consent to the submission of this application:

Signed: \_\_\_\_\_  
(All record Owners)

Date: \_\_\_\_\_

CERTIFICATION: I hereby certify under penalty of perjury that the information herein provided is correct to the best of my knowledge.

Signed: \_\_\_\_\_  
(Applicant or Agent)

Date: \_\_\_\_\_

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**Lot Line Adjustment**

When applying for a Lot Line Adjustment the following information must be provided:

1. A title report providing the legal description of the properties included in the application;
2. Three copies of the lot line adjustment plat map prepared by or under the direction of a registered Civil Engineer or a Licensed Land Surveyor. Scale of the map shall not be less than 1" to 100' showing:
  - a) The dimensions and boundaries of the lots included in the application;
  - b) Dash lines indicating the proposed location of the new property lines;
  - c) Location of existing and proposed buildings and distance(s) between these buildings and proposed property lines; and
  - d) Copy of the latest Assessor Map sheet page where the property of the proposed lot line adjustment is shown.
  - e) Maps shall be stamped by a Licensed Land Surveyor or Registered Civil Engineer.
3. If any existing parcel was not created by a Tract or Parcel Map, submit a copy of a recorded deed, record of survey or a Certificate of Compliance as a verification that the parcels were lawfully created.
4. A letter from all parties with a record title interest, except easement holders, stating that they have knowledge of and consent to the proposal.
5. Metes and bounds description of the resulting lots and all documentation that the metes and bounds description makes reference to.

**Fees Paid to City of Lakewood**

Application for Lot Line Adjustment	\$	700
Engineering Services Deposit	\$	1,500

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**City of Lakewood Contacts:**

Paul Kuykendall, AICP  
Planning Manager  
(562) 866-9771, Extension 2344

Carolyn Kolb  
Assistant Planner  
(562) 866-9771, Extension 2341

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**Engineering Services Contact:**

Bill Pagett  
(562) 908-6234