

# *Lakewood Education Foundation*

Tax Identification Number 26-2190892



*A non-profit organization dedicated to improving educational opportunities for Lakewood students.*

September 12, 2017

Dear Lakewood Teacher:

It is our pleasure to announce the 2017 teacher grant program. Lakewood teachers are invited to submit a proposal for up to \$500 that will directly improve educational opportunities for Lakewood students.

To apply for this grant, please submit a one-page typed proposal that minimally contains the following information:

1. Your name, address, telephone number, and e-mail address
2. School name and the grade level you teach
3. The amount you are requesting (not to exceed \$500)
4. What you will be purchasing with grant funds and the estimated itemized cost
5. How the grant funds will directly improve the education of Lakewood students. Please be specific.

Proposals may only be submitted in *Microsoft Word or PDF* format via e-mail to Sally Rogers at rogersrocks@gmail.com. You will be sent a confirmation e-mail when your submission is received. **All submissions must be received by 5:00 p.m. on Friday, September 29, 2017.** The grants will be presented at the seventh annual Lakewood Education Celebration which will be held Thursday, November 16, 2017 at 4:30 p.m.

You will be notified directly whether or not you receive the grant. We anticipate that the funding decisions will be finalized by October 31<sup>st</sup>. Please note that as a condition of funding, all successful applicants will be required to submit documentation that all grant funds received were spent as originally proposed during the current school year. Failure to do so is disqualifying for any future grants.

We encourage all interested teachers to apply for the grant even if you have received one in the past. Thank you for your dedication and service to our children and good luck!

Sincerely,

Todd Rogers, President

***PLEASE NOTE: The final fundraiser for this grant cycle is our annual golf tournament on Monday, October 9, 2017 (Columbus Day). We would appreciate your support by donating a raffle prize valued at \$25 or more and/or by soliciting interested golfers to help us fill all 144 available spots. The entry fee is \$100 and includes an awards dinner and many on-course amenities. For more information, please call us as soon as possible or go to [www.lakewoodeducation.org](http://www.lakewoodeducation.org). Thanks for your consideration.***

**4045 Bouton Drive, Lakewood CA, 90712 / (562) 496-3559**